

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
March 22, 2022
6:00 p.m.

PLEDGE OF ALLEGIANCE
INVOCATION

PUBLIC HEARING

100-22 Resolution - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2022-23 and Allocation of Car Tax Relief for Tax Year 2022.

BEGINNING AT 7:00 P.M.

APPROVAL OF MINUTES – March 8, 2022, Regular and Special Meetings
MANAGER'S COMMENTS
BOARD OF SUPERVISORS' COMMENTS
RECOGNITION OF NEWS MEDIA

PRESENTATIONS

Proclamation - Keep Henrico Beautiful Month - April 2022.

Proclamation - National Library Week - April 3 - 9, 2022.

APPOINTMENT

101-22 Resolution - Appointment of Member - Keep Henrico Beautiful Committee.

PUBLIC HEARING ITEMS

102-22 Resolution - Signatory Authority - Conveyance of Surplus Lots - Lakeview Manor Subdivision - Brookland District.

103-22 Resolution - Signatory Authority - Easement Agreements - Dominion, Verizon, Comcast, and MCI metro Access - Fairfield District.

PUBLIC COMMENTS

GENERAL AGENDA

104-22 Resolution - Receipt of Audited Federal and State Compliance Reports for FY 2020-21.

105-22 Introduction of Ordinance - To Amend and Reordain Section 20-78 of the Code of the County of Henrico Titled "Elderly or permanently and totally disabled persons" to Increase the Maximum Net Worth Allowed for Participants in the Real Estate Advantage Program.

- 106-22 Resolution - Authority to Submit Henrico County Plan for the Virginia Juvenile Community Crime Control Act.
- 107-22 Introduction of Ordinance - To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled “Water connection fees” and “Sewer connection fees,” Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled “Water service and volume charges” and “Sewer service charges and rates,” Respectively, of the Code of the County of Henrico, All to Change Utility Fees and Charges.
- 108-22 Resolution - Award of Contract - Rock Spring Estates Water Main Extension - Brookland District.
- 109-22 Resolution - Award of Contract - Engineering Services for Bridge and Facility Design and Repair.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
March 22, 2022**

PUBLIC HEARING – Beginning at 6:00 p.m.

RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for FY 2023 and Allocation of Car Tax Relief for Tax Year 2022.

On Tuesday, March 22, 2022, this paper will be considered but must be deferred (at least seven days, according to law) before being approved. At the scheduled regular meeting on Tuesday, April 12, 2022, the proposed Operating and Capital Annual Fiscal Plans may be approved, amended, substituted for, or deferred until a later date. However, the Schools' budget must be approved by May 15, 2022. This paper will also allocate car tax relief for tax year 2022.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

PRESENTATIONS – Beginning at 7:00 p.m.

PROCLAMATION - Keep Henrico Beautiful Month - April 2022.

The Keep Henrico Beautiful program and the Keep Henrico Beautiful Committee were established in 1980 to encourage participation of Henrico County residents in litter prevention and recycling. The Committee disseminates educational materials and sponsors programs, special events, and workshops to foster public awareness of the environment. This proclamation recognizes April 2022 as Keep Henrico Beautiful Month, urges all County residents to show their environmental stewardship, and encourages the public to join efforts to Keep Henrico Beautiful.

PROCLAMATION - National Library Week - April 3 - 9, 2022.

The American Library Association has sponsored National Library Week annually since 1958 to celebrate the contributions of our nation's libraries and librarians and to promote library use and support. This proclamation recognizes April 3 - 9, 2022, as National Library Week and encourages all residents to visit their library in person and online to access resources and services.

APPOINTMENT

RESOLUTION - Appointment of Member - Keep Henrico Beautiful Committee.

This Board paper appoints the following person to the Keep Henrico Beautiful Committee for a term expiring December 31, 2022, or thereafter when his successor shall have been appointed and qualified:

PUBLIC HEARING ITEMS**RESOLUTION - Signatory Authority - Conveyance of Surplus Lots - Lakeview Manor Subdivision - Brookland District.**

This Board paper authorizes the Chairman and the County Manager to execute the documents necessary to convey surplus lots at 3101, 3103, and 3105 Manor Circle and 3104 and 3106 Aqua Court, all in the Lakeview Manor subdivision, to the Henrico County Vocational/Technical Education Foundation for its house building projects. The conveyances will be subject to the reservation of necessary easements.

The Real Property Division has processed the conveyance through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

RESOLUTION - Signatory Authority - Easement Agreements - Dominion, Verizon, Comcast, and MCI metro Access - Fairfield District.

This Board paper would authorize the Chairman of the Board of Supervisors to execute easement agreements with Dominion Energy Virginia, Verizon Virginia LLC, Comcast Cable Communications Management, LLC, and MCI metro Access Transmission Services of Virginia, Inc. that allow them to relocate their facilities on County property for the Lakeside Avenue Bridge Replacement project.

The Directors of Public Works and Real Property Division recommend approval of the Board paper; the County Manager concurs.

PUBLIC COMMENTS**GENERAL AGENDA****RESOLUTION - Receipt of Audited Federal and State Compliance Reports for FY 2020-21.**

This Board paper receives the federal and state compliance reports for FY 2020-21, including the Schedule of Expenditures of Federal Awards, as audited by Cherry Bekaert LLP, Certified Public Accountants.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 20-78 of the Code of the County of Henrico Titled “Elderly or permanently and totally disabled persons” to Increase the Maximum Net Worth Allowed for Participants in the Real Estate Advantage Program.

This Board paper introduces for advertisement and a public hearing on April 12, 2022, an ordinance to increase the maximum allowable net worth of participants in the Real Estate

Advantage Program from \$400,000 to \$500,000. This change would be effective as of January 1, 2022, and would apply to participants in the Program this calendar year.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Authority to Submit Henrico County Plan for the Virginia Juvenile Community Crime Control Act.

This Board paper authorizes the County Manager to submit the biennial plan for services, programs, and facilities for juveniles before the Henrico County Juvenile and Domestic Relations District Court and the 14th District Court Services Unit to the State Board of Juvenile Justice. The juveniles to be served by the program are in need of services, in need of supervision, or delinquent. The plan has been developed after consultation with the Judges of the Henrico County Juvenile and Domestic Relations District Court.

The County's Virginia Juvenile Community Crime Control Act Coordinator, Detention Superintendent, and Deputy County Manager for Public Safety recommend approval of the Board Paper, and the County Manager concurs.

INTRODUCTION OF ORDINANCE - To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled "Water connection fees" and "Sewer connection fees," Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled "Water service and volume charges" and "Sewer service charges and rates," Respectively, of the Code of the County of Henrico, All to Change Utility Fees and Charges.

This Board paper introduces for advertisement and a public hearing on April 12, 2022, a proposed ordinance to change utility fees and charges, effective July 1, 2022. The changes are recommended to support annual operating, debt service, and capital costs associated with water and sewer projects.

The ordinance would increase bimonthly service and volume charges for water and sewer. The increase in water and sewer charges for the median residential account holder using 10 CCF of water every two months will be \$6.32, or approximately \$.10 per day. The ordinance would also increase the water and sewer connection fees. The increase per single-family dwelling for basic water and sewer connections would be \$245 and \$295, respectively.

The Director of Public Utilities recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Rock Spring Estates Water Main Extension - Brookland District.

This Board paper awards a fixed price contract for \$1,352,250 to Southern Construction Utilities, Inc. for construction of the Rock Spring Estates water main extension project to install approximately 4,440 linear feet of water main, 37 water service connection points, and four fire hydrants.

Work on the project is anticipated to begin May 2022 and be completed within 395 calendar days.

The County received seven bids on February 22, 2022, in response to ITB #22-2282-1JL and Addendum No. 1. The bids were as follows.

<u>Bidders</u>	<u>Bid Amounts</u>
Southern Construction Utilities, Inc. - Petersburg, VA	\$1,352,250.00
Crown Construction Service, Inc. - Alexandria, VA	\$1,392,899.00
Walter C. Via Enterprises, Inc. - West Point, VA	\$1,398,750.00
G. L. Howard, Inc. - Rockville, VA	\$1,467,050.00
Franco's Liberty Bridge, Inc. - Clifton, MD	\$1,489,992.00
Tidewater Utility Construction, Inc. - Suffolk, VA	\$2,324,000.00
Kelvic Construction Company, Inc. - Stafford, VA	\$3,244,583.06

Based upon a review of the bids, Southern Construction Utilities, Inc. is the lowest responsive and responsible bidder.

Funding to support the contract with American Rescue Plan Act funds is available within the project budget. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Engineering Services for Bridge and Facility Design and Repair.

The Board paper awards a contract to Whitman Requardt & Associates, LLP to provide annual engineering services for bridge and facility design and repair projects on an as-needed basis.

On October 15, 2021, six proposals were received in response to RFP #21-2211-8KMW. The selection committee interviewed all six firms. Based on the written proposals and interviews, the selection committee selected Whitman Requardt & Associates, LLP as the top-ranked firm and negotiated a unit cost and hourly rate schedule.

The contract will be for the period from May 1, 2022, to April 30, 2023, with the option for the County to renew the contract for two additional one-year terms.

Fees shall not exceed \$750,000 for a single project and \$2,500,000 per one-year term. Compensation will be based upon the negotiated unit cost and hourly rate schedule. Funding to support the contract is available within the Public Works budget.

The Board paper grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney.

The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

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