

1 Minutes of the regular monthly meeting of the Planning Commission of the
2 County of Henrico held in the County Administration Building in the Government
3 Center at Parham and Hungary Spring Roads, beginning at 7:00 p.m. August 15,
4 2013, Display Notice having been published in the Richmond Times-Dispatch on
5 July 29, 2013 and August 5, 2013.
6

Members Present: Mrs. Bonnie-Leigh Jones, C.P.C., Chairperson (Tuckahoe)
Mr. Eric Leabough, C.P.C., Vice-Chairman (Varina)
Mr. C. W. Archer, C.P.C. (Fairfield)
Mr. Tommy Branin (Three Chopt)
Mr. Robert H. Witte, Jr. (Brookland)
Mr. R. Joseph Emerson, Jr., AICP,
Director of Planning, Secretary
Mr. Richard W. Glover,
Board of Supervisors' Representative

Also Present: Ms. Jean M. Moore, Assistant Director of Planning,
Mr. James P. Strauss, PLA, Principal Planner
Ms. Leslie A. News, PLA, Principal Planner
Mr. Livingston Lewis, County Planner
Mr. Billy Moffett, County Planner
Ms. Sylvia Ray, Recording Secretary

7
8 **Mr. Richard W. Glover, the Board of Supervisors' representative, abstains**
9 **on all cases unless otherwise noted.**
10

11
12 Mrs. Jones - I'd like to call this meeting of the Planning
13 Commission to order. This is our Rezoning meeting. It is our August 15, 2013,
14 meeting, and I'm happy to have you here. It's a very short agenda. I do want to
15 welcome you and ask that you turn off or mute your cell phones. And as you do
16 that, please rise and join me in the Pledge of Allegiance.
17

18 Thank you very much. Is there anyone from the news media with us this
19 evening? Just thought I'd ask. All right. With that I would like to recognize that we
20 have all our Commissioners in attendance with us tonight. Mr. Glover from the
21 Board of Supervisors who's with the Planning Commission this year is with us as
22 well. He would like to have it noted for the record that he will abstain on these
23 cases as they will come to the Board of Supervisors at a later date.
24

25 With that I will turn the meeting over to our secretary, Mr. Emerson.
26

27 Mr. Emerson - Thank you, Madam Chair. The first item on your
28 agenda tonight are requests for withdrawals and deferrals; there are none of

29 those. You also have requests for expedited items, and there are none of those.
30 Moving into your regular agenda, your first item is PUP2013-00012.

31
32 **PUP2013-00012 Matthew Russell for American Towers, LLC:**

33 Request for a Provisional Use Permit under Sections 24-95(a)(3), 24-120 and 24-
34 122.1 of Chapter 24 of the County Code in order to extend the permitted height
35 of an existing monopole-style telecommunications tower to 178' and increase the
36 area of the associated equipment compound from 900 to 2,490 square feet on
37 Parcel 785-744-4450, located on the south line of Bentley Street approximately
38 270' west of its intersection with Brook Road. The existing zoning is B-3 Business
39 District. The 2026 Comprehensive Plan recommends Commercial Concentration.
40 The site is in the Enterprise Zone. The staff report will be presented by Mr.
41 Livingston Lewis.

42
43 Mrs. Jones - Is there anyone with us this evening in opposition to
44 PUP2013-00012, Matthew Russell for American Towers, LLC? There is no
45 opposition. Good evening, Mr. Lewis.

46
47 Mr. Lewis - Good evening, Madam Chair.

48
49 This is a Provisional Use Permit request to allow American Towers to increase
50 the height of an existing telecommunications tower from 150 feet to 178 feet and
51 expand the ground lease area from 900 square feet to 2,490 square feet. The
52 1.9-acre subject site at 1720 Dumbarton Road is zoned B-3 and is designated for
53 Commercial Concentration in the 2026 Comprehensive Plan. Surrounding
54 properties accommodate a variety of commercial and industrial uses.

55
56 The tower was originally approved in 1996 via case P-1-96 which permitted the
57 150-foot maximum height and 900-square-foot lease area. Several wireless
58 service providers have since co-located equipment at this site, some of which
59 was found to extend above the permitted height and beyond the permitted lease
60 area.

61
62 With the current request, the applicant wishes to bring the existing structure into
63 compliance as well as provide additional height for future co-locations. Shown on
64 Exhibit C, the addition of a new 20-foot monopole extension and 8-foot lightning
65 rod would result in a new maximum height of 178 feet.

66
67 The additional ground lease area is identified by the three gray sections shown
68 on Exhibit B. And, as illustrated by this site plan, all lot-line setbacks and fall-
69 zone requirements would continue to be met.

70
71 The 2026 Comprehensive Plan encourages upgrades to existing towers to
72 support co-location opportunities, particularly in commercial and industrial areas
73 such as this. Expansion here would be compatible with surrounding uses and

74 may help reduce the need for additional towers elsewhere. For these reasons,
75 staff supports this request.

76

77 This concludes my presentation. I'll be happy to answer any questions you may
78 have.

79

80 Mrs. Jones - Are there questions for Mr. Lewis? All right, thank
81 you, sir. Mr. Archer?

82

83 Mr. Archer - Madam Chair, since our meeting is relatively short
84 tonight, let me just add, this case occurred in 1996, probably the first cell tower I
85 ever did. And there is probably nobody here, other than maybe Mr. Glover and
86 myself, that can remember how contentious these cell towers used to be as cell
87 phones began to proliferate. It used to be when we had a tower case the
88 auditorium was always full. Our first thought always was to make them as short
89 as we could make them, which was, I believe, ninety feet at the time. And we
90 may have done that for a little while, and then we finally began to realize that the
91 taller the tower the more people we could co-locate on each one. And this
92 probably is one of the first ones I ever worked with that was tall enough to do any
93 co-location on.

94

95 But they always did create a big turnout in here. I guess the funniest instance
96 was when we had a case in another district, which shall remain nameless, and it
97 was sort of out in the middle of nowhere. People were here protesting, and there
98 was a lady sitting right in the middle of the second row. She was the most
99 vehement of the group, and all of a sudden her cell phone went off. And she
100 didn't know how to turn it off, so. That one was quite amusing.

101

102 This particular tower seems to be in an area that is not close to anything
103 residential; it's all business around it. And I think we can possibly fill in some
104 holes with co-locators that we wouldn't normally be able to do. Staff supports it,
105 and I support it for that reason. So my motion is to approve PUP2013-00012,
106 Matthew Russell for American Towers, LLC.

107

108 Mr. Branin - Second.

109

110 Mrs. Jones - I have a motion by Mr. Archer, a second by
111 Mr. Branin. All in favor say aye. All opposed say no. The ayes have it; that motion
112 passes.

113

114 **REASON:** Acting on a motion by Mr. Archer, seconded by Mr.
115 Branin, the Planning Commission voted 5-0 (one abstention) to recommend the
116 Board of Supervisors grant the request because it is reasonable in light of the
117 surrounding uses and existing zoning on the property and it would provide added
118 services to the community.

119

120 Mr. Emerson - Madam Chair, that now takes us to the next item on
121 your agenda, which is a discussion item. It's the continued consideration of the
122 Planning Commission calendar for 2014. After the discussion at our previous
123 meeting, I sent to you the letter of August 8th, outlining options that staff feels are
124 available to you as far as considering how to handle your second August
125 meeting. We also have a short presentation prepared by Ms. Leslie News.

126
127 Mrs. Jones - All right. Good evening, Ms. News. Thank you for
128 being here. I'll go ahead and let you give your presentation and then open it up
129 for questions. Okay?

130
131 Ms. News - Thank you, Madam Chair. Good evening members of
132 the Commission.

133
134 In your packet are four potential options, in addition to the original calendar,
135 which did not show an August POD meeting. As indicated in the letter distributed
136 to the Commission, the Commission voted unanimously to cancel the August
137 POD Planning Commission meetings beginning with calendar year 2001.

138
139 The slide on your screen—and you also have a hard copy of it in your packets—
140 graphically illustrates the Planning Commission and tentative Board of
141 Supervisors' meetings as shown on the original calendar, as well as newly
142 proposed options.

143
144 Just to go over the graphics on here, the pink represents the PC Zoning
145 meetings, which occur generally on the first Thursday after the second
146 Wednesday of each month. The yellow represents the POD meetings, which
147 occur on the fourth Wednesday of each month. And the blue is the Board of
148 Supervisors' meetings which are on the second and fourth Tuesday of each
149 month. And again, these are tentative; the Board hasn't acted on their calendar
150 yet.

151
152 On the left-hand side of the graphic is the August meeting schedule as shown on
153 the original calendar. The Commission suggested that perhaps the POD meeting
154 could be combined with the Zoning meeting. We've looked at two options for that.
155 The first two options demonstrate that calendar with the combined meeting. A
156 combined meeting could be handled in such a manner that the POD meeting is
157 scheduled in the afternoon with a scheduled break for dinner, and the Rezoning
158 meeting to follow.

159
160 The inherent challenge with that schedule is that it's difficult to estimate the
161 duration of the POD meeting. There's a potential for a long gap between the
162 meetings if it is short, or the Commission running into their dinner break if it runs
163 long. So we haven't proposed a specific time for that meeting. It may be that the
164 time could be set when we know what the agenda was and the notice letters
165 went out. The Planning Department would likely take steps to notify the public of

166 this change, such as running a newspaper ad, because it's non-customary to
167 hold a POD meeting on Thursday, and we wouldn't want people to miss the
168 meeting. And additionally, a change to the PC Rules and Regulations would
169 likely be required to accommodate a Thursday meeting. There is discussion
170 about holding it on Wednesdays with some time and place changes, but it
171 doesn't really suggest changing it to a different day.

172
173 To walk you through the options prepared, Option 1 is showing adding the POD
174 meeting to the originally scheduled Rezoning meeting on August 14th. There
175 would be no changes for the Rezoning meeting deadlines and procedures. The
176 POD meeting would be scheduled two weeks earlier, on a Thursday, than its
177 customary date of August 27th. There is a compressed POD schedule; there are
178 only three weeks between the POD schedules, but that's not completely
179 uncommon. We compress the schedules in November and December quite
180 often. This year there happens to be four weeks between, but some years we get
181 down to three weeks

182
183 Option 2 shows a joint meeting on the week between what would have been the
184 Zoning meeting and the regularly scheduled POD meeting, on a Thursday, again.
185 This can be accomplished for the Zoning meeting. The ad for any Rezoning case
186 that was deferred would have to be submitted the very next day. So if there are
187 changes to the ad, that would have to happen quickly. And that reduces the time
188 to prepare Zoning case staff reports. But again, it could be accomplished.

189
190 The third option proposes leaving the Zoning meeting on its regular day and
191 moving the POD meeting forward one week from where it would normally occur.
192 That would serve the purpose of scheduling it similar to what we do around the
193 holidays where we move the POD meetings a little further away from the holiday
194 to allow some buffer time around the Labor Day holiday, in this case. If you look
195 at the December meeting, that's pretty much how it's scheduled in December
196 also. It allows a week between the meetings for the Commission so they don't
197 have their Zoning cases and POD meetings on the same day, to deal with
198 everything at the same time.

199
200 And the fourth option is to schedule it where it would be customary, and that
201 would be on the twenty-seventh, the fourth Wednesday of the month.

202
203 I'd be happy to answer any questions, if you have any.

204
205 Mrs. Jones - Thank you so very much. Since I'm the one who has
206 been raising this issue year after year, I need to thank you and apologize to you
207 for the extra work that was required to put together the options. But I think there
208 is no more simple way to evaluate whether any of these are of interest to the
209 Commission.

210

211 I don't know why it's taken eight years for me to realize that a compromised
212 answer would be the best thing as opposed to coming back and forth with the
213 other things we've discussed through the years. However, I do feel that this
214 merits some consideration. And I just want to make clear, before I open this for
215 questions, that my objection to the calendar, which I've raised every year, has
216 nothing to do with whether it suits somebody's schedule or whether it has
217 anything to do with any particular Commissioners or any other schedules.
218 Everybody has conflicts from time to time. They have emergencies, they have
219 longstanding trips, they have events that can't be changed date-wise. So we all
220 make those decisions for ourselves. My only objection was that fact that I feel
221 both sides of our Planning Department are integral and very valuable and
222 important to the process. And so I just wanted the process to be consistent.

223

224 In my view, Option 1 meets the least disruptive way to accomplish the
225 consistency. But that's just my view. In investigating that, you have uncovered
226 other options. So thank you very much for the work you've put into this, and I'll
227 just throw it open to the other Commissioners. If there's no other discussion, I'd
228 be happy to make a motion. But if there are questions and discussion, we
229 certainly can have that now.

230

231 Mr. Witte - Ms. News, I have a question. Has there consistently
232 been a buildup of cases in September because of the absence of the August
233 meeting?

234

235 Ms. News - When we looked back over the history somewhat, first
236 of all I'd say that in thirteen years we had a total of fifteen cases that were placed
237 on an August or a September Zoning meeting. So whenever we've had a case
238 that needed to go forward, we've always worked with an applicant to get them
239 forward on a Zoning meeting. So there has not been a problem with somebody
240 needing to go forward.

241

242 As far as a backup in September, we looked at some of the past years and the
243 calendars. September, July, and June have all been historically a busy time of
244 year. It's summer, and it's busy, but we also have busy months in December and
245 January too. And there is a lot of planning and construction work going on to get
246 your plans ready in the middle of winter to be ready to build. So I don't know that
247 it's—I mean there have been some heavier months, but I don't know that it's
248 extraordinarily heavy.

249

250 Mr. Witte - Okay.

251

252 Mr. Glover - What was the answer to his question?

253

254 Ms. News - Has there been a buildup in September?

255

256 Mr. Glover - Yes.

257

258 Ms. News - It's a difficult answer to say. I would say that—I can
259 just read you some numbers here.

260

261 Mr. Glover - No, no, no. Just answer the question. Has there been
262 a buildup.

263

264 Ms. News - Well, there's probably more cases in September on
265 several agendas than there have been in other months, but it's not been every
266 September.

267

268 Mr. Emerson - Essentially, Mr. Glover, it's—

269

270 Mr. Glover - Well, no, I just wondered what the answer was.

271

272 Mr. Emerson - Right. It depends on the caseload, but in a normal
273 year—and I don't believe we've experienced a normal year in several years—
274 yes, there were buildups in July and then in September. People trying to get in
275 ahead of the missing the August date and then people who—there was a pent-
276 up, you know, list from August to go into September. So yes sir, during what I
277 would consider a normal time period there was some backup.

278

279 Mr. Glover - I think I was on the Planning Commission at the time
280 we decided to do away with the POD meeting. The reasoning behind it was that
281 a lot of the people that need to be here would like to be on vacation during that
282 last couple of weeks of August. Some of the developers felt the same way. And
283 it's not a matter at the time that they felt like they were skipping anything. As a
284 matter of fact, Mr. Emerson, what you call a heavy meeting today, we looked
285 forward to it very much back in the early '80s, mid '80s, because we didn't
286 have—we had maybe fifty and sixty cases on a POD meeting. So when they
287 asked to have it stretched out and not have that meeting, it was not because of
288 the caseloads; it was because the people wanted to take vacations during that
289 time.

290

291 And you talk about the tower, people coming to speak to the tower. We had
292 people that would fill this room when we had POD meetings. They were more in
293 favor of not having a meeting simply because they wanted off that last couple of
294 weeks of August. I really don't care what you do. But I thought I'd let you know
295 why they did it. I happen to have been here when we started it, and it was pretty
296 nice not to have to come to a meeting, that second meeting. And it didn't hurt
297 anybody, to my knowledge, Madam Chairman. I understand that you feel very
298 much for that developer, I guess; I don't know.

299

300 Mr. Leabough - And I struggle with that as well. We do what we can to
301 waive time limits, and we had that recent conversation about developers not
302 getting stuff to us on time when we've done what we can to accommodate them.

303 So it could go both ways. We could just hold the line and say you didn't make the
304 time limits. But we work with them as much as we can. If one meeting out of the
305 entire year pushes that project that far along, then they should have gotten their
306 act together long before that.

307

308 Mrs. Jones - I would suggest this is not a nod to anything other
309 than the process. Having a joint meeting would then give the open four weeks or
310 so in between formal meetings of the Planning Commission and give an
311 accommodation for vacation schedules. It changes nothing except it adds a small
312 component to our already existing meeting date. I would hope that in the spirit of
313 a compromise that might be suitable to everyone. I realize the numbers are—it's
314 hard to tell whether someone pushes a case forward for whatever reason. So I'm
315 simply suggesting this as a way to solve the problem that's been bothering some
316 of us—one of us—for a number of years.

317

318 Mr. Archer - Mrs. Jones, may I comment, please?

319

320 Mrs. Jones - Yes, please.

321

322 Mr. Archer - I guess Mr. Glover and I would be the only two that
323 were here at the time this was first adopted. I remember the Commissioners
324 discussing this for a quite a bit before anybody had nerve enough—I guess that
325 was me—to come forward and speak up.

326

327 But part of our discussion had to do with—as far as Mr. Glover said—summer
328 vacations. There was never a time if we adhered to the schedule that any of us
329 could afford to go anywhere for longer than two weeks because we had to be
330 back here for a meeting. I recall one time I was at a convention at the
331 Homestead, and I drove all the way back down here and cut my vacation short to
332 have this meeting. So it was not just something that we did; it involved a lot of
333 discussion. And again, I've never known any time in that thirteen years that we've
334 really been hurt by the process that we were using. So that's why it has been my
335 contention all this time that if it ain't broke, don't fix it, and we just left it alone.

336

337 Mrs. Jones - Well, that second meeting wouldn't be there.

338

339 Mr. Archer - The Board, you all are off two times, Mr. Glover,
340 right?

341

342 Mr. Glover - Yes. And I don't know it hurts anybody that we are off.
343 For some reason or other the development in Henrico County has been
344 exceptionally good because we have a staff that makes sure that it is.

345

346 Mrs. Jones - I couldn't agree more.

347

348 Mr. Glover - We just follow suit with the staff; you know that.

349

350 Mrs. Jones - Yes. I thought about that as well, and I'll just throw
351 this thought out. The Board of Supervisors has a very complete agenda every
352 time they meet, and you do handle the kinds of issues that come up, are
353 consistent from agenda to agenda. We only do half of the planning process at
354 one meeting and half at another.

355

356 Mr. Glover - We don't do much at our meetings, Mrs. Jones. Very
357 little.

358

359 Mrs. Jones - Oh, Mr. Glover.

360

361 Mr. Glover - I recognize what you're saying, but we don't do a
362 whole lot.

363

364 Mrs. Jones - Well. Mr. Glover.

365

366 Mr. Glover - Well, you know—

367

368 Mrs. Jones - Just a thought.

369

370 Mr. Glover - It's basically saying that we don't have as much on
371 our meetings as you do on the Planning Commission.

372

373 Mrs. Jones - Mr. Glover, that's hardly what I said.

374

375 Mr. Glover - I said it the way it sounds.

376

377 Mrs. Jones - And it's not what I said.

378

379 Mr. Glover - Well, you don't have that much on your meetings, but
380 that's okay. If you do, the development in Henrico County is never hurt because
381 of you all—but like I said, it's y'all's meeting. If you want to meet two or three
382 more times each month, you can call extra meetings.

383

384 Mrs. Jones - Can we count on you?

385

386 Mr. Glover - No ma'am. No ma'am. But I'm not going to stand in
387 the way of you wanting to meet. If you want to come in by yourself and sit here
388 and talk to these people.

389

390 Mrs. Jones - Are there any other questions for Ms. News? Any
391 other comments from the Commission?

392

393 Mr. Branin - Ms. News, I've got one. To the best of your
394 knowledge—Mr. Secretary, I'll ask you. To the best of your knowledge, have we

395 had any official complaints from attorneys, developers, or residents that having
396 the one meeting and it getting moved or anything, either being pushed ahead or
397 pushed back—

398

399 Mr. Emerson - I have fielded no complaints on it. I think the
400 development community—since you've been doing it for a number of years—
401 anticipates this change in the schedule and adjusts their schedule accordingly.
402 Do you know of any complaints, Ms. News?

403

404 Ms. News - No sir.

405

406 Mr. Branin - And with that being said, could you just one more time
407 review the joint meeting we would have—a meeting, take a dinner break, and
408 then come back and start—begin the second meeting?

409

410 Ms. News - Yes. We'd have to choose a time, whether it be 2:00
411 or 3:00. Try to estimate the length of the meeting. We'd have the meeting, take a
412 break—

413

414 Mr. Branin - So you're not even saying come in starting at seven,
415 go through the normal POD, or start it at—even at 6:00 would be such a strange
416 time—starting at seven, going into the meeting, and then just covering both at
417 one meeting. You're talking about actually coming in earlier, start one, break, and
418 start another. Why wouldn't you just continuously roll through? Cause I can tell
419 you, as a Commissioner, I would say that I wouldn't be in favor of that simply
420 because if you're going to do that, let's have two meetings. If we were going to
421 have POD and Zoning together like we do now and then—we push cases either
422 back to Thursday to help expedite or we push a zoning to a POD to help give
423 them time to work through issues and so forth. But to start at 2:00 and take a
424 break, you might as well do both meetings.

425

426 Mr. Leabough - That puts us back where we were before.

427

428 Mr. Glover - I have to say this. You all are looking at it from your
429 standpoint; I look at it from my citizens' standpoint. They don't like coming in and
430 sitting all day.

431

432 Mr. Branin - Which is what I said at 6:00.

433

434 Mr. Glover - And as a matter of fact, they're the ones that would
435 like to be on vacation. I'm not sure what the problem is, but evidently Mrs. Jones
436 doesn't like it the way it is. And you know what? I value your opinion, Mrs. Jones;
437 I just don't agree with it. Hopefully you won't get angry with me for that. You
438 know, if something is not broke—I agree with—who said that, Chris? Chris is
439 smart, you know that?

440

441 Mr. Archer - I'll write that down.
442
443 Mrs. Jones - Are there further questions?
444
445 Mr. Branin - Yes right, write that down. Document that. It was
446 actually at 7:27. I have nothing further.
447
448 Mrs. Jones - All right. Simply to reiterate because I feel perhaps I
449 didn't express this correctly. My only objection to our current schedule is the
450 inconsistency between the zoning side and the POD side. I just felt that it was
451 worthwhile to have an opportunity for both of those hearings in the month of
452 August as a nod to the process.
453
454 Mr. Glover - Since you had another shot at saying why, I'd say that
455 I do believe the citizens have—I look at it from whether the citizens feel that
456 they're pressed to be here to speak to cases. And it's very difficult for some of
457 them to do. I've never had anyone complain, Mrs. Jones. I've never had a lawyer,
458 never had a—but they did want to take off a certain amount of time so they could
459 go to the river. I don't see that it's a problem. If you get into the development the
460 way we had in the mid '80s, you won't be able to have two meetings. As a matter
461 of fact, you'll be willing to cut them in half, in two. We've been known to stay here
462 until 2:00 in the morning. But I just don't see the—but that's up—and I speak up
463 at this meeting simply because I feel like my citizens would like to have the time
464 off and not have to come to a meeting. And see, most of the development takes
465 place Three Chopt east. So your citizens don't come.
466
467 Mrs. Jones - You know, they sure do if there's something like a
468 Walmart POD.
469
470 Mr. Glover - And if they have a cell phone. I just don't think it's
471 necessary to change what has been working for thirteen or fourteen years, but
472 that's up to you.
473
474 Mrs. Jones - Thank you, thank you. All right. As Chairman, I will
475 make a motion if there are no more comments or questions. I'd like to make a
476 motion and we can take it from there. I move that the Planning Commission
477 adopt Option 1 for the Planning Commission calendar for 2014.
478
479 Mr. Leabough - Does that motion require a second, Mr. Emerson?
480
481 Mr. Glover - It sure does.
482
483 Mrs. Jones - It does require a second.
484
485 Mr. Emerson - If there isn't a second, it would die from lack of a
486 second.

487
488 Mrs. Jones - Okay. I think hearing no second that motion is off the
489 floor. Is there another motion?
490
491 Mr. Leabough - I move that we adopt the Planning Commission
492 calendar as originally scheduled with no POD meeting in August.
493
494 Mr. Witte - Second.
495
496 Mrs. Jones - Motion by Mr. Leabough, second by Mr. Witte. All in
497 favor say aye. All opposed say no. Nay.
498
499 Mr. Glover - I did vote on that, Madam Chair.
500
501 Mrs. Jones - Nay. I'm sorry?
502
503 Mr. Glover - I did vote on that.
504
505 Mrs. Jones - Nay.
506
507 Mr. Glover - No, I voted yes.
508
509 Mrs. Jones - I understand that. I'm saying my nay.
510
511 Mr. Glover - Oh, okay, I'm sorry.
512
513 Mrs. Jones - That motion passes; the ayes have it. Thank you
514 gentlemen. Anything else for the Commission?
515
516 Mr. Emerson - You do have your minutes to consider, Madam Chair,
517 from July 11, 2013. You do have an errata sheet as well of corrections provided
518 to staff prior to the meeting.
519
520 Mrs. Jones - Are there additional corrections or additions to the
521 minutes? I'll entertain a motion.
522
523 Mr. Branin - Move to accept, including the errata sheet.
524
525 Mr. Leabough - Second.
526
527 Mrs. Jones - Motion by Mr. Branin, second by Mr. Leabough. All in
528 favor say aye. All opposed say no. The ayes have it; the motion passes. The
529 minutes are adopted.
530
531 Mr. Secretary, anything else?
532

533 Mr. Emerson - Yes, Madam Chair. I would just like to take a brief
534 minute and introduce you to a new employee that we have in the office, Mr. Billy
535 Moffett. Billy, if you'd stand up. Billy came into the office this week. He may look
536 familiar to you. He's worked for the County since 2007. He worked in the Permit
537 Center. He has a master's degree in Urban Regional Planning from VCU, and he
538 also has his undergraduate degree in planning from VCU. He will be primarily
539 working on addressing, our structure numbers and things of that nature, but also
540 he'll be working on various other items, and you may see him in front of the
541 Commission from time to time. He will be replacing Justin Doyle who left us to go
542 to the Middle James River Association, I believe.

543
544 Mrs. Jones - To do a lot of kayaking.

545
546 Mr. Emerson - Correct. Yes ma'am.

547
548 Mrs. Jones - Welcome, Mr. Moffett. Very nice to have you here.

549
550 Mr. Archer - Last applause you'll ever hear, sir.

551
552 Mrs. Jones - All right. Mr. Secretary?

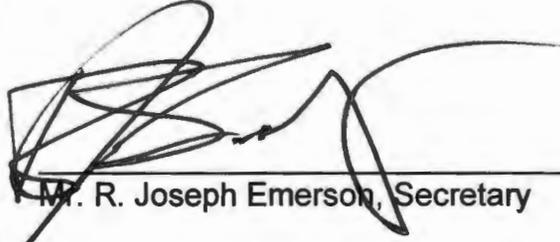
553
554 Mr. Emerson - That is all I have tonight, Madam Chair.

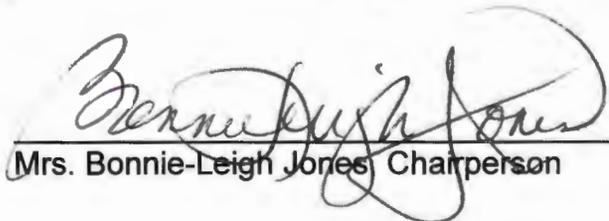
555
556 Mrs. Jones - Anything else to come before the Commission?

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558 Mr. Leabough - Move for adjournment.

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560 Mr. Branin - Second.

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562 Mrs. Jones - This meeting is adjourned.

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570 Mr. R. Joseph Emerson, Secretary

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576 Mrs. Bonnie-Leigh Jones, Chairperson
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