

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**January 10, 2023**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**APPROVAL OF MINUTES** - December 13, 2022, Regular and Special Meetings

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**APPOINTMENTS/ ORGANIZATIONAL ITEMS**

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| 1-23  | Resolution - Election of Chairman.   |
| 2-23  | Resolution - Election of Vice-Chairman.  |
| 3-23  | Resolution - Establishment of Dates, Times and Location of Regular Meetings of the Board of Supervisors for 2023.                    |
| 4-23  | Resolution - Appointment of Members - Henrico County Planning Commission.  |
| 5-23  | Resolution - Appointment of Member - PlanRVA Commission.   |
| 6-23  | Resolution - Appointment of Member to Board of Directors - Economic Development Authority.   |
| 7-23  | Resolution - Appointment of Members - Belmont Advisory Board.  |
| 8-23  | Resolution - Appointment of Members - Board of Real Estate Review and Equalization.  |
| 9-23  | Resolution - Appointment of Member and Alternate - Capital Region Workforce Partnership Consortium of Chief Local Elected Officials. |
| 10-23 | Resolution - Appointment of Member - John Tyler Safety Action Program Policy Board.  |
| 11-23 | Resolution - Appointment of Member - The First Tee of Greater Richmond Board of Directors.   |
| 12-23 | Resolution - Appointment of Persons Eligible to Serve as Third Member of Employee Grievance Panels.                                  |
| 13-23 | Resolution - Appointment of Members - Henrico Area Mental Health and Developmental Services Board.                                   |

- 14-23 Resolution - Appointment of Member - Henrico County Association of Volunteer Rescue Squads.
- 15-23 Resolution - Appointment of Member - Historic Preservation Advisory Committee.
- 16-23 Resolution - Appointment of Members - Parks and Recreation Advisory Commission.
- 17-23 Resolution - Henrico County Youth Council – Process for Recommending Appointees.
- 18-23 Resolution - Community Members of Staff Environmental Committee - Process for Recommending Appointees.
- 19-23 Resolution - Appointment of Members - Henrico Housing Advisory Committee.
- 20-23 Resolution - Appointment of Members - Keep Henrico Beautiful Committee.
- 21-23 Resolution - Appointment of Members - Library Advisory Board.
- 22-23 Resolution - Nomination of Members - Local Emergency Planning Committee.
- 23-23 Resolution - Appointment of Member - Maymont Foundation Board of Directors.
- 24-23 Resolution - Appointment of Member - Richmond Region Tourism Board of Directors.
- 25-23 Resolution - Appointment of Representatives and Alternate - Richmond Regional Transportation Planning Organization Policy Board.
- 26-23 Resolution - Appointment of Member - Senior Connections Board of Directors.
- 27-23 Resolution - Appointment of Members - The Cultural Arts Center at Glen Allen Foundation Board of Directors.

**PUBLIC COMMENTS**



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
January 10, 2023**

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**APPOINTMENTS/ORGANIZATIONAL ITEMS**

**RESOLUTION - Election of Chairman.**

This Board paper elects the Chairman of the Board of Supervisors for a one-year term expiring December 31, 2023, or thereafter when his/her successor shall have been elected and qualified.

**RESOLUTION - Election of Vice-Chairman.**

This Board paper elects the Vice-Chairman of the Board of Supervisors for a one-year term expiring December 31, 2023, or thereafter when his/her successor have been elected and qualified.

**RESOLUTION - Establishment of Dates, Times, and Location of Regular Meetings of the Board of Supervisors for 2023.**

This Board paper establishes the regular meeting schedule for 2023. Except for August and December, the Board will meet on the second and fourth Tuesday of every month. In August and December, the Board will meet only on the second Tuesday of the month.

All regular meetings will begin at the customary time of 7:00 p.m., with one exception. The first Board meeting in April (April 11, 2023) will begin at 6:00 p.m. to accommodate the public hearing on the FY 2023-24 budget.

In addition, if the Chairman finds and declares that the weather or other conditions are such that it is hazardous for Board members and the public to attend a regular meeting, such meeting will be postponed for a period of one week to the same time on the following Tuesday. Board members and the news media will be notified as promptly as possible. Notice of such postponement will be posted on the front door of the Board meeting room and the courthouse

**RESOLUTION - Appointment of Members - Henrico County Planning Commission.**

This Board paper appoints the following persons to the Henrico County Planning Commission for one-year terms expiring December 31, 2023, or thereafter when their successors shall have been appointed and qualified:

Brookland District	Robert H. Witte, Jr.
Fairfield District	Chris W. Archer
Three Chopt District	Melissa L. Thornton
Tuckahoe District	Gregory R. Baka

Varina District  
Board of Supervisors

William M. Mackey, Jr.  
Thomas M. Branin

**RESOLUTION - Appointment of Member - PlanRVA Commission.**

This Board paper appoints the following member of the Henrico County Planning Commission to PlanRVA Commission for a term coincident with his term of office:

Robert H. Witte, Jr.

**RESOLUTION - Appointment of Member to Board of Directors - Economic Development Authority.**

This Board paper appoints the following person to the Board of Directors of the Economic Development Authority for a term ending November 13, 2024, or thereafter when his successor has been appointed and qualified:

Brookland District

Suresh Soundararajan

**RESOLUTION - Appointment of Members - Belmont Advisory Committee.**

This Board paper appoints the following persons to the Belmont Advisory Committee for terms expiring December 31, 2025, or thereafter, when their successors have been appointed and qualified:

Raiford Beasley  
Rae Lewis  
Christopher Shumaker  
Leighton Klevana

In addition, the Board paper appoints the Executive Director of the Sports and Entertainment Authority of Henrico County, Virginia, to serve as a non-voting, *ex officio* member of the Committee, in lieu of the Director of Recreation and Parks.

**RESOLUTION - Appointment of Members - Board of Real Estate Review and Equalization.**

This Board paper appoints the following persons to the Board of Real Estate Review and Equalization for one-year terms expiring December 31, 2023, or thereafter when their successors have been appointed and qualified:

Brookland District  
Fairfield District  
Three Chopt District  
Tuckahoe District  
Varina District

Joseph P. Marchetti, Jr.  
Marian J. Martin  
Robert W. Marshall  
John J. Schwartz  
Norma B. Harris

**RESOLUTION - Appointment of Member and Alternate - Capital Region Workforce Partnership Consortium of Chief Local Elected Officials.**

This Board paper appoints Patricia S. O'Bannon, a member of the Board of Supervisors, to the Capital Region Workforce Partnership Consortium of Chief Local Elected Officials ("the Consortium") for a one-year term expiring December 31, 2023, or thereafter when her successor has been appointed and qualified.

This Board paper also appoints Monica Smith-Callahan, Deputy County Manager for Community Affairs, to the Consortium as the County's alternate for a one-year term expiring December 31, 2023, or thereafter when her successor has been appointed and qualified.

**RESOLUTION - Appointment of Member - John Tyler Alcohol Safety Action Program Policy Board.**

This Board paper appoints the Honorable John K. Honey, Jr., Judge, of the General District Court of Henrico County, to the John Tyler Alcohol Safety Action Program Policy Board for a three-year term expiring December 31, 2025, or thereafter when his successor has been appointed and qualified.

**RESOLUTION - Appointment of Member - The First Tee of Greater Richmond Board of Directors.**

This Board paper appoints Daniel J. Schmitt, a member of the Board of Supervisors, to The First Tee of Greater Richmond Board of Directors for a term ending December 31, 2025, or thereafter when his successor shall have been appointed and qualified.

**RESOLUTION - Appointment of Persons Eligible to Serve as Third Member of Employee Grievance Panels.**

This Board paper appoints the following persons as eligible to serve as the third member of employee grievance panels for one-year terms expiring December 31, 2023, or thereafter when their successors have been appointed and qualified:

Brookland District	Danielle M. Harris
Brookland District	William E. Lowe
Fairfield District	_____
Fairfield District	_____
Three Chopt District	_____
Three Chopt District	_____
Tuckahoe District	Joseph P. Rapisarda, Jr.
Tuckahoe District	John B. Wake, Jr.
Varina District	Carlos L. Chacon, Jr.
Varina District	Erika H. Moseley

**RESOLUTION - Appointment of Members - Henrico Area Mental Health and Developmental Services Board.**

This Board paper appoints the following persons to the Henrico Area Mental Health and Developmental Services Board for three-year terms expiring December 31, 2025, or thereafter when their successors have been appointed and qualified:

Tuckahoe District	Michael L. Wade
Varina District	Charnessa K. Pleasant
Family/Consumer	James E. Cox, Jr.

**RESOLUTION - Appointment of Member - Henrico County Association of Volunteer Rescue Squads.**

This Board paper appoints Patricia S. O'Bannon, a member of the Board of Supervisors, to the Henrico County Association of Volunteer Rescue Squads as a non-voting member for a one-year term expiring December 31, 2023, or thereafter when her successor has been appointed and qualified.

**RESOLUTION - Appointment of Members - Historic Preservation Advisory Committee.**

This Board paper appoints the following persons to the Historic Preservation Advisory Committee for three-year terms ending December 31, 2025, or thereafter when their successors have been appointed and qualified:

Fairfield District	George Taylor, III
Varina District	_____

**RESOLUTION - Appointment of Members - Parks and Recreation Advisory Commission.**

This Board paper appoints the following persons to the Parks and Recreation Advisory Commission for three-year terms expiring December 31, 2025, or thereafter when their successors have been appointed and qualified:

Brookland District	Christopher M. Woody
Three Chopt District	F. Phillip Parker, Jr.
Tuckahoe District	_____
Fairfield District	Dionna Gibson
Varina District	Daryl E. Johnson

This Board paper also appoints Frank J. Thornton, a member of the Board of Supervisors, to the Commission, for a one-year term expiring December 31, 2023, or thereafter when his successor has been appointed and qualified.

**RESOLUTION - Henrico County Youth Council - Process for Recommending Appointees.**

This resolution directs the County Manager to create and implement a process for the Board of Supervisors to recommend local youths to be appointed to the Henrico County Youth Council.

As discussed at the Board’s recent Retreat, the County Manager intends to establish the Henrico County Youth Council to advise County staff on issues of concern to the County.

The Youth Council’s initial charge will be to advise the environmental committee established by County staff.

**RESOLUTION - Community Members of Staff Environmental Committee - Process for Recommending Appointees.**

This resolution directs the County Manager to create and implement a process for the Board of Supervisors to recommend citizens to participate in County staff’s environmental committee.

As discussed at the Board’s recent Retreat, the County Manager has established an environmental committee to study and advise on environmental issues and initiatives in the community. Currently, the committee consists entirely of County staff, but the County Manager would like to expand the committee to include community members.

**RESOLUTION - Appointment of Members - Henrico Housing Advisory Committee.**

This Board paper appoints the following persons to the Henrico Housing Advisory Committee for two-year terms expiring December 31, 2024, or thereafter when their successors have been appointed and qualified:

At-Large	Allison M. Bogdanovic
At-Large	Brian K. Jackson
At-Large	Michael J. Polychrones
At-Large	Rene B. Shepperson
At-Large	Lee Alford

**RESOLUTION - Appointment of Members - Keep Henrico Beautiful Committee.**

This Board paper appoints the following persons to the Keep Henrico Beautiful Committee for two-year terms ending December 31, 2024, or thereafter when their successors have been appointed and qualified:

Brookland District	Dan Schardein
Brookland District	Lynne Yurchak
Fairfield District	John R. Dantzler
Fairfield District	Brian S. Montgomery
Three Chopt District	Rajendra Dubey
Tuckahoe District	Kendall E. Tyree
Tuckahoe District	Bonnie Predd

Varina District

Aileen Rivera

**RESOLUTION - Appointment of Members - Library Advisory Board.**

This Board paper appoints the following persons to the Library Advisory Board for one-year terms expiring December 31, 2023, or thereafter when their successors have been appointed and qualified:

Brookland District

Jackson C. Knox

Fairfield District

Gloria K. Barber

Three Chopt District

Shuchi Jain

Tuckahoe District

Tammy R. Johnson Beard

Varina District

Gail A. Atkins

**RESOLUTION - Nomination of Members - Local Emergency Planning Committee.**

This Board paper nominates the following persons to the Local Emergency Planning Committee for two-year terms ending December 31, 2024, or thereafter when their successors have been appointed and qualified:

**Community Representatives**

\_\_\_\_\_, Brookland District

\_\_\_\_\_, Fairfield District

David B. Coldren, Three Chopt District

R. Edward Rhodes, Jr., Tuckahoe District

Eileen Tarr, Varina District

**Elected Representative**

Daniel J. Schmitt, Board of Supervisors

**Emergency Communications Representative**

Alysa M. Morgan, Police Division

**Emergency Services Representatives**

Justin Finan, Division of Fire

Robert G. Rowley, Chief, Emergency Management

Retired Lt. Colonel Eliot G. Evans

\_\_\_\_\_, Henrico County Association of Volunteer Rescue Squads

**Environmental Representatives**

Jonathan R. Clary, Department of Public Utilities

Steven J. Yob, County Manager's Office



**Industry Representatives**

Sean Patrick McDevitt, PPD  
William D. Walter, Polykon Manufacturing LLC

**Law Enforcement Representative**

Captain Ken Burnett, Police Division

**News Media Representative**

Benjamin A. Sheppard, Department of Public Relations & Media Services

**Public Health Representative**

Jessica Coughlin, Health Department

**RESOLUTION - Appointment of Member - Maymont Foundation Board of Directors.**

This Board paper appoints Frank J. Thornton, a member of the Board of Supervisors, to the Maymont Foundation Board of Directors for a one-year term expiring December 31, 2023, or thereafter when his successor has been appointed and qualified.

**RESOLUTION - Appointment of Member - Richmond Region Tourism Board of Directors.**

This Board paper appoints the following person to the Richmond Region Tourism Board of Directors for an unexpired term ending December 31, 2025, or thereafter when her successor has been appointed and qualified:

At-Large Stakeholder                  Renee Haltom

**RESOLUTION - Appointment of Representatives and Alternate - Richmond Regional Transportation Planning Organization Policy Board.**

This Board paper appoints the following persons to the Richmond Regional Transportation Planning Organization Policy Board for one-year terms expiring December 31, 2023, or thereafter when their successors have been appointed and qualified:

**Representatives**

Elected Official                          Patricia S. O'Bannon  
Elected Official                          Frank J. Thornton

**Alternate**

Elected Official                          Thomas M. Branin

**RESOLUTION - Appointment of Member - Senior Connections Board of Directors.**

This Board paper appoints the following person to the Senior Connections Board of Directors for a three-year term expiring June 30, 2025, or thereafter, when her successor has been appointed and qualified:

At-Large                      Jelisa Turner

**RESOLUTION - Appointment of Members - The Cultural Arts Center at Glen Allen Foundation Board of Directors.**

This Board paper appoints the following persons to The Cultural Arts Center at Glen Allen Foundation Board of Directors for three-year terms expiring June 30, 2025, or thereafter when their successors have been appointed and qualified:

At-Large                      Leslie Olma  
At-Large                      Denise Eppes

**PUBLIC COMMENTS**