

**Board of Supervisors**  
Thomas M. Branin, Chairman  
Daniel J. Schmitt, Vice-Chairman  
Tyrone E. Nelson  
Patricia S. O'Bannon  
Frank J. Thornton

# Supervisors' Agend-O-Gram



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**County Manager**  
John A. Vithoukias

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## Summary of Actions Taken by the Board on July 14, 2020

Mr. Branin led the recitation of the Pledge of Allegiance.

Brandon and Hannah Baldwin, Co-Lead Pastors of New Community Church, delivered the invocation.

The Board approved the minutes of the June 23, 2020, Regular and Special Meetings.

### MANAGER'S COMMENTS

Earl Wynn, the longest-serving member of the Henrico Sheriff's Office, retired from the County for the second time on July 8. Mr. Wynn was originally hired by the Sheriff's Office on June 26, 1974, as a jailor. Over the next 22 years, he rose through the ranks and held the following positions: Correctional Deputy in Jail West Security, Correctional Deputy in Civil Process, Correctional Corporal in Court Security, Correctional Sergeant in Jail West Security, Correctional Lieutenant in Jail West Booking, Correctional Lieutenant in Courts, and Correctional Captain in Courts. After taking a voluntary step-down in rank in 1996 due to changes in the organizational hierarchy, Mr. Wynn held the positions of Correctional Lieutenant in Security, Correctional Lieutenant as Jail Farm Commander, and Correctional Lieutenant in Jail East Security. Mr. Wynn retired from full-time employment with the Sheriff's Office on February 1, 2008, and was rehired by the Sheriff's Office one month later as a part-time Courthouse Deputy Sheriff, a position he held for more than 12 years until his second retirement on July 8. He served under seven elected Sheriffs. Mr. Branin presented a Certificate of Recognition to Mr. Wynn in appreciation of Mr. Wynn's 46 years of dedicated and extraordinary service to the Sheriff's Office. Joining Mr. Wynn for this presentation was his wife, Jane.

The Department of General Services' custodial team is composed of 22 employees – one superintendent, four custodial managers, and 17 custodial workers. The team has been hard at work since COVID-19 has been in the news. Prior to the Board agreeing to a declaration of local emergency on March 13, the team was preparing for the virus by installing hand sanitizing stations, developing an enhanced cleaning regimen, and obtaining the necessary cleaning supplies to ensure proper disinfecting. Since the declaration, the custodial team has responded to nearly 200 requests for service. The requests ranged from establishing special cleaning schedules for high-traffic areas, providing disinfectant supplies, installing sanitizing stations and paper towel dispensers, and deep cleaning areas with suspected and confirmed COVID-19 cases. The custodial team

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has gone above and beyond normal expectations to ensure County employees and citizens have a safe and clean environment. Mr. Vithoukias recognized General Services Director John Neal and acknowledged the diligent service of the following members of the custodial team who were present at the meeting: Michael VanAudenrove, Renee Douglas, Jackie Freeman, Lynette Hardy, David Hilliard, Paul Owens, Cielo Rada, LeeAnn Suggs, and Marjorie Sykes. Mr. Branin thanked the team for being unsung heroes every day.

Mr. Vithoukias recognized Monica Smith-Callahan, Deputy County Manager for Community Affairs, who provided a slide presentation with a COVID-19 update and information on two new County initiatives related to the pandemic. As of July 13, a total of 41,243 people in Henrico have been tested for COVID-19, and there have been 2,839 confirmed cases and 76 deaths, 40 of which were outside of long-term care facilities. The current average of positive tests is 5.7 percent, just above where it was the previous week. Virginia is seeing a slight uptick in cases, and Governor Ralph Northam is watching this situation very closely. Henrico Jail West has seen an outbreak resulting in 46 positive tests among 70 inmates who are isolated in the admissions area.

COVID-19 challenges over the next few weeks include supporting the jail to ensure the outbreak is contained and inmates and staff have what they need, supporting Henrico County Public Schools (HCPS) in its planning efforts for the fall semester, continuing to make testing available for vulnerable populations, monitoring national and local trends to make sure the County is maintaining preparedness in case there is another outbreak, managing the County's inventory of personal protective equipment and other critical supplies, and maintaining a gradual and consistent re-opening of County facilities and services.

In response to the financial hardships brought on by the COVID-19 crisis, the County has announced an emergency rental assistance program aimed at Henrico residents who are at risk of losing their rental house or apartment. Funding is available for qualifying, income-eligible households that have been impacted by loss of jobs, a reduction in hours of pay, or other factors resulting from the economic shutdown. The program is designed to prevent homelessness, and assistance is intended for Henrico renters facing the imminent loss of their residences. The County has received \$360,000 from the federal Coronavirus Aid, Relief, and Economic Security Act to fund this effort. Applications in English and Spanish are available from the Department of Social Services. Residents can download and print the applications at <https://henrico.us/dss/> or request that one be mailed to them. Emergency rental payments of up to \$1,500 per month will be made to qualified Henrico residents for up to four months. The County estimates that it will be able to support 240 residents through this program.

The Department of Community Revitalization is also working on a regional solution that would support additional Henrico families beyond the rental assistance program. The Counties of Chesterfield, Hanover, and Henrico recently launched a "Know Your Rights" website, <https://henrico.us/Know-Your-Rights-and-Resources>, which conceptually began as a discussion among the County Manager and his regional counterparts about local responses to the civil unrest taking place around the country. The County will help create a clearinghouse of regional, state, and national resources where residents can connect to anti-

discrimination information and institutions. This regional effort exemplifies a commitment by the participating localities to listening, discussing, and sharing ideas that build community collaboration and trust and work towards solutions that overcome barriers and injustices for all. Numerous institutions, many of which operate within the region, educate people about laws that protect them, advocate for their rights, and legally challenge instances of discrimination. The three local websites have been promoted by a press release and social media and will be updated simultaneously as additional resources are brought to the localities' attention.

### **BOARD OF SUPERVISORS' COMMENTS**

Mrs. O'Bannon pointed out she will be hosting an interactive, virtual town meeting on July 27 at 1:00 p.m. that will be video streamed on YouTube. Questions can be asked live or emailed in advance. Mental health issues and services will be discussed.

Mr. Nelson offered a reminder that the County is currently receiving comments relating to a potential civilian review board for the Police Division. Citizens can submit comments to [civilianreviewboard@henrico.us](mailto:civilianreviewboard@henrico.us) by July 31. The County has received hundreds of comments since July 1.

Mr. Nelson announced he will be hosting a community meeting on August 3 at 6:30 p.m. at the Chickahominy YMCA in Sandston. The meeting will be held outside under a tent, and citizens can physically attend the meeting subject to social-distancing protocols or watch it online. A full array of information will be provided on programs and projects associated with the Department of Community Revitalization, Department of Planning, Division of Recreation and Parks, Police Division, Department of Public Works, and HCPS. In addition, Mr. Vithoukas will update residents on the County's revised budget. There will be an opportunity for community feedback following the presentations.

Mr. Schmitt joined Mr. Nelson in inviting residents to send the County comments concerning the proposed civilian review board. He noted the comments received to date have been informative and assured residents that the comments matter to the Board, whether positive or negative.

Mr. Schmitt updated County citizens and the Board on the progress of the Belmont Golf Course project. He noted he is presently a member of the First Tee Board of Directors and he and Mr. Thornton previously participated in yearlong community meetings on the golf course's future. Construction began May 4 on the rejuvenated and renovated golf course. The 12-hole course is approximately 50 percent complete, and all 12 greens have been constructed and are ready to be seeded this fall with bentgrass. The greenside bunkers have been shaped and the drainage is nearly complete. A new \$130,000 pump station has been delivered and installation of a \$1 million irrigation system is underway. The course is being reconstructed with millions of dollars of private investment through the County's partnership with First Tee. Permitting for Parcel 3 was officially completed earlier in the day and includes a wedge range, driving range, 35,000-square-foot putting course, and short-game practice area. None of those amenities previously existed at Belmont. Residents can view a video of the construction project on the County's You Tube page or on

Belmont's new website at <http://www.playbelmontrva.org>. Mr. Schmitt thanked the following residents who have been appointed to the Belmont Advisory Board and who have worked tirelessly on this project on behalf of the community: Pat Kibler, Chris Shumaker, Ron Stilwell, and Rai Beasley. He remarked that he has been inspired by the meetings of the advisory board he has attended.

### **RECOGNITION OF NEWS MEDIA**

There were no media representatives present.

### **APPOINTMENT/RESIGNATION**

**163-20** Resolution - Resignation of Alternate - Central Virginia Waste Management  
**Approved** Authority Board of Directors. (Charles B. England)

**164-20** Resolution - Appointment of Member - Community Criminal Justice Board.  
**Approved** (Darcy L. Carroll)

### **PUBLIC HEARINGS – PROVISIONAL USE PERMIT**

**165-20** Skyway Towers, LLC: Request for a Provisional Use Permit under Sections  
**PUP2020-** 24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a  
**00009** monopole communication tower up to 199' in height and related equipment  
**Deferred to** on part of Parcel 812-725-4066 located on the south line of Cedar Fork Road  
**August 11,** approximately 1000' northeast of its intersection with Nine Mile Road (State  
**2020** Route 33).

### **PUBLIC HEARINGS - OTHER ITEMS**

**166-20** Resolution - Signatory Authority - Exchange of Real Property - 7705 Impala  
**Approved** Drive and 7200 Galaxie Road - Brookland District.

**167-20** Ordinance - Vacation of Portion of Drainage and Utility Easement - West  
**Approved** Broad Village - Three Chopt District.

### **PUBLIC COMMENTS**

Maria Stylianou, a resident of the Three Chopt District, asked the Board to change the name of Jeb Stuart Parkway.

Joseph Bahen, a resident of the Brookland District, spoke in support of Henrico's police officers and asked the Board not to defund the Police Division.

Annie Walker, a resident of the Fairfield District, addressed the Board regarding Agenda Item No. 165-20 (PUP2020-0009) and expressed concerns relating to how the proposed communication tower will affect her neighborhood's safety.

**GENERAL AGENDA**

- 168-20** Resolution - Concurrence in Chairman's Designation of Member of Central  
**Approved** Virginia Transportation Authority.
- 169-20** Introduction of Ordinance - To Amend and Reordain Section 20-843 of the  
**Approved** Code of the County of Henrico Titled "Exemptions" to Add a New Exemption to the County's Food and Beverage Tax in Conformance With Changes to State Code.
- 170-20** Resolution - Signatory Authority - Acquisition of Real Estate and Easements -  
**Approved** Creighton & Laburnum, LLC - Creighton Road Improvements Project - Fairfield District.
- 171-20** Resolution - Award of Contract - Engineering Services - Water Reclamation  
**Approved** Facility Clarifier Rehabilitation Project - Varina District.
- 172-20** Resolution - Signatory Authority - Amendment to Agreement with Virginia  
**Approved** Department of Transportation - Three Chopt Road Improvements - Three Chopt and Tuckahoe Districts.
- 173-20** Resolution - Signatory Authority - Amendments to Contract for Engineering  
**Approved** Design Services for Three Chopt Road Improvements - Three Chopt and Tuckahoe Districts.
- 174-20** Resolution - Award of Contract - Henrico Water Reclamation Facility  
**Approved** Stream Restoration - Varina District.
- 175-20** Resolution - Authorization to Submit Letter of Intent to Participate in  
**Approved** Virginia Department of Transportation Smart Scale Program for FY 2020-2021 and FY 2021-2022.