

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, October 24, 2023**. The Board of Supervisors will join County staff on a tour of the Cobbs Creek Reservoir in Cumberland County. A bus will depart at 3:30 p.m. from the Henrico County Government Center's Administration Building, located at Parham and Hungary Spring Roads Henrico, Virginia. It will return to the same location at approximately 6:45 p.m.

The following matters will be discussed in transit to Cobbs Creek:

- ❖ FEMA Reimbursement from COVID Efforts
- ❖ Water and Sewer Loan Item on BOS Meeting Agenda
- ❖ Fire Cancer Screenings

Tanya N. Brackett

Tanya N. Brackett, CMC
Clerk, Henrico County Board of Supervisors
October 19, 2023

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
October 24, 2023
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – October 10, 2023, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATION

278-23 Resolution - Commending Calvin L. "Mister K." King.

APPOINTMENTS

279-23 Resolution - Appointment of Member - Community Criminal Justice Board.

280-23 Resolution - Appointment of Members to Board of Directors - Economic Development Authority.

281-23 Resolution - Appointment of Member - Richmond Regional Transportation Planning Organization Community Transportation Advisory Committee.

PUBLIC HEARING ITEMS

282-23 Ordinance - Vacation of Public Right-of-Way Along John Rolfe Parkway Near Its Intersection With Shire Walk Lane - Tuckahoe District.

283-23 Resolution - Signatory Authority - Lease of County Real Property - 4921 Lakeside Avenue and 4921 Hermitage Road - Metropolitan Richmond Sports Backers, Incorporated - Fairfield District and City of Richmond.

PUBLIC COMMENTS

GENERAL AGENDA

284-23 Resolution - Authorizing and Directing the Publication of a Notice of Public Hearing for a Public Hearing to be Held by the Board of Supervisors on Tuesday, November 28, 2023, in Connection With the Authorization of Not to Exceed \$500,000 Aggregate Principal Amount of Water and Sewer System Revenue Bonds for the Purpose of Providing Funds to Pay a Portion of the Costs of a Water Line Inventory Project for the County's Water and Sewer System.

285-23 Resolution - Award of Contract - Jail West Kitchen Renovation - Brookland District.

- 286-23 Resolution - Signatory Authority - Agreement with Maggie Walker Community Land Trust and Conveyance of Real Property - 599 N. Airport Drive - Varina District.
- 287-23 Resolution - Signatory Authority - Agreement with Maggie Walker Community Land Trust and Conveyance of Real Property - 1706 & 1708 Eden Avenue - Varina District.
- 288-23 Resolution - Authorization to Submit Application - Virginia Community Flood Preparedness Fund.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
October 24, 2023**

PRESENTATION

RESOLUTION - Commending Calvin L. "Mister K." King.

This resolution thanks Calvin L. King and expresses the County's sincere appreciation for his dedicated public service to this County and its residents.

APPOINTMENTS

RESOLUTION - Appointment of Member - Community Criminal Justice Board.

This Board paper appoints the following person to the Community Criminal Justice Board for an unexpired term ending June 30, 2024, or thereafter when his successor has been appointed and qualified:

Varina District Marvin Gilliam, IV

RESOLUTION - Appointment of Members to Board of Directors - Economic Development Authority.

This Board paper appoints the following persons to the Board of Directors of the Economic Development Authority for terms ending November 13, 2027, or thereafter when their successors have been appointed and qualified:

Three Chopt District Travis J. Pearson
Varina District Samuel S. Bagley

RESOLUTION - Appointment of Member - Richmond Regional Transportation Planning Organization Community Transportation Advisory Committee.

This Board paper appoints the following person to the Richmond Regional Transportation Planning Organization Community Transportation Advisory Committee for an unexpired term ending December 31, 2024, or thereafter when his successor has been appointed and qualified:

At-Large Gordon N. Dixon

PUBLIC HEARING ITEMS

ORDINANCE - Vacation of Public Right-of-Way Along John Rolfe Parkway Near Its Intersection With Shire Walk Lane - Tuckahoe District.

This ordinance will vacate right-of-way along John Rolfe Parkway near its intersection with Shire Walk Lane. The right-of-way was granted to the County in 2016 as a condition of the approval of a site plan. The owner of the adjoining parcels has requested this vacation. No public necessity exists for the right-of-way.

The Real Property Division has processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection, and the Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

RESOLUTION - Signatory Authority - Lease of County Real Property - 4921 Lakeside Avenue and 4921 Hermitage Road - Metropolitan Richmond Sports Backers, Incorporated - Fairfield District and City of Richmond.

This Board paper authorizes the County Manager to execute a lease agreement for a portion of County property located at 4921 Lakeside Avenue (Henrico County – Fairfield District) and 4921 Hermitage Road (City of Richmond) to Metropolitan Richmond Sports Backers, Incorporated. The lease commences January 1, 2024, for a period of 20 years and is renewable for two five-year terms. Sports Backers will pay \$1.00 annually for the lease and will use the site to conduct its business as a non-profit, developing programs and events that are designed to inspire people from all corners of the community to live actively. This Board paper further authorizes the County Manager to execute a parking license agreement with Sports Backers for the use of parking areas on the Property.

The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Authorizing and Directing the Publication of a Notice of Public Hearing for a Public Hearing to be Held by the Board of Supervisors on Tuesday, November 28, 2023, in Connection With the Authorization of Not to Exceed \$500,000 Aggregate Principal Amount of Water and Sewer System Revenue Bonds for the Purpose of Providing Funds to Pay a Portion of the Costs of a Water Line Inventory Project for the County's Water and Sewer System.

This resolution directs the advertisement of notice of a public hearing to be held on November 28, 2023, in connection with the proposed issuance by the County of water and sewer system revenue bonds in a principal amount not to exceed \$500,000. The bonds would be issued to pay a portion of the costs of a water line inventory project for the County's water and sewer system.

The Directors of Finance and Public Utilities recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Jail West Kitchen Renovation - Brookland District.

This Board paper awards a fixed price contract for \$1,469,000 to Virtexco Corporation for the Henrico Jail West Kitchen Renovation project at 4317 E. Parham Road.

Work on the project is anticipated to begin in December 2023 and be substantially completed within 180 calendar days.

The County received two bids on October 9, 2023, in response to ITB No. 23-2588-9JMH and Addendum Nos. 1, 2 and 3. A third bid was withdrawn by the bidder due to an error in the bid that did not include the full scope of work.

The bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Virtexco Corporation Richmond, VA	\$1,469,000
Woodland Construction, Inc. Richmond, VA	\$1,644,600

Based upon a review of the bids, Virtexco Corporation is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Director of General Services and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Agreement with Maggie Walker Community Land Trust and Conveyance of Real Property - 599 N. Airport Drive - Varina District.

This Board paper authorizes the execution of a deed and Memorandum of Understanding with The Maggie Walker Community Land Trust for the development of affordable housing, early childhood education services, and other charitable uses at 599 N. Airport Drive.

The property is considered surplus to the needs of the County, and the construction of the anticipated uses in this area will contribute to the community and its vitality.

The Real Property Division has processed this conveyance through the Departments of Planning, Public Utilities, and Public Works without objection. The Directors of Community Revitalization and Real Property recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Agreement with Maggie Walker Community Land Trust and Conveyance of Real Property - 1706 & 1708 Eden Avenue - Varina District.

This Board paper authorizes the conveyance of surplus County properties at 1706 and 1708 Eden Avenue to the Maggie Walker Community Land Trust for the construction of four new affordable single-family homes. The new homes would be sold to qualified homebuyers using the community land trust model. The Board paper also authorizes the County Manager to execute an agreement to provide funding totaling \$194,467 for the demolition of an existing home and accessory structures on the properties and for the construction of the new homes.

The properties are considered surplus to the needs of the County, and the construction of four affordable single-family homes in this area will help add to the community and its vitality.

The Real Property Division has processed this conveyance through the Departments of Planning, Public Utilities, and Public Works without objection. The Directors of Community Revitalization and Real Property recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Authorization to Submit Application - Virginia Community Flood Preparedness Fund - Countywide.

This Board paper would authorize the Director of Public Works to apply for grant funds from the Virginia Community Flood Preparedness Fund (“Fund”) for implementing flood prevention and protection projects and studies in areas that are subject to recurrent flooding. The application would seek a grant for \$300,000 to develop a Resilience Plan, which is required for the County to be eligible for future grant funding opportunities.

The County must apply through the Virginia Department of Conservation and Recreation. The Fund requires a local match of 50%.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.