



COMMONWEALTH OF VIRGINIA  
COUNTY OF HENRICO

DEPARTMENT OF FINANCE  
CECELIA H. STOWE, CPPO, C.P.M.  
PURCHASING DIRECTOR

**June 29, 2018**

**ADDENDUM NO. 1**

**Request for Proposal: #18-1670-5CHS**

**Subject: REQUEST FOR PROPOSAL**

**GROUP SHORT-TERM AND LONG-TERM DISABILITY PROGRAM FOR**

**VRS HYBRID PLAN PARTICIPANTS**

**COUNTY OF HENRICO GOVERNMENT AND PUBLIC SCHOOLS**

Gentlemen/Ladies:

Please make the following changes, corrections, additions or deletions to the above referenced Request for Proposal:

**This RFP and any addenda are available on the County of Henrico Purchasing website at <http://henrico.us/purchasing>. To download the (IFB or RFP), click the link and save the document to your hard drive. To receive an email copy of this document, please send a request to: [fa151@henrico.us](mailto:fa151@henrico.us)**

**Please change the due date and time as follows:**

**FROM: June 29, 2018, 3:00 p.m.**

**TO: July 2, 2018, 3:00 p.m.**

Unless otherwise changed by an addendum, all other information will remain the same.

Sincerely,

Cecelia H. Stowe, CPPO, C.P.M.  
Purchasing Director  
[Sto05@henrico.us](mailto:Sto05@henrico.us)  
804-501-5685