



Temporary Use Permit Application

County of Henrico, Virginia
Department of Planning

PO Box 90775, Henrico, VA 23273 | 4301 East Parham Rd, Henrico, VA 23228 | (804) 501-4602 | planning@henrico.us | <https://henrico.us/planning>

Property Address: _____ Current Zoning: _____

Parcel Number (GPIN): _____ Magisterial District: _____

- | | |
|---|--|
| <input type="checkbox"/> Construction-related building, structure, or use | <input type="checkbox"/> Recyclables collection point, temporary |
| <input type="checkbox"/> Family healthcare home, temporary | <input type="checkbox"/> Special event |
| <input type="checkbox"/> Farmer's market, temporary | <input type="checkbox"/> Temporary use of an accessory structure as a dwelling |
| <input type="checkbox"/> Flea market, temporary | <input type="checkbox"/> Temporary factory-fabricated transportable building |
| <input type="checkbox"/> Model sales home or unit | <input type="checkbox"/> Other temporary use, building, or structure |

Description: _____

Owner:	Phone:	Fax:
Address:	Email:	
	Signature:	
City/State/Zip:	Title:	

The property owner must sign the form or submit written authorization for an agent to sign. The property owner authorizes County employees to enter the property during normal business hours in the discharge of their duties in regard to this request.

Applicant:	Relationship to owner:
Address:	Phone:
	Fax:
City/State/Zip:	Email:
Representative:	Relationship to owner:
Address:	Phone:
	Fax:
City/State/Zip:	Email:

A site plan must be submitted with this application showing the size and location of the property, the location and dimensions of any existing structures on the property, and the location and dimensions of the proposed use, building, or structure. If a building is proposed, floor plans and elevations should also be provided.

OFFICE USE

Date Received:	Time Received:
PIV #:	Fee: \$ Enterprise Zone:
Accepted by:	Case #: