

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, September 27, 2022, at 4:45 p.m.** at the Henrico County Water Reclamation Facility located at 9101 WRVA Road, Henrico, Virginia 23231.

The matter to be reviewed by the Board at this time is:

4:45 - 5:45 p.m.

Tour of Water Reclamation Facility

Tanya N. Brackett

Tanya N. Brackett, CMC
Clerk, Henrico County Board of Supervisors
September 22, 2022

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
September 27, 2022
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES - September 13, 2022, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

259-22 Resolution - Commemorating the 250th Anniversary of American Independence.

Proclamation - Customer Service Week - October 3 - 7, 2022.

Proclamation - Fire Prevention Week - October 9 - 15, 2022.

APPOINTMENT

260-22 Resolution - Appointment of Member - Richmond Metropolitan Transportation Authority Board of Directors.

PUBLIC HEARING ITEMS

261-22 Resolution - Amendments to FY 2022-23 Annual Fiscal Plan - American Rescue Plan Act Funding - September 2022.

262-22 Resolution - Amendments to FY 2022-23 Annual Fiscal Plan - September 2022.

263-22 Resolution - Signatory Authority - Abandonment and Conveyance of Portion of Winfrey Road - Brookland District.

264-22 Resolution - Signatory Authority - Conveyance of Real Property - Portion of Glover Park - Brookland District.

265-22 Resolution - Signatory Authority - Quitclaim of a Portion of a Utility Easement - Sauer Properties, Inc. - Three Chopt District.

PUBLIC COMMENTS

GENERAL AGENDA

266-22 Introduction of Ordinance - To Amend and Reordain Section 20-79 Titled "Partial exemption for rehabilitated, renovated or replacement residential

structures other than multifamily residential rental units,” Section 20-80 Titled “Partial exemption for rehabilitated, renovated or replacement multifamily residential rental units,” Section 20-81 Titled “Partial exemption for rehabilitated, renovated or replacement commercial and industrial structures,” and Section 20-82 Titled “Partial exemption for rehabilitated, renovated or replacement hotel and motel structures” of the Code of the County of Henrico to Expand the County’s Reinvest Program for the Rehabilitation of Aging Structures.

- 267-22 Resolution - Award of Contract - Engineering Services - Drouin Hill Sanitary Sewer Extension Project - Tuckahoe District.
- 268-22 Resolution - Award of Contract - James River Outfall Sewer - Cleaning Services Phase 2 - Tuckahoe District.
- 269-22 Resolution - Signatory Authority - Acquisition of Real Property - Fall Line Trail Project - Lakeside Community Trail Phase III - Fairfield District.
- 270-22 Resolution - Award of Contract - Annual Contract for Various Types of Road, Drainage, and Maintenance Projects.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
September 27, 2022**

PRESENTATIONS

RESOLUTION - Commemorating the 250th Anniversary of American Independence.

This Board paper publicly supports the Virginia America 250 Commission and its efforts to commemorate the 250th anniversary of Virginia's participation in American Independence.

PROCLAMATION - Customer Service Week - October 3 - 7, 2022.

This proclamation recognizes October 3 - 7, 2022, as Customer Service Week and salutes and thanks each and every County employee for the quality of service so willingly given to both the internal and external customers of the County.

PROCLAMATION - Fire Prevention Week - October 9 - 15, 2022.

Fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk from fire. The 2022 Fire Prevention Week theme, "**Fire won't wait. Plan your escape,**" works to educate the community about the importance of preparing and practicing fire escape plans. This proclamation recognizes October 9 - 15, 2022, as Fire Prevention Week in Henrico County and calls the observance to the attention of Henrico residents.

APPOINTMENT

RESOLUTION - Appointment of Member - Richmond Metropolitan Transportation Authority Board of Directors.

This Board paper appoints the following person to the Richmond Metropolitan Transportation Authority Board of Directors for a four-year term expiring June 30, 2026, or thereafter when his successor has been appointed and qualified:

At-Large

Stephen Story

PUBLIC HEARING ITEMS

RESOLUTION - Amendments to FY 2022-23 Annual Fiscal Plan - American Rescue Plan Act Funding - September 2022.

The Board approved a resolution on September 13, 2022, that received requests to appropriate American Rescue Plan Act funds for certain programs, directed their advertisement, and set the date for a public hearing. This paper, if approved after the

public hearing, would amend the Annual Fiscal Plan and appropriate funds for expenditure for the indicated purposes.

The Finance Director recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Amendments to FY 2022-23 Annual Fiscal Plan - September 2022.

The Board approved a resolution on September 13, 2022, that received requests to appropriate funds for certain programs, directed their advertisement, and set the date for a public hearing. This paper, if approved after the public hearing, would amend the Annual Fiscal Plan and appropriate funds for expenditure for the indicated purposes.

The Finance Director recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Abandonment and Conveyance of Portion of Winfrey Road - Brookland District.

This Board paper authorizes the Board to abandon a portion of Winfrey Road in its former alignment between Greenwood Road and Old Greenwood Road. The resolution also authorizes the Chairman and Clerk to execute a deed conveying the abandoned portion to Jeffrey C. Johnson and Karlyn E. Gambke-Johnson for \$3,500.

The Real Property Division has processed the request through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

RESOLUTION - Signatory Authority - Conveyance of Real Property - Portion of Glover Park - Brookland District.

This Board paper authorizes the Chairman and County Manager to execute the documents necessary to convey an approximately 21-acre parcel owned by the County to the Sports and Entertainment Authority of Henrico County, Virginia, for use in promoting sports and entertainment tourism in the County. The property is part of Glover Park and located at 11217 Greenwood Road in the Brookland District.

The Director of Real Property recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Quitclaim of a Portion of a Utility Easement - Sauer Properties, Inc. - Three Chopt District.

This Board paper authorizes the Chairman to execute a quitclaim deed releasing the County's interest in an unneeded portion of a utility easement across property at 3540 Pump Road. The owner, Sauer Properties, Inc., has requested this action. There are no County facilities in that portion of the easement area, the County does not need the portion of easement to be quitclaimed, and a replacement easement has been dedicated to the County.

The Real Property Division has processed the quitclaim through the Departments of Planning and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 20-79 Titled “Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units,” Section 20-80 Titled “Partial exemption for rehabilitated, renovated or replacement multifamily residential rental units,” Section 20-81 Titled “Partial exemption for rehabilitated, renovated or replacement commercial and industrial structures,” and Section 20-82 Titled “Partial exemption for rehabilitated, renovated or replacement hotel and motel structures” of the Code of the County of Henrico to Expand the County’s Reinvest Program for the Rehabilitation of Aging Structures.

This Board paper introduces for advertisement and a public hearing on October 25, 2022, a proposed ordinance to expand the Reinvest Program for aging structures by:

- (1) Allowing interested property owners to apply for the Reinvest Program after applying for a building permit but before the beginning of rehabilitation. Currently, the application must be received prior to or simultaneously with the application for a building permit.
- (2) Incentivizing the demolition and replacement of enclosed shopping malls by allowing a 15-year exemption and permitting larger replacement structures to qualify for the Program.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Engineering Services - Drouin Hill Sanitary Sewer Extension Project - Tuckahoe District.

This Board paper awards a professional engineering services contract for \$865,382 to Ramboll Americas Engineering Solutions, Inc. to provide engineering design and construction administration services for installation of approximately 10,700 linear feet of 8-inch sanitary sewer main.

Six proposals were received in response to RFP No. 22-2341-4JOK. After review and evaluation of the proposals, the selection committee interviewed:

Ramboll Americas Engineering Solutions, Inc.
Rummel, Klepper and Kahl, LLP

Based on the written proposals and interviews, the selection committee selected Ramboll Americas Engineering Solutions, Inc. as the top-ranked firm and negotiated a fixed price contract.

The Board paper authorizes the County Manager, or the Purchasing Director as his designee, to execute the contract in a form approved by the County Attorney and amendments not to exceed 15% of the contract amount.

Funding will be provided by the American Rescue Plan Act (ARPA). The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - James River Outfall Sewer - Cleaning Services Phase 2 - Tuckahoe District.

This Board paper awards a fixed price contract for \$597,125.00 to Mobile Dredging & Video Pipe, Inc., for James River Outfall Sewer – Cleaning Services Phase 2 Project. The Project consists of removal and cleaning of accumulated debris in a portion (approximately 7,550 linear feet) of the 42-inch James River Outfall Sewer.

Work on the Project is anticipated to begin October 2022 and be completed within 210 calendar days. Funding will be provided from the Water and Sewer Revenue Fund.

The County received three bids on August 23, 2022, in response to ITB 22-2387-7EAR and Addendum No. 1. The bids were as follows.

<u>Bidders</u>	<u>Bid Amounts</u>
Mobile Dredging & Video Pipe, Inc. – Beltsville, MD	\$597,125.00
Metra Industries – Little Falls, NJ	\$718,464.28
Prism Contractors & Engineers, Inc. – Williamsburg, VA	\$810,112.50

Based upon a review of the bids, Mobile Dredging & Video Pipe, Inc. is the lowest responsive and responsible bidder.

Funding to support the contract is available within the Project budget. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Acquisition of Real Property - Fall Line Trail Project - Lakeside Community Trail Phase III - Fairfield District.

This Board paper authorizes the acquisition of 21.5 acres of land for the Fall Line Trail Project. The Property is located between Club Road and Brook Road along the easterly side of Belmont Golf Course south of Hilliard Road.

The Property was offered for sale at a public auction on September 20, 2022. The County's bid of \$105,000 was the highest bid for the Property. This Board paper would allow staff to execute the purchase agreement and complete the acquisition.

The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

RESOLUTION - Award of Contract - Annual Contract for Various Types of Road, Drainage, and Maintenance Projects.

This Board paper would award annual contracts for road construction, drainage, and maintenance projects in the County on an as-needed basis.

The County received two bids on September 7, 2022, in response to ITB No. 22-2385-7EAR for the annual contract for the projects.

The Board paper awards contracts to Blakemore Construction Corporation and Tally & Armstrong, Inc., the two lowest responsive and responsible bidders, and grants signatory authority to the County Manager to execute the contracts in a form approved by the County Attorney.

The contracts will have an initial one-year term with an option for the County to renew for up to two additional one-year terms. Fees pursuant to the contract will not exceed \$500,000 for a single project and \$2,500,000 in a one-year term.

Funding to support the contract is available within the project budget. The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.