

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
September 27, 2022

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 27, 2022, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice-Chairman, Fairfield District
Tyrone E. Nelson, Varina District
Thomas M. Branin, Three Chopt District
Daniel J. Schmitt, Brookland District

Other Officials Present:

John A. Vithoulikas, County Manager
Andrew R. Newby, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Michael Y. Feinmel, Deputy County Manager for Public Safety
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Ty F. Parr, Special Advisor to Human Services/Director of Social Services
Cari M. Tretina, Assistant to the County Manager/Chief of Staff
Steven W. Knockemus, Assistant Director of Public Relations

Jeanetta Lee, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mr. Thornton, seconded by Mr. Branin, the Board approved the minutes of the September 13, 2022, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Nelson, Schmitt

No: None

MANAGER'S COMMENTS

Mr. Vithoulikas recognized Ty Parr, Director of Social Services, who has been appointed to the additional role of Special Advisor to Human Services. The Manager noted that Ty will work with each agency to understand how we can effectively and efficiently transition the most vulnerable county residents to permanent and stable housing, employment, transportation, and other life necessities. Mr. Parr thanked the Manager and the Board for this tremendous opportunity and looks forward to serving in his new role.

Mr. Vithoulkas recognized Officer Heidi Rojas who serves as the County's Intercultural Liaison Community Officer. Heidi is a proud descendent of Chile, and she understands the importance of diverse representation in law enforcement and in serving diverse communities. Officer Rojas thanked the Manager and members of the Board and noted since 1968 Americans have celebrated Hispanic heritage, first as a weeklong celebration, and then in 1988 it was enacted into law to be a monthlong observation from September 15 to October 15.

The 2022 theme for Hispanic Heritage Month is "Unidos: Inclusivity for a Stronger Nation," which is certainly fitting for Henrico's work with the Hispanic community. For example, Libraries provides a sizeable collection of materials written by Hispanic authors and about Hispanic culture, and Recreation and Parks has incorporated culture programming, such as Fridays at Sunsets which often showcase Hispanic and Latino films. In addition, Public Relations translates printed and web resources into the Spanish language. The County also has an invaluable partnership with Radio Poder that allows us to communicate directly with the Latino community in the region.

Officer Rojas thanked the Board of Supervisors and the County Manager for their leadership and support to ensure that Henrico is strategic in their service to recruitment of, and overall engagement with, the Hispanic community.

Mr. Vithoulkas recognized Bentley Chan, Director of Public Utilities, noted the Board spent the afternoon at the Water Reclamation Facility, and explained he wanted to recognize the Solid Waste Division who had been selected as the recipient of the Solid Waste Association of North America's (SWANA) 2022 Safety Award for its "demonstrated resiliency in the development and implementation of its COVID-19 Continuity of Operations (COOP), which identified potential scenarios involving worker shortages and provided detailed solutions to maintain essential functions." Throughout the pandemic, DPU's Solid Waste Division provided the essential community services of collecting refuse and operating Public Use Areas and Recycling Centers without closures or major delays. The Solid Waste Division will be recognized for their hard work at WASTECON in December. The following employees from the Solid Waste Division were present:

- Jon Clary
- Josh Byerly
- Rick Baber
- Joe James
- James Glover
- Danny Fields
- Justyn White
- Zyshawn Smith
- Marque' Waller-Strudwick

Next, the Department of Public Utilities Water Reclamation Facility was presented the 2021 George W. Burke, Jr., Facility Safety Award by the Virginia Water Environment Federation (VWEF) and Virginia Section of the American Waterworks Association (VA AWWA). This award "recognizes a municipal or industrial wastewater facility for establishing and maintaining an active and effective safety program." The Water Reclamation Facility currently has tracked over 630 days without an accident-related time loss. The Water Reclamation Facility staff accepted the award at the VWEA and VA AWWA

Joint Annual Meeting earlier this month. The following employees from the Water Reclamation Facility were present:

- James Grandstaff
- Erica Duncan
- Thomas Meade
- Kim Stubbs
- Charlie Noakes
- Alvin Christian

BOARD OF SUPERVISORS' COMMENTS

Mr. Nelson thanked County staff and the bond referendum team for the handling of his two community meetings that were held on Monday. Both were well attended, and he appreciated all the hard work that went into the meetings.

Mr. Branin invited everyone to attend the unveiling for the winner of the contest of the naming of the Animal Shelter at Short Pump Park on September 28 at 5:30 p.m. He noted the Animal Shelter is part of the Bond Referendum and reminded residents to please vote.

Mrs. O'Bannon announced Freeman High School sophomore and NOVA of Virginia Aquatics swimmer Nathan Szobota won a gold medal at his first international competition representing team USA during an event in Seychelles, off the East Coast of Africa. Competing in the FINA (Federation internationale de natation) World Junior Open Water Championships, Szobota won the 5k event by 0.10 seconds over an Italian swimmer and by 0.60 seconds over a German swimmer.

Mrs. O'Bannon also noted the passing of Donald Michael Brennan, who was the former President of the Tuckahoe Volunteer Rescue Squad.

Mrs. O'Bannon next noted the passing of James Campbell on August 17. He was a graduate of Freeman High School and Virginia Tech, where he earned a B.S. in Business Management. He later earned a M. A. in Urban and Regional Planning from the University of Northern Colorado. Mr. Campbell started his career in Henrico and later was named as the executive director of VACo in 1990. She noted he will be deeply missed.

RECOGNITION OF NEWS MEDIA

There were no members of the media present for the meeting.

PRESENTATIONS

259-22 Resolution - Commemorating the 250th Anniversary of American Independence.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

Mrs. O'Bannon presented a resolution commemorating the 250th Anniversary of American Independence. Accepting the resolution was Elizabeth Mancano, Deputy Director of VA 250. Joining her was Dennis

Bickmeier, Executive Director of the Henrico County Sports and Entertainment Authority.

Mr. Nelson presented a proclamation recognizing October 3 - 7, 2022, as Customer Service Week. Accepting the proclamation was Rebecca Slough, Senior Human Resources Analyst Organizational Learning and Talent Development Division for the Department of Human Resources. Mrs. Slough thanked the Board and the Manager and noted it was an honor to accept this proclamation on behalf of all County employees.

Mr. Schmitt presented a proclamation recognizing October 9 - 15, 2022, as Fire Prevention Week. Accepting the proclamation was Alec Oughton, Chief for the Division of Fire. Joining him was Jeff Farmer, Deputy Chief for the Division of Fire.

APPOINTMENT

260-22 Resolution - Appointment of Member - Richmond Metropolitan Transportation Authority Board of Directors.

On motion of Mr. Schmitt, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEMS

261-22 Resolution - Amendments to FY 2022-23 Annual Fiscal Plan - American Rescue Plan Act Funding - September 2022.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

262-22 Resolution - Amendments to FY 2022-23 Annual Fiscal Plan - September 2022.

Justin Crawford, Management & Budget Division Director, responded to questions from Mrs. O'Bannon regarding the added expense for fuel for buses.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

263-22 Resolution - Signatory Authority - Abandonment and Conveyance of Portion of Winfrey Road - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

264-22 Resolution - Signatory Authority - Conveyance of Real Property - Portion of Glover Park - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

265-22 Resolution - Signatory Authority - Quitclaim of a Portion of a Utility Easement - Sauer Properties, Inc. - Three Chopt District.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Jarene Fleming, a resident of the Brookland District, requested the Board provide sidewalks and walkability upgrades along Hermitage Road. She also suggested the County explore re-opening the GRTC Park and Ride Lot on Glenside Drive.

GENERAL AGENDA

266-22 Introduction of Ordinance - To Amend and Reordain Section 20-79 Titled “Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units,” Section 20-80 Titled “Partial exemption for rehabilitated, renovated or replacement multifamily residential rental units,” Section 20-81 Titled “Partial exemption for rehabilitated, renovated or replacement commercial and industrial structures,” and Section 20-82 Titled “Partial exemption for rehabilitated, renovated or replacement hotel and motel structures” of the Code of the County of Henrico to Expand the County’s Reinvest Program for the Rehabilitation of Aging Structures.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

267-22 Resolution - Award of Contract - Engineering Services - Drouin Hill Sanitary Sewer Extension Project - Tuckahoe District.

On motion of Mr. Thornton, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

268-22 Resolution - Award of Contract - James River Outfall Sewer - Cleaning Services Phase 2 - Tuckahoe District.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

269-22 Resolution - Signatory Authority - Acquisition of Real Property - Fall Line Trail Project - Lakeside Community Trail Phase III - Fairfield District.

On motion of Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

270-22 Resolution - Award of Contract - Annual Contract for Various Types of Road, Drainage, and Maintenance Projects.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:05 p.m.

A handwritten signature in black ink, reading "Patricia S. O'Bannon". The signature is written in a cursive style with a horizontal line underneath.

Chairman, Board of Supervisors
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 259-22

Page No. 1 of 1

Agenda Title: RESOLUTION – Commemorating the 250th Anniversary of American Independence

For Clerk's Use Only:

Date: 9/27/2022

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Thornton Seconded by (1) Nelson
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Board of Supervisors of Henrico County, Virginia, is dedicated to economic development and tourism; and

WHEREAS, the Virginia America 250 Commission (VA250) was created in 2020 by the General Assembly for the purpose of preparing for and commemorating the 250th anniversary of Virginia's participation in American independence; and

WHEREAS, VA250 has requested that each locality form a committee to aid in planning for the commemoration period; and

WHEREAS, Henrico will form a local VA250 committee; and

WHEREAS, the committee will plan, and coordinate programs occurring with the locality and communicate regularly with VA250; and

WHEREAS, the Board of Supervisors wishes to undertake this endeavor with VA250 to promote and commemorate this important historic milestone.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, publicly supports the Virginia America 250 Commission and their efforts to commemorate the 250th anniversary of Virginia's participation in American Independence.

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of this meeting and a copy publicly.

By Agency Head _____ By County Manager 

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____

Date: _____

Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Commemorating the 250th Anniversary of American Independence

WHEREAS, the Board of Supervisors of Henrico County, Virginia, is dedicated to economic development and tourism; and

WHEREAS, the Virginia America 250 Commission (VA250) was created in 2020 by the General Assembly for the purpose of preparing for and commemorating the 250th anniversary of Virginia's participation in American independence; and

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BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of this meeting and a copy publicly.



Patricia S. O'Bannon

Patricia S. O'Bannon, Chairman
Board of Supervisors

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CUSTOMER SERVICE WEEK

October 3 – 7, 2022

WHEREAS, customer service is an ever-changing process that is a critical part of the success of any organization, especially local government; and

WHEREAS, the County of Henrico is continually attempting to ensure that customer service remains an integral part of our employees' daily lives; and

WHEREAS, the County's customer service initiatives focus on communication, education, training, and recognition; and

WHEREAS, the County continues to be recognized locally, nationally, and internationally for the quality of service it provides to all its customers; and

WHEREAS, each County employee and County agency needs to continue to promote excellence in customer service as evidenced by the Henrico Way.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of the County of Henrico, Virginia hereby recognizes the week of October 3 - 7, 2022 as Customer Service Week and salutes and thanks each and every County employee for the quality of service so willingly given to both the internal and external customers of the County.

Patricia S. O'Bannon

Patricia S. O'Bannon, Chairman
Board of Supervisors



Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Fire Prevention Week

October 9 - 15, 2022

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk from fire; and

WHEREAS, Henrico firefighters are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and education; and

WHEREAS, Henrico's residents are responsive to public education measures and take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2022 Fire Prevention Week theme, "**Fire won't wait. Plan your escape,**" works to educate the community about the importance of preparing and practicing fire escape plans; and

WHEREAS, today's homes burn faster than ever, and occupants may have as little as two minutes to safely escape a home fire; and

WHEREAS, an occupant's ability to get out of a building during a fire depends on early warning from smoke alarms and advance planning; and

WHEREAS, Henrico County proudly celebrates the 100th anniversary of Fire Prevention Week; and

NOW, THEREFORE, BE IT PROCLAIMED the Board of Supervisors of Henrico County, Virginia, hereby proclaims October 9 - 15, 2022, as Fire Prevention Week and call this observance to the attention of Henrico citizens.



Handwritten signature



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 260-22

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Richmond Metropolitan Transportation Authority Board of Directors

For Clerk's Use Only: Date: <u>9/27/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTI</th></tr></thead><tbody><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Schmitt, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTI	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Richmond Metropolitan Transportation Authority Board of Directors for a four-year term expiring June 30, 2026, or thereafter when his successor has been appointed and qualified:

At-Large

Stephen Story

By Agency Head _____ By County Manager 

Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **261-22**
Page 1 of 1

Agenda Title: RESOLUTION - Amendments to FY 2022-23 Annual Fiscal Plan - American Rescue Plan Act Funding - September 2022

For Clerk's Use Only: Date: <u>9/27/2022</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION		
	Moved by (1) <u>Branin</u> (2) _____	Seconded by (1) <u>Shute</u> (2) _____	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Banion, P. <input checked="" type="checkbox"/> _____ Schmitt, J. <input checked="" type="checkbox"/> _____ Shute, E. <input checked="" type="checkbox"/> _____
REMARKS: <div align="center" style="font-size: 2em; font-weight: bold;">APPROVED</div>			

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing on September 20, 2022, to consider proposed amendments to the Annual Fiscal Plan for FY 2022-23; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Annual Fiscal Plan for FY 2022-23 is amended and the following funds are appropriated and allocated for expenditure in the amounts and for the purposes indicated.

CAPITAL FUNDS

FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects

Department 31 - Public Utilities

31201 - Accounting

0000 09173 - Water/Sewer Infill Projects

32,128,759

To appropriate the second allocation of federal funding from the American Rescue Plan Act of 2021. These are emergency relief funds to address the impact of COVID-19 on local governments. The total reflects the second tranch of funds allocated through ARPA to Henrico County. These resources will provide funding for water and sewer infrastructure projects, which will include infill projects. Projects to be funded are in the following areas; Longmeadow Drive, Mill Road, Greenwood Court and Colfax Road, Glover Park, Woodcliff Subdivision, Magellan Parkway, Quarry Hill Road/Pouncey Tract, Westin Estates, Westridge, Pembroke, Pine Heights, Greenwood Road, Lucas Road, and Patch Terrace. Without these resources there would be no funding solution for these projects. The deadline to spend these funds is December 31, 2026.

Total 2101 - General Capital Projects Fund

Total CAPITAL PROJECTS FUND

Total Amendments/Appropriations

\$	32,128,759
\$	32,128,759
\$	32,128,759

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 262-22
Page 1 of 13

Agenda Title: RESOLUTION - Amendments to FY 2022-23 Annual Fiscal Plan - September 2022

<p>For Clerk's Use Only:</p> <p>Date: <u>9/27/2022</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Nelson</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, J.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Wenton, J.</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wenton, J.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing on September 27, 2022, to consider proposed amendments to the Annual Fiscal Plan for FY 2022-23; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Annual Fiscal Plan for FY 2022-23 is amended and the following funds are:

(1) Reappropriated for expenditure in the amounts and for the purposes indicated for continuing programs, such funds having already been appropriated for expenditure in the previous fiscal year (FY 2021-22) for those same approved purposes, but for some acceptable reason having not been expended or encumbered prior to June 30, 2022, those unencumbered balances are reappropriated in FY 2022-23 to provide funding to meet those same continuing needs; and,

(2) Appropriated for expenditure for certain new requests for programs in the amounts and for the purposes indicated.

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head _____

By County Manager _____

Certified: _____

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 262-22
Page 2 of 13

AMENDMENTS TO THE FY2022-23
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2022

SUMMARY

1.	Reappropriation for Continuing Programs:	
	General Fund	\$ 8,454,428
	Total Reappropriations for Continuing Programs	<u>\$ 8,454,428</u>
2.	New Amendments/Appropriations:	
	General Fund	\$ 1,614,933
	Special Revenue Fund	11,943,438
	Total Operating Funds	<u>\$ 13,558,371</u>
	Capital Projects Fund	12,415,848
	Water & Sewer Capital Projects	3,000,000
	Total New Amendments/Appropriations	<u>\$ 28,974,219</u>
	GRAND TOTAL REAPPROPRIATIONS/NEW AMENDMENTS/ APPROPRIATIONS	<u><u>\$ 37,428,647</u></u>



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 262-22
Page 3 of 13

**1. REAPPROPRIATIONS OF UNENCUMBERED BALANCES
FOR CONTINUING PROGRAMS**

The following amendment requests are for reappropriation of unencumbered balances budgeted in fiscal year 2021-22 for specific approved purposes. These funds, if approved for reappropriation in fiscal year 2022-23, will be used for those same purposes as budgeted for in the prior fiscal year's budget, since for some acceptable reason they could not be expended or encumbered as of June 30, 2022:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001	– <u>Circuit Court Clerk</u>	\$ 96,525
0000 00000	Funds were received in fiscal year 2021-22 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. An unencumbered balance of \$96,525 as of June 30, 2022, is to be reappropriated in fiscal year 2022-23. These funds will be used to automate land records and provide secure remote access to land record images.	

Department 19 - Information Technology

19001	– <u>Information Technology</u>	\$ 500,000
0000 00000	County funds are required annually to purchase and repair communications equipment for all County agencies as needed throughout the fiscal year. This unencumbered balance as of June 30, 2022, is to be reappropriated in fiscal year 2022-23, to fund these purchases.	

Department 28 - Public Works

28004	– <u>Construction</u>	\$ 7,664,098
0000 08807	Certain Public Works functions were funded in fiscal year 2021-22 from State Transportation Maintenance Allocation funds. The unencumbered balance of those funds as of June 30, 2022, are requested to be reappropriated in fiscal year 2022-23 for those same designated purposes.	

Department 43 - Sports and Entertainment Authority

43001	– <u>Sports and Entertainment Authority</u>	\$ 193,805
0000 00000	To appropriate unencumbered balances in support of the activities of the Sports and Entertainment Authority. Funds will be used for advertising, training, association memberships, and office needs as the Authority expands its operations during fiscal year 2022-23.	

Total GENERAL FUND	<u>\$ 8,454,428</u>
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 262-22
Page 4 of 13

2. NEW AMENDMENT REQUESTS

The following amendment requests represent new amendments/appropriations as represented by documentation presented to the County Manager, stating justification for the request and identifying the funding source:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 13 - Fire

13122 – Operations - EMS \$ 114,933

0000 00000 – To appropriate additional funds collected by the Four-For-Life, Return to Locality Program for Emergency Medical Services, in the amount of \$114,934. Four-For-Life funding is received from the Commonwealth of Virginia, Department of Health, Office of Emergency Medical Services for the training of volunteer or salaried emergency medical service personnel of licensed, nonprofit emergency medical service agencies and the purchase of necessary equipment and supplies for those personnel. This will increase the fiscal year 2022-23 approved budget for Four-For-Life to \$319,934.

FUND 0102 - GENERAL FUND - School Board

Department 50 - Education

50302 – Pupil Transportation \$ 1,500,000

0000 00000 – To appropriate State revenue in excess of budget to provide funding to Henrico County Public Schools' Pupil Transportation Division for diesel fuel. The price of diesel has gone up markedly since the School Board submitted its budget proposal.

Total GENERAL FUND \$ 1,614,933

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 03 - Sheriff

03002 – Investigations \$ 120,000

0000 09312 – FY2023 Residential Substance Abuse Treatment Program

To appropriate Virginia Department of Criminal Justice Services grant for Henrico's Residential Substance Abuse Treatment Program (RSATP). This program is funded with \$30,000 of State (25%) and \$90,000 of federal (75%) funds. These resources will be used for personnel costs, training, supplies, program incentives and drug testing.

Department 07 - Juvenile Detention

07004 – VJCCCA - Probation

2406 09235 – FY2022-23 VJCCCA \$ 3,617

The Virginia Juvenile Community Crime Control Act (VJCCCA) division of the County's Juvenile Detention operations has received \$3,617 in court-ordered restitution payments. These funds will be used to provide home-based VJCCCA services.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **262-22**
Page 5 of 13

Department 12 - Police

12035 – Metro Aviation

1823 00000 – Special Operating and Capital \$ 29,297

The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2021-22, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit.

12800 – Grants

1825 00000 – Dog Food Donations 500

To appropriate funds donated by the Stewart Title Foundation. Funds are to be used to purchase dog food for the Henrico County Police Animal Shelter.

0000 09414 – DMV23 - Alcohol 224,600

To appropriate funding of \$224,600 from the Virginia Department of Motor Vehicles for overtime related to alcohol enforcement activities and travel costs for conferences. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's local match of \$112,300 will be satisfied through existing appropriation.

0000 09415 – DMV23 - Police Traffic Services 111,650

To appropriate funding of \$111,650 from the Virginia Department of Motor Vehicles for fuel costs and overtime related to speed patrols. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's local match of \$55,825 will be satisfied through existing appropriation.

Total Police \$ 366,047

Department 13 - Fire

13800 – Grants

0000 05092 – Eyes for Fire \$ 431

To appropriate a donation to the Eyes for Fire Program. This donation is from the Marika L. Byrd Living Trust. Eyes for Fire funding assists with purchasing equipment such as thermal imaging cameras.

Department 22 - Social Services

22401 – Foster Care IV-E

1302 00000 – Purchase of Services \$ 31,000

To increase the County allocation to the estimated level of need for Title IV-E Foster Parent Training Program expenditures. This additional program funding is provided from \$17,670 of federal (57%) funds. The County's required 43% match, \$13,330, will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in the \$31,000 total.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 262-22
Page 6 of 13

22503	– Adoption Subsidy	
1302 00000	– <u>Purchase of Services</u>	626,411
	To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$313,206 of State (50%) and \$313,205 of federal (50%) funds. The total appropriation for this program in fiscal year 2022-23 will be \$1,751,931 after this addition. No County matching funds are required.	
22507	– Preventive Foster Care	
1302 00000	– <u>Purchase of Services</u>	101,154
	The Commonwealth of Virginia, Department of Social Services, will provide an additional \$506 of State (0.5%) and \$84,969 of federal (84.0%) funding. The County's required 15.5% match, \$15,679, will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in the \$101,154 total. The total appropriation for this program in fiscal year 2022-23 will be \$126,620 after this addition. These funds are being used to provide the department with additional funding to pay State and federally mandated Family Preservation Program expenditures.	
22604	– Auxiliary Grants Aged	
1302 00000	– <u>Purchase of Services</u>	105,000
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$84,000 in State funding for fiscal year 2022-23 to fund State and Federal mandated auxiliary grant expenditures for the aged. The County's required 20% match, \$21,000, will come from the fund balance in the General Fund and is included in the \$105,000 total.	
22606	– Auxiliary Grants Disabled	
1302 00000	– <u>Purchase of Services</u>	277,020
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$221,616 in State funding for fiscal year 2022-23 to fund State and Federal mandated auxiliary grant expenditures for the disabled. The County's required 20% match, \$55,404, will come from the fund balance in the General Fund and is included in the \$277,020 total.	
22609	– Refugee Program	
1302 00000	– <u>Purchase of Services</u>	24,000
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$24,000 in Federal funding for fiscal year 2022-23 to fund State and Federal mandated Refugee Program expenditures. The total appropriation for this program in fiscal year 2022-23 will be \$78,000 after this addition. No local match is required.	
Total Social Services		<hr/> \$ 1,164,585



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **262-22**
Page 7 of 13

Department 23 - Recreation and Parks

23101 – Director

0472 00000 – Youth Arts and Humanities

\$ 3,319

To appropriate various donations received by Henrico Recreation and Parks. Funds will be used for the Youth and Humanities program in accordance with each donor's request.

0000 00956 – Creative Communities Partnership Grant

4,500

To appropriate the award of the Creative Communities Partnership grant (formerly the Local Government Challenge grant) for fiscal year 2022-23 from the Virginia Commission of the Arts to the County of Henrico. Funds are to be used to enhance existing programs and signature events associated with the Cultural Arts Center at Glen Allen. No County matching funds are required.

Total Recreation and Parks

\$ 7,819

Department 38 - Community Revitalization

38003 – CDBG

0000 09392 – FY22-23 CDBG - Administration

\$ 322,500

0000 09393 – FY22-23 CDBG - Commercial Assistance Program

203,000

0000 09394 – FY22-23 CDBG - Enterprise Zone Design Assistance

35,000

0000 09395 – FY22-23 CDBG - CONNECT Program

169,500

0000 09396 – FY22-23 CDBG - project:HOMES Homeowner Rehabilitation Program

20,598

0000 09397 – FY22-23 CDBG - project:HOMES Critical Home Repair

515,000

0000 09398 – FY22-23 CDBG - CCC - Homelessness Diversion and Prevention

30,000

0000 09399 – FY22-23 CDBG - Habitat for Humanity: Critical Home Repairs

100,000

0000 09400 – FY22-23 CDBG - Better Housing Coalition - Carter Woods III

50,000

0000 09401 – FY22-23 CDBG - LISC - Henrico Investment Program

250,000

0000 09402 – FY22-23 CDBG - Sewer Extension Connection Assistance

75,000

Sub-Total CDBG

\$ 1,770,598

The United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), as authorized by Title I of the Housing and Community Development Act of 1974, as amended, has awarded the County of Henrico, fiscal year 2022-23 grant funds in the amount of \$1,770,598 for these 11 programs/purposes.

38004 – HOME

0000 09403 – FY22-23 HOME - Administration

\$ 90,000

0000 09404 – FY22-23 HOME - project:HOMES Homeowner Rehabilitation Program

559,945

0000 09405 – FY22-23 HOME - HOME Inc Down Payment Assistance

156,000

0000 09406 – FY22-23 HOME - SCDHC Down Payment Assistance

125,000

0000 09407 – FY22-23 HOME - CHDO Activities - Affordable Housing Development

149,000

0000 09430 – FY22-23 HOME - ARP Administration

115,778

Sub-Total HOME

\$ 1,195,723

The United States Department of Housing and Urban Development (HUD), HOME Investment Partnerships Program, as authorized by the HOME Investment Partnerships Act of 1990, has awarded the County of Henrico, fiscal year 2022-23 grant funds in the amount of \$1,195,723 for these six programs/purposes.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **262-22**
Page 8 of 13

38007	– ESG	
0000 09408	– <u>FY22-23 ESG - Administration</u>	\$ 11,000
0000 09409	– <u>FY22-23 ESG - Housing Families First - Hilliard House Emergency Shelter</u>	44,129
0000 09410	– <u>FY22-23 ESG - CARITAS - Case Management for Shelter Clients</u>	20,000
0000 09411	– <u>FY22-23 ESG - YWCA of Rich - Greater Rich Reg Domestic Violence Hotline</u>	25,551
0000 09412	– <u>FY22-23 ESG - Homeward - Homeless Management Info System</u>	23,000
0000 09413	– <u>FY22-23 ESG - Commonwealth Catholic Charities - Homeless Outreach</u>	24,000
	Sub-Total ESG	<u>\$ 147,680</u>

The United States Department of Housing and Urban Development (HUD), Emergency Solutions Grant (ESG) Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009, has awarded the County of Henrico, fiscal year 2022-23 grant funds in the amount of \$147,680 for these six programs/purposes.

Total Community Revitalization	<u>\$ 3,114,001</u>
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	<u>\$ 4,776,500</u>

FUND 1108 – SPECIAL REVENUE FUND - Capital Region Workforce Partnership

Department 27 - Capital Region Workforce Partnership

27004	– Workforce Partnership	
0000 09232	– <u>FY2022-23 WIOA Youth IS/OS</u>	\$ 352,740
	To appropriate additional allocations received from the federal government for the Capital Region Workforce Partnership. Funds will be used for youth workforce training programs.	
		<u>\$ 352,740</u>

FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26111	– Collaborative Recovery Services	
1521 00000	– <u>Jail Services</u>	\$ 12,800
1522 00000	– <u>Part C</u>	2,000
26204	– Community & Residential Resources Team	
1634 00000	– <u>Residential Services</u>	74,600
26303	– Program Support	
0000 00000	– <u>Program Support</u>	106,200

To appropriate \$195,600, which is a portion of surplus fee revenue received in FY2014-15 in excess of budgeted amounts. These funds will be used to replace furniture at five mental health support homes; appliances, furniture and maintenance at developmental group homes, furniture replacement at Lakeside Center and the Richmond Medical Park office, and maintenance at Hermitage Enterprises and the Woodman Road center.

26307	– Financial Management	
1685 00000	– <u>Retained Earnings</u>	561,921
	To appropriate retained earnings from fiscal years 2016-17 and 2017-18 to be used on one-time expenditures for computer equipment and hardware and software programs.	
1686 00000	– <u>Mental Health Community Services Board Contributions</u>	2,320

This amount represents donations received from the private sector during fiscal year 2021-22. These funds are to be used as determined by the Henrico Area Community Services Board (CSB) and/or the donors.

Total Fund 1110 Special Revenue Fund - MH and DS	<u>\$ 759,841</u>
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COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 262-22
Page 9 of 13

FUND 1113 – SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State

Department 05 – Commonwealth's Attorney

05001 – Commonwealth's Attorney

0000 00000 – Forfeitures - Commonwealth's Attorney - State \$ 12,335

Law enforcement special funds, which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by the Commonwealth's Attorney for purposes determined and approved by the County Manager.

FUND 1114 – SPECIAL REVENUE FUND - Forfeitures Police State

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - State \$ 102,530

Law enforcement special funds which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager.

FUND 1116 – SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Treasury - Federal \$ 1,571

Law enforcement special funds which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager.

FUND 1117 – SPECIAL REVENUE FUND - Forfeitures Police Justice Federal

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Justice - Federal \$ 590,571

Law enforcement special funds which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager.

FUND 1122 - SPECIAL REVENUE FUND - EDA Agreements

Department 30 - Economic Development

30005 – EDA Agreements

0000 08930 \$ 5,097,350

To provide appropriation for incentive agreements that the Economic Development Authority has entered into with Nova Aquatics, 1420 North Parham (Regency), Rockett's Landing, Mondelez, Kroger, and T-Mobile. Resources are to come from the fund balance in the General Fund via transfer to the Special Revenue Fund.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No.
Page 10 of 13

FUND 1130 – SPECIAL REVENUE FUND - Commissary Fund

Department 03 - Sheriff

03005 – Administration \$ 250,000

0000 00000 – To provide funding for several Sheriff's Office projects. Funds will be used to purchase replacement items as needed throughout the fiscal year. Funds will come from the Sheriff's Commissary Fund.

Total Fund 1130 Special Revenue Fund - Commissary Fund	\$ 250,000
Total SPECIAL REVENUE FUND	\$ 11,943,438
Total OPERATING FUNDS	\$ 13,558,371

CAPITAL FUNDS

FUND 2101 – General Capital Projects Fund

Department 23 - Recreation and Parks

23101 – Director

0000 00500 – Three Lakes Park \$ 250,000

This amendment will provide funding for miscellaneous renovations and upgrades for the nature center at Three Lakes Park. Funds will be used to repair the outdoor aquarium and replace the window panes used by the public for viewing. Remaining resources will be used to replace flooring, animal enclosures and displays, as well as upgrading water and electrical fixtures. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund. The total appropriation needed for this project is \$500,000, with the remaining balance of \$250,000 found elsewhere in this document.

Department 32 - Non-Departmental

32001 – Non-Departmental

0000 09305 – Ginter Botanical Gardens Land Purchase \$ 250,000

To provide funding to support the purchase of land previously held by the Lakeside Baptist Church, at 7401 Woodman Road, by Lewis Ginter Botanical Gardens. The Botanical Gardens are the most visited destination in the Richmond Region. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Fund 2101 - General Capital Projects	\$ 500,000
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FUND 2105 – CAPITAL PROJECTS FUND - Schools General Capital Projects

Department 50 - Education

50331 – Construction & Maintenance

0000 00000 – Schools Playground Equipment \$ 500,000

Funding of \$500,000 is requested for playground equipment at schools throughout the County. This funding will replace two playgrounds at Seven Pines Elementary School and two playgrounds at Springfield Park Elementary School.

Total Fund 2105 - Schools General Capital Projects	\$ 500,000
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. *262-22*
Page 11 of 13

FUND 2109 – CAPITAL PROJECTS FUND - State and Federal Grant-Funded Capital Projects

Department 28 - Public Works

28004 – Construction

0000 08760 – Ridgefield Parkway Sidewalk Phase II \$ 1,329,800

To appropriate \$1,329,800 from the Virginia Department of Transportation (VDOT) to install approximately 1,600 linear feet of new sidewalk, curb and gutter, box culvert extension, and sewer installation along the south side of Ridgefield Parkway, from Lauderdale Drive to Gayton Road. A pedestrian crossing signal will be provided on the south leg of the intersection with Gayton Road.

0000 08798 – Ridge Road Sidewalk 2,219,446

To appropriate \$2,219,446 from the Virginia Department of Transportation (VDOT) to construct approximately 2,600 linear feet of sidewalk along one side of Ridge Road from Old Providence Circle to North Parham Road.

0000 09387 – South Laburnum Avenue Sidewalk 881,218

To appropriate \$881,218 from the Virginia Department of Transportation (VDOT) to construct approximately 1,750 linear feet of sidewalk along the northbound side of South Laburnum Avenue, from Audubon Drive to Williamsburg Road, and 3,100 linear feet of sidewalk along the southbound side of South Laburnum Avenue, from 600 feet south of Gay Avenue to Williamsburg Road.

0000 09388 – Maude Trevett Elementary Connection Sidewalk 506,068

To appropriate \$506,068 from the Virginia Department of Transportation (VDOT) to construct approximately 450 linear feet of sidewalk along with ADA ramps from Maude Trevett Elementary School (Trevett Drive) to Carters Bridge Place (east side of Woodman Road just south of East Parham Road).

0000 09389 – Countywide Pedestrian Intersection Improvements 902,570

To appropriate \$902,570 from the Virginia Department of Transportation (VDOT). Funds will be used on intersections throughout Henrico County that currently have little or no pedestrian accommodations. These upgrades can include pedestrian signals, pedestrian crossings, median improvements and ADA ramps.

0000 09390 – Shrader Road Sidewalk 1,818,100

To appropriate \$1,818,100 from the Virginia Department of Transportation (VDOT) to construct approximately 2,000 linear feet of sidewalk along both sides of Shrader Road, from East Parham Road to Eunice Drive. This project will feature approximately 17 ADA ramps and a pedestrian crossing at Eunice Drive.

0000 09391 – Monument Avenue Sidewalk 3,138,650

To appropriate \$3,138,650 from the Virginia Department of Transportation (VDOT) to construct approximately 4,300 linear feet of sidewalk along both sides of Monument Avenue, from Bremono Road to Trebo Avenue. This project will include pedestrian crossings, ADA ramps, and upgrades to transit stops.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **262-22**
Page 12 of 13

- 0000 09424 – Laburnum Avenue Intersection Improvements 289,746
To appropriate \$289,746 from the Virginia Department of Transportation (VDOT) to extend an existing right turn lane on southbound South Laburnum Avenue at New Market Road.

Total 2109 - State and Federal Grant-Funded Capital Projects \$ 11,085,598

FUND 2111 – CAPITAL PROJECTS FUND - Capital Initiatives Fund
Department 23 - Recreation and Parks

23101 – Director

- 0000 00500 – Three Lakes Park \$ 250,000

This amendment will provide funding for miscellaneous renovations and upgrades for the nature center at Three Lakes Park. Funds will be used to repair the outdoor aquarium and replace the window panes used by the public for viewing. Remaining resources will be used to replace flooring, animal enclosures and displays, as well as upgrading water and electrical fixtures. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund. The total appropriation needed for this project is \$500,000, with the remaining balance of \$250,000 found elsewhere in this document.

Department 32 - Non-Departmental

32001 – Non-Departmental

- 0000 08815 – Highland Springs High School Athletic Items \$ 10,000

This amendment will provide funding to replace athletic items at Highland Springs High School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

- 0000 08887 – West End Manor Civic Association 20,000

This amendment will provide funding to the West End Manor Civic Association, a 501 (c) 3 organization. This funding will be used to make improvements to their community area. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

- 0000 09315 – Varina Youth Sports Inc. 7,500

This amendment will provide funding for Varina Youth Sports Inc., which provides baseball and softball programs along with emphasizing the importance of positive social values and good citizenship. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

- 0000 09425 – Freeman HS Gym Improvements 17,750

This amendment will provide funding for gymnasium improvements at Douglas Freeman High School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

- 0000 09426 – Jack Bourne Field Donation 20,000

This amendment will provide funding for the design of a concession/equipment building at Jack Bourne Park. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 262-22
Page 13 of 13

0000 09427 - Britton Hills Tree Planting 5,000

This amendment will provide funding for tree planting at Britton Hills. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total - Non-Departmental	\$ 80,250
Total Capital Initiatives Fund	\$ 330,250
Total CAPITAL PROJECTS FUND	<u>\$ 12,415,848</u>

FUND 5102 – Water and Sewer Construction Fund

Department 31 - Public Utilities

31201 - Accounting

1001 09316 - Farmington Drive Sewer Replacement 3,000,000

To provide initial funding for sewer and water improvements in the Farmington Drive area. The project will replace 10,700 linear feet of existing sewer mains to increase capacity along Farmington Drive to the outfall at the Deep Run Trunk Sewer. Funding is to come from anticipated water and connection fees.

Total New Amendments/Appropriations	<u>\$ 28,974,219</u>
GRAND TOTAL REAPPROPRIATIONS/ NEW AMENDMENTS/APPROPRIATIONS	<u>\$ 8,454,428</u> <u>\$ 37,428,647</u>

BE IT FURTHER RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the following resources from the approved Education Meals Tax Project Reserve be transferred to the specific capital projects listed below.

FROM:

CAPITAL FUNDS

FUND 2139 - MEALS TAX SCHOOLS CAPITAL

Department 50 - Education

50331 - Construction and Maintenance

0000 06899 - Education Meals Tax Project Reserve \$ 1,500,000

TO:

CAPITAL FUNDS

FUND 2139 - MEALS TAX SCHOOLS CAPITAL

Department 50 - Education

50331 - Construction and Maintenance

0000 09416 - Sandston ES Cooling Tower Replacement	\$ 210,000
0000 09417 - Donahoe ES AHU Replacement - Multipurpose Building/Cafeteria	639,806
0000 09418 - Mehfoud ES Fire Panel Replacement	50,000
0000 09419 - Sandston ES Fire Panel Replacement	50,000
0000 09420 - Tuckahoe MS Auditorium Addition Planning	460,194
0000 09421 - Varina HS Phone Replacement	30,000
0000 09422 - Freeman HS Phone Replacement	30,000
0000 09423 - Deep Run HS Phone Replacement	30,000
	<u>\$ 1,500,000</u>



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 203-22

Page No. 1 of 2

Agenda Title: RESOLUTION — Signatory Authority — Abandonment and Conveyance of Portion of Winfrey Road — Brookland District

For Clerk's Use Only:

Date: 9/27/2022

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schlitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Jeffrey C. Johnson and Karlyn E. Gambke-Johnson have requested that the County abandon the portion of Winfrey Road in its former alignment between Greenwood Road and Old Greenwood Road, which is labeled "Parcel A" on the plat attached as Exhibit A; and,

WHEREAS, Jeffrey C. Johnson and Karlyn E. Gambke-Johnson are the only persons who reside along this portion of Winfrey Road; and,

WHEREAS, Jeffrey C. Johnson and Karlyn E. Gambke-Johnson have further requested that the County convey such portion of Winfrey Road to them; and,

WHEREAS, Section 33.2-923 of the Code of Virginia authorizes the Board to abandon any road when it is altered and no longer necessary for public use because a new road that serves the same users as the old road is constructed as a replacement and approved by the governing body; and,

WHEREAS, the roundabout at the intersection of Woodman Road and Greenwood Road has been constructed and opened for public use, and it serves the same citizens as the portion of Winfrey Road to be abandoned; and,

WHEREAS, the Board is satisfied that no public necessity exists for the continuance of the portion of Winfrey Road labeled "Parcel A" on Exhibit A; and,

WHEREAS, Section 33.2-924 of the Code of Virginia authorizes the sale and conveyance of any road abandoned pursuant to Section 33.2-923 of the Code of Virginia, if the governing body deems the abandoned road no longer necessary for the public use; and,

By Agency Head  By County Manager 

Certified:

A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 263-22

Page No. 2 of 2

Agenda Title: RESOLUTION — Signatory Authority — Abandonment and Conveyance of Portion of Winfrey Road — Brookland District

WHEREAS, the County is willing to convey, and Jeffrey C. Johnson and Karlyn E. Gambke-Johnson are willing to purchase, the portion of Winfrey Road to be abandoned for \$3,500; and,

WHEREAS, this resolution was advertised, and a public hearing was held on September 27, 2022, pursuant to Virginia Code Sections 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

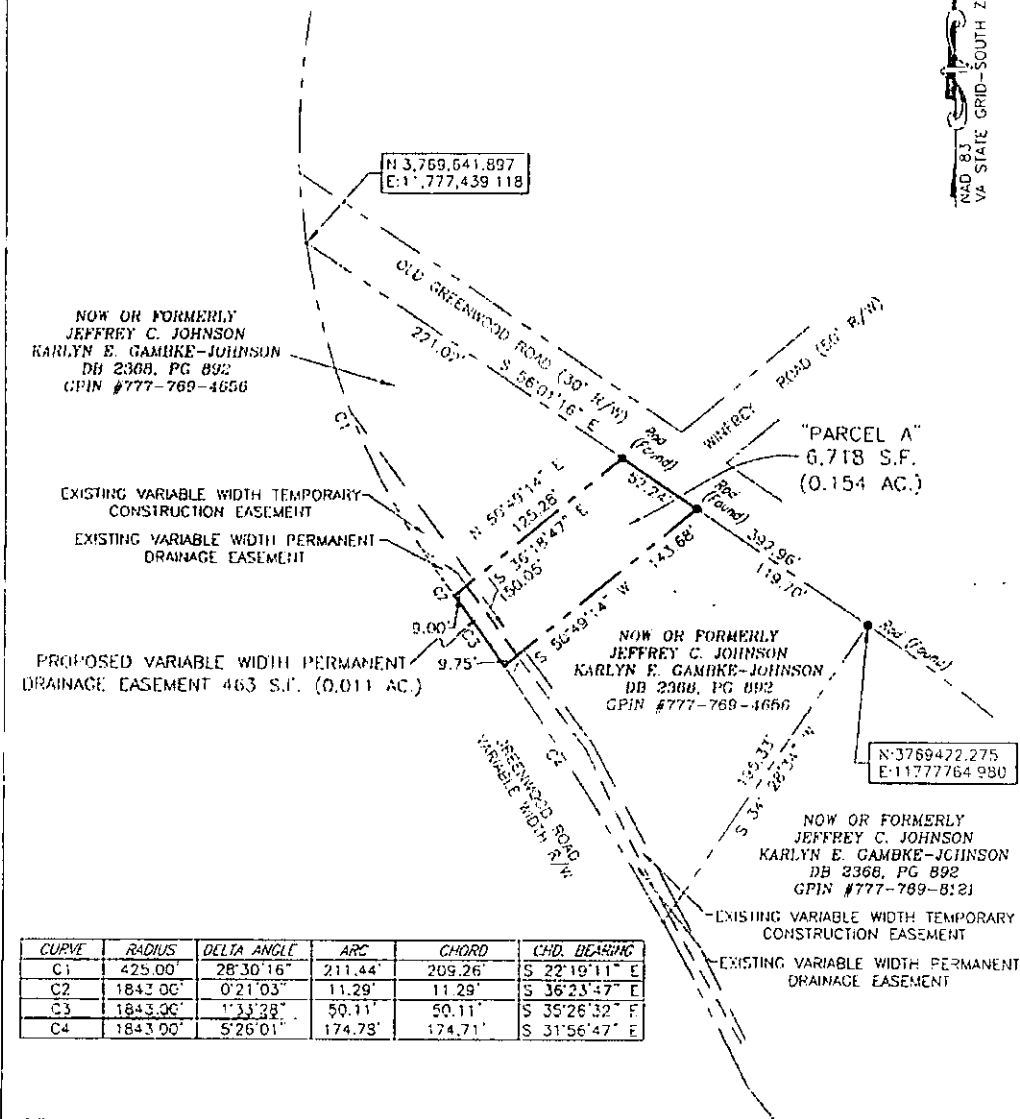
- (1) The portion of Winfrey Road in its former alignment between Greenwood Road and Old Greenwood Road labeled "Parcel A" on Exhibit A is declared abandoned.
- (2) The Chairman and Clerk are authorized to execute a deed, in a form approved by the County Attorney, conveying the abandoned portion of Winfrey Road to Jeffrey C. Johnson and Karlyn E. Gambke-Johnson.
- (3) The Clerk of the Circuit Court of Henrico County, Virginia, is authorized and requested to record and index a certified copy of this resolution of abandonment in the deed book in the name of the County as grantor.

Comments: The Real Property Division has processed the request through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

Exhibit A

PARCEL A OWNER NOW OR FORMERLY HENRICO COUNTY (FORMERLY A PORTION OF WINFREY ROAD)

NAD 83
VA STATE GRID-SOUTH ZONE

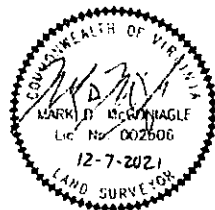


CURVE	RADIUS	DELTA ANGLE	ARC	CHORD	CHD. BEARING
C1	425.00'	28°30'16"	211.44'	209.26'	S 22°19'11" E
C2	1843.00'	0°21'03"	11.29'	11.29'	S 36°23'47" E
C3	1843.00'	1°33'38"	50.11'	50.11'	S 35°26'32" E
C4	1843.00'	5°26'01"	174.78'	174.71'	S 31°56'47" E

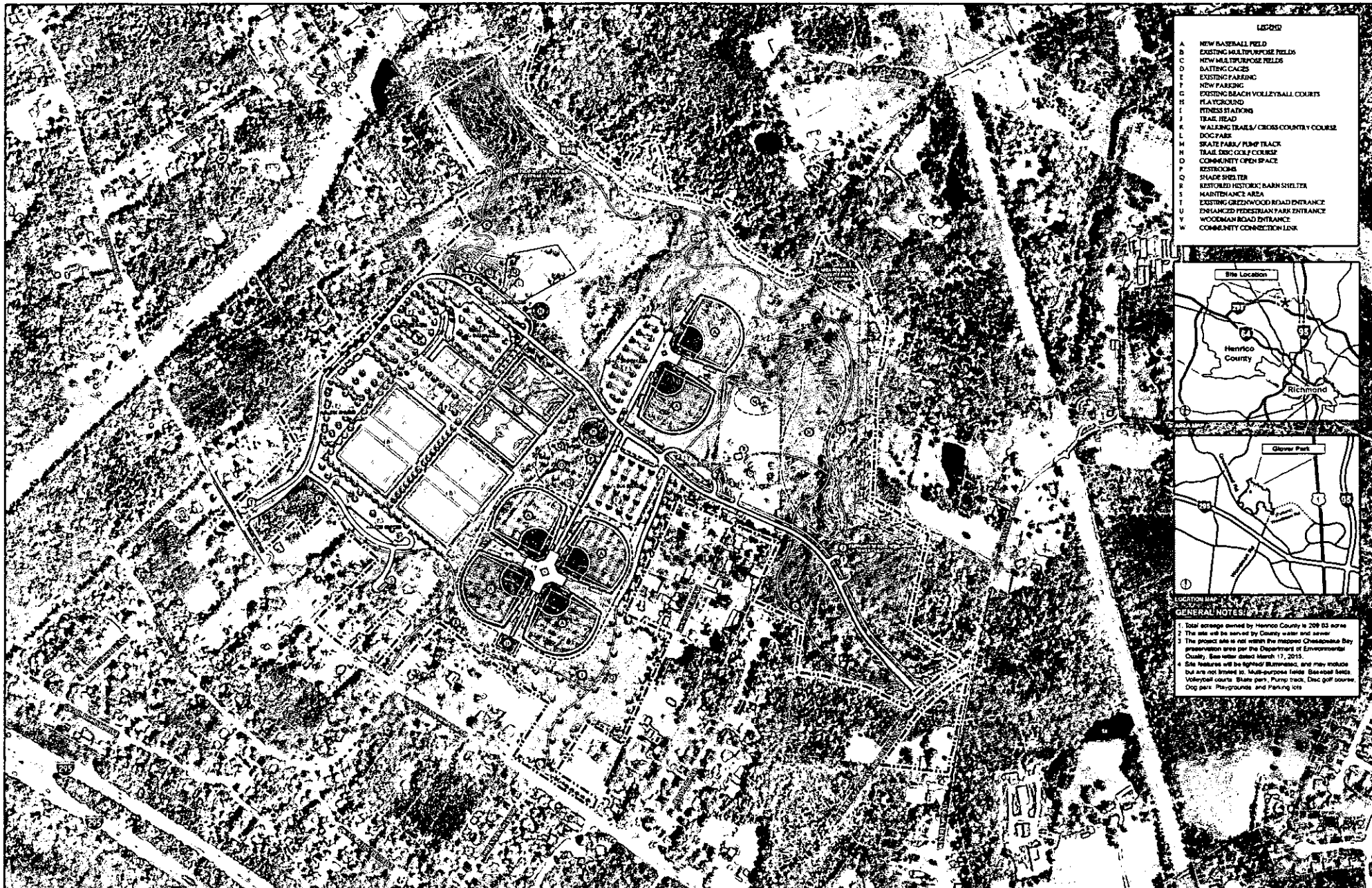
NOTES:

- 1) THE PURPOSE OF THIS PLAT IS TO DEPICT PUBLIC LAND, "PARCEL A", FORMERLY A PORTION OF WINFREY ROAD TO BE VACATED AND ACQUIRED BY THE ADJOINING PROPERTY OWNER.
- 2) PROPERTY LINES SHOWN ARE COMPILED FROM PLATS AND DEEDS OF RECORD AND FIELD SURVEY OF THE PROPERTY MONUMENTS SHOWN.
- 3) THIS SURVEY PREPARED WITHOUT BENEFIT OF TITLE REPORT AND MAY NOT DEPICT ALL EASEMENTS, ENCUMBRANCES OR OTHER MATTERS THAT AFFECT THE PROPERTIES SHOWN

VACATION/ACQUISITION PLAT SHOWING
"PARCEL A" (A PORTION OF WINFREY ROAD)
AND A PROPOSED DRAINAGE EASEMENT
TO BE ACQUIRED
FROM HENRICO COUNTY BY
JEFFREY C. JOHNSON &
KARLYN E. GAMBKE-JOHNSON
LOCATED IN
BROOKLAND MAGISTERIAL DISTRICT,
COUNTY OF HENRICO, VIRGINIA.
SCALE: 1"=60' DATE: DECEMBER 7, 2021



PRECISION MEASUREMENTS, INC.
1047 TECHNOLOGY PARK DRIVE
GLEN ALLEN, VA 23059
(1)804-340-5229 (F)804-340-5228



GLOVER PARK **AMENDED MASTER PLAN**

EXHIBIT A - RESOLUTION FOR CONVEYANCE OF PORTION OF GLOVER PARK - SEPTEMBER 2022

HENRICO COUNTY, VIRGINIA

AUGUST 12, 2022





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 265-22

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Quitclaim of a Portion of a Utility Easement —
Sauer Properties, Inc. — Three Chopt District

For Clerk's Use Only:

Date: 9/27/2022

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Brani Seconded by (1) Schmitt
(2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Sauer Properties, Inc. has requested that the County quitclaim a portion of a utility easement across its property at 3540 Pump Road; and,

WHEREAS, there are no County facilities in that portion of the easement area, the County does not need the easement, and a replacement easement has been dedicated to the County; and,

WHEREAS, this resolution was advertised, and a public hearing was held on September 27, 2022, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute a deed, in a form approved by the County Attorney, quitclaiming all interest of the County in the area shown hatched and labeled "Easement to be Quitclaimed," on the plat attached as Exhibit A.

Comments: The Real Property Division has processed the quitclaim through the Departments of Planning and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

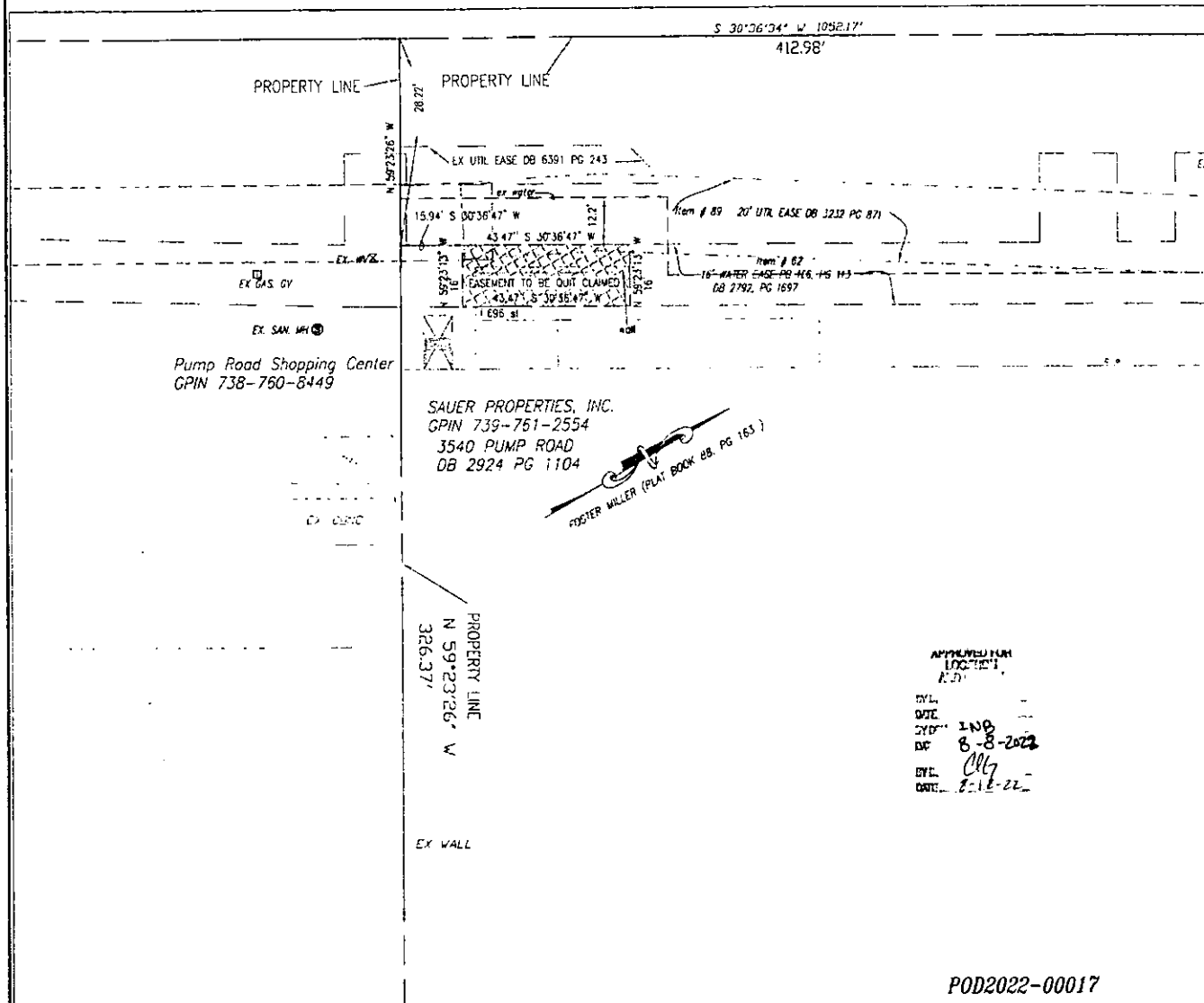
A Copy Teste:

Clerk, Board of Supervisors

Copy to: _____

Date: _____

Exhibit A



PLAT FOR QUIT CLAIM OF A UTILITY EASEMENT
ACROSS SAUER PROPERTIES INC
PARCEL 739-761-2554
THREE CHOPT DISTRICT
HENRICO COUNTY, VIRGINIA

SCALE: 1" = 20' 8-2-22



E.D. LEWIS & ASSOCIATES PC
Civil Engineers - Land Surveyors & Planners

POD2022-00017



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 266-22

Page No. 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE — To Amend and Reordain Section 20-79 Titled "Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units," Section 20-80 Titled "Partial exemption for rehabilitated, renovated or replacement multifamily residential rental units," Section 20-81 Titled "Partial exemption for rehabilitated, renovated or replacement commercial and industrial structures," and Section 20-82 Titled "Partial exemption for rehabilitated, renovated or replacement hotel and motel structures" of the Code of the County of Henrico to Expand the County's Reinvest Program for the Rehabilitation of Aging Structures

For Clerk's Use Only:

Date: 9/27/2022

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.	✓		

The Clerk is directed to advertise, in the Richmond Times-Dispatch on October 4 and 11, 2022, the following ordinance for a public hearing to be held at the Board Room on October 25, 2022, at 7:00 p.m.:

"AN ORDINANCE to amend and reordain section 20-79 titled "Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units," section 20-80 titled "Partial exemption for rehabilitated, renovated or replacement multifamily residential rental units," section 20-81 titled "Partial exemption for rehabilitated, renovated or replacement commercial and industrial structures," and section 20-82 titled "Partial exemption for rehabilitated, renovated or replacement hotel and motel structures" of the Code of the County of Henrico to expand the County's Reinvest Program for the rehabilitation of aging structures. A copy of the full text of the proposed ordinance is on file in the Office of the County Manager."

Comments: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

Heidi Smith

By County Manager

[Signature]

Certified:
A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

BLACKLINE

ORDINANCE — To Amend and Reordain Section 20-79 Titled “Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units,” Section 20-80 Titled “Partial exemption for rehabilitated, renovated or replacement multifamily residential rental units,” Section 20-81 Titled “Partial exemption for rehabilitated, renovated or replacement commercial and industrial structures,” and Section 20-82 Titled “Partial exemption for rehabilitated, renovated or replacement hotel and motel structures” of the Code of the County of Henrico to Expand the County’s Reinvest Program for the Rehabilitation of Aging Structures

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 20-79 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-79. Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units.

• • • •

(c) Application; determination of base value; application fee.

- (1) As a requisite for qualifying for partial tax exemption, the owner of the structure shall must, prior to ~~or simultaneously with making application for a building permit to rehabilitate~~ commencing rehabilitation (including any demolition) of, such structure, file with the county's director of finance, upon forms furnished by him, an application to qualify such structure as a rehabilitated residential structure. Upon receipt of an application for tax exemption, the director of finance shall will determine a base fair market value assessment (referred to in this section as base value) of the structure as it was immediately prior to commencement of rehabilitation. ~~If rehabilitation has already commenced at the time the base value is determined, then the base value may be determined using the best information available to the director of finance.~~ The tax assessment of the improvements located upon the qualifying real estate shall will be considered in determining the base value. The base value shall will serve as a basis for determining whether the rehabilitation increases the assessed value of such structure by at least 20 percent.

• • • •

• • • •

2. That Section 20-80 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-80. Partial exemption for rehabilitated, renovated or replacement multifamily residential rental units.

• • • •

(c) *Application; determination of base value; application fee.*

- (1) As a requisite for qualifying for partial tax exemption, the owner of the structure shall **must**, prior to ~~or simultaneously with making application for a building permit to rehabilitate~~ **commencing rehabilitation (including any demolition) of**, such structure, file with the county's director of finance, upon forms furnished by him, an application to qualify such structure as a rehabilitated multifamily residential rental structure. Upon receipt of an application for tax exemption, the director of finance shall **will** determine a base fair market value assessment (referred to in this section as base value) of the structure as it was immediately prior to commencement of rehabilitation. ~~If rehabilitation has already commenced at the time the base value is determined, then the base value may be determined using the best information available to the director of finance.~~ The tax assessment of the improvements located upon the qualifying real estate shall **will** be considered in determining the base value. The base value shall **will** serve as a basis for determining whether the rehabilitation increases the assessed value of such structure by at least 50 percent.

• • • •

• • • •

3. That Section 20-81 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-81. Partial exemption for rehabilitated, renovated or replacement commercial and industrial structures.

• • • •

(c) *Application; determination of base value; application fee.*

- (1) As a requisite for qualifying for partial tax exemption, the owner of the structure shall **must**, prior to ~~or simultaneously with making application for a building~~

~~permit to rehabilitate~~ **commencing rehabilitation (including any demolition) of** such structure, file with the county's director of finance, upon forms furnished by him, an application to qualify such structure as a rehabilitated commercial or industrial structure. Upon receipt of an application for tax exemption, the director of finance shall **will** determine a base fair market value assessment (referred to in this section as base value) of the structure as it was immediately prior to commencement of rehabilitation. ~~If rehabilitation has already commenced at the time the base value is determined, then the base value may be determined using the best information available to the director of finance.~~ The tax assessment of the improvements located upon the qualifying real estate shall **will** be considered in determining the base value. The base value shall **will** serve as a basis for determining whether the rehabilitation increases the assessed value of such structure by at least 40 percent.

• • • •

• • • •

- (j) *Exterior-corridor hotels and motels.* Hotels and motels providing access to the majority of the structure's rental rooms via exterior corridors may qualify under this section for an exemption for 15 years instead of seven years. To qualify for the extended exemption, the exterior-corridor hotel or motel must be demolished and replaced with a structure used for any purpose, other than an exterior-corridor hotel or motel **or enclosed shopping mall**, that is allowed by the building code and the applicable zoning regulations for the property, including mixed use **or dwellings**. Except as altered by this subsection, all other subsections of this section apply to exemptions for the demolition and replacement of exterior-corridor hotels and motels, **including all other qualification requirements and restrictions of this section.**

- (k) **Enclosed shopping malls.** For purposes of this section, an "enclosed shopping mall" is a shopping mall structure, other than a strip mall, with large and small retail units, including anchor department store spaces, where the majority of the retail units are accessed from interior corridors within the structure. **The demolition and replacement of an enclosed shopping mall, or portion thereof, may qualify under this section for an exemption of 15 years instead of seven years. To qualify for the extended exemption, the enclosed shopping mall, or portion thereof, must be demolished and replaced with a structure used for any purpose, other than an exterior-corridor hotel or motel or enclosed shopping mall, that is allowed by the building code and the applicable zoning regulations for the property, including mixed use or dwellings. Notwithstanding the requirements of subsection (b), the square footage of the new structure may not be more than 250 percent greater than the square footage of the demolished enclosed shopping mall or portion thereof. Except as altered by this subsection, all other subsections of this section apply to exemptions for the demolition and replacement of enclosed shopping malls, including all other**

qualification requirements and restrictions of this section.

4. That Section 20-82 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-82. Partial exemption for rehabilitated, renovated or replacement hotel and motel structures.

• • • •

(c) Application; determination of base value; application fee.

- (1) As a requisite for qualifying for partial tax exemption, the owner of the structure shall **must**, prior to ~~or simultaneously with making application for a building permit to rehabilitate~~ **commencing rehabilitation (including any demolition) of**, such structure, file with the county's director of finance, upon forms furnished by him, an application to qualify such structure as rehabilitated. Upon receipt of an application for tax exemption, the director of finance shall **will** determine a base fair market value assessment (referred to in this section as base value) of the structure as it was immediately prior to commencement of rehabilitation. ~~If rehabilitation has already commenced at the time the base value is determined, then the base value may be determined using the best information available to the director of finance.~~ The tax assessment of the improvements located upon the qualifying real estate shall **will** be considered in determining the base value. The base value shall **will** serve as a basis for determining whether the rehabilitation increases the assessed value of such structure by at least 50 percent.

• • • •

• • • •

5. That this ordinance will be in full force and effect on and after its passage as provided by law.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 267-22

Page No. 1 of 1

Agenda Title: **RESOLUTION — Award of Contract — Professional Engineering Services — Drouin Hill Sanitary Sewer Extension Project — Tuckahoe District**

For Clerk's Use Only:

Date: 9/27/2022

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Shonta Seconded by (1) Schmitt
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on May 26, 2022, the County received six proposals in response to RFP No. 22-2341-4JOK for engineering design services for the Drouin Hill Sanitary Sewer Extension Project in the Tuckahoe District; and,

WHEREAS, the project includes engineering design and construction administration services for installation of approximately 10,700 linear feet of 8-inch sanitary sewer main; and,

WHEREAS, based upon a review of the written proposals, the selection committee interviewed:

Ramboll Americas Engineering Solutions, Inc.
Rummel, Klepper and Kahl, LLP

WHEREAS, based upon the interviews and review of the proposals, the selection committee selected Ramboll Americas Engineering Solutions, Inc. as the top-ranked firm and negotiated a contract for the lump sum fee of \$865,382.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to provide engineering design and construction administration services to complete the Drouin Hill Sanitary Sewer Extension Project is awarded to Ramboll Americas Engineering Solutions, Inc. in accordance with RFP No. 22-2341-4JOK dated April 29, 2022, the Ramboll Americas Engineering Solutions, Inc. proposal dated May 26, 2022, and the Ramboll Americas Engineering Solutions, Inc. proposal for engineering services dated September 6, 2022.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 268-22

Page No. 1 of 1

**Agenda Title: RESOLUTION – Award of Contract – James River Outfall Sewer – Cleaning Services
Phase 2 – Tuckahoe District**

For Clerk's Use Only:

Date: 9/27/2022

(☒) Approved

() Denied

() Amended

() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Shmitt Seconded by (1) Nelson
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County received three bids on August 23, 2022, in response to ITB 22-2387-7EAR and Addendum No. 1 for the James River Outfall Sewer – Cleaning Services Phase 2 Project; and,

WHEREAS, the Project consists of removal and cleaning of accumulated debris in a portion (approximately 7,550 linear feet) of the 42-inch James River Outfall Sewer; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Mobile Dredging & Video Pipe, Inc. – Beltsville, MD	\$597,125.00
Metra Industries – Little Falls, NJ	\$718,464.28
Prism Contractors & Engineers, Inc. – Williamsburg, VA	\$810,112.50

WHEREAS, after review and evaluation of the bids, it was determined that Mobile Dredging & Video Pipe, Inc. is the lowest responsive and responsible bidder with a bid of \$597,125.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$597,125.00 is awarded to Mobile Dredging & Video Pipe, Inc., the lowest responsive and responsible bidder, pursuant to ITB 22-2387-7EAR, Addendum No. 1, and the bid submitted by Mobile Dredging & Video Pipe, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 269-22

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Acquisition of Real Property — Fall Line Trail Project — Lakeside Community Trail Phase III — Fairfield District

For Clerk's Use Only:

Date: 9/27/2022

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Shute Seconded by (1) Branin
(2) _____ (2) _____

REMARKS

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, the Board of Supervisors desires to acquire a 21.5-acre parcel of vacant land that meanders along the easterly side of Belmont Golf Course south of Hilliard Road, identified as Tax Map No. 783-748-5077 (the "Property"), for the Fall Line Trail Project; and,

WHEREAS, the Property was offered for sale at a public auction on September 20, 2022, for the collection of delinquent real estate taxes; and,

WHEREAS, Code of Virginia Section 58.1-3970 authorizes the County to purchase real estate at a tax sale; and,

WHEREAS, the County's bid of \$105,000 was the highest bid at the auction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) The County Manager is authorized to execute the purchase agreement and accept the deed, both in a form approved by the County Attorney, to acquire the Property; and,
- (2) The County Manager, or his designee, is authorized to execute all other documents necessary to complete the County's due diligence and to close the transaction; and,
- (3) The County Manager and County Attorney are authorized to undertake all other actions necessary to complete the acquisition by the County.

Comment: The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

By Agency Head _____

By County Manager _____

Certified: _____

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 270-22

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contract – Annual Contract for Various Types of Road, Drainage, and Maintenance Projects

For Clerk's Use Only:

Date: 9/27/2022

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (2) Nelson
(2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County received two bids on September 7, 2022, in response to ITB No. 22-2385-7EAR for the annual contract for various types of road construction, drainage, and maintenance projects, and,

WHEREAS, the contract is to furnish all tools, labor, materials, equipment, and supervision necessary for the annual contract for the projects when requested by the Department of Public Works for a contract period ending September 30, 2023, with the option for the County to extend the contract for two additional one-year terms; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Blakemore Construction Corporation Rockville, VA	\$3,634,864.80
Talley & Armstrong, Inc. Henrico, VA	\$3,916,434.44

WHEREAS, the bid amounts were calculated by multiplying the estimated unit quantities listed in the bid documents times the unit prices set out in the bids; and,

WHEREAS, after a review and evaluation of the bids, it was determined that Blakemore Construction Corporation and Tally & Armstrong, Inc. are the two lowest responsive and responsible bidders; and,

WHEREAS, the final contract amount will be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices in the contractor's bid.

By Agency Head

By County Manager

Certified:
A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 270-22

Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Annual Contract for Various Types of Road, Drainage, and Maintenance Projects

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. Unit-price contracts are awarded to Blakemore Construction Corporation and Tally & Armstrong, Inc., the lowest responsive and responsible bidders, for the period of October 1, 2022, to September 30, 2023, with an option for the County to renew for up to two additional one-year terms, pursuant to ITB No. 22-2385-7EAR and the bids submitted by the contractors.
2. Fees pursuant to the contract will not exceed \$500,000 for a single project and \$2,500,000 per one-year term. Compensation will be based upon the unit costs in the contractor's bid.
3. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

Comment: The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.