



**COUNTY OF HENRICO
DEPARTMENT OF FINANCE
PURCHASING DIVISION
CONTRACT EXTRACT
NOTICE OF AWARD/RENEWAL**

DATE:	January 7, 2021
CONTRACT COMMODITY/SERVICE: <i>(include contracting entity if cooperative)</i>	Firefighter Boots, Work Boots and Safety Shoes
CONTRACT NUMBER:	2070B
COMMODITY CODE:	800.72
CONTRACT PERIOD:	January 1, 2021 through December 31, 2021
RENEWAL OPTIONS:	4 Remaining one-year renewal periods
USER DEPARTMENT:	Fire/Police/County
Contact Name:	Paula Henry
Phone Number:	804-501-1540
Email Address:	hen16@henrico.us
HENRICO COOPERATIVE TERMS INCLUDED:	Yes
SUPPLIER: Name:	Witmer Public Safety Group, Inc.
Address:	104 Independence Way
City, State:	Coatesville, PA 19335
Contact Name:	Paul Hartsoe
Phone Number:	804-267-3424
Email address:	Paul@wpsginc.com
ORACLE SUPPLIER NUMBER:	44796
BUSINESS CATEGORY:	Small
PAYMENT TERMS:	Net 30
DELIVERY:	15 to 30 Days ARO
FOB:	Destination
BUYER: Name:	Jon Creger
Title:	Procurement Analyst I
Phone:	804-501-5664
Email:	cre057@henrico.us

This contract is the result of a competitive solicitation issued by the Department of Finance, Purchasing Division. A requisition must be generated for all purchases made against this contract and the requisition must reference the contract number.

PRICE SCHEDULE – CONTRACT NO. 2070B

Manufacturer	Percentage Discount Off MSRP
Belleville Boot Company	35%
Fire-Dex	46%
Globe Boots	28%

A. General Requirements.

1. Bidders shall offer discounted pricing from their most current Manufacturer's Suggested Retail Price (MSRP) List, which shall be kept on file with the Henrico County Division of Fire. Price lists must be in electronic form.
2. Bidders must be an authorized distributor for bid products offered and have access to all footwear offered by manufacturer.
3. If requested, Successful Bidder(s) shall be required to furnish all price lists, catalogs, swatches, color charts etc. (as appropriate) at no additional cost to the County.
4. All warranties either expressed or implied which are inherent in products specified shall be applicable to products furnished as the result of this solicitation. If applicable, please attach warranty information with bid package.
5. All prices quotes shall be FOB destination. Freight charges shall be included in the bid price.
6. The County may require the Successful Bidder(s) to provide certified test reports from the manufacturer, which indicate the footwear furnished under the contract has been subjected to all the required tests and meets or exceeds the minimum requirements.
7. The Successful Bidder(s) shall have a store location within a 25-mile drive of the Henrico County Public Safety Building located at 7721 E. Parham Road, Richmond, VA 23294, or must provide a mobile shoe service.
8. Bidders only need to bid on the line items that they can provide. All others may be left blank.

B. Specifications.

1. Firefighting Boots shall meet or exceed NFPA 1971 (current edition) and OSHA 29CFR, Part 1910.136 (Personal Protective Equipment for General Industry).
2. All safety shoes and work boots must meet or exceed safety requirements for Compression Resistance Class 75 as outlined in ASTM F2413-18.
3. Only the footwear brands identified in this bid will be considered and no substitutions will be accepted.

C. Shoe Fittings.

1. Successful Bidder(s) shall provide shoe fittings for each using department upon request. Each using department may schedule a minimum of six (6) shoe fittings per year.
2. If a mobile unit or "shoe mobile" will service the contract, it must be available for a minimum of 1 hour at each scheduled visit.

3. Mobile unit or “shoe mobile” fittings will be scheduled by using departments at a location of their choosing with the Successful Bidder(s). The location will be inside the County of Henrico.
4. The Successful Bidder(s) must utilize the actual footwear being requested for sizing purposes. Sizing with measuring devices alone will not be acceptable.
5. Orders will typically be placed with the Successful Bidder(s) at the time of the fitting and the employee will take possession of the footwear at that time, unless the item is backordered.
6. The using department may email or fax “known order” information to the Successful Bidder in lieu of a fitting.

F. Delivery Requirements.

1. The required delivery time for any backordered items is 15 to 30 calendar days ARO. Exceptions to these delivery requirements may be granted due to manufacturing delays. Delays must be communicated to the using department in a timely manner.

G. Returns.

1. Any shoes delivered to the County, not as ordered, shall be returned to the Successful Bidder(s) at no cost to the County.
2. If delivered orders are incorrect at no fault of the Successful Bidder(s), Successful Bidder(s) may charge the County a restocking fee. Please list the restocking fee on the Bid Form.

H. Warranty.

1. If a product defect occurs as a result of normal use within 6 months of the purchase, the Successful Bidder must repair or replace any defective footwear at no cost to the employee or the County.
2. If a product defect occurs as a result of normal use within 6 to 12 months of the purchase, the Successful Bidder must repair the defect at no cost to the employee or the County or issue a 50% credit to be applied toward the purchase of a new pair of footwear.

I. Resole Service.

1. Bidders shall indicate on the Bid Form if they offer a resole option for each footwear manufacturer that is bid. If resoling is only available for certain models, please attach a list of exemptions with your Bid package. Bidders who do not offer a resole option may still be considered.
2. Successful Bidder(s) that offer a resole option shall have resoled boots available for pick-up or delivery within 30 days of receiving the boots for repair.