



**COUNTY OF HENRICO
DEPARTMENT OF FINANCE
PURCHASING DIVISION
CONTRACT EXTRACT
NOTICE OF AWARD**

DATE:	April 26, 2022
CONTRACT COMMODITY/SERVICE: <i>(include contracting entity if cooperative)</i>	Fire Suppression Systems Inspection, Maintenance & Repair Services
CONTRACT NUMBER:	2314A
COMMODITY CODE:	340.29
CONTRACT PERIOD:	May 1, 2022 through April 30, 2023
RENEWAL OPTIONS:	4 Additional 1 Year Period through 2027
USER DEPARTMENT:	County and Schools
Contact Name:	See Below
Phone Number:	See Below
Email Address:	See Below
HENRICO COOPERATIVE TERMS INCLUDED:	Yes
SUPPLIER: Name:	Can See Fire Service Co. Inc.
Address:	P.O. Box 147, 205 Haley Road
City, State:	Ashland, VA 23005
Contact Name:	Brian W. Hall
Phone Number:	804-752-2366 (Office); 804-400-1573 (Cell)
Email address:	brianh@firesolutionsinc.com
ORACLE SUPPLIER NUMBER:	4400
BUSINESS CATEGORY:	Minority
PAYMENT TERMS:	Net 30
DELIVERY:	As Needed and Requested
FOB:	County of Henrico
BUYER: Name:	Leisel O. Collins, CPPB, VCO, VCA
Title:	Assistant Division Director
Phone:	804-501-5687
Email:	COL119@henrico.us

This contract is the result of a competitive solicitation issued by the Department of Finance, Purchasing Division. A requisition must be generated for all purchases made against this contract and the requisition must reference the contract number.

USER DEPARTMENT CONTACT LIST

- **Henrico County Public Schools (HCPS), SCHOOL NUTRITION SERVICES (SNS):**
Ansul R-102, Pyrochem, Amerex & Monarch Systems (Career & Technical Education, Kitchens, Concessions)
Pamela Butler, 804-226-5532, prbutler@henrico.k12.va.us;
CC: Dana Whitney, 804-226-5520, dkwhitney@henrico.k12.va.us
- **Henrico County Public Schools (HCPS), Construction & Maintenance (C&M):**
Class K Fire Extinguisher Annual Inspection
Jeff Grow, 804-652-3905 (Office), jtgrow@henrico.k12.va.us;
CC: Susan Moore, 804-652-3899 (Office), smoore@henrico.k12.va.us
- **General Government, Buildings and Grounds:**
Ansul R-102, Pyrochem, Amerex & Monarch Systems and Class K Fire Extinguisher Annual Inspection
Janie Wright, 804-501-4230 (Office), 804-965-3727 (Cell), wri76@henrico.us;
Klaus Illig, 804-501-5152 (Office), ill00@henrico.us;
CC: Jamie Massey, 804-501-5271 (Office), mas08@henrico.us
- **General Government, Recreation and Parks:**
Ansul R-102, Pyrochem, Amerex & Monarch Systems and Class K Fire Extinguisher Annual Inspection
Brian Friedel, 804-229-7910, fri059@henrico.us;
CC: Marielle McFarland, 804-501-5101 (Office), mcf08@henrico.us

Price Schedule – Contract No. 2314A

Lot No. 1 - Ansul R-102, Pyrochem, Amerex & Monarch Systems

Item No.	Location	System/Size	Number of Systems	Unit Price Per System for Semi-Annual Inspection	Unit Price per DRY System for 6 Year Maintenance/ Hydro Test (*when applicable)	Unit Price per DRY System for 12 Year Maintenance/ Hydro Test (*when applicable)	Unit Price per WET System for 12 Year Maintenance/ Hydro Test (*when applicable)
HCPS – Career & Technical Education							
1	Henrico High Culinary Arts	Ansul 6 Gal - R-102 2 Tank System	1	\$ 125.00			\$ 710.00
2	Hermitage Tech Center - 1	PyroChem PCL 4.60 Gal	1	\$ 125.00			\$ 685.00
3	Hermitage Tech Center - 2	PyroChem PCL 6 Gal	1	\$ 125.00			\$ 775.00
4	Highland Springs High – Culinary Arts	Ansul 3 Gal – R-102	1	\$ 125.00			\$ 440.00
5	Highland Springs High - Wood Shop	Amerex IS 35 ABC	1	\$ 125.00	\$ 630.50	\$ 630.50	
6	The Academy at Virginia Randolph - Culinary Arts	Ansul 6 Gal - R-102	1	\$ 135.00			\$ 710.00
7	Glen Allen HS Wood Shop	Amerex IS 35 ABC	1	\$ 125.00	\$ 630.50	\$ 630.50	
8	Glen Allen HS Wood Shop	Amerex IS 18 ABC	1	\$ 125.00	\$ 529.50	\$ 529.50	
9	Tucker High School-Culinary Arts	Ansul 6 Gal - R-102 2 Tank System	1	\$ 135.00			\$ 710.00
10	Tucker High School-Wood Shop	Amerex IS 35 ABC	1	\$ 125.00	\$ 630.50	\$ 630.50	
11	Highland Springs High – Tech Center Auto Body Paint Shop	PCI Monarch Dry Chem PCI- 17/ABC 35lb – Triple Tank System	1	\$ 165.00	\$ 1,225.00	\$ 1,225.00	
12	The Academy at Virginia Randolph – Auto Body Paint Shop	PCI Monarch Dry Chem PCI- 17/ABC 35lb - Triple Tank System	1	\$ 165.00	\$ 1,225.00	\$ 1,225.00	

Item No.	Location	System/Size	Number of Systems	Unit Price Per System for Semi-Annual Inspection
HCPS – School Nutrition Services – Kitchens				
13	Arthur Ashe ES Café	Ansul 3 Gal – R-102	1	\$ 125.00
14	Baker ES Café	PyroChem PCL 3.0	1	\$ 125.00
15	Brookland MS Café - Main	Ansul 4.5 Gal – R-102	1	\$ 125.00
16	Brookland MS Café - C	Ansul 1.5 Gal – R-102	1	\$ 125.00
17	Brookland MS Café - K	Ansul 1.5 Gal – R-102	1	\$ 125.00
18	Chamberlayne ES Café	Ansul 3 Gal – R-102	1	\$ 125.00
19	Colonial Trail ES Café	Ansul 1.5 Gal – R-102	1	\$ 110.00
20	Code RVA Café	Ansul 3 Gal - R-102	1	\$ 125.00
21	Crestview ES Café	Ansul 3 Gal – R-102	1	\$ 125.00
22	Davis ES Café	Ansul 3 Gal – R-102	1	\$ 125.00
23	Deep Run HS Café - 1	Ansul 6 Gal – R-102	1	\$ 135.00
24	Deep Run HS Café - 2	Ansul 3 Gal – R-102	1	\$ 125.00
25	Deep Run HS Café - 3	Ansul 3 Gal – R-102	1	\$ 125.00
26	Deep Run HS Café - 4	Ansul 3 Gal – R-102	1	\$ 125.00
27	Donahoe ES Café	Ansul 3 Gal – R-102	1	\$ 125.00
28	Dumbarton ES Café	Ansul 3 Gal – R-102	1	\$ 125.00
29	Echo Lake ES Café	Ansul 3 Gal – R-102	1	\$ 125.00
30	Elko MS Cafeteria	Ansul 4.5 Gal – R-102	1	\$ 125.00
31	Fair Oaks ES Café	Ansul 1.5 Gal – R-102	1	\$ 110.00
32	Fairfield MS Café – Main	Ansul 6 Gal – R-102	1	\$ 135.00
33	Fairfield MS Café – Q	Ansul 1.5 Gal – R-102	1	\$ 110.00
34	Fairfield MS Café – D	PyroChem PCL 1.65	1	\$ 110.00
35	Freeman HS Café	Ansul 3 Gal – R-102	1	\$ 125.00
36	Gayton ES Café	PyroChem PCL 5.50	1	\$ 125.00
37	Glen Allen ES Café	Ansul 3 Gal – R-102	1	\$ 125.00
38	Glen Allen HS Café - 1	Ansul 3 Gal – R-102	1	\$ 125.00
39	Glen Allen HS Café - 2	Ansul 6 Gal – R-102	1	\$ 135.00
40	Godwin HS Café	Ansul 6 Gal – R-102	1	\$ 135.00
41	Greenwood ES Café	Ansul 3 Gal - R-102	1	\$ 125.00
42	Harvie ES Café	Ansul 1.5 Gal – R-102	1	\$ 110.00
43	Henrico HS Café - Main	Ansul 6 Gal – R-102	1	\$ 135.00
44	Henrico HS Café - North	Ansul 4.5 Gal - R-102	1	\$ 125.00
45	Hermitage HS Café	Ansul 7.5 Gal - R-102	1	\$ 155.00
46	Highland Springs HS–Café Annex	Ansul 3 Gal – R-102	1	\$ 125.00
47	Highland Springs HS	Ansul 6 Gal – R-102	1	\$ 135.00
48	Holladay ES Café	Ansul 3 Gal – R-102	1	\$ 125.00
49	Holman MS Café	Ansul 4.5 Gal – R-102	1	\$ 125.00
50	Hungary Creek MS Café	Ansul 6 Gal – R-102	1	\$ 135.00
51	Kaechele ES Café	Ansul 1.5 Gal – R-102	1	\$ 110.00
52	Laburnum ES Café	PyroChem PCL 2.75	1	\$ 125.00

53	Lakeside ES Café	Ansul 3 Gal - R-102	1	\$	125.00
54	Longan ES Café	Ansul 3 Gal - R-102	1	\$	125.00
55	Longdale ES Café	PyroChem PCL 1.65	1	\$	110.00
56	Mehfoud ES Café	Ansul 3 Gal - R-102	1	\$	125.00
57	Montrose ES – Café	Ansul 4 Gal - R-102	1	\$	125.00
58	Moody MS Café	Ansul 4.5 Gal – R-102	1	\$	125.00
59	New Bridge Café	Ansul 3 Gal – R-102	1	\$	125.00
60	Nuckols Farm ES Café	Ansul 3 Gal – R-102	1	\$	125.00
61	Pemberton ES Café	Ansul 3 Gal – R-102	1	\$	125.00
62	Pocahontas MS Café	Ansul 3 Gal – R-102	1	\$	125.00
63	Pocahontas MS Café	Ansul 3 Gal – R-102	1	\$	125.00
64	Quioccasin MS Café	PyroChem PCL 1.65	1	\$	110.00
65	Quioccasin MS Café	PyroChem PCL 2.75	1	\$	125.00
66	Ratcliffe ES Café	PyroChem PCL 3.0	1	\$	125.00
67	Ridge ES Café	Ansul 1.5 Gal – R-102	1	\$	110.00
68	Rivers Edge ES Café	Ansul 3 Gal – R-102	1	\$	125.00
69	Rolfe MS Café	Ansul 6 Gal – R-102	1	\$	135.00
70	Rolfe MS Café	Range Guard System 4.0 Gal	1	\$	125.00
71	Sandston ES Café	Ansul 3 Gal – R-102	1	\$	125.00
72	Seven Pines ES Café	Ansul 3 Gal – R-102	1	\$	125.00
73	Shady Grove ES Café	PyroChem PCL 3	1	\$	125.00
74	Short Pump ES Café	Ansul 3 Gal – R-102	1	\$	125.00
75	Short Pump MS Café – Main	Range Guard System 4.0 Gal	1	\$	125.00
76	Short Pump MS Café – Fryer	Ansul 1.5 Gal – R-102	1	\$	110.00
77	Skipwith ES Café	Ansul 3 Gal – R-102	1	\$	125.00
78	Springfield Park ES Café	Ansul 3 Gal – R-102	1	\$	125.00
79	Trevvett ES Café	Ansul 1.5 Gal – R102	1	\$	110.00
80	Twin Hickory ES Café	Ansul 3 Gal – R-102	1	\$	125.00
81	Tuckahoe MS Café - Main	PyroChem PCL 6	1	\$	125.00
82	Tuckahoe MS Café - Randolph	PyroChem PCL 3	1	\$	125.00
83	Tuckahoe MS Café – Stuart	PyroChem PCL 3	1	\$	125.00
84	Tucker HS Café	Ansul 6 Gal – R-102	1	\$	125.00
85	Varina ES – Café	Range Guard System 2.5 Gal	1	\$	125.00
86	Varina HS – Café	Ansul 6 Gal - R-102	1	\$	125.00
87	Ward ES Café	Ansul 3 Gal – R-102	1	\$	125.00
88	Wilder MS Café	Ansul 3 Gal – R-102	1	\$	125.00
89	Wilder MS Café	Ansul 3 Gal – R-102	1	\$	125.00
90	The Academy at Virginia Randolph - Cafe	Ansul 3 Gal – R-102	1	\$	125.00
HCPS - Concessions					
91	Deep Run HS – Football	Ansul 3 Gal – R-102	1	\$	125.00
92	Freeman HS – Football	Ansul 3 Gal – R-102	1	\$	125.00
93	Glen Allen HS – Football	Ansul 3 Gal – R-102	1	\$	125.00
94	Godwin HS – Football	Kitchen Knight II – PCL300 – 3 Gal	1	\$	125.00

95	Henrico HS – Football	Ansul 3 Gal – R-102	1	\$	125.00
96	Highland Springs HS – Football	Ansul 3 Gal – R-102	1	\$	125.00
97	Tucker HS – Football	Ansul 3 Gal – R-102	1	\$	125.00
98	Tucker HS – Baseball	Ansul 3 Gal – R-102	1	\$	125.00
99	Varina HS – Football	Ansul 3 Gal – R-102	1	\$	125.00

County of Henrico, General Government - Building and Grounds

100	Henrico Juvenile Detention	Ansul 3 Gal – R-102	1	\$	125.00
101	Henrico Admin. Bldg. 1	Ansul 3 Tank 3 Gal – R-102	1	\$	125.00
102	Henrico Admin. Bldg. 2	Ansul 3 Tank 3 Gal – R-102	1	\$	125.00
103	Henrico Jail - East - 1	PyroChem PCL 240	1	\$	125.00
104	Henrico Jail - East - 2	PyroChem PCL 350 - 2 Tank	1	\$	125.00
105	Henrico Jail - East -3	PyroChem PCL 350	1	\$	125.00
106	Henrico Jail - West	Ansul 2 Tank, 3 Gal – R-102	1	\$	135.00
107	Lakeside Center	Ansul 2 Tank, 3 Gal – R-102	1	\$	135.00
108	East Henrico Recreation Center	Ansul 2 Tank, 3 Gal – R-102	1	\$	125.00
109	Deep Run Recreation Center	Ansul 2 Tank, 3 Gal – R-102	1	\$	125.00
110	Cultural Arts Center	Ansul 2 Tank, 3 Gal – R-102	1	\$	125.00

County of Henrico, General Government - Recreation and Parks

111	Lakeside Little League - Concession	PyroChem PCL 300	1	\$	125.00
112	Dorey Park Field # 7 - Concession	3 Gallon Ansul System in a Captive Aire Hood	1	\$	125.00
113	Dorey Park Field Baseball - Concession	PyroChem PCL 300	1	\$	125.00
114	Dorey Park Field Soccer - Concession	PyroChem PCL 300	1	\$	125.00
115	Dumbarton Recreation Center	Range Guard, 4 Gal	1	\$	125.00
116	East Henrico Recreation Center - Concession Building	Ansul 4.5 Gal	1	\$	125.00
117	Glen Allen Softball Complex - Concession	Ansul 3 Gal	1	\$	125.00
118	Glen Lea Elementary Softball - Concession	PyroChem PCL 300	1	\$	125.00
119	Glen Lea Recreation Center - Concession	PyroChem PCL 240	1	\$	125.00
120	Hidden Creek Recreation Center	PyroChem PCL 240	1	\$	125.00
121	Highland Sprins Recreation	PyroChem PCL 240	1	\$	125.00
122	Hunton Community Center	Ansul 3 gal	1	\$	125.00
123	Johnson Recreation - Concession	Range Guard, 2.5 Gal	1	\$	125.00
124	Klehr Field - Concession	PyroChem PCL 300	1	\$	125.00
125	Laurel Recreation - Concession	PyroChem PCL 240	1	\$	125.00
126	Pouncey Tract Park - Concession	Range Guard, 2.5 Gal	1	\$	125.00
127	Quioccasin Middle School - Concession	Ansul 3 Gal	1	\$	125.00
128	RF&P Park - Football - Concession	PyroChem PCL 350	1	\$	125.00
129	RF&P Park - Baseball - Concession	Range Guard, 2.5 Gal	1	\$	125.00
130	RF&P Park - Girls Softball - Concession	HP375, Fuse Links 4 @ 360°	1	\$	125.00
131	RF&P Park - Stadium - Concession	Ansul 3 Gal	1	\$	125.00

132	Sandston Memorial Recreation Center	Range Guard, 2.5 Gal	1	\$ 125.00
133	Sandston Recreation - Concession	Range Guard, 1.25 Gal	1	\$ 125.00
134	Sevens Pines - Concession	Range Guard, 1.25 Gal	1	\$ 125.00
135	Short Pump Park - Concession	Ansul 3 Gal	1	\$ 125.00
136	Tuckahoe Little League Park - Concession	Ansul 3 Gal	1	\$ 125.00
137	Varina Recreation - Concession	Range Guard, 2.5 Gal	1	\$ 125.00
138	Virginia Randolph Recreation - Concession	Range Guard, 4 Gal	1	\$ 125.00

Lot No. 1 - Class K Fire Extinguisher Annual Inspection

Item No.	Locations	Location of Extinguishers	Number of Units	Unit Price Per System for Annual Inspection
HCPS, Construction & Maintenance (C&M)				
139	Chamberlayne Elementary School	Kitchen	1	\$ 5.00
140	Crestview Elementary School	Kitchen	1	\$ 5.00
141	Deep Run High School	Kitchen	3	\$ 5.00
142	Elko Middle School	Kitchen	1	\$ 5.00
143	Fairfield Middle School	Kitchen	4	\$ 5.00
144	Freeman High School	Kitchen	2	\$ 5.00
145	Gayton Elementary School	Kitchen	1	\$ 5.00
146	Glen Allen High School	Kitchen	3	\$ 5.00
147	Godwin High School	Kitchen	2	\$ 5.00
148	Harvie Elementary School	Kitchen	1	\$ 5.00
149	Henrico High School	Kitchen	5	\$ 5.00
150	Hermitage High School	Kitchen	3	\$ 5.00
151	Highland Springs High School & Daycare	Kitchen	2	\$ 5.00
152	Highland Springs High School Tech Center	Kitchen	2	\$ 5.00
153	Holladay Elementary School	Kitchen	1	\$ 5.00
154	Holman Elementary School	Kitchen	1	\$ 5.00
155	Hungary Creek Elementary School	Kitchen	1	\$ 5.00
156	Kaechele Elementary School	Kitchen	1	\$ 5.00
157	Longan Elementary School	Kitchen	1	\$ 5.00
158	Montrose Elementary School	Kitchen	1	\$ 5.00
159	Moody Middle School	Kitchen	1	\$ 5.00
160	Mt. Vernon Elementary School	Kitchen	1	\$ 5.00
161	Newbridge Learning Center	Kitchen	1	\$ 5.00
162	Pemberton Elementary School	Kitchen	1	\$ 5.00
163	Pocahontas Elementary School	Kitchen	1	\$ 5.00
164	Quioccasin Middle School	Kitchen	1	\$ 5.00
165	Ratcliffe Elementary School	Kitchen	1	\$ 5.00
166	Ridge Elementary School	Kitchen	1	\$ 5.00
167	Rolfe Middle School	Kitchen	1	\$ 5.00

168	Seven Pines Elementary School	Kitchen	1	\$ 5.00
169	Short Pump Middle School	Kitchen	1	\$ 5.00
170	Skipwith Elementary School	Kitchen	1	\$ 5.00
171	Tuckahoe Middle School	Kitchen	3	\$ 5.00
172	Tucker High School	Kitchen	4	\$ 5.00
173	Virginia Randolph High School	Kitchen	2	\$ 5.00
174	Varina High School	Kitchen	3	\$ 5.00
175	Wilder Middle School	Kitchen	1	\$ 5.00
County of Henrico, General Government - Building and Grounds				
176	Cultural Arts Center	Kitchen	1	\$ 5.00
177	Deep Run Recreation Center	Kitchen	1	\$ 5.00
178	East Henrico Recreation Center	Kitchen	1	\$ 5.00
179	Henrico Administration Building	Café	2	\$ 5.00
180	Henrico Jail - East	Kitchen	1	\$ 5.00
181	Henrico Jail - West	Kitchen	1	\$ 5.00
182	Henrico Juvenile Detention	Kitchen	1	\$ 5.00
183	Lakeside Center	Kitchen	1	\$ 5.00
County of Henrico, General Government - Recreation and Parks				
184	Lakeside Little League - Concession	Kitchen	1	\$ 5.00
185	Dorey Park Field # 7 - Concession	Kitchen	1	\$ 5.00
186	Dorey Park Field Baseball - Concession	Kitchen	1	\$ 5.00
187	Dorey Park Field Soccer - Concession	Kitchen	1	\$ 5.00
188	Dumbarton Recreation Center	Kitchen	1	\$ 5.00
189	East Henrico Recreation Center - Concession Building	Kitchen	1	\$ 5.00
190	Glen Allen Softball Complex - Concession	Kitchen	1	\$ 5.00
191	Glen Lea Elementary Softball - Concession	Kitchen	1	\$ 5.00
192	Glen Lea Recreation Center - Concession	Kitchen	1	\$ 5.00
193	Hidden Creek Recreation Center	Kitchen	1	\$ 5.00
194	Highland Sprins Recreation	Kitchen	1	\$ 5.00
195	Hunton Community Center	Kitchen	1	\$ 5.00
196	Johnson Recreation - Concession	Kitchen	1	\$ 5.00
197	Klehr Field - Concession	Kitchen	1	\$ 5.00
198	Laurel Recreation - Concession	Kitchen	1	\$ 5.00
199	Pouncey Tract Park - Concession	Kitchen	1	\$ 5.00
200	Quioccasin Middle School - Concession	Kitchen	1	\$ 5.00
201	RF&P Park - Football - Concession	Kitchen	1	\$ 5.00
202	RF&P Park - Baseball - Concession	Kitchen	1	\$ 5.00
203	RF&P Park - Girls Softball - Concession	Kitchen	1	\$ 5.00
204	RF&P Park - Stadium - Concession	Kitchen	1	\$ 5.00
205	Sandston Memorial Recreation Center	Kitchen	1	\$ 5.00
206	Sandston Recreation - Concession	Kitchen	1	\$ 5.00
207	Sevens Pines - Concession	Kitchen	1	\$ 5.00
208	Short Pump Park - Concession	Kitchen	1	\$ 5.00

209	Tuckahoe Little League Park - Concession	Kitchen	1	\$ 5.00
210	Varina Recreation - Concession	Kitchen	1	\$ 5.00
211	Virginia Randolph Recreation - Concession	Kitchen	1	\$ 5.00

Lot No. 1 - Labor Rates for Repair Services

Item No.	Category	Hourly Rate Per Man Hour
212	Non-Emergency Repair Service - Normal Hourly Rate	\$ 82.50
213	Non-Emergency Repair Service - Overtime Hourly Rate	\$ 123.75
214	Emergency Repair Service - Normal Hourly Rate	\$ 82.50
215	Emergency Repair Service - Overtime Hourly Rate	\$ 123.75
216	Emergency Repair Service - Holiday Hourly Rate	\$ 123.75

SCOPE OF WORK/SERVICES

A. Cooperative Procurement.

This procurement is being conducted by the County of Henrico, Virginia on behalf of all other public bodies of the Commonwealth of Virginia in accordance with the provisions of 2.2-4304 of the Code of Virginia, as amended. If agreed to by the Successful Bidder, other public bodies of the Commonwealth of Virginia may make purchases under the resulting contract at the prices set forth herein and in accordance with its terms, conditions and specifications, subject to any modifications necessary to comply with local policy or practice to which the Successful Bidder agrees. The Successful Bidder shall deal directly with any public body it authorizes to use the resulting contract. The County, its officials and its staff are not responsible for placement of orders, invoicing, payments, contractual disputes, or any other transactions between the Successful Bidder and any other public bodies, and in no event shall the County, its officials or staff be responsible for any costs, damages or injury resulting to any party from use of a County contract. The County assumes no responsibility for any notification of the availability of the resulting contract for use by other public bodies, but the Successful Bidder may conduct such notification.

B. Specifications.

1. The County’s General Government and HCPS authorized representatives will work with the Successful Bidder(s) to coordinate inspection, maintenance, and repair services of fire suppression systems. It is imperative the Successful Bidder work with the County’s authorized representation to coordinate these services.
2. All inspection and maintenance services shall conform to all current National Fire Protection Association (NFPA) codes and guidelines, all fire codes for the authority having jurisdiction, and in accordance with the manufacturer’s specifications.
3. The Successful Bidder(s) shall be responsible for obtaining all permits required to make repairs. The cost of the permit shall be the responsibility of the Successful Bidder(s).
4. It is intended that the Successful Bidder(s) shall perform all work under this contract with the Successful Bidder’s own forces and shall not sublet any portion of the work or the Contract hereby becomes non-assignable.

5. The Successful Bidder(s) shall perform semi-annual inspections and maintenance to the County fire suppression systems (wet or dry) in accordance with National Fire Protection Association (NFPA) codes and guidelines as follows:
 - a) One inspection shall be performed in August
 - b) One inspection shall be performed in February
6. The Successful Bidder(s) shall perform annual inspections on Class K fire extinguisher during one of the semi-annual inspections at the specified location.
7. The Successful Bidder(s) shall perform maintenance and hydrostatic test of all dry chemical fire suppression systems every six (6) and twelve (12) year; all wet fire suppression systems every twelve (12) year. These maintenance and hydrostatic test shall be performed during a contract year and must be completed in accordance with NFPA codes and guidelines as well as in accordance with the manufacturer's specifications.
8. The Successful Bidder shall perform inspections, maintenance, and repairs of fire suppression system during normal business hours:
 - a) Henrico County Public Schools and Administration Buildings normal school hours, with the exception of serving times for breakfast and lunch, are Monday through Friday from 7:00 a.m. to 4:30 p.m. and summer hours shall be Monday through Thursday from 7:00 a.m. to 5:30 p.m. Schools are closed Saturday, Sunday, and school holidays. A list of schools and serving times will be provided to the Successful Bidder after contract is awarded.
 - b) Buildings and Grounds Facilities normal business hours are Monday through Friday from 8:00 a.m. to 4:30 p.m. If earlier hours are needed to perform services, the County will work with Successful Bidder to accommodate.
 - c) Jail East, Jail West and Juvenile Detention normal business hours are Monday through Friday between 7:00 a.m. and 7:00 p.m. The Successful Bidder's personnel will be required to undergo a Sheriff's Office security clearance prior to working within the Jail facilities. A Sheriff's Office Contractor's badge will be issued upon completion of the security clearance and must be worn at all times while working in the Jail facilities. Access to Jail East and Jail West will be coordinated with designated Sheriff's Office personnel assigned to those facilities..
9. The Successful Bidder(s) shall reset fire suppression systems after inspection, as needed. It is the responsibility of the Successful Bidder(s) to familiar themselves with these systems and leave the equipment in operational order.
10. The Successful Bidder(s) must sign and date the inspection tag attached to the fire suppression system indicating the date the system was serviced.
11. The Successful Bidder shall properly dispose of all materials in accordance with the existing federal, state, and local laws, codes, ordinances and regulations.
12. The Successful Bidder(s) shall provide emergency and non-emergency repair service requests on the fire suppression systems as follows:
 - a) Emergency repair services shall be provided 24 hours per day, seven days per week, including holidays. Service personnel shall respond at the site within two (2) hours after receiving the emergency call. Work on critical equipment must be completed as soon as possible.
 - b) For non-emergency repair services, service personnel shall respond to the job site and be ready to initiate required repairs within 24 hours after receiving the request. Work on non-critical equipment may be completed as time permits within the agreement of Henrico County Public Schools or County of Henrico, General Government.

13. The Successful Bidder(s) shall invoice the County for services based on the price/rates provided on the Bid Form. Price/rates for inspection, maintenance, and repair of fire suppression systems shall include all overhead, profit, insurance, union pension fund or contributions, workmen's compensation, unemployment insurance, social security, supervision and truck usage, etc. Time spent for transportation of workers, material acquisition, handling and delivery, or for movement of Successful Bidder's owned or rental equipment is not chargeable directly but is overhead and the cost shall be included.
14. The Successful Bidder(s) shall be paid an hourly rate for repair services as follows:
- a) Normal Hourly Rate: The Successful Bidder(s) shall be paid normal hourly rates for productive time on the job during the normal school and business hours as specified.
 - b) Overtime Hourly Rate: The Successful Bidder(s) shall be paid overtime hourly rates for repair services performed outside of normal school and business hours as specified and must be approved by the County's authorized representative prior to work commencing. If work must be carried over and the Successful Bidder(s) wishes to continue to work beyond the County's normal school and business hours, authorization for overtime work must be obtained from the County's authorized representative prior to proceeding.
 - c) Holiday Hourly Rate: The Successful Bidder(s) shall be paid holiday hourly rates for repair services approved by the County's authorized representatives prior to work commencing and performed on the County General Government and HCPS observed holidays. The County General Government observed holidays are: New Year's Day, Martin Luther King, Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and Day after Thanksgiving, Christmas Eve, and Christmas Day. HCPS observed holidays are: New Year's Day, Martin Luther King, Jr. Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and day after Thanksgiving, Winter Break (Week of Christmas into New Year). County's authorized representatives will notify the Successful Bidder(s) of changes to these holidays.
15. The County personnel reserve the right to witness and inspect all service work, review data, and request other such additional inspections and repeat tests as necessary to ensure the equipment and services provided conform to the requirements specified herein.
16. Material, Parts, and Components.
- a) The Successful Bidder shall maintain a sufficient quantity of repair parts on hand or have ready access to these parts in order to prevent unnecessary downtime of equipment. The parts stock for all equipment covered in this solicitation shall be based on equipment manufacturer's recommendations for routine expendable parts, normal annual replacement parts and multi-year replacement parts.
 - b) All materials, parts, and equipment used by the Successful Bidder in the performance of this Contract shall be new, free from defect, asbestos free, and must comply with the Original Equipment Manufacturer (OEM) parts, unless an acceptable/comparable and approved alternative is approved in writing by the County prior to work being performed. ***The use of used, shopworn, demonstrator, prototype, reconditioned or discontinued models' parts and components are strictly prohibited.***
 - c) Warranty period for parts, components and installation workmanship provided by the Successful Bidder shall be for a period of one (1) year after completion of the installation or within the manufacturer's warranty, whichever is the later period. The warranty period shall commence upon date of acceptance by the County.
 - d) The Successful Bidder shall provide all manufacturers' warranty documents to the County's authorized representative upon completion of installation.

- e) In accordance with the **Code of Virginia 2.2-4331**, no markup in the price of parts, materials and components will be permitted. The County will reimburse the Successful Bidder the cost of parts, materials, and components at their cost. The Successful Bidder must include a copy of their vendor's invoice (not print out or image) for the cost of parts, materials, and components used in the repair of the equipment. Failure to provide this information will cause the Successful Bidder's invoices to be returned and payment delayed.
- f) Material, parts, and components shall be delivered to various County locations.

17. The Successful Bidder(s) shall provide detailed electronic or paper inspection reports for each system serviced within two (2) days of service completion. Bidders shall provide a sample copy of their service ticket. The inspection reports shall include the following:

- a) Site name and location
- b) Date of inspection
- c) Type of system and model number
- d) Status of system
- e) Detailed description of inspection performed
- f) Detailed description of maintenance or hydro test performed

C. Safety.

- a) The Successful Bidder(s) shall keep work areas in a safe condition and clean up daily after all work activities. The Successful Bidder(s) shall also provide for any hazardous material storage facilities and disposal that may be required.
- b) The Successful Bidder(s) shall comply with and ensure that all its personnel comply with all current applicable local, state and federal policies, regulations and standards relating to safety and health. This will include by way of illustration and not limitation, the standards of the Virginia Occupational Safety and Health Administration for the General Industry and for the Construction Industry. The Successful Bidder(s) shall provide or cause to be provided all technical expertise, qualified personnel, equipment, tools and material to safely accomplish the work specified to be performed by the Successful Bidder(s).
- c) Any operations of the Successful Bidder(s) determined to be hazardous by the County, shall be immediately discontinued by the Successful Bidder(s) upon receipt of either written or oral notice by the County to discontinue such practice.
- d) Successful Bidder's personnel working on HCPS property, must report to the respective school security office and sign the visitor's log sheet before servicing the fire suppression systems. The same personnel must sign out from the school security office before leaving school premises. It is critical that the school security staff be aware of the location of all visitors at all times.
- e) The Successful Bidder(s) personnel and vehicles shall be easily identifiable. Successful Bidder(s) shall provide identification badges with company name and logo to their personnel and shall be visibly worn at all times while on County property.
- f) Successful Bidder(s) vehicles parked on County property must display company name/identification. The Successful Bidder shall comply with all traffic and parking regulations.
- g) The Successful Bidder(s) shall be responsible at all times for the actions and work of its personnel who shall observe and comply with all regulations while on County property; failure to observe such regulations will be grounds for removal from County property.

D. Equipment, Beyond Economic Repair.

The Successful Bidder(s) shall provide written notice to the County's authorized representatives of equipment considered Beyond Economic Repair, (BER), as determined by the Successful Bidder. The County's authorized representative will on a case-by-case basis, have the option to consult a third party knowledgeable in the trade for an additional opinion to verify the claim of BER. In the event the equipment is considered repairable by the outside third party, the County's authorized representative will have the flexibility to grant authorization of third-party to provide equipment repairs.

E. Damages.

The Successful Bidder shall be held responsible for any damage to the building and equipment caused during maintenance and repair services which is determined to be the result of the Successful Bidder's failure to properly perform maintenance or repair services as recommended by the equipment manufacturer and the code in effect at time of installation. The Successful Bidder shall correct damages at no cost to the County.

F. Invoicing Requirements.

1. The Successful Bidder shall submit itemized invoices for each department facilities/building upon completion of work. A complete invoice shall include but not limit to: contract number, purchase order number as supplied by the County, date of service, name and address of each building/facility services was performed, description of service provided, unit price per services rendered at each building/facility, and copies of service tickets signed by the County's representative.
2. The County will verify all charges on the Successful Bidder's invoices and reserve the right to request additional documentation or return invoice to Successful Bidder for correction if any discrepancy is discovered.
3. The Successful Bidder shall submit invoices to the County departments as follows:

County of Henrico
Building and Grounds
Attn: General Services, Financial Division
P.O. Box 90775
Henrico, VA 23273-0775
Email: GSFinancial@henrico.us
Building and Grounds Systems and Extinguishers

Henrico County Public Schools
Construction & Maintenance
Attn: Jeff Grow
406 Dabbs House Road
Henrico, VA 23223
HCPS, C&M Class K Extinguishers only

Henrico County Public Schools
School Nutritional Services, SNS – Kitchens
Attn: Patricia Jordan
Henrico School Nutrition Services
3751A Nine Mile Road
Henrico, VA 23223

Henrico County Public Schools
Career and Technical Education
Attn: Tim Alvut
Henrico Vocational Maintenance Department
3751C Nine Mile Road
Henrico, VA 23223

County of Henrico
Division of Recreation and Parks
P.O. Box 90775
Henrico, VA 23273-0775
Email: REC-Invoice@henrico.us
Recreation and Parks Systems and Extinguishers



COMMONWEALTH OF VIRGINIA
County of Henrico

**Services Contract
Contract No. 2314A**

This Services Contract (this "Contract") entered into this 20th day of April 2022, by the County of Henrico, Virginia and County School Board of Henrico County, Virginia (collectively, the "County") and Can See Fire Service Company, Inc., a Virginia corporation, and its successors it assigns (the "Contractor").

SCOPE OF CONTRACT: The Contractor shall furnish all materials, equipment, and labor necessary to provide Fire Suppression Systems Inspection, Maintenance, and Repair Services – Lot No. 1 to the County as set forth in the Contract Documents.

COMPENSATION: The compensation the County will pay to the Contractor under this Contract is in Appendix A.

CONTRACT TERM: The Contract term shall be for a period of one year beginning May 1, 2022 and ending April 30, 2023. The County may renew the Contract for up to 4 additional one-year terms giving 30 days' written notice before the end of the term unless Contractor has given the County written notice that it does not wish to renew at least 90 days before the end of the term.

CONTRACT DOCUMENTS: This Contract hereby incorporates by reference the documents listed below (the "Contract Documents") which shall control in the following descending order:

1. This Services Contract between the County and Contractor.
2. Invitation for Bid No. 22-2314-3LOC, dated March 4, 2022 (as modified by any addenda).
3. The Contractor's bid dated March 22, 2022.

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound hereby.

Can See Fire Service Co., Inc.
P.O. Box 147
205 Haley Road
Ashland, VA 23005

Brian W Hall

Signature

Brian W Hall Standard Products Manager
Printed Name and Title

4-25-2022

Date

County of Henrico, Virginia / County School
Board of Henrico County, Virginia
P.O. Box 90775 / P.O. Box 23120
Henrico, VA 23273-0775 / 23223

Oscar Knott

Signature

Digitally signed by: Oscar Knott
DN: CN = Oscar Knott email = kno008@henrico.us C = US
O = County of Henrico, VA OU = Department of Finance -
Purchasing Division
Date: 2022.04.26 09:46:21 -0500

Oscar Knott, CPP, CPPO, VCO
Purchasing Director

April 26, 2022

Date

Approved as to form by
Assistant County Attorney

[Signature]

4-20-22