



COMMONWEALTH OF VIRGINIA

COUNTY OF HENRICO

DEPARTMENT OF FINANCE
CECELIA H. STOWE, CPPO, C.P.M.
PURCHASING DIRECTOR

September 19, 2019

Request for Proposal: #19-1915-8CHS

Subject: Medicare Exchange Services for Medicare Eligible Retirees

Gentlemen/Ladies:

This RFP and any addenda are available on the County of Henrico Purchasing website at <http://henrico.us/purchasing>. To download the (IFB or RFP), click the link and save the document to your hard drive. To receive an email copy of this document, please send a request to: sto05@henrico.us

ADD the following:

Cooperative Procurement: This procurement is being conducted by Henrico County, Virginia on behalf of all other public bodies of the Commonwealth of Virginia in accordance with the provisions of 2.2-4304 of the *Code of Virginia*, as amended. If agreed to by the Successful Offeror(s), other public bodies of the Commonwealth of Virginia may make purchases under the resulting contract(s) at the prices set forth herein and in accordance with its terms, conditions and specifications, subject to any modifications necessary to comply with local policy or practice to which the Successful Offeror(s) agrees. The Successful Offeror(s) shall deal directly with any public body it authorizes to use the resulting contract. Henrico County, Virginia, its officials and its staff are not responsible for placement of orders, invoicing, payments, contractual disputes, or any other transactions between the Successful Offeror(s) and any other public bodies, and in no event shall the County, its officials or staff be responsible for any costs, damages or injury resulting to any party from use of a Henrico County contract. Henrico County assumes no responsibility for any notification of the availability of the resulting contract(s) for use by other public bodies, but the Successful Offeror(s) may conduct such notification.

See attached Questions and Answers #1

Unless otherwise changed by an addendum, all other information will remain the same.

Sincerely,

Cecelia H. Stowe, CPPO, C.P.M.
Purchasing Director
Sto05@henrico.us
804-501-5685

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1. Just to confirm, the Henrico county will be enrolled in individual policies, not a pre-selected group plan correct?

Correct, as stated in the RFP introduction, Henrico County is interested in obtaining the services of a company to provide a Medicare exchange for eligible retirees to allow them to purchase individual medical and prescription drug coverage.