

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
SPECIAL MEETING
October 26, 2021

The Henrico County Board of Supervisors convened a special meeting at 4:45 p.m. on Tuesday, October 26, 2021, in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

Members of the Board Present:

Daniel J. Schmitt, Chairman, Brookland District
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District
Thomas M. Branin, Three Chopt District
Tyrone E. Nelson, Varina District

Member of the Board Absent:

Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoulkas, County Manager
J. T. (Tom) Tokarz, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
Monica Smith-Callahan, Deputy County Manager for Community Affairs
W. Brandon Hinton, Deputy County Manager for Administration
Cari Tretina, Assistant to the County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Benjamin A. Sheppard, Director of Public Relations

Junior Achievement of Central Virginia

Jennifer Boyle, the new CEO of Junior Achievement, updated the Board about the activities of the Junior Achievement Finance Park on the third floor of Libbie Mill Library. The program teaches economic literacy to high school students in the metropolitan area, and it successfully transitioned to virtual operation at the onset of the COVID-19 pandemic. The program boasts numerous success stories of participants, many of whom have started their own businesses.

Online Permitting System

Greg Revels, Building Official, and Lisa Orlosky and Jenn Montrose in Information Technology, demonstrated the new Build Henrico Phase 2 Permitting and Inspections system launched on August 30. The system includes permit applications, inspection, scheduling, and online payments.

Elizabeth Greenfield thanked the Board for the land development and residential construction industry. After working with the County team, she stated the rollout had been very successful with no disruption during the conversion.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, the Board approved a motion to go into a closed meeting pursuant to Section 2.2-3711(A)(7) of the Code of Virginia for consultation with legal counsel pertaining to actual litigation in the case of *Roncales v. McDowell et al.*

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Daniel J. Schmitt Patricia S. O'Bannon Thomas M. Branin Tyrone E. Nelson		Frank J. Thornton

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, the Board approved going out of the closed meeting at 5:46 p.m.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Daniel J. Schmitt Patricia S. O'Bannon Thomas M. Branin Tyrone E. Nelson		Frank J. Thornton

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, the Board approved the attached Certificate of Closed Meeting.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Daniel J. Schmitt Patricia S. O'Bannon Thomas M. Branin Tyrone E. Nelson		Frank J. Thornton

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, the Board approved a motion to go into a closed meeting pursuant to Section 2.2-3711(A)(8) of the Code of Virginia for consultation with legal counsel regarding specific matters requiring the provision of legal advice concerning environmental compliance issues and improvements to County wastewater facilities.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Daniel J. Schmitt Patricia S. O'Bannon Thomas M. Branin Tyrone E. Nelson		Frank J. Thornton

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, the Board approved going out of the closed meeting at 6:16 p.m.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Daniel J. Schmitt Patricia S. O'Bannon Thomas M. Branin Tyrone E. Nelson		Frank J. Thornton

On motion of Mrs. O'Bannon, seconded by Mr. Branin, the Board approved the attached Certificate of Closed Meeting.

The vote of the Board was as follows:

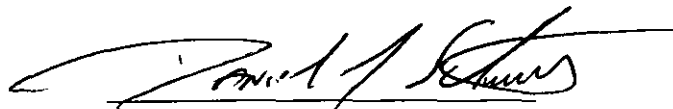
<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Daniel J. Schmitt Patricia S. O'Bannon Thomas M. Branin Tyrone E. Nelson		Frank J. Thornton

Acquisition of Property for Sadler Road Improvements Project

Marissa Mitchell, Deputy County Attorney, presented information regarding acquisition of the remaining properties needed for the Sadler Road Improvements Project. Of a total of 97 parcels, Board authorization for condemnation is necessary for 17 parcels. The tentative timetable is for final offer letters to the property owners on October 28; Board authorization at the Board November 9 meeting; notification letters to property owners on November 10; and filing of certificates of take in December. In the meantime, negotiations with property owners will continue. Mr. Branin asked Mr. Yob to set up one more community meeting with the neighborhood.

Mr. Vithoukaskas briefly reviewed the agenda items for the 7:00 p.m. meeting.

There being no further business, the meeting was adjourned at 6:31 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia