

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, February 22, 2022, at 5:30 p.m.** in the County Manager's Conference Room on the Third Floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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|------------------|--|
| 5:30 - 5:45 p.m. | Energy Management Update                         |
| 5:45 - 6:15 p.m. | Update on Fall Line Project                      |
| 6:15 - 6:30 p.m. | Finance Items on General Meeting Agenda Overview |
| 6:30 - 6:45 p.m. | Regular Meeting Agenda Items                     |

*Tanya N. Brackett*

Tanya N. Brackett, CMC  
Clerk, Henrico County Board of Supervisors  
February 17, 2022

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**February 22, 2022**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**APPROVAL OF MINUTES** – February 8, 2022, Regular and Special Meetings; and  
March 15 -18, 2021, Special Meeting Minutes

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PUBLIC HEARING ITEMS**

- 62-22            Resolution - Amendments to FY 2021-22 Annual Fiscal Plan - February 2022.
- 63-22            Ordinance - To Return Surplus Real Estate Tax Revenues to Taxpayers.
- 64-22            Resolution - Signatory Authority - Second Amendment to Deed of Lease -  
Winfrey Road - Fairfield District.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

- 65-22            Resolution - Ending the Local Emergency.
- 66-22            Resolution - Pertaining to the Issuance of General Obligation Bonds of  
Henrico County in the Principal Amounts and for the Purposes Set Out  
Herein and Initiating a Voter Referendum Thereon.
- 67-22            Resolution - Quarterly Appropriation of Funds for Fourth Quarter of FY  
2021-22.
- 68-22            Resolution - Award of Contract - Air Handler Units Replacement - Henrico  
Jail East.
- 69-22            Resolution - Signatory Authority - Route 604/686 Road Improvements -  
Virginia Department of Transportation - Cobbs Creek Regional Water  
Supply Reservoir - Cumberland County.
- 70-22            Resolution - Signatory Authority - Agreement with Virginia Department of  
Transportation - Fall Line Trail - Pedestrian Accommodations at Spring  
Park - Fairfield District.
- 71-22            Resolution - Signatory Authority - Agreement with Virginia Department of  
Transportation - Lakeside Avenue Bridge Replacement - Fairfield District.

72-22

Resolution - Signatory Authority - Agreement with Virginia Department of Transportation - Ridge Road Sidewalk, Phase 1 - Tuckahoe District.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
February 22, 2022**

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**PUBLIC HEARING ITEMS**

**RESOLUTION - Amendments to FY 2021-22 Annual Fiscal Plan - February 2022.**

The Board approved a resolution on February 8, 2022, that received requests to appropriate funds for certain programs, directed their advertisement, and set the date for a public hearing. This paper, if approved after the public hearing, would amend the Annual Fiscal Plan and appropriate funds for expenditure for the indicated purposes.

The Budget Director recommends approval of the Board paper, and the County Manager concurs.

**ORDINANCE - To Return Surplus Real Estate Tax Revenues to Taxpayers.**

This ordinance would return surplus real estate tax revenues to taxpayers. The ordinance would identify surplus real estate taxes collected by the County and authorize the Director of Finance to pay two cents per hundred dollars of assessed value of real estate to qualified real estate taxpayers in the County.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Second Amendment to Deed of Lease - Winfrey Road - Fairfield District.**

This Board paper would authorize the County Manager to execute a second lease amendment for 2.66 acres and a non-exclusive right to use an existing road located on a portion of GPIN 779-772-5161 which the County purchased from Nicole and Stanley Schermerhorn in 2020 for a future school site. The previous owners are leasing the property and have requested a 12-month lease extension to continue wrapping up and relocating their horticultural business on the property.

The second amendment would extend the lease for a 12-month term beginning March 1, 2022, for a rent of \$362.72. The County has no need for the land during the extension term.

The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

**PUBLIC COMMENTS**

## **GENERAL AGENDA**

### **RESOLUTION - Ending the Local Emergency.**

This Board paper would end the local emergency declared on January 10, 2022, because of the public health impacts of the omicron variant of COVID-19. Because all necessary actions to address the emergency have been taken, the Board paper ends the local emergency on February 22, 2022.

### **RESOLUTION - Pertaining to the Issuance of General Obligation Bonds of Henrico County in the Principal Amounts and for the Purposes Set Out Herein and Initiating a Voter Referendum Thereon.**

This Board paper initiates the process leading up to a referendum on November 8, 2022, to authorize the County to issue general obligation bonds to finance capital improvements for school purposes, recreation and park facilities, fire stations and other public safety facilities, and flood prevention and stormwater drainage facilities. This resolution requests the Henrico Circuit Court to order the referendum on November 8, 2022, with four questions on the ballot relating to whether bonds shall be issued for capital improvements for: (1) school purposes in the maximum aggregate principal amount of \$340,500,000, (2) recreation and park facilities in the maximum aggregate principal amount of \$37,000,000, (3) fire stations and other public safety facilities in the maximum aggregate principal amount of \$83,850,000, and (4) flood prevention and stormwater drainage facilities in the maximum aggregate principal amount of \$50,000,000. On February 10, 2022, the School Board approved a resolution requesting the Board of Supervisors to adopt a resolution requesting an election to authorize the issuance of general obligation bonds in the maximum aggregate principal amount of \$340,500,000 for school purposes.

If the resolution is approved by the Board, the County Attorney will present to the Henrico Circuit Court an appropriate order calling for the referendum election.

The County Manager recommends approval of the Resolution.

### **RESOLUTION - Quarterly Appropriation of Funds for Fourth Quarter of FY 2021-22.**

This Board paper appropriates funds for the fourth quarter of FY 2021-22 to allow the expenditure of a portion of the funds budgeted in the County's approved operating Annual Fiscal Plan during April, May, and June 2022. The Board of Supervisors approved the FY 2021-22 Annual Fiscal Plans on April 13, 2021.

The Budget Director recommends approval of the Board paper, and the County Manager concurs.

### **RESOLUTION - Award of Contract - Air Handler Units Replacement - Henrico Jail East.**

This Board paper awards a fixed price contract for \$280,442 to Comfort Systems of Virginia, Inc. for replacement of two air handlers at Henrico Jail East Building No. 4.

Work on the project is anticipated to begin in May 2022 and to be completed within 150 calendar days.

The County received three bids on February 3, 2022, in response to ITB 22-2268-1EAR. The bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Comfort Systems of Virginia, Inc. Chesapeake, VA	\$280,442
Old Dominion Mechanical, LLC Richmond, VA	\$288,725
Waco, Inc. Sandston, VA	\$385,499

Based upon a review of the bids, Comfort Systems of Virginia, Inc. is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Director of General Services and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Route 604/686 Road Improvements - Virginia Department of Transportation - Cobbs Creek Regional Water Supply Reservoir - Cumberland County.**

This Board paper would authorize the County Manager to execute an agreement with the Virginia Department of Transportation to provide necessary improvements to a 0.8-mile segment of Route 604/686 (Cedar Plains Road) in Cumberland County used for the construction of the Cobbs Creek Reservoir. Under the agreement, the County will reimburse the Department for the actual cost of the work, estimated to be \$86,000, from the Water and Sewer Revenue Fund.

The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Agreement with Virginia Department of Transportation - Fall Line Trail - Pedestrian Accommodations at Spring Park - Fairfield District.**

This Board paper would authorize the County Manager to execute a project administration agreement with the Virginia Department of Transportation (VDOT) under which the County will construct approximately 700 feet of 12-foot-wide multi-use trail between Bryan Park Avenue and Spring Park as part of the Fall Line Trail.

The estimated construction cost is \$523,100. VDOT will reimburse the County up to \$191,593 from the state Revenue Share Program, and the County will pay the remainder of the project cost.

The County will provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state, and local requirements for design, right-of-way acquisition, and construction of the project.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Agreement with Virginia Department of Transportation - Lakeside Avenue Bridge Replacement - Fairfield District.**

The Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which VDOT will reimburse part of the County's cost to demolish and replace the Lakeside Avenue Bridge with a new bridge, bridge approaches, drainage structures, guardrail, and a retaining wall. The estimated construction cost is \$5,627,000, of which VDOT will reimburse the County up to \$3,485,000 from the federal State of Good Repair Program. The Department of Public Works will work with VDOT to increase VDOT's funding for the project.

The Board paper would authorize the County Manager to execute the agreement in a form approved by the County Attorney. The County will provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state, and local requirements for its design, right-of-way acquisition, and construction.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Agreement with Virginia Department of Transportation - Ridge Road Sidewalk, Phase 1 - Tuckahoe District.**

This Board paper would authorize the County Manager to execute a project administration agreement with the Virginia Department of Transportation (VDOT) under which the County will construct approximately 1,920 feet of sidewalk along the southwest side of Ridge Road from Old Providence Circle to N. Ridge Road. In addition, approximately 260 feet of new curb and gutter and roadway widening will be constructed on Ridge Road from Zionsville Road to approximately 260 feet west of N. Ridge Road.

The estimated construction cost is \$1,982,698. VDOT will reimburse the County up to \$294,321 from the state Revenue Share Program, and the County will pay the remainder of the project cost.

The County will provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state, and local requirements for design, right-of-way acquisition, and construction of the project.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.