

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
July 25, 2023

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, July 25, 2023, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Tyrone E. Nelson, Vice-Chairman, Varina District
Thomas M. Branin, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District
Daniel J. Schmitt, Brookland District

Other Officials Present:

John A. Vithoukias, County Manager
Lee Ann Anderson, Chief Deputy County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari M. Tretina, Deputy County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Steven W. Knockemus, Assistant Director of Public Relations

Steve Boots, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, the Board approved the minutes of the July 11, 2023, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Branin, O'Bannon, Schmitt

No: None

Absent: Nelson

MANAGER'S COMMENTS

Mr. Vithoukias announced Lee Ann Anderson, Chief Deputy County Attorney, was on the dais this evening for the County Attorney and Beth Barnett was covering the WebEx for Ms. Davis. He welcomed them both to the meeting.

BOARD OF SUPERVISORS' COMMENTS

Mr. Thornton announced he had attended the National Association of Counties (NACo) conference and was pleased to announce the County had earned 38 Achievement Awards between general government and schools. Mr. Thornton noted this is the most of any county in Virginia for the 18th consecutive year and a tie for seventh most in the country.

RECOGNITION OF NEWS MEDIA

Mr. Thornton recognized Elvin Davidson with the *Henrico Citizen*.

PRESENTATION

210-23 Resolution - Expressing Appreciation to Korean War Veterans.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Thornton presented a resolution expressing appreciation to Korean War Veterans who upheld the highest ideals of the United States through their dedicated service and considerable sacrifices.

Accepting the resolution was Temple Ancarrow, Commander of the Sandston American Legion Post 242, and Lee Connor, a veteran of the Korean War. Mr. Connor stated he was overwhelmed by the recognition and noted he loved his country. Another veteran noted his father was a Korean War veteran, and he was proud to come and represent his father this evening and appreciates the County for the recognition.

Mr. Vithoukas recognized the father of Anthony Romanello, the Director of the Economic Development Authority, who is a retired employee and Korean War veteran.

APPOINTMENT/RESIGNATIONS

211-23 Resolution - Appointment of Member - Finance Board.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

212-23 Resolution - Resignation of Members - Keep Henrico Beautiful Committee.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Baird Stokes submitted documents to the Board and shared concerns about a misunderstanding with how his divorce proceedings were handled within the court systems in the County. He asked the Board to consider looking into the matter.

Skyann Carpenter, a resident of the Fairfield District, voiced concerns about the number of Vape stores in the Eastern part of the County and especially their vicinity to schools and local parks.

Andrew, a resident of the Brookland District who did not provide a last name, questioned why the DG Solar Farm item from the July 11 meeting was deferred and wanted to note his support for the project.

GENERAL AGENDA

213-23 Introduction of Ordinance - To Add Article XIII Titled "Special Service Districts" to Chapter 20 of the Code of the County of Henrico to Establish the Virginia Center Commons Special Service District and Provide Public Streetlights in the District.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

214-23 Resolution - Authorization to Submit Letter of Intent to Participate in the Virginia Department of Transportation Revenue Sharing Program.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

215-23 Resolution - Authorization to Apply for Matching Grants from the Transportation Alternatives Program.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

216-23 Resolution - Authorization to Apply for Multimodal Project Discretionary Grant for Short Pump Area Improvements - Three Chopt District.

On motion of Mr. Branin, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

217-23 Resolution - Award of Contract - Greenwood Estates Waterline Improvements - Brookland District.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

218-23 Resolution - Award of Contract - Rooftop Unit Replacement at Juvenile Courts Building.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

219-23 Introduction of Resolution - Receipt of Requests for Amendments to FY 2023-24 Annual Fiscal Plan - July/August 2023 - Refund of Excess Real Estate Taxes.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

220-23 Resolution - Award of Contract - Investment Management Services.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

221-23 Resolution - Authorizing the Reimbursement from the Proceeds of Bonds to be Issued by the County of Henrico, Virginia, of Expenditures for Various Public Improvement Projects to be Made in Advance of the Issuance of Such Bonds.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:11 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS**

Agenda Title: RESOLUTION – Expressing Appreciation to Korean War Veterans

WHEREAS, North Korea was subject to a massive U. S. bombing campaign, jet-powered fighters confronted each other in air-to-air combat for the first time in history; and

WHEREAS, after three years, the parties arrived at an armistice which gave South Korea 1,500 square miles of additional territory and established a two-mile wide demilitarized zone along the border which still exists today; and

WHEREAS, the Korean War was among the most destructive conflicts of the modern era with approximately 5 million war fatalities and a larger proportional civilian death toll than World War II or the Vietnam War; and

WHEREAS, the United States suffered 40,000 casualties and over 100,000 wounded in the war, despite this, the Korean War is not well known and is frequently called “The Forgotten War” for the lack of attention it received.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia hereby expresses its appreciation to Korean War Veterans who upheld the highest ideals of the United States through their dedicated service and considerable sacrifices.

BE IT FURTHER RESOLVED that this war and the sacrifices made by those who fought, will never be forgotten by Henrico County, Virginia.

Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Expressing Appreciation to Korean War Veterans

WHEREAS, the Korean War was fought between North Korea and South Korea from 1950 to 1953 when North Korea invaded South Korea following clashes along the border in South Korea; and

WHEREAS, North Korea was supported by China and the Soviet Union while South Korea was supported by the United States and allied countries; and

WHEREAS, the first two months of war, the South Korean army (ROKA) dispatched American forces to the point of defeat, retreating to a small area behind a defensive line known as the Pusan Perimeter; and

WHEREAS, in September of 1950, a risky amphibious UN counteroffensive was launched at Incheon (formerly Jemulpo Metropolitan City), cutting off Korean People's Army (KPA) troops and supply lines in South Korea; and

WHEREAS, in October of 1950, Chinese forces of the People's Volunteer Army (PVA) crossed the Yalu River and entered the war; and

WHEREAS, the war initially went badly for the United States, and we started as a wholly defensive operation to contain the invasion; and

WHEREAS, in the subsequent battles, Seoul was captured four times, communist forces were pushed back to position around the 38th parallel; and

WHEREAS, North Korea was subject to a massive U. S. bombing campaign, jet-powered fighters confronted each other in air-to-air combat for the first time in history; and

WHEREAS, after three years, the parties arrived at an armistice which gave South Korea 1,500 square miles of additional territory and established a two-mile wide demilitarized zone along the border which still exists today; and

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NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia hereby expresses its appreciation to Korean War Veterans who upheld the highest ideals of the United States through their dedicated service and considerable sacrifices.

BE IT FURTHER RESOLVED that this war and the sacrifices made by those who fought, will



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **211 - 23**

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Finance Board

For Clerk's Use Only: Date: <u>7/25/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: _____ <div align="center" style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
		YES	NO	OTHER																						
Branin, T.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.	✓																									

WHEREAS, by ordinance adopted March 11, 2008, the Board of Supervisors created the Finance Board to serve as trustee of funds designated by the County to be held, accumulated, and invested by the Finance Board for the purpose of funding Other Post-Employment Benefits; and,

WHEREAS, pursuant to Section 15.2-1547 of the Code of Virginia, the Finance Board is currently composed of the Director of Finance, who serves an indefinite term, and three additional members with proven integrity, business ability, and demonstrated experience in cash management and investments, who serve two-year terms.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, reappoints the following person to the Finance Board for a term ending April 12, 2025, or thereafter when his successor has been appointed and qualified:

Carter Whitelow

By Agency Head _____ By County Manager 

Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

Brackett, Tanya

From: Brown, Megan
Sent: Monday, July 17, 2023 8:10 AM
To: Chan, Bentley; Brackett, Tanya
Cc: Christian, Alvin, Jr; Clary, Jon
Subject: FW: New Environmental Website

FYI – Bonnie Predd resigning



MEGAN BROWN

Executive Coordinator

KEEP HENRICO BEAUTIFUL, Department of Public Utilities

Phone 804.501.7277 Email megan.brown@henrico.us Web henricokhb.org
10401 Woodman Road, Glen Allen, Virginia 23059

From: Bonnie Predd <bonniepredd@aol.com>
Sent: Friday, July 14, 2023 8:18 PM
To: Brown, Megan <BRO172@henrico.us>
Subject: Re: New Environmental Website

Hey Megan,

As it turns out, I'm going to be moving back down into the Fan in Richmond and need to resign from KHB committee. Sorry for any inconvenience but as it turns out I'm better in town than in the burbs. :)

Take care and keep up the good work.

Best regards,

Bonnie Predd

425.246.4898/Cell

In a message dated 7/12/2023 1:25:30 PM Eastern Standard Time, BRO172@henrico.us writes:

Hello KHB Committee,

I thought you might like to see the Facebook post I'm copying below. The new HEART (Henrico's Environmental Action Resource Team) website can be found here: <https://www.henrico.us/heart> There is a link at the bottom for public input.

Hope you are staying cool!

Brackett, Tanya

From: Brown, Megan
Sent: Monday, July 17, 2023 8:20 AM
To: Chan, Bentley; Brackett, Tanya
Cc: Christian, Alvin, Jr; Clary, Jon
Subject: FW: Keep Henrico Beautiful

FYI – Kendall’s resignation. She sent this Supervisor O’Bannon.



MEGAN BROWN

Executive Coordinator

KEEP HENRICO BEAUTIFUL, Department of Public Utilities

Phone 804.501.7277 Email megan.brown@henrico.us Web henricokhb.org
10401 Woodman Road, Glen Allen, Virginia 23059

From: Kendall Tyree <kendall.tyree@vaswcd.org>
Sent: Friday, July 14, 2023 11:49 AM
To: Tuckahoe <Tuckahoe@henrico.us>
Cc: Brown, Megan <BRO172@henrico.us>
Subject: Keep Henrico Beautiful

Supervisor O’Bannon,

I hope you are doing well and having a great summer. I will be glad to reach out via phone shortly but wanted to email also. I have very much appreciated and enjoyed the opportunity to serve on Keep Henrico Beautiful over the last few years. The experience has provided additional personal and professional growth all while working to improve our community, an issue close to my heart. Megan Brown the Executive Coordinator has been a joy to work with and is committed to promoting litter control and recycling opportunities throughout Henrico County as well as general improvement of the environment of Henrico County. During my service, I have seen the Land Lover and Clean Business award program grow, increased efforts on conservation practices, and enhanced partnerships with Public utilities. I am thrilled to see additional staff support now for KHB program development.

Having been a part of such a great group and community it was that much harder for my family to make the decision to move out of the County to be closer to my parents. We are very excited about our next adventure but certainly sad to be leaving a County I have grown up in and call home. We will be moving later this month and therefore I write to inform you I will no longer be eligible to serve Tuckahoe magisterial district on the Keep Henrico Beautiful committee. I have been in touch with Megan Brown and informed her of both my move and my willingness to support and serve still where possible, as I am deeply invested in this work. I am proud of the work I have been able to be a part of on Keep Henrico Beautiful and current project and program direction. Thank you for the opportunity to serve Henrico County in this capacity in recent years.

Congratulations on your own service and I wish you the best in your own retirement.
Kendall

Kendall Elaine Tyree, MPA, PhD
VASWCD Executive Director
Office: (804) 559-0324



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 213-23

Page No. 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE — To Add Article XIII Titled "Special Service Districts" to Chapter 20 of the Code of the County of Henrico to Establish the Virginia Center Commons Special Service District and Provide Public Streetlights in the District

For Clerk's Use Only: Date: <u>7/25/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; text-align: center; border: 1px solid black; padding: 5px;">APPROVED</div>	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> _____ Nelson, T. _____ <u>absent</u> O'Bannon, P. <input checked="" type="checkbox"/> _____ Schmitt, D. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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The Clerk is directed to advertise in the Richmond Times-Dispatch on August 23 and 30 and September 6, 2023, the following ordinance for a public hearing to be held at the Board Room on September 12 at 7:00 p.m.:

"AN ORDINANCE to add article XIII titled "Special Service Districts" to chapter 20 of the Code of the County of Henrico to establish the Virginia Center Commons Special Service District and provide public streetlights in the district. A copy of the full text of this ordinance is on file in the Office of the County Manager."

Comments: The Deputy County Manager for Community Operations recommends approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Certified: _____
A Copy Teste: _____ Clerk, Board of Supervisors
Copy to: _____
Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 214-23
Page No. 1 of 1

Agenda Title: RESOLUTION — Authorization to Submit Letter of Intent to Participate in the Virginia Department of Transportation Revenue Sharing Program

For Clerk's Use Only: Date: <u>7/25/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: _____ <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Schmitt, D.	✓	—	—	Thornton, F.	✓	—	—
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O'Bannon, P.	✓	—	—																							
Schmitt, D.	✓	—	—																							
Thornton, F.	✓	—	—																							

WHEREAS, the Revenue Sharing Program of the Virginia Department of Transportation allocates state matching funds for local highway construction and maintenance projects; and,

WHEREAS, the County has identified two projects that are eligible for state matching funds:

- (1) Greenwood Road Improvements, Phase 1 from Woodman Road to Branch Road; and
- (2) Woodman Road Improvements, Phase 1 from Mountain Road to Terry Drive.

WHEREAS, the state grants would match 50% of the County's actual costs for the two projects up to a maximum of \$10,000,000; and

WHEREAS, the County must submit a letter of intent to participate in the program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Director of Public Works is authorized to submit a letter of intent to participate in the Virginia Department of Transportation Revenue Sharing Program for Fiscal Years 2027 and 2028.

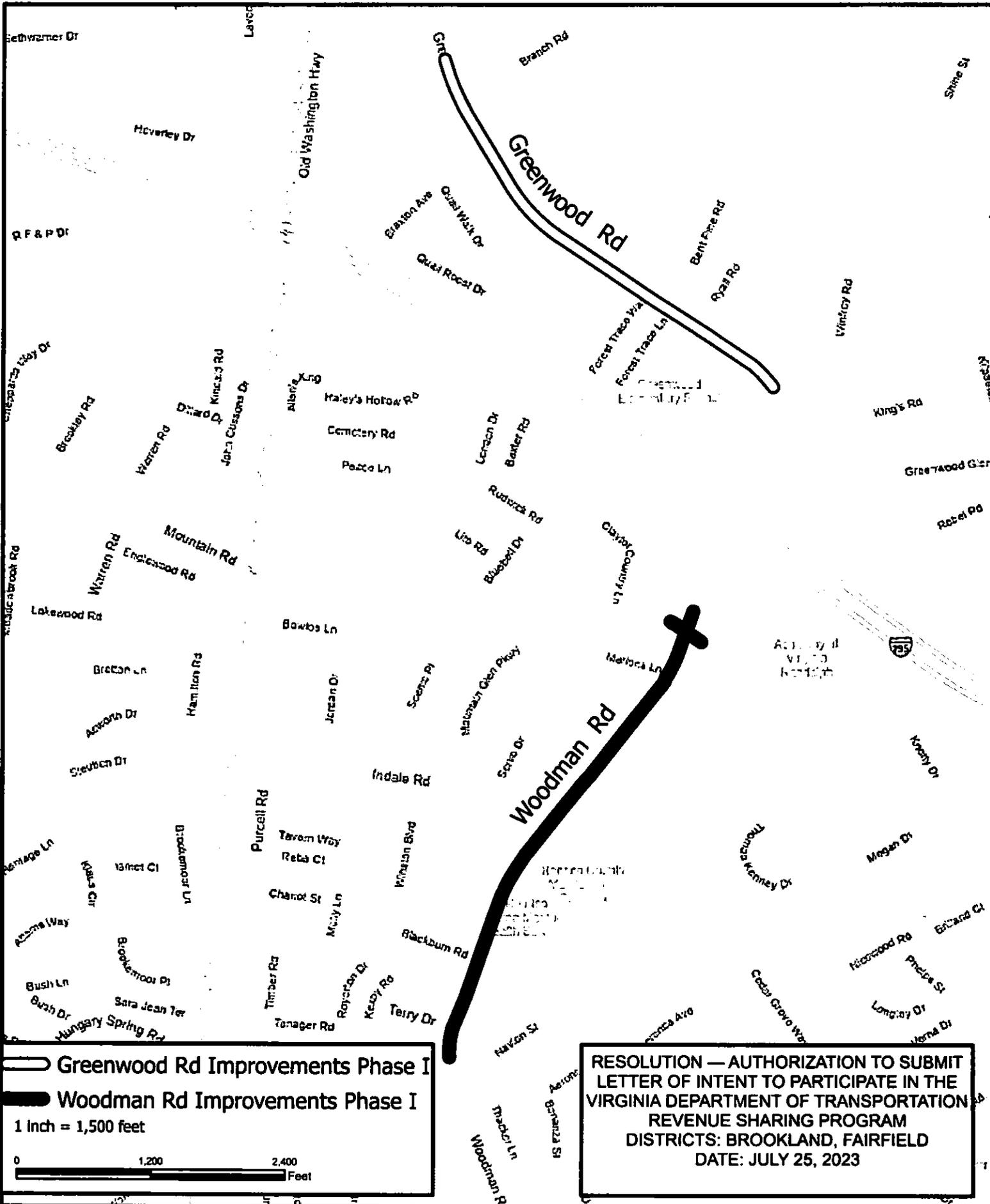
COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head _____  By County Manager 

Routing: Yellow to: _____ Certified: _____ A Copy Teste: _____
 Copy to: _____ Clerk, Board of Supervisors
 Date: _____



VDOT Revenue Sharing Program



RESOLUTION — AUTHORIZATION TO SUBMIT LETTER OF INTENT TO PARTICIPATE IN THE VIRGINIA DEPARTMENT OF TRANSPORTATION REVENUE SHARING PROGRAM
DISTRICTS: BROOKLAND, FAIRFIELD
DATE: JULY 25, 2023



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **215-23**
Page No. 1 of 1

Agenda Title: RESOLUTION — Authorization to Apply for Matching Grants from the Transportation Alternatives Program

For Clerk's Use Only: Date: <u>7/25/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
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Branin, T.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.	✓																									

WHEREAS, the Department of Public Works wishes to apply to the Virginia Department of Transportation ("VDOT") for federal matching grants from the Transportation Alternatives Program for construction of two multi-use trail projects; and,

WHEREAS, the two projects are:

- (1) Nuckols Trail, Phase 2 from Broad Meadows Road/Ashburg Drive to Francistown Road; and
- (2) Messer Road Trail from Varina High School to the Virginia Capital Trail at New Market Road (Route 5).

WHEREAS, the federal grants would pay 80% of the County's estimated costs for the two projects, up to a maximum reimbursement of \$4,000,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Director of Public Works is authorized to apply to VDOT for federal matching grants for the two projects for Fiscal Years 2025 and 2026.

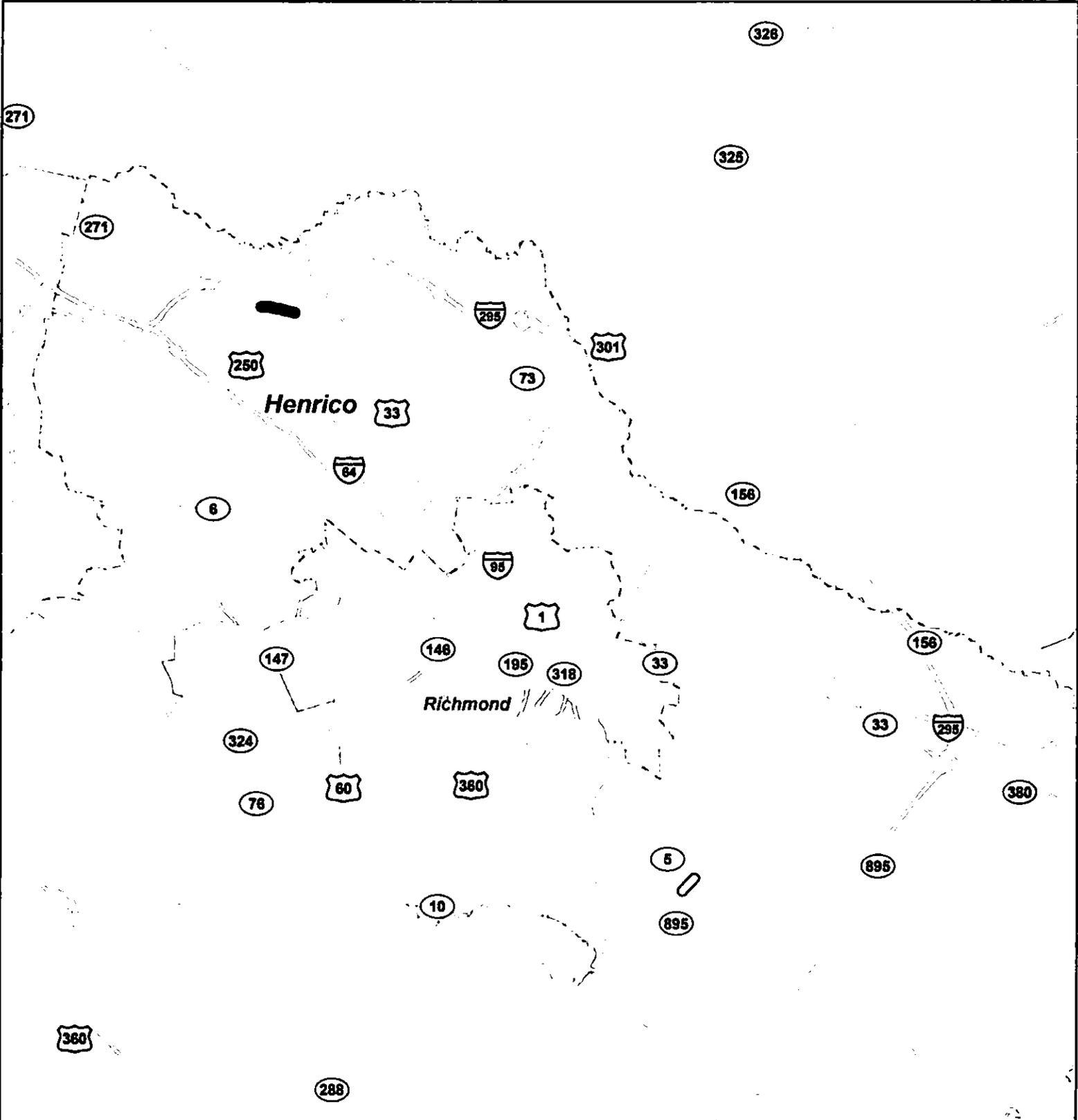
COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head _____  By County Manager _____ 

Routing:
 Yellow to: _____ Certified: _____
 Copy to: _____ A Copy Teste: _____
Clerk, Board of Supervisors
 Date: _____



Transportation Alternatives Program



Project Extents

Messer Road Trail

Nuckols Trail, Phase 2

1,000 500 0 1,000 2,000 Feet

RESOLUTION -
 AUTHORIZATION TO APPLY FOR
 MATCHING GRANTS FROM THE
 TRANSPORTATION ALTERNATIVES PROGRAM
 DISTRICTS: BROOKLAND AND VARINA
 DATE: JULY 25, 2023



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 216-23
Page No. 1 of 1

Agenda Title: RESOLUTION — Authorization to Apply for Multimodal Project Discretionary Grant for Short Pump Area Improvements – Three Chopt District

<p>For Clerk's Use Only:</p> <p>Date: <u>7/25/2023</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p> <p>_____</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Branin</u> Seconded by (1) <u>Schmitt</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS:</p> <p align="center">APPROVED</p>	<table border="0" style="width:100%;"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Multimodal Project Discretionary Grant ("MPDG") program of the U. S. Department of Transportation supports surface transportation projects of national or regional significance designed to strengthen supply chains, spur economic development, and improve safety and daily life; and,

WHEREAS, the County has identified the Short Pump Area Improvements as an eligible project; and,

WHEREAS, the project includes construction of a new interchange at N. Gayton Road and Interstate 64, reconstruction of the interchange at W. Broad Street and Interstate 64, improvements on W. Broad Street, and improvements on I-295 between Interstate 64 and Nuckols Road; and,

WHEREAS, the estimated cost of the project is \$250 million; and,

WHEREAS, the County will pursue other sources of local, regional, and state funding for this project; and,

WHEREAS, the County intends to request MPDG funds of \$50 million.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Director of Public Works is authorized to apply for funds in any amount from the MPDG program for fiscal year 2023-2024.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing: _____ Certified: _____ A Copy Teste: _____
 Yellow to: _____ Clerk, Board of Supervisors
 Copy to: _____ Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **217-23**

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Greenwood Estates Waterline Improvements – Brookland District

For Clerk's Use Only: Date: <u>7/25/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Schmitt</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	YES NO OTHER Branin, T. ✓ — — Nelson, T. ✓ — — O'Bannon, P. ✓ — — Schmitt, D. ✓ — — Thornton, F. ✓ — —
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WHEREAS, the County received three bids on June 21, 2023, in response to ITB 23-2534-SEAR and Addendum No. 1 for construction of the Greenwood Estates Waterline Improvements project; and,

WHEREAS, the project consists of providing approximately 2,540 linear feet of 8-inch ductile iron water main along Colfax Road and Bourne Road; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
J. Sanders Construction Co. West Point, VA	\$813,413
Crown Construction Service, Inc. Alexandria, VA	\$924,890
G. L. Howard, Inc. Rockville, VA	\$933,510

WHEREAS, after a review and evaluation of the bids, it was determined that J. Sanders Construction Co. is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$813,413.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$813,413 is awarded to J. Sanders Construction Co., the lowest responsive and responsible bidder, pursuant to ITB 23-2534-SEAR, Addendum No. 1, and the total bid amount submitted by J. Sanders Construction Co.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head By County Manager

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 217-23
Page No. 2 of 2

**Agenda Title: RESOLUTION – Award of Contract – Greenwood Estates Waterline
Improvements – Brookland District**

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 218-23

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Rooftop Unit Replacement at Juvenile Courts Building

For Clerk's Use Only: Date: <u>7/25/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARK: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Schmitt, D.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																							
Branin, T.	✓	—	—																							
Nelson, T.	✓	—	—																							
O'Bannon, P.	✓	—	—																							
Schmitt, D.	✓	—	—																							
Thornton, F.	✓	—	—																							

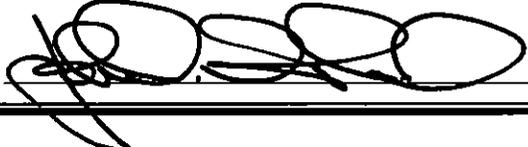
WHEREAS, the County received four bids on May 23, 2023, in response to ITB 23-2525-4EAR and Addenda Nos. 1 and 2 for the Rooftop Unit Replacement at Henrico County Juvenile Courts Building project located at 4201 East Parham Road; and,

WHEREAS, the Project consists of the replacement of the existing rooftop units with new units including all piping, adapter curbs, roof work, electrical, and controls; and

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
JRC Services, LLC Chesapeake, VA	\$250,252
EMC Mechanical Services Richmond, VA	\$270,178
Old Dominion Mechanical, LLC Richmond, VA	\$272,975
Waco, Inc. Sandston, VA	\$354,870

WHEREAS, after a review and evaluation of the bids, it was determined that JRC Services, LLC is the lowest responsive and responsible bidder for the fixed price contract with a bid of \$250,252.

By Agency Head  For JAMIE MASSEY
 By County Manager 

Certified: _____
 A Copy Teste: _____
 Copy to: _____
 Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **218-23**

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Rooftop Unit Replacement at Juvenile Courts Building

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$250,252 is awarded to JRC Services, LLC, the lowest responsive and responsible bidder, pursuant to ITB 23-2525-4EAR, Addenda Nos. 1 and 2, and the base bid submitted by JRC Services, LLC.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Director of General Services and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **219-23**

Page No. 1 of 1

**Agenda Title: INTRODUCTION OF RESOLUTION — Receipt of Requests for Amendments to
FY 2023-24 Annual Fiscal Plan — July/August 2023 – Refund of Excess Real Estate Taxes**

For Clerk's Use Only: Date: <u>7/25/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓	_____	_____	Nelson, T.	✓	_____	_____	O'Bannon, P.	✓	_____	_____	Schmitt, D.	✓	_____	_____	Thornton, F.	✓	_____	_____
	YES	NO	OTHER																							
Branin, T.	✓	_____	_____																							
Nelson, T.	✓	_____	_____																							
O'Bannon, P.	✓	_____	_____																							
Schmitt, D.	✓	_____	_____																							
Thornton, F.	✓	_____	_____																							

WHEREAS, the Board of Supervisors, on April 25, 2023, adopted an ordinance to return surplus Real Estate tax revenues to taxpayers; and,

WHEREAS, the County Manager has provided the Board of Supervisors with a list dated July 20, 2023, requesting amendments to the FY 2023-24 Annual Fiscal Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Clerk of the Board is directed to advertise, in the Richmond Times-Dispatch on August 1, 2023, a synopsis of the proposed amendments and a public hearing thereon to be held on August 8, 2023, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments.

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing: _____
 Copy to: _____
 Certified: _____
 A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____

AMENDMENTS TO THE 2023-24
ANNUAL FISCAL PLAN FOR JULY/AUGUST 2023

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 32 - Non-Departmental

32001 – Non-Departmental

\$ 11,200,000

To appropriate funding of \$11,200,000 to return surplus real estate tax revenues to Henrico taxpayers. This action is part of a tax relief plan that will pay qualified taxpayers two cents per hundred dollars of assessed property value to provide support for Henrico citizens and businesses in the midst of rapid property value increases. Funding will come from the fund balance of the General Fund.

TOTAL GENERAL FUND

\$ 11,200,000

Total OPERATING FUNDS

\$ 11,200,000

Total Amendments/Appropriations

\$ 11,200,000



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. *220-23*

Page No. 1 of 1

Agenda Title: RESOLUTION – Award of Contract – Investment Management Services

For Clerk's Use Only: Date: <u>7/25/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the County received 10 proposals on March 2, 2023, in response to RFP 23-2477-1JOK and Addendum No. 1 for investment management services; and,

WHEREAS, based on the review of the written proposals and oral presentations, the evaluation committee selected to enter into negotiations with the following offerors:

PFM Asset Management LLC
Sterling Capital Management LLC

WHEREAS, based upon the negotiations, the evaluation committee selected PFM Asset Management LLC ("PFM") as the top-ranked offeror.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract is awarded to PFM to provide investment management services for the period of three years beginning November 1, 2023, and ending October 31, 2026, with the option to renew the contract for two additional one-year terms, all in accordance with RFP 23-2477-1JOK dated February 3, 2023, Addendum No. 1 dated February 13, 2023, PFM's proposal dated March 2, 2023, and PFM's best and final offer dated May 10, 2023.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

Comments: The Finance Director and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs

By Agency Head *Shah M. Min* By County Manager *[Signature]*

Copy to: _____ Certified: _____
 A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____

RESOLUTION – AUTHORIZING THE REIMBURSEMENT FROM THE PROCEEDS OF BONDS TO BE ISSUED BY THE COUNTY OF HENRICO, VIRGINIA, OF EXPENDITURES FOR VARIOUS PUBLIC IMPROVEMENT PROJECTS TO BE MADE IN ADVANCE OF THE ISSUANCE OF SUCH BONDS

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF HENRICO, VIRGINIA:

SECTION 1. The Board of Supervisors of the County of Henrico, Virginia (the "County"), hereby finds and determines as follows:

(a) The voters of the County at an election in the County held on November 8, 2022, approved the issuance of general obligation bonds of the County for the purpose of financing various public improvement projects including capital school improvements, fire stations and public safety facilities, recreation and parks facilities, and drainage projects.

(b) The Board of Supervisors reasonably expects to issue, sell and deliver a portion of such general obligation bonds approved by the voters of the County at the election held on November 8, 2022, such bonds to be known and designated as the "Henrico County, Virginia, General Obligation Public Improvement Bonds" (the "Bonds"), with a series designation to be determined at the time of their issuance, for the purpose of financing capital school improvements, fire stations and public safety facilities, recreation and parks facilities, and drainage projects, which may include, but are not limited to, improvements to the Three Chopt Area Park and Tuckahoe Creek Park, construction of a new Environmental Center, Jackson Davis Elementary School, Longan Elementary School, and Quioccasin Middle School, County-wide drainage improvements, and construction of a new Eastover Gardens fire facility (collectively, the "Projects").

(c) The Board of Supervisors has determined to authorize the reimbursement from the proceeds of the Bonds of expenditures for the Projects to be made in advance of the issuance of the Bonds. The Board of Supervisors reasonably expects that the aggregate principal amount of the Bonds to be issued for the purpose of reimbursement of expenditures for the Projects shall not exceed \$40,000,000.

SECTION 2. The Board of Supervisors hereby authorizes the County to make expenditures for the Projects in advance of the issuance and receipt of the proceeds of the Bonds and to reimburse such expenditures from the proceeds of the Bonds in an amount not to exceed \$40,000,000. The Board of Supervisors has a reasonable expectation that the County will reimburse such expenditures with the proceeds of the Bonds. The adoption of this Resolution shall be considered as a declaration of "official intent" within the meaning of Treasury Regulation Section 1.150-2 promulgated under the Internal Revenue Code of 1986. This declaration of official intent is being made not later than sixty (60) days after the payment of any expenditures contemplated by this Resolution to be reimbursed from the proceeds of the Bonds.

SECTION 3. This Resolution shall be in effect on and after the date of its adoption, July 25, 2023.