

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, August 11, 2020, at 5:15 p.m.** in the Board Room of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

5:15 - 6:00 p.m.	Education Budget Amendment – CARES Act Funds
6:00 - 6:30 p.m.	Form Based and Zoning Code Updates
6:30 - 6:45 p.m.	Regular Meeting Agenda Items



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
August 6, 2020

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**August 11, 2020**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**  
**INVOCATION**

**APPROVAL OF MINUTES** – July 28, 2020, Regular and Special Meetings

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**APPOINTMENTS/RESIGNATION**

- 188-20            Resolution - Appointment of Alternate - Central Virginia Waste Management Authority Board of Directors.
- 189-20            Resolution - Acceptance of Resignation of Clerk of the Board of Supervisors.
- 190-20            Resolution - Appointment of Clerk of the Board of Supervisors.

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS**

- 191-20            Kain Road Investors, LLC: Request to conditionally rezone from A-1  
REZ2020-        Agricultural District to R-5AC General Residence District (Conditional) part  
00021            of Parcels 738-767-7472 and 739-767-0559 containing 5.959 acres located on  
Three Chopt     the north line of Kain Road approximately 230' west of its intersection with  
                     Pouncey Tract Road (State Route 271). The applicant proposes a residential  
                     development of detached dwellings for sale with zero lot lines. The R-5A  
                     District allows no more than 6 units per acre. The use will be controlled by  
                     zoning ordinance regulations and proffered conditions. The 2026  
                     Comprehensive Plan recommends Suburban Mixed-Use, density should not  
                     exceed 4 units per acre. The Planning Commission voted to recommend the  
                     Board of Supervisors **grant** the request.
- 192-20            Wilton Acquisition, LLC/Stanley Martin: Request to conditionally rezone from  
REZ2020-        A-1 Agricultural District and R-6C General Residence Districts (Conditional)  
00016            to R-5AC (20.75 acres) and R-6C (11.98 acres) General Residence Districts  
Fairfield        (Conditional) on part of Parcels 785-758-9980, 785-759-8052, 786-759-6600, -  
                     6815 and Parcels 784-757-9571, -9581, -9390, 784-758-8345, -9103, -9251, -  
                     9817, 785-757-0889, -2698, 785-758-0057, -0968, -1023, -1774, -1828, -2580, -  
                     2935, -3304, -3485, -4243, -4511, -5283, -5317, -5551, -6456, -6526, -6583, -  
                     7735, -8854, -9568, and 786-758-0555 containing 32.73 acres located on the  
                     north line of Scott Road between Interstate 95 and Aberdeen Street. The  
                     applicant proposes a residential development of townhomes and single-family  
                     dwellings. The R-5A District allows no more than 6 units per acre. The R-6  
                     District allows a maximum gross density of 19.8 units per acre. The uses will  
                     be controlled by zoning ordinance regulations and proffered conditions. The

2026 Comprehensive Plan recommends Planned Industry. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

193-20  
PUP2020-  
00010  
Fairfield

Wilton Acquisition, LLC/Stanley Martin: Request for a Provisional Use Permit under Sections 24-13.4(c), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow adjustable side setbacks for lots within the R-5A General Residence District on part of Parcels 785-758-3485, -5283, 785-759-8052 and Parcels 784-757-9390, -9571, -9581, 784-758-8345, -9103, -9251, -9817, 785-757-0889, -2698, 785-758-0057, -0968, -1023, -1774, -1828, -2580, -2935, -3304, -4243, -4511, -5317, -5551 -6456, -6526, -7735 located on the north line of Scott Road between Interstate 95 and Aberdeen Street. The existing zoning is A-1 Agricultural District and R-6C General Residence District (Conditional). R-5AC zoning district is proposed with REZ2020-00016. The R-5A District allows an overall maximum density of 6 units per acre. The 2026 Comprehensive Plan recommends Planned Industry. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

194-20  
REZ2020-  
00023  
Brookland

Eric Layman: Request to amend proffers accepted with Rezoning case C-8C-03 on Parcel 755-768-5053 located on the west line of Springfield Road (State Road 157) approximately 285' north of its intersection with Olde Milbrooke Way. The applicant proposes to amend proffers regarding access to Springfield Road. The existing zoning is R-3C One-Family Residence District. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

165-20  
PUP2020-  
00009  
Fairfield

Skyway Towers, LLC: Request for a Provisional Use Permit under Sections 24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a monopole communication tower up to 199' in height and related equipment on part of Parcel 812-725-4066 located on the south line of Cedar Fork Road approximately 1000' northeast of its intersection with Nine Mile Road (State Route 33). The existing zoning is R-4AC One-Family Residence District (Conditional). The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. The site is in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request. **(Deferred from the July 14, 2020, meeting; Deferral requested to the October 13, 2020, meeting.)**

195-20  
REZ2020-  
00015  
Varina

Godsey Properties, Inc.: Request to conditionally rezone from A-1 Agricultural District, R-5AC General Residence District (Conditional), RTHC Residential Townhouse District (Conditional), and B-2C Business District (Conditional) to R-5AC General Residence District (Conditional) (16.319 acres), RTHC Residential Townhouse District (Conditional) (68.567 acres), and B-2C Business District (Conditional) (12.946 acres) part of Parcel 834-714-5632, and Parcels 834-713-8189, 834-714-7258, 834-714-9609, 836-713-7564, and 837-713-0631 containing 97.832 acres located at the northeast and northwest intersection of E. Williamsburg Road (U.S. Route 60) and Drybridge Road. The applicant proposes a mixed-use development. The R-5A

District allows no more than 6 units per acre. The RTH District allows no more than 9 units per acre. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre, Urban Residential (density between 3.4 and 6.8 units per acre), Office, Commercial Concentration, and Environmental Protection Area. The site is located in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

196-20 Frank Jenkins: Request to amend proffers accepted with Rezoning cases C-  
REZ2020-32C-89 and C-15C-91 on Parcel 739-750-8644 located on the north line of  
00025 Ridgefield Parkway at its intersection with Glen Eagles Drive. The  
Tuckahoe applicant proposes to amend proffers to increase square footage density to  
allow for a dance studio. The existing zoning is B-2C Business District  
(Conditional). The 2026 Comprehensive Plan recommends Commercial  
Concentration. The Planning Commission voted to recommend the Board of  
Supervisors **grant** the request.

### **PUBLIC HEARINGS – OTHER ITEM**

197-20 Ordinance - To Amend and Reordain Section 20-843 of the Code of the  
County of Henrico Titled “Exemptions” to Add a New Exemption to the  
County’s Food and Beverage Tax in Conformance With Changes to State  
Code.

### **PUBLIC COMMENTS**

### **GENERAL AGENDA**

198-20 Introduction of Ordinance - To Continue Emergency Procedures for the  
Conduct of Public Business to Ensure the Continuity of County Government  
and Critical Local Services During the State of Emergency and Disaster  
Caused by the COVID-19 Pandemic.

199-20 Introduction of Resolution - Receipt of Request for Amendments to FY 2020-  
21 Annual Fiscal Plan - CARES Act and Capital Initiatives Funding.

200-20 Introduction of Ordinance - To Amend and Reordain Section 2-50 of the Code  
of the County of Henrico Titled “Criminal history record check and  
fingerprinting” With Regard to Voluntary Disclosure of Criminal History To  
Comply with Changes in State Law.

201-20 Resolution - To Initiate Consideration of Zoning Ordinance Amendments -  
Form-Based Alternative Overlay District.

202-20 Resolution - Signatory Authority - Acquisition of Real Property - 11115  
Greenwood Road - Brookland District.

203-20 Resolution - Signatory Authority - Acquisition of Real Estate and Easements -  
Three Chopt Road Improvements Project - Tabernacle Investment Corporation -  
Tuckahoe District.

- 204-20 Resolution - Support for Ashland to Petersburg Trail - Chickahominy River Crossing - Virginia Department of Transportation Smart Scale Program for FY 2020-2021 and FY 2021-2022 - Fairfield District.
- 205-20 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation - New Market Road (Route 5) and Buffin Road Project - Varina District.
- 206-20 Resolution - Award of Contract - Dabbs House Road Improvements - Varina District.
- 207-20 Resolution - Support for Williamsburg Road Pedestrian and Transit Improvements - Virginia Department of Transportation Smart Scale Program for FY 2020-2021 and FY 2021-2022 - Varina District.
- 208-20 Introduction of Ordinance - To Amend and Reordain Section 10-28 Titled "Definitions," Section 10-32 Titled "Components of environmental compliance plan," and Section 10-33 Titled "Environmental site assessment component of environmental compliance plans," of the Code of the County of Henrico to Amend the County's Chesapeake Bay Preservation Act Program.
- 209-20 Resolution - Acceptance of Road - Fairfield District.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
August 11, 2020**

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**APPOINTMENTS/RESIGNATION**

**RESOLUTION - Appointment of Alternate - Central Virginia Waste Management Authority Board of Directors.**

This Board paper appoints the following person to the Central Virginia Waste Management Authority Board of Directors for an unexpired term ending December 31, 2020, or thereafter, when his successor shall have been appointed and qualified:

Alternate for J. Allen Lane                      Joshua C. Byerly

**RESOLUTION - Acceptance of Resignation of Clerk of the Board of Supervisors.**

This Board paper accepts the resignation of **Barry R. Lawrence**, Clerk to the Board of Supervisors, effective August 28, 2020.

**RESOLUTION - Appointment of Clerk of the Board of Supervisors.**

This Board paper appoints **Tanya Brackett Harding** as Clerk of the Board of Supervisors for a term beginning September 1, 2020, and expiring when her successor shall have been appointed and duly qualified.

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS**

REZ2020-00021  
Three Chopt      Kain Road Investors, LLC: Request to conditionally rezone from A-1 Agricultural District to R-5AC General Residence District (Conditional) part of Parcels 738-767-7472 and 739-767-0559 containing 5.959 acres located on the north line of Kain Road approximately 230' west of its intersection with Pouncey Tract Road (State Route 271). The applicant proposes a residential development of detached dwellings for sale with zero lot lines. The R-5A District allows no more than 6 units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Suburban Mixed-Use, density should not exceed 4 units per acre. Acting on a motion by Mrs. Thornton, seconded by Mr. Mackey the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because the proffered conditions will provide appropriate quality assurances not otherwise available and it would assist in achieving the appropriate development of adjoining property.

REZ2020-00016  
Fairfield      Wilton Acquisition, LLC/Stanley Martin: Request to conditionally rezone from A-1 Agricultural District and R-6C General Residence Districts (Conditional) to R-5AC (20.75 acres) and R-6C (11.98 acres) General Residence Districts (Conditional) on part of Parcels 785-758-9980, 785-759-

8052, 786-759-6600, -6815 and Parcels 784-757-9571, -9581, -9390, 784-758-8345, -9103, -9251, -9817, 785-757-0889, -2698, 785-758-0057, -0968, -1023, -1774, -1828, -2580, -2935, -3304, -3485, -4243, -4511, -5283, -5317, -5551, -6456, -6526, -6583, -7735, -8854, -9568, and 786-758-0555 containing 32.73 acres located on the north line of Scott Road between Interstate 95 and Aberdeen Street. The applicant proposes a residential development of townhomes and single-family dwellings. The R-5A District allows no more than 6 units per acre. The R-6 District allows a maximum gross density of 19.8 units per acre. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Planned Industry. Acting on a motion by Mr. Archer, seconded by Mr. Baka the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because the proffered conditions will provide appropriate quality assurances not otherwise available and it would assist in achieving the appropriate development of adjoining property.

PUP2020-00010  
Fairfield

Wilton Acquisition, LLC/Stanley Martin: Request for a Provisional Use Permit under Sections 24-13.4(c), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow adjustable side setbacks for lots within the R-5A General Residence District on part of Parcels 785-758-3485, -5283, 785-759-8052 and Parcels 784-757-9390, -9571, -9581, 784-758-8345, -9103, -9251, -9817, 785-757-0889, -2698, 785-758-0057, -0968, -1023, -1774, -1828, -2580, -2935, -3304, -4243, -4511, -5317, -5551 -6456, -6526, -7735 located on the north line of Scott Road between Interstate 95 and Aberdeen Street. The existing zoning is A-1 Agricultural District and R-6C General Residence District (Conditional). R-5AC zoning district is proposed with REZ2020-00016. The R-5A District allows an overall maximum density of 6 units per acre. The 2026 Comprehensive Plan recommends Planned Industry. Acting on a motion by Mr. Archer, seconded by Mr. Mackey the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because the proffered conditions should minimize the potential impacts on surrounding land uses and it is reasonable in light of the surrounding uses and proposed zoning on the property.

REZ2020-00023  
Brookland

Eric Layman: Request to amend proffers accepted with Rezoning case C-8C-03 on Parcel 755-768-5053 located on the west line of Springfield Road (State Road 157) approximately 285' north of its intersection with Olde Milbrooke Way. The applicant proposes to amend proffers regarding access to Springfield Road. The existing zoning is R-3C One-Family Residence District. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. Acting on a motion by Mr. Baka, seconded by Mrs. Thornton the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because the changes do not greatly reduce the original intended purpose of the proffers, which continue to assure a quality form of development with maximum protection afforded for adjacent properties.

PUP2020-00009  
Fairfield

Skyway Towers, LLC: Request for a Provisional Use Permit under Sections 24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a monopole communication tower up to 199' in height and related equipment on part of Parcel 812-725-4066 located on the south line of Cedar Fork Road approximately 1000' northeast of its intersection with Nine Mile Road (State Route 33). The existing zoning is R-4AC One-Family Residence District (Conditional). The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. The site is in the Airport Safety Overlay District. Acting on a motion by Mr. Archer, seconded by Mr. Witte, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it would provide added services to the community and the recommended conditions should minimize the potential impacts on surrounding land uses. **(Deferred from the July 14, 2020, meeting; Deferral requested to the October 13, 2020, meeting.)**

REZ2020-00015  
Varina

Godsey Properties, Inc.: Request to conditionally rezone from A-1 Agricultural District, R-5AC General Residence District (Conditional), RTHC Residential Townhouse District (Conditional), and B-2C Business District (Conditional) to R-5AC General Residence District (Conditional) (16.319 acres), RTHC Residential Townhouse District (Conditional) (68.567 acres), and B-2C Business District (Conditional) (12.946 acres) part of Parcel 834-714-5632, and Parcels 834-713-8189, 834-714-7258, 834-714-9609, 836-713-7564, and 837-713-0631 containing 97.832 acres located at the northeast and northwest intersection of E. Williamsburg Road (U.S. Route 60) and Drybridge Road. The applicant proposes a mixed-use development. The R-5A District allows no more than 6 units per acre. The RTH District allows no more than 9 units per acre. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre, Urban Residential (density between 3.4 and 6.8 units per acre), Office, Commercial Concentration, and Environmental Protection Area. The site is located in the Airport Safety Overlay District. Acting on a motion by Mr. Mackey, seconded by Mrs. Thornton the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it would not be expected to adversely affect the pattern of zoning and land use in the area and the proffered conditions will provide appropriate quality assurances not otherwise available.

REZ2020-00025  
Tuckahoe

Frank Jenkins: Request to amend proffers accepted with Rezoning cases C-32C-89 and C-15C-91 on Parcel 739-750-8644 located on the north line of Ridgefield Parkway at its intersection with Glen Eagles Drive. The applicant proposes to amend proffers to increase square footage density to allow for a dance studio. The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Concentration. Acting on a motion by Mr. Baka, seconded by Mrs. Thornton the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it was determined to be reasonable and it is not expected to adversely impact surrounding land uses in the area.



## **PUBLIC HEARINGS – OTHER ITEM**

### **ORDINANCE - To Amend and Reordain Section 20-843 of the Code of the County of Henrico Titled “Exemptions” to Add a New Exemption to the County’s Food and Beverage Tax in Conformance With Changes to State Code.**

This Board paper amends the County’s food and beverage tax ordinance to exempt food and beverages sold at local farmers markets and roadside stands when the sellers’ annual income from such sales does not exceed \$2,500. Finance staff believes the new exemption will have no impact on tax revenues.

The changes are required by legislation enacted by the 2020 General Assembly. The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

## **PUBLIC COMMENTS**

### **GENERAL AGENDA**

### **INTRODUCTION OF ORDINANCE - To Continue Emergency Procedures for the Conduct of Public Business to Ensure the Continuity of County Government and Critical Local Services During the State of Emergency and Disaster Caused by the COVID-19 Pandemic.**

This Board paper would introduce for advertisement and a public hearing on September 8, 2020, an ordinance to continue emergency procedures for the conduct of public business to ensure the continuity of County government and critical local services during the state of emergency and disaster caused by the COVID-19 pandemic. The Board previously adopted the ordinance on an emergency basis on March 24, 2020, and readopted the ordinance following a public hearing on May 12, 2020. The ordinance is set to expire on September 13, 2020.

Specifically, the ordinance would continue to:

1. Allow County boards, authorities, and commissions to dispense with or modify legal requirements governing the provision of notice and the holding of public meetings, to the extent necessary or practicable to address the state of emergency and disaster caused by the COVID-19 pandemic;
2. Allow public comments to be received at meetings in a variety of ways, including email, telephone, or web conference; and
3. Authorize the County Manager to take actions affecting a variety of County functions, such as access to public buildings and modifications to County programming, to address the state of emergency.

This ordinance would remain in effect until the earlier of its repeal or the end of the Declaration of Local Emergency by resolution of the Board of Supervisors.

The Acting County Attorney recommends approval of this Board paper, and the County Manager concurs.

**INTRODUCTION OF RESOLUTION - Receipt of Request for Amendments to FY 2020-21 Annual Fiscal Plan - CARES Act and Capital Initiatives Funding.**

This Board paper introduces a resolution to amend the Annual Fiscal Plan for fiscal year 2020-21 to add (1) funding from the federal CARES Act to address impacts related to the COVID-19 health emergency and (2) capital initiatives funding for improvements at Freeman High School. The amendments also include a \$9,000 donation for those improvements. The requested amendments are shown in an August 4, 2020, list provided by the County Manager to the Board of Supervisors.

Pursuant to Virginia Code Section 15.2-2507, the County may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year. However, any such amendment that exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing notice of a meeting and public hearing once in a newspaper having general circulation in the County at least seven days prior to the meeting date. The notice states the intent of the Board of Supervisors to amend the budget and includes a brief synopsis of the proposed budget amendments.

The budget amendments that are the subject of this paper fall under the one percent threshold that triggers the advertised public hearing requirement. Nevertheless, this paper directs the Clerk of the Board to advertise, in the Richmond Times-Dispatch on September 1, 2020, a synopsis of the proposed amendments and a public hearing to be held on September 8, 2020. A separate paper will be submitted to the Board to amend the Annual Fiscal Plan and appropriate funds for expenditure, as applicable, after the September 8, 2020, public hearing.

The Director of Finance recommends approval, and the County Manager concurs.

**INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 2-50 of the Code of the County of Henrico Titled “Criminal history record check and fingerprinting” With Regard to Voluntary Disclosure of Criminal History to Comply with Changes in State Law.**

This Board paper introduces for advertising and a public hearing on September 8, 2020, an amendment to the County’s criminal history record check ordinance. The amendment would eliminate the provision regarding voluntary disclosure of criminal history by an applicant. This amendment is required by legislation enacted by the 2020 General Assembly.

The Director of Human Resources recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - To Initiate Consideration of Zoning Ordinance Amendments - Form-Based Alternative Overlay District.**

This Board paper would initiate the process of amending the zoning ordinance to create a form-based alternative overlay district.

Form-based zoning is a tool to encourage redevelopment and infill. Rather than focusing on strict separation of uses as traditional zoning does, form-based zoning places the emphasis on the design of buildings, streets, and open spaces to allow mixed uses for a compact,

walkable community. Allowing development under a form-based overlay district would incentivize developers to provide public improvements and design enhancements in return for higher density and design flexibility.

The County has worked with Clarion Associates and Dover, Kohl & Partners to hold four design charrettes to investigate the possibility of overlay districts in four specific areas. This Board paper would formally initiate the process of adding a form-based alternative overlay district to the zoning ordinance.

The Director of Planning recommends approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Acquisition of Real Property - 11115 Greenwood Road - Brookland District.**

This Board paper would authorize the County Manager to execute a purchase agreement and accept the deed necessary to acquire real property located at 11115 Greenwood Road for addition to the Richard W. Glover Memorial Park. The Board paper also authorizes the County Manager, or his designee, to execute all other documents necessary to complete the County's due diligence and close the transaction. Debra Sorrells Dixon, the executor of the estate of Leslie Givens Sorrells, and Richard Cavendish Dixon and Karen Alexandra Kelly, the devisees of Leslie Givens Sorrells, have agreed to sell the property for \$230,000.

The Directors of Real Property and Recreation and Parks recommend approval of the Board paper; the County Manager concurs.

**RESOLUTION - Signatory Authority - Acquisition of Real Estate and Easements - Three Chopt Road Improvements Project - Tabernacle Investment Corporation - Tuckahoe District.**

This Board paper authorizes the acquisition of 2,617 square feet of fee simple right-of-way and 5,985 square feet of temporary construction easement, all being across the property at 10010 Three Chopt Road for the Three Chopt Road Improvements project. Tabernacle Investment Corporation owns the property and has agreed to accept \$42,500 for the necessary real estate, including site improvements and easements.

The Directors of Real Property and Assistant Director Public Works recommend approval of this Board paper; the County Manager concurs.

**RESOLUTION - Support for Ashland to Petersburg Trail - Chickahominy River Crossing - Virginia Department of Transportation Smart Scale Program for FY 2020-2021 and FY 2021-2022 - Fairfield District.**

This Board paper would authorize the Assistant Director of Public Works to submit a letter of support for the Richmond Regional Transportation Planning Organization's submission of the Ashland to Petersburg Trail – Chickahominy River Crossing project for participation in the Smart Scale Program of the Virginia Department of Transportation for FY 2020-2021 and FY 2021-2022. The program allocates funds for transportation projects, such as highway improvements, transit and rail capacity expansion, bicycle and pedestrian improvements, and transportation demand management.

The Assistant Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Agreement with Virginia Department of Transportation - New Market Road (Route 5) and Buffin Road Project - Varina District.**

This Board paper would grant signatory authority to enter into an agreement with the Virginia Department of Transportation (VDOT) to administer a transportation project on state and County roadways. Under the agreement, VDOT will install left turn lanes on eastbound and westbound New Market Road at Buffin Road and a right turn lane on Buffin Road onto eastbound New Market Road.

The estimated cost of the turn lanes is \$2,159,500. The state Revenue Sharing Program will provide a 50% match of the County's actual costs up to a maximum of \$1,079,750.

The Board paper authorizes the County Manager to execute the agreement in a form approved by the County Attorney.

The Assistant Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Award of Contract - Dabbs House Road Improvements - Varina District.**

This Board paper would award a construction contract for \$7,775,000 to Shoosmith Construction, Inc. for construction of the Dabbs House Road improvements project. The construction work consists of improvements to Dabbs House Road between Nine Mile Road and Kingsridge Parkway, including roadway relocation and widening, the addition of a right turn lane at Nine Mile Road and Dabbs House Road, and installation of curb and gutter, drainage improvements, and sidewalk.

The construction work is anticipated to begin on October 1, 2020, and is scheduled to be completed within 730 calendar days.

The County received four bids on July 14, 2020, in response to ITB No. 20-1988-2JOK and Addendum Nos. 1 and 2. The bidders and bid amounts are as follows:

<b><u>Bidder</u></b>	<b><u>Bid Amount</u></b>
Shoosmith Construction, Inc. Chester, VA	\$7,775,000.00
Branscome, Inc. Rockville, VA	\$8,429,952.43
Henry S. Branscome, LLC Williamsburg, VA	\$8,768,106.00
J.R. Caskey, Inc. Oilville, VA	\$9,674,845.16

Based upon a review of the bids, Shoosmith Construction, Inc. is the lowest responsive and responsible bidder.

The final contract amount shall be determined upon completion of the project by multiplying the actual unit quantities authorized by the County times the unit prices submitted in the contractor's bid. Funding to support the contract is available within the project budget.

The Assistant Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Support for Williamsburg Road Pedestrian and Transit Improvements - Virginia Department of Transportation Smart Scale Program for FY 2020-2021 and FY 2021-2022 - Varina District.**

This Board paper would authorize the Assistant Director of Public Works to submit a letter of support for the GRTC Transit System's submission of the Williamsburg Road Pedestrian and Transit Improvements project on U.S. Route 60 for participation in the Smart Scale Program of the Virginia Department of Transportation for FY 2020-2021 and FY 2021-2022. The program allocates funds for transportation projects, such as highway improvements, transit and rail capacity expansion, bicycle and pedestrian improvements, and transportation demand management.

The Assistant Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

**INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 10-28 Titled "Definitions," Section 10-32 Titled "Components of environmental compliance plan," and Section 10-33 Titled "Environmental site assessment component of environmental compliance plans," of the Code of the County of Henrico to Amend the County's Chesapeake Bay Preservation Act Program.**

This Board paper introduces for advertising and a public hearing on September 8, 2020, an ordinance amending three sections of Chapter 10 of the Henrico County Code. These are housekeeping amendments to amend the County's Chesapeake Bay Preservation Act program in response to comments in the 2019 audit of the County's program.

The Assistant Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - Acceptance of Road - Fairfield District.**

This Board paper would accept the following named and described section of road into the County road system for maintenance.

0.17 mile of Watts Lane, Section B, A Dedication of a Portion of Watts Lane

The Assistant Director of Public Works recommends approval of the Board paper, and the County Manager concurs.