

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, September 26, 2023, at 5:30 p.m.** in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

| | |
|------------------|--|
| 5:30 - 6:00 p.m. | Update on Virginia Sports Hall of Fame |
| 6:00 - 6:30 p.m. | NACo/VACo Award Recognition (Board Room) |
| 6:30 - 6:45 p.m. | Review of Regular Meeting Agenda Items |

Tanya N. Brackett

Tanya N. Brackett, CMC
Clerk, Henrico County Board of Supervisors
September 21, 2023

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
September 26, 2023
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – September 12, 2023, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

- 264-23 Resolution - Honoring the Late Helen Epps Harris.
- Proclamation - Customer Service Week - October 2 - 6, 2023.
- Proclamation - Active Aging Week - October 2 - 8, 2023.

PUBLIC HEARING ITEMS

- 265-23 Resolution - Amendments to FY 2023-24 Annual Fiscal Plan - September 2023.
- 266-23 Ordinance - To Create the New Henrico RECAP Program and Provide Additional Real Estate Tax Relief for Elderly Individuals and Individuals with Disabilities by Amending and Reordaining Section 20-78 Titled "Elderly or permanently and totally disabled persons" and Sections 20-90 through 20-107 Titled "Reserved" of the Code of the County of Henrico.
- 267-23 Ordinance - To Expand the County's Ability to Jointly and Cooperatively Procure Goods and Services by Amending and Reordaining Section 16-49 Titled "Reserved" of the Code of the County of Henrico.

PUBLIC COMMENTS

GENERAL AGENDA

- 268-23 Resolution - Award of Contract - Twin Hickory Splash Park - Three Chopt District.
- 269-23 Resolution - Award of Contract - Three Chopt Water Storage Tanks 1 and 2 Repairs and Repainting - Tuckahoe District.
- 270-23 Resolution - Award of Contract - Water Reclamation Facility Clarifier Rehabilitation Phase 3 Project - Varina District.

271-23

Resolution - Award of Contract - Fall Line Trail - Pedestrian Accommodations
at Spring Park - Fairfield District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
September 26, 2023**

PRESENTATIONS

RESOLUTION - Honoring the Late Helen Epps Harris.

This resolution recognizes the late Helen Epps Harris for her excellent leadership and dedication to this County, its residents, and her community.

PROCLAMATION - Customer Service Week - October 2 - 6, 2023.

This proclamation recognizes the week of October 2 - 6, 2023, Customer Service Week and salutes and thanks each and every County employee for the quality of service so willingly given to both the internal and external customers of the County.

PROCLAMATION - Active Aging Week - October 2 - 8, 2023.

This proclamation recognizes the week of October 2 - 8, 2023, as Active Aging Week and calls the observance to the attention of all Henrico residents.

PUBLIC HEARING ITEMS

RESOLUTION - Amendments to FY 2023-24 Annual Fiscal Plan - September 2023.

The Board approved a resolution on September 12, 2023, that received requests to appropriate funds for certain programs, directed their advertisement, and set the date for a public hearing. This paper, if approved after the public hearing, would amend the Annual Fiscal Plan and appropriate funds for expenditure for the indicated purposes.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

ORDINANCE - To Create the New Henrico RECAP Program and Provide Additional Real Estate Tax Relief for Elderly Individuals and Individuals with Disabilities by Amending and Reordaining Section 20-78 Titled "Elderly or permanently and totally disabled persons" and Sections 20-90 through 20-107 Titled "Reserved" of the Code of the County of Henrico.

This Board paper would establish the new Henrico RECAP Program to provide additional real estate tax relief to the elderly and disabled. Specifically, RECAP will cap the real estate taxes of applicants at the amount assessed in the year prior to the applicant qualifying for the Program. While in RECAP, the applicants' real estate taxes in subsequent years will not increase but may decrease. To qualify for RECAP, the applicant must:

- Be aged 65 or older, or totally and permanently disabled;
- Own and occupy a dwelling in the County;
- Have gross combined income not exceeding \$105,000 annually; and
- Have combined net financial worth not exceeding \$700,000 (excluding the dwelling and land up to 10 acres).

RECAP will be administered in the same way as the existing Real Estate Advantage Program (REAP). REAP will continue unchanged: the full exemption up to \$3,200 annually will still be available to REAP participants with gross combined income not exceeding \$75,000 annually and combined net financial worth not exceeding \$500,000.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

ORDINANCE - To Expand the County’s Ability to Jointly and Cooperatively Procure Goods and Services by Amending and Reordaining Section 16-49 Titled “Reserved” of the Code of the County of Henrico.

This ordinance expands the County’s ability to competitively procure goods and services through joint or cooperative procurements. Specifically, the ordinance would allow the County to participate in, sponsor, conduct, or administer a procurement for competitively solicited goods or services on behalf of or in conjunction with any entity when the procurement is being conducted for public entities (i.e., joint procurements). Likewise, the ordinance would allow the County to purchase competitively solicited goods and services from any entity’s contract when the solicitation specified that the procurement was being conducted on behalf of public entities (i.e., cooperative procurements).

The Purchasing Director recommends approval of the Board paper, and the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Award of Contract - Twin Hickory Splash Park - Three Chopt District.

This Board paper awards a construction contract for \$259,757 to MTS Business Solutions, LLC for the Twin Hickory Splash Park Rubber Surfacing Replacement project. The project will provide a new rubber surface at the splash park playground, which includes a playground structure and “tot” lot.

The County received one bid on August 30, 2023, in response to Invitation to Bid No. 23-2572-8JEC and Addendum No. 1. The bid amount was as follows:

| <u>Bidder</u> | <u>Bid Amount</u> |
|--|--------------------------|
| MTS Business Solutions, LLC Ashland, VA | \$259,757 |

MTS Business Solutions, LLC is the lowest responsive and responsible bidder.

The Director of Recreation and Parks and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Three Chopt Water Storage Tanks 1 and 2 Repairs and Repainting - Tuckahoe District.

This Board paper awards a fixed price contract for \$1,492,450 to D & M Painting Corporation for the Three Chopt Water Storage Tanks 1 and 2 Repairs and Repainting Project. The Project consists of providing repairs and repainting on the interior and exterior of the tanks and structural repairs.

Work on the Project is anticipated to begin November 2023 and be completed within 400 calendar days.

The County received seven bids on August 22, 2023, in response to ITB 23-2561-7JL. The bids were as follows.

| <u>Bidders</u> | <u>Bid Amounts</u> |
|--|--------------------|
| D & M Painting Corporation Washington, PA | \$1,492,450 |
| Nostos SS Contractors, LLC Nokesville, VA | \$1,819,136 |
| George Kountoupes Painting Company Lincoln Park, MI | \$2,009,000 |
| Suburban Contractors, LLC Manassas, VA | \$2,015,840 |
| Worldwide Industries Corp. Butter, PA | \$2,327,500 |
| Manolis Painting, Inc. Baldwin, MD | \$3,865,200 |
| Southern Road & Bridge, LLC Tarpon Springs, FL | \$4,754,000 |

Based upon a review of the bids, D & M Painting Corporation is the lowest responsive and responsible bidder.

Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Water Reclamation Facility Clarifier Rehabilitation Phase 3 Project - Varina District.

This Board paper awards a fixed price contract for \$11,015,000 to Clark Construction Group, LLC for the Water Reclamation Facility Clarifier Rehabilitation Phase 3 project. The purpose of the project is to rehabilitate failing infrastructure that is required to treat wastewater in accordance with federal and state regulations.

Work on the project is anticipated to begin in November 2023 and be completed within 660 calendar days. Funding will be provided by the Water and Sewer Revenue Fund.

Three bids were received on August 15, 2023, in response to Invitation to Bid No. 23-2545-6JL and Addendum No. 1:

| <u>Bidders</u> | <u>Bid Amounts</u> |
|---|--------------------|
| Clark Construction Group, LLC McLean, VA | \$11,015,000 |
| Waco, Inc. Sandston, VA | \$11,354,000 |
| Southwood Building Systems, Inc. Ashland, VA | \$12,120,100 |

Based upon a review of the bids, Clark Construction Group, LLC is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Fall Line Trail - Pedestrian Accommodations at Spring Park - Fairfield District.

This Board paper awards a unit price contract for \$695,687.37 to Blakemore Construction Corporation for the Fall Line Trail – Pedestrian Accommodations at Spring Park project. The project consists of the construction of approximately 1,400 linear feet of 12-foot-wide shared-use path, sidewalk, curb ramp, and crosswalk improvements along Lakeside Avenue, Park Street, and within Spring Park, including the installation of a new mast arm signal pole and controller cabinet and associated signals, pedestrian pushbuttons, junction boxes, and conduit across Lakeside Avenue as part of the Fall Line Trail in Henrico County.

Work on the project is anticipated to begin in November 2023 and be completed within 150 calendar days.

The County received two bids on August 29, 2023, in response to ITB No. 23-2573-8JL and Addendum No. 1. The bids were as follows:

| <u>Bidders</u> | <u>Bid Amounts</u> |
|---|--------------------|
| Blakemore Construction Corporation Rockville, VA | \$695,687.37 |
| M & F Concrete, Inc. Manassas, VA | \$784,268.57 |

Based upon a review of the bids, Blakemore Construction Corporation is the lowest responsive and responsible bidder.

The final contract amount will be determined upon completion of the project by multiplying the unit quantities authorized by the County times the unit prices submitted in the contractor's bid.

Funding to support the contract is available within the project budget. The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.