

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
June 13, 2023**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, June 13, 2023, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Tyrone E. Nelson, Vice-Chairman, Varina District
Thomas M. Branin, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District
Daniel J. Schmitt, Brookland District

Other Officials Present:

John A. Vithoulkas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Cari M. Tretina, Deputy County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Benjamin A. Sheppard, Director of Public Relations

Steven Boots, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, the Board approved the minutes of the May 23, 2023, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

MANAGER'S COMMENTS

Mr. Vithoulkas recognized Eric Leabough, Director of Community Revitalization, for a presentation that was carried over from the Board's Work Session agenda. Mr. Leabough stated Henrico County has partnered with Chamber RVA, LISC, Plan RVA, Partnership for Housing Affordability, and Virginia Housing to host an event on Wednesday, June 21. The purpose will be to share macro level housing trends that impact employers, challenges employees are facing at the local level related to housing, and examples of successful employer-assisted housing programs. Mr. Leabough stated the target audience will be CEO's, senior leadership, and HR management at local companies and nonprofits operating

in the Richmond region. The event will be from 9:00 a.m. - noon at the Virginia Housing Center.

Mr. Vithoulkas recognized June as Pride Month. Pride Month draws recognition and awareness to the LGBTQAI+ community. It celebrates how those who identify as LGBTQAI+ have strengthened our community by using their talent and creativity to promote goodwill and greater awareness and understanding of marginalized individuals. Henrico Area Mental Health & Developmental Services received a small Behavioral Health Equity Grant that focused on the LGBTQAI+ community. Mr. Vithoulkas recognized the team who did amazing work on the grant in a short period of time: Hillary Wakefield, Alexis Piero, Jacquelyn Smith-White, and Yvonne Russell.

BOARD OF SUPERVISORS' COMMENTS

Mr. Schmitt thanked the County's friends at Meta for becoming a sponsor of Junior Achievement at Libbie Mill Library. He also thanked Recreation & Parks for all their hard work for the events and baseball tournaments there were held this past weekend at parks across the County.

Mr. Branin shared that today the County held a press conference to announce the approval of the proposed improvement to I-64 in Short Pump. The improvements will include a new diamond-shape I-64 interchange at North Gayton Road and modifications to the I-64 interchange at West Broad Street. This will mean less time stuck in traffic and fewer crashes. Mr. Branin thanked cooperation between local government and state level officials, including Virginia State Senator Siobhan Dunnivant; U.S. Representative Rob Wittman; U.S. Representative Abigail Spanberger; Governor Glenn Youngkin; and our County's Department of Public Works and Division of Police.

Mr. Nelson noted on the 1st Saturday in June the Farmer's Market in Dorey Park opened. He explained that when it first started a couple of years ago it was only about six vendors. Now, there are over 100 vendors. This past weekend we had several baseball tournaments going, along with the grand opening of the Spray Park. He encouraged residents to come out and enjoy the Farmer's Market. He also announced this coming Saturday will be the Juneteenth Celebration at Dorey from 4:00 - 10:00 p.m.

Mr. Thornton recognized two employees from Sassy Jones, a store in Short Pump Town Center: Robert Morris and Justice Elder. He presented these two employees with the Board of Supervisors Medal of Honor for returning \$90 that a young man lost while shopping with his mother. On the ride home, the young man was very upset about losing the money, when his mother received a call from the store letting them know they had found the money. Mr. Thornton honored Robert Morris and Justice Elder for their honest and honorable act.

RECOGNITION OF NEWS MEDIA

There was no media present for the meeting.

PRESENTATION

Mr. Nelson presented a proclamation recognizing June 19 – 25, 2023, as State Pollinator Week. Accepting the proclamation was Edward Olsen, Agricultural and Natural Resource

Extension Agent. Joining him was Linda Rhodes, Henrico Master Gardner Association President; Alyssa Henicheck, Virginia Cooperative Extensive Intern; and Kimberly Edmonds, Unit Coordinator and Family Consumer Sciences Extension Agent.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT

115-22 Markel | Eagle Advisors, LLC: Request to conditionally rezone from A-1
REZ2022- Agricultural District to R-5AC General Residence District (Conditional)
00002 part of Parcels 733-778-7649 and 734-777-3893 containing 46.599 acres
Three Chopt located at the southwest intersection of Pouncey Tract Road (State Route
271) and Wyndham West Drive.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board deferred this item to the July 11, 2023, meeting.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

135-23 DG Virginia CS, LLC: Request for a Provisional Use Permit under
PUP2022- Sections 24-4205 and 24-2306 of Chapter 24 of the County Code to allow a
00017 solar array on Parcel 857-689-8404 located on the south line of Charles
Varina City Road approximately 650' east of the intersection of Elko Road (State
Route 156).

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board deferred this item to the July 11, 2023, meeting.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

Mr. Vithoukaskas noted the general agenda companion item was also requesting a deferral and suggested the Board move the item up.

GENERAL AGENDA

146-23 Resolution - SIA2022-00002 - DG Virginia CS, LLC - Not Substantially
in Accord with 2026 Comprehensive Plan - Varina District.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board deferred this item to the July 11, 2023, meeting.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT
CONT'D**

160-23
REZ2023-
00010
Varina

J. Gregory Forrest: Request to conditionally rezone from A-1 Agricultural District to R-2AC One-Family Residence District (Conditional) Parcel 830-725-6531 containing 11.445 acres located approximately 915' southwest of the intersection of N. Washington Street and N. Airport Drive.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Concept Layout.** The Property will be developed generally consistent with that certain conceptual plan prepared by Roundcorner Design Group, LLC, titled "670 N. Airport Drive," dated March 16, 2023, set forth on the attached Exhibit A (see case file) ("Concept Plan"). The exact sizes and details of the lots, roads and other improvements shown on the Concept Plan are illustrative and may be subject to change and revised and updated from time to time as required for final engineering design, compliance with governmental regulations, or as otherwise approved by the County at the time of subdivision or plan of development review of the Property.
2. **Residential Units.** The property must be developed with single family residential units.
3. **Maximum Density.** The maximum number of building lots on the property must not exceed fourteen (14).
4. **Access.** Access to the development must be from N. Airport Drive.
5. **Water Service.** Lots must be served by public water.
6. **Trash Receptacles.** Emergency generators, trash receptacles, and HVAC equipment must be screened from view at ground level at the property lines.
7. **Clearing Limitations.** At the time of construction tree removal must be limited to (i) removal of trees for dwellings, out buildings, driveways, septic systems, and other utilities, and other customary

accessory structures, except (ii) those that are naturally dead or diseased.

8. **Rear Setback Clearing.** At time of construction no clearing will occur within fifty feet (50') of existing lots along the northwest property line, except those that are (i) naturally dead or diseased and/or is necessary for (ii) storm drainage and/or utilities.
9. **Driveways.** All driveways must be constructed of concrete, asphalt, pavers, cobblestone, or other hard surface materials.
10. **Utilities.** All utilities except junction boxes, meters and existing overhead utility lines (located On the Property) must be installed underground.
11. **Sidewalks.** Internal sidewalks must be provided. Internal sidewalks must connect to sidewalk required along N. Airport Drive.
12. **Elevations.** The architectural appearance of the dwellings must be generally consistent with the attached renderings, entitled Exhibit B (see case file), unless otherwise requested of and approved by the Director of Planning. No cantilevered features are allowed.
13. **Roof materials.** Must be 30-year dimensional shingles or better, standing seam metal and/or cedar shakes.
14. **Exterior walls for dwelling and garage.** Must be brick, brick veneer, cementitious siding, vinyl with a minimum .042" thickness, stone, synthetic stone or similar masonry materials, or a combination of these, unless otherwise requested of and approved by the Director of Planning.
15. **Stoop & porches.** Each dwelling must include a covered front stoop or porch. Stoops and porches must have foundation materials identical to the dwelling.
16. **Foundations.** No dwelling will be constructed on a slab.
17. **Minimum House Size.** (i) Dwellings must have a minimum of 1,500 square feet of finished floor area and (ii) include, at a minimum, a one-car garage. (iii) Cantilevered features are prohibited.
18. **Hours of Construction.** The hours of exterior construction including heavy equipment, must be between the hours of 7:00 am and 7:00 pm. or dusk (whichever one occurs first) Monday through Friday, and 8:00 am and 5:00 pm or dusk (whichever one occurs first) on Saturdays, except in emergencies or where circumstances require extending specified hours to complete work, such as concrete pours or utility connections. No construction will occur on Sundays, except in emergencies or where unusual circumstances require extending the

specific hours in order to complete work such as concrete pours or utility connections. Exceptions must require the approval of the Director of Planning. Construction signs must be posted in English and in Spanish and must state the hours of construction.

19. **Severance.** The unenforceability, elimination, revision, or amendment of any proffer set forth herein, in whole or in part, must not affect the validity or enforceability of the other proffers or the unaffected part of such proffer.
20. **Protective Covenants.** Prior to or concurrent with any subdivision plat recordation, a document setting forth restrictive covenants describing development controls and maintenance responsibilities of the property must be recorded in the Clerk's Office of the Circuit Court of Henrico County.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

161-23
REZ2023-
00014
Brookland

Luis Cabral, DRC Properties, LLC: Request to conditionally rezone from B-3C Business District (Conditional) and R-3 One-Family Residence District to B-2C Business District (Conditional) Parcels 769-755-3179, 769-755-6091, 769-756-5615 and 769-756-5705 containing 4.034 acres located at the southwest corner of Staples Mill Road and Lucas Road.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Conceptual Plan.** Development of the Property shall be in general conformance with the Conceptual Site Plan, entitled "Staples Mill & Lucas Road Development", prepared by Koontz Bryant Johnson Williams, Inc., dated May 10, 2023, and attached hereto (the "Concept Plan"), unless otherwise approved at the time of Plan of Development. A minimum of 50% of the aggregate square footage of the development may be dedicated for office use.
2. **Building Height.** No building constructed on the property shall exceed thirty-five (35) feet in height exclusive of architectural design features on any building.
3. **Underground Utilities.** All utility lines on the Property shall be underground, except for junction boxes, meters, existing and/or relocated existing overhead utility lines and lines in wetland areas. Electrical junction boxes and meters that are ground mounted shall

be screened from public view at ground level at the perimeter of the tract with use of a wall, fencing, landscaping, or such other method as may be approved at the time of Plan of Development and/or subdivision review.

4. **Hours of Outdoor Activity and Service to the Public.** The hours of outdoor activity and service to the public shall be limited to 6 a.m. through 10 p.m.
5. **Shared Access.** The right of pedestrian and vehicular access over and across the common access ways located on the Property shall be granted to the adjoining property with a current GPIN of 769-755-8276 (the "Adjoining Property"), subject to an agreement with such adjoining property to permit access over and across the common access drive that crosses on and between the Adjoining Property for the benefit of the Property.
6. **Parking Lot Lighting.** Lighting shall be directed to illuminate the proposed sidewalk along Staples Mill Road. Direct embedded light poles shall be prohibited.
7. **Signs.** Any freestanding signs on the property shall be limited to a maximum of ten feet (10') in height and shall be ground mounted with a monument style base constructed of brick to match the buildings. The only signage permitted on the Property shall be the aforementioned freestanding signs and the attached signage on the buildings permitted by zoning ordinance, except for directional signs and menu boards. Except for the grand opening, attention getting devices shall not be permitted.
8. **Exterior Materials/Architecture.** The exposed portion of each exterior wall surface (front, rear and sides) of any building (excluding rooftop screening materials for mechanical equipment) shall be similar to the exposed portions of other exterior walls of such building in architectural treatment and materials. Any building shall have exposed exterior walls (above finish grade and exclusive of trim) of brick, glass E.I.F.S. stone, stone veneer, cementitious siding, or a combination of the foregoing, unless different architectural treatment and/or materials are specifically approved with respect to the exposed portion of any such wall, at the time of Plan of Development. No building shall be covered with or have exposed to view any painted or unfinished concrete block, unless otherwise specifically approved at the time of Plan of Development.
9. **Elevations.** Any building on the Property shall have elevations consistent with the elevations referenced as "A-5 - Exterior Elevations" and "A-6 - Exterior Elevations", prepared by Quick Service Restaurant and Retail Design Group, LLC, dated March 15, 2023, and attached hereto.

10. **Use Restrictions.** The Property may not be used for the following purposes:
- a. Fortuneteller, palmist, astrologist, card reader, spiritual reader, or similar activities;
 - b. Adult business as regulated in section 24-4316;
 - c. Flea markets, pawn shop and tattoo parlors;
 - d. Automobile filling stations;
 - e. Hotels or motels;
 - f. Alternative lending institutions, including pay day lenders as regulated by Chapter 18, Title 6.2, Code of Virginia, and motor vehicle title lenders as regulated by Chapter 22, Title 6.2, Code of Virginia;
 - g. Donation center;
 - h. Radio or television station;
 - i. Vocational or trade school;
 - j. Auction house;
 - k. Fleet terminal;
 - l. Gun shop;
 - m. Pawn shop.
11. **Loudspeakers.** Sound from any pager, loudspeaker, or intercom system shall not be audible beyond one hundred feet (100') from the source.
12. **Sidewalks.** Sidewalks, with a minimum width of 5 feet, shall be provided along Staples Mill Road and Lucas Road for the length of the Property.
13. **Staples Mill Road Improvements.** Staples Mill Road shall be widened to its ultimate section with curb and gutter as shown on the Conceptual Plan.
14. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

162-23
REZ2023-
00012
Varina

Mankin Properties LLC: Request to rezone from RTHC Residential Townhouse District (Conditional) to C-1 Conservation District parts of Parcels 817-722-6706, 816-721-9466, 817-721-5601, and 817-721-0929 containing 21.75 acres located on the north and south line of Oakley's Lane, approximately 700' west of its intersection with S. Holly Avenue.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, O'Bannon, Schmitt

No: None

PUBLIC HEARINGS - OTHER ITEMS

163-23 Resolution - Amendments to FY 2022-23 Annual Fiscal Plan - June 2023.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

164-23 Ordinance - To Establish the Henrico County Home Purchase Assistance Program to Assist Employees with the Purchase of Homes in the County.

Eric Leabough, Director of Community Revitalization, clarified the program and how it works at the request of Mr. Branin and noted there are no other localities to his knowledge doing programs like this.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached ordinance.

165-23 Resolution - Declaration of Surplus Property - Signatory Authority - Conveyance of Well Lot - 3212 Opal Avenue - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

166-23 Resolution - Declaration of Surplus Property - Signatory Authority - 3021 Gregory Avenue - Brookland District.

Curtis Anthony, Director of Real Property, responded to a question from Mr. Schmitt regarding this item.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

167-23 Ordinance - Vacation of Easements, Building Lines, and Lot Lines on Subdivision Plats - Westbourne Subdivision - Libbie Mill - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA CONT'D

168-23 Resolution - Amendments to FY 2022-23 Annual Fiscal Plan - Virginia Randolph Funding - June 2023.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

169-23 Resolution - Signatory Authority - Acceptance of Donation of Real Property to Benefit the Henrico Sports & Events Center - Fairfield District.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

170-23 Resolution - Signatory Authority - Construction Change Order - James River Outfall Sewer - Cleaning Services Phase 2 - Tuckahoe District.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

171-23 Resolution - Acceptance of Roads - Chase Grove Lane - Brookland District.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.


ADDED BY UNANIMOUS CONSENT

172-23 Resolution - Amendment to the FY 2023-24 Annual Fiscal Plan - June 2023.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved adding item 172-23 to the agenda.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item - see attached resolution.

There being no further business, the meeting was adjourned at 8:12 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

State Pollinator Week

June 19 - 25, 2023

WHEREAS, pollinator species such as birds and insects are essential partners of farmers and ranchers in producing much of our food supply; and

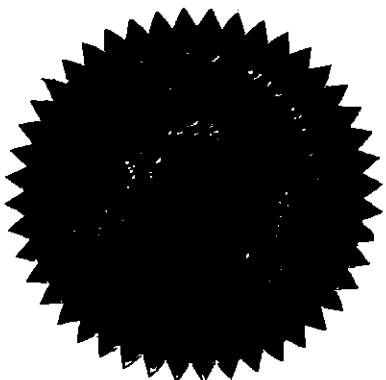
WHEREAS, pollination plays a vital role in the health of our national forests and grasslands, which provide forage, fish and wildlife, timber, water, mineral resources, and recreational opportunities as well as enhanced economic development opportunities for communities; and

WHEREAS, pollinator species provide significant environmental benefits that are necessary for maintaining healthy, biodiverse ecosystems; and

WHEREAS, the Commonwealth of Virginia has managed wildlife habitats and public lands, such as Virginia forests and grasslands for decades; and

WHEREAS, the County of Henrico provides producers with conservation assistance to promote wise conservation stewardship, including the protection and maintenance of pollinators and their habitats on working lands and wildlands.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, do hereby proclaim June 19 - 25, 2023, as State Pollinator Week and encourage all County residents to participate in County government celebration activities.



Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **143-23**
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Agenda Title: RESOLUTION - Amendments to FY 2022-23 Annual Fiscal Plan - June 2023

For Clerk's Use Only: Date: <u>6/13/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION		
	Moved by (1) <u>Branin</u> (2) _____	Seconded by (1) <u>Nelson</u> (2) _____	Branin, T. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> OTHER
	REMARKS: APPROVED		Nelson, T. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> OTHER
			[Signature] <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> OTHER
			[Signature] <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> OTHER

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing on June 13, 2023, to consider proposed amendments to the Annual Fiscal Plan for FY 2022-23; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Annual Fiscal Plan for FY 2022-23 is amended and the following funds are appropriated and allocated for expenditure in the amounts and for the purposes indicated.

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 03 - Sheriff

03006 - Jail West Personnel \$ 3,800,000
 0000 00000 - To appropriate funding of \$3,800,000 to cover overtime costs in the Sheriff's Office during FY2022-23. Funding will come from the fund balance in the General Fund.

Department 08 - Electoral Board

08001 - Electoral Board \$ 94,000
 08002 - Election Expenses 356,000
 0000 00000 To appropriate funding of \$450,000 to cover costs associated with the unanticipated special elections that have occurred during FY23. Funding will come from the fund balance in the General Fund.

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature] For Sheila Minor
 By County Manager [Signature]

Certified:

A Copy Teste, _____

Copy to _____

Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
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Department 12 - Police
12001 – Administration \$ 5,000,000
0000 00000 – To appropriate funding of \$5,000,000 to cover public safety overtime costs in the Police Division during FY2022-23. Funding will come from the fund balance in the General Fund.

Department 13 - Fire
13150 – Field Operations \$ 2,250,000
0000 00000 – To appropriate funding of \$2,250,000 to cover public safety overtime costs in the Division of Fire during FY2022-23. Funding will come from the fund balance in the General Fund.

Department 16 - General Services
16211 – Maintenance and Custodial \$ 1,100,000
0000 00000 To appropriate funding of \$1,100,000 to cover increased utility costs. Funding will come from the fund balance in the General Fund.

Department 28 - Public Works
28002 – Road Maintenance \$ 2,983,152
0000 00000 To appropriate the difference of budgeted versus actual State Street Highway maintenance (Gas Tax) revenue for FY2022-23. The current State allocation is \$53,146,017 and the current County budget is \$50,162,865. These funds will be used to cover paving and rehabilitation in the Road Maintenance Division.

Department 30 - Economic Development
30001 – Economic Development
0000 01043 – Greater Richmond Convention Center Authority \$ 3,500,000
Revenue from the 8.0% Hotel/Motel Occupancy Tax is exceeding the estimate of \$14,000,000 included in FY2022-23 Annual Fiscal Plan. This \$3,500,000 increase will cover additional payments to the Greater Richmond Convention Center Authority (GRCCA) resulting from this additional revenue that has been received and is projected to be received through the end of the fiscal year. Payment will be made based on actual collections from the tax. Subsequently, the County's 2.0% local tax component (estimated at \$875,000 for this amendment) will come back to the County. In total, for FY2022-23, the County expects to receive \$17,500,000 in Hotel/Motel Occupancy Taxes, reflecting an increase when compared to the prior fiscal year. These funds will be disbursed to the GRCCA. Upon completion of the fiscal year, the GRCCA will return 2.0% of the 8.0%, estimated at \$4,375,000 per the Convention Center financing agreement.

Department 32 - Non-Departmental
32001 – Non-Departmental \$ 1,500,000
0000 00000 Participation in the County's Real Estate Assistance Program (REAP) is forecasted to exceed the FY2022-23 appropriation of \$11,000,000. As a result of the increased popularity of this program, additional funding is required. Funding for the program is to come from the undesignated fund balance in the General Fund. This amendment will increase the total appropriation for REAP in FY2022-23 to \$12,500,000.

0000 00000 To provide appropriation for the Capital Trees, a 501 c 3 organization that works to improve green places through enhanced planning, planting and maintenance. Funding will come from the fund balance in the General Fund. 50,000

Total - Non-Departmental
Total GENERAL FUND

\$ 1,550,000
\$ 20,633,152



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FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 02 - Libraries

02001 – Public Services

0000 09066 – Facebook Community Action Grant \$ 35,000

To appropriate \$35,000 received from Meta's Data Center Action Grants program to support the installation of computer "work and play stations" in select libraries across Henrico County.

Department 12 - Police

12800 – Grants

0000 00033 – Police - DMV Animal Friendly Plates \$ 6,941

The Commonwealth of Virginia, Department of Motor Vehicles (DMV) has awarded the County of Henrico \$6,941 from the Dog and Cat Sterilization Fund as a result of the sale of State Animal Friendly license plates in Henrico County during fiscal year 2022-23. Funds will be used to support sterilization programs for dogs and cats through a donation to the Henrico Humane Society.

0000 09514 – PSAP23 3,000

To appropriate a State Public Safety Answering Point grant. Funding will support a Henrico Officer attending a conference focusing on professional education of 9-1-1 officers. No county matching funds are required.

0000 00120 – H.E.A.T. Grant 3,293

The Virginia Department of State Police has awarded the County of Henrico \$3,293 for Police personnel to attend a conference focusing on the prevention of auto theft. These funds are from the Help Eliminate Auto Theft (H.E.A.T.) Program. No County matching funds are required.

Total Police \$ 13,234

Department 22 - Social Services

22011 - Joint Administration

1301 00000 - Administration \$ 17,890

To provide funding to establish three new locally funded Division Manager positions for the Department of Social Services. Appropriation will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

22301 - VIEW Program

1302 00000 - Purchase of Services \$ 600,000

The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico an additional \$207,000 of State (34.5%) and \$300,000 of federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2022-23. The required 15.5% County match (\$93,000) will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in this \$600,000 amount. The total appropriation for this program in fiscal year 2022-23 will be \$2,263,000 after this addition.



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22507 – Preventive Foster Care
1302 00000 – Purchase of Services \$ 32,212
The Commonwealth of Virginia, Department of Social Services, will provide an additional \$161 of State (0.5%) and \$27,058 of federal (84.0%) funding. The County's required 15.5% match, \$4,993, will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in the \$32,212 total. The total appropriation for this program in fiscal year 2022-23 will be \$232,212 after this addition. These funds are being used to provide the department with additional funding to pay Family Preservation Program expenditures.

Total Social Services \$ 650,102

Department 38 - Community Revitalization

38004 – HOME Projects \$ 101,088
0000 09430 – HOME - ARP Administration 500,000
0000 09517 – HOME-ARP-Supportive Services 500,000
0000 09518 – HOME-ARP-Non-Congregate Shelters 2,000,000
0000 09519 – HOME-ARP-Permanent Supportive Housing

To appropriate \$3,101,088 of additional federal American Rescue Plan Act HOME funding. The Department of Community Revitalization plans to pool these resources with partner agencies in Chesterfield County and the City of Richmond to collectively identify supportive housing projects, with total locality funding of \$8,770,158 available.

38005 – Local Business Assistance
0000 05158 – Local Business Assistance \$ 225,000
Funds will be used to recapitalize the enterprise zone grant local business assistance fund. These funds are used to provide grants for building and site improvements to enterprise zone businesses. Appropriation will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

Total Community Revitalization \$ 3,326,088

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County \$ 4,024,424

FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26102 – Long Term Mental Illness Services \$ 540,606
26107 – Youth and Family \$ 264,583
2329 00000 – State Mental Health Permanent Supportive Housing Funds

To appropriate \$805,189 of the fiscal year 2022-23 allocations of restricted state Permanent Supportive Housing for Pregnant and Parenting Women with use disorder, and those with severe mental illness as defined by the Department of Behavioral Health and Developmental Services.

26103 – Youth and Family
0000 09301 – Fed MHPG ARPA School Based Mental Health Services \$ 82,936

To appropriate funding for the Federal ARPA School-based Mental Health Grant. This funding will support a Clinician and a Peer Recovery Specialist. Both of these positions are Complement III. There is no local match for this grant. Funds must be expended by September 30, 2025.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **163-23**
Page 5 of 8

26104 – Prevention Services
9558 09515 – Federal Substance Abuse Block Grant Set-aside ARPA Funds \$ 200,000
To appropriate Federal Substance Abuse Block Grant funding. Funds will be used for substance abuse prevention by implementing an array of education strategies and community capacity enhancements. Funds must be expended by September 30, 2025. No county matching funds are required.

26303 – Program Support
0000 09523 – Federal FY23 State and Local Fiscal Recovery ARPA IT Data Infrastructure \$ 76,250
To appropriate Federal American Recovery Plan Act Information Technology Infrastructure Modernization funding. Funding is to be used on infrastructure equipment that will enhance the department's ability to collect, manage and analyze data. Funds must be expended by December 31, 2024. No county matching funds are required.

Total Fund 1110 Special Revenue Fund - MH and DS	\$ 1,164,375
Total SPECIAL REVENUE FUND	\$ 5,188,799

FUND 6301 - RISK MANAGEMENT FUND

Department 14 - Finance

14301 – Risk Management \$ 2,700,000
0000 00000 Funds are required to support anticipated expenses for the Workers' Compensation and Property/Liability programs for the fiscal year ending June 30, 2023. This appropriation is an estimate of what will be required for the balance of the fiscal year. Funds are to come from the Self-Insurance Reserve in the General Fund, via an interfund transfer to the Internal Service Fund.

Total OPERATING FUNDS	\$ 28,521,951
-----------------------	---------------

CAPITAL FUNDS

FUND 2101 – General Capital Projects Fund

Department 28 - Public Works

28004 – Construction
0000 09015 – Fall Line Trail \$ 35,819,905
To appropriate regional funding from the Central Virginia Transit Authority (CVTA). Funding will be used towards right-of-way and construction of the portion of the Fall Line Trail within Henrico County. Portions of the Fall Line Trail include: Longdale Trails, Villa Park, Brook/Hilliard, Lakeside Community Trail Phases 1, 2 and 3, and Park Street.

FUND 2109 – CAPITAL PROJECTS FUND - State and Federal Grant-Funded Capital Projects

Department 28 - Public Works

28004 – Construction
0000 06633 – Greenwood Road \$ 4,164,787
To appropriate funding from the Virginia Department of Transportation (VDOT) for pedestrian upgrades along Greenwood Road, to include drainage, curb and gutter improvements, a center turn lane, and a shared use path and sidewalk.

0000 08481 – East Laburnum Avenue Sidewalks 180,837
To appropriate funding from the Virginia Department of Transportation (VDOT) to install approximately 450 linear feet of sidewalk along both sides of East Laburnum Avenue, just west of Mechanicsville Turnpike. This will provide sidewalk access to two GRTC transit stops.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Agenda Item No. **163-23**
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- 0000 08744 – Meadow Road Culvert Replacement 1,994,766
To appropriate funding from the Virginia Department of Transportation (VDOT) to remove and replace the existing box culvert under Meadow Road between Woodview Drive and Crib Lane. Of this total, \$1,555,813 (80%) is pass through federal funding and \$438,953 (20%) is a match from VDOT.
- 0000 09015 – Fall Line Trail Lakeside Avenue Bike/Pedestrian Improvements 1,482,498
To appropriate \$1,482,498 from the Virginia Department of Transportation (VDOT) for the County to construct approximately 1,300 feet of bike and pedestrian improvements along Lakeside Avenue from Brook Road to Fairway Avenue. Improvements include a shared path and widening of Lakeside Avenue to provide a third lane which will be used for left turns.
- 0000 09015 – Fall Line Trail Lakeside Community Trail - Phase I 548,543
To appropriate \$548,543 from the Virginia Department of Transportation (VDOT) for the County to construct an approximately 0.66 mile long 12 feet wide multi-use trail between Spring Park and Dumbarton Road. The total award for this phase is \$1,586,015.
- 0000 09015 – Fall Line Trail Lakeside Community Trail - Phase II 816,049
To appropriate \$816,049 from the Virginia Department of Transportation (VDOT) for the County to construct an approximately 0.50 mile long 12 feet wide multi-use trail between Dumbarton Road and Lakeside Recreation Area. The total award for this phase is \$2,715,513.
- 0000 09285 – Woodman Road Improvements 2,712,472
To appropriate \$2,712,472 from the Virginia Department of Transportation (VDOT) for Phase I of improvement to Woodman Road. Plans are for it to be widened into a four lane divided roadway with turn lanes, drainage improvements, shared use sidewalk and pedestrian crossings.
- 0000 09446 – Thalbro Street and Maywill Street Sidewalks 308,584
To appropriate \$308,584 from the Virginia Department of Transportation (VDOT) for the County to install sidewalk along the eastern side of Maywill Street (from West Broad Street to Thalbro Street) and along Thalbro Street (from Staples Mill Road to Westmoreland Street). Improvements will include the installation of ADA ramps and pedestrian crossings.
- 0000 09449 – North Parham Road Sidewalk Phase III 622,964
To appropriate \$622,964 from the Virginia Department of Transportation (VDOT) for the County to construct sidewalk and ADA ramps on the west side of North Parham Road from Weldon Drive to Holly Hill Road. This project will include pedestrian signal/crossing across Holly Hill Road to connect to Regency Square.
- 0000 09450 – Eastridge Road Sidewalk 169,175
To appropriate \$169,175 from the Virginia Department of Transportation (VDOT) for the County to construct an approximately 250 linear feet sidewalk extension on Eastridge Road from North Parham Road to the existing sidewalk near the Valero gas station. This project also includes two pedestrian crossing signals.



**COUNTY OF HENRICO, VIRGINIA
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Agenda Item No. **163-23**
Page 7 of 8

0000 09520	-- <u>Old Nine Mile Road Landfill Stream Restoration</u>	369,754
	To appropriate \$369,754 from the Virginia Department of Environmental Quality. Funds will be used to restore approximately 1,268 linear feet of in-stream structures, and floodplain bench grading. The project will improve the water quality of the stream and satisfy a portion of the County's MS4 permit. The total project cost is \$773,986. The remaining balance of \$404,232 will come from appropriated MS4 funding.	
0000 09522	-- <u>North Laburnum Avenue Improvements</u>	2,689,000
	To appropriate \$2,689,000 from the Virginia Department of Transportation (VDOT) to improve multimodal function, transit access and handicap accessibility along North Laburnum by adding sidewalk, accessible ramps, and bus stop alternatives.	
	Total - Public Works	<u>\$ 16,059,429</u>
FUND 2111 -- CAPITAL INITIATIVES FUND		
Department 32 - Non-Departmental		
32001	-- Non-Departmental	
0000 08087	-- <u>Northern Henrico Civic Association</u>	\$ 25,000
	This amendment will provide funding for improvements made by the Northern Henrico Civic Association in the area of Chamberlayne Road and Diane Lane. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 08511	-- <u>A.C.E. Academy</u>	7,000
	This amendment will provide funding to the A.C.E. Academy, which provides youth tennis programs. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 08823	-- <u>Varina HS - Athletic Items</u>	10,000
	This amendment will provide funding of \$10,000 to purchase items for the Varina High School basketball team. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 08887	-- <u>West End Manor Civic Association</u>	55,000
	This amendment will provide funding to the West End Manor Civic Association, a 501 (c) 3 organization. This funding will be used to make paving and other improvements to their community building. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 09531	-- <u>St. Anthony Maronite Scholarships</u>	5,000
	This amendment will provide funding of \$5,000 for support of the Saint Anthony Maronite Scholarship Fund of Glen Allen, in support of the Lebanese Festival. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total - Non-Departmental	<u>\$ 102,000</u>
	Total Capital Initiatives Fund	<u>\$ 102,000</u>



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No **143-23**
Page 8 of 8

FUND 2201 – Vehicle Replacement Reserve

Department 13 - Fire

13115 – Logistics

0000 06692 – Fire Apparatus Replacement Plan

\$ 240,000

To appropriate additional funding received above the annual allocation to the Apparatus Replacement Fund, from the Aid to Localities Program, managed by the Virginia Department of Fire Programs. Disbursements of Program funding may be used for the purchase of fire service vehicles.

Total CAPITAL PROJECTS FUND

\$ 52,221,334

Total Amendments/Appropriations

\$ 80,743,285



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 164-23
Page 1 of 4

Agenda Title: **ORDINANCE — To Establish the Henrico County Home Purchase Assistance Program to Assist Employees with the Purchase of Homes in the County**

For Clerk's Use Only: Date: <u>6/13/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: APPROVED		YES NO OTHER Branin, T. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Schmitt, D. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
---	--	--	--

WHEREAS, the Board of Supervisors recognizes that a shortage of affordable housing exists across the Commonwealth, including the County; and,

WHEREAS, pursuant to Section 15.2-958.2 of the Code of Virginia, to ensure the County's competitiveness as an employer, the Board of Supervisors desires to use funds, other than state funds, to provide homeownership grants in the form of forgivable loans to eligible employees of the County of Henrico, Virginia, the County School Board of Henrico County, Virginia (the "School Board"), and County constitutional officers (collectively, "County Employees"), subject to appropriations for such purposes; and,

WHEREAS, Section 15.2-958.2 provides that the program must be subject to Virginia Housing and Development Authority regional sales price and household income limitations, and amounts may not exceed, individually or cumulatively, \$25,000 per employee household; and,

WHEREAS, Section 15.2-958.2 also provides that the ordinance may establish other terms and conditions to ensure the integrity of the program, such as conditions requiring the assisted employee to continue employment with the County, the County School Board, or County constitutional officers and own and occupy the home as his or her principal residence.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

1. A program, to be known as the "Henrico County Home Purchase Assistance Program," and to be administered by the Director of Community Revitalization (the "Director"), is established for the purpose of providing homeownership grants in the form of forgivable loans to eligible employees of the County of Henrico, Virginia, the County School Board of Henrico County, Virginia (the "School Board"), and County constitutional officers (collectively, "County Employees") subject to appropriations for such purposes and the terms and conditions in the following paragraphs.

By Agency Head _____

By County Manager _____

Certified:
A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 164-23

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Agenda Title: ORDINANCE — To Establish the Henrico County Home Purchase Assistance Program to Assist Employees with the Purchase of Homes in the County

2. The grants will be in the form of forgivable loans with terms summarized below:

Interest Rate: 0.00% (yearly)

Amount: Up to \$25,000 per employee household

Fees: No origination or application fees, and no prepayment penalty

Term: 60 months

Other Terms: Payments are deferred and one-fifth (1/5) of the original principal amount will be forgiven annually (on each anniversary of the date of disbursement) provided that the conditions in sections 6 and 7 below continue to be satisfied. Upon the failure of either condition, the unforgiven principal balance will be due and payable to the County, and the County may enforce all remedies under the agreement, note, deed of trust, and at law or equity.

3. To be eligible, the following criteria must be met:
- A. The employee must be a full-time permanent County Employee with at least 12 months of service and a performance appraisal rating of acceptable or better (performance appraisal must cover at least 12 months of employment by the County, School Board, or County constitutional officer).
 - B. The sales price and the County Employee's household must meet the Virginia Housing and Development Authority regional sales price and household income limitations in effect at the time of application. Further, the County Employee's household may not hold assets totaling more than 15% of the sales price or \$30,000, whichever is lower.
 - C. The County Employee must not have any outstanding judgments, liens, or collections, any bankruptcies must have been discharged for at least two years, and any foreclosures must be at least three years old.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Agenda Title: ORDINANCE — To Establish the Henrico County Home Purchase Assistance Program to Assist Employees with the Purchase of Homes in the County

- D. The County Employee must be a first-time homebuyer purchasing a qualifying home in the County to own and occupy as his or her principal residence. A County Employee is a “first-time homebuyer” only if neither the County Employee nor anyone in his or her household has owned a home within five years of the date of application. A “qualifying home” is a single-family attached or detached dwelling or condominium unit.
 - E. Proceeds may be used only to purchase a qualifying home in fee simple.
 - F. Only one application for a grant in the form of a forgivable loan per household will be considered, regardless of the eligibility of other members of the household.
 - G. Program funds may be used only in conjunction with Conventional, FHA, VA, or Virginia Housing first mortgage products. A loan may not be used in conjunction with any subprime or adjustable rate mortgage loans, or any seller financing or mortgage assumption. The County Employee must use a lender on the Virginia Housing Development Authority’s approved lenders listing. No individual not part of the County Employee’s household may be a co-borrower on the first mortgage product.
 - H. Proceeds may not be used in any transaction where the total sales commission exceeds six percent of the sales price or where there are loans with more than three points, including the loan origination fee.
- 4. The amount of a grant in the form of a forgivable loan may not exceed the limit set forth in Va. Code § 15.2-958.2, as the same may be amended or reenacted, or such lesser prorated amount established by the Director in the event eligible applications exceed available funds. The total amount of grants in the form of forgivable loans will not exceed the funds lawfully appropriated for purposes of the Program by the Henrico County Board of Supervisors.
 - 5. Grants in the form of forgivable loans will be available only on a first come, first served basis to eligible County Employees.
 - 6. Assisted County Employees must continue employment with the County, the School Board, or County constitutional officers as a full-time permanent County Employee for five years from the date of disbursement of proceeds.
 - 7. An assisted County Employee must own and occupy the home purchased with Program funds as his or her principal residence for five years starting from the date of disbursement of proceeds.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 164-23

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Agenda Title: ORDINANCE — To Establish the Henrico County Home Purchase Assistance Program to Assist Employees with the Purchase of Homes in the County

8. As a precondition to disbursement of proceeds, the assisted County Employee must give to the County a promissory note secured by a deed of trust on the property the assisted County Employee intends to purchase with Program funds.
9. The Director is authorized to administer the Program, including development of necessary forms, agreements, deeds of trust, promissory notes, and other documents, and to engage consultants and contractors as needed to assist with the administration of the Program.
10. The Director, in consultation with the Directors of Finance and Human Resources and the Henrico County Public Schools' Chief Financial Officer and Chief Human Resources Officer, is authorized to develop an application to collect the information necessary to determine eligibility and procedures for determining eligibility and compliance with Program requirements, in accordance with this Ordinance.
11. The Director is authorized to establish procedures consistent with this Ordinance and appropriate to ensure the competitiveness of the County as an employer and the integrity of the Program.
12. This Ordinance will be effective immediately upon adoption as provided by law, subject to appropriations for the purposes set out above.

Comment: The Director of Community Revitalization recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 165-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Declaration of Surplus Property — Signatory Authority —
Conveyance of Well Lot — 3212 Opal Avenue — Brookland District

For Clerk's Use Only:

Date: 6/13/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County owns a well lot located in Block F, Hermitage Farms subdivision, known as 3212 Opal Avenue, Tax Parcel 769-753-4644 (the "Well Lot"), as shown on the attached plat (Exhibit A); and,

WHEREAS, 3208 Opal Ave LLC owns the real estate adjacent to the Well Lot which is labeled as Lot 5 and Portion of Reserved Lot on Exhibit A; and

WHEREAS, the County has no need for the Well Lot, and 3208 Opal Ave LLC has requested to purchase the Well Lot from the County; and,

WHEREAS, the Board of Supervisors wishes to convey any and all right, title, and interest the County may possess in and to the Well Lot to 3208 Opal Ave LLC, for a total price of \$1,500, which was the Well Lot's assessed value when 3208 Opal Ave LLC first asked to purchase the Well Lot; and,

WHEREAS, this resolution was advertised, and a public hearing was held on June 13, 2023, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that: (1) the Well Lot is declared surplus to the needs of the County, and (2) the Chairman and Clerk are authorized to execute a deed, and the County Manager is authorized to execute closing and any other documents necessary to convey the Well Lot, all in a form approved by the County Attorney.

Comments: The Real Property Division has processed the request through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:
A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

1. **THIS SURVEY WAS COMPLETED UNDER THE DIRECT AND RESPONSIBLE CHARGE OF ROBERT L. SETZER L.S. FROM AN ACTUAL GROUND SURVEY UNDER MY SUPERVISION; THAT THE IMAGERY AND/OR ORIGINAL DATA WAS OBTAINED ON JANUARY 24, 2023; AND THAT THIS PLAT, MAP, OR DIGITAL GEOSPATIAL DATA INCLUDING METADATA MEETS MINIMUM ACCURACY STANDARDS UNLESS OTHERWISE NOTED.**
2. **THIS SURVEY WAS DONE WITHOUT THE BENEFIT OF A TITLE REPORT.**
3. **THE PURPOSE OF THIS PLAT IS TO SHOW THE BOUNDARY AND IMPROVEMENTS ON THE WELL LOT.**
4. **AREA OF THE WELL LOT IS 14631± SQUARE FEET OR 0.338± ACRE.**

4

FOR REVIEW ONLY



TITLE: A SURVEY OF A WELL LOT
KNOWN AS GPIN# 769-753-4644

DISTRICT: BROOKLAND
DATE: 5/5/2023
SCALE: 1"=40'

RECOMMENDED FOR FIVE SPONSORS

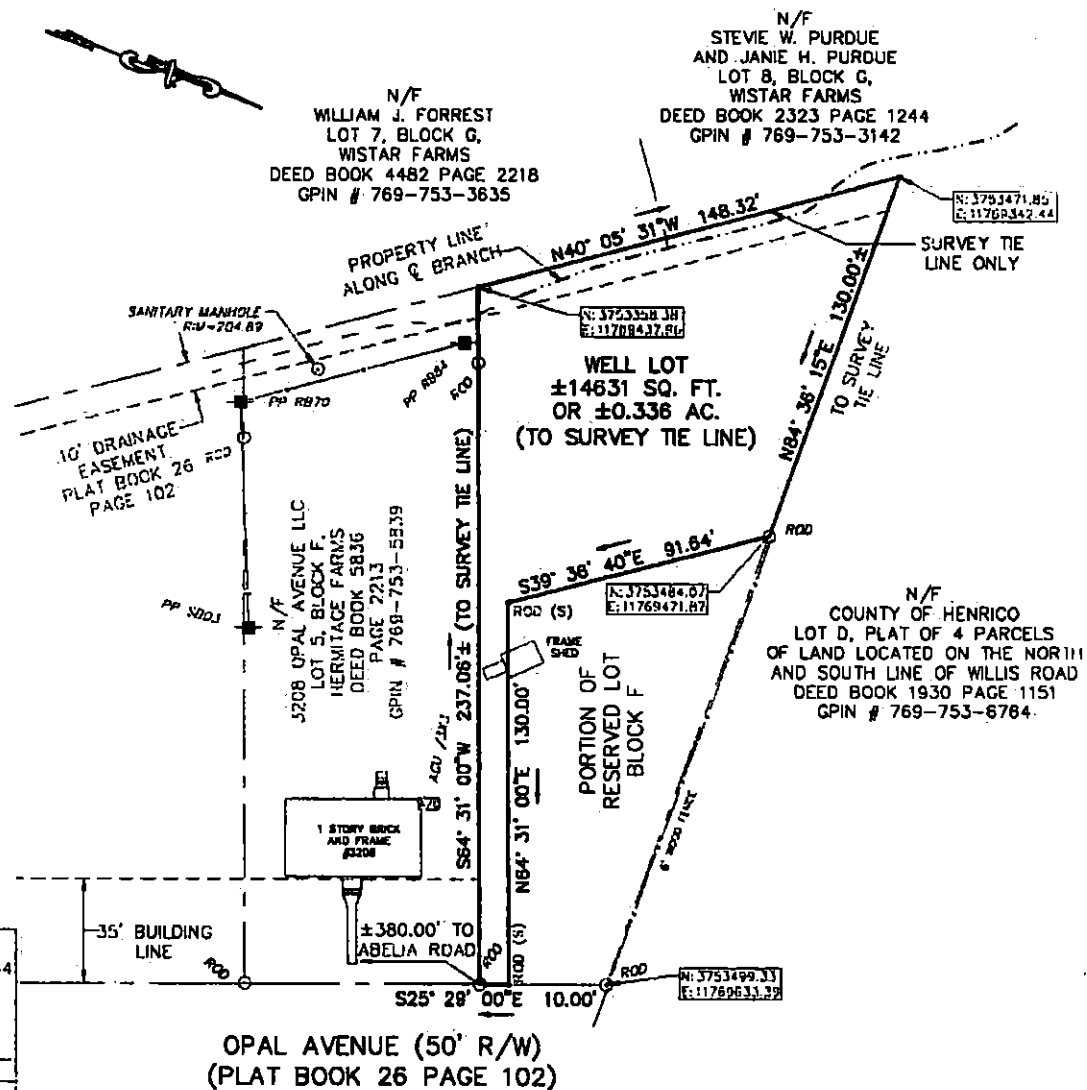
APPENDIX 2000

DATE _____

COUNTY ASSESSOR

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OFFICIAL USE ONLY



Prof # 20230005



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 166-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Declaration of Surplus Property — Signatory Authority — 3021 Gregory Avenue — Brookland District

For Clerk's Use Only:

Date: 6/13/2023

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, in 1945, the County purchased at a tax sale the property now known as 3021 Gregory Avenue and Parcel ID 773-774-3997 (the "Property") in the Lakeview subdivision; and,

WHEREAS, the Property contains approximately 0.92 acres, remains undeveloped, is zoned A-1 Agricultural District, borders five developed residential parcels, does not front a public road, and has an assessed value of \$16,600; and,

WHEREAS, the County has no need for the Property and desires to sell the Property; and,

WHEREAS, this resolution was advertised, and a public hearing was held on June 13, 2023, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that: (1) the Property is declared surplus to the needs of the County, (2) the Property may be sold for no less than its 2023 assessed value, (3) the County Manager is authorized to sign a purchase and sale agreement and all documents required for closing on the sale of the Property in forms approved by the County Attorney, (4) the Chairman is authorized to execute a deed to sell the Property in a form approved by the County Attorney, and (5) no contract for sale of the Property may be executed after December 31, 2023.

Comments: The Real Property Division has processed the request through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 107-23

Page No. 1 of 2

Agenda Title: **ORDINANCE — Vacation of Easements, Building Lines, and Lot Lines on Subdivision Plats — Westbourne Subdivision — Libbie Mill — Brookland District**

For Clerk's Use Only:

Date: 6/13/2023

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Nelson
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	___	___
Nelson, T.	<input checked="" type="checkbox"/>	___	___
O'Bannon, P.	<input checked="" type="checkbox"/>	___	___
Schmitt, D.	<input checked="" type="checkbox"/>	___	___
Thornton, F.	<input checked="" type="checkbox"/>	___	___

WHEREAS, Midtown Land Partners, LLC, a Virginia limited liability company, owns Lots 2 through 11, Block A, Section A; Lots 1 through 12, Block B, Section A; and Lots 13 through 16, Block B, Section D, shown on the subdivision plats of the Westbourne subdivision attached as Exhibit A; and,

WHEREAS, Midtown Land Partners, LLC has asked the County to vacate (1) the drainage and utilities easements (the "Easements") across its lots; (2) the 35' building line across its lots; and (3) the lot lines between its lots; and,

WHEREAS, the plats are recorded in the Clerk's Office of the Circuit Court of Henrico County, Virginia (the "Clerk's Office") in Plat Book 26, page 105 and Plat Book 26, page 180; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on June 13, 2023; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by the vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

(1) the Easements and 35' building line across Lots 2 through 11, Block A, Section A; Lots 1 through 12, Block B, Section A; and Lots 13 through 16, Block B, Section D shown on the plats of Westbourne subdivision are vacated in accordance with Va. Code § 15.2-2272(2);

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 167-23

Page No. 2 of 2

Agenda Title: ORDINANCE — Vacation of Easements, Building Lines, and Lot Lines on Subdivision Plats — Westbourne Subdivision — Libbie Mill — Brookland District

(2) the lot lines between Lots 2 through 11, Block A, Section A; Lots 1 through 12, Block B, Section A; and Lots 13 through 16, Block B, Section D shown on the plats of Westbourne subdivision are vacated in accordance with Va. Code § 15.2-2272(2);

(3) this Ordinance will become effective 30 days after its passage as provided by law;

(4) the Clerk of the Circuit Court of Henrico County (the "Clerk") is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;

(5) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the name of Midtown Land Partners, LLC; and,

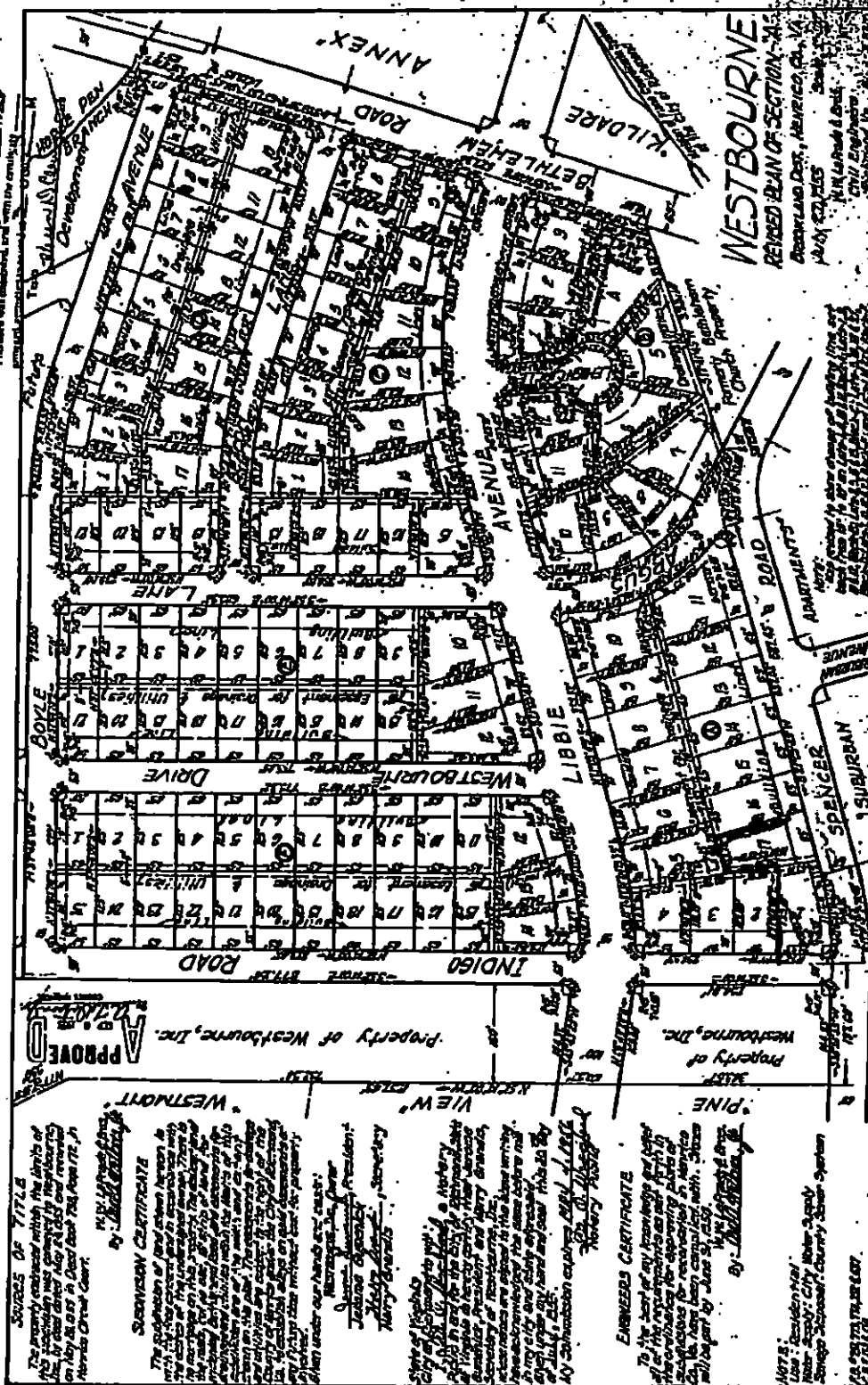
(6) the Clerk will note this vacation as provided in Va. Code § 15.2-2276.

Comment: The Real Property Division has processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

pg 105
pg 26

EXHIBIT

A



SOURCE OF TITLE

The property embraced within the limits of this subdivision was conveyed to Westbourne, Inc. by deed dated May 8, 1956 and recorded on May 23, 1956 in Deed Book 727, page 115 in Henrico Circuit Court.

La Prade Bros.
S. A. Williams

SUBDIVISION CERTIFICATE

The subdivision of, and shown hereon is with the free consent and in accordance with the desires of the undersigned owner. There is no mortgage on this property. The dedication of the 15' strip for widening of Bethlehem Road and the easements for drainage and utilities within the limits of the subdivision are of the width and extent shown on this plat. The easements for drainage and utilities are subject to the right of the County of Henrico and/or the City of Richmond, Va. to attach liens or to take easements at any future time without cost for property involved.

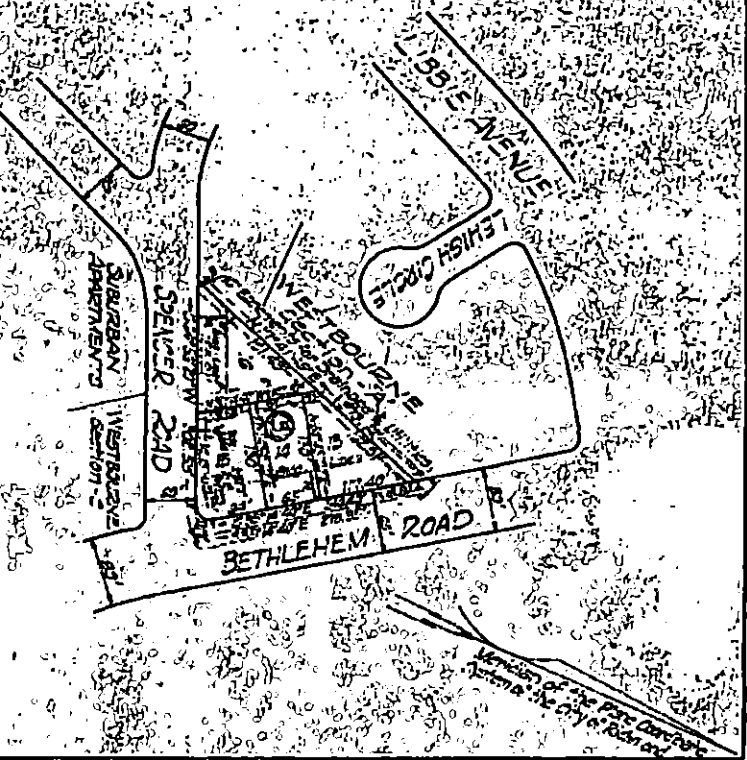
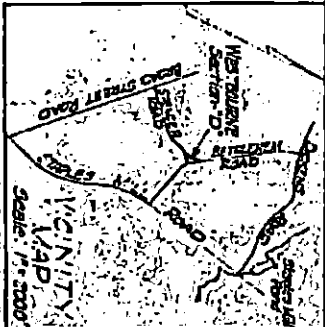
WESTBOURNE, INC., OWNER

James E. L. President
Jerome Sumner
Harry Granda Secretary

State of Virginia
City of Richmond, Va.

I, Steph D. Williams, a Notary Public in and for the City of Richmond, State of Virginia do hereby certify that Jerome Sumner, President and Harry Granda, Secretary of Westbourne, Inc., whose names are signed to the above writing, have acknowledged the same before me in my city and state aforesaid.

My Commission expires April 19, 1958
Steph D. Williams
Notary Public



ENGINEERS CERTIFICATE

To the best of my knowledge and belief all of the requirements as set forth in the ordinance for approving plats of subdivisions for recording in Henrico Co., Va. have been complied with.

La Prade Bros.
S. A. Williams

APPROVED
JUL 11 1956
CITY ENGINEER

Approved by the
CITY ENGINEER
JUL 11 1956
S. A. Williams

WESTBOURNE
SECTION - "D"

Bookland Det., Henrico Co., Va.
July 12, 1956
Scale: 1 inch = 100 feet
Civil Engineer
Richmond, Va. File: 3867

NOTE:
Use: Residential
Water Supply: County Water
Sewage Disposal: County Sewer System

06-A1-54



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **168-23**
Page 2 of 2

CAPITAL FUNDS

FUND 2105 – CAPITAL PROJECTS FUND - General Capital Projects

Department 50 - Education

50105 - Deputy Superintendent

0192 06741 - Virginia Randolph Partial Replacement Construction

18,500,000

To move previously appropriated ESSER II funds in the amount of \$3.0 million, ESSER III funds in the amount of \$2.0 million, HCPS General Fund savings in the amount of \$7.0 million, and \$6.5 million of meals tax reserves for a total of \$18.5 million to be appropriated for the design and construction of the renovation and partial replacement of the Virginia Randolph Education Center. This project will increase community based services for students through a new learning hub, expand specialized programs to reach more students, and address key special education equity recommendations from the Holton report. Without these resources there would be insufficient funding to complete this project. The \$6.5 million in meals tax reserves noted above will be moved to the Capital Projects fund via an interfund transfer from the General Fund.

Total 2105 - General Capital Projects Fund

\$ 18,500,000

Total CAPITAL PROJECTS FUND

\$ 18,500,000

Total Amendments/Appropriations

\$ 6,500,000



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 146-23

Page No. 1 of 1

Agenda Title: RESOLUTION — SIA2022-00002 — DG Virginia CS, LLC — Not Substantially in Accord with 2026 Comprehensive Plan — Varina District

For Clerk's Use Only:

Date: 2/13/2023

() Approved

() Denied

() Amended

(x) Deferred to:

7/11/2023

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Brannin
(2) (2)

REMARKS:

YES NO OTHER

Brannin, T. ✓

Nelson, T. ✓

O'Bannon, P. ✓

Schmitt, D. ✓

Thornton, P. ✓

WHEREAS, Section 15.2-2232A of the Code of Virginia requires the Planning Commission to review and consider whether the general or approximate location, character, and extent of major public facilities are substantially in accord with the County's Comprehensive Plan (the "Plan"); and,

WHEREAS, the Planning Commission reviewed the proposed DG Virginia CS, LLC solar facility site located on the south line of Charles City Road east of its intersection with Elko Road for conformance with the Plan; and,

WHEREAS, a report dated March 22, 2023, presented by the Planning staff to the Planning Commission found the proposed use would not be consistent with the Plan; and,

WHEREAS, on April 13, 2023, the Planning Commission reviewed the staff recommendations and found the proposed use not consistent with the property's future land use designation in the Plan; and,

WHEREAS, the Board of Supervisors has reviewed the Planning Commission's finding and concurs with its conclusion.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the proposed DG Virginia CS, LLC solar facility site is not substantially in accord with the Plan.

Comments: The Director of Planning concurs with the finding of the Planning Commission that the proposed DG Virginia CS, LLC site is not substantially in accord with the Plan and recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 169-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Acceptance of Donation of Real Property to Benefit the Henrico Sports & Events Center — Fairfield District

For Clerk's Use Only:

Date: 6/13/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branln, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.	✓		

WHEREAS, Shamin VCC, LLC and VCC Partners LLC (the "Owners") own the approximately 1.4-acre property designated as Tax Parcel ID 785-771-3979 (the "Property"), which is part of Virginia Center Commons and labeled "PARCEL 2" on the plat attached hereto as Exhibit "A"; and,

WHEREAS, the Property is adjacent to the Henrico Sports & Events Center; and,

WHEREAS, the Owners wish to convey the Property to the County for no monetary consideration; and,

WHEREAS, the County desires to acquire the Property to use as a parking lot for, or to otherwise benefit, the Henrico Sports & Events Center.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

- (1) The County Manager is authorized to execute a conveyance and acquisition agreement and accept a deed of gift to acquire the Property, each in form approved by the County Attorney; and,
- (2) The County Manager and County Attorney are authorized to undertake all steps necessary to complete the conveyance to the County and to protect the County's interest in the Property, including securing a title insurance policy and recording the deed; and,
- (3) The Board extends its thanks to the Owners on behalf of the County for the donation.

Comments: The Director of Real Property recommends approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

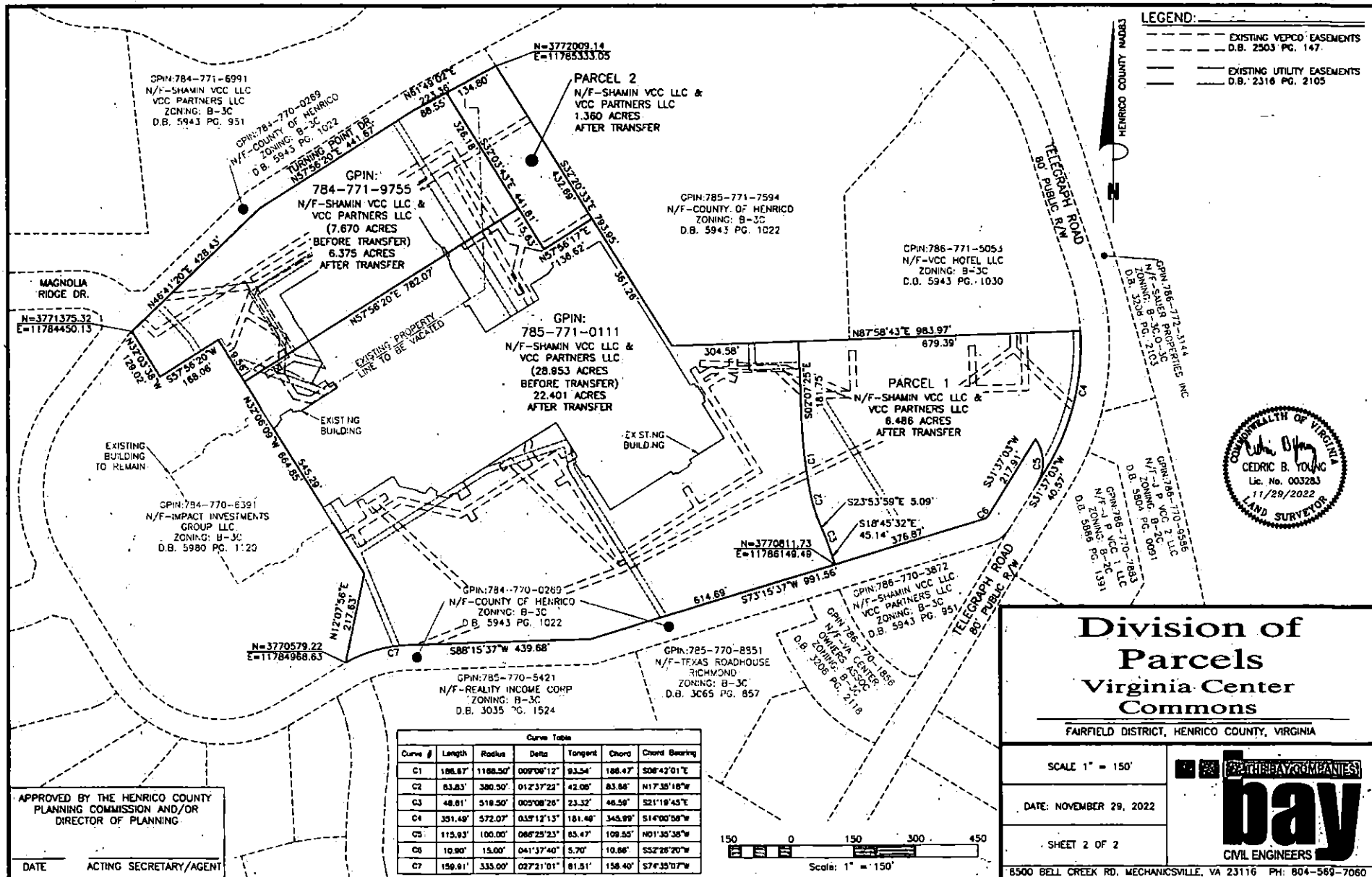
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Clerk, Board of Supervisors

Date:

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COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 170-23

Page No. 1 of 1

Agenda Title: RESOLUTION – Signatory Authority – Construction Change Order – James River Outfall Sewer – Cleaning Services Phase 2 – Tuckahoe District

For Clerk's Use Only:

Date: 6/13/2023

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Schmitt
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on September 27, 2022, the Board of Supervisors approved a construction contract with Mobile Dredging & Video Pipe, Inc. for the removal and cleaning of accumulated debris in a portion (approximately 7,550 LF) of the 42-inch James River Outfall Sewer; and,

WHEREAS, due to unforeseen conditions, the actual quantities of debris required to be removed exceed the estimated quantities in the contract; and,

WHEREAS, the Department of Public Utilities has negotiated a change order in the amount of \$116,323.25 for the work to remove the additional debris.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a change order with Mobile Dredging & Video, Inc. in the amount of \$116,323.25 in a form approved by the County Attorney.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 171-23

Page No. 1 of 1

Agenda Title: RESOLUTION — Acceptance of Roads — Chase Grove Lane — Brookland District

For Clerk's Use Only:

Date: 6/13/2023

- (✓) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Francis
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.	✓		

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described section of road is accepted into the County road system for maintenance.

Britlyn North – Section 2 – Brookland District

Chase Grove Lane from Gracie Lane to 0.18 Mi. N. of Gracie Lane 0.18 Mi.

Total Miles 0.18 Mi.

COMMENT: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:



BRITLYN NORTH - SECTION 2





**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **172-23**
Page 1 of 1

Agenda Title: RESOLUTION - Amendment to the FY 2023-24 Annual Fiscal Plan - June 2023

For Clerk's Use Only: Date: <u>6/13/2023</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<div style="text-align: center;">BOARD OF SUPERVISORS ACTION</div> Moved by (1) <u>Sadd</u> (2) <u>Wapner</u> Seconded by (1) <u>Brani</u> (2) <u>Nelson</u> REMARKS: <div style="font-size: 2em; text-align: center; font-weight: bold;">APPROVED</div>	<div style="text-align: center;">172)</div> <table style="width:100%;"> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the County of Henrico, Virginia, has increased funding from anticipated results of FY22-23 operations;

NOW, THEREFORE, BE IT RESOLVED by the Board that the Annual Fiscal Plan for fiscal year 2023-24 is amended and that such funds are appropriated and allocated for expenditure in the amounts, on the terms, and for the purposes indicated, effective July 1, 2023.

CAPITAL FUNDS

FUND 2101 – General Capital Projects Fund

Department 30 - Economic Development

03001 – Economic Development

0000 06552 – Land Purchase Reserve

\$ 17,000,000

To appropriate funding of \$17,000,000 to the Economic Development Authority for the acquisition of real property. Funds are to come from General Fund revenues in excess of budget estimates. Use of the funds and real property will be subject to an agreement between the Economic Development Authority and the County consistent with the powers and purposes of the Authority. The County Manager is authorized to execute such an agreement in a form approved by the County Attorney.

Total GENERAL FUND

\$ 17,000,000

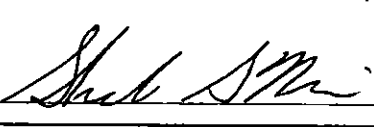
Total OPERATING FUNDS

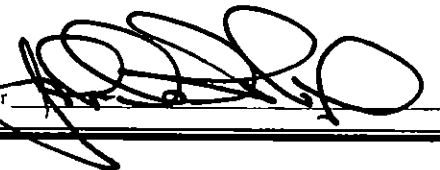
\$ 17,000,000

Total Amendments/Appropriations

\$ 17,000,000

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head 

By County Manager 

Routing:

Yellow to: _____

Certified:

A Copy Tests: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____