



COMMONWEALTH OF VIRGINIA  
**COUNTY OF HENRICO**

John A. Vithoulkas  
County Manager

February 19, 2013

Highwoods Properties, Inc.  
Attn: Brian Menditto, Agent  
4501 Highwoods Parkway  
Suite 400  
Glen Allen, VA 23060

Re: Provisional Use Permit P-18-12

Dear Mr. Menditto:

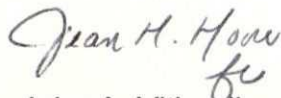
The Board of Supervisors at its meeting on February 12, 2013, granted your request for a Provisional Use Permit under Sections 24-62.2(f), 24-66(a), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to continue operation of an outside concert pavilion on part of Parcel 750-768-4593, subject to the following conditions:

1. The Provisional Use Permit shall expire on December 31, 2015, or at such time as all three (3) planned North Shore Commons office buildings A, B, and C are occupied, whichever comes first.
2. Security measures, including but not limited to fencing and security personnel shall be provided to restrict unauthorized access to any construction areas within the vicinity of the temporary outdoor Pavilion, including any portions of the property where site improvements associated with POD-82-00 are under construction.
3. An annual music and festival permit shall be obtained as required by Article IV, Chapter 4 of the Henrico County Code. This Provisional Use Permit shall be subject to all conditions set forth in the required annual music and festival permits.
4. This permit shall not supersede Zoning Ordinance requirements including parking required to support planned offices in North Shore Commons.
5. The temporary outdoor Pavilion shall be located in the area shown on Exhibits 1 and 2 (see case file). Deviations from this designated location shall require the approval of a new Provisional Use Permit.
6. The maximum attendance for paid and un-paid events shall be 6,500 persons.

7. Prior to each concert season, the applicant shall meet with representatives of the Divisions of Fire and Police, the Health Department, and Building Inspections to discuss public safety plans for the upcoming concert season, including an Emergency Action Plan.
8. Prior to each concert season, the applicant shall submit a pedestrian plan showing planned pedestrian routes to the Director of Planning. The Plan shall emphasize safe pedestrian routes and minimize the impacts on pedestrians of traffic movements on Lake Brook Drive.
9. Music and entertainment shall end by the following times:
  - a. Sunday through Thursday: 9:30 p.m.
  - b. Friday and Saturday: 10:00 p.m.

The Planning Department has been advised of the action of the Board of Supervisors and requested to revise its records and to place a copy of this notification in the Provisional Use Permit Index.

Sincerely,



John A. Vithoulkas  
County Manager

pc: Innsbrook Foundation  
Director, Real Estate Assessment  
Provisional Use Permit Index  
Police, Special Services





