

**Board of Supervisors**  
Thomas M. Branin, Chairman  
Daniel J. Schmitt, Vice-Chairman  
Tyrone E. Nelson  
Patricia S. O'Bannon  
Frank J. Thornton

# Supervisors' Agend-O-Gram

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**County Manager**  
John A. Vithoukaskas

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## Summary of Actions Taken by the Board on February 25, 2020

Mr. Branin led recitation of the Pledge of Allegiance.

Pastor Richard Dunn of Meadowood Church of God delivered the invocation.

The Board approved the minutes of the February 11, 2020, Regular and Special Meetings; and the March 18 - 21, 2019, Special Meeting.

### MANAGER'S COMMENTS

Purchasing Director Cecelia Stowe has informed Mr. Vithoukaskas of her plans to retire, effective April 1. Ms. Stowe will be wrapping up a 38-year career in public procurement, which includes positions with the state, the City of Richmond, and Henrico County. She joined the Henrico family in 1994 as the Purchasing Manager in the Department of General Services. In 2013, her position was reclassified to Purchasing Director and transferred to the Department of Finance. Throughout the last 25 years, Ms. Stowe has overseen the Purchasing Division through both prosperous and lean times. She and her staff have guided and supported every general government agency as well as Henrico County Public Schools through the oftentimes difficult and meticulous process of procuring services and goods, ranging from insurance benefits to school buildings to high-profile projects like the Cobbs Creek Reservoir. Ms. Stowe is a natural, no-nonsense problem solver who adheres to a high standard of ethics. Ms. Stowe's emphasis on best practices has led her to make tough choices in the best interest of Henrico and its residents. She has also focused much attention on expanding contractual opportunities for small, women-owned, and minority-owned businesses and educating the next generation of procurement specialists. Ms. Stowe has been recognized for her innovation, adeptness, and leadership in procurement by several entities, including receiving the prestigious Xcelerator Career Achievement Award from the Virginia Department of General Services. She directs the attention and praise of these accolades to the efforts of her purchasing team. Mr. Vithoukaskas expressed gratitude to Ms. Stowe for her great service. Joining her for this recognition by Mr. Vithoukaskas were members of her family and staff.

### BOARD OF SUPERVISORS' COMMENTS

Mr. Thornton reported the passing of Katherine Coleman Goble Johnson, a famous African American mathematician who did pioneering work for the National Aeronautics and Space

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Administration in its early space missions. Ms. Johnson opened the doors for women and people of color. The 2016 film *Hidden Figures* highlighted her life and story, and she was awarded the Presidential Medal of Freedom in 2015. Ms. Johnson was born in White Sulphur Springs, West Virginia, and was 101. Mr. Thornton characterized her as angelic.

Mr. Nelson announced that a group of public safety personnel under the direction of Police Chief Humberto Cardounel and Fire Chief Alec Oughton participated with him, Mr. Schmitt, and representatives from the City of Richmond in a Multiple Sclerosis (MS) Push-Up social media challenge. The purpose of the challenge, which was held on February 18, was to bring awareness to persons who struggle with MS. Mr. Nelson gave a shout-out to Mr. Schmitt and Henrico public safety officials for their participation and to the Department of Public Relations for covering the event and producing a video that was posted on Facebook.

Mr. Nelson also announced that he, Mr. Vithoukias, Chief of Staff Cari Tretina, and Henrico's economic development team visited the site of the Facebook facility in eastern Henrico earlier in the day. He remarked that it was amazing to see the completion of the first phase of the facility. There will be close to 1,000 construction jobs on site through 2024 during the second phase of construction. Facebook will be one of the largest facilities in Henrico after the second phase is completed.

Mr. Schmitt noted a group of Virginia Randolph students participating in the 100 Men Challenge program visited the Board Room earlier in the day. The program provides a monthly opportunity for residents, business owners, and constituents to engage proactively with student participants in casual discussions about life, family, faith, and career opportunities. Mr. Schmitt thanked the more than 100 County staff members who gathered to high-five the students when they arrived at the Government Center's Administration Building. He also thanked Mr. Vithoukias, community leader Rai Beasley, Victoria Davis from the Department of Public Relations, and the event's speakers for their support of and work on the event. Mr. Schmitt emphasized the importance of talking about opportunities with these students. He used the words "thankful, excited, and hopeful" to explain this special event.

Mrs. O'Bannon mentioned that she hosted a very well-attended town meeting the previous week regarding how individuals and local governments may be impacted by the coronavirus. The meeting was video streamed live and allowed persons to direct questions from their homes via their computers to the Henrico Health Department's deputy director. A video of the meeting is available on YouTube.

Mr. Branin recognized Patrick Quann from Boy Scout Troop 763, sponsored by Richmond Elks Lodge #45, who was observing the meeting to fulfill a requirement for the Citizenship in the Community merit badge.

## **RECOGNITION OF NEWS MEDIA**

Mr. Branin recognized Chris Suarez from the *Richmond Times-Dispatch*.

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**APPOINTMENTS**

**53-20** Resolution - To Establish the Belmont Advisory Committee and Set Its Duties.  
**Approved** (Raiford F. Beasley, Patricia L. Kibler, Christopher Shumaker, and Ronald L. Stilwell)

**54-20** Resolution - Appointment of Member - The First Tee of Greater Richmond  
**Approved** Board of Directors. (Daniel J. Schmitt)

**PUBLIC HEARING ITEMS**

**55-20** Resolution - Amendments to the FY 2019-20 Annual Fiscal Plan: February  
**Approved** 2020.

**56-20** Ordinance - To Amend and Reordain Section 20-273 Titled “Definitions” and  
**Approved** Sections 20-280 through 20-282 Titled “Reserved” of the Code of the County of Henrico to Impose Transient Occupancy Tax on Short-Term Rentals and Establish a Short-Term Rental Registry.

**57-20** Ordinance - To Amend and Reordain Section 24-3 Titled “Definitions,”  
**Approved** Section 24-12 Titled “Conditional uses permitted by special exception,” Section 24-13 Titled “Accessory uses permitted,” Section 24-13.01 Titled “Development standards and conditions for permitted uses,” Section 24-13.2 Titled “Accessory uses permitted,” Section 24-13.3 Titled “Conditional uses permitted,” Section 24-28 Titled “Principal uses permitted,” Section 24-39 Titled “Accessory uses permitted,” Section 24-94 Titled “Table of regulations,” Section 24-96 Titled “Off-street parking requirements,” and Section 24-121 Titled “Conditional zoning or zone approval” of the Code of the County of Henrico to Allow and Regulate Short-Term Rentals of Real Estate in Certain Residential Districts.

**PUBLIC COMMENTS**

Earl Bradley, a resident of the Fairfield District, encouraged the County to provide additional context and balance to its timeline of Henrico history. Mr. Bradley presented an American timeline covering the period of 1562 to 2011 that tells the story of “colonization, the peculiar institution of slavery, and the birth of capitalism” from the standpoint of 1611 Henrico County stakeholders.

Jon Kessen, a resident of the Three Chopt District, reiterated concerns regarding how high school redistricting options currently under consideration by the Henrico School Board will affect the safety of students and the community as well as public safety-related services. Mr. Kessen again objected to options that would move students who reside in the Stonegate subdivision from the Mills E. Godwin district to the J.R. Tucker High School district. He also provided information highlighting traffic volumes and accidents in western Henrico. Simone Robinson, a Henrico schoolteacher and resident of the Three Chopt District, joined

Mr. Kessen in voicing concerns relating to the public safety implications of redistricting Stonegate residents from Godwin to Tucker.

Arthur Garthright, a resident of the Fairfield District, expressed concerns pertaining to businesses operating in his neighborhood in violation of County ordinances. He suggested the ordinances need to be strengthened so that County agencies have more authority to enforce them.

### **GENERAL AGENDA**

- 58-20** Resolution - Signatory Authority - Agreement with Southside Community  
**Approved** Development and Housing Corporation - 4004 Delmont Street - Fairfield District.
- 59-20** Resolution - Signatory Authority - Acquisition of Real Property - 6020 Indigo  
**Approved** Road - Brookland District.
- 60-20** Resolution - Award of Contract - Dorey Park Field #7 Concession and Restroom  
**Approved** Building - Varina District.
- 61-20** Resolution - Award of Contract - Annual Engineering Services - Water and  
**Approved** Sewer Projects.
- 62-20** Resolution - Award of Construction Contract - Filter Basin Maintenance and  
**Approved** Construction Services - Water Reclamation Facility - Varina District.
- 63-20** Resolution - Award of Contract - Sludge Blend Facility Chemical Fill  
**Approved** Station - Water Reclamation Facility - Varina District.
- 64-20** Resolution - Award of Contract - Maintenance of Parham Road Bridge over  
**Approved** CSX Railroad Tracks - Brookland and Fairfield Districts.
- 65-20** Resolution - Acceptance of Roads - Three Chopt District. (Alden Parke,  
**Approved** Section 1; Henley, Section D; and Hickory Bend Drive, Phase II.)