



**COUNTY OF HENRICO  
DEPARTMENT OF FINANCE  
PURCHASING DIVISION  
CONTRACT EXTRACT  
RENEWAL**

DATE:	August 19, 2020
CONTRACT COMMODITY/SERVICE: <i>(include contracting entity if cooperative)</i>	Automotive Electrical Parts, New
CONTRACT NUMBER:	1885A
COMMODITY CODE:	060.37
CONTRACT PERIOD:	September 1, 2020 through August 31, 2021
RENEWAL OPTIONS:	3 remaining through August 31, 2024
USER DEPARTMENT:	Central Automotive Maintenance
Contact Name:	Mike Arrighi
Phone Number:	804-727-8645
Email Address:	<a href="mailto:arr@henrico.us">arr@henrico.us</a>
HENRICO COOPERATIVE TERMS INCLUDED:	YES
SUPPLIER: Name:	IEH Auto Parts LLC d/b/a Auto Plus Auto Parts
Address:	901 N. Lenola Road
City, State:	Moorestown, NJ 08057
Contact Name:	Brian Evanoka
Phone Number:	617.645.8959
Email address:	<a href="mailto:S498@autoplusap.com">S498@autoplusap.com</a>
ORACLE SUPPLIER NUMBER:	376697
BUSINESS CATEGORY:	Non-SWaM
PAYMENT TERMS:	Net 30
DELIVERY:	(48) Hours, As Needed and Request
FOB:	Destination
BUYER: Name:	Justin M. Herbaugh
Title:	Procurement Analyst I
Phone:	804-501-5680
Email:	<a href="mailto:Her034@henrico.us">Her034@henrico.us</a>

This contract is the result of a competitive solicitation issued by the Department of Finance, Purchasing Division. A requisition must be generated for all purchases made against this contract and the requisition must reference the contract number.

**PRICE SCHEDULE – CONTRACT NO. 1885A**

Item	Description	Brand	Part No.	MFG. List Price	Percentage Discount Offered	Discounted Price
1	Halogen Headlight Bulb	Wagner	9005	\$7.92	65%	\$2.77
2	Lamp/Stop, Turn and Tail with License Illuminator, RED	GROTE	50852-3	\$10.70	58%	\$4.49
3	Halogen Headlight Bulb	Wagner	9006XS	\$11.24	65%	\$3.93
4	Back-Up Light Bulb	Wagner	1156	\$0.62	65%	\$0.22
5	License Plate Light	Wagner	11005	\$2.20	65%	\$0.77
6	Stop Light Bulb	Wagner	912	\$1.29	65%	\$0.45
7	Sealed Beam Headlight - Halogen	Wagner	H6024	\$19.95	65%	\$6.98
8	Headlamp Light Bulb	Wagner	9007	\$7.92	65%	\$2.77
9	Headlamp Bulb - Halogen	Wagner	9012LL	\$53.49	65%	\$18.72
10	Sealed Beam Headlamp - Halogen	Wagner	H6054	\$19.99	65%	\$7.00
11	Stop Light Bulb	Wagner	1157	\$0.58	65%	\$0.20
12	Clearance Light Bulb	Wagner	194	\$0.58	65%	\$0.20
13	Turn Signal, Stop Light Bulb	Wagner	3157	\$1.49	65%	\$0.52

Wagner, Discount off Manufacturer's List Price – 65%

GROTE, Discount off Manufacturer's List Price – 58%

**A. DELIVERY:**

1. All parts and supplies shall be delivered to the following locations during the following business hours.

Central Automotive Maintenance – West, 8:00am – 4:30pm.  
10301 Woodman Road,  
Glen Allen, VA 23060

Central Automotive Maintenance – East, 8:00am – 3:30pm.  
440 Dabbs House Road  
Henrico, VA 23223

2. The Successful Bidder must maintain stock to ensure immediate and adequate delivery of requested automotive accessories, parts and supplies. For the replenishment of County stock: 48 hours for delivery is acceptable. For the emergency repair of non-operational equipment, the County may request two (2) hours for delivery of parts.

3. In the event the Successful Bidder fails to meet the response times, the County of Henrico reserves the right to secure the services required from another source using the small purchase procedure. Repeated failure to comply with the response time listed may result in termination of the contract.

**B. SPECIFICATIONS:**

All parts furnished under this contract shall meet or exceed OEM specifications. No exceptions.

**C. PRICING:**

1. Bidders shall provide discounts offered from the Manufacturer's Suggested Retail Price (MSRP) List for each authorized franchised line item. Each Bidder shall quote the percentage of discount from the price list and furnish (2) copies of the MSRP list with their bid submission. The percentage discount shall remain firm for the duration of the contract period.
2. Upon award, the Successful Bidder shall submit a copy of the current MSRP list or provide access to the electronic MSRP list. Failure to do so may result in your bid being declared non-responsive.
3. The Successful Bidder shall provide all revisions of the MSRP list to Central Automotive Maintenance on a semi-annual basis during the contract period.

**D. REFERENCES:**

Bidder shall provide a listing of at least 3 recent references for which you have provided this product or service. (See Attachment B)

**E. INVOICING AND PAYMENT:**

Payment shall require the submittal of an itemized monthly invoice to be mailed to Central Automotive Maintenance, 10301 Woodman Road, Glen Allen, VA 23060 which shall include but not be limited to the following information. This information may be provided as attachment(s) to the invoice.

1. Purchase order number must appear on all invoices.
2. List of supplied materials, part numbers, quantity of parts, discount of MSRP, price and total cost of materials purchased.
3. Unauthorized invoice charges will not be accepted. Any invoice submitted for payment with questionable charges will be returned to the Successful Bidder for review and must be resubmitted with an explanation as to the reason for the unauthorized invoice charges.

**F. WARRANTY:**

The Successful Bidder shall warrant that all electrical parts, materials and services performed shall be consistent with the Manufacturer's specifications and will be free from defects. Electrical parts which are not as warranted may be returned at the Bidder's expense within (30) days after delivery, for either credit or replacement, without any additional charges to the County of Henrico.