

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
November 9, 2022

The Henrico County Board of Supervisors convened a regular meeting on Wednesday, November 9, 2022, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice-Chairman, Fairfield District
Thomas M. Branin, Three Chopt District
Tyrone E. Nelson, Varina District
Daniel J. Schmitt, Brookland District

Other Officials Present:

John A. Vithoulkas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Ty Parr, Director of Social Services/Assistant to the County Manager for Community Services
Cari M. Tretina, Assistant to the County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Benjamin A. Sheppard, Director of Public Relations

Sue Bell, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mr. Thornton, seconded by Mr. Branin, the Board approved the minutes of the October 25, 2022, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Nelson, Schmitt

No: None

MANAGER'S COMMENTS

Mr. Vithoulkas recognized Brandon Hinton, Deputy County Manager for Administration, and remarked on the overwhelming support of voters in the County approving four referenda on Election Day. Mr. Vithoulkas noted the results far outpaced our peers in Arlington, Chesterfield, and Loudoun. He concluded the Board could take great pride in the near uniform support and trust shown by the voters of the County. Mr. Hinton thanked the Manager for his kind words and shared that at least 90 other County staff members, the Board of Supervisors, and the School Board members worked tirelessly to provide the

public with important information about the referenda. Mr. Nelson added his gratitude to staff and stated he feels the County has set the bar high.

Mr. Vithoulkas recognized Sheila Minor, Director of Finance, and Mr. Doug Baugh, IT Manager II, to the podium to acknowledge their receipt of the Virginia Innovation in Government Finance award. Every year the VGFOA (Virginia Government Finance Officers Association) recognizes a locality for a project or program that has bettered the world of government finance. This year, Henrico County was co-recipient of the 2022 award for the “2+2 Tax Relief Plan”, an innovation in budgeting and financial planning through the development of a system to provide tax credit to taxpayers. Mr. Vithoulkas noted that, in March of this year, the County sent 89,000 checks and applied 16,000 credits to real estate property owners in the County equivalent to two cents on the 2022 real estate values. Henrico was the first locality to implement a credit program for real estate taxes, and several localities have since implemented similar programs.

Mr. Vithoulkas recognized Angie Bennett, Assistant Library Director and a descendent of Nottoway Indian Tribe of Virginia, to the podium to offer comments in honor of National American Indian Heritage Month. Ms. Bennett explained that, since 1990, Congress has designated November as National American Indian Heritage Month, also known as Native American Heritage Month. This and earlier commemorations by states and organizations celebrate the many contributions and rich cultures of the indigenous people of North America. Henrico County is proud to join in this recognition, not only throughout November, but every day. We honor Pocahontas, daughter of Chief Powhatan, on our County seal, and, through archaeological excavations at Meadow Farm, we seek to understand the lives and impacts of Native Americans on these lands. We also recognize our employees and others local contributors of Native American decent and offer a variety of educational resources and engagement activities. Ms. Bennett explained Henrico County Public Library and Multicultural Community Engagement Native American Heritage site provide a wealth of resources for residents and other visitors to learn about cultural celebrations, tribes, people, music, storytelling and much more.

BOARD OF SUPERVISORS' COMMENTS

There were no comments from the Board.

RECOGNITION OF NEWS MEDIA

No members of the media were present for the meeting.

APPOINTMENTS

295-22 Resolution - Appointment of Member - Community Criminal Justice Board.

On motion of Mr. Schmitt, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

296-22 Resolution - Appointment of Members to Board of Directors - Economic Development Authority.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

297-22 Resolution - Appointment of Member - Keep Henrico Beautiful Committee.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

217-22 Pemberton Investments, LLC: Request to conditionally rezone from A-1
REZ2022- Agricultural District and B-3 Business District to R-5AC General
00019 Residence District (Conditional) part of Parcel 739-755-4897 containing
Three Chopt 10.517 acres located on the west and east lines of John Rolfe Parkway at
its intersection with Pump Road.

Mr. Vithoulikas announced the applicant has requested a deferral of this item to the first February 2023 regular meeting. At this time, the Board has not set the regular meeting calendar for 2023.

No one spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Schmitt, and by unanimous vote, the Board deferred this item to the first February 2023 regular meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Nelson, Schmitt

No: None

298-22 4911 Augusta LLC: Request to conditionally rezone from B-1 Business
REZ2022- District to R-6C General Residence District (Conditional) Parcel 773-736-
00033 5900 containing .699 acres located on the south line of Augusta Avenue
Brookland approximately 160' west of the intersection of Staples Mill Road (U.S.
Route 33).

Mr. Vithoulikas announced the next two cases were companion cases and the applicant has requested a deferral on both items to the December 13, 2022, meeting.

No one spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board deferred this item to the December 13, 2022, meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Nelson, Schmitt

No: None

299-22
PUP2022-
00018
Brookland

4911 Augusta LLC: Request for a Provisional Use Permit under Sections 24-4205 and 24-2306 of Chapter 24 of the County Code to allow commercial uses and zoning modifications as part of a master-planned development on Parcel 773-736-5900 located on the south line of Augusta Avenue approximately 160' west of the intersection of Staples Mill Road (U.S. Route 33).

No one spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Nelson, and by unanimous vote, the Board deferred this item to the December 13, 2022, meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Nelson, Schmitt

No: None

271-22
PUP2022-
00010
Tuckahoe

Hunt Gunter: Request for a Provisional Use Permit under Sections 24-4205 and 24-2306 of Chapter 24 of the County Code to allow a car wash on Parcel 737-751-0413 located on the west line of John Rolfe Parkway approximately 260' north of the intersection of Ridgefield Parkway.

Mr. Vithoulikas announced the applicant has requested a deferral of this item to the December 13, 2022, meeting.

No one spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board deferred this item to the December 13, 2022, meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Nelson, Schmitt

No: None

115-22
REZ2022-
00002
Three Chopt

Markel | Eagle Advisors, LLC: Request to conditionally rezone from A-1 Agricultural District to R-5AC General Residence District (Conditional) part of Parcels 733-778-7649 and 734-777-3893 containing 46.599 acres located at the southwest intersection of Pouncey Tract Road (State Route 271) and Wyndham West Drive.

Mr. Vithoulikas announced the applicant has requested a deferral to the second regular meeting in January 2023.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board deferred this item to the second regular meeting of January 2023.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Nelson, Schmitt

No: None

300-22
REZ2021-
00014
Varina

Keith Malatesta: Request to conditionally rezone from A-1 Agricultural District to M-2C Light Industrial District (Conditional) part of Parcel 823-701-8476 containing 15 acres located on the south line of Charles City Road approximately 4,120' east of its intersection with Monahan Road.

Jean Moore, Assistant Director of Planning, responded to questions from Mr. Nelson in regard to this case.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Building.** The existing building on the Property shall be used for the storage of the applicant's personal property and shall not be open to the public. The applicant shall obtain any necessary permits for the existing building from Building Inspections within 60 days of the Board of Supervisors' approval of this request.
2. **Paved Area.** The approximately 20,063 square feet area shall be paved with recycled asphalt or other material permitted by County ordinance, as shown on the concept plan entitled "OUTDOOR STORAGE CHARLES CITY ROAD PRELIMINARY LAYOUT" prepared by Timmons Group dated August 23, 2022 (the "Concept Plan")(see case file).
3. **Fence; Access.** An eight (8) feet tall opaque fence shall be installed around the area used for outdoor, RV and truck storage, with electronic entry gates and wrought iron type fencing at gate entry to the areas for outdoor and RV storage. A drive area will be included allowing access to and through the outdoor storage and parking areas generally as shown on the Concept Plan (see case file).
4. **Buffer.** Any buffer within the Property required herein shall be

natural and landscaped, including supplemental plantings, signage, berms and/or fencing and other purposes as approved at the time of landscape plan review. Roads, sidewalks, utility easements (including drainage), common owned fencing/walls adjacent to any roads or drives, and signage shall be permitted within such buffer; provided, any such road or utility easements shall be extended generally perpendicular through such buffer unless otherwise approved at the time of Plan of Development approval. All buffers shall be maintained by the owner of the Property. Buffers against adjacent zoned A-1 parcels and along Charles City Road shall be at least 50 feet wide as shown on the Concept Plan (see case file). Existing vegetation and underbrush may, and fallen, diseased or dead plant growth shall be removed from buffer area, and if so removed, additional plantings shall be added. Should it be necessary to run drainage, utility or other easements through the buffer areas, such areas shall be compensated to the extent interrupted by said easement to maintain the integrity of the buffer area. Should it be necessary to locate Storm Water Management (SWM) or Best Management Practices (BMP) facilities into this buffer, additional landscaping will be added as required by at time of plan review to compensate for any removed vegetation.

5. **Right of Way Dedication.** The following right of way dedication shall be made by the applicant as required by the County at the time of any Plan of Development review: A 40' foot right of way dedication from the centerline of Charles City Road. In addition, right-of-way dedications shall be made to the County at the time of construction of Concept Road 2026-167 located near the parcel's southern property line as shown on the County's Major Thoroughfare Plan.
6. **Utilities.** All utility lines such as electric, telephone, internet or other similar lines shall be installed underground.
7. **Permitted Uses.** The uses permitted on the Property shall be limited to the following: Outdoor storage of recreational vehicles, campers, trailers, boats, and trucks. A portion of the site shall be used for pickup and drop-off of recreational vehicle rentals. Notwithstanding the foregoing, in no case shall the Property be used for a towing service or storage of inoperable vehicles.
8. **Lighting.** Parking lot lighting: along perimeter of storage fence and entryway. Lighting fixtures within one hundred feet of any agriculturally zoned property will be limited in height to twenty (20) feet in height as measured from the grade of base of the lighting standard.
9. **Signage.** Any sign on the property shall not exceed 16 square feet in area and 11 feet in height, shall be located only at the drive

entry off of Charles City Road as shown on the Concept Plan, and shall not be internally lit. The applicant shall obtain a sign permit within 60 days of the Board of Supervisors' approval of this request.

10. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Nelson, Schmitt

No: None

301-22
REZ2022-
00029
Fairfield

Stanley Martin Homes, LLC: Request to conditionally rezone from A-1 Agricultural District to R-6C General Residence District (Conditional) Parcels 784-759-7649, 784-759-8468, and 785-759-2347 containing 9.18 acres located on the east line of Telegraph Road approximately 800' south of the intersection of Magellan Parkway.

Andy Condlin, on behalf of the applicant responded to questions and concerns regarding the cost of the townhomes and amenities at the request of Mr. Thornton.

No one from the public spoke in opposition to this item.

On motion of Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Concept Plan.** The Property shall be developed generally as shown on those certain plans dated September 6, 2022, labelled as "EXHIBIT A", prepared by The Bay Companies, and entitled "ReTreat at One, Fairfield District, Henrico County, Virginia", (see case file) (the "Concept Plan"). The exact locations, footprints, configurations, size, and details of the lots, drives, roads, buildings and other improvements shown on the Concept Plan are illustrative and are subject to change and may be updated from time to time as required for final engineering design, compliance with governmental regulations or as otherwise approved at the time of subdivision or plan of development review of the Property.
2. **Residential Units.** The Property shall be developed with townhome residential units that are attached to other townhomes by shared walls within a multi-unit building ("Townhomes").
3. **Density.** No more than 79 Townhomes shall be constructed on the Property.

4. **Architecture.** To minimize visual repetition of buildings, no two adjoining Townhome units shall have the same identical individual elevation sequence pattern across the front of the building. All Townhome units shall have a front porch or stoop. The side of each Townhome end unit shall include at least two (2) windows and the rear of each Townhome unit shall include at least two (2) windows. Townhomes shall be no more than 3 stories in height, All Townhome units shall have a minimum of a 1 car garage. Townhomes constructed on the Property shall have front elevations generally in conformance with Exhibit B of case REZ2020-00016, as well as the plans dated September 26, 2022, and labeled as "EXHIBIT B", (see case file), unless otherwise approved at the time of Plan of Development review.
5. **Building Materials.** All buildings shall have exposed exterior walls (above grade and exclusive of trim) of stone, stone veneer, brick, hardi-plank, vinyl or a combination of the foregoing unless different architectural treatment and/or materials are specifically approved with respect to the exposed portion of any such wall, at the time of Plan of Development review. An average of thirty-five (35) percent in the aggregate for all Townhome units of the exterior portions of the front building wall surfaces of each building, excluding windows, doors, breezeways, gables and architectural design features, shall be of brick, stone or stone veneer construction.
6. **Sound Suppression Measures.** Walls between Townhome units shall be constructed with a minimum certified sound transmission class (STC) of fifty-four (54). A cross section detail, reviewed and approved by a certified architect or engineer as to the methodology accomplishing the STC, shall be included in the building permit application.
7. **Chimneys.** The exposed portions of all fireplace chimneys shall be of brick, stone, cultured stone, or siding similar to the exterior treatment of the building. The exposed bases of all chimneys shall be of the same material as the dwelling foundation. This proffer shall not apply to direct-vent gas fireplaces or appliances.
8. **Foundations.** The exposed exterior portions of all foundations below the first floor level shall be finished with brick, stone or cultured stone. On the front and side of each building, there shall be a minimum of twelve (12) inches of brick, stone or cultured stone visible above grade. For reasons associated with required site grading, the requirements of this proffer may be modified or waived by the Director of Planning for individual side facades.
9. **Driveways.** Driveways for each Townhome unit shall be constructed of either cobblestone, brick, asphalt, pre-cast pavers, concrete or other similar materials approved by the Director of

Planning.

10. **Foundation Planting.** Each Townhome unit shall have a minimum of four (4) shrubs planted in the front planting bed.
11. **Sidewalks.** A continuous sidewalk a minimum of four (4) feet in width shall be provided on at least one side of each street.
12. **Lighting.** Pedestrian scale lighting shall be provided along sidewalks, streets and pedestrian areas of parking areas, as approved at the time of lighting plan approval.
13. **Trash.** There shall be no central trash receptacles.
14. **Recreation Facilities.** All homes shall have the right to use the recreational facility and common areas provided as part of case REZ2019-00025. In addition to such amenities, additional amenities shall be provided for use by the homes herein, including, without limitation, an additional 1.2 acres of amenity space, a dog park, two tot lots, and various trails and walkways, as generally shown on that certain plan dated September 19, 2022, labelled as "SHEET NO: C1", prepared by The Bay Companies, and entitled "ReTreat at One, RESIDENTIAL, Fairfield District, Henrico County, Virginia, Master Plan", (see case file), unless otherwise approved at the time of plan of development review of the Property.
15. **Underground Utility Lines.** All utility lines on the Property shall be underground, except for existing utilities, junction boxes, meters, utility lines in wetlands areas, and utility lines required to be above ground by the utility company.
16. **Protective Covenants.** Prior to or concurrent with the recordation of the final subdivision plat for the Property, a document setting forth covenants (the "Covenants") shall be recorded in the Clerk's Office of the Circuit Court of Henrico County, Virginia (the "County"), setting forth controls on the development and maintenance of the Property and establishing one or more owners' associations (the "Association"). The Association may be a part of a larger association encompassing more property than just the Property.
17. **Construction.** The hours of exterior construction activities, including operation of bulldozers and other earthmoving equipment shall be limited to the hours between 7:00 a.m. and 8:00 p.m. Monday through Saturday and no construction shall be permitted on Sunday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours and utility connections. Signs, in both English and Spanish, stating the above-referenced

provisions, shall be posted and maintained at all entrances to the Property prior to any land disturbance activities thereon.

18. **Roads.** Prior to the issuance of any final Certificate of Occupancy, the applicant shall provide the Planning Department with certification from a licensed engineer that the roadways within the project were constructed according to the approved subdivision plan, and in compliance with Henrico County road design standards and specifications (except as to pavement width, turning radii, cul-de-sac dimensions, curb type, and underdrains), to include proper compaction of the sub-base soils, utility trenches, base stone, and asphalt surface. The internal roadways shall be private and shall be maintained by the Association.
19. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Nelson, Schmitt

No: None

302-22
REZ2022-
00030
Fairfield

Greater Refuge Church Ministries: Request to conditionally rezone from R-4 One-Family Residence District to R-5C General Residence District (Conditional) Parcel 801-735-7255 containing 1 acre located at the northwest intersection of Thompson and Carter Streets.

No one from the public spoke in opposition to this item.

On motion of Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. The property shall only be used for day care only.
2. The property shall operate during daytime between the hours of 6 a.m. to 6 p.m.
3. HVAC equipment shall be screened from public view.
4. Signage shall be ground mounted, and no larger than 5 ft in height.
5. Any future expansion will be consistent with the existing structure in design and material.
6. Severance (The unenforceability, elimination, revision, or

amendment of any proffer set forth herein, in whole or in part shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Nelson, Schmitt

No: None

PUBLIC HEARINGS - OTHER ITEM

303-22 Resolution - Signatory Authority - Conveyance of Well Lot - Virginia Heights Subdivision - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

John Owens, a resident of the Brookland District, revisited his discussion from the prior meeting for the need for infrastructure amenities at GRTC bus stops, such as benches and trash cans. He also noted he had left several messages for the Economic Development Authority regarding the need to assist Hall's Tire & Auto Service in helping to find a new affordable space in the County.

GENERAL AGENDA

304-22 Resolution - To Set Public Hearing for Abandonment of a Portion of Old Route 33 - Brookland District.

Mr. Schmitt questioned the abandonment and its effect on adjacent property owners, particularly Parcel 768-759-3393 shown on the plat as being adjoined on both sides by land owned by Laurel Land LLC.

Andrew Newby, County Attorney, explained the Board can make a motion to withdraw this item. Staff would review further, provide additional information, and bring the item back for a public hearing at a later time.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board voted to withdraw this item until further notice.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Nelson, Schmitt

No: None

305-22 Resolution - Signatory Authority - Easement Donation Agreement - Three Chopt District.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.


306-22 Resolution - Award of Contract - Three Chopt Road Sidewalk - Three Chopt and Tuckahoe Districts.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

307-22 Resolution - Acceptance of Roads - Varina District.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:05 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 295-22

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Member – Community Criminal Justice Board

For Clerk's Use Only:

Date: 11/9/2022

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Nelson
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☐ ☐ ☐

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Community Criminal Justice Board for an unexpired term ending June 30, 2024, or thereafter when his successor has been appointed and qualified:

Brookland District

Anthony E. McDowell

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 296-22

Page No. 1 of 1

Agenda Title: RESOLUTION — Appointment of Members to Board of Directors — Economic Development Authority

Clerk's Use Only:

te: 11/9/2022

✓ Approved

Denied

Amended

Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Shute Seconded by (1) Nelson
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Board of Directors of the Economic Development Authority for terms ending November 13, 2026, or thereafter when their successors have been appointed and qualified:

Brookland District
Tuckahoe District
Varina District

Philip C. Strother
Susan W. Custer
S. Floyd Mays, Jr.

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 297-22

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Member – Keep Henrico Beautiful Committee

For Clerk's Use Only:

Date: 11/9/2022

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Brani Seconded by (1) Schmitt
(2) (2)

REMARKS

APPROVED

YES NO OTHER

	YES	NO	OTHER
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Keep Henrico Beautiful Committee for an unexpired term ending December 31, 2023, or thereafter when his successor has been appointed and qualified:

Three Chopt District

Mark M. Deutsch

By Agency Head _____

By County Manager _____

Certified:
A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 303-22

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Conveyance of Well Lot — Virginia Heights Subdivision — Varina District

For Clerk's Use Only:

Date: 11/9/2022

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Brani
(2) (2)

REMARK: APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Schmitt, D. ☒ ☐ ☐
Thornton, F. ☒ ☐ ☐

WHEREAS, the County owns the "Well Lot" shown on the plat attached to the deed recorded in Deed Book 1107, page 633, in the Clerk's Office of the Henrico County Circuit Court and attached as Exhibit A (the "Property"); and,

WHEREAS, the Property is surplus to the needs of the County; and,

WHEREAS, the Board of Supervisors wishes to convey the Property to John T. and Viola D. Williams, the owners of 4800 Allenshaw Drive, which adjoins the Property, for \$1,000, the Property's assessed value; and,

WHEREAS, this resolution was advertised, and a public hearing was held on November 9, 2022, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that: (1) the Property is declared surplus to the needs of the County, and (2) the Chairman and Clerk are authorized to execute a deed, and the County Manager is authorized to execute closing and any other documents necessary to convey the Property, all in a form approved by the County Attorney.

Comments: The Real Property Division has processed the conveyance request through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

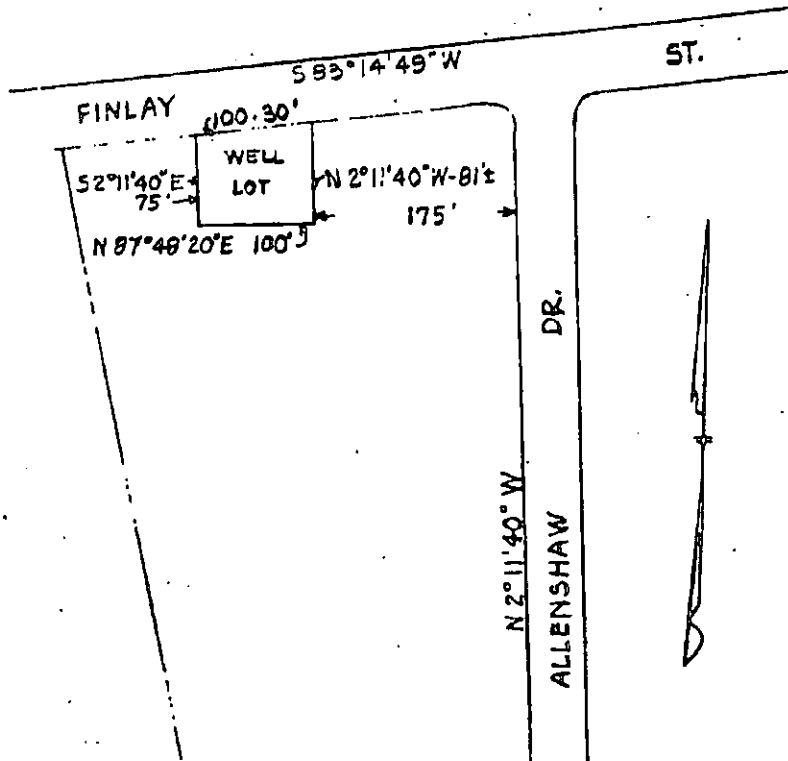
Clerk, Board of Supervisors

Copy to:

Date:

EXHIBIT A

633



PROPERTY TO BE CONVEYED TO
SYDOR PUMP & WELL CO., INC.
IN
VIRGINIA HEIGHTS S.D.
HENRICO CO., VA.

VIRGINIA: IN THE OFFICE OF THE CLERK OF THE CIRCUIT COURT
OF THE COUNTY OF HENRICO, 19.63
THIS DEED WAS PRESENTED AND WITH THE CERTIFICATE
ANNEXED, ADMITTED TO RECORD AT 3:25 o'clock P.M.

State Tax Paid \$ 30
County Tax Paid \$ 10

Teste:

Helene D. Cleverger Clerk



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 304-22

Page No. 1 of 1

Agenda Title: RESOLUTION — To Set Public Hearing for Abandonment of a Portion of Old Route 33 — Brookland District

For Clerk's Use Only:

Date: 11/9/2022

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt (2) _____ Seconded by (1) Brani (2) _____

REMARKS: withdrawn

YES NO OTHER

Branin, T.	___	___	✓
Nelson, T.	___	___	✓
O'Bannon, P.	___	___	✓
Schmitt, D.	___	___	✓
Thornton, F.	___	___	✓

WHEREAS, Laurel Land LLC has requested that the portion of Old Route 33 from its intersection with Hungary Spring Road to its terminus at a parcel owned by Laurel Land LLC be abandoned; and,

WHEREAS, § 33.2-916 of the Code of Virginia allows the Board of Supervisors (the "Board") to abandon a section of a County road the Board deems no longer necessary for public use; and,

WHEREAS, § 33.2-919 of the Code of Virginia allows the Board to abandon a section of County road after a public hearing, and the Board wishes to provide a full opportunity for public comment for consideration of the proposed abandonment.

NOW, THEREFORE, BE IT RESOLVED that:

- (1) The Board directs the posting and publication of the necessary notices to comply with the requirements of § 33.2-916 of the Code of Virginia; and,
- (2) A public hearing to consider the abandonment of the portion of Old Route 33, as shown as "Residual Area" on Exhibit A, will be held on December 13, 2022.

Comments: The Real Property Division has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste:

Clerk, Board of Supervisors

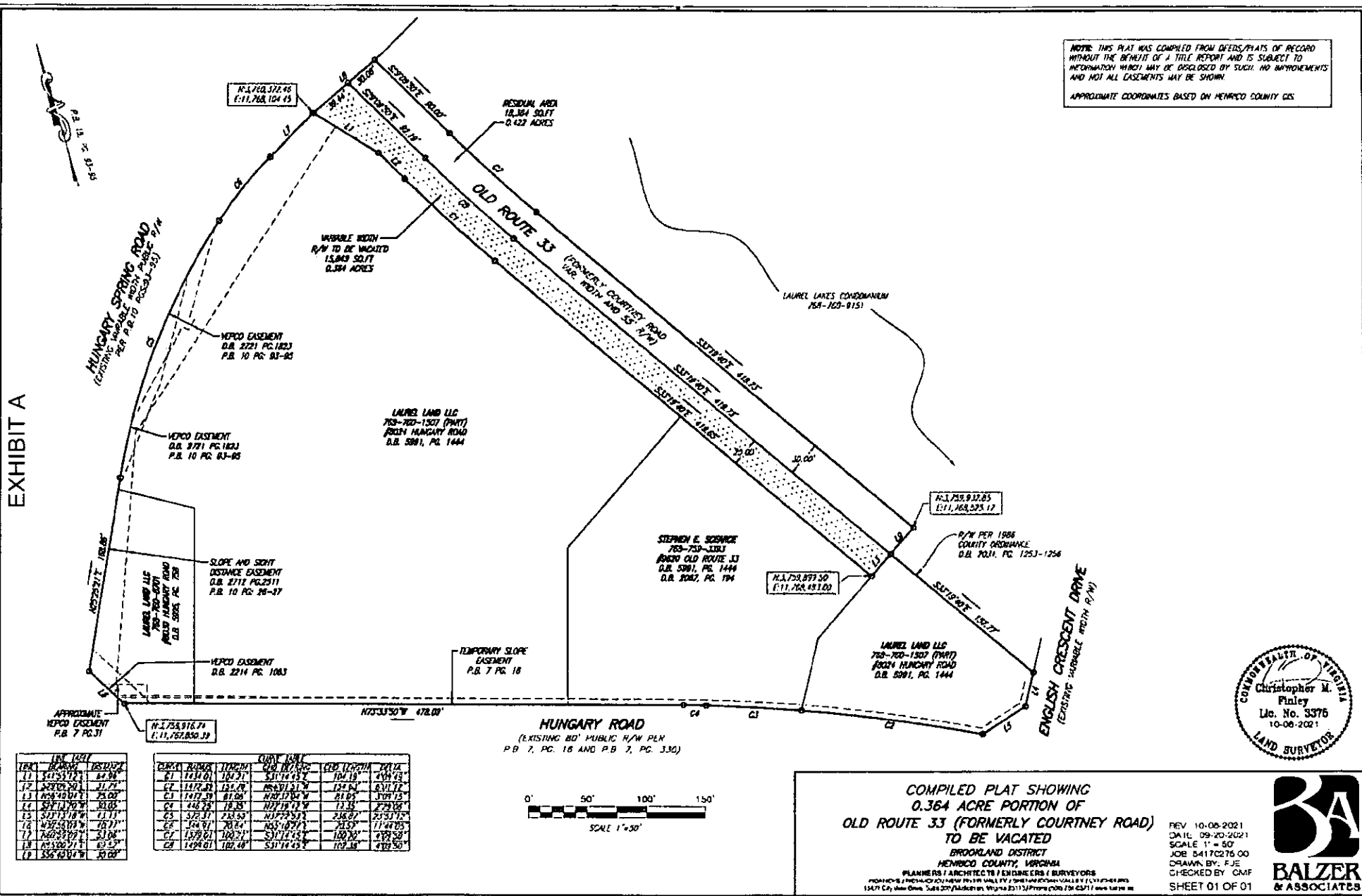
Copy to: _____

Date: _____

EXHIBIT A

NOTE: THIS PLAT WAS COMPILED FROM DEEDS/PLATS OF RECORD WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO INFORMATION WHICH MAY BE DISCLOSED BY SUCH. NO IMPROVEMENTS AND NOT ALL EASEMENTS MAY BE SHOWN.

APPROXIMATE COORDINATES BASED ON MEMPHIS COUNTY GIS





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 305-22

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Easement Donation Agreement — Three
Chopt District

For Clerk's Use Only:

Date: 11/9/2022

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Shmitt
(2) _____ (2) _____

REMARKS

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	___	___
Nelson, T.	<input checked="" type="checkbox"/>	___	___
O'Bannon, P.	<input checked="" type="checkbox"/>	___	___
Schmitt, D.	<input checked="" type="checkbox"/>	___	___
Thornton, F.	___	___	___

WHEREAS, Markel/Eagle Advisors, LLC, ("Markel/Eagle") intends to purchase a parcel of land from Quarry Hill Estate, L.C. in the Three Chopt District identified as Tax Map Parcel 773-778-7649 (the "Quarry Hill Property"); and,

WHEREAS, Markel/Eagle has agreed to donate certain water and sewer utility easements and temporary construction easements across the Quarry Hill Property to the County upon completion of the purchase (the "Quarry Hill Easement"); and,

WHEREAS, Henrico County Public Schools ("HCPS") intends to donate additional utility and temporary construction easements to the County on property it owns in the Three Chopt District identified as Tax Map Parcel 734-766-1774 (the "HCPS Easement"); and,

WHEREAS, Markel/Eagle has agreed to construct certain utilities within the HCPS Easement and Quarry Hill Easement to serve future development on the Quarry Hill Property and improve sewer service to Kaechele Elementary School; and,

WHEREAS, Markel/Eagle, the County, and HCPS have negotiated an Easement Donation Agreement to be effective upon Markel/Eagle's purchase of the Quarry Hill Property and to set forth the agreement of the parties until a survey can be completed to determine the exact location of the easements to be donated under the Agreement.

NOW, THEREFORE, BE IT RESOLVED that the County Manager is authorized to execute the Easement Donation Agreement and any subsequent deeds for the easements in a form approved by the County Attorney.

Comment: The Directors of Real Property and Public Utilities recommend approval of the Board paper; the County Manager concurs.

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 30622

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Three Chopt Road Sidewalk —
Three Chopt and Tuckahoe Districts

For Clerk's Use Only: Date: <u>11/9/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Shutte</u> (2) _____ (2) _____ REMARKS: APPROVED	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Schmitt, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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WHEREAS, the County received three bids on September 29, 2022, in response to ITB No. 22-2410-8EAR and Addendum Nos. 1, 2, and 3 for construction of the Three Chopt Road Sidewalk project along both sides of Three Chopt Road from Bexhill Road to Dinwiddie Avenue; and,

WHEREAS, the project consists of construction of approximately 1,980 linear feet of 5-foot wide sidewalk on the north side of Three Chopt Road and approximately 1,310 linear feet of 5-foot wide sidewalk on the south side of Three Chopt Road. ADA-compliant ramps will be provided as needed on both sides of Three Chopt Road. Pedestrian crosswalks with push-button crossing signals will be installed at Camden Drive; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
M&F Concrete, Inc. Manassas, Virginia	\$662,252.06
Dickerson Construction, LLC Chesterfield, Virginia	\$962,063.20
Liquid, Inc. Richmond, Virginia	\$1,282,737.92

WHEREAS, the bid amounts were calculated by multiplying the estimated unit quantities listed in the bid documents by the unit prices set out in the bids; and,

WHEREAS, after a review and evaluation of the bids, it was determined that M&F Concrete, Inc. is the lowest responsive and responsible bidder for the unit price contract; and,

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 306-22

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Three Chopt Road Sidewalk —
Three Chopt and Tuckahoe Districts**

WHEREAS, the final contract amount shall be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractor's bid.

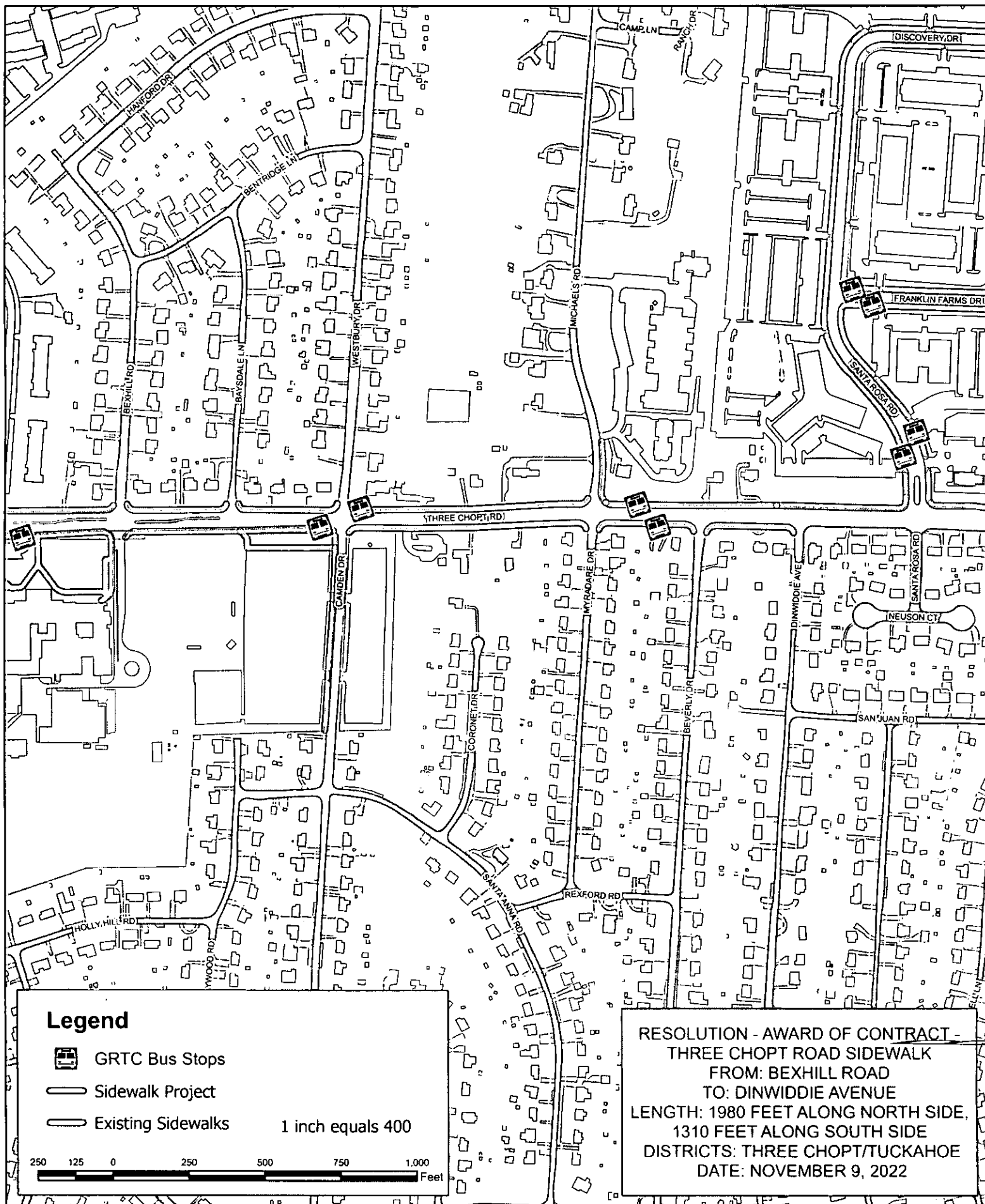
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$662,252.06 is awarded to M&F Concrete, Inc. as the lowest responsive and responsible bidder, pursuant to ITB No. 22-2410-8EAR, Addendum Nos. 1, 2, and 3 and the base bid submitted by M&F Concrete, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget.

COMMENT: The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



Three Chopt Road Sidewalk





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 307-22

Page No. 1 of 1

Agenda Title: RESOLUTION — Acceptance of Roads — Varina District

For Clerk's Use Only:

Date: 11/9/2022

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Bran
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.	✓		

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

Castleton, Section 5, a Resubdivision of Castleton, Section 1 Future Development – Varina District

Hapsburg Court from 0.15 Mi. S. of Hapsburg Lane to 0.03 Mi. N. of Hapsburg Lane	0.18 Mi.
Hapsburg Lane from 0.12 Mi. N. of Sir Galahad Road to Hapsburg Court	0.12 Mi.
Hepworth Drive from Macallan Parkway to 0.30 Mi. W. of Macallan Parkway	0.30 Mi.
Sir Galahad Road from 0.09 Mi. N. of Macallan Parkway to 0.39 Mi. N. of Macallan Parkway	0.30 Mi.

Total Miles 0.90 Mi.

Comment: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Tests:

Copy to:

Clerk, Board of Supervisors

Date:



CASTLETON - SECTION 5

A RESUBDIVISION OF CASTLETON

SECTION 1 FUTURE DEVELOPMENT

