



**COUNTY OF HENRICO
DEPARTMENT OF FINANCE
PURCHASING DIVISION
CONTRACT EXTRACT
NOTICE OF AWARD/RENEWAL**

DATE:	June 1, 2020
CONTRACT COMMODITY/SERVICE: <i>(include contracting entity if cooperative)</i>	Copy Paper
CONTRACT NUMBER:	1991B
COMMODITY CODE:	645.00, 645.30, 645.35
CONTRACT PERIOD:	June 1, 2020 through May 31, 2021
RENEWAL OPTIONS:	4 additional 1 year periods through 2025
USER DEPARTMENT:	HCPS/General Government
Contact Name:	Debbie Wood
Phone Number:	804-652-3640
Email Address:	ddwood@henrico.k12.va.us
HENRICO COOPERATIVE TERMS INCLUDED:	Yes
SUPPLIER: Name:	TSRC, Inc. dba The Supply Room
Address:	14140 N Washington Highway
City, State:	Ashland, VA 23005
Contact Name:	Dutch Jones
Phone Number:	804-412-1313
Email address:	djones@thesupplyroom.com
ORACLE SUPPLIER NUMBER:	9851
BUSINESS CATEGORY:	Women-owned, Small Business
PAYMENT TERMS:	Net 30
DELIVERY:	As needed
FOB:	County of Henrico
BUYER: Name:	Jon Creger
Title:	Procurement Analyst I
Phone:	804-501-5664
Email:	cre057@henrico.us

This contract is the result of a competitive solicitation issued by the Department of Finance, Purchasing Division. A requisition must be generated for all purchases made against this contract and the requisition must reference the contract number.

Attachment A - Price Schedule

Contract #1991B - TSRC, Inc. dba The Supply Room

Item	Description (Bid Item Lot 3)	Unit	Unit Price
1	8.5" x 11" 28 lb. white Text, Xerox Bold (3R11760)	Ream	\$7.07
2	8.5" x 14" 28 lb. white Text, Xerox Bold (3R20150)	Ream	\$9.45
3	11" x 17" 28 lb. white Text, Xerox Bold (3R20150)	Ream	\$14.84
4	8.5" x 11" 60 lb. white Cover, Xerox Bold (3R11767)	Ream	\$5.49
5	8.5" x 14" 60 lb. white Cover, Xerox Bold (3R11768)	Ream	\$19.87
6	11" x 17" 60 lb. white Cover, Xerox Bold (3R11768)	Ream	\$11.51
7	8.5" x 11" 80 lb. white Gloss/Text, Sterling (283618)	Ream	\$8.96
8	8.5" x 14" 80 lb. white Gloss/Text, Futura (286415)	Ream	\$18.63
9	11" x 17" 80 lb. white Gloss/Text, Sterling (383604)	Ream	\$17.37
10	12" x 18" 80 lb. white Gloss/Text, Sterling (283617)	Ream	\$20.20
11	13" x 19" 80 lb. white Gloss/Text, Sterling (283620)	Ream	\$23.56
12	8.5" x 11" 80 lb. white Gloss/Cover, Sterling (283669)	Ream	\$4.18
13	8.5" x 14" 80 lb. white Gloss/Cover, Futura (286361)	Ream	\$16.35
14	11" x 17" 80 lb. white Gloss/Cover, Sterling (283668)	Ream	\$8.39
15	12" x 18" 80 lb. white Gloss/Cover, Sterling (283608)	Ream	\$9.56
16	13" x 19" 80 lb. white Gloss/Cover, Sterling (283671)	Ream	\$11.02