

-COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
July 27, 2021

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, July 27, 2021, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Daniel J. Schmitt, Chairman, Brookland District
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District
Thomas M. Branin, Three Chopt District
Tyrone E. Nelson, Varina District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoulikas, County Manager
J. T. (Tom) Tokarz, County Attorney
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Anthony E. McDowell, Deputy County Manager for Public Safety
Cari Tretina, Assistant to the County Manager/Chief of Staff
Steven J. Yob, Deputy County Manager for Community Operations
Benjamin A. Sheppard, Director of Public Relations

Mr. Schmitt called the meeting to order at 7:01 p.m.

Jeanetta Lee, Chaplain for the Henrico Police Division, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved the July 13, 2021, Regular and Special Meeting Minutes.

The vote of the Board was as follows:

Yes: Schmitt, O'Bannon, Branin, Nelson, Thornton

No: None

MANAGER'S COMMENTS

Mr. Vithoulikas recognized Jeff Conley, Supplier Relations Manager in the Department of Finance, who was recently appointed to the Leadership Metropolitan Richmond (LMR) Board of Directors. In September 2018, Mr. Conley facilitated the inaugural "Growing Business Together Regional Expo," a collaborative program of Chesterfield County,

Hanover County, Henrico County, and the City of Richmond for small, women- and minority-owned companies interested in doing business with the localities.

The Manager also recognized Cari Tretina, Chief of Staff in the County Manager's Office, Bentley Chan, Director of Public Utilities, and Greg Baka, Tuckahoe District Planning Commissioner, who are members of the 2021 LMR program.

BOARD OF SUPERVISORS' COMMENTS

Mr. Schmitt noted the announcement of a joint partnership between Reynolds College and Toyota Motor Company to create an automobile facility on the Parham Road campus for the training of automobile technicians.

RECOGNITION OF NEWS MEDIA

There were no media representatives present.

PUBLIC HEARING ITEMS

233-21 Ordinance - Vacation of Alley - Westmont Subdivision - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached ordinance.

234-21 Ordinance - Vacation of Portion of Alley - Larchmont Subdivision - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached ordinance.

PUBLIC COMMENTS

The first four speakers asked the Board to reconsider the need for a civilian review board for police activities.

Paul Fleisher, a resident of the Varina District, stated he fully supports the County and the Police Division but feels a review board is necessary to ensure incidents that have happened in other areas don't happen in Henrico.

Karen Bosley, a resident of the Tuckahoe District, stated she is grateful for the hard work of Henrico officers but feels that violence and over-policing of black residents needs to be addressed.

Regina Tagger, a resident of the Tuckahoe District, stated she feels Henrico can be the example going forward.

Eileen Rodan, a resident of the Varina District, stated she was dismayed to learn only 25% of the Henrico Police Division are people of color and was disappointed that the Board failed to implement a civilian review board last year when the opportunity arose.

John Owens, a resident of the Brookland District, asked the Board to explore expansion of broadband access across the County, especially the Varina District.

Arthur Garthwright, a resident of the Fairfield District, voiced concerns about the streets in his neighborhood and incomplete road repairs.

Lois Caleb, a resident of the Fairfield District, asked the Board for attention to the trees hanging in the alley behind her home.

Chloe Edwards and Jessica Clary, members of Black Lives Matter 804, spoke in favor of a civilian review board in light of 112 complaints to the Henrico Police Division in 2020 and allegedly biased review by Internal Affairs.

Ralph Rome, a resident of the Fairfield District, gave a personal account of his dealings with police officers and supported establishment of a civilian review board.

Terrell Pollard, a resident of the Fairfield District, stated he is grateful for the Police Division but feels transparency about police actions is best.

GENERAL AGENDA

235-21 Resolution - Approval of Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

236-21 Resolution - Award of Contract - Henrico Jail West Facility Roof System Replacement - Brookland District.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

237-21 Resolution - Acquisition of Easements - Hargrave Court - Three Chopt District.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

238-21 Resolution - Acquisition of Easements - West Broad Street - Three Chopt District.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 239-21 Resolution - Acquisition of Right-of-Way and Easements - Dublin Road - Three Chopt District.
- On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- 240-21 Resolution - Signatory Authority - Amendment to Lease - 561 East Park Court - Varina District.
- On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.
- 241-21 Resolution - Award of Contract - Deep Run Park - Recreation Center Addition and Restroom Building - Three Chopt District.
- On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- 242-21 Resolution - Award of Contract - Springfield School Renovation in Pouncey Tract Park - Three Chopt District.
- On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.
- 243-21 Resolution - Signatory Authority - Construction Change Orders - Cobbs Creek Reservoir Dam and Facilities - Cumberland County.
- On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.
- 244-21 Resolution - Award of Contract - Annual Engineering Services - Solid Waste Facilities.
- On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.
- 245-21 Resolution - Award of Contract - Annual Engineering Services - Water Reclamation Facility.
- On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.
- 246-21 Resolution - Authorization to Submit Application - Virginia Stormwater Local Assistance Fund - Fairfield and Tuckahoe Districts.
- On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.
- 247-21 Resolution - Henrico County Membership - Greater Richmond Transit Company Board of Directors.

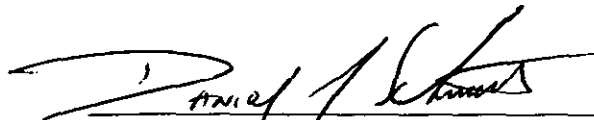
On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

248-21 Resolution - Award of Contract - Annual Contract for Small Capital Improvement Projects.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Thornton encouraged residents to continue speaking to the Board. He stated the Board hears their concerns and are working on them.

There being no further business, the meeting was adjourned at 8:23 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 233-21

Page No. 1 of 2

Agenda Title: **ORDINANCE — Vacation of Alley — Westmont Subdivision — Brookland District**

For Clerk's Use Only:

Date: 7/27/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	_____	_____
Nelson, T.	<input checked="" type="checkbox"/>	_____	_____
O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____
Schmitt, D.	<input checked="" type="checkbox"/>	_____	_____
Thornton, F.	<input checked="" type="checkbox"/>	_____	_____

WHEREAS, Arby's on Broad, LLC owns the properties located at 5900 and 5906 W. Broad Street; and,

WHEREAS, Bookcase on Broad, LLC owns the properties located at 5910 W. Broad Street; and,

WHEREAS, D. E. Mitchell, LLC owns the properties located at 2100 Bremo Road and 2101 Hampstead Avenue; and,

WHEREAS, the property owners have asked the County to vacate the alley adjacent to their properties as shown in the shaded area on Exhibit A; and,

WHEREAS, the plat of Westmont subdivision is recorded in the Clerk's Office of the Circuit Court of Henrico County (the "Clerk's Office") in Plat Book 16, Page 72 as shown on Exhibit B; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on July 27, 2021; and,

WHEREAS, it appears to the Board that no owner of any land shown on the plat will be irreparably damaged by the vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

- (1) the alley between Bremo Road and Hampstead Avenue shown shaded on Exhibit A is vacated in accordance with Va. Code § 15.2-2272(2);

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 233-21

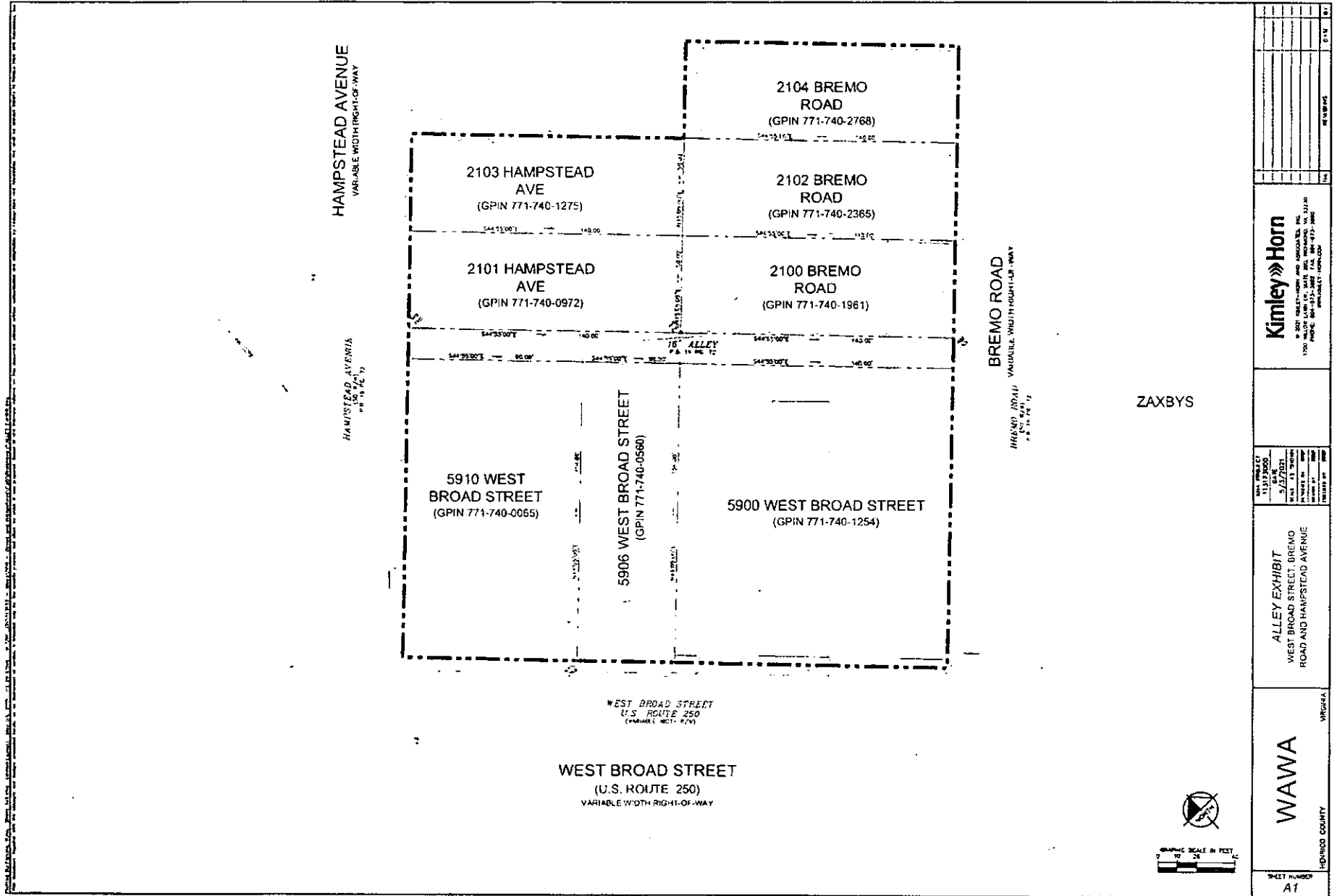
Page No. 2 of 2

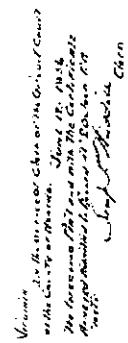
Agenda Title: **ORDINANCE — Vacation of Alley — Westmont Subdivision — Brookland District**

- (2) this Ordinance shall become effective 30 days after its passage as provided by law;
- (3) the Clerk of the Circuit Court of Henrico County (the "Clerk") is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- (4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the names of Arby's on Broad, LLC, its successors or assigns, Bookcase on Broad, LLC, its successors or assigns, and D. E. Mitchell, LLC, its successors and assigns; and,
- (5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Department has processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection. The Deputy County Manager for Community Operations recommends approval of the Board paper; the County Manager concurs.

Exhibit A







COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 234-21

Page No. 1 of 2

Agenda Title: **ORDINANCE — Vacation of Portion of Alley — Larchmont Subdivision — Varina District**

For Clerk's Use Only:

Date: 7/27/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) O'Bannon
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.	✓		

WHEREAS, Oscar F. Contreras and Rachel Contreras own the property located at 4907 Wall Avenue in the Larchmont subdivision; and,

WHEREAS, Lindsay Hardy owns the property located at 4906 Leonard Avenue in the Larchmont subdivision; and,

WHEREAS, these property owners have asked the County to vacate a portion of the alley adjacent to their properties as shown on Exhibit A; and,

WHEREAS, the plat of Block 1 of the Larchmont subdivision is recorded in the Clerk's Office of the Circuit Court of Henrico County (the "Clerk's Office") in Plat Book 13, Page 45 as shown on Exhibit B; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on July 27, 2021; and,

WHEREAS, it appears to the Board that no owner of any land shown on the plat will be irreparably damaged by the vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

- (1) the portion of the alley shown on Exhibit A is vacated in accordance with Va. Code § 15.2-2272(2);
- (2) this Ordinance shall become effective 30 days after its passage as provided by law;

By Agency Head

11

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 234-21

Page No. 2 of 2

Agenda Title: **ORDINANCE — Vacation of Portion of Alley — Larchmont Subdivision —
Varina District**

- (3) the Clerk of the Circuit Court of Henrico County (the “Clerk”) is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- (4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the names of Oscar F. Contreras, Rachel Contreras, and Lindsay Hardy; and,
- (5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Department has processed this request through the Departments of Planning, Public Works, and Public Utilities without objection. The Deputy County Manager for Community Operations recommends approval of the Board paper; the County Manager concurs.

EXHIBIT A

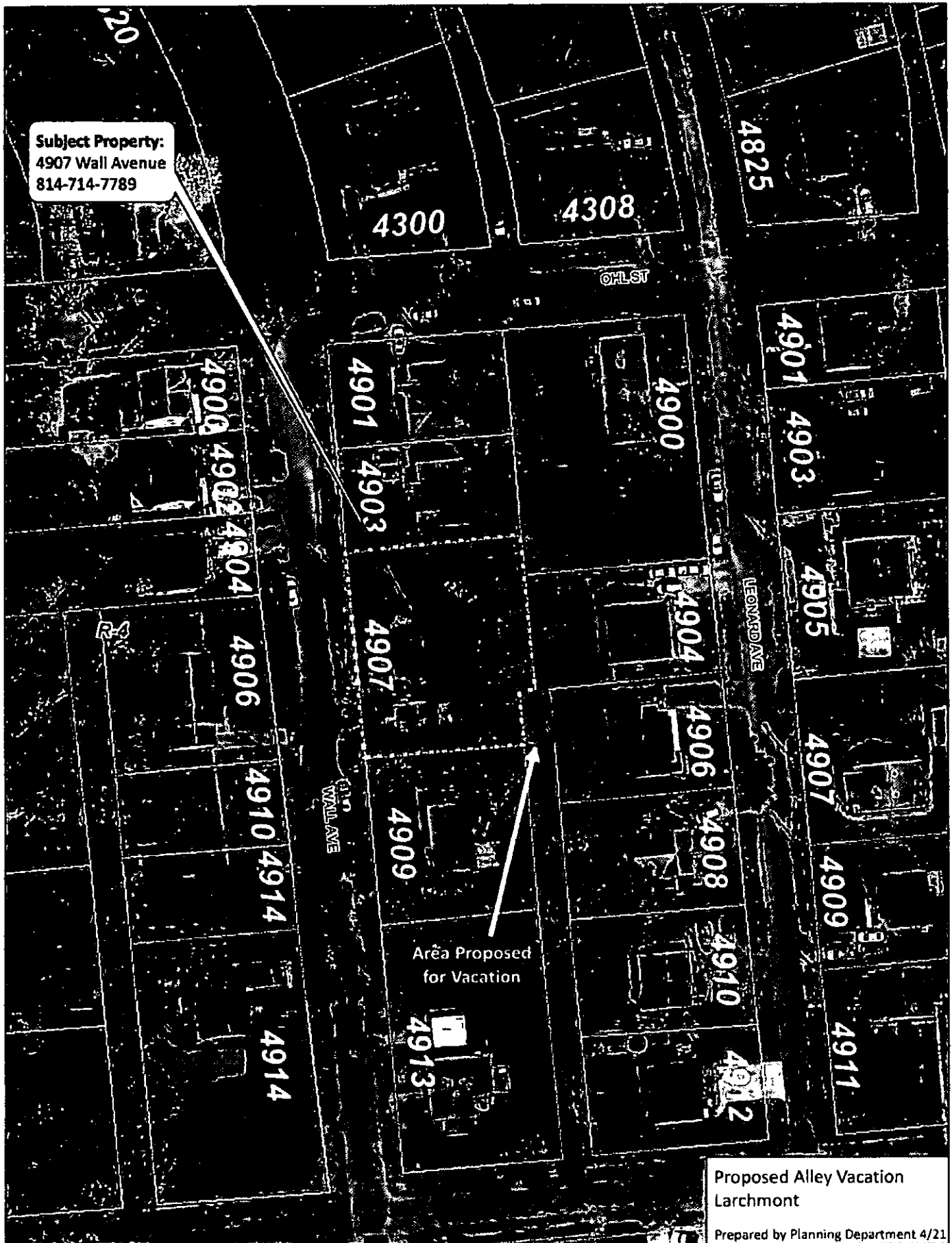
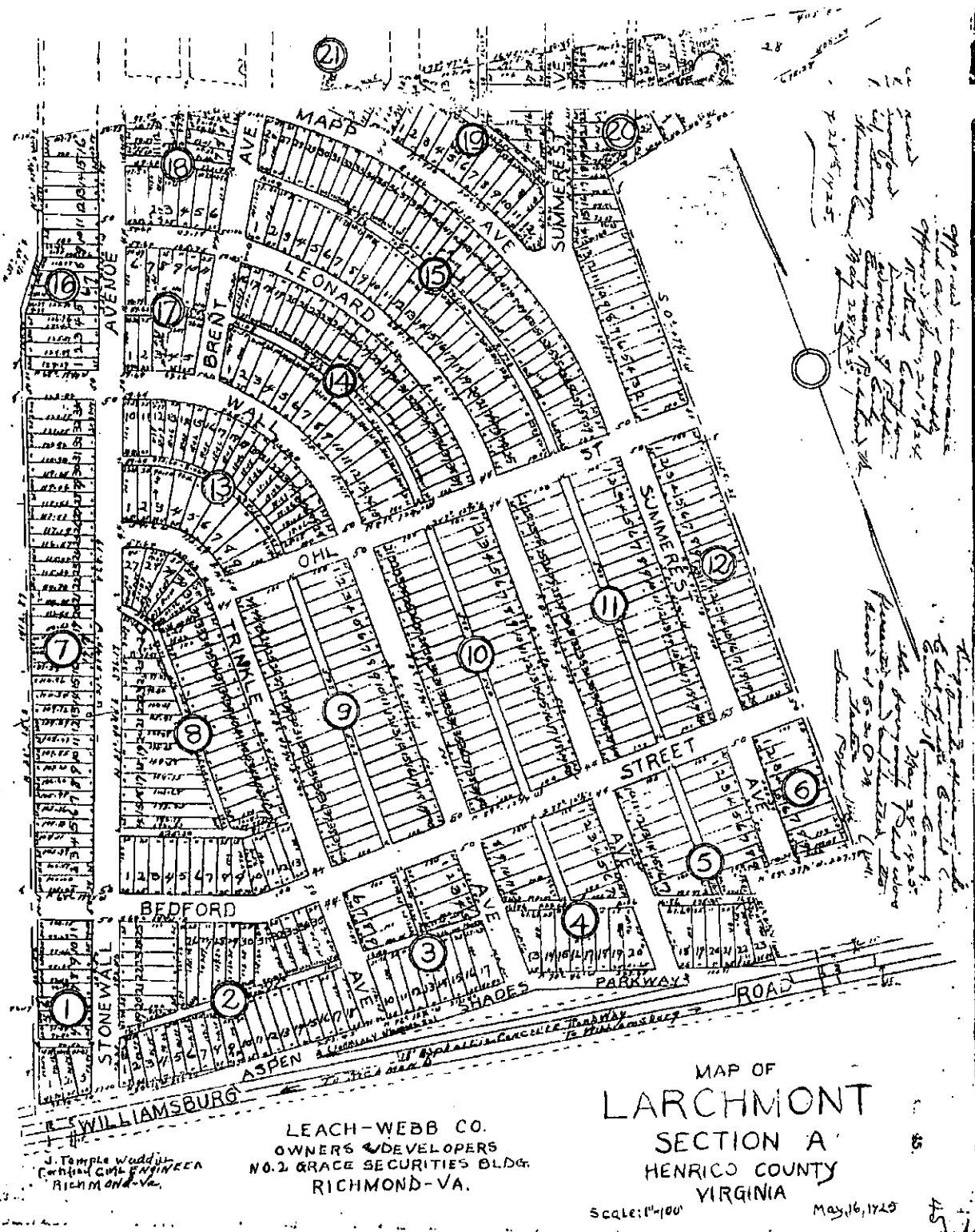


EXHIBIT B





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 235-21
Page No. 1 of 1

Agenda Title: RESOLUTION — Approval of Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding

For Clerk's Use Only:

Date: 7/27/2021

- (X) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.	✓		

WHEREAS, Henrico County is a plaintiff in litigation against pharmaceutical manufacturers, distributors, and others to recover damages arising from the opioid epidemic; and,

WHEREAS, the Commonwealth of Virginia, through the Office of Attorney General Mark R. Herring, and numerous Virginia localities are separately engaged in similar litigation; and,

WHEREAS, counsel for the Commonwealth and many of these localities have negotiated a Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding (the "Memorandum") that would govern the distribution, allocation, and use of the proceeds of any settlements of such litigation by the Commonwealth and participating localities; and,

WHEREAS, the Memorandum would also govern the distribution, allocation, and use of the proceeds of bankruptcy proceedings involving the defendants in such litigation; and,

WHEREAS, the Board of Supervisors must approve execution of the Memorandum for Henrico County to become a Participating Political Subdivision in the Memorandum; and,

WHEREAS, the County's outside counsel recommends approval of the Memorandum; and,

WHEREAS, the County Attorney has reviewed the Memorandum and concurs with the recommendation of outside counsel.

NOW, THEREFORE, BE IT RESOLVED by the Henrico County Board of Supervisors that the Board approves the Memorandum and authorizes its execution by the County Manager as recommended by outside counsel.

Comment: The County Attorney recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 236-21

Page No. 1 of 2

**Agenda Title: RESOLUTION – Award of Contract – Henrico Jail West Facility Roof System
Replacement – Brookland District**

For Clerk's Use Only: Date: <u>7/27/2021</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: APPROVED	<table style="width:100%; border-collapse: collapse;"> <tr> <th style="text-align: left;"></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> <tr> <td>Branin, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the County wishes to replace the roof system on the Henrico Jail West Facility at 4317 East Parham Road; and,

WHEREAS, the County received six bids on May 25, 2021, in response to ITB 21-2154-4JOK and Addendum No. 1 with the following results:

<u>Bidders</u>	<u>Bid Amounts</u>
Northeast Contracting Corporation Lorton, Virginia	\$2,041,248.00
AAR of North Carolina, Inc. Kernersville, North Carolina	\$2,120,030.00
Apex Business Solutions, LLC Ocean City, Maryland	\$2,193,914.00
EV-Air-Tight Services Hyattsville, Maryland	\$2,230,806.00
International Roofing Corporation Richmond, Virginia	\$2,746,185.00
BluSky Restoration Contractors, LLC Roanoke, Virginia	\$2,964,653.11

WHEREAS, after a review and evaluation of the bids, it was determined that Northeast Contracting Corporation is the lowest responsive and responsible bidder for the fixed price contract.

By Agency Head _____

By County Manager _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 236-21

Page No. 2 of 2

**Agenda Title: RESOLUTION – Award of Contract – Henrico Jail West Facility Roof System
Replacement – Brookland District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract for \$2,041,248 is awarded to Northeast Contracting Corporation, the lowest responsive and responsible bidder, pursuant to ITB 21-2154-4JOK, Addendum No. 1, and the bid submitted by Northeast Contracting Corporation.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15 percent of the original contract amount.

Comment: The Director of General Services and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 237-21
Page No. 1 of 1

Agenda Title: RESOLUTION — Acquisition of Easements — Hargrave Court — Three Chopt District

For Clerk's Use Only:

Date: 7/27/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County needs to acquire 3,227.78 square feet of permanent joint use utility easement, 1,448.97 square feet of temporary construction easement, 3,227.78 square feet of permanent utility easement to relocate Dominion Energy Virginia facilities, and 3,227.78 square feet of permanent utility easement to relocate Verizon Virginia facilities across the property at 4516 Hargrave Court for the Sadler Road Improvements project; and,

WHEREAS, Kristen Witter owns the property and has agreed to sell the easements for \$30,540.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) it authorizes the acquisition of the easements for \$30,540; and,
- (2) the County Manager, or his designee, and the County Attorney are authorized to execute all documents and undertake all actions necessary to complete the acquisition.

Comments: The Deputy County Manager for Community Operations and the Director of Public Works recommend approval of the Board paper; the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 238-21
Page No. 1 of 1

Agenda Title: RESOLUTION — Acquisition of Easements — West Broad Street — Three Chopt District

For Clerk's Use Only:

Date: 7/27/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County needs to acquire 3,330.75 square feet of permanent drainage easement, 3,729.71 square feet of temporary construction easement, 9,501.46 square feet of permanent utility easement to relocate Dominion Energy Virginia facilities, and 9,501.46 square feet of permanent joint use utility easement across the property at 11020 W. Broad Street for the Sadler Road Improvements project; and,

WHEREAS, A. W. Bennett Co., Inc. owns the property and has agreed to sell the easements for \$120,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) it authorizes the acquisition of the easements for \$120,000; and,
- (2) the County Manager, or his designee, and the County Attorney are authorized to execute all documents and undertake all actions necessary to complete the acquisition.

Comments: The Deputy County Manager for Community Operations and the Director of Public Works recommend approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 239-21
Page No. 1 of 1

Agenda Title: RESOLUTION — Acquisition of Right-of-Way and Easements — Dublin Road — Three Chopt District

For Clerk's Use Only:

Date: 7/27/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County needs to acquire 13,928.06 square feet of right-of-way, 3,676.88 square feet of permanent drainage easement, 6,419.19 square feet of temporary construction easement for County sewer hookup, and 2,076.95 square feet of temporary construction easement across the property at 11400 Dublin Road for the Sadler Road Improvements project; and,

WHEREAS, Lenin Syamala owns the property and has agreed to sell the right-of-way and easements for \$110,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) it authorizes the acquisition of the right-of-way and easements for \$110,000; and,
- (2) the County Manager, or his designee, and the County Attorney are authorized to execute all documents and undertake all actions necessary to complete the acquisition.

Comments: The Deputy County Manager for Community Operations and the Director of Public Works recommend approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 240-21
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Lease — 561 East Park Court — Varina District

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: 7/27/2021	Moved by (1) Nelson Seconded by (1) Branin			
() Approved	(2) _____ (2) _____			
() Denied	REMARKS:			
() Amended	APPROVED			
() Deferred to:				

	YES	NO	OTHER
Branin, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.	✓		

WHEREAS, the County currently leases 16,200 square feet of space at 561 East Park Court for use by the Police Division for its South Station; and,



WHEREAS, the lease expires on January 31, 2022; and,

WHEREAS, the County has negotiated a lease amendment to extend the term for three years, with two one-year renewal options; and,

WHEREAS, the annual rent will be \$277,324.52 for the first year of the renewal term and will increase 2% each year thereafter.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the lease amendment in a form approved by the County Attorney.

Comments: The lease is subject to annual appropriation. The Deputy County Manager for Administration and the Chief of Police recommend approval of the Board paper; the County Manager concurs.

By Agency Head  By County Manager 

Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 241-21

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Deep Run Park — Recreation Center Addition and Restroom Building — Three Chopt District

For Clerk's Use Only:

Date: 7/27/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, the County received six bids on June 22, 2021, in response to Invitation to Bid No. 21-2169-5JOK and Addendum No. 1 for the Deep Run Park Recreation Center Addition and Restroom Building project; and,

WHEREAS, the project will provide a fitness center addition to the Deep Run Recreation Center and a new restroom building near the cricket field; and,

WHEREAS, the bid amounts were as follows:

Bidders	Bid Amounts
Athens Building Corp. Richmond, VA	\$1,586,000
Daniel & Company, Inc. Richmond, VA	\$1,789,000
RMT Construction & Development Group, LLC Richmond, VA	\$1,816,402
Brooks & Co. General Contractors, Inc. Richmond, VA	\$1,854,000
Kenbridge Construction Co., Inc. Kenbridge, VA	\$1,969,000
Centennial Contractors Enterprises, Inc. Richmond, VA	\$2,133,000

WHEREAS, after a review and evaluation of the bids, it was determined that Athens Building Corp. is the lowest responsive and responsible bidder.

By Agency Head

By County Manager

Certified:
A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 241-21

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Deep Run Park — Recreation
Center Addition and Restroom Building — Three Chopt District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$1,586,000 is awarded to Athens Building Corp., the lowest responsive and responsible bidder, pursuant to Invitation to Bid No. 21-2169-5JOK, Addendum No. 1, and the bid submitted by Athens Building Corp.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Director of Recreation and Parks and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 242-21

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Springfield School Renovation in Pouncey Tract Park — Three Chopt District

For Clerk's Use Only:

Date: 7/27/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Nelson
(2) _____ (2) _____

REMARKS

APPROVED

YES NO OTHER

Branin, T. ☒ _____
Nelson, T. ☒ _____
O'Bannon, P. ☒ _____
Schmitt, D. ☒ _____
Thornton, F. ☒ _____

WHEREAS, the County received six bids on July 13, 2021, in response to Invitation to Bid No. 21-2177-6JOK and Addendum No. 1 for the Springfield School Renovation project in Pouncey Tract Park; and,

WHEREAS, the project will provide an interior and exterior renovation of the vacant Springfield School building to permit public use; and,

WHEREAS, the bid amounts were as follows:

Bidders	Bid Amounts
RMT Construction & Development Group, LLC Richmond, VA	\$312,989
Brooks & Co. General Contractors, Inc. Richmond, VA	\$424,700
Caspian Construction, LLC Midlothian, VA	\$446,180
AQPF Group, LLC Alexandria, VA	\$475,500
Daniel & Company, Inc. Richmond, VA	\$539,000
Centennial Contractors Enterprises, Inc. Richmond, VA	\$625,000

WHEREAS, RMT Construction & Development Group, LLC withdrew its bid in accordance with the bid instructions because of a clerical error; and,

WHEREAS, based upon a review of the remaining bids, Brooks & Co. General Contractors, Inc. is the lowest responsive and responsible bidder.

By Agency Head

Eli L. L. M.

By County Manager

[Signature]

Certified:
A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 242-21

Page 2 of 2

Agenda Title: RESOLUTION — Award of Contract — Springfield School Renovation in Pouncey Tract Park — Three Chopt District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$424,700 is awarded to Brooks & Co. General Contractors, Inc., the lowest responsive and responsible bidder, pursuant to Invitation to Bid No. 21-2177-6JOK, Addendum No. 1, and the bid submitted by Brooks & Co. General Contractors, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Director of Recreation and Parks and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 243-21

Page No. 1 of 1

Agenda Title: RESOLUTION – Signatory Authority - Construction Change Orders – Cobbs Creek Reservoir Dam and Facilities – Cumberland County

For Clerk's Use Only:

Date: 7/27/2021

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, on April 25, 2017, the Board of Supervisors authorized a construction contract with MEB Haymes Joint Venture LLC in the amount of \$137,372,777 to construct a 14.8 billion gallon reservoir, including a main earthen dam, earthen saddle dam, intake structure and piping, raw water pump station, and operations building; and,

WHEREAS, the Board paper approving the contract authorized the County Manager to execute change orders not exceeding 5% of the original contract amount; and,

WHEREAS, the Department of Public Utilities has identified change order items resulting from unforeseen conditions that require additional work, changes to the design, adjustment of pricing for inflation, and resolution of contractor claims that exceed 5% of the contract amount, and additional change orders may be necessary; and,

WHEREAS, the Department of Public Utilities seeks authority for the County Manager to execute change orders up to 15% of the original contract amount.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager, or the Purchasing Director as his designee, is authorized to execute change orders with MEB Haymes Joint Venture LLC within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 244-21
Page No. 1 of 1

Agenda Title: RESOLUTION — Award of Contract — Annual Engineering Services — Solid Waste Facilities

For Clerk's Use Only:

Date: 7/27/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Brann
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County received two proposals on June 8, 2021, in response to RFP #21-2168-5JOK for annual engineering services for solid waste facilities; and,

WHEREAS, the selection committee interviewed the following firms:

Draper Aden Associates, Inc.
Stearns, Conrad and Schmidt, Consulting Engineers, Inc.

WHEREAS, the selection committee selected Draper Aden Associates, Inc. as the top-ranked firm and negotiated an hourly rate schedule.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to provide annual engineering services for solid waste facility projects is awarded to Draper Aden Associates, Inc. for a term of one year, with the option for the County to renew the contract for two additional one-year terms, in accordance with RFP #21-2168-5JOK and the negotiated rate schedule.
2. Fees paid to Draper Aden Associates, Inc. shall not exceed \$750,000 for any single project or \$2,500,000 in any one-year term.
3. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
4. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the project budget.

Comment: The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:
A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. **245-21**
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Annual Engineering Services — Water Reclamation Facility**

For Clerk's Use Only:

Date: 7/27/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Thornton
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County received three proposals on May 20, 2021, in response to RFP #21-2159-4KMW for annual engineering services for the Water Reclamation Facility; and,

WHEREAS, based upon review of the written proposals, the selection committee interviewed the following firms:

Hazen & Sawyer
Rummel Klepper & Kahl, LLP

WHEREAS, the selection committee selected Hazen & Sawyer as the top-ranked firm and negotiated an hourly rate schedule.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to provide annual engineering services for Water Reclamation Facility projects is awarded to Hazen & Sawyer for a term of one year, with the option for the County to renew the contract for two additional one-year terms, in accordance with RFP #21-2159-4KMW and the negotiated rate schedule.
2. Fees paid to Hazen & Sawyer shall not exceed \$750,000 for any single project or \$2,500,000 in any one-year term.
3. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
4. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the project budget.

Comment: The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Certified:

A Copy Tests:

Copy to: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 246-21
Page No. 1 of 1

Agenda Title: RESOLUTION – Authorization to Submit Application – Virginia Stormwater Local Assistance Fund – Fairfield and Tuckahoe Districts

For Clerk's Use Only: Date: <u>7/27/2021</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Shutte</u> (2) _____ (2) _____ REMARKS: APPROVED	<table><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td>_____</td></tr><tr><td>Schmitt, D.</td><td><input checked="" type="checkbox"/></td><td>_____</td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td>_____</td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td>_____</td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td>_____</td></tr></table>	Branin, T.	<input checked="" type="checkbox"/>	_____	Schmitt, D.	<input checked="" type="checkbox"/>	_____	Nelson, T.	<input checked="" type="checkbox"/>	_____	O'Bannon, P.	<input checked="" type="checkbox"/>	_____	Thornton, F.	<input checked="" type="checkbox"/>	_____
	Branin, T.	<input checked="" type="checkbox"/>	_____														
Schmitt, D.	<input checked="" type="checkbox"/>	_____															
Nelson, T.	<input checked="" type="checkbox"/>	_____															
O'Bannon, P.	<input checked="" type="checkbox"/>	_____															
Thornton, F.	<input checked="" type="checkbox"/>	_____															

WHEREAS, the Virginia Stormwater Local Assistance Fund ("Fund") allocates grants for stormwater and water quality projects, including stream restorations, outfall restorations, dam safety improvements, and lake retrofits; and,

WHEREAS, the grants require a 50% County match for reimbursable costs; and,

WHEREAS, the County has identified five projects that are eligible for Fund grants:

- (1) Adams Elementary School Stream Restoration
- (2) Deitrick Road Outfall Restoration
- (3) Hidden Creek Park Stream Restoration
- (4) Lake Overton Wet Pond Retrofit and Dam Safety Improvements
- (5) Wilder Middle School Stream Restoration

WHEREAS, the County must submit an application for each project through the Virginia Department of Environmental Quality.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the Director of Public Works to apply for Fund grants for the projects listed above.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head _____

By County Manager _____

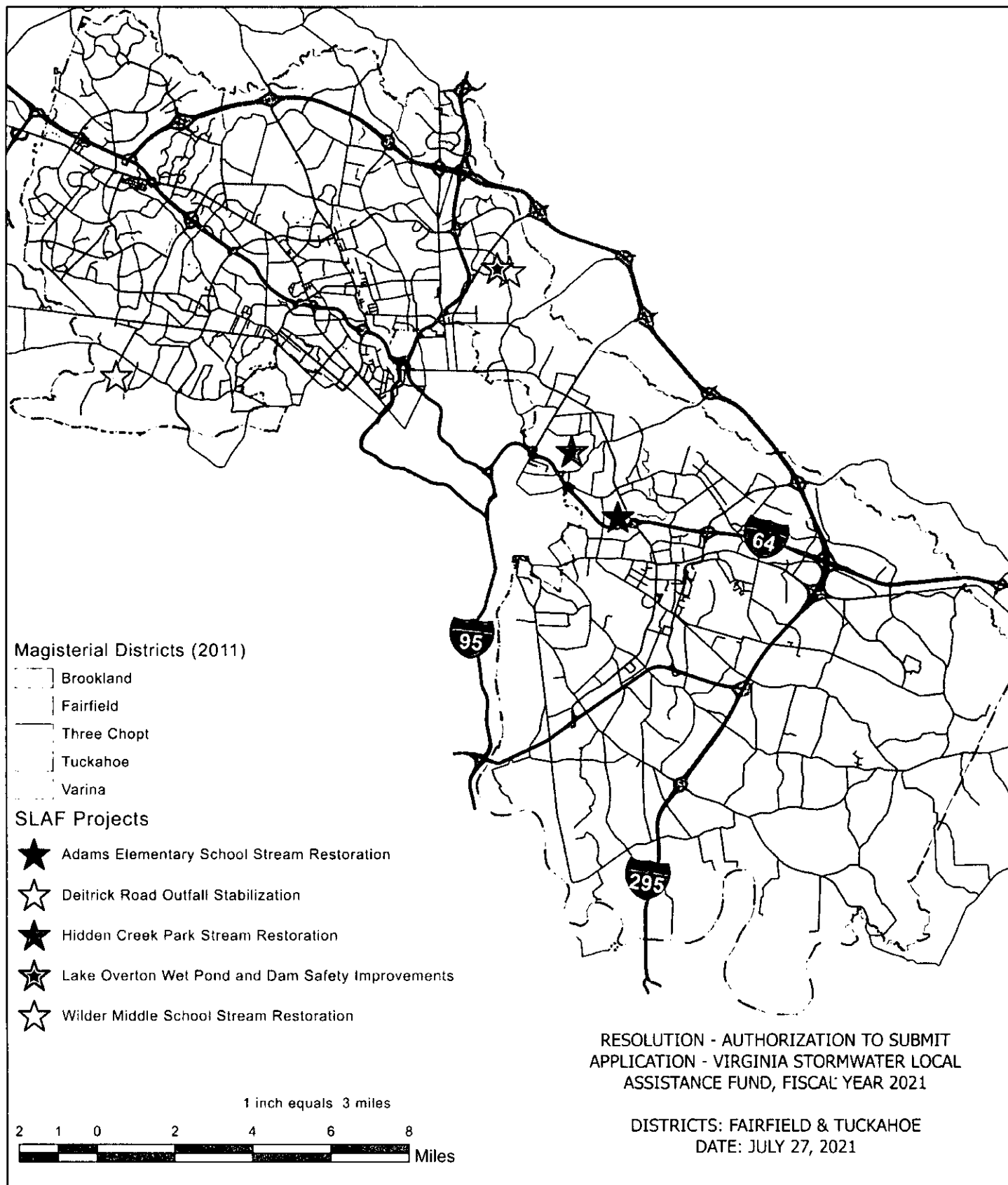
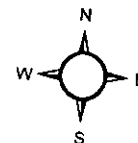
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Clerk, Board of Supervisors

Date: _____



Virginia Stormwater Local Assistance Fund, Fiscal Year 2021





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 247-21
Page No. 1 of 1

Agenda Title: **RESOLUTION — Henrico County Membership — Greater Richmond Transit Company Board of Directors**

For Clerk's Use Only: Date: <u>7/27/2021</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Whittle</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Schmitt, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, Henrico County is a member of Planning District 15; and,

WHEREAS, the 2020 General Assembly established the Central Virginia Transportation Authority (the "Authority") to administer funds for transportation projects and public transit in Planning District 15; and,

WHEREAS, the 2020 legislation required the Authority to "evaluate the governance structure of transit services in the Richmond region"; and,

WHEREAS, the Authority has completed a governance study of the Greater Richmond Transit Company ("GRTC") which provides public transit service in the City of Richmond, Chesterfield County, and Henrico County; and,

WHEREAS, even though GRTC operates a large number of bus routes in Henrico County and Henrico County is expected to be the largest local source of Authority revenue for GRTC by FY 2023-24, Henrico County does not have representation on the GRTC Board of Directors; and,

WHEREAS, Henrico County wishes to have the same number of members as the City of Richmond and Chesterfield County on the GRTC Board of Directors in order to have a place at the table in formulating future GRTC decisions about regional transportation services.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors authorizes and directs the County Manager to work with the Mayor of the City of Richmond and the County Administrator of Chesterfield County on the steps necessary to add Henrico County as an equal partner on the GRTC Board of Directors by December 31, 2021.

Comment: The County Manager recommends approval of the Board paper

By Agency Head _____

By County Manager _____

Certified:
A Copy Teste:

Copy to: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 248-21

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Annual Contract for Small Capital Improvement Projects

For Clerk's Use Only:

Date: 7/27/2021

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Brann
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Schmitt, D. ☒ ☐ ☐
Thornton, F. ☒ ☐ ☐

WHEREAS, the County received three bids on July 1, 2021, in response to ITB #21-2173-SEAR, and Addendum No. 1 for construction of small capital improvement projects; and,

WHEREAS, these "small" projects will not exceed \$500,000 in cost and may include roads, turn lanes, sidewalks, multi-use trails, bus pads, and minor roadway reconfigurations; and,

WHEREAS, the bids were as follows:

Bidders	Bid Amounts
Blakemore Construction Corporation Rockville, Virginia	\$1,736,331.30
Finley Asphalt & Sealing, Inc. Ashland, Virginia	\$2,984,276.27
Central Contracting Company, Inc. Richmond, Virginia	\$3,142,406.75

WHEREAS, the bid amounts were calculated by multiplying the estimated unit quantities listed in the bid documents times the unit prices set out in the bids; and,

WHEREAS, after a review and evaluation of the bids, it was determined that Blakemore Construction Corporation is the lowest responsive and responsible bidder; and,

WHEREAS, the final contract amount shall be determined upon completion of the project by multiplying the unit quantities authorized by the County by the unit prices submitted in the contractor's bid.

By Agency Head

By County Manager

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 248-21
Page No. 2 of 2

Agenda Title: RESOLUTION – Award of Contract – Annual Contract for Small Capital Improvement Projects

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The annual contract for small capital improvement projects is awarded to Blakemore Construction Corporation for the period from August 1, 2021, to July 30, 2022, with the option for the County to renew the contract for two additional one-year terms, in accordance with ITB #21-2173-5EAR and Addendum No 1 and the bid submitted by the contractor.
2. Fees for the contract shall not exceed \$500,000 for a single project and \$2,500,000 per one-year term. Compensation will be based upon the unit costs in the contractor's bid.
3. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

COMMENT: The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.