

Board of Supervisors
Thomas M. Branin, Chairman
Daniel J. Schmitt, Vice-Chairman
Tyrone E. Nelson
Patricia S. O'Bannon
Frank J. Thornton

Supervisors' Agend-O-Gram



County Manager
John A. Vithoukaskas

Published by the Henrico County Manager's Office

Summary of Actions Taken by the Board on May 12, 2020

Mr. Branin led the recitation of the Pledge of Allegiance.

Mr. Nelson delivered the invocation.

The Board approved the minutes of the April 28, 2020, Regular Meeting.

MANAGER'S COMMENTS

Mr. Vithoukaskas introduced Yvette George as the County's newest department head. Ms. George will succeed Paula Reid as Director of Human Resources. Mrs. Reid led the Department of Human Resource from 2011 until earlier this year. Ms. George will head a department that has 47 employees and a Fiscal Year (FY) 2020 budget of more than \$6.8 million. The department is responsible for the County's comprehensive personnel program, including employment, compensation management, benefits administration, employee development, organizational learning, fitness and wellness, and health services. Ms. George is coming to the County from the Virginia Department of Transportation (VDOT), where she has served as the Human Resources Manager since 2016. Prior to joining VDOT, Ms. George worked as a division chief and an interim deputy director of human resources for the City of Richmond and as a human resources manager for Bon Secours' ConnectCare project. She is a United States Navy veteran. She will start with the County on June 8.

Mr. Vithoukaskas pointed out the County's COVID-19 story began on March 16 and it has been almost two months since the County adjusted services and facilities to protect the County's workforce and citizenry. For a little less than 60 days, the County, the Henrico Health Department, and the Central Virginia region have worked every single day to flatten the curve, provide essential services to residents and vulnerable populations, and support the business community in any manner possible during this significant economic downturn. The County is now turning the page to the next chapter of COVID-19 and the topic of reopening. On May 8, the County started phasing in certain public services and amenities, including reopening pickleball and tennis courts, dog parks, and recreation centers; reestablishing certain library services; resuming normal hours at the landfills; opening the Finance Department's cashier's counters; and conducting in-person absentee voting for the June 23 primary. Reopening will be a methodical and intentional process with the health and safety of the community being paramount. Leading this effort is the County's Emergency Manager, Jackson Baynard, along with Rob Rowley, Deputy Emergency Manager.

"Proud of Our Progress; Excited About Our Future."
Visit Henrico County on the web at <https://henrico.us>

Mr. Vithoukias recognized Mr. Rowley, who provided an overview of Henrico’s COVID-19 response activities that are setting the bar for local governments in the region. Mr. Rowley highlighted the County’s coordinated outreach to residents. COVID-19 has been especially dangerous to Henrico’s most vulnerable populations, including those persons living in congregate care settings. The latest figures show 1,106 positive COVID-19 cases in Henrico. Of the 112 deaths related to COVID-19, all but 16 have involved residents in long-term care facilities. The County mounted an immediate response to Canterbury Rehabilitation and Healthcare Center and 52 other long-term care facilities that outlined expectations and helped the facilities take ownership in meeting the needs of their residents. This educational initiative was coordinated by the Division of Fire and has evolved into weekly conference calls with the Virginia Health Department (VDH) and weekly follow-up calls with the County’s Emergency Operations Center to ensure VDH best practices are being implemented. The County has reached out to all its citizens in a deliberate and coordinated way through its all-inclusive and data-driven Henrico Resident Outreach Coordination Plan. The Police Division has led countywide canvassing by placing static displays in Henrico apartment complexes and grocery stores that point residents to timeless information. The County will open the fifth Henrico-supported call center on May 13, in the County’s Public Safety Building, which will support VDH contact tracing. This is in addition to the following call centers that are currently in operation and that have received the following number of calls: County employee (160), citizen-facing (2,000), VDH (5,500) and senior outreach (615). Mr. Rowley gave kudos to the Department of Information Technology for assisting with call center set-up and the Public Library for staffing the County-operated call centers. He also offered kudos to the Department of Public Relations for ensuring the County has access to multilingual messaging, especially for targeted outreach in support of health testing at several locations throughout Henrico. Additional testing will be conducted at the Eastern Henrico Recreation Center (EHRC) on May 14. Mr. Rowley advised that the County has supported VDH with 1,000 test kits and has provided outreach to 1,363 businesses through Henrico’s Economic Development Authority. Mr. Vithoukias thanked Mr. Rowley for coordinating an outreach effort on May 9 in neighborhoods adjoining Ratcliffe Elementary School, where 56 Henrico Medical Reserve Corps volunteers knocked on more than 2,500 doors to support the upcoming testing at EHRC.

Mr. Vithoukias recognized and thanked the following organizations and businesses that have donated money, personal protection equipment, facilities, and other services and supplies in support of the County’s COVID19 response efforts: Richmond Chinese American Community – 2,000 face coverings; Reynolds Community College – gloves, goggles, and disinfectant; Richmond Raceway – use of the complex’s Building Four; Kings Dominion – 5,000 ponchos and a case of N95 masks; Facebook – masks; Deborah Bethea – 16 boxes of nitrile gloves; BrecoTea – 4,000 face masks; Dominion Energy – masks; McGuire Woods – 2,500 surgical masks; Owens & Minor – gowns, masks, and gloves; WestRock – 2,400 masks and 10 tubs of hand sanitizer; Henrico Rotary Club - \$6,000 towards Nourish Henrico (\$3,000 for the Division of Fire and \$3,000 for the Police Division); and Brown Distributing Company – tractor trailers, moving equipment, and labor.

Mr. Vithoukias recognized Joe Emerson, Director of Planning, who provided an update on how a team of County agencies is working with the Planning Department and local restaurants to comply with a gubernatorial order to reopen outdoor dining areas. County staff

has come up with three options that would allow these areas to reopen within social distancing guidelines. The first two options would provide for an expedited process with a building permit. The third option would involve a lengthier process and apply to situations where a business wishes to pave an additional area and erect a more permanent structure. The County will be able to move forward with these options as soon as it receives additional guidance from the Commonwealth.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon highlighted an upcoming observance that has special significance for the community. May 17 – 23 is the 46th annual National Emergency Medical Services (EMS) Week. This observance celebrates and honors EMS providers who safeguard the health, safety, and well-being of our communities. The Henrico County EMS system consists of the Division of Fire, Henrico Volunteer Rescue Squad, and the Police Division. During FY 2019, Henrico's EMS system recorded 39,965 responses for service while improving the survival and recovery rates of persons experiencing sudden illness or injury. The Board continues to acknowledge the value and accomplishments of Henrico's EMS providers, who are frequently exposed to a variety of hazards and dangerous situations in the performance of their duties, and thanks Henrico's EMS teams for offering life-saving care to those in need 24 hours a day, seven days a week. Henrico's EMS system is currently led by Fire Chief Alec Oughton, Police Chief Humberto Cardounel, Henrico Volunteer Rescue Squad President Peggy Vorous, Lakeside Volunteer Rescue Squad President Lauren Shrader, and Tuckahoe Rescue Squad President John Tatum. Mr. Tatum also serves as President of the Henrico County Association of Volunteer Rescue Squads. The Board takes its hats off to these individuals and to the many men and women who serve with them on health care's front line.

RECOGNITION OF NEWS MEDIA

Mr. Branin recognized Chris Suarez from the *Richmond Times-Dispatch*.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT

- | | |
|--|--|
| 93-20
REZ2020-
00003
Approved | Nuckols Road, LLC: Request to conditionally rezone from A-1 Agricultural District to R-6C General Residence District (7.891 acres) and B-2C Business District (Conditional) (8.517 acres) parts of Parcels 748-771-3527 and 749-771-2999 containing 16.408 acres located on the east line of Nuckols Road at its intersection with Fords Country Lane. |
| 94-20
PUP2020-
00002
Approved | Nuckols Road, LLC: Request for a Provisional Use Permit under Sections 24-36.1(a), 24-58.2(d), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow for a life care facility and outside dining on parts of Parcels 748-771-3527 and 749-771-2999 located on the east line of Nuckols Road at its intersection with Fords Country Lane. |
| 95-20 | HCA: Request to conditionally rezone from A-1 Agricultural District and B-1 Business District to O-2C Office District (Conditional) Parcels 747-771- |

- REZ2020-00006** 7477, 747-771-9469, and 747-771-9985 containing 3.36 acres located at the southeast intersection of Nuckols Road and Hickory Park Drive.
Withdrawn by the Applicant
- 116-20 REZ2020-00012** Henrico County Vocational/Technical Education Foundation: Request to amend a proffer accepted with Rezoning case REZ2017-00013 on Parcel 813-732-0538 located on the east line of Cedar Fork Road at its intersection with Creighton Road.
Approved
- 117-20 REZ2020-00007** SXCW Properties II, LLC: Request to conditionally rezone from R-3 One-Family Residence District and O-2 Office District to B-3C Business District (Conditional) Parcels 769-755-3049, 769-755-8276, and 769-755-6068 containing 6.374 acres located on the west line of Staples Mill Road (U.S. Route 33), approximately 300' north of its intersection with E. Parham Road.
Approved

PUBLIC HEARINGS – OTHER ITEMS

- 118-20 Approved** Resolution - Authorizing the County Manager to Submit an Amendment to the Henrico County 2019-20 Annual Consolidated Action Plan; to Execute Amended CDBG and ESG Agreements; and to Execute Contracts for New CDBG and ESG Activities.
- 119-20 Approved** Ordinance - To Reduce Penalties and Interest on Late Payments of 2020 Personal Property Taxes, Machinery and Tools Taxes, and Real Estate Taxes to Zero Percent From June 5, 2020, to August 5, 2020, and to Extend the Time for Payment of Vehicle License Taxes to August 5, 2020.
- 120-20 Approved** Ordinance - To Reduce Penalties and Interest for Late Remittances of Food and Beverage Taxes and Transient Occupancy Taxes to Zero Percent Between March 17, 2020, and August 20, 2020.
- 121-20 Approved** Ordinance - To Provide Emergency Procedures for the Conduct of Public Business to Ensure the Continuity of County Government and Critical Local Services During the State of Emergency and Disaster Caused by the COVID-19 Pandemic.
- 122-20 Approved** Resolution - Signatory Authority - Acquisition and Lease of Real Property - 2304 Homeview Drive - Three Chopt District.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

“Proud of Our Progress; Excited About Our Future.”
Visit Henrico County on the web at <https://henrico.us>

- 92A-20**
Approved
as
Substitute
for 92-20 Resolution - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2020-21 and Allocation of Car Tax Relief for Tax Year 2020.
- 123-20**
Approved Resolution - Amendments to the FY 2019-20 Annual Fiscal Plan: May 2020.
- 124-20**
Approved Resolution - Award of Contract - Chiller Replacement - Henrico Jail East.
- 125-20**
Approved Resolution - Award of Contract - Annual Professional Engineering Commissioning Services.
- 126-20**
Approved Resolution - Approval of Voluntary Retirement Incentive Program.
- 127-20**
Approved Resolution - Authority to Submit Henrico County Plan for the Virginia Juvenile Community Crime Control Act (2020 – 2022).
- 128-20**
Approved Resolution - Signatory Authority - Amendment of Agreement with Virginia Department of Transportation - Sadler Road Improvements - Three Chopt District.