

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, August 10, 2021, at 5:30 p.m.** in the County Manager's Conference Room on the Third Floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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|------------------|--|
| 5:30 - 5:40 p.m. | Advocate for the Aging Update  |
| 5:40 - 6:00 p.m. | Richmond Regional Transportation Planning Organization (RRTPO) Connect RVA 2045 Update |
| 6:00 - 6:15 p.m. | Residential Drainage Update  |
| 6:15 - 6:25 p.m. | Voter Absentee Mailings  |
| 6:25 - 6:30 p.m. | Regular Meeting Agenda Items   |

*Tanya N. Brackett*

Tanya N. Brackett, CMC  
Clerk, Henrico County Board of Supervisors  
August 5, 2021

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**August 10, 2021**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**APPROVAL OF MINUTES** – July 27, 2021, Regular and Special Minutes

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PRESENTATION**

249-21            Resolution - Expressing Appreciation to the Virginia Home for Boys and Girls.

**RESIGNATION**

250-21            Resolution - Resignation of Member - Local Emergency Planning Committee.

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS**

251-21            Godsey Properties, Inc.: Request to conditionally rezone from A-1 Agricultural  
REZ2021-        District to R-5AC General Residence District (Conditional) Parcels 804-726-  
00005            5470 and 804-726-5470.001 containing 120.4 acres located on the north line of  
Fairfield        Creighton Road at its intersection with Gordon Lane (Glenwood Golf Club). The  
applicant proposes detached dwellings for sale. The R-5A District allows a  
maximum gross density of 6 units per acre. The uses will be controlled by  
zoning ordinance regulations and proffered conditions. The 2026  
Comprehensive Plan recommends Traditional Neighborhood Development and  
Environmental Protection Area. The Planning Commission voted to  
recommend the Board of Supervisors **grant** the request. **(Deferral  
requested to September 14, 2021, meeting.)**

252-21            Godsey Properties, Inc.: Request for a Provisional Use Permit under Sections  
PUP2021-        24-13.4(c), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow  
00001            adjustable side yard setbacks for lots within the R-5A General Residence  
Fairfield        District on Parcels 804-726-5470 and 804-726-5470.001 located on the north  
line of Creighton Road at its intersection with Gordon Lane (Glenwood Golf  
Club). The existing zoning is A-1 Agricultural District. The R-5A District is  
proposed for the A-1 District with REZ2021-00005. The 2026 Comprehensive  
Plan recommends Traditional Neighborhood Development and Environmental  
Protection Area. The Planning Commission voted to recommend the Board of  
Supervisors **grant** the request. **(Deferral requested to September 14,  
2021, meeting.)**

253-21 PUP2021-00013 Three Chopt MESA Commercial, LLC: Request for a Provisional Use Permit under Sections 24-58.2 (a), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a 24-hour operation of a veterinary hospital on part of Parcel 730-765-6508 located on the south line of W. Broad Street (U.S. Route 250), approximately 400' east of the Goochland County line. The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Traditional Neighborhood Development. The site is in the West Broad Street Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

254-21 REZ2021-00034 Varina Sauer Properties: Request to amend proffers accepted with REZ2020-00030 on Parcels 816-703-6131, -6947, 817-702-3619, 817-703-1130, -1244, -2007, -2352, 819-702-6318, 819-703-0614, -7516, 820-701-5432, 820-703-9721 and part of Parcel 819-700-9160 located on the east and west lines of S. Airport Drive (State Route 281) at the Pocahontas Parkway (State Route 895). The applicant proposes to amend proffers regarding greenbelts and transportation improvements. The existing zoning is M-1C Light Industrial District (Conditional). The 2026 Comprehensive Plan recommends Planned Industry and Environmental Protection Area. The site is in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

255-21 REZ2021-00032 Varina Sauer Properties: Request to amend proffers accepted with C-51C-97 on Parcels 816-703-0009 and 816-704-5428 located at the southeast intersection of S. Laburnum Avenue and Seven Hills Boulevard. The applicant proposes to amend proffers regarding greenbelts, permitted uses, setbacks, access, loading areas, and traffic signalization and add proffers related to hours of construction and parking lot lighting. The existing zoning is M-1C Light Industrial District (Conditional). The 2026 Comprehensive Plan recommends Planned Industry, Commercial Arterial, and Environmental Protection Area. The site is in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

256-21 REZ2021-00033 Varina Sauer Properties: Request to amend proffers accepted with C-55C-97 on Parcels 817-703-8751, 817-704-7926, 818-704-3451, 818-704-4435, 818-704-6139 located at the southwest intersection of S. Airport Drive (State Route 281) and Seven Hills Boulevard. The applicant proposes to amend proffers regarding greenbelts, setbacks, access, and traffic signalization and add proffers related to hours of construction and parking lot lighting. The existing zoning is M-2C General Industrial District (Conditional). The 2026 Comprehensive Plan recommends Planned Industry and Environmental Protection Area. The site is in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

## **PUBLIC HEARINGS - OTHER ITEMS**

257-21 Ordinance - To Amend and Reordain Section 4-31 Titled "Hours of operation," Section 4-34 Titled "Penalty; revocation of provisional use permit," Section 10-28 Titled "Definitions," Section 10-32 Titled "Components of environmental compliance plan," Section 10-33 Titled "Environmental site assessment component of environmental compliance plans," Section 10-39 Titled

“Information regarding Chesapeake Bay Preservation Areas in the ECP,” Section 13-56 Titled “Commercial district defined,” Section 23-1 Titled “Definitions,” Section 23-33 Titled “Maintenance of sewage disposal system; pump-out requirement,” and Section 23-58 Titled “Septic tank permit” of the Code of the County of Henrico to Update Cross-References to the New Zoning and Subdivision Ordinances.

- 258-21 Ordinance - To Add Article VII Titled “Repair or removal of defacement, criminal blight, and bawdy houses” to Chapter 6; to Repeal Article I of Chapter 10 Titled “In general”; and to Amend and Reordain Section 10-100 Titled “Unlawful storage or accumulation of refuse,” Section 10-102 Titled “Cleanup of premises by county; lien for unpaid charges,” and Section 22-6 Titled “Reserved” of the Code of the County of Henrico, To Transfer Code Sections to Different Chapters of the County Code, Amend the Definition of Criminal Blight, and Require Removal of Clutter from Certain Properties.
- 259-21 Ordinance - To Add a New Article I Titled “Floodplain management” to Chapter 10 of the Code of the County of Henrico to Regulate Floodplains in the County.
- 260-21 Resolution - POD2021-00237 - Approval of a Master Plan of Development for Taylor Farm Park - Varina District.
- 261-21 Ordinance - Vacation of Portion of Unimproved Right-Of-Way - Lakeside Terrace - Fairfield District.
- 262-21 Ordinance - Vacation of Building Line - Farmington Subdivision - Tuckahoe District.
- 263-21 Ordinance - To Amend and Reordain Section 9-2 Titled “Precincts and polling places” of the Code of the County of Henrico by Changing the Polling Place of the Westwood Precinct to Libbie Mill Library in the Brookland District.
- 264-21 Ordinance - To Add a New Section 9-4 Titled “Voter satellite offices” of the Code of the County of Henrico to Establish a Voter Satellite Office at the Varina Library in the Varina District.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

- 265-21 Resolution - Signatory Authority - Contract Amendment for Construction Services - Circuit Court Renovations - Brookland District.
- 266-21 Resolution - Architectural and Engineering Services - Eastgate/Newbridge Firehouse 23 - Varina District.
- 267-21 Resolution - Approval of FY 2022 and FY 2023 Community Services Board Performance Contract - Virginia Department of Behavioral Health and Developmental Services and Henrico Area Mental Health & Developmental Services Board.

- 268-21 Resolution - Declaration of Surplus Property, Request for Sealed Bids, and Contract - Old Pump Road - Three Chopt District.
- 269-21 Resolution - Approval of Cross-Section Pavement Design Standards and Defect Bond Specifications.
- 270-21 Resolution - Change Orders to Construction Contract - Woodman Road Roundabout - Brookland and Fairfield Districts.
- 271-21 Resolution - Authorization to Submit Application - Virginia Community Flood Preparedness Fund - Fairfield District.
- 272-21 Resolution - Approval - 2021 Henrico County Local Resilience Plan.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
August 10, 2021**

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**PRESENTATION**

**RESOLUTION - Expressing Appreciation to the Virginia Home for Boys and Girls.**

This Board paper express its appreciation to the Virginia Home for Boys and Girls for its dedication and perseverance in serving youth in crisis for the past 175 years.

**RESIGNATION**

**RESOLUTION - Resignation of Member - Local Emergency Planning Committee.**

This Board paper accepts the resignation of David S. Calkins from the Local Emergency Planning Committee.

**PUBLIC HEARINGS - REZONING CASES AND PROVISIONAL USE PERMITS**

REZ2021-00005  
Fairfield  
Godsey Properties, Inc.: Request to conditionally rezone from A-1 Agricultural District to R-5AC General Residence District (Conditional) Parcels 804-726-5470 and 804-726-5470.001 containing 120.4 acres located on the north line of Creighton Road at its intersection with Gordon Lane (Glenwood Golf Club). The applicant proposes detached dwellings for sale. The R-5A District allows a maximum gross density of 6 units per acre. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Traditional Neighborhood Development and Environmental Protection Area. Acting on a motion by Mr. Archer, seconded by Mr. Mackey, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it is appropriate residential zoning at this location and the proffered conditions will assure a level of development not otherwise available. **(Deferral requested to September 14, 2021, meeting.)**

PUP2021-00001  
Fairfield  
Godsey Properties, Inc.: Request for a Provisional Use Permit under Sections 24-13.4(c), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow adjustable side yard setbacks for lots within the R-5A General Residence District on Parcels 804-726-5470 and 804-726-5470.001 located on the north line of Creighton Road at its intersection with Gordon Lane (Glenwood Golf Club). The existing zoning is A-1 Agricultural District. The R-5A District is proposed for the A-1 District with REZ2021-00005. The 2026 Comprehensive Plan recommends Traditional Neighborhood Development and Environmental Protection Area. Acting on a motion by Mr. Archer, seconded by Mr. Baka, the Planning Commission voted 5-0

(one abstention) to recommend the Board of Supervisors **grant** the request because it would not be expected to adversely affect public safety, health or general welfare. **(Deferral requested to September 14, 2021, meeting.)**

PUP2021-00013  
Three Chopt  
MESA Commercial, LLC: Request for a Provisional Use Permit under Sections 24-58.2 (a), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a 24-hour operation of a veterinary hospital on part of Parcel 730-765-6508 located on the south line of W. Broad Street (U.S. Route 250), approximately 400' east of the Goochland County line. The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Traditional Neighborhood Development. The site is in the West Broad Street Overlay District. Acting on a motion by Mrs. Thornton, seconded by Mr. Baka, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it is reasonable and when properly developed and regulated by the recommended conditions, it would not be detrimental to the public health, safety, welfare and values in the area.

REZ2021-00034  
Varina  
Sauer Properties: Request to amend proffers accepted with REZ2020-00030 on Parcels 816-703-6131, -6947, 817-702-3619, 817-703-1130, -1244, -2007, -2352, 819-702-6318, 819-703-0614, -7516, 820-701-5432, 820-703-9721 and part of Parcel 819-700-9160 located on the east and west lines of S. Airport Drive (State Route 281) at the Pocahontas Parkway (State Route 895). The applicant proposes to amend proffers regarding greenbelts and transportation improvements. The existing zoning is M-1C Light Industrial District (Conditional). The 2026 Comprehensive Plan recommends Planned Industry and Environmental Protection Area. The site is in the Airport Safety Overlay District. Acting on a motion by Mr. Mackey seconded by Mrs. Thornton, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because the proffers continue to assure a quality form of development with maximum protection afforded the adjacent properties and would not adversely affect the adjoining area if properly developed as proposed.

REZ2021-00032  
Varina  
Sauer Properties: Request to amend proffers accepted with C-51C-97 on Parcels 816-703-0009 and 816-704-5428 located at the southeast intersection of S. Laburnum Avenue and Seven Hills Boulevard. The applicant proposes to amend proffers regarding greenbelts, permitted uses, setbacks, access, loading areas, and traffic signalization and add proffers related to hours of construction and parking lot lighting. The existing zoning is M-1C Light Industrial District (Conditional). The 2026 Comprehensive Plan recommends Planned Industry, Commercial Arterial, and Environmental Protection Area. The site is in the Airport Safety Overlay District. Acting on a motion by Mr. Mackey, seconded by Mr. Baka, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because the proffers continue to assure a quality form of development with maximum protection afforded the adjacent properties and would not adversely affect the adjoining area if properly developed as proposed.

REZ2021-00033  
Varina

Sauer Properties: Request to amend proffers accepted with C-55C-97 on Parcels 817-703-8751, 817-704-7926, 818-704-3451, 818-704-4435, 818-704-6139 located at the southwest intersection of S. Airport Drive (State Route 281) and Seven Hills Boulevard. The applicant proposes to amend proffers regarding greenbelts, setbacks, access, and traffic signalization and add proffers related to hours of construction and parking lot lighting. The existing zoning is M-2C General Industrial District (Conditional). The 2026 Comprehensive Plan recommends Planned Industry and Environmental Protection Area. The site is in the Airport Safety Overlay District. Acting on a motion by Mr. Mackey, seconded by Mr. Witte, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because the proffers continue to assure a quality form of development with maximum protection afforded the adjacent properties and would not adversely affect the adjoining area if properly developed as proposed.

### **PUBLIC HEARINGS – OTHER ITEMS**

**ORDINANCE - To Amend and Reordain Section 4-31 Titled “Hours of operation,” Section 4-34 Titled “Penalty; revocation of provisional use permit,” Section 10-28 Titled “Definitions,” Section 10-32 Titled “Components of environmental compliance plan,” Section 10-33 Titled “Environmental site assessment component of environmental compliance plans,” Section 10-39 Titled “Information regarding Chesapeake Bay Preservation Areas in the ECP,” Section 13-56 Titled “Commercial district defined,” Section 23-1 Titled “Definitions,” Section 23-33 Titled “Maintenance of sewage disposal system; pump-out requirement,” and Section 23-58 Titled “Septic tank permit” of the Code of the County of Henrico to Update Cross-References to the New Zoning and Subdivision Ordinances.**

This Board paper amends the County Code to update cross-references in the Code to the new zoning and subdivision ordinances adopted by the Board on June 22, 2021.

The County Attorney recommends approval of the Board paper, and the County Manager concurs.

**ORDINANCE - To Add Article VII Titled “Repair or removal of defacement, criminal blight, and bawdy houses” to Chapter 6; to Repeal Article I of Chapter 10 Titled “In general”; and to Amend and Reordain Section 10-100 Titled “Unlawful storage or accumulation of refuse,” Section 10-102 Titled “Cleanup of premises by county; lien for unpaid charges,” and Section 22-6 Titled “Reserved” of the Code of the County of Henrico, To Transfer Code Sections to Different Chapters of the County Code, Amend the Definition of Criminal Blight, and Require Removal of Clutter from Certain Properties.**

This Board paper would adopt a proposed ordinance to amend various sections of Chapter 10 of the County Code and to move some of its sections to other chapters.



First, the sections in Article I of Chapter 10 would be moved to Chapters 6 and 22 of the County Code in conjunction with the addition of a new Article I dealing with floodplain management in a separate Board paper. In addition, the proposed ordinance would expand the definition of criminal blight and add provisions for the removal of “clutter” to conform to changes in state law enacted by the General Assembly in 2021. Under the legislation, “clutter” includes mechanical equipment, household furniture, containers, and similar items that may be detrimental to the well-being of a community when they are left in public view for an extended period of time or are allowed to accumulate.

The Director of Community Revitalization and the Building Official recommend approval of the Board paper, and the County Manager concurs.

**ORDINANCE - To Add a New Article I Titled “Floodplain management” to Chapter 10 of the Code of the County of Henrico to Regulate Floodplains in the County.**

This Board paper would enact new floodplain regulations. As discussed with the Board in its work session on May 25, 2021, the proposed ordinance would move the floodplain regulations from the County’s zoning ordinance to Chapter 10 of the County Code and conform them to requirements of state and federal law. The new ordinance will become effective September 1, 2021, when the new zoning and subdivision ordinances go into effect.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - POD2021-00237 - Approval of a Master Plan of Development for Taylor Farm Park - Varina District.**

This Board paper is for Board of Supervisors’ approval of a master plan of development, as required by Sections 24-11(b) and 24-106 of the Henrico County Code, to construct a County park. Proposed facilities include trail systems, an interpretive area, playgrounds, open areas, a memorial garden, a skate park, a splash pad, a bike pump track, an off-road bike trail, shelters, restrooms, and parking facilities. The 99.209-acre site is located approximately 650 feet south of E. Williamsburg Road, on the west line of Whiteside Road, on Parcel 832-712-4772. The property is zoned A-1, Agricultural District and ASO, Airport Safety Overlay District, and it is located in the Varina District.

The Department of Planning has coordinated the review of the master plan of development with all County departments and has held a meeting with the project engineer and appropriate representatives from the Division of Recreation and Parks, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Police Division, and Building Inspections. All design issues raised during the review of the project have been resolved.

The Director of Planning recommends approval of the master plan of development, subject to the staff recommendations, the staff plan dated August 10, 2021, and the conditions listed in the Board paper, and the County Manager concurs.

**ORDINANCE - Vacation of Portion of Unimproved Right-Of-Way - Lakeside Terrace - Fairfield District**

This Board paper will vacate a portion of unimproved right-of-way dedicated to the County in the Lakeside Terrace subdivision. John Christopher Gupton currently maintains the right-of-way which adjoins his property on Chamberlayne Avenue and has requested the vacation.

The Real Property Department has processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection, and the Deputy County Manager for Community Operations and Director of Public Works recommend approval of the Board paper.

**ORDINANCE - Vacation of Building Line - Farmington Subdivision - Tuckahoe District.**

This ordinance will vacate the 40' building line across the front of Lot 5, Block AA, Section E of Farmington subdivision. The property owners, Robin P. and Barbara L. Wine, requested the vacation to construct a front porch.

The Real Property Department has processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection. The Deputy County Manager for Community Operations recommends approval of the Board paper; the County Manager concurs.

**ORDINANCE - To Amend and Reordain Section 9-2 Titled “Precincts and polling places” of the Code of the County of Henrico by Changing the Polling Place of the Westwood Precinct to Libbie Mill Library in the Brookland District.**

This Board paper would change the polling place of the Westwood Precinct to Libbie Mill Library. The current polling place is a private facility that provides childcare services and no longer desires to serve as a polling place. State law requires polling places to be in public buildings whenever practical, and Libbie Mill Library is a public building that meets all legal requirements to serve as a polling place.

The Electoral Board requested the change at its meeting on July 2, 2021. The Registrar recommends approval of the Board paper, and the County Manager concurs.

**ORDINANCE - To Add a New Section 9-4 Titled “Voter satellite offices” of the Code of the County of Henrico to Establish a Voter Satellite Office at the Varina Library in the Varina District.**

This Board paper would establish a voter satellite office at the Varina Library. Once established, the voter satellite office will be available for in-person absentee voting before each election. A voter satellite office at Varina Library will substantially reduce travel times for in-person absentee voters in the southeastern part of the County.

The Electoral Board requested the establishment of the voter satellite office at its meeting on July 2, 2021. The Registrar recommends approval of the Board paper, and the County Manager concurs.

## **PUBLIC COMMENTS**

### **GENERAL AGENDA**

#### **RESOLUTION - Signatory Authority - Contract Amendment for Construction Services - Circuit Court Renovations - Brookland District.**

On November 13, 2018, the Board awarded a contract for \$4,834,900 to Virtexco Corporation for the Circuit Court Renovations project. Twelve contract amendments have increased the contract amount to \$5,547,805.58.

Additional construction services are necessary to continue the project. A lump sum fee of \$15,000 has been established for the additional work, and the Board's approval is required because this amendment would increase the contract amount by more than 15%.

The Board paper authorizes the County Manager to execute a contract amendment in a form approved by the County Attorney for additional construction services by Virtexco Corporation.

Funding for the contract amendment is available within the project budget. The Director of General Services and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

#### **RESOLUTION - Architectural and Engineering Services - Eastgate/Newbridge Firehouse 23 - Varina District.**

This Board paper would award a contract to BKV Group DC PLLC (BKV Group) for architectural and engineering services to design a new firehouse in the Varina District. The design is anticipated to begin in August 2021 and to be completed by August 2022.

On May 19, 2021, the County received 11 proposals in response to RFP No. 21-2150-4JOK. After review and evaluation of the proposals, the evaluation committee interviewed the following firms:

BKV Group DC PLLC (BKV Group)  
Moseley Architects, P.C.  
Samaha Associates, P.C.

Based on the written proposals and interviews, the evaluation committee selected BKV Group as the top-ranked firm and negotiated a fixed-price contract in the amount of \$770,450.

The Board paper grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. It also authorizes the County Manager, or the

Purchasing Director as his designee, to execute contract amendments within the scope of the project budget not to exceed 15% of the original contract amount.  
Funding was approved by the voters in the 2016 bond referendum.

**RESOLUTION - Approval of FY 2022 and FY 2023 Community Services Board Performance Contract - Virginia Department of Behavioral Health and Developmental Services and Henrico Area Mental Health & Developmental Services Board.**

Va. Code § 37.2-508 provides that a performance contract between the Virginia Department of Behavioral Health and Developmental Services (the Department) and the Henrico Area Mental Health & Developmental Services Board (HAMHDS) is to serve as the primary accountability and funding mechanism between the parties. Section 37.2-508 further provides that the performance contract is to be submitted for approval by the governing body of each political subdivision that established HAMHDS.

Under the terms of § 37.2-508, the performance contract must:

- delineate the responsibilities of the Department and HAMHDS;
- specify conditions that must be met for the receipt of state-controlled funds;
- identify the groups of consumers to be served with state-controlled funds;
- contain consumer outcome, provider performance, consumer satisfaction, and consumer and family participation measures;
- contain mechanisms developed with the Department to mandate the utilization of state hospital beds;
- establish an enforcement mechanism should HAMHDS fail to comply with the contract; and
- include reporting requirements and revenue, cost, service, and consumer information in a format determined by the Department.

On June 21, 2021, the Department notified HAMHDS about the state and federal funding that would be available to HAMHDS during FY 2022, and HAMHDS and the Department negotiated a FY 2022 and FY 2023 Community Services Board Performance Contract (“Contract”). HAMHDS approved the Contract on July 22, 2021, and recommended approval by the governing bodies of Henrico County, Charles City County, and New Kent County.

The Contract is based on the requirements of § 37.2-508, the FY 2022-2023 budget approved by the Board of Supervisors on April 13, 2021, the state and federal funds available to HAMHDS for FY 2022, and on appropriations by Charles City County and New Kent County.

The Executive Director of HAMHDS recommends approval of the Board paper; the County Manager concurs.

**RESOLUTION - Declaration of Surplus Property, Request for Sealed Bids, and Contract - Old Pump Road - Three Chopt District.**

This Board paper declares 12.39 acres of County-owned property on Old Pump Road (the “Property”) to be surplus to the County’s needs. It further authorizes the Purchasing Director to advertise a request for sealed bids for the sale of the Property and the County Manager, or his designee, to enter into a contract with the highest responsive bidder for sale of the Property.

The Deputy County Manager for Community Operations recommends approval of the Board paper; the County Manager concurs.

**RESOLUTION - Approval of Cross-Section Pavement Design Standards and Defect Bond Specifications.**

This Board paper would approve revised “Cross-Section Pavement Design Standards and Defect Bond Specifications” prepared by the Department of Public Works. The Board last reviewed the current design standards and specifications on January 22, 2002. Board approval of the revised standards and specifications is required because the County’s new subdivision ordinance will require compliance with them.

The revised standards and specifications will apply to all development plans submitted on and after September 1, 2021.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Change Order to Construction Contract - Woodman Road Roundabout - Brookland and Fairfield Districts.**

This Board paper would approve a change order to the \$3,561,238.25 contract for construction of the Woodman Road roundabout approved by the Board on December 10, 2019.

The contractor, Abernathy Construction Corporation, and the Department of Public Works have previously negotiated change orders totaling \$483,034.43 for removal of unsuitable soils, waterline modifications, soil stabilization fabric, and a waterline connection to a residence impacted by the project. Further work is necessary to remove additional unsuitable soil, and the cost of the additional work is \$1,001,268.84. Board approval is required because the change order for the additional work, when added to previous change order amounts, exceeds 15% of the original contract amount. Funding to support the contract is available within the project’s budget.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Authorization to Submit Application - Virginia Community Flood Preparedness Fund - Fairfield District.**

This Board paper would authorize the Director of Public Works to apply for grant funds from the Virginia Community Flood Preparedness Fund (“Fund”) for implementing flood prevention and protection projects and studies in areas that are subject to recurrent flooding. The application would seek a grant for development and implementation of a pilot flood-prone structure acquisition program in the Lakeside area that may include rent-back options for low-income residents.

The County must apply for each project through the Virginia Department of Conservation and Recreation. The Fund requires a local match up to 50%, depending on project type and location.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Approval - 2021 Henrico County Local Resilience Plan.**

This Board paper would approve the 2021 Henrico County Local Resilience Plan.

The Virginia Community Flood Preparedness Fund (“Fund”) is administered by the Virginia Department of Conservation and Recreation to implement flood prevention and protection projects and studies in areas that are subject to recurrent flooding. The Fund requires localities to adopt a local resilience plan to be eligible for project funding, and the Department of Public Works has prepared the 2021 Henrico County Local Resilience Plan in preparation for submitting grant applications to the Fund. Grant projects could include acquiring flood-prone structures, implementing nature-based solutions to restore natural floodplains, and conducting engineering studies to create or update available flood data.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.