

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
SPECIAL MEETING  
May 24, 2022

The Henrico County Board of Supervisors convened a special meeting at 5:45 p.m. on Tuesday, May 24, 2022, in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

**Members of the Board Present:**

Patricia S. O'Bannon, Chairman, Tuckahoe District  
Frank J. Thornton, Vice-Chairman, Fairfield District  
Thomas M. Branin, Three Chopt District  
Tyrone E. Nelson, Varina District

**Member of the Board Absent:**

Daniel J. Schmitt, Brookland District

**Other Officials Present:**

John A. Vithoulkas, County Manager  
Andrew R. Newby, County Attorney  
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board  
Monica Smith-Callahan, Deputy County Manager for Community Affairs  
W. Brandon Hinton, Deputy County Manager for Administration  
Anthony E. McDowell, Deputy County Manager for Public Safety  
Steven J. Yob, Deputy County Manager for Community Operations  
Ben A. Sheppard, Director of Media Relations

**Roadway and Utility Project Coordination**

Steve Yob, Deputy County Manager for Community Operations, gave the Board an update on the County's roadway and utility projects. He explained the challenge of individual engineering contracts for the Departments of Public Utilities and Public Works taking 90 days and causing projects to be delayed. During FY2021 – 2022, Public Utilities spent \$4,735,000 with six firms and Public Works spent \$7,774,000 with four firms. With Central Virginia Transit Authority funding and additional Utility projects, these numbers are expected to increase. Mr. Yob proposed a solution of combining multiple projects into one contract, with reasonable limits on fees to be charged for each job and the total contract value, consistent with the limits allowed by the Public Procurement Act.

**Economic Update**


Sheila Minor, Director of Finance, and Dan Hayes, Budget Analyst, gave the Board an update on how the Board's conservative fiscal planning will help the County navigate the current worldwide economic uncertainty. Mrs. Minor stated, in looking toward the future, there are many factors that contribute to characteristics of an economic downturn but that not all downturns have been the same. For example, she highlighted the last recession in 2008-2009

being due to the subprime mortgage crisis, global bank credit crisis, and high unemployment. By contrast, the current economic conditions are marked by high inflation, the Russian invasion of Ukraine, oil prices, low unemployment, housing prices driven by a supply/demand imbalance (as opposed to over-extension of credit) and used vehicle prices. In conclusion, Mrs. Minor stated the County is prepared for the future by continuing to monitor the top trends impacting County revenue and expenditures and keeping maximum flexibility.

### **General Meeting Agenda Overview**

The County Manager briefly reviewed the agenda items for the 7:00 p.m. meeting.

There being no further business, the meeting was adjourned at 6:37 p.m.

  
Chairman, Board of Supervisors  
Henrico County, Virginia