

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
SPECIAL MEETING  
June 27, 2023

The Henrico County Board of Supervisors convened a special meeting at 5:30 p.m. on Tuesday, June 27, 2023, in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

**Members of the Board Present:**

Frank J. Thornton, Chairman, Fairfield District  
Tyrone E. Nelson, Vice-Chairman, Varina District  
Thomas M. Branin, Three Chopt District  
Patricia S. O'Bannon, Tuckahoe District  
Daniel J. Schmitt, Brookland District

**Other Officials Present:**

Cari M. Tretina, Deputy County Manager/Chief of Staff  
Andrew R. Newby, County Attorney  
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board  
Michael Y. Feinmel, Deputy County Manager for Public Safety  
W. Brandon Hinton, Deputy County Manager for Administration  
Monica Smith-Callahan, Deputy County Manager for Community Affairs  
Steven J. Yob, Deputy County Manager for Community Operations  
Steven W. Knockemus, Assistant Director of Public Relations

**Soar 365 Update**

John Walker, President & CEO of Soar 365, and Michelle Thomson, Vice President of Community Engagement, gave the Board an update on Soar 365 and the services offered to Henrico residents. Mr. Walker stated SOAR 365 is a non-profit organization that provides programs and services for individuals with disabilities. They employ more than 300 individuals and have over 120 employees who have a disability. He reviewed the core values of SOAR 365 and stated their mission to be the most respected human services agency by 2025 and recognized for providing the highest quality services for individuals with disabilities. Some of the services they offer are pediatric therapy, children & youth programs, adult programs, summer camps, employment services, and business solutions. Mr. Walker highlighted one of the services they offer: Park365. Built in 2016, it is open to the public 365 days a year, sunup to sundown, and provides an open space for children with disabilities to play. He thanked the Board for the continued partnership and looks forward to more opportunities, particularly in the field of employment and volunteer engagement. Mr. Thornton thanked Mr. Walker for the presentation and inquired about what the logo for SOAR 365 represents. Mr. Walker stated it was a crane that represents long life, peace, and happiness.

## **Public Alerting System Update**

Rob Rowley, Chief of Emergency Management and Workplace Safety, updated the Board on the move from Code Red to Everbridge. He explained that Everbridge has the capacity to reach more people. The new system will continue to issue automated weather alerts, and it will allow for public engagement and information. Mr. Rowley stated this will allow our residents to receive information on related events, education, and outreach opportunities. Finally, Mr. Rowley noted that Everbridge has better customer service, including with 24/7 tech support, and is used by the Virginia Department of Emergency Management.

## **Recreation & Parks Ordinance Changes**

John Zannino, Director of Recreation & Parks updated the Board on several changes to ordinances coming forward on the Board's evening agenda. He explained the purpose of the change is to streamline and clarify the processes for users and personnel, accommodate additional use of parks, and provide more flexible processes for implementing County ordinances and resolutions. Mr. Zannino reviewed each section of the ordinance amendment, starting with section 14-44, which he noted was merely a clarifying change. He continued explaining the second portion of the ordinance created new noise restrictions specific to park and recreation facilities. Then, he reviewed the new section 14-54, Rules and Regulations, that allows the Director of Recreation and Parks to publish rules and regulations to implement the provisions for park amenities, including picnic facilities, playground facilities, recreation facilities, and athletic fields. Mr. Zannino gave several examples of the new rules and regulations and how they would provide flexibility and cost savings for those wishing to reserve park and recreation facilities.

Finally, Mr. Zannino reviewed the resolution allowing for alcohol service in parks and recreation facilities under limited circumstances. Specifically, the new policy would expand alcohol use to all parks and facilities, but only for events open to the general public and that go through the special events permit process and approval of the ABC Board. There was discussion between the Board and Mr. Zannino about the types of events that would be allowed. Mr. Zannino assured the Board that the approvals would not be for private events that are not open to the public and that there would be fair and equal access to facilities.

## **Legislative Update**

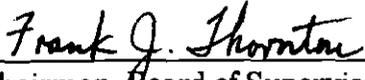
Andrew Newby, County Attorney, introduced to the Board Mr. Stephen Robinson, the new FOIA Officer for the County.

Next, Mr. Newby introduced his office's presentation on three legislative amendments that will take effect on July 1 that require Board action. First, he recognized Sean O'Hara, Senior Assistant County Attorney, to review the first law regarding stormwater management, SB1376 & HB1848, which will require an ordinance amendment to expand the list of activities eligible for an agreement in lieu of a stormwater management plan or erosion and sediment control plan. This ordinance will require an introduction of an ordinance on July 11 with a public hearing on August 8. Next, Sara Maynard, Assistant County Attorney, reviewed the changes to license tax applications required by HB1685. She clarified that the County was already complying with the law but had to update its Code to conform to the change in state law. This ordinance will require an introduction on July 11 and a public hearing on August 8. The final item was presented by Alyssa Brown, Assistant County

Attorney, concerning Construction Management Contracts for Infrastructure Projects. HB2450 requires the County to adopt updated procedures for construction management contracts to replace procedures the Board approved on March 14. The resolution to update the procedures will be presented on July 11.

**Regular Meeting Agenda Overview**

Ms. Tretina briefly reviewed the agenda items for the 7:00 p.m. meeting. There being no further business, the meeting was adjourned at 6:48 p.m.

  
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Chairman, Board of Supervisors  
Henrico County, Virginia