

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, July 26, 2022, at 5:45 p.m.** in the County Manager's Conference Room on the Third Floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 5:45 - 6:15 p.m. | Intern Recognition |
| 6:15 - 6:30 p.m. | Proposed Revisions to the Noise Ordinance to Address Daytime Noise in Residential Areas |
| 6:30 - 6:45 p.m. | Review of Regular Meeting Agenda Items |

Tanya N. Brackett

Tanya N. Brackett, CMC
Clerk, Henrico County Board of Supervisors
July 21, 2022

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
July 26, 2022
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – July 12, 2022, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATION

Proclamation - Farmer's Market Week - August 7 - 13, 2022.

APPOINTMENTS/RESIGNATIONS

- | | |
|--------|--|
| 206-22 | Resolution - Resignation of Member - Community Criminal Justice Board. |
| 207-22 | Resolution - Appointment of Member - Community Criminal Justice Board. |
| 208-22 | Resolution - Resignation of Member - James River Juvenile Detention Commission. |
| 209-22 | Resolution - Appointment of Member - James River Juvenile Detention Commission. |
| 210-22 | Resolution - Appointment of Member - J. Sargeant Reynolds Community College Board. |

PUBLIC HEARING ITEMS

- | | |
|--------|--|
| 211-22 | Ordinance - To Reduce the Effective Tax Rate for Qualifying Vehicles in 2022 by Returning Surplus Personal Property Tax Revenues for Qualifying Vehicles to Taxpayers. |
| 212-22 | Resolution - Signatory Authority - Lease of County Property - 9170 Willis Church Road - Varina District. |

PUBLIC COMMENTS

GENERAL AGENDA

- | | |
|--------|--|
| 213-22 | Introduction of Resolution - Receipt of Requests for Amendments to FY 2022-23 Annual Fiscal Plan - July 2022. |
| 214-22 | Resolution - Determination Required for Virginia Housing Financing of Virginia Center Commons Apartments - Fairfield District. |

215-22

Resolution - Award of Contract - SCADA System Replacement Operations
Center and Remote Sites Project.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
July 26, 2022**

PRESENTATION

PROCLAMATION - Farmer's Market Week - August 7 - 13, 2022.

Henrico County is home of Lakeside Farmers Market, West End Farmers Market, and Dorey Park Farmers Market, each providing fresh produce, serving their respective communities, and creating a space for local small businesses to thrive. The Board of Supervisors of Henrico County, Virginia, hereby recognizes August 7 - 13, 2022, as "Farmer's Market Week."

APPOINTMENTS/RESIGNATIONS

RESOLUTION - Resignation of Member - Community Criminal Justice Board.

This Board paper accepts the resignation of Anthony E. McDowell from the Community Criminal Justice Board as a representative of the Henrico County Board of Supervisors.

RESOLUTION - Appointment of Member - Community Criminal Justice Board.

This Board paper appoints the following person to the Community Criminal Justice Board for an unexpired term ending June 30, 2024, or thereafter when her successor shall have been appointed and qualified:

Cari M. Tretina, a representative of the Henrico County Board of Supervisors

RESOLUTION - Resignation of Member - James River Juvenile Detention Commission.

This Board paper accepts the resignation of Anthony E. McDowell from the James River Juvenile Detention Commission.

RESOLUTION - Appointment of Member - James River Juvenile Detention Commission.

This Board paper appoints the following person to the James River Juvenile Detention Commission for an unexpired term ending June 20, 2024, or thereafter, when her successor has been appointed and qualified:

Cari M. Tretina Chief of Staff

RESOLUTION - Appointment of Member - J. Sargeant Reynolds Community College Board.

This Board paper appoints the following person to the J. Sargeant Reynolds Community College Board for a four-year term expiring June 30, 2026, or thereafter when his successor has been appointed and qualified:

At-Large

Jeffrie Hedrick

PUBLIC HEARING ITEMS

ORDINANCE - To Reduce the Effective Tax Rate for Qualifying Vehicles in 2022 by Returning Surplus Personal Property Tax Revenues for Qualifying Vehicles to Taxpayers.

This ordinance would reduce the effective personal property tax rate for qualifying vehicles from \$3.50 to \$2.98 per \$100 of assessed value for 2022. The tax rate would be reduced by providing taxpayers a credit of \$0.52 per \$100 of assessed value for qualifying vehicles assessed personal property taxes for some or all of 2022. The credit would be provided from surplus personal property tax revenues for FY 2021-22 and reflected on the second-half installment bills due on December 5, 2022. Credits may also be applied to supplemental bills after December 5 when appropriate.

Under the ordinance, qualifying vehicles include automobiles, trucks, and motorcycles classified by Section 58.1-3503(A)(3), (4), (5), and (10) of the Code of Virginia and assessed personal property taxes in the County for some or all of 2022. Qualifying vehicles would not include tax-exempt vehicles or vehicles taxed at a rate of \$1.00 or less per \$100 of assessed value.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Lease of County Property - 9170 Willis Church Road - Varina District.

This Board paper authorizes the County Manager to execute a deed of lease with Christen Nicole Motley for the single-family dwelling at 9170 Willis Church Road. The lease would be for a two-year term beginning August 1, 2022 and ending July 31, 2024. Ms. Motley will pay a monthly rent of \$900.00 and perform routine maintenance of the dwelling. The parties may agree to renew and extend the lease term. Ms. Motley is the daughter of William Motley, Jr., an employee of the County's Recreation and Parks Division. Mr. Motley has not participated in the negotiation of this lease in his official capacity.

The Directors of Real Property and Recreation and Parks recommend approval of this Board paper; the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to FY 2022-23 Annual Fiscal Plan - July 2022.

This Board paper introduces for advertisement and a public hearing on August 9, 2022, a resolution to amend the annual fiscal plan for FY 2022-23. The requested amendments are shown in a list dated July 19, 2022, provided by the County Manager to the Board.

Pursuant to Virginia Code Section 15.2-2507, the County may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year. Amendments that exceed one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing notice of a meeting and public hearing once in a newspaper having general circulation in the County at least seven days prior to the meeting date. The notice states the intent of the Board of Supervisors to amend the budget and includes a brief synopsis of the proposed budget amendments.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Determination Required for Virginia Housing Financing of Virginia Center Commons Apartments - Fairfield District.

This Board paper would make two determinations required by state law for Virginia Housing (formerly VHDA) financing of a proposed apartment complex of up to 275 units at the Virginia Center Commons Mall, 10101 Brook Road, Glen Allen, Virginia. The proposed project would increase the availability of affordable housing in the County because the Virginia Housing financing would require the applicant to lease at least 20% of the dwellings to persons earning less than 80% of the area median income.

The Director of Community Revitalization recommends approval of the Board paper; the County Manager concurs.

RESOLUTION - Award of Contract - SCADA System Replacement Operations Center and Remote Sites Project.

This Board paper awards a fixed price contract for \$6,953,767 to Clark Construction Group, LLC for the SCADA System Replacement Operations Center and Remote Sites Project. The Project consists of replacing the existing supervisory control and data acquisition ("SCADA") system. The County's SCADA system monitors and controls equipment in the water and sewer pump stations by gathering and analyzing real time pressure and flow data to advise operators when equipment or processes are not operating correctly.

Work on the Project is anticipated to begin October 2022 and be completed within 912 calendar days. Funding will be provided by the Water and Sewer Revenue Fund.

The County received one bid on June 28, 2022, in response to ITB 22-2336-4JL and Addenda Nos. 1, 2, and 3. The bid was as follows.

Bidder

Clark Construction Group, LLC - Bethesda, MD

Bid Amount

\$6,953,767

Based upon a review of the bid, Clark Construction Group, LLC is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.