



Conditional Use Permit Application To Extract Materials from the Earth

County of Henrico, Virginia
Department of Planning

Post Office Box 90775, Henrico, VA 23273-0775 Shipping: 4301 East Parham Road, Henrico, VA 23228 Phone: (804) 501-4602 Fax: (804) 501-4379
Email: planning@henrico.us <http://henrico.us/planning>

Property Address: _____ Current Zoning: _____

Parcel Number (GPIN): _____ Magisterial District: _____

Total acreage of parcel: _____ Acres to be disturbed: _____

Renewal of CUP # _____

Beginning on (date): _____ Ending on _____

Proposed hours of operation: Monday – Friday _____ Saturday _____

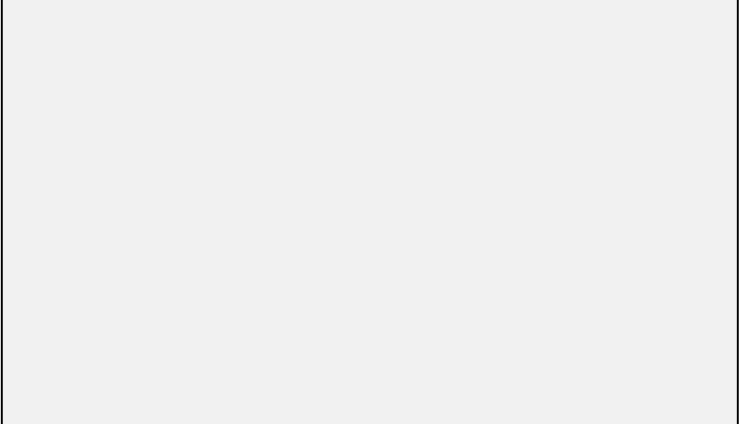
Owner:	Phone:
Address:	Email:
City/State/Zip:	Owner's Signature:

By signing this application the property owner authorizes the members of the Board of Zoning Appeals and County employees to enter the property during normal business hours in the discharge of their duties in regard to this request

Operator:	Phone:
Address:	Fax:
City/State/Zip:	Email:

Representative:	Phone:
Address:	Fax:
City/State/Zip:	Email:

Five sets of plans and two copies of a narrative must be submitted with this application. See page 2 for detailed instructions.



OFFICE USE

Date Received:	Time Received:
PIV #:	Fee: \$
Accepted by:	Case #:

The following information must be submitted with this application:

Five sets of plans prepared by a licensed engineer or surveyor including all of the following:

1. Metes and bounds of the property and the mining area;
2. Existing topography and planimetric features on the property;
3. A final grading and reclamation plan showing proposed future land use;
4. An erosion control plan that complies with standards of the Department of Public Works;
5. Detailed plan of all existing or proposed highway entrances; and
6. Location of all topsoil and overburden stockpiles, including proposed methods to establish vegetation.

Two copies of a narrative description of the proposed operation including all of the following:

1. Mining Methods
 - a. Equipment and methods to be used;
 - b. Depth of excavation;
 - c. If mining will occur below the water table, provision for handling ground water;
 - d. Plans for accomplishing simultaneous reclamation;
 - e. Description of how cuts and fills will be sloped;
 - f. Purpose of any required maintenance facilities.
2. Processing Methods
 - a. Equipment and methods to be used;
 - b. Locations and quantities of material stockpiles;
 - c. Disposal of waste products;
 - d. Source, treatment, and discharge of any water used in the process.
3. Disposal Methods: If any off-site waste materials are to be disposed of on the property, list source and type of materials and nature of disposal.
4. Haul Roads and Access Roads
 - a. Construction, surface treatment, maintenance and dust-control measures;
 - b. Erosion and sedimentation control measures required for roads;
 - c. Disposition of on-site roads after mining is complete.
5. Reclamation Plans
 - a. Proposed use of land after mining is complete;
 - b. Depth and quantity of available topsoil;
 - c. Method of backfilling and grading, and maximum slope of finished grades;
 - d. Disposition of debris, structures, and facilities after mining is complete;
 - e. Detailed description of revegetation plans including seedbed preparation, seed species and application rates, soil sampling and testing, and proposed fertilizer and lime rates.
6. Administrative Information
 - a. Name, address and title of all officers and directors owning 10% or more of stock;
 - b. Source of title or legal right to enter the property for the purpose of mining;
 - c. Name and title of company official responsible for this mining operation;
 - d. A statement that none of the listed persons or companies owned in whole or part by said persons have ever had a mining permit revoked by the Commonwealth of Virginia or any other government. If a permit has been revoked, a statement of the cause and any action taken as a result.

The staff will recommend conditions, which the Board may attach to the use permit if granted. If the Board approves the use permit, the conditions have the same force of law as the requirements of the zoning ordinance.