



COMMONWEALTH OF VIRGINIA

COUNTY OF HENRICO

Contract No. 1991B

CONTRACT

This contract ("Contract"), made this 1st day of June, 2020 between the County of Henrico, hereinafter called the "County" and

TSRC, Inc. dba The Supply Room

and his, its or their successors, executors, administrators, and assigns, hereinafter called the "Contractor;".

WITNESSETH: That, for the consideration mentioned below, the Contractor promises to do all the work and furnish all the materials, equipment and labor necessary to carry out this Contract in the manner and to the full extent set forth in the Contract Documents (hereinafter defined) to the satisfaction of the County. At all times, the County shall have the right to inspect the Contractor's work performed under this Contract. All terms and conditions, specifications, general and special provisions, plans, drawings, and all documents referred to below are hereby made part of this Contract as completely as if incorporated herein.

It is agreed that the services to be done under this Contract are to furnish all tools, labor, equipment and supervision necessary to provide Copy Paper (Lot 3) when needed and requested by the County of Henrico in accordance with: (i) Invitation for Bid # 20-1991-3JEC dated March 9, 2020, including the general terms, conditions and requirements therein; (ii) Addendum No. 1 dated March 12, 2020; (iii) Addendum No. 2 dated March 27, 2020; (iv) Contractor's Bid dated March 31, 2020; and the Price Schedule included as Appendix A (collectively, the "Contract Documents"). The term of this Contract shall be from June 1, 2020 through May 31, 2021 and may be renewed for up to four additional one-year periods in the County's sole discretion. Pricing shall be in accordance with the Price Schedule included as Appendix A.

In consideration of the foregoing, which consideration is acknowledged by the parties to be sufficient and complete for all of the work within the scope of this Contract, the County agrees to pay the Contractor for all items of work performed and/or materials furnished at the unit prices or lump prices under the conditions set forth in the Contract Documents.

FIRM: TSRC, Inc. dba The Supply Room
ADDRESS 14140 N Washington Hwy
Ashland, VA 23005

BY [Signature]
TITLE EUP of Sales
DATE 6/15/20

County of Henrico, Virginia
P.O. Box 90775
Henrico, VA 23273-0775

BY [Signature]
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

DATE June 16, 2020

Approved as to Form:
Ryan P Murphy

Digitally signed by Ryan P Murphy
DN: cn = Ryan P Murphy, o = County of Henrico, c = VA
Date: 2020.06.16 07:11:06 -0500

Attachment A - Price Schedule

Contract #1991B - TSRC, Inc. dba The Supply Room

Item	Description (Bid Item Lot 3)	Unit	Unit Price
1	8.5" x 11" 28 lb. white Text, Xerox Bold (3R11760)	Ream	\$7.07
2	8.5" x 14" 28 lb. white Text, Xerox Bold (3R20150)	Ream	\$9.45
3	11" x 17" 28 lb. white Text, Xerox Bold (3R20150)	Ream	\$14.84
4	8.5" x 11" 60 lb. white Cover, Xerox Bold (3R11767)	Ream	\$5.49
5	8.5" x 14" 60 lb. white Cover, Xerox Bold (3R11768)	Ream	\$19.87
6	11" x 17" 60 lb. white Cover, Xerox Bold (3R11768)	Ream	\$11.51
7	8.5" x 11" 80 lb. white Gloss/Text, Sterling (283618)	Ream	\$8.96
8	8.5" x 14" 80 lb. white Gloss/Text, Futura (286415)	Ream	\$18.63
9	11" x 17" 80 lb. white Gloss/Text, Sterling (383604)	Ream	\$17.37
10	12" x 18" 80 lb. white Gloss/Text, Sterling (283617)	Ream	\$20.20
11	13" x 19" 80 lb. white Gloss/Text, Sterling (283620)	Ream	\$23.56
12	8.5" x 11" 80 lb. white Gloss/Cover, Sterling (283669)	Ream	\$4.18
13	8.5" x 14" 80 lb. white Gloss/Cover, Futura (286361)	Ream	\$16.35
14	11" x 17" 80 lb. white Gloss/Cover, Sterling (283668)	Ream	\$8.39
15	12" x 18" 80 lb. white Gloss/Cover, Sterling (283608)	Ream	\$9.56
16	13" x 19" 80 lb. white Gloss/Cover, Sterling (283671)	Ream	\$11.02