

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
SPECIAL MEETING  
July 13, 2021

The Henrico County Board of Supervisors convened a special meeting at 5:15 p.m. on Tuesday, July 13, 2021, in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

**Members of the Board Present:**

Daniel J. Schmitt, Chairman, Brookland District  
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District  
Thomas M. Branin, Three Chopt District  
Tyrone E. Nelson, Varina District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

John A. Vithoulkas, County Manager  
J. T. (Tom) Tokarz, County Attorney  
Tanya N. Brackett, CMC, Assistant to the County Manager/Clerk to the Board  
W. Brandon Hinton, Deputy County Manager for Administration  
Monica Smith-Callahan, Deputy County Manager for Community Affairs  
Cari Tretina, Assistant to the County Manager/Chief of Staff  
Benjamin A. Sheppard, Director of Public Relations

**Polling Place Ordinance Change**

Anne Marie Middlesworth, Deputy General Registrar, updated the Board on the proposed change of a polling place from the Jewish Community Center to Libbie Mill Library. This item is on the Board's general agenda for introduction for a public hearing on August 10. Once the public hearing is held, the polling place change will go to the Attorney General of Virginia for preclearance review.

Ms. Middlesworth also discussed the Board paper to establish a voter satellite office at Varina Library to reduce the travel time for voters in eastern Henrico to cast in-person absentee ballots. Such offices are authorized by the General Assembly, and the plan is to establish absentee voting locations in all five districts.

**Eviction Update – Rights and Resources**

Eric Leabough, Director of Community Revitalization, presented information about evictions and rent relief related to the COVID-19 pandemic. The CDC order halting all residential evictions for nonpayment of rent as a result of the health emergency will expire on July 31, 2021, and both tenants and landlords can apply for rent relief.

The County has posted information about the Virginia Rent Relief Program, and there is a webpage entitled Renter's Rights and Avoiding Eviction on the Community Revitalization

webpage. Cari Tretina, Chief of Staff, stated County employees have also been going door to door putting information into neighborhoods.

### **Reapportionment Update**

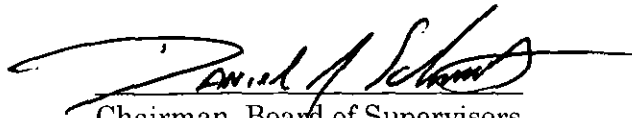
Joe Emerson, Director of Planning, reviewed the draft reapportionment timeline beginning with a resolution to start the process on the evening agenda. Depending on when the County receives the census data, the County hopes to hold the first public hearing for public comment in early October with introduction of proposed plan(s) in November for Board action in December. The adopted plan will then be sent to the Attorney General of Virginia for preclearance review.

### **Ordinance Changes on Tonight's Agenda**

Tom Tokarz, County Attorney, summarized three ordinance introductions to integrate the new zoning and subdivision ordinances with the rest of the Henrico County Code. He also noted that the last Board paper on the agenda would authorize Henrico's vote in favor of the proposed Purdue Pharma bankruptcy plan.

Mr. Vithoulkas briefly reviewed the agenda items for the 7:00 p.m. meeting.

There being no further business, the meeting was adjourned at 6:12 p.m.

  
Chairman, Board of Supervisors  
Henrico County, Virginia