

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**January 12, 2021**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**  
**INVOCATION**

**APPROVAL OF MINUTES** - December 15, 2020, Regular and Special Meetings

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**APPOINTMENTS/ORGANIZATIONAL ITEMS**

- 1-21 Resolution - Election of Chairman.
- 2-21 Resolution - Election of Vice-Chairman.
- 3-21 Resolution - Establishment of Dates, Times and Location of Regular Meetings of the Board of Supervisors for 2021.
- 4-21 Resolution - Appointment of Members - Henrico County Planning Commission.
- 5-21 Resolution - Appointment of Members - PlanRVA Commission.
- 6-21 Resolution - Appointment of Members - Richmond Regional Transportation Planning Organization Community Transportation Advisory Committee.
- 7-21 Resolution - Appointment of Representatives and Alternate - Richmond Regional Transportation Planning Organization Policy Board.
- 8-21 Resolution - Concurrence in Chairman's Designation of Member of Central Virginia Transportation Authority.
- 9-21 Resolution - Appointment of Member - Board of Building Code Appeals.
- 10-21 Resolution - Appointment of Members - Board of Real Estate Review and Equalization.
- 11-21 Resolution - Appointment of Member and Alternate - Capital Region Workforce Partnership Consortium of Chief Local Elected Officials.
- 12-21 Resolution - Appointment of Members and Alternates - Central Virginia Waste Management Authority Board of Directors.
- 13-21 Resolution - Appointment of Persons Eligible to Serve as Third Member of Employee Grievance Panels.
- 14-21 Resolution - Appointment of Members - Henrico Area Mental Health and Developmental Services Board.

- 15-21 Resolution - Appointment of Member - Henrico County Association of Volunteer Rescue Squads.
- 16-21 Resolution - Appointment of Members - Henrico Housing Advisory Committee.
- 17-21 Resolution - Appointment of Member - Historic Preservation Advisory Committee.
- 18-21 Resolution - Appointment of Members - Keep Henrico Beautiful Committee.
- 19-21 Resolution - Appointment of Members - Library Advisory Board.
- 20-21 Resolution - Nomination of Members - Local Emergency Planning Committee.
- 21-21 Resolution - Appointment of Member - Maymont Foundation Board of Directors.
- 22-21 Resolution - Appointment of Members - Parks and Recreation Advisory Commission.
- 23-21 Resolution - Appointment of Member - Richmond Region Tourism Board of Directors.

**PUBLIC COMMENTS**



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
January 12, 2021**

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**APPOINTMENTS/ORGANIZATIONAL ITEMS**

**RESOLUTION - Election of Chairman.**

This Board paper elects the Chairman of the Board of Supervisors for a one-year term expiring December 31, 2021, or thereafter when his/her successor shall have been elected and qualified.

**RESOLUTION - Election of Vice-Chairman.**

This Board paper elects the Vice-Chairman of the Board of Supervisors for a one-year term expiring December 31, 2021, or thereafter when his/her successor have been elected and qualified.

**RESOLUTION - Establishment of Dates, Times and Location of Regular Meetings of Board of Supervisors for 2021.**

This Board paper establishes the regular meeting schedule for the year 2021. Except for August, November, and December, the Board will meet on the second and fourth Tuesday of every month. In August and December, the Board will meet only on the second Tuesday of the month. In November, the Board will meet on the second and fifth Tuesday of the month.

All regular meetings will begin at the customary time of 7:00 p.m., with one exception. The first Board meeting in April (April 13, 2021) will begin at 6:00 p.m. to accommodate the public hearing on the FY 2021-22 budget.

In addition, if the Chairman finds and declares that the weather or other conditions are such that it is hazardous for Board members and the public to attend a regular meeting, such meeting shall be postponed for a period of one week to the same time on the following Tuesday. Board members and the news media will be notified as promptly as possible. Notice of such postponement will be posted on the front door of the Board meeting room and the courthouse.

**RESOLUTION - Appointment of Members - Henrico County Planning Commission.**

This Board paper appoints the following persons to the Henrico County Planning Commission for one-year terms expiring December 31, 2021, or thereafter when their successors shall have been appointed and qualified:

Brookland District  
Fairfield District

Robert H. Witte, Jr.  
Chris W. Archer

Three Chopt District	Melissa L. Thornton
Tuckahoe District	Gregory R. Baka
Varina District	William M. Mackey, Jr.
Board of Supervisors	Patricia S. O'Bannon

**RESOLUTION - Appointment of Members - PlanRVA Commission.**

This Board paper appoints the following person to the PlanRVA Commission for a three-year term expiring December 31, 2023, or thereafter when his successor shall have been appointed and qualified:

Citizens At-Large    Gregory R. Baka

This Board paper also appoints the following member of the following member of the Henrico County Planning Commission to PlanRVA Commission for a term coincident with his term of office:

William M. Mackey, Jr.

**RESOLUTION - Appointment of Members - Richmond Regional Transportation Planning Organization Community Transportation Advisory Committee.**

This Board paper appoints the following persons to the Richmond Regional Transportation Planning Organization Community Transportation Advisory Committee for two-year terms expiring December 31, 2022, or thereafter when their successors shall have been appointed and qualified:

At-Large	Amber B. Lancaster
At-Large	_____

**RESOLUTION - Appointment of Representatives and Alternate - Richmond Regional Transportation Organization Policy Board.**

This Board paper appoints the following persons to the Richmond Regional Transportation Planning Organization Policy Board for one-year terms expiring December 31, 2021, or thereafter when their successors shall have been appointed and qualified:

**Representatives**

Elected Official	Patricia S. O'Bannon
Elected Official	Frank J. Thornton

**Alternate**

Elected Official	Thomas M. Branin
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**RESOLUTION - Concurrence in Chairman’s Designation of Member of Central Virginia Transportation Authority.**

The 2020 General Assembly established the Central Virginia Transportation Authority (“Authority”), effective July 1, 2020.

Under the legislation, a locality’s chief elected officer is automatically a member of the Authority for a term coincident with the officer’s term of office. As a result, Henrico County’s member of the Authority will automatically rotate annually when the Board of Supervisors elects its Chairman at its first meeting in January.

The legislation also provides that the chief elected officers of localities may name designees to serve in their place and that a locality’s member of the Authority may designate another elected official to attend a meeting of the Authority if the member cannot attend.

This Board paper expresses the Board’s concurrence in the Chairman’s designation of Frank J. Thornton to be a member of the Authority and Mr. Thornton’s designation of Patricia S. O’Bannon as his designee if he is unable to attend a meeting of the Authority.

**RESOLUTION - Appointment of Member - Board of Building Code Appeals.**

This Board paper appoints the following person to the Board of Building Code Appeals for a five-year term expiring December 31, 2025, or thereafter when his successor shall have been appointed and qualified:

Electrical Engineer                      Joseph J. Hayes, Jr.

**RESOLUTION – Appointment of Members – Board of Real Estate Review and Equalization**

This Board paper appoints the following persons to the Board of Real Estate Review and Equalization for one-year terms expiring December 31, 2021, or thereafter when their successors shall have been appointed and qualified:

Brookland District                      Joseph P. Marchetti, Jr.  
Fairfield District                        Marian J. Martin  
Three Chopt District                    Robert W. Marshall  
Tuckahoe District                        John J. Schwartz  
Varina District                            Norma B. Harris

**RESOLUTION - Appointment of Member and Alternate - Capital Region Workforce Partnership Consortium of Chief Local Elected Officials.**

This Board paper appoints Patricia S. O’Bannon, a member of the Board of Supervisors, to the Capital Region Workforce Partnership Consortium of Chief Local Elected Officials (“the Consortium”) for a one-year term expiring December 31, 2021, or thereafter when her successor shall have been appointed and qualified.

This Board paper also appoints Monica Smith-Callahan, Deputy County Manager for Community Affairs, to the Consortium as the County’s alternate for a one-year term

expiring December 31, 2021, or thereafter when her successor shall have been appointed and qualified.

**RESOLUTION - Appointment of Members and Alternates - Central Virginia Waste Management Authority Board of Directors.**

This Board paper appoints the following persons to the Central Virginia Waste Management Authority Board of Directors for three-year terms expiring December 31, 2023, or thereafter when their successors shall have been appointed and qualified:

Citizen At-Large	Marcia E. Kelley	Alternate	Bentley P. Chan
Citizen At-Large	J. Allen Lane	Alternate	Joshua C. Byerly
Citizen At-Large	_____	Alternate	Jonathan R. Clary

**RESOLUTION - Appointment of Persons Eligible to Serve as Third Member of Employee Grievance Panels.**

This Board paper appoints the following persons as eligible to serve as the third member of employee grievance panels for one-year terms expiring December 31, 2021, or thereafter when their successors shall have been appointed and qualified:

Brookland District	Danielle M. Harris
Brookland District	William E. Lowe
Fairfield District	_____
Fairfield District	_____
Three Chopt District	_____
Three Chopt District	_____
Tuckahoe District	Poovillam Subramaniam-Moothathu
Tuckahoe District	John B. Wake, Jr.
Varina District	Carlos L. Chacon, Jr.
Varina District	Erika H. Moseley

**RESOLUTION - Appointment of Members - Henrico Area Mental Health and Developmental Services Board.**

This Board paper appoints the following persons to the Henrico Area Mental Health and Developmental Services Board for three-year terms expiring December 31, 2023, or thereafter when their successors shall have been appointed and qualified:

Family/Consumer Representative	Karen W. Grizzard
Family/Consumer Representative	Karen E. Metz

**RESOLUTION - Appointment of Member - Henrico County Association of Volunteer Rescue Squads.**

This Board paper appoints Patricia S. O'Bannon, a member of the Board of Supervisors, to the Henrico County Association of Volunteer Rescue Squads as a non-voting member for a one-year term expiring December 31, 2021, or thereafter when her successor shall have been appointed and qualified.

**RESOLUTION - Appointment of Members - Henrico Housing Advisory Committee.**

This Board paper appoints the following persons to the Henrico Housing Advisory Committee for two-year terms expiring December 31, 2022, or thereafter when their successors shall have been appointed and qualified:

At-Large	Allison M. Bogdanovic
At-Large	Brian K. Jackson
At-Large	Michael J. Polychrones
At-Large	Rene B. Shepperson

**RESOLUTION - Appointment of Member - Historic Preservation Advisory Committee.**

This Board paper appoints the following person to the Historic Preservation Advisory Committee for a term ending December 31, 2022, or thereafter when his successor shall have been appointed and qualified:

Fairfield District	George Taylor, III
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**RESOLUTION - Appointment of Members - Keep Henrico Beautiful Committee.**

This Board paper appoints the following persons to the Keep Henrico Beautiful Committee for two-year terms ending December 31, 2022, or thereafter when their successors shall have been appointed and qualified:

Brookland District	_____
Brookland District	Lynne M. Yurchak
Fairfield District	Brian S. Montgomery
Fairfield District	John R. Dantzler
Three Chopt District	_____
Three Chopt District	Rajendra R. Dubey
Tuckahoe District	_____
Tuckahoe District	Kendall E. Tyree
Varina District	Aileen Rivera
Varina District	Lynda S. Thompson

**RESOLUTION - Appointment of Members - Library Advisory Board.**

This Board paper appoints the following persons to the Library Advisory Board for one-year terms expiring December 31, 2021, or thereafter when their successors shall have been appointed and qualified:

Brookland District	Jackson C. Knox
Fairfield District	Gloria K. Barber
Three Chopt District	Goutam Gandhi
Tuckahoe District	Tammy R. Johnson Beard
Varina District	Gail A. Atkins

**RESOLUTION - Nomination of Members - Local Emergency Planning Committee.**

This Board paper nominates the following persons for two-year terms ending December 31, 2022, or thereafter when their successors shall have been appointed and qualified:

**Community Representatives**

Thomas F. Kelley, IV, Brookland District  
\_\_\_\_\_, Fairfield District  
David B. Coldren, Three Chopt District  
R. Edward Rhodes, Jr., Tuckahoe District  
\_\_\_\_\_, Varina District

**Elected Representative**

Daniel J. Schmitt, Board of Supervisors

**Emergency Communications Representative**

Alysa M. Morgan, Police Division

**Emergency Services Representatives**

Jackson P. F. Baynard, Division of Fire  
John Walls, Division of Fire  
Robert M. Paxton, Virginia Department of Emergency Management  
John T. Tatum, Henrico County Association of Volunteer Rescue Squads

**Environmental Representatives**

Jonathan R. Clary, Department of Public Utilities  
Steven J. Yob, County Manager's Office

**Industry Representatives**

Bradley A. Chamberlain, Kinder Morgan/Plantation Pipe Line Company  
Brian R. Cowles, PPD  
William D. Walter, Polykon Manufacturing LLC

**Law Enforcement Representative**

Donald L. Lambert, Jr., Police Division

**News Media Representative**

Benjamin A. Sheppard, Department of Public Relations & Media Services

**Public Health Representative**

David S. Calkins, Health Department



**RESOLUTION - Appointment of Member - Maymont Foundation Board of Directors.**

This Board paper appoints Frank J. Thornton, a member of the Board of Supervisors, to the Maymont Foundation Board of Directors for a one-year term expiring December 31, 2021, or thereafter when his successor shall have been appointed and qualified.

**RESOLUTION - Appointment of Members - Parks and Recreation Advisory Commission.**

This Board paper appoints the following person to the Parks and Recreation Advisory Commission for a three-year term expiring December 31, 2023, or thereafter when his successor shall have been appointed and qualified:

Three Chopt District                      Vikas Kapila

This Board paper also appoints Frank J. Thornton, a member of the Board of Supervisors to the Commission, for a one-year term expiring December 31, 2021, or thereafter when his successor shall have been appointed and qualified.

**RESOLUTION - Appointment of Member - Richmond Region Tourism Board of Directors.**

This Board paper appoints the following person to the Richmond Region Tourism Board of Directors for a term ending December 31, 2023, or thereafter when his successor shall have been appointed and qualified:

At-Large Stakeholder                      Todd "Parney" Parnell