

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
November 10, 2020

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, November 10, 2020, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Thomas M. Branin, Chairman, Three Chopt District
Daniel J. Schmitt, Vice-Chairman, Brookland District
Tyrone E. Nelson, Varina District
Patricia S. O'Bannon, Tuckahoe District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukias, County Manager
J. T. (Tom) Tokarz, County Attorney
Tanya Brackett Harding, CMC, Assistant to the County Manager/Clerk to the Board
Monica Smith-Callahan, Deputy County Manager for Community Affairs
W. Brandon Hinton, Deputy County Manager for Administration
Anthony E. McDowell, Deputy County Manager for Public Safety
Cari Tretina, Assistant to the County Manager/Chief of Staff
Steven J. Yob, P.E., Deputy County Manager for Community Operations
Benjamin A. Sheppard, Director of Public Relations

Mr. Branin called the meeting to order at 7:05 p.m.

Before leading the recitation of the Pledge of Allegiance, Mr. Branin welcomed persons who were watching a live stream of the meeting or participating via WebEx.

Reverend Richard Dunn, Pastor for the Meadowood Church of God, delivered the invocation.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved the October 27, 2020, Regular and Special Meeting Minutes.

The vote of the Board was as follows:

Yes: Branin, Schmitt, Nelson, O'Bannon, Thornton

No: None

MANAGER'S COMMENTS

Anthony McDowell, Deputy County Manager for Public Safety provided a COVID-19 update and noted that the number of cases in Henrico have increased slightly. Mr. McDowell stated that the County is providing flu vaccinations in preparation for eventual distribution of the COVID vaccine in phases: Phase IA – health care workers and first responders; Phase IB – essential workers, including teachers and childcare providers, food service industry, individuals with higher risk factors; and Phase 2 – general population.

Mr. McDowell updated the Board on the COVID-19 outbreak in the Voter Registration & Elections office and the Department of Public Works. The County is doing contact tracing and deep cleaning of the Annex Building which will be closed for the remainder of the week.

Mr. Vithoukias recognized General Registrar Mark Coakley, his staff, and Deputy County Manager Monica Smith-Callahan for their hard work for the November elections. Mr. Coakley stated that over 110,000 voters either voted by mail or in-person, 72,116 of them on election day.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon noted the passing of Dr. Andrew Monroe Mosley, Jr. on November 2. Dr. Mosley was the retired pastor of Quioccasin Baptist Church where he served for over 32 years. Mrs. O'Bannon noted he will be deeply missed.

Mr. Schmitt noted he was looking forward to a virtual conversation with Brookland constituents on Wednesday, November 18.

Tanya Brackett Harding, Clerk to the Board of Supervisors, gave an update on the Henrico Christmas Mother program. The program has seen a 14% increase in need and will serve 1,400 families this year. Mrs. Harding stated she will be accepting donations until Friday, December 11. Due to COVID-19, the program can only accept monetary donations this year.

RECOGNITION OF NEWS MEDIA

Mr. Branin recognized Brent Solomon with NBC 12.

PRESENTATION

273-20 Resolution - Commending John M. Steele.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Nelson presented a resolution expressing the County's appreciation for Mr. Steele's diligence as a member of the Economic Development Authority Board of Directors. Anthony Romanello, Executive Director of the Economic Development Authority, thanked Mr. Steele for his many years of service.

Mr. Steele thanked the Board and the Manager for the recognition

APPOINTMENTS/RESIGNATION

274-20 Resolution - Resignation of Member from Board of Directors - Economic Development Authority.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

275-20 Resolution - Appointment of Members to the Board of Directors - Economic Development Authority.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

276-20 Millspring Commons Apartments LLC: Request to conditionally rezone from
REZ2020- B-2C Business District (Conditional) to R-6C General Residence District
00028 (Conditional) Parcel 773-759-5623 containing 16.17 acres located on the west
Brookland line of Woodman Road approximately 240' north of its intersection with
Hungary Road. The applicant proposes a multifamily development with
commercial uses. The R-6 District allows no more than 19.8 units per acre.
The uses will be controlled by zoning ordinance regulations and proffered
conditions. The 2026 Comprehensive Plan recommends Commercial
Concentration. The site is in the Enterprise Zone. The Planning Commission
to recommend the Board of Supervisors grant the request.

Mr. Vithoukias announced that the first two cases were companion cases and would be presented together but would require two separate votes.

No one from the public spoke in opposition to the case.

Andy Condlin, attorney for the applicant, responded to questions from Mr. Schmitt.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Conceptual Master Plan.** Development of the Property shall be in general conformance with the conceptual plans (the "Conceptual Plan") which is page 1 of the Design Guidelines entitled "LAUREL PARK" dated August 26, 2020 and attached hereto (see case file) (the "Design Guidelines"), which Conceptual Plan and Design Guidelines are conceptual in nature and may vary in detail, unless otherwise requested and specifically approved at the time of Plan of Development.
2. **Development Standards:** Development of the Property shall be subject to the following development standards, unless otherwise

approved at the time of Plan of Development:

- a. Architectural Treatment.
 1. Multi-Family. Any multi-family buildings constructed on the Property ("Building 1" and "Building 2" on the Conceptual Plan) (see case file) shall be substantially similar to the style and design of the renderings on pages 5-8 of the Design Guidelines.
 2. Townhome. Any attached townhome building constructed on the Property ("Townhomes" on the Conceptual Plan) (see case file) shall be substantially similar to the style and design of the renderings on pages 9-10 of the Design Guidelines.
 3. Commercial. Any commercial building constructed on the Property ("Retail" on the Conceptual Plan) (see case file) shall be substantially similar to the style and design of the renderings on page 11 of the Design Guidelines.
- b. Exterior Materials. The exposed portion of each wall surface (front, rear and sides) of any building on the Property shall be the same as exposed portions of other exterior walls of such building in architectural treatment and materials. Exposed exterior wall surfaces of all individual buildings, exclusive of windows, doors, and architectural treatments, shall be constructed of brick, stone, or cementitious siding, or a combination of the foregoing, unless different materials are specifically approved with respect to the exposed portion of any such wall at the time of Plan of Development review.
- c. Underground Utilities. All utility lines on the Property shall be underground, except for junction boxes, meters, existing and/or relocated existing overhead utility lines and lines in wetland areas. Electrical junction boxes and meters shall be screened from public view at ground level at the perimeter of the tract with use of a wall, fencing, landscaping, or such other method as may be approved at the time of Plan of Development review.
- d. Parking Lot Lighting. Parking lot lighting fixtures on the New Development shall not exceed twenty (20) feet in height as measured from the grade at the base of the lighting standard, unless otherwise requested, described, and specifically approved, or if required, at the time of Plan of Development review. Lighting shall be directed to minimize glare on public roads and adjacent properties. Direct embedded light poles and standards shall be prohibited. Parking lot lighting shall be reduced or turned off after

business hours with the exception of minimum lighting requirements for security purposes.

- e. Sound Suppression. Interior walls and floors/ceilings between dwelling units shall have a minimum sound transmission coefficient rating of 54. A cross-sectional detail, reviewed and approved by a certified architect or engineer as to the methodology to accomplish the sound coefficient rating, shall be included in the building permit application.
 - f. Mechanical Equipment. Mechanical equipment shall be screened from public view at ground level at the Property lines as approved at the time of Plan of Development review.
 - g. Construction Hours. The hours of exterior construction activities, including operation of bulldozers and other earthmoving equipment shall be permitted only between 7:00 a.m. and 7:00 p.m. Monday through Friday and 7:30 a.m. and 5:00 pm. on Saturdays, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours and utility connections. Signs, in both English and Spanish, stating the above-referenced provisions, shall be posted, and maintained at all construction entrances to the Property prior to any land disturbance activities thereon.
3. Density. There shall be no more than 350 residential units developed on the Property.

4. Buffers.

- a. Overall. Any buffer within the Property required herein shall be natural and landscaped, and may include supplemental plantings, signage, berms and/or fencing and other purposes as approved at the time of landscape plan review. Roads, drives, sidewalks, utility easements and areas (including drainage), fencing, walls, and signage shall be permitted within such buffer; provided, any new road, drive, or utility easements shall be extended generally perpendicular through such buffer unless otherwise approved at the time of Plan of Development review.
- b. Northern and Western Boundaries. A minimum 15 (fifteen) foot natural and landscaped buffer planted to the level of a transitional buffer 25 shall be provided adjacent to the northern and western boundary of the Property.
- c. Woodman Road and Hungary Road. A minimum fifteen (15) foot natural and landscaped buffer and planted at a minimum to the level of a transitional buffer 25 shall be

provided adjacent to the boundary of the Property adjoining Woodman Road and Hungary Road.

5. **Recreational Amenities.** Recreational amenities shall include both outdoor and indoor amenities and services which shall include (a) walking trails as generally shown on the Concept Plan and as approved at the time of Plan of Development review, (b) for the outdoor areas, at least 6 or more of the following: pool, courtyard panoramic deck (overlooking pool and courtyard), children's playground and tot lot, dog park, fire pits, grilling stations, outdoor kitchens, fountains, benches and sitting areas, pergolas and covered areas, courtyards and open spaces, and such other amenities as approved at the time of Plan of Development, and (c) for the indoor spaces, at least 7 or more of the following: party room (with bar, seating space and televisions), great room (event room) with seating and bar, bike storage with bike working station, game room (with games such as billiards, shuffleboard, table tennis, and video games), children's education center, pet wash area, package center, gift wrapping station, fitness center (including yoga and group exercise areas), cybercafé, business center and meeting space (conference area), climate controlled storage units, children's play area and playground, sauna and steam room, rooftop lounge, indoor basketball and gym area, and such other amenities as approved at the time of Plan of Development. Outdoor amenities shall be phased as approved at the time of the Plan of Development review. Indoor amenities shall be provided prior to the first certificate of occupancy for a unit in Building 1 or Building 2 as shown on the Concept Plan.
6. **Internal Road Landscaping.** Roads and driveways within the Property shall be landscaped with street trees and other landscaping as approved at the time of landscape plan approval.
7. **Shecardee Lane.** There shall be no vehicular access to and from the Property from and to Shecardee Lane.
8. **Construction Schedule.** The existing buildings and other structures located on the Property shall be razed no later than February 28, 2022. Further, any debris from such demolition, if not otherwise used in the construction of the Property pursuant to plans approved by the County, shall be removed from the Property no later than October 31, 2022. Such dates may be extended by the Director of Planning if unforeseen circumstances cause delay. The Applicant shall provide an update to the Director of Planning no later than May 30, 2021 and November 30, 2021 as to the schedule for development of the site.
9. **Severance.** The unenforceability, elimination, revision, or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the

unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Branin, Schmitt, Nelson, O'Bannon, Thornton

No: None

277-20
PUP2020-
00013
Brookland

Millspring Commons Apartments LLC: Request for a Provisional Use Permit under Sections 24-36.1(b), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a mixed-use community on part of Parcel 773-759-5623 located on the west line of Woodman Road approximately 340' north of its intersection with Hungary Road. The existing zoning is B-2C Business District (Conditional). R-6C zoning is proposed for the Business District with REZ2020-00028. The 2026 Comprehensive Plan recommends Commercial Concentration. The site is in the Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

No one from the public spoke in opposition to the case.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. **Master Plan.** All development on the property shall be in general conformance with the Master Plan titled "Laurel Park" by 2PA (see case file), unless otherwise approved at the time of Plan of Development review.
2. **Architectural Design.** Any new buildings shall be constructed in general conformance with the rendered views titled "Laurel Park" by 2PA (see case file), unless otherwise approved at the time of Plan of Development Review.
3. **Density.** No more than 350 new residential units shall be constructed on the property, consistent with the approved Master Plan.
4. **Unit Type.** No more than seven (7) three-bedroom units shall be permitted within the Provisional Use Permit area.
5. **Commercial Development.** Commercial uses shall only be located on the site in a manner consistent with the approved Master Plan. The following uses shall not be permitted:
 - a. automotive filling and service stations including towing service;
 - b. billiard, bagatelle, video game or a bingo parlor, unless accessory to a permitted use;

- c. flea markets or antique auctions;
- d. billboards;
- e. recycling facilities;
- f. funeral homes, mortuaries, crematories and/or undertaking establishments;
- g. dance halls;
- h. truck stops;
- i. gun shop, sales, and repair;
- j. sign painting shops;
- k. communication towers, not to include small cells;
- l. general hospitals, sanitoriums and charitable institutions for human care;
- m. adult businesses as defined by Section 24-3 of the Henrico County Code;
- n. establishments whose primary business is check cashing and/or the making of payday loans as defined and regulated by Sections 6.1-432 et seq. and 6.1-444 et seq. of the Code of Virginia (the foregoing shall not preclude banks, savings and loans or similar financial institutions that are not regulated by the foregoing Virginia Code sections);
- o. car title loan operations;
- p. fuel pumps associated with permitted uses;
- q. any use utilizing a drive-thru service window; and,
- r. motels or motor lodges.

6. **Sidewalks.** Sidewalks shall be provided along all public street frontages, and internal pedestrian connections from new development areas shall be provided to such sidewalk. Sidewalks shall be provided along all internal streets and drives in the manner shown on the concept plan.
7. **Pedestrian Lighting.** Site lighting shall be designed to provide lighting for pedestrians along adjacent public roadways and internal project areas in a manner approved at the time of lighting plan review. Pedestrian-scaled lighting shall be consistent with the urban nature of the development and shall include streetlights along internal project roadways.
8. **Crime Prevention.** Prior to occupancy of any structure containing commercial or office uses, the applicant and the Crime Prevention Unit of the Division of Police shall conduct a security survey of the property. The applicant shall implement mutually agreed upon security recommendations.
9. **Parking Plan.** Parking may be reduced in accordance with the plan titled "Laurel Park Shared Parking Analysis" by Kimley-Horn (see case file). Any plan of development submitted for the property shall include a tabulation of all parking required per a licensed engineer's determination. Shared parking information, including updates to the parking calculations demonstrating the parking rate

is meeting the needs of approved development on the property, shall be provided with each plan of development, or as requested by the Director of Planning.

10. **Outside Dining.** The following shall apply to outside dining on the property:
 - a. The outdoor, dining area(s) shall not be in operation between the hours of 11:00 p.m. and 7:00 a.m.
 - b. Prior to the construction of the outdoor dining area(s), the applicant shall submit an administrative site plan of the outdoor dining area(s) and obtain approval from the Planning Department. The site plan shall show the design and layout of the outdoor dining area(s). Proffered conditions of rezoning case REZ2020-00018 shall apply. Such site plan shall show required and provided parking on the property.
 - c. The operator shall not permit food preparation outside the enclosed building(s).
 - d. The outdoor dining enclosure(s) shall be limited in height to 48".
 - e. Access to the outdoor dining area(s) shall be available only through the interior of the restaurant(s), except during an emergency when a patio fence exit gate may be utilized.
 - f. Unless otherwise approved by the Planning Commission at the time of Plan of Development approval, a clear, continuous, and unobstructed pedestrian path not less than five feet (5') in width shall be required for pedestrian circulation outside any outdoor dining area.
 - g. Trash receptacles shall be provided and properly serviced to control litter generated by this use.
 - h. Outdoor dining furniture, fencing, and/or canopies shall be of durable material and complementary to exterior features of the building(s).
 - i. Any outside speakers or sound system shall comply with the following standards:
 - i. Sound systems shall be equipped with controls permitting full volume adjustment.
 - ii. Sound from the system shall not be audible beyond the property lines of the development.
 - iii. Sound systems may be used only when outside dining is permitted.

- j. Unless otherwise approved by the Planning Commission at the time of Plan of Development approval, televisions and other video display devices shall not be visible from adjacent drive aisles and parking areas.
- k. If a fire pit or other outdoor heating element is installed at a future time, details of its design and use shall be submitted to the Director of Planning and approved by the Fire Marshal and Planning Director to ensure safety features are in place.

11. **Proffers.** All proffers accepted with rezoning case REZ2020-00028 shall be made a part of this Provisional Use Permit.

The vote of the Board was as follows:

Yes: Branin, Schmitt, Nelson, O'Bannon, Thornton

No: None

278-20
REZ2020-
00032
Fairfield

Hillwood Enterprises, L.P.: Request to conditionally rezone from O-2C Office District (Conditional), B-2 Business District, M-1 Light Industrial District, M-2 General Industrial District, and C-1 Conservation District to M-2C General Industrial District (Conditional) on Parcel 796-745-8505 and part of Parcels 795-749-4431 and 796-747-9944 containing 247.5 acres located on the north and south side of Richmond Henrico Turnpike between the north line of Azalea and Carolina Avenues and the CSX railroad right-of-way. The applicant proposes industrial uses including cold storage, distribution/warehouse, and manufacturing. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Light Industry, Office/Service and Environmental Protection Area. The site is in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

No one spoke in opposition to the case.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Conservation Areas.** Notwithstanding the uses permitted and regulated by the zoning of the Property, such portion(s) of the Property (as defined the "Description of Rezoning Request") which lie within a one hundred (100) year flood plain as determined by definitive engineering studies approved by the Department of Public Works, and such portion(s) of the Property which may be inundated by waters impounded to a maximum elevation determined in a controlled, regulated manner by a structure or structures approved by the Department of Public Works, may only be used for the following purposes:

- a. Stormwater management and retention areas.
- b. Ponds, lakes, and similar areas intended as aesthetic or recreational amenities or wildlife habitats.
- c. Access drives, utility easements, signage, walkways, and recreational facilities installed in a manner to minimize their impacts.
- d. Such additional uses to the uses identified in A, B, and C above as may be deemed compatible and of the same general character by the Director of Planning pursuant to Chapters 19 and 24 of the County Code.

The developer shall, prior to Plan of Development or subdivision approval for areas that include such flood plain, apply to rezone such portions of the Property to a C-1 Conservation District.

- 2. **Building Setback.** Any building on the Property shall be set back at least fifty (50) feet from the right-of-way line of the Richmond-Henrico Turnpike. Such right-of-way line shall be determined at the time of the initial Plan of Development review.
- 3. **Utility Lines.** Except for junction and access boxes, meters and existing overhead utility lines, all utility lines, including, without limitation, electric, telephone, CATV or other similar lines, shall be installed underground.
- 4. **Detached Signage.** Detached signage shall be monument style, the base of which shall be a material consistent with the building, and landscaped. Height shall be limited to ten (10) feet.
- 5. **Buffers and Landscaping.**
 - a. A minimum forty-five (45) foot landscaped or natural buffer area shall be maintained along the boundary lines of the Property fronting on the ultimate right-of-way of the Richmond-Henrico Turnpike and Azalea Avenue. This buffer shall be installed as set forth in the Henrico County Zoning Ordinance section 24-106.2 for Transitional Buffer 35.
 - b. A minimum seventy-five (75) foot landscaped or natural buffer area shall be maintained along the western boundary line of the Property adjacent to GPIN 795-745-9597 so long as that parcel is zoned Agriculture or Residential. This buffer shall be installed as set forth in the Henrico County Zoning Ordinance section 24-106.2 for Transitional Buffer 50. In addition, no principal building (excluding accessory buildings such as a guard house) shall be located closer than 300 feet from the property line of GPIN 795-7 45-9597 as long as that parcel is zoned Agriculture or Residential.
 - c. A minimum fifty (50) foot landscaped or natural buffer area shall be maintained along the western boundary line of the Property adjacent to GPIN 794-749-5306, provided drainage structures or easements may encroach into the buffer, as

approved at the time of final construction plan approval. This buffer shall be installed as set forth in the Henrico County Zoning Ordinance section 24-106.2 for Transitional Buffer 50 where adjacent to areas zoned Agriculture and Transitional Buffer 35 where adjacent to areas zoned Office.

- d. A minimum fifty (50) foot landscaped or natural buffer area shall be maintained along the southern boundary line of the Property adjacent to GPIN 794-745-8161. This buffer shall be installed as set forth in the Henrico County Zoning Ordinance section 24-106.2 for Transitional Buffer 25. This buffer shall be maintained unless GPIN 794-745-8161 is zoned for industrial uses, at which time the buffer may be eliminated.
- e. The buffers may include utility easements, driveways, roads or signage, or such other uses as approved at the time of final construction plan approval.
- f. Underbrush, fallen, diseased, or dead trees and plant growth may be removed from any buffer area so long as additional supplemental plantings shall be added to such buffer to meet the requirements of the Transitional Buffers.

6. Building Materials and Architecture

- a. Facades shall not be constructed of unpainted concrete block, unfinished corrugated metal, or unfinished sheet metal.
- b. Use of different materials on different facades shall be permitted.

7. **Raceway Parking.** Where any portion of the Property is used as parking for the Richmond Raceway (such parking anticipated to continue until such time that applicable portion of the Property is redeveloped), measures for the safe and efficient movement of pedestrians across Richmond-Henrico Turnpike to and from the raceway complex shall be provided.

8. **Road Dedication.** The following rights-of-way located on the Property shall be dedicated to Henrico County. All dedications shall be based on the final alignment and construction drawings of any road improvements to Richmond Henrico Turnpike approved by the County.

- a. Up to 50 feet along the south line of Richmond-Henrico Turnpike, as measured from the existing right-of-way line.
- b. Up to 15 feet along the north line of Richmond-Henrico Turnpike, as measured from the existing right-of-way line.

9. **Lighting.** All parking lot lighting on the Property shall use concealed sources of light (such as shoebox type fixtures) and be dark sky compliant. Parking lot lighting fixtures shall utilize LED lamps.

10. **Trash Enclosures.** Any proposed enclosure area for dumpsters on

the Property, if provided, shall be constructed of masonry on three (3) sides that is complementary to the buildings. The fourth side shall be gated with an opaque material other than wood.

11. **HVAC.** Heating and air conditioning equipment shall be screened from public view at ground level at the Property lines.
12. **BMPs/Retention Ponds.** Any retention ponds or BMP facilities on the Property shall be maintained in accordance with all applicable law, rules, and regulations and any wet pond shall be aerated.
13. **Uses.** Uses shall be limited to the following:
 - a. Any use permitted and regulated in the M-1 district, to include cold storage, warehousing, distribution, fulfillment centers.
 - b. Bag/carpet/rug cleaning
 - c. Brewery
 - d. Bulk storage
 - e. Milk processing or distribution
 - f. The following uses when located at least 600 feet from any R district:
 - i. Cooperage works
 - ii. Distillery
 - iii. Vehicle storage area shielded or screened from public rights-of-way
14. **Fencing.** Any fencing on the Property visible from Richmond-Henrico Turnpike shall be a maximum of eight (8) feet in height and constructed of black metal picket/ornamental style panels. Any fencing located along the Richmond-Henrico Turnpike frontage shall also be landscaped, as determined at the time of Landscape Plan review.
15. **Severance.** The unenforceability, elimination, revision, or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Branin, Schmitt, Nelson, O'Bannon, Thornton

No: None

279-20
PUP2020-
00016
Brookland

DSSCJY, LLC: Request for a Provisional Use Permit under Sections 24-58.2(c), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow for an auto parts service facility (Take 5 Oil Change) on Parcel 773-749-4418 located on the east line of Staples Mill Road (U.S. Route 33) at its

intersection with Crockett Street. The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Concentration. The site is in the Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

No one from the public spoke in opposition to the case.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. This permit shall allow Take 5 Oil Change to perform oil changes and related auto servicing at this location. It shall not apply to any other business located on the property, and general automobile service and repair shall not be permitted.
2. The site and building shall be developed in general conformance with the conceptual plan shown in Exhibit A (see case file), the elevation shown in Exhibit B (see case file), and the landscape plan shown in Exhibit C (see case file), unless otherwise requested by the owner and specifically approved at the time of Plan of Development.
3. Any modifications to the site plan, landscaping plan, or building to accommodate related Take 5 Oil Change services shall require administrative approval of a Plan of Development.
4. All dumpsters, trash and recycling receptacles, (not including convenience cans), shall be screened from view at the boundary line of the Property by a masonry enclosure, exclusive of a metal gate, to match the exterior of the building on the property or as otherwise approved at the time of Plan of Development review.
5. No public address or speaker systems outside of any building shall be permitted.
6. Any heating, ventilation and air conditioning equipment shall be screened from public view at ground level at the perimeter of the Property.
7. No exterior storage of oil or other automotive parts shall be permitted.
8. All services shall be conducted within a completely enclosed, air-conditioned building.
9. In the event that evidence (i.e. police calls to the premises or complaints from other businesses) indicates that this use is having an adverse effect (i.e. increased public nuisance, loitering, excessive

noise outside the building, criminal assault, etc.) on the surrounding area, the Board of Supervisors may hold a public hearing to consider revoking the provisional use permit.

10. Sidewalks shall be provided along public street frontage of Staples Mill Road.
11. A minimum of a ten (10) foot wide landscape buffer shall be provided adjacent to the Staples Mill right-of-way line which shall meet the transitional buffer ten standards of the Henrico County Zoning Ordinance (Section 24-106.2). Sidewalks may be located within the 10-foot buffer but in no case shall it reduce the TB10 planting requirement within the buffer.
12. Site lighting shall be designed to provide lighting for pedestrians along the public roadway and internal project area in a manner approved at the time of lighting plan review.
13. There shall be no direct access to Staples Mill Road from the site.

The vote of the Board was as follows:

Yes: Branin, Schmitt, Nelson, O'Bannon, Thornton

No: None

PUBLIC HEARINGS - OTHER ITEMS

280-20 Resolution - Signatory Authority - Exchange of Real Property - River Mill Subdivision - Fairfield District.

No one from the public spoke in opposition to the item.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

281-20 Ordinance - Vacation of Building Line - College Hills Subdivision - Tuckahoe District.

No one from the public spoke in opposition to the item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

- 282-20 Resolution - Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2020, and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee.
- On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.
- 283-20 Resolution - Award of Contracts - Annual Mechanical, Electrical, and Plumbing Engineering Services.
- On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- 284-20 Resolution - Declaration of Surplus Property, Request for Sealed Bids, and Contract - 4515 Old Oakleys Lane - Varina District.
- On motion of Mr. Nelson, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.
- 285-20 Resolution - Authorization to Submit Applications - Federal Building Resilient Infrastructure and Communities Program.
- On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.
- 286-20 Resolution - Award of Construction Contract - Staples Mill Road Pressure Reducing Valve - Brookland District.
- On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- 287-20 Resolution - Award of Construction Contract - Water Reclamation Facility Clarifier Rehabilitation, Phase 1 - Varina District.
- On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- 288-20 Resolution - Signatory Authority - Skipwith Road Bridge Rehabilitation Project - Three Chopt and Tuckahoe Districts.
- On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.
- 289-20 Resolution - Award of Contract - Ridgefield Parkway Sidewalk, Phase I - Three Chopt and Tuckahoe Districts.
- On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

290-20 Resolution - Signatory Authority - Parham Road and Patterson Avenue Intersection Improvements Project - Tuckahoe District.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

291-20 Resolution - Signatory Authority - Agreement Revision - Four Mile Creek Park Improvements - Varina District.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

292-20 Resolution - Acceptance of Roads - Three Chopt District.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:38 p.m.

A handwritten signature in black ink, appearing to be 'LBB', written over a horizontal line. The signature is fluid and cursive.

Chairman, Board of Supervisors
Henrico County, Virginia



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 273-20

Page No. 1 of 2

Agenda Title: RESOLUTION – Commending John M. Steele

For Clerk's Use Only: Date: <u>11/10/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Schmitt, D.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																							
Branin, T.	✓	—	—																							
Nelson, T.	✓	—	—																							
O'Bannon, P.	✓	—	—																							
Schmitt, D.	✓	—	—																							
Thornton, F.	✓	—	—																							

WHEREAS, John M. Steele is a long-standing member of the Henrico County Economic Development Authority Board of Directors; and

WHEREAS, Mr. Steele was born in Ashland, Kentucky and graduated from Denison University; and

WHEREAS, Mr. Steele continued his education at The Darden School of Business at the University of Virginia and the Tuck School of Business at Dartmouth College; and

WHEREAS, Mr. Steele spent his entire career in the gasoline business, beginning with Standard Oil Company of Ohio and continuing with his purchase of the Little Sue chain of convenience grocery stores in 1996; and

WHEREAS, Mr. Steele is a former member of the Society of Independent Gasoline Marketers of America, and he served on its Board of Directors and numerous key committees; and

WHEREAS, Mr. Steele has represented the Varina District on the Economic Development Authority Board of Directors since July of 1994 and has served with distinction as its Treasurer, Vice-Chairman, and Chairman; and

WHEREAS, Mr. Steele's integrity, commitment, and dedication to the County and to the Economic Development Authority have been exemplary.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, joins the County Manager in commending John M. Steele for his dedicated public service to the County and its citizens.

By Agency Head _____

77

By County Manager _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 273-20
Page No. 2 of 2

Agenda Title: RESOLUTION – Commending John M. Steele

BE IT FURTHER RESOLVED that the Clerk of the Board of Supervisors shall prepare a copy of this resolution for presentation to Mr. Steele as a sincere expression of the County's appreciation and respect for his extraordinary loyalty and diligence as a valued member of the Economic Development Authority Board of Directors.

Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Commending John M. Steele

WHEREAS, John M. Steele is a long-standing member of the Henrico County Economic Development Authority Board of Directors; and

WHEREAS, Mr. Steele was born in Ashland, Kentucky and graduated from Denison University; and

WHEREAS, Mr. Steele continued his education at The Darden School of Business at the University of Virginia and the Tuck School of Business at Dartmouth College; and

WHEREAS, Mr. Steele spent his entire career in the gasoline business, beginning with Standard Oil Company of Ohio and continuing with his purchase of the Little Sue chain of convenience grocery stores in 1996; and

WHEREAS, Mr. Steele is a former member of the Society of Independent Gasoline Marketers of America, and he served on its Board of Directors and numerous key committees; and

WHEREAS, Mr. Steele has represented the Varina District on the Economic Development Authority Board of Directors since July of 1994 and has served with distinction as its Treasurer, Vice-Chairman, and Chairman; and

WHEREAS, Mr. Steele's integrity, commitment, and dedication to the County and to the Economic Development Authority have been exemplary.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, joins the County Manager in commending John M. Steele for his dedicated public service to the County and its citizens.

BE IT FURTHER RESOLVED that the Clerk of the Board of Supervisors shall prepare a copy of this resolution for presentation to Mr. Steele as a sincere expression of the County's appreciation and respect for his extraordinary loyalty and diligence as a valued member of the Economic Development Authority Board of Directors.



Thomas M. Branin, Chairman
Board of Supervisors



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 274-20

Page No. 1 of 1

Agenda Title: RESOLUTION – Resignation of Member from Board of Directors – Economic Development Authority

<p>For Clerk's Use Only:</p> <p>Date: <u>11/10/2020</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Nelson</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<p style="text-align: center;">YES NO OTHER</p> <p>Branin, T. <input checked="" type="checkbox"/> _____ _____</p> <p>Nelson, T. <input checked="" type="checkbox"/> _____ _____</p> <p>O'Bannon, P. <input checked="" type="checkbox"/> _____ _____</p> <p>Schmitt, D. <input checked="" type="checkbox"/> _____ _____</p> <p>Thornton, F. <input checked="" type="checkbox"/> _____ _____</p>
---	--	---

WHEREAS, on November 12, 2019, John M. Steele was reappointed to the Board of Directors of the Economic Development Authority as a Varina District representative for a four-year term expiring November 13, 2023; and

WHEREAS, by correspondence dated September 15, 2020, Mr. Steele submitted his resignation from the Board of Directors, effective November 30, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of John M. Steele from the Board of Directors of the Economic Development Authority.

By Agency Head _____ TM By County Manager [Signature]

Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

From: John Steele <johnmasonsteele@gmail.com>
Sent: Tuesday, September 15, 2020 9:33 AM
To: Pastor Tyrone Nelson <Pastor@smzbc.org>
Subject: EDA

It is time for me to hang up my spurs. No, I'm not dying, and Parkinson's has been kind to me. I'm 75, and I have increasingly been in retirement mode since 2008 when I sold my business. When I look at the explosive growth of new and existing businesses in the Varina district, I think my position on the board could be filled by someone who's in the mainstream of commerce and competition.

I have been a board member since 1994 - 26 years! I think it is time for someone else to represent Varina along with Floyd. The board is stronger than ever, Anthony and his team are world class, and I ask myself: what value am I adding to the process? If I don't add value then it's time to step aside. My term ends November 13, 2023.

Regarding the transition, I'm thinking end of the year but that's your call. I have told no one of my decision (except Elizabeth). I would appreciate your guidance as to how I should proceed. For example, I could tell the board and key staff members at this Thursday's meeting and you could consider this email my notice. All that would remain is choosing my last meeting date,

Tyrone, there are no words capable of letting you know how much I appreciate the support you've given me over the years. All of Henrico, especially Varina, benefits from your intelligence, your steady hand, your good instincts and much, much more. I will be forever grateful.

John



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 275-20

Page No. 1 of 1

Agenda Title: **RESOLUTION** - Appointment of Members to the Board of Directors - Economic Development Authority

Clerk's Use Only:

Date: 11/10/2020

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Board of Directors of the Economic Development Authority for four-year terms expiring November 13, 2024, or thereafter, when their successors shall have been appointed and qualified:

Brookland District
Fairfield District
Three Chopt District

Jennifer Hendren
Linda R. Melton
Dennis J. Berman

By Agency Head _____

JM By County Manager _____

Certified:
A Copy Teste:

Clerk, Board of Supervisors

Copy to: _____

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 280-20

Page No. 1 of 2

Agenda Title: **RESOLUTION — Signatory Authority — Exchange of Real Property — River Mill Subdivision — Fairfield District**

For Clerk's Use Only: Date: <u>11/10/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Thornton</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Schmitt, D.	✓	—	—	Thornton, F.	—	—	—
	YES	NO	OTHER																							
Branin, T.	✓	—	—																							
Nelson, T.	✓	—	—																							
O'Bannon, P.	✓	—	—																							
Schmitt, D.	✓	—	—																							
Thornton, F.	—	—	—																							

WHEREAS, the County owns three parcels of land known as GPIN 779-772-5161 ("Parcel 3"), GPIN 779-774-4438 ("Parcel 4"), and GPIN 779-774-2612 ("Parcel 5") near the terminus of Winfrey Road, as shown on Exhibit A; and,

WHEREAS, HHHunt River Mill, LLC ("HHHunt") owns three parcels of land, GPIN 779-773-4325 ("Parcel 1"), GPIN 779-773-9041 ("Parcel 2"), and GPIN 779-772-5711 ("Parcel 6") near the River Mill subdivision, as shown on Exhibit A; and,

WHEREAS, the County has asked HHHunt to convey a portion of Parcel 1 and Parcel 2 known as Parcel A containing 0.655 acre, Parcel D containing 0.021 acre, and Parcel F containing 0.360 acre, all as shown on Exhibit B, as well as Parcel 6 containing 7.670 acres, as shown on Exhibit A (collectively the "HHHunt Property") to provide additional area for future school development; and,

WHEREAS, HHHunt has asked the County to convey a portion of Parcel 3 known as Parcel B containing 0.005 acre, Parcel C containing 0.006 acre, Parcel E containing 0.037 acre, and Parcel G containing 1.977 acres, all as shown on a plat attached hereto as Exhibit B, as well as Parcel 4 containing 18.253 acres and Parcel 5 containing 1.012 acres, as shown on Exhibit A (collectively the "County Property") to provide additional area for development within the River Mill subdivision; and,

WHEREAS, the County is willing to exchange 21.29 acres of the County Property for 8.706 acres of the HHHunt Property; and,

By Agency Head  By County Manager 

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Copy to: _____

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 28020

Page No. 2 of 2

Agenda Title: RESOLUTION — Signatory Authority — Exchange of Real Property — River Mill Subdivision — Fairfield District

WHEREAS, the County and HHHunt agree that the fair market values of the County Property and the HHHunt Property are sufficiently equivalent so that no payment by either party is necessary; and,

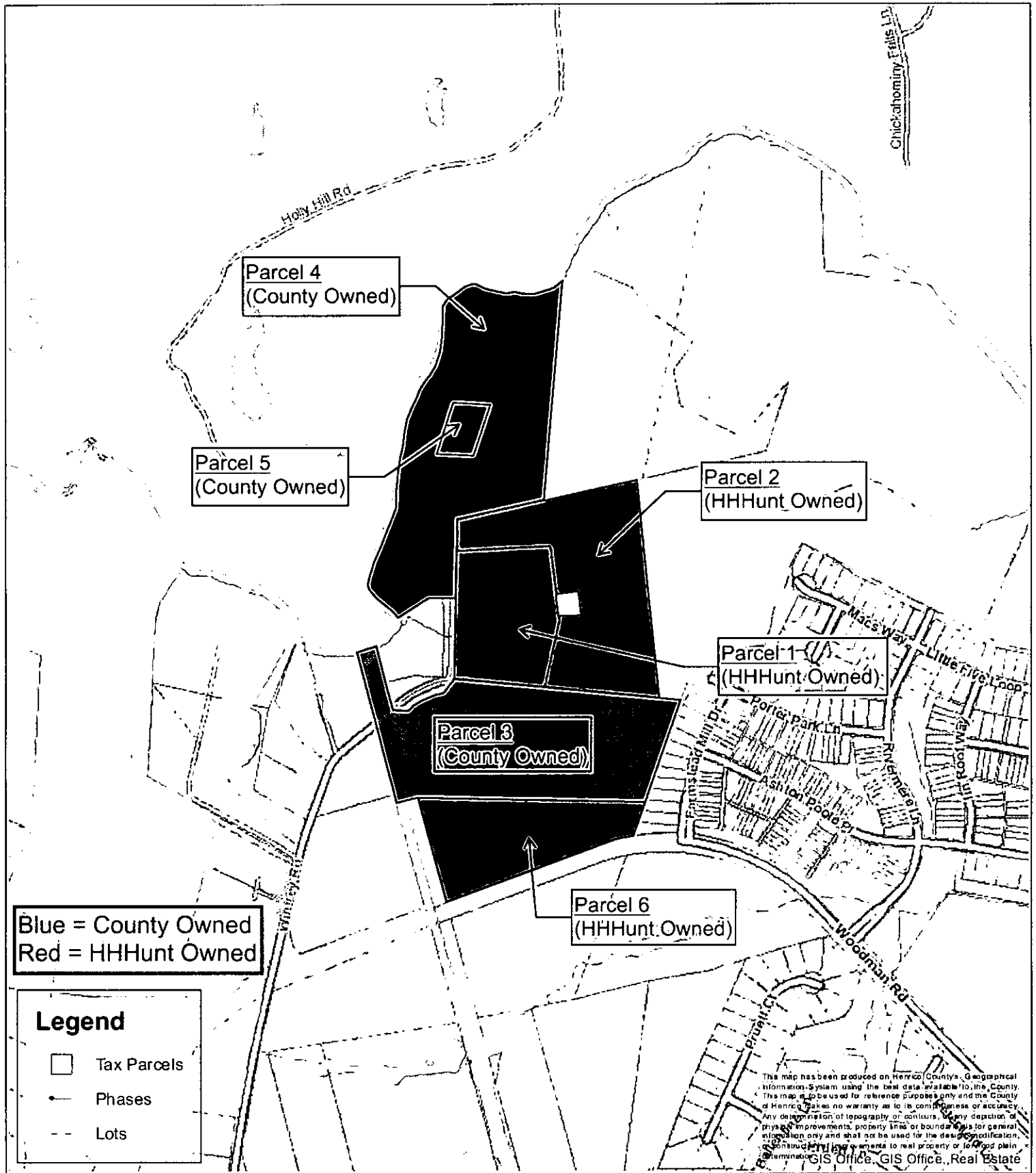
WHEREAS, this resolution was advertised, and a public hearing was held on November 10, 2020, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) The County Manager is hereby authorized to execute an agreement, in a form approved by the County Attorney, for the exchange of 21.29 acres owned by the County for 8.706 acres owned by HHHunt, as shown on the attached Exhibits A and B, under the terms described above.

- (2) The Chairman and Clerk are authorized to execute and accept the deed of exchange, in a form approved by the County Attorney, between the County and HHHunt for the conveyance of 21.29 acres from the County in exchange for the conveyance of 8.706 acres owned by HHHunt, as shown on the attached Exhibits A and B.

Comment: The Acting Director of Real Property recommends approval of the Board paper; the County Manager concurs.



Blue = County Owned
 Red = HHHunt Owned

Legend




-  Tax Parcels
-  Phases
-  Lots

Exhibit A

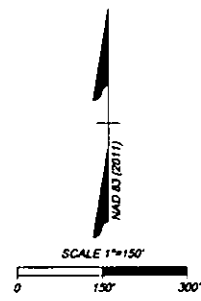
Aerial Shot Showing Parcels of Land Involved in River Mill Exchange
 Fairfield District



- ① Stanley J. & Nicole Schermerhorn
D.B. 3118, PG. 2333
GPIN #779-772-0891
- ② Robert W. Schermerhorn
W.B. 178 PG. 183
GPIN #779-772-0484
- ③ Stanley J. & Nicole Schermerhorn
D.B. 3118, PG. 2337
GPIN #779-773-1620
- ④ Stanley J. & Nicole Schermerhorn
D.B. 3118, PG. 2333
GPIN #779-773-0723
- ⑤ HHHunt River Mill LLC
D.B. 5545, PG. 843
GPIN #780-772-3382
- ⑥ Estate of William C. Schermerhorn
W.B. 14, PG. 374
GPIN #779-773-7428

Blue = County Owned
Red = HHHunt Owned

LINE TABLE		
LINE	BEARING	LENGTH
L63	N8°43'25"W	108.36'
L64	N82°27'56"E	99.95'
L65	S7°08'23"E	112.84'
L66	S85°01'08"W	100.82'



- Detailed Parcel (See Sheet 2)
- (A) 0.655 Acre portion of GPIN 779-773-4325 to be added to GPIN 779-772-5161
 - (B) 0.005 Acre portion of GPIN 779-772-5161 to be added to GPIN 779-773-4325
 - (C) 0.008 Acre portion of GPIN 779-772-5161 to be added to GPIN 779-773-9041
 - (D) 0.021 Acre portion of GPIN 779-773-9041 to be added to GPIN 779-772-5161
 - (E) 0.037 Acre portion of GPIN 779-772-5161 to be added to GPIN 779-773-9041
 - (F) 0.360 Acre portion of GPIN 779-773-9041 to be added to GPIN 779-772-5161
 - (G) 1.977 Acre portion of GPIN 779-772-5161 to be added to GPIN 779-773-9041
- POB "A" N-3,772,821.10
E-11,779,189.28
 - POB "B" N-3,772,888.54
E-11,779,591.33
 - POB "C" N-3,772,886.35
E-11,779,636.38
 - POB "D" N-3,772,908.51
E-11,779,857.14
 - POB "E" N-3,772,842.55
E-11,779,791.08
 - POB "F" N-3,772,969.22
E-11,779,828.25
 - POB "G" N-3,772,832.01
E-11,780,285.42

Parcel Owners:
 GPIN: 779-773-4325
 HHHunt River Mill, LLC
 D.B. 5584, PG. 1175

Jody C. & Terry M. Condry
 D.B. 5404, PG. 910
 GPIN #778-772-7446

GPIN: 779-773-9041
 HHHunt River Mill, LLC
 D.B. 5494, PG. 1859

GPIN: 779-772-5161
 County of Henrico
 D.B. 5959, PG. 1842

GPIN Area Summary:
 779-773-4325: 6.349 Acres
 779-773-9041: 13.646 Acres
 779-772-5161: 15.715 Acres

- Plat Notes:**
- This plat is based on a field run perimeter boundary survey performed by Timmons Group on January 22, 2020.
 - No current title report has been provided.
 - Easements have not been shown for plat clarity.

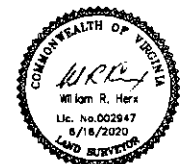
LINE	BEARING	LENGTH
L1	S89°24'50"E	138.40'
L2	S63°46'48"E	327.79'
L3	S63°46'48"E	15.21'
L4	N26°13'12"E	47.00'
L5	S63°46'48"E	149.30'

LINE	BEARING	LENGTH
L6	N54°20'36"E	64.20'
L7	N27°05'40"E	59.06'
L8	N49°26'19"E	49.28'
L9	N65°48'45"E	39.78'
L10	S72°24'32"E	50.63'

LINE	BEARING	LENGTH
L11	S29°23'10"E	73.44'
L12	S45°08'37"W	116.09'
L13	S4°27'03"E	79.18'
L14	S12°24'37"E	72.62'
L15	S17°02'16"E	97.31'

LINE	BEARING	LENGTH
L16	S24°49'10"E	54.59'
L17	S46°56'46"E	33.89'
L18	N63°10'53"E	32.10'
L19	S79°12'59"E	40.89'
L20	N82°14'02"E	68.33'

LINE	BEARING	LENGTH
L21	N81°39'11"E	45.18'
L22	N67°11'14"E	43.29'
L23	N60°40'01"E	12.58'
L24	N40°36'35"E	71.03'
L25	N0°35'10"E	107.03'



Boundary Line Adjustment
 Plat Between GPINs
 779-773-4325, 779-773-9041
 & 779-772-5161

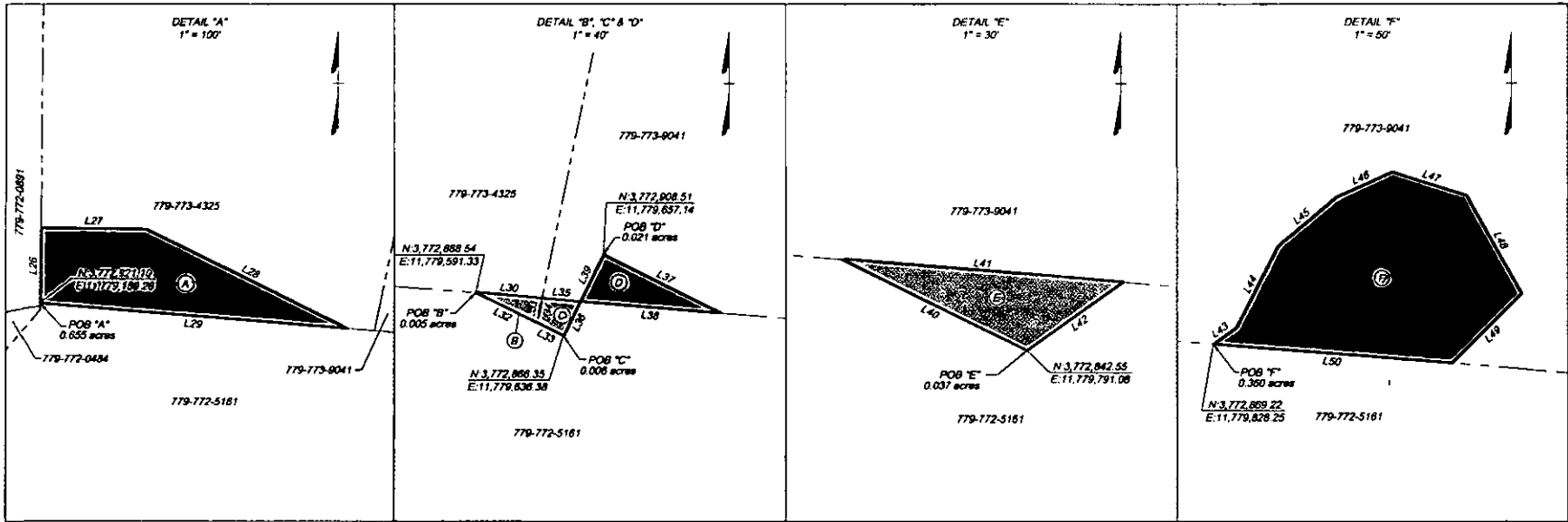
Fairfield District	Henrico County, VA
DATE: June 18, 2020	SCALE: 1" = 150'
SHEET 1 OF 2	1:N 386-49
DRAWN BY: W.R. Herx	CHECK BY: G. Delano

THIS DRAWING IS PREPARED BY THE
 COMPANY OFFICE
 11111 WOODHURST DR., SUITE 100
 FARMERSVILLE, VA 23041
 TEL: 804-702-3300 FAX: 804-702-3311
 WWW.TIMMONSGROUP.COM

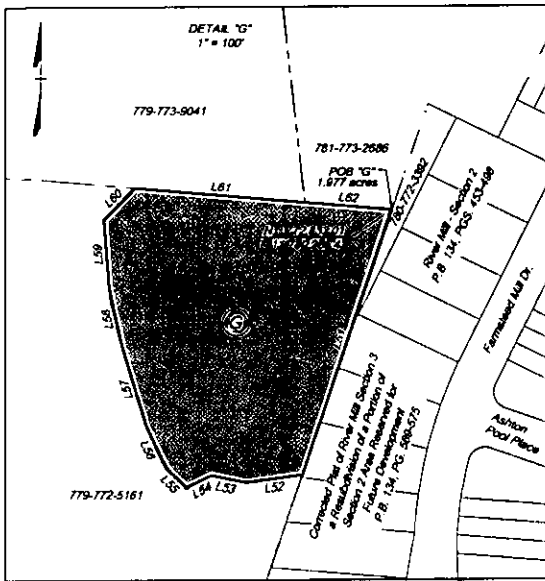
Infrastructure Technology
 Residential
 Site Development

TIMMONS GROUP

Exhibit B



Blue = County Owned
Red = HHH Hunt Owned



LINE	BEARING	LENGTH
L26	N0°35'10"E	98.22'
L27	S89°24'50"E	138.40'
L28	S83°48'48"E	292.78'
L29	N85°22'11"W	403.37'
L30	S85°22'11"E	34.15'
L31	S11°41'33"W	12.98'
L32	N63°46'48"W	35.01'
L33	N63°46'48"W	15.21'
L34	N11°41'33"E	12.98'
L35	S85°20'02"E	19.85'
L36	S26°13'12"W	19.86'
L37	S63°46'48"E	68.71'
L38	N85°20'02"W	73.88'
L39	N26°13'12"E	27.14'
L40	N63°46'48"W	80.58'
L41	S85°20'02"E	109.83'
L42	S54°20'36"W	45.75'
L43	N54°20'36"E	18.45'
L44	N27°05'40"E	59.08'
L45	N49°26'19"E	49.28'

LINE	BEARING	LENGTH
L46	N65°48'45"E	39.78'
L47	S72°24'32"E	50.63'
L48	S29°23'10"E	73.44'
L49	S45°08'37"W	63.85'
L50	N85°20'02"W	155.19'
L51	S18°39'31"W	328.94'
L52	S82°14'02"W	68.33'
L53	N79°12'59"W	40.69'
L54	S63°10'59"W	32.10'
L55	N46°56'46"W	33.89'
L56	N24°48'10"W	54.59'
L57	N17°02'16"W	97.31'
L58	N12°24'37"W	72.62'
L59	N4°27'03"W	79.18'
L60	N45°08'37"E	52.25'
L61	S85°20'02"E	200.41'
L62	S85°20'02"E	103.06'



Boundary Line Adjustment
 Plat Between GPINs
 779-773-4325, 779-773-9041
 & 779-772-5161

Fairfield District, Henrico County, Virginia	
Fairfield District	Henrico County, VA
DATE: June 18, 2020	SCALE: as shown
SHEET 2 OF 2	J.N.:38649
DRAWN BY: W.R. Herx	CHECK BY: G. Delano

710 EAST BROADWAY, 21ST FLOOR
 SUITE 2100
 CHARLOTTE, NC 28202
 TEL: 704.333.1500 FAX: 704.333.1515 www.timmons.com
 Site Development | Infrastructure | Technology

TIMMONS GROUP



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 281-20

Page No. 1 of 2

Agenda Title: ORDINANCE — Vacation of Building Line — College Hills Subdivision — Tuckahoe District

For Clerk's Use Only:

Date: 11/10/2020

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	___	___
Nelson, T.	<input checked="" type="checkbox"/>	___	___
O'Bannon, P.	<input checked="" type="checkbox"/>	___	___
Schmitt, D.	<input checked="" type="checkbox"/>	___	___
Thornton, F.	<input checked="" type="checkbox"/>	___	___

WHEREAS, the owners of Lot 17, Block C, Section 3 of the College Hills subdivision, Troye J. Stonich and Mary E. D. Stonich, have asked the County to vacate the 35' front building line across their property; and,

WHEREAS, the plat is recorded in the Clerk's Office of the Circuit Court of Henrico County (the "Clerk's Office") in Plat Book 26, Page 112; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on November 10, 2020; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by this vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board that:

- 1) the front building line on Lot 17, Block C, Section 3 of the College Hills subdivision, which is labeled "35' Bldg. Line" on Exhibit A, is vacated in accordance with Va. Code § 15.2-2272(2);
- 2) this ordinance shall become effective 30 days after its passage as provided by law;
- 3) the Clerk of the Circuit Court of Henrico County (the "Clerk"), is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;

By Agency Head

[Signature]

By County Manager

[Signature]

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 281-20

Page No. 2 of 2

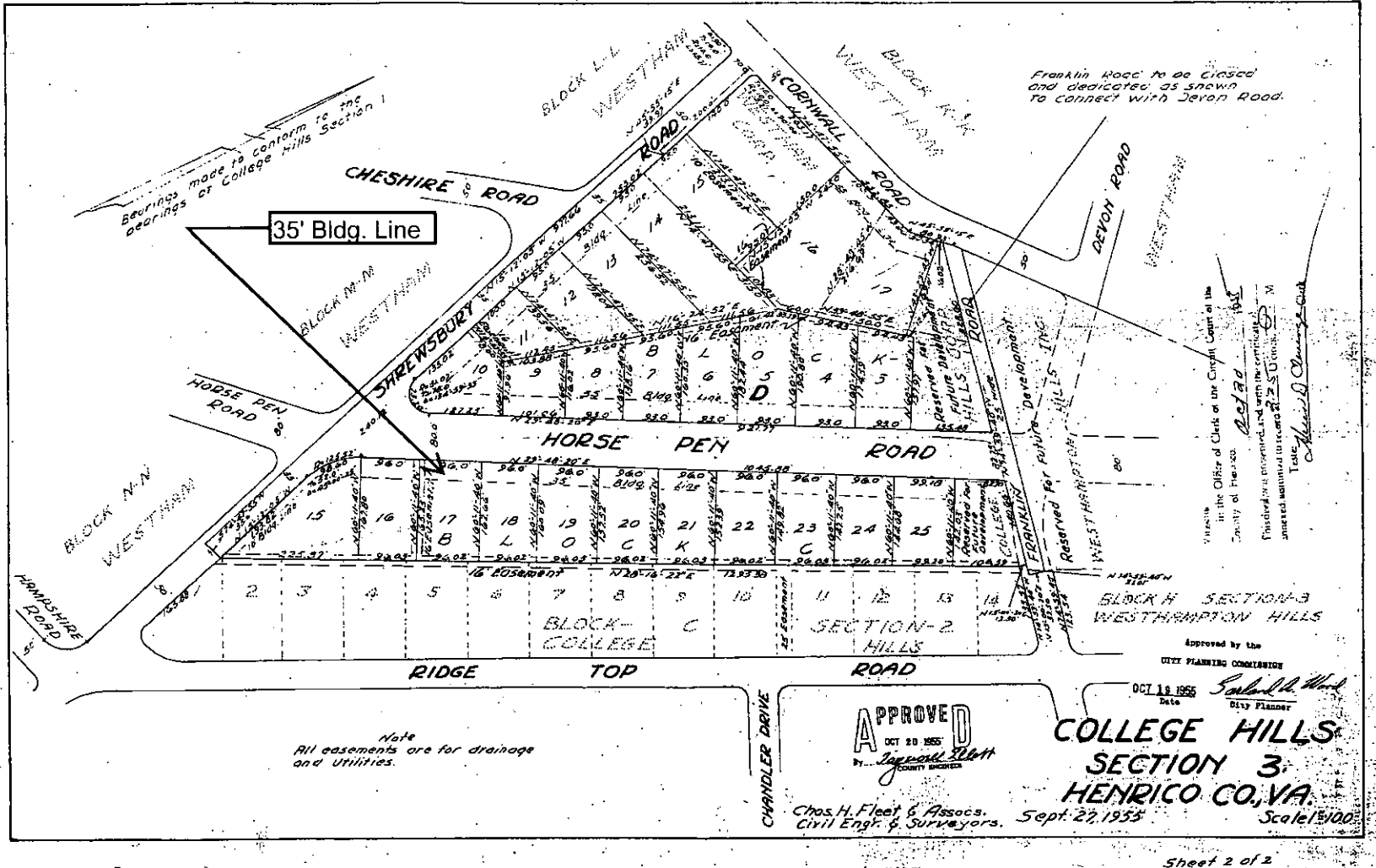
Agenda Title: ORDINANCE — Vacation of Building Line — College Hills Subdivision — Tuckahoe District

- 4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the names of TROYE J. STONICH and MARY E. D. STONICH, their successors or assigns; and,

- 5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Department has processed the requested vacation through the Departments of Planning, Public Utilities, and Public Works without objection.

Exhibit A



Witness
in the Office of Clerk of the Circuit Court of the
County of Henrico. *[Signature]*
This plat was prepared and with the certificate
entered pursuant to section 2-250 of the Code of
Virginia. *[Signature]*

Approved by the
CITY PLANNING COMMISSION
OCT 18 1955
Date
[Signature]
City Planner
**COLLEGE HILLS
SECTION 3
HENRICO CO., VA.**
Scale 1"=100'
Chas. H. Fleet & Assoc.
Civil Engr. & Surveyors. Sept. 27, 1955



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 282-20

Page No. 1 of 1

Agenda Title: RESOLUTION — Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2020, and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee

For Clerk's Use Only: Date: <u>11/10/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

BE IT RESOLVED by the Board of Supervisors of the County Henrico, Virginia, that the Comprehensive Annual Financial Report, as of and for the fiscal year ended June 30, 2020, is received in accordance with Sections 15.2-636 and 15.2-2511 of the Code of Virginia, as audited by Cherry Bekaert LLP, Certified Public Accountants.

BE IT FURTHER RESOLVED that the Board acknowledges that the Henrico County Audit Committee (consisting of two Board of Supervisors members plus the County Manager) having met on May 12, August 11, October 13, and November 10, 2020, discharged its duties and responsibilities by reviewing the presented External and Internal Audit Reports, Audit Plans, External Auditor Compensated Services, and Internal Audit Planning Survey.

COMMENTS: The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head By County Manager

Certified: _____
 A Copy Teste: _____
 Copy to: _____
 Date: _____
 Clerk, Board of Supervisors



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 283-20

Page No. 1 of 2

Agenda Title: RESOLUTION – Award of Contracts – Annual Mechanical, Electrical, and Plumbing Engineering Services

For Clerk's Use Only: Date: <u>11/10/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td>_____</td> <td>_____</td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓	_____	_____	Nelson, T.	✓	_____	_____	O'Bannon, P.	✓	_____	_____	Schmitt, D.	✓	_____	_____	Thornton, F.	✓	_____	_____
	YES	NO	OTHER																							
Branin, T.	✓	_____	_____																							
Nelson, T.	✓	_____	_____																							
O'Bannon, P.	✓	_____	_____																							
Schmitt, D.	✓	_____	_____																							
Thornton, F.	✓	_____	_____																							

WHEREAS, on August 20, 2020, the County received 18 proposals in response to RFP #20-2023-7KMW for annual mechanical, electrical, and plumbing engineering services as needed by the County; and,

WHEREAS, based upon review of the written proposals, the Selection Committee interviewed the following firms:

- Moseley Architects, PC
- Simmons Rockecharlie & Prince, Inc.
- 2RW Consultants, Inc.
- Dewberry Engineers, Inc.
- Mathew J. Thomson III, Consulting Engineers, Inc.
- Setty & Associates, Ltd.

WHEREAS, the Selection Committee selected Moseley Architects, PC, Simmons Rockecharlie & Prince, Inc., and 2RW Consultants, Inc. as the top-ranked firms and negotiated unit cost rate schedules with each of the firms.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- Contracts to provide mechanical, electrical, and plumbing engineering services for the period November 1, 2020, to October 31, 2021, are awarded to Moseley Architects, PC, Simmons Rockecharlie & Prince, Inc., and 2RW Consultants, Inc., with the option to renew each contract for two additional one-year terms, all in accordance with RFP #20-2023-7KMW and the proposals submitted by each firm.

By Agency Head *[Signature]* By County Manager *[Signature]*

Copy to: _____
 Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 283-20

Page No. 2 of 2

**Agenda Title: RESOLUTION – Award of Contracts – Annual Mechanical, Electrical, and
Plumbing Engineering Services**

2. Compensation for services will be based upon the unit cost rate schedules contained in the contracts.
3. Fees shall not exceed \$500,000 for any single project or \$2,500,000 in each one-year term of the contract.
4. The County Manager is authorized to execute the contracts in a form approved by the County Attorney.

Comments: Funding to support the contracts is available. The Director of General Services and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 284-20

Page No. 1 of 1

Agenda Title: RESOLUTION – Declaration of Surplus Property, Request for Sealed Bids, and Contract – 4515 Old Oakleys Lane – Varina District

or Clerk's Use Only: Date: <u>11/10/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Schmitt, D.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																							
Branin, T.	✓	—	—																							
Nelson, T.	✓	—	—																							
O'Bannon, P.	✓	—	—																							
Schmitt, D.	✓	—	—																							
Thornton, F.	✓	—	—																							

WHEREAS, by deeds dated September 5, 1963, and October 29, 1963, the County acquired real property known as the Gillies Creek Abandoned Sewer Pumping Station located at 4515 Old Oakleys Lane (the "Property"); and,

WHEREAS, the pumping station on the Property has been properly abandoned and there is no current or anticipated need for the Property; and,

WHEREAS, existing water and sewer facilities run through the property and permanent easements to accommodate those facilities will be retained upon the sale of the Property; and,

WHEREAS, the County desires to sell the Property to the highest responsive bidder by advertising the request for bids.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that (1) the Property is declared surplus, (2) the Purchasing Manager is authorized to request sealed bids for sale of the Property, and (3) the County Manager, or his designee, is authorized to enter into a contract with the highest responsive bidder for sale of the Property.

Comments: The Acting Director of Real Property has processed this request through the Departments of Planning, Public Works, and Public Utilities without objection. The Acting Director of Real Property recommends approval of this Board paper; the County Manager concurs

By Agency Head By County Manager

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Copy to: _____

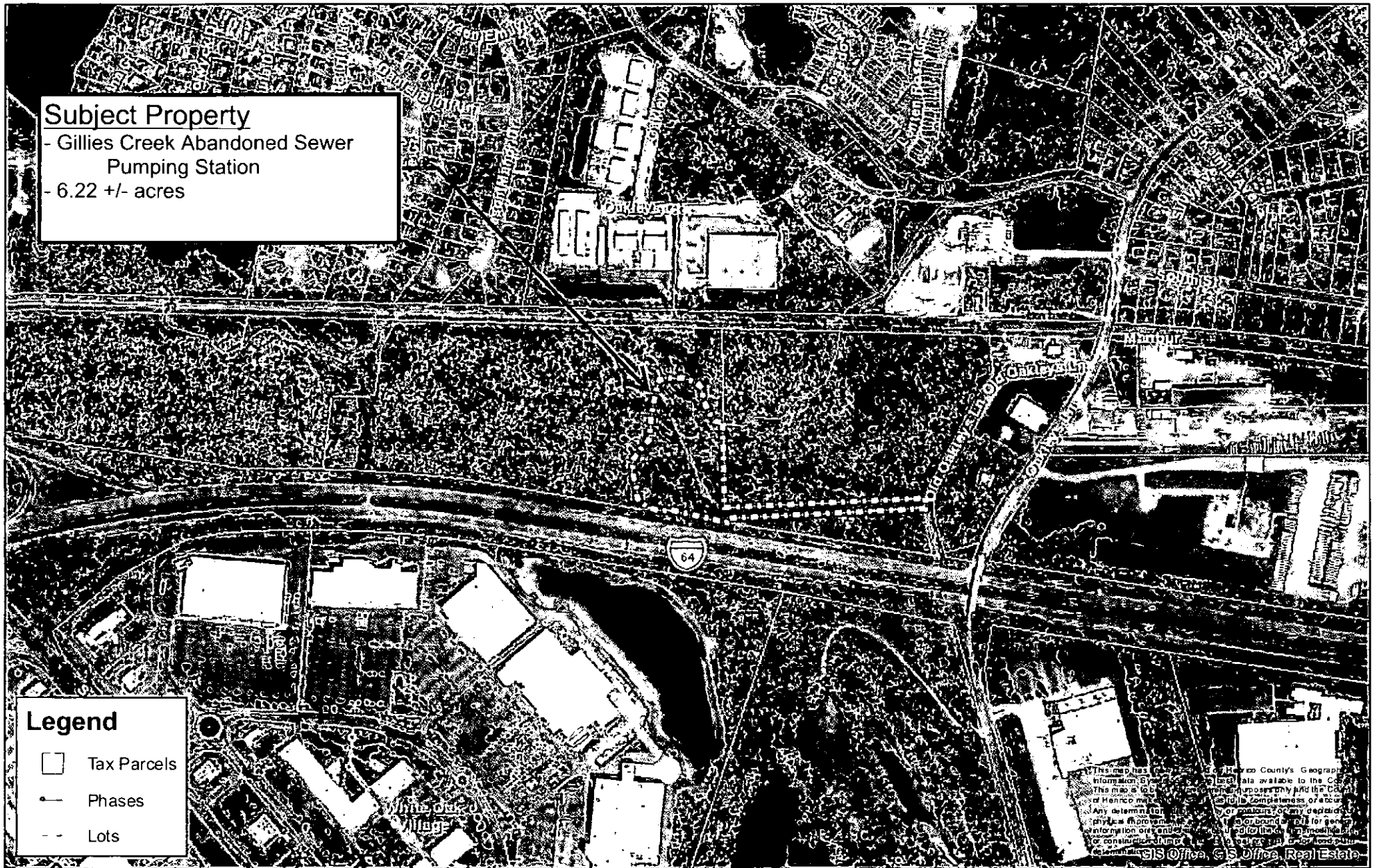
Date: _____

Subject Property

- Gillies Creek Abandoned Sewer Pumping Station
- 6.22 +/- acres

Legend

- Tax Parcels
- Phases
- - Lots



VICINITY MAP
DECLARATION OF SURPLUS PROPERTY
4515 OLD OAKLEYS LANE
VARINA DISTRICT





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 285-20

Page No. 1 of 1

Agenda Title: RESOLUTION — Authorization to Submit Applications — Federal Building Resilient Infrastructure and Communities Program

For Clerk's Use Only:

Date: 11/10/2020

- Approved
Denied
Amended
Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Schmitt
(2) (2)

REMARKS:

APPROVED

Table with columns YES, NO, OTHER and rows for Branin, T., Nelson, T., O'Bannon, P., Schmitt, D., Thornton, F.

WHEREAS, the Building Resilient Infrastructure and Communities ("BRIC") program of the Federal Emergency Management Agency allocates funds for hazard mitigation costs, such as flood risk reduction projects, floodproofing of non-residential structures, infrastructure retrofits, and generator equipment; and,

WHEREAS, the BRIC program reimburses eligible recipients for 75% of approved costs; and,

WHEREAS, the County must apply for BRIC funding for each project through the Virginia Department of Emergency Management; and,

WHEREAS, the County has identified three mitigation projects that are eligible for BRIC funds:

- (1) Improvements to Woodman Road between Hungary Road and Mountain Road to improve safety, increase functionality, and reduce road flooding;
(2) Flood mitigation for the Lakeside youth baseball fields located on Club Road near the Belmont Golf Course; and
(3) Installation of an emergency generator at the Gambles Mill Sewage Pumping Station to provide redundant power for continuous operation of the pump station.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the Director of Public Works and the Director of Public Utilities to submit applications for BRIC funding for the projects identified above.

COMMENT: The Director of Public Works and the Director of Public Utilities recommend approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing:

Copy to:

Certified: A Copy Teste: Clerk, Board of Supervisors

Date:



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 286-20
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Staples Mill Road Pressure Reducing Valve — Brookland District**

For Clerk's Use Only: Date: <u>11/19/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Schmitt</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: <u>APPROVED</u>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the County received six bids on October 8, 2020, in response to Invitation for Bid No. 20-2024-7EAR and Addendum No. 1 for the Staples Mill Road Pressure Reducing Valve project in the Brookland District; and,

WHEREAS, the project involves installation of a pressure reducing valve in the water system at the intersection of Staples Mill Road and Townhouse Road to provide water supply redundancy and meet water demands in the West Broad service area; and

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Waco, Inc. Sandston, VA	\$220,000
Southwood Building Systems, Inc. Ashland, VA	\$230,533
Enviroscape, Inc. Sandston, VA	\$232,000
George Nice & Sons, Inc. Toano, VA	\$301,040
G. L. Howard, Inc. Rockville, VA	\$317,150
Tidewater Utility Construction Suffolk, VA	\$425,000

WHEREAS, after a review and evaluation of the bids, it was determined that Waco, Inc. is the lowest responsive and responsible bidder with a bid of \$220,000.

By Agency Head [Signature] By County Manager [Signature]

Routing: _____

Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 286-20

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Staples Mill Road Pressure Reducing Valve — Brookland District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to Waco, Inc., the lowest responsive and responsible bidder, in the amount of \$220,000, pursuant to Invitation for Bid No. 20-2024-7EAR, Addendum No.1, and the bid submitted by Waco, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding for the project will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 287-20
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Water Reclamation Facility Clarifier Rehabilitation, Phase 1 — Varina District**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: 11/10/2020 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	Moved by (1) Nelson Seconded by (1) O'Bannon (2) _____ (2) _____ REMARKS: APPROVED	Branin, T. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Schmitt, D. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____

WHEREAS, the County received five bids on October 15, 2020, in response to Invitation for Bid No. 20-2049-9EAR and Addendum No. 1 for the Water Reclamation Facility Clarifier Rehabilitation, Phase 1 project; and,

WHEREAS, the project will rehabilitate three primary clarifiers at the Water Reclamation Facility; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Clark Construction Group, LLC Bethesda, MD	\$1,393,860
MEB General Contractors, Inc. Chesapeake, VA	\$1,496,500
Crowder Construction Co. Apex, NC	\$1,686,692
T.A. Loving Company Goldsboro, NC	\$1,843,250
Southwood Building Systems, Inc. Ashland, VA	\$1,888,350

WHEREAS, after a review and evaluation of the bids, it was determined that Clark Construction Group, LLC is the lowest responsive and responsible bidder with a bid of \$1,393,860.

By Agency Head

7/11

By County Manager

Routing:

Copy to: _____

Certified:
A Copy Teste:

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. *287-20*

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Water Reclamation Facility
Clarifier Rehabilitation, Phase 1 — Varina District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to Clark Construction Group, LLC, the lowest responsive and responsible bidder, in the amount of \$1,393,860, pursuant to Invitation for Bid No. 20-2049-9EAR, Addendum No.1, and the bid submitted by Clark Construction Group, LLC.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding for the project will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 288-20
Page No. 1 of 1

Agenda Title: RESOLUTION – Signatory Authority – Skipwith Road Bridge Rehabilitation Project – Three Chopt and Tuckahoe Districts

For Clerk's Use Only: Date: <u>11/10/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Virginia Department of Transportation (“VDOT”) has received state and federal funding to administer a transportation project on Skipwith Road at no cost to the County; and,

WHEREAS, the project will rehabilitate the bridge over Interstate 64; and,

WHEREAS, VDOT will administer all phases of the project, and the County must submit a VDOT project administration agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the project administration agreement in a form approved by the County Attorney.

Comment: The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

By Agency Head By County Manager

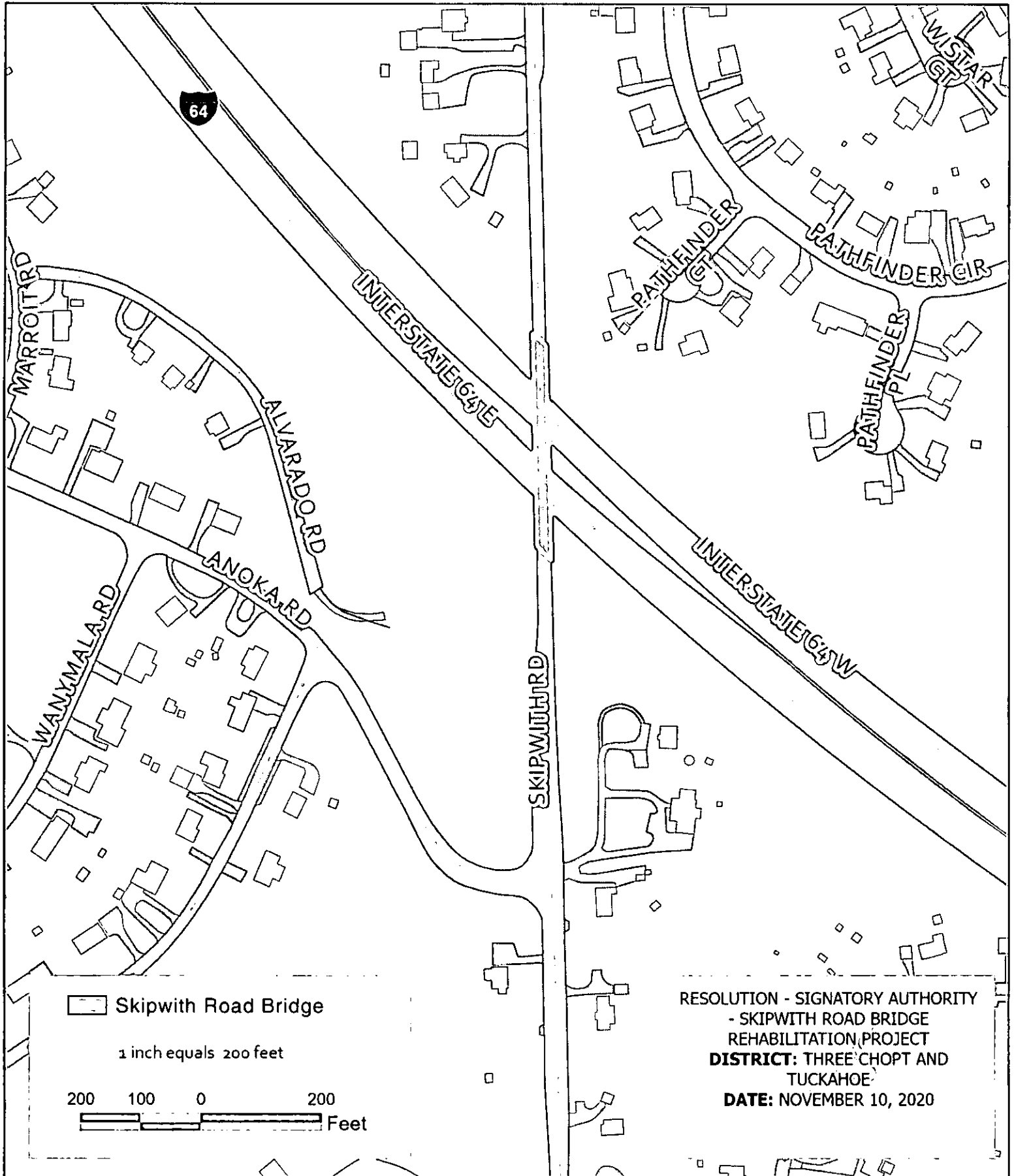
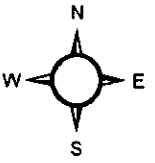
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 Clerk, Board of Supervisors

Date: _____



Skipwith Road Bridge Rehabilitation Project





**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 289-20

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Ridgefield Parkway Sidewalk, Phase I — Three Chopt and Tuckahoe Districts

For Clerk's Use Only: Date: <u>11/10/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
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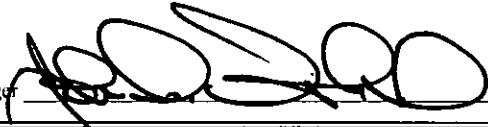
WHEREAS, the County received five bids on September 24, 2020, in response to ITB No. 20-2005-5JOK and Addendum No. 1 for construction of the Ridgefield Parkway Sidewalk, Phase I project; and,

WHEREAS, the project consists of construction of 6,000 feet of sidewalk within the County right-of-way on Ridgefield Parkway, starting at Pump Road and continuing east to Falconbridge Drive; and,

WHEREAS, project tasks include clearing, grading, installing drainage improvements, sign installation, and pavement marking; and,

WHEREAS, for selection and evaluation purposes, the lowest submitted bid was determined by multiplying unit prices times the unit quantities specified in the bid documents, with the following results:

<u>Bidder</u>	<u>Bid Amount</u>
Jeffrey Stack, Inc. Jersey, Virginia	\$776,030.00
Finley Asphalt & Sealing, Inc. Ashland, Virginia	\$871,379.30
Central Contracting Company, Inc. Richmond, Virginia	\$1,034,075.95
M & F Concrete, Inc. Manassas, Virginia	\$1,078,849.93
Blakemore Construction Corporation Rockville, Virginia	\$1,125,816.53

By Agency Head  By County Manager 

Certified: _____
 A Copy Teste: _____
 Copy to: _____ Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 289-20

Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Contract — Ridgefield Parkway Sidewalk, Phase I – Three Chopt and Tuckahoe Districts

WHEREAS, after a review and evaluation of the bids received, it was determined that Jeffrey Stack, Inc. is the lowest responsive and responsible bidder with a calculated bid amount of \$776,030.

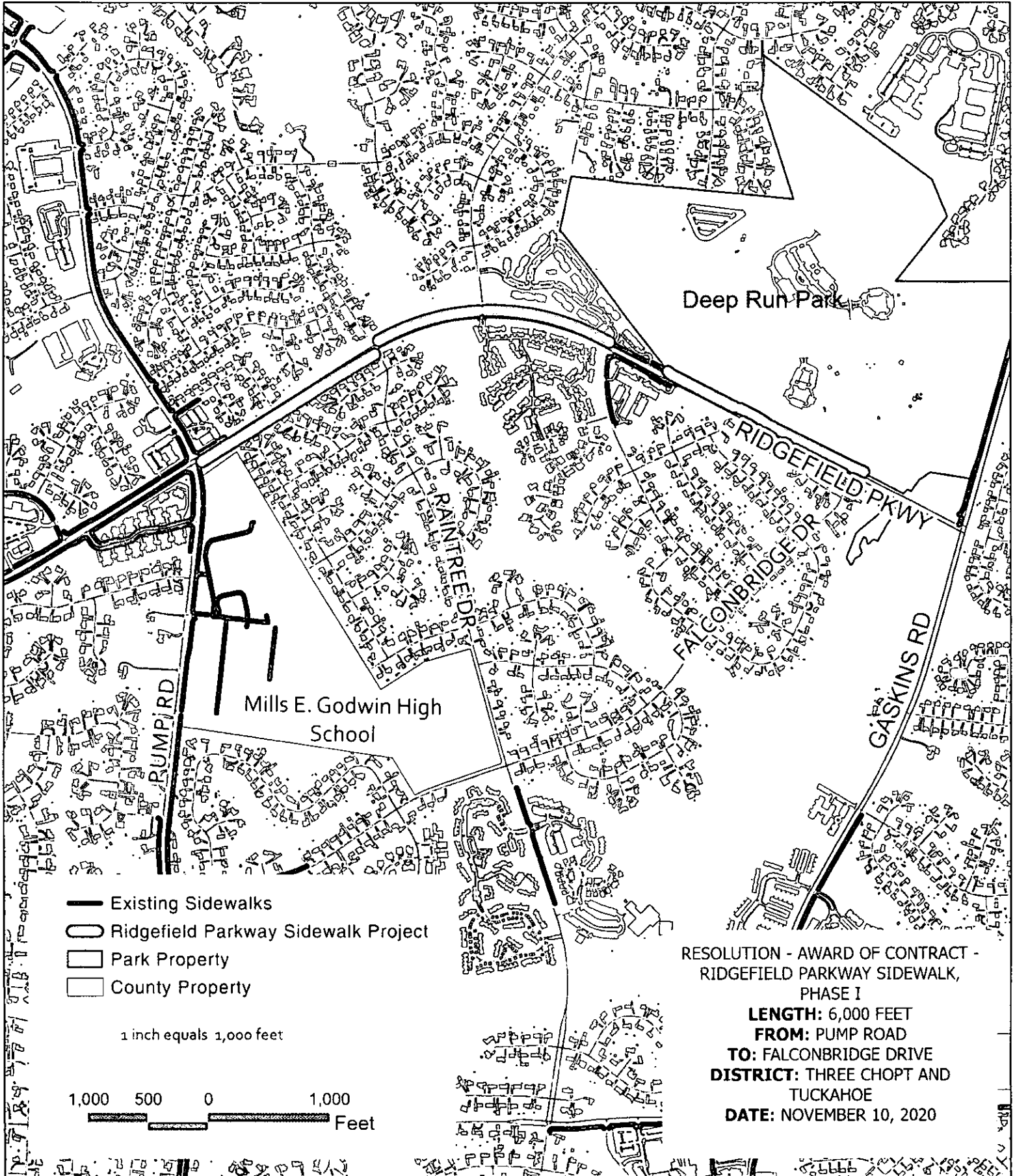
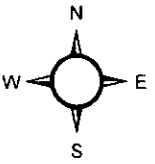
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract for \$776,030 to furnish all labor, materials, supplies, equipment, and services necessary for construction of the Ridgefield Parkway Sidewalk, Phase I project is awarded to Jeffrey Stack, Inc., the lowest responsive and responsible bidder, pursuant to ITB No. 20-2005-5JOK, Addendum No. 1, and the base bid submitted by Jeffrey Stack, Inc. The final contract amount shall be determined upon completion of the project by multiplying the actual unit quantities authorized by the County for construction by the unit prices submitted in the contractor's bid.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the project budget. The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



Ridgefield Parkway Sidewalk Project, Phase I





COUNTY OF HENRICO, VIRGINIA
 BOARD OF SUPERVISORS
 MINUTE

Agenda Item No. 290-20

Page No. 1 of 1

Agenda Title: **RESOLUTION – Signatory Authority – Parham Road and Patterson Avenue Intersection Improvements Project – Tuckahoe District**

For Clerk's Use Only: Date: 11/10/2020 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) O'Bannon Seconded by (1) Schmitt (2) _____ (2) _____	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:80%;"></td> <td style="text-align: center; font-weight: bold;">YES</td> <td style="text-align: center; font-weight: bold;">NO</td> <td style="text-align: center; font-weight: bold;">OTHER</td> </tr> <tr> <td>Branin, T.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Schmitt, D.	✓	—	—	Thornton, F.	✓	—	—
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Nelson, T.	✓	—	—																							
O'Bannon, P.	✓	—	—																							
Schmitt, D.	✓	—	—																							
Thornton, F.	✓	—	—																							
REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>																										

WHEREAS, the Virginia Department of Transportation (“VDOT”) has received state and federal funding to administer a transportation project on state and County roadways at no cost to the County; and,

WHEREAS, the project will design and construct improvements to the intersection of Parham Road and Patterson Avenue, including right turn lanes and double left turn lanes at the northbound, eastbound, and westbound approaches to the intersection and sidewalk on Parham Road between Ridge Road and Weldon Drive; and,

WHEREAS, the County must submit a VDOT project administration agreement for the work.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the VDOT agreement in a form approved by the County Attorney.

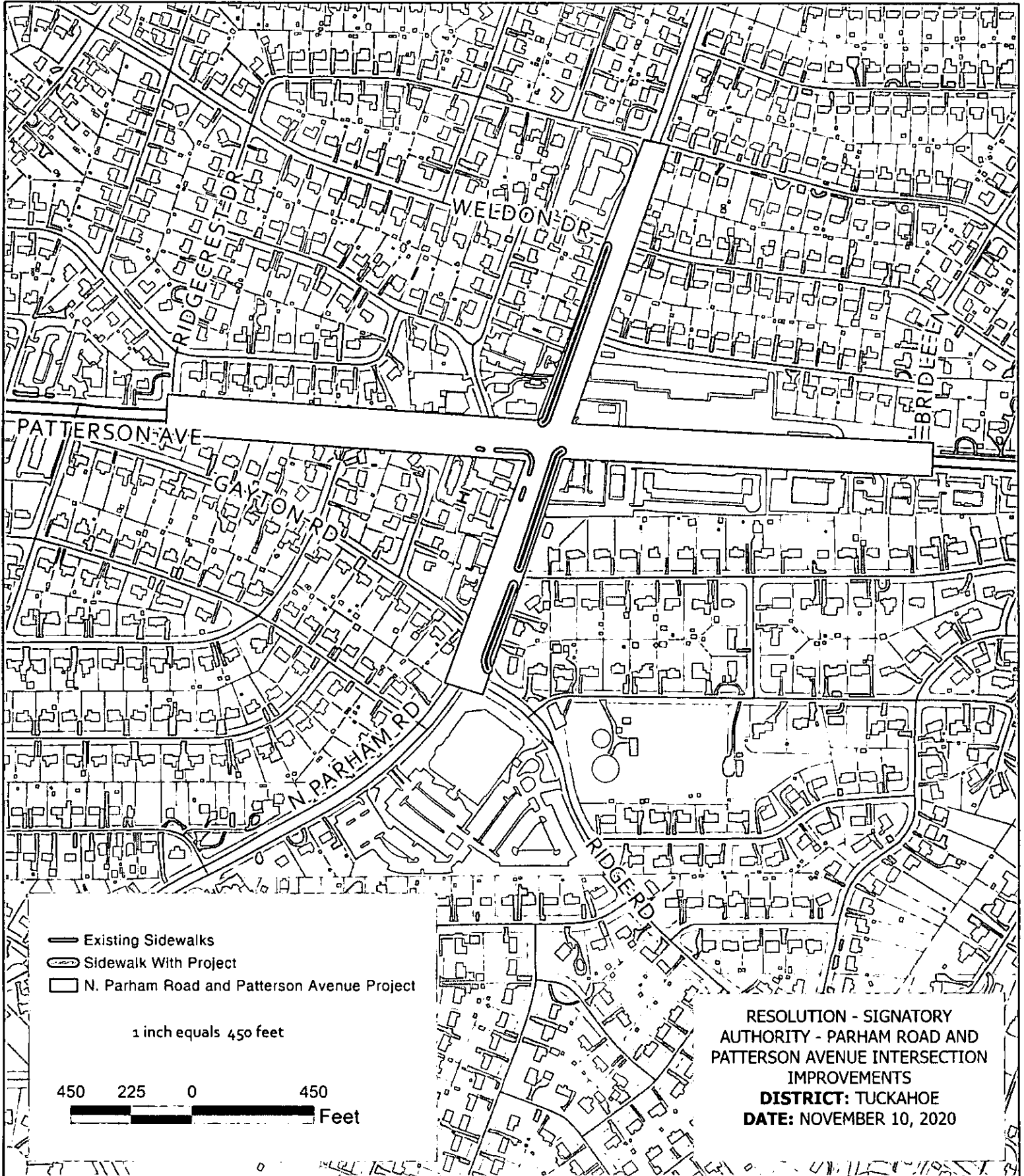
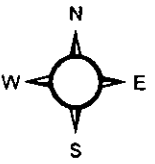
Comment: The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

By Agency Head JCL By County Manager [Signature]

Copy to: _____ Certified: _____
 A Copy Tests: _____ Clerk, Board of Supervisors
 Date: _____



Parham Road and Patterson Avenue Intersection Improvements Project





**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 291-20

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement Revision — Four Mile Creek Park Improvements — Varina District

For Clerk's Use Only: Date: <u>11/10/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
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Nelson, T.	✓																									
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Schmitt, D.	✓																									
Thornton, F.	✓																									

WHEREAS, on March 27, 2018, the County entered into a project administration agreement with the Virginia Department of Transportation ("VDOT") for the preliminary engineering, design, and construction of a trailhead facility at the Four Mile Creek Park; and,

WHEREAS, the project will install a restroom, shelter, drinking fountain, additional bike racks, and signs; and,

WHEREAS, the original estimated project cost was \$847,733; and,

WHEREAS, the Department of Public Works has negotiated a revised agreement exhibit with VDOT to reflect the new estimated project cost of \$948,579, of which VDOT will reimburse the County a maximum of \$632,186.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the revised agreement exhibit in a form approved by the County Attorney.

Comment: The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

By Agency Head JRL 7M By County Manager [Signature]

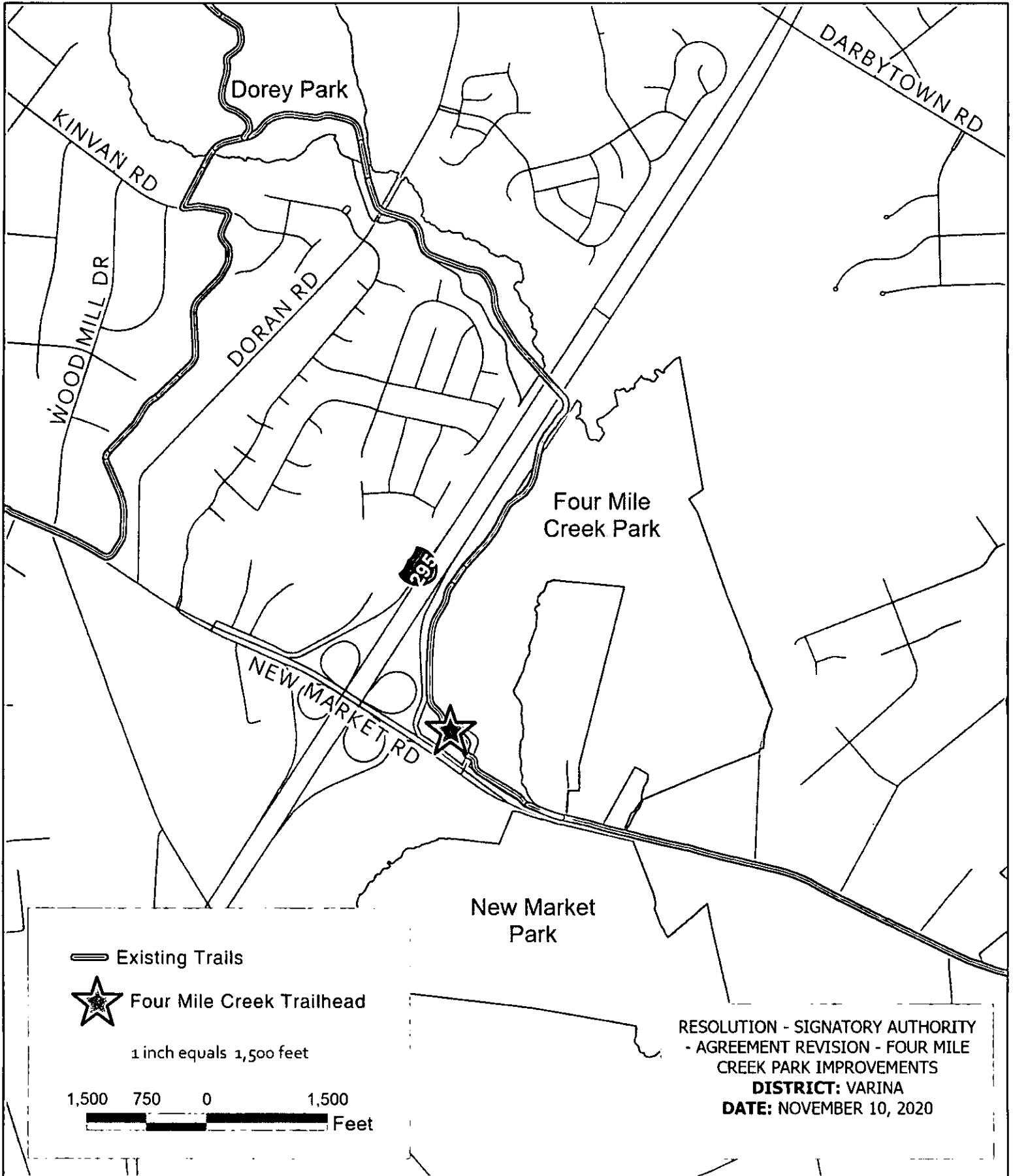
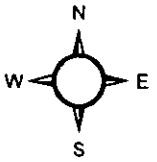
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Date: _____



Four Mile Creek Park Improvements





**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 292-20

Page No. 1 of 1

Agenda Title: RESOLUTION — Acceptance of Roads — Three Chopt District

For Clerk's Use Only: Date: <u>11/10/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Schmitt</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: _____ <div style="font-size: 4em; font-weight: bold; text-align: center; letter-spacing: 0.5em;">APPROVED</div>	<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

Greengate a dedication of Haydenpark Lane and a portion of Vinery Avenue – Three Chopt District

Haydenpark Lane from W. Broad Street to 0.18 Mi. S. of W. Broad Street.	0.18 Mi.
Vinery Avenue from W. Broad Street to 0.07 Mi. S. of W. Broad Street.	<u>0.07 Mi.</u>
Total	0.25 Mi.

Comment: The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

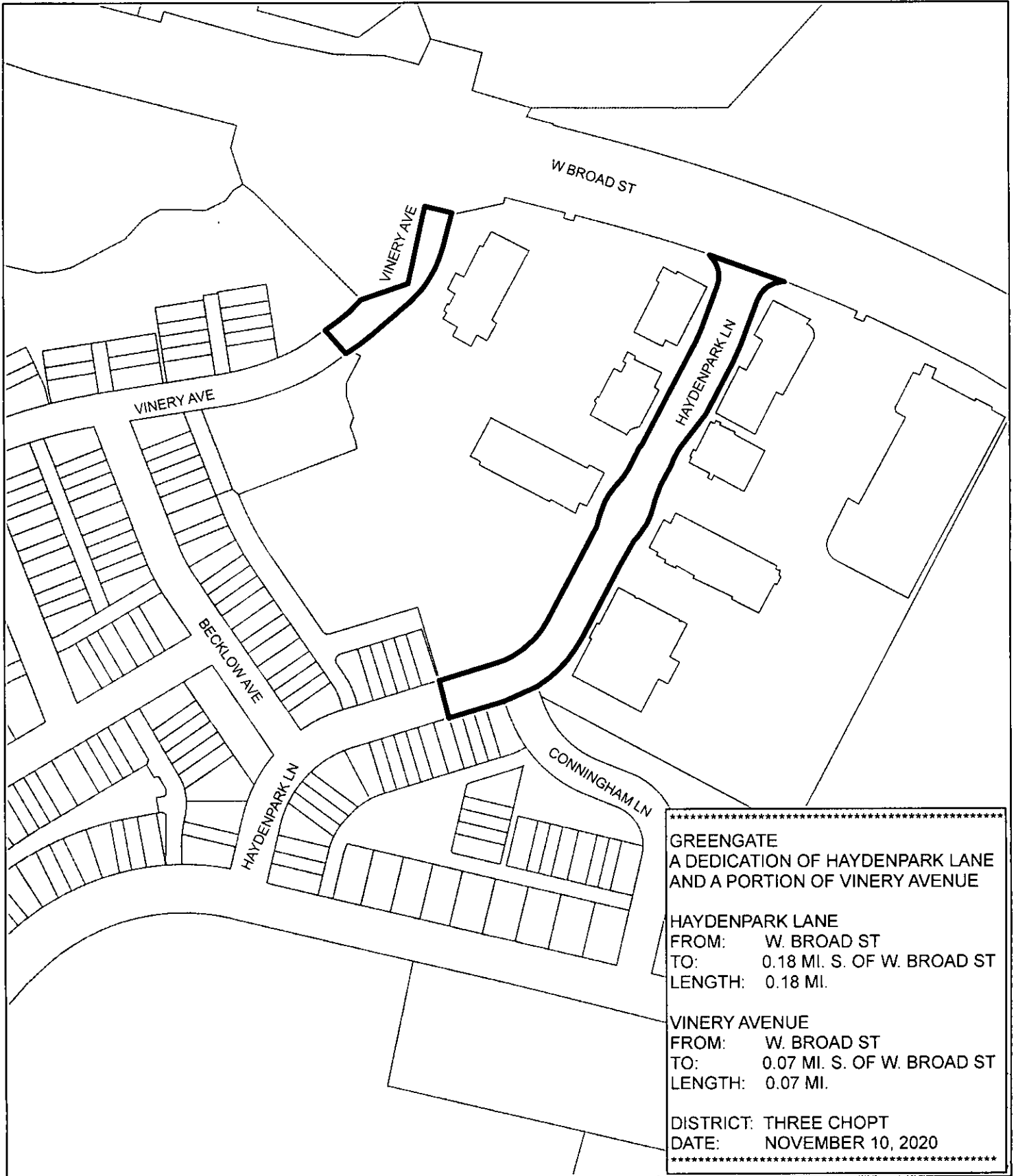
By Agency Head [Signature] By County Manager [Signature]

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 Date: _____



GREENGATE

A DEDICATION OF HAYDENPARK LANE AND A PORTION OF VINERY AVENUE



GREENGATE
A DEDICATION OF HAYDENPARK LANE
AND A PORTION OF VINERY AVENUE

HAYDENPARK LANE
FROM: W. BROAD ST
TO: 0.18 MI. S. OF W. BROAD ST
LENGTH: 0.18 MI.

VINERY AVENUE
FROM: W. BROAD ST
TO: 0.07 MI. S. OF W. BROAD ST
LENGTH: 0.07 MI.

DISTRICT: THREE CHOPT
DATE: NOVEMBER 10, 2020
