

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
July 14, 2020

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, July 14, 2020, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Thomas M. Branin, Chairman, Three Chopt District
Daniel J. Schmitt, Vice-Chairman, Brookland District
Tyrone E. Nelson, Varina District
Patricia S. O'Bannon, Tuckahoe District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukas, County Manager
J. T. (Tom) Tokarz, Acting County Attorney
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
W. Brandon Hinton, Deputy County Manager for Administration
Monica Smith-Callahan, Deputy County Manager for Community Affairs
Steven J. Yob, P.E. Deputy County Manager for Community Operations
Steven W. Knockemus, Assistant Director of Public Relations

Mr. Branin called the meeting to order at 7:00 p.m.

Before leading the recitation of the Pledge of Allegiance, Mr. Branin welcomed back persons who were attending the meeting in the Board Room and thanked those who were watching a live stream of the meeting. He provided instructions to citizens who wished to comment, ask questions, or offer opinions remotely via WebEx during the meeting's public hearings.

Brandon and Hannah Baldwin, Co-Lead Pastors of New Community Church, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved the June 23, 2020, Regular and Special Meeting Minutes.

The vote of the Board was as follows:

Yes: Branin, Schmitt, Nelson, O'Bannon, Thornton

No: None

MANAGER'S COMMENTS

Earl Wynn, the longest-serving member of the Henrico Sheriff's Office, retired from the County for the second time on July 8. Mr. Wynn was originally hired by the Sheriff's Office on June 26, 1974, as a jailor. Over the next 22 years, he rose through the ranks and held the following positions: Correctional Deputy in Jail West Security, Correctional Deputy in Civil Process, Correctional Corporal in Court Security, Correctional Sergeant in Jail West Security, Correctional Lieutenant in Jail West Booking, Correctional Lieutenant in Courts, and Correctional Captain in Courts. After taking a voluntary step-down in rank in 1996 due to changes in the organizational hierarchy, Mr. Wynn held the positions of Correctional Lieutenant in Security, Correctional Lieutenant as Jail Farm Commander, and Correctional Lieutenant in Jail East Security. Mr. Wynn retired from full-time employment with the Sheriff's Office on February 1, 2008, and was rehired by the Sheriff's Office one month later as a part-time Courthouse Deputy Sheriff, a position he held for more than 12 years until his second retirement on July 8. He served under seven elected Sheriffs. Mr. Branin presented a Certificate of Recognition to Mr. Wynn in appreciation of Mr. Wynn's 46 years of dedicated and extraordinary service to the Sheriff's Office. Joining Mr. Wynn for this presentation was his wife, Jane.

The Department of General Services' custodial team is composed of 22 employees – one superintendent, four custodial managers, and 17 custodial workers. The team has been hard at work since COVID-19 has been in the news. Prior to the Board agreeing to a declaration of local emergency on March 13, the team was preparing for the virus by installing hand sanitizing stations, developing an enhanced cleaning regimen, and obtaining the necessary cleaning supplies to ensure proper disinfecting. Since the declaration, the custodial team has responded to nearly 200 requests for service. The requests ranged from establishing special cleaning schedules for high-traffic areas, providing disinfectant supplies, installing sanitizing stations and paper towel dispensers, and deep cleaning areas with suspected and confirmed COVID-19 cases. The custodial team has gone above and beyond the normal expectations to ensure County employees and citizens have a safe and clean environment. Mr. Vithoukas recognized General Services Director John Neal and acknowledged the diligent service of the following members of the custodial team who were present at the meeting: Michael VanAudenhoove, Renee Douglas, Jackie Freeman, Lynette Hardy, David Hilliard, Paul Owens, Cielo Rada, LeeAnn Suggs, and Marjorie Sykes. Mr. Neal expressed pride in the team's dedication and initiative in stepping up and doing an excellent job in taking care of the "House of Henrico." Mr. Branin thanked the team for being unsung heroes every day.

Mr. Vithoukas recognized Monica Smith-Callahan, Deputy County Manager for Community Affairs, who provided a slide presentation with a COVID-19 update and information on two new County initiatives related to the pandemic. As of July 13, a total of 41,243 people in Henrico have been tested for COVID-19 and there have been 2,839 confirmed cases and 76 deaths, 40 of which were outside of long-term care facilities. The current average of positive tests is 5.7 percent, just above where it was the previous week. Virginia is seeing a slight uptick in cases, and Governor Ralph Northam is watching this situation very closely. Henrico Jail West has seen an outbreak resulting in 46 positive tests among 70 inmates who are isolated in the admissions area.

COVID-19 challenges over the next few weeks include supporting the jail to ensure the outbreak is contained and inmates and staff have what they need, supporting Henrico

County Public Schools (HCPS) in its planning efforts for the fall semester, continuing to make testing available for vulnerable populations, monitoring national and local trends to make sure the County is maintaining preparedness in case there is another outbreak, managing the County's inventory of personal protective equipment and other critical supplies, and maintaining a gradual and consistent re-opening of County facilities and services.

In response to the financial hardships brought on by the COVID-19 crisis, the County has announced an emergency rental assistance program, aimed at Henrico residents who are at risk of losing their rental house or apartment. Funding is available for qualifying, income-eligible households that have been impacted by loss of jobs, a reduction in hours of pay, or other factors resulting from the economic shutdown. The program is designed to prevent homelessness, and assistance is intended for Henrico renters facing the imminent loss of their residences. The County has received \$360,000 from the federal Coronavirus Aid, Relief, and Economic Security Act to fund this effort. Applications in English and Spanish are available from the Department of Social Services. Residents can download and print the applications at <https://henrico.us/dss/> or request that one be mailed to them. Emergency rental payments of up to \$1,500 per month will be made to qualified Henrico residents for up to four months. The County estimates that it will be able to support 240 residents through this program. Ms. Callahan-Smith responded to questions from Mr. Nelson regarding the format of the applications. Mr. Nelson remarked that this is a tremendous program and asked that staff develop an online application process as an option for residents.

The Department of Community Revitalization is also working on a regional solution that would support additional Henrico families beyond the rental assistance program. The Counties of Chesterfield, Hanover, and Henrico recently launched a "Know Your Rights" website, <https://henrico.us/Know-Your-Rights-and-Resources>, which conceptually began as a discussion among the County Manager and his regional counterparts about local responses to the civil unrest taking place around the country. The County will help create a clearinghouse of regional, state, and national resources where residents can connect to anti-discrimination information and institutions. This regional effort exemplifies a commitment by the participating localities to listening, discussing, and sharing ideas that build community collaboration and trust and work towards solutions that overcome barriers and injustices for all. Numerous institutions, many of which operate within the region, educate people about laws that protect them, advocate for their rights, and legally challenge instances of discrimination. The three local websites have been promoted by a press release and social media and will be updated simultaneously as additional resources are brought to the localities' attention.

Mr. Nelson asked that County staff share information on both programs with Board members so they can put it out on their own social media platforms. Mr. Vitoulkas complimented Ms. Callahan-Smith on working with the Department of Information Technology while quickly leading the charge for the region on these programs. In response to a question from Mr. Nelson, Ms. Callahan-Smith provided the Board with a status report on the distribution of additional COVID-19 care kits to Henrico residents. She pointed out that the County's nine area and branch libraries have been serving as points of distribution and that recreation and park facilities will begin serving as distribution access points within the next two weeks. The County currently has over 30,000 kits on hand and has already given out more than 50,000. Ms. Smith-Callahan confirmed for Mr. Branin that

care kits are still being distributed at the western and eastern government centers. Mr. Nelson asked that staff provide the Board with copies of videos produced by the Department of Public Relations profiling the care kits and “Know Your Rights” website.

BOARD OF SUPERVISORS’ COMMENTS

Mrs. O’Bannon pointed out she will be hosting an interactive, virtual town meeting on July 27 at 1:00 p.m. that will be video streamed on YouTube. Questions can be asked live or emailed in advance. Mental health issues and services will be discussed.

Mr. Nelson offered a reminder that the County is currently receiving comments relating to a potential civilian review board for the Police Division. Citizens can submit comments to civilianreviewboard@henrico.us by July 31. The County has received hundreds of comments since July 1.

Mr. Nelson announced he will be hosting a community meeting on August 3 at 6:30 p.m. at the Chickahominy YMCA in Sandston. The meeting will be held outside under a tent, and citizens can physically attend the meeting subject to social-distancing protocols or watch it online. A full array of information will be provided on programs and projects associated with the Department of Community Revitalization, Department of Planning, Division of Recreation and Parks, Police Division, Department of Public Works, and HCPS. In addition, Mr. Vithoulkas will update residents on the County’s revised budget. There will be an opportunity for community feedback following the presentations.

Mr. Schmitt joined Mr. Nelson in inviting residents to send the County comments concerning the proposed civilian review board. He noted the comments received to date have been informative and assured residents that the comments matter to the Board, whether positive or negative.

Mr. Schmitt updated County citizens and the Board on the progress of the Belmont Golf Course project. He noted he is presently a member of the First Tee Board of Directors and he and Mr. Thornton previously participated in yearlong community meetings on the golf course’s future. Construction began May 4 on the rejuvenated and renovated golf course. The 12-hole course is approximately 50 percent complete, and all 12 greens have been constructed and are ready to be seeded this fall with bentgrass. The greenside bunkers have been shaped and the drainage is nearly complete. A new \$130,000 pump station has been delivered and installation of a \$1 million irrigation system is underway. The course is being reconstructed with millions of dollars of private investment through the County’s partnership with First Tee. Permitting for Parcel 3 was officially completed earlier in the day and includes a wedge range, driving range, 35,000-square-foot putting course, and short-game practice area. None of those amenities previously existed at Belmont. Residents can view a video of the construction project on the County’s You Tube page or on Belmont’s new website at <http://www.playbelmontrva.org>. Mr. Schmitt thanked the following residents who have been appointed to the Belmont Advisory Board and who have worked tirelessly on this project on behalf of the community: Pat Kibler, Chris Shumaker, Ron Stilwell, and Rai Beasley. He remarked that he has been inspired by the meetings of the advisory board he has attended.

RECOGNITION OF NEWS MEDIA

There were no media representatives present.

APPOINTMENT/RESIGNATION

163-20 Resolution - Resignation of Alternate - Central Virginia Waste Management Authority Board of Directors.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

164-20 Resolution - Appointment of Member - Community Criminal Justice Board.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARINGS – PROVISIONAL USE PERMIT

165-20 Skyway Towers, LLC: Request for a Provisional Use Permit under Sections
PUP2020- 24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow
00009 a monopole communication tower up to 199' in height and related
Fairfield equipment on part of Parcel 812-725-4066 located on the south line of
Cedar Fork Road approximately 1000' northeast of its intersection with
Nine Mile Road (State Route 33).

Mr. Branin reiterated how citizens watching a live stream of the meeting could comment remotely via WebEx.

Joe Emerson, Director of Planning, explained that the Planning Commission placed an extra condition on this permit and the applicant was requesting a deferral of this item to the August 11 Board meeting to allow time to get the agreements in place.

No one from the public spoke in opposition to this item.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board deferred this item to the August 11, 2020, meeting.

The vote of the Board was as follows:

Yes: Branin, Schmitt, Nelson, O'Bannon, Thornton

No: None

PUBLIC HEARINGS – OTHER ITEMS

166-20 Resolution - Signatory Authority - Exchange of Real Property - 7705 Impala Drive and 7200 Galaxie Road - Brookland District.

No one from the public spoke in opposition to this item.

Steve Price, Director of Real Property, confirmed for Ms. Schmitt that approval of this resolution would enable the landowner to nearly double the number of parking spaces on its property. Mr. Schmitt thanked County staff and other participants for their work on this property exchange.

On motion of Mr. Schmitt, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

167-20 Ordinance - Vacation of Portion of Drainage and Utility Easement - West Broad Village - Three Chopt District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached ordinance.

PUBLIC COMMENTS

Mr. Nelson announced that the Board received an email from K. M. Quinn expressing concern that someone had died in a County jail facility from COVID-19. Mr. Vithoukias confirmed for Mr. Nelson that this information was incorrect. He also pointed out that information posted on social media contending there have been more than 200 positive cases of COVID-19 in Henrico's jails is not true.

Maria Stylianou, a resident of the Three Chopt District, asked the Board to change the name of Jeb Stuart Parkway.

Joseph Bahen, a resident of the Brookland District, spoke in support of Henrico's police officers and asked the Board not to defund the Police Division.

Annie Walker, a resident of the Fairfield District, addressed the Board regarding Agenda Item No. 165-20 (PUP2020-0009) and expressed concerns relating to how the proposed communication tower will affect her neighborhood's safety.

GENERAL AGENDA

168-20 Resolution - Concurrence in Chairman's Designation of Member of Central Virginia Transportation Authority.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

169-20 Introduction of Ordinance - To Amend and Reordain Section 20-843 of the Code of the County of Henrico Titled "Exemptions" to Add a New Exemption to the County's Food and Beverage Tax in Conformance With Changes to State Code.

Mr. Tokarz responded to questions from Mrs. O'Bannon and Mr. Branin.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

- 170-20 Resolution - Signatory Authority - Acquisition of Real Estate and Easements - Creighton & Laburnum, LLC - Creighton Road Improvements Project - Fairfield District.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 171-20 Resolution - Award of Contract - Engineering Services - Water Reclamation Facility Clarifier Rehabilitation Project - Varina District.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

- 172-20 Resolution - Signatory Authority - Amendment to Agreement with Virginia Department of Transportation - Three Chopt Road Improvements - Three Chopt and Tuckahoe Districts.

Mr. Yob responded to questions from Mr. Branin and Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

- 173-20 Resolution - Signatory Authority - Amendments to Contract for Engineering Design Services for Three Chopt Road Improvements - Three Chopt and Tuckahoe Districts.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution,

- 174-20 Resolution - Award of Contract - Henrico Water Reclamation Facility Stream Restoration - Varina District.

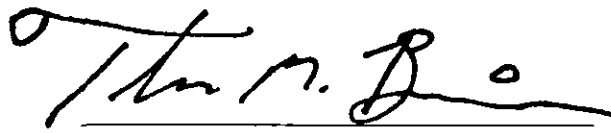
On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

- 175-20 Resolution - Authorization to Submit Letter of Intent to Participate in Virginia Department of Transportation Smart Scale Program for FY 2020-2021 and FY 2021-2022.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Branin asked all Henrico citizens to be safe.

There being no further business, the meeting was adjourned at 8:21 p.m.

A handwritten signature in black ink, appearing to read "Thomas M. De". The signature is written in a cursive style with a long horizontal stroke at the end.

Chairman, Board of Supervisors
Henrico County, Virginia

Lawrence, Barry

From: CBEland@hanovercounty.gov
Sent: Tuesday, June 30, 2020 9:06 AM
To: Lawrence, Barry
Subject: CVWMA Board

Barry,

Trust you and your family are all keeping safe and well. Congratulations on your retirement.

As you requested, this e-mail serves as my tendering of my resignation as an alternate from the CVWMA Board.

Wish you all the best.

Chip

Charles B. "Chip" England, PE, MBA
Director of General Services
Hanover County
P.O. Box 470
Hanover, VA 23069
Office: (804) 365-6503
Fax: (804) 365-6511

Hanover: People, Tradition and Spirit
Hanover County VA

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 166-20

Page No. 2 of 2

**Agenda Title: RESOLUTION — Signatory Authority — Exchange of Real Property — 7705
Impala Drive and 7200 Galaxie Road — Brookland District**

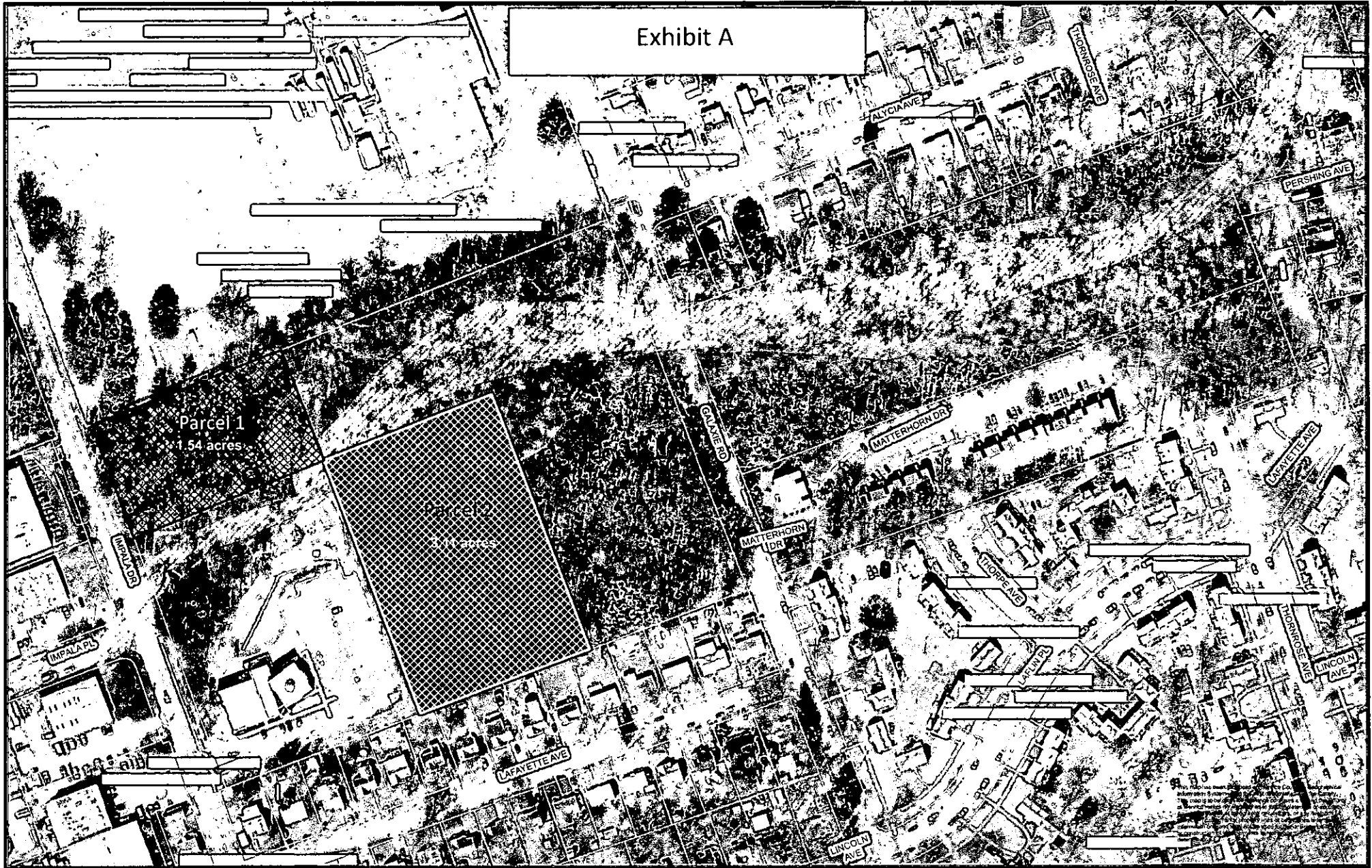
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) The County Manager is hereby authorized to execute an agreement, in a form approved by the County Attorney, for the exchange of 1.54 +/- acres owned by the Islamic Center for 3.11 +/- acres owned by the County, as shown on the attached Exhibit A, under the terms described above.
- (2) The Chairman and Clerk are authorized to execute and accept the deed of exchange, in a form approved by the County Attorney, between the County and the Islamic Center for the conveyance of 1.54 +/- acres from the Islamic Center in exchange for the conveyance of 3.11 +/- acres owned by the County, as shown on the attached Exhibit A.

Comments: The Directors of Recreation and Parks and Real Property recommend approval of this Board paper; the County Manager concurs.

Exhibit A

Parcel 1
54 acres





**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 167-20

Page No. 1 of 2

Agenda Title: ORDINANCE — Vacation of Portion of Drainage and Utility Easement — West Broad Village — Three Chopt District

For Clerk's Use Only: Date: <u>7/14/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, West Broad Village IV, LLC, a Virginia limited liability company, owns 11.84 acres of land at West Broad Village; and,

WHEREAS, West Broad Village IV, LLC has asked the County to vacate a portion of an existing drainage and utility easement located across its property; and,

WHEREAS, the plat of Section 1 of West Broad Village is recorded in the Clerk's Office of the Circuit Court of Henrico County (the "Clerk's Office") in Plat Book 124, page 351; and,


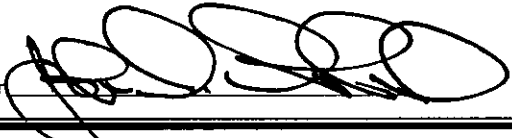
WHEREAS, there are no current or planned County facilities in the portion of the drainage and utility easement to be vacated; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on July 14, 2020; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by this vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

- (1) the portion of the drainage and utility easement shown hatched on Exhibit A is vacated in accordance with Va. Code § 15.2-2272(2);

By Agency Head  By County Manager 

Routing:
 Yellow to: _____
 Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No.

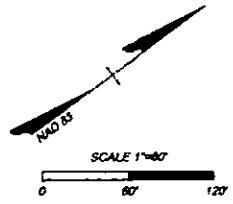
Page No. 2 of 2

Agenda Title: **ORDINANCE — Vacation of Portion of Drainage and Utility Easement —
West Broad Village — Three Chopt District**

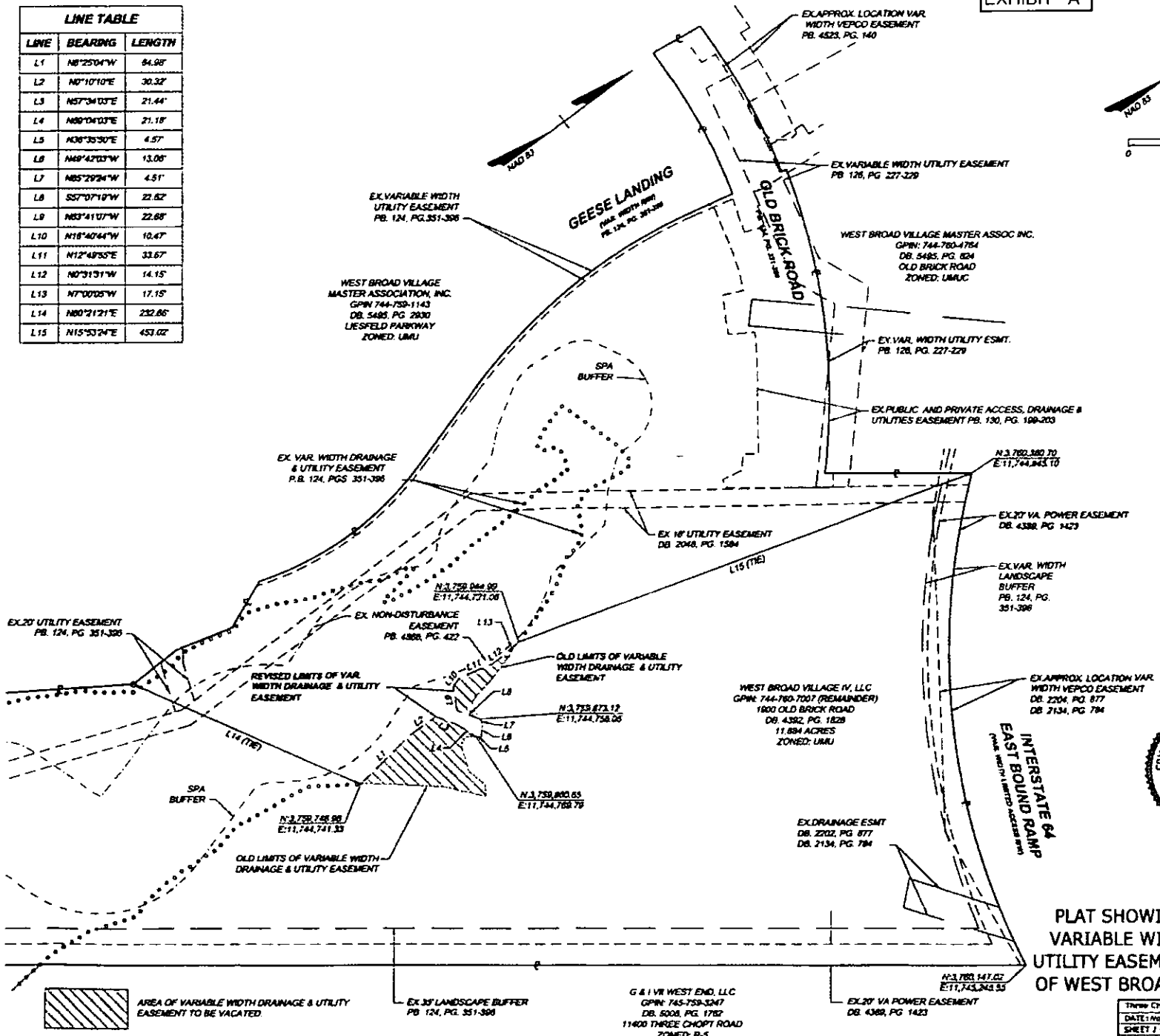
- (2) this Ordinance shall become effective 30 days after its passage as provided by law;
- (3) the Clerk of the Circuit Court of Henrico County (the “Clerk”) is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- (4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the name of WEST BROAD VILLAGE IV, LLC, a Virginia limited liability company, its successors or assigns; and,
- (5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Department has processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection.

EXHIBIT A



LINE	BEARING	LENGTH
L1	N8°25'04"W	84.99'
L2	N0°10'10"E	30.32'
L3	N57°34'03"E	21.44'
L4	N80°04'03"E	21.18'
L5	N36°33'30"E	4.57'
L6	N49°42'03"W	13.00'
L7	N65°29'24"W	4.51'
L8	S57°07'18"W	21.62'
L9	N83°41'07"W	22.68'
L10	N18°40'44"W	10.47'
L11	N12°48'53"E	33.67'
L12	N0°31'31"W	14.15'
L13	N7°00'05"W	17.15'
L14	N80°21'21"E	232.66'
L15	N15°53'24"E	453.02'



AREA OF VARIABLE WIDTH DRAINAGE & UTILITY EASEMENT TO BE VACATED

EX. 18' LANDSCAPE BUFFER
PB. 124, PGS. 351-396

G & I VR WEST END, LLC
GPN: 744-729-3247
DB. 6008, PG. 1762
11400 THREE CHOFT ROAD
ZONED: R-5

EX. 20' VA POWER EASEMENT
DB. 4388, PG. 1423

PLAT SHOWING REVISION TO
VARIABLE WIDTH DRAINAGE &
UTILITY EASEMENT ON THE LANDS
OF WEST BROAD VILLAGE IV, LLC.



Three Chopt District	Henrico County, VA
DATE: November 7, 2019	SCALE: 1" = 60'
SHEET 7 OF 7	LN: 41597
DRAWN BY: W.R. Herz	CHECKED BY: W.R. Herz
REV: Feb. 14, 2020 - Easement Attorney Comments	

THIS DRAWING PREPARED BY THE
 FIRM INDICATED HEREON UNDER
 ITS DEVELOPMENT
 INFRASTRUCTURE
 TECHNOLOGY

TIMMONS GROUP



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 108-20

Page No. 1 of 1

Agenda Title: RESOLUTION – Concurrence in Chairman’s Designation of Member of Central Virginia Transportation Authority

For Clerk's Use Only: Date: <u>7/14/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0" style="width: 100%;"> <tr> <td></td> <td style="text-align: center;">YES</td> <td style="text-align: center;">NO</td> <td style="text-align: center;">OTHER</td> </tr> <tr> <td>Branin, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><u>absent</u></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Nelson, T.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, Section 33.2-3703 of the Code of Virginia provides that the Central Virginia Transportation Authority (the "Authority") shall consist of 16 members; and,

WHEREAS, Section 33.2-3703 also provides that the members of the Authority shall include the chief elected officer, or his designee, of the governing body of each of the counties embraced by the Authority; and,

WHEREAS, Section 33.2-3703 further provides that the members of the Authority shall serve terms coincident with their terms of office; and,

WHEREAS, because the members' terms are coincident with their terms of office, Henrico County's member of the Authority will automatically rotate annually when the Board of Supervisors elects its Chairman at its first meeting in January; and,

WHEREAS, Section 33.2-3703.2 permits a chief elected officer of a locality to name a designee to serve as a member of the Authority; and,

WHEREAS, Section 33.2-3703.2 further provides that if a locality's member is unable to attend a meeting of the Authority, the member may designate another current elected official of the governing body to attend such meeting of the Authority by submitting written or electronic notice to the Chairman of the Authority at least 48 hours prior to the affected meeting; and,

WHEREAS, the Board's Chairman wishes to designate Frank J. Thornton as his designee for membership on the Authority, and Mr. Thornton wishes to designate Patricia S. O'Bannon as his designee if he is unable to attend a meeting of the Authority.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors concurs in these designations for the Authority until a new Chairman is selected.

By Agency Head _____ M By County Manager [Signature]

Routing:
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Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
 BOARD OF SUPERVISORS
 MINUTE

Agenda Item No. 169-20
 Page No. 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE – To Amend and Reordain Section 20-843 of the Code of the County of Henrico Titled “Exemptions” to Add a New Exemption to the County’s Food and Beverage Tax in Conformance With Changes to State Code

For Clerk’s Use Only:

Date: 7/14/2020
 Approved
 Denied
 Amended
 Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Shoute
 (2) _____ (2) _____

REMARKS: **APPROVED**

YES NO OTHER

Braun, T.	<input checked="" type="checkbox"/>	_____	_____
Nelson, T.	<input checked="" type="checkbox"/>	_____	_____
O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____
Schmitt, D.	<input checked="" type="checkbox"/>	_____	_____
Thornton, F.	<input checked="" type="checkbox"/>	_____	_____

The Clerk is directed to advertise in the Richmond Times-Dispatch on July 21, 2020, and July 28, 2020, the following ordinance for a public hearing to be held at the Board Room on August 11, 2020, at 7:00 p.m.:

"AN ORDINANCE to amend and reordain Section 20-843 of the Code of the County of Henrico titled "Exemptions" to add a new exemption to the County's food and beverage tax in conformance with changes to state code. A copy of the full text of the proposed ordinance is available for examination in the lobby of the County Administration Building at Parham and Hungary Spring Roads between 8:00 a.m. and 4:30 p.m. each business day, in the Office of the County Manager in the same building by appointment, and online at <https://henrico.us/services/citizen-participation-registration/>."

Comments: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] 7/11 By County Manager [Signature]

Routing:
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 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

BLACKLINE

ORDINANCE – To Amend and Reordain Section 20-843 of the Code of the County of Henrico Titled “Exemptions” to Add a New Exemption to the County’s Food and Beverage Tax in Conformance With Changes to State Code

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 20-843 of the Code of the County of Henrico be amended and reordained as follows:

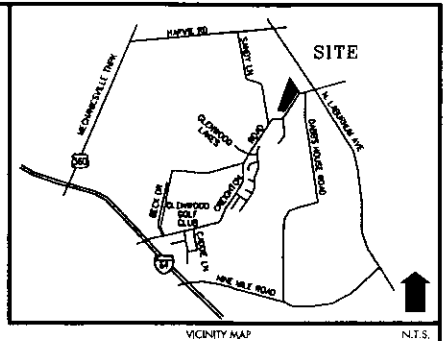
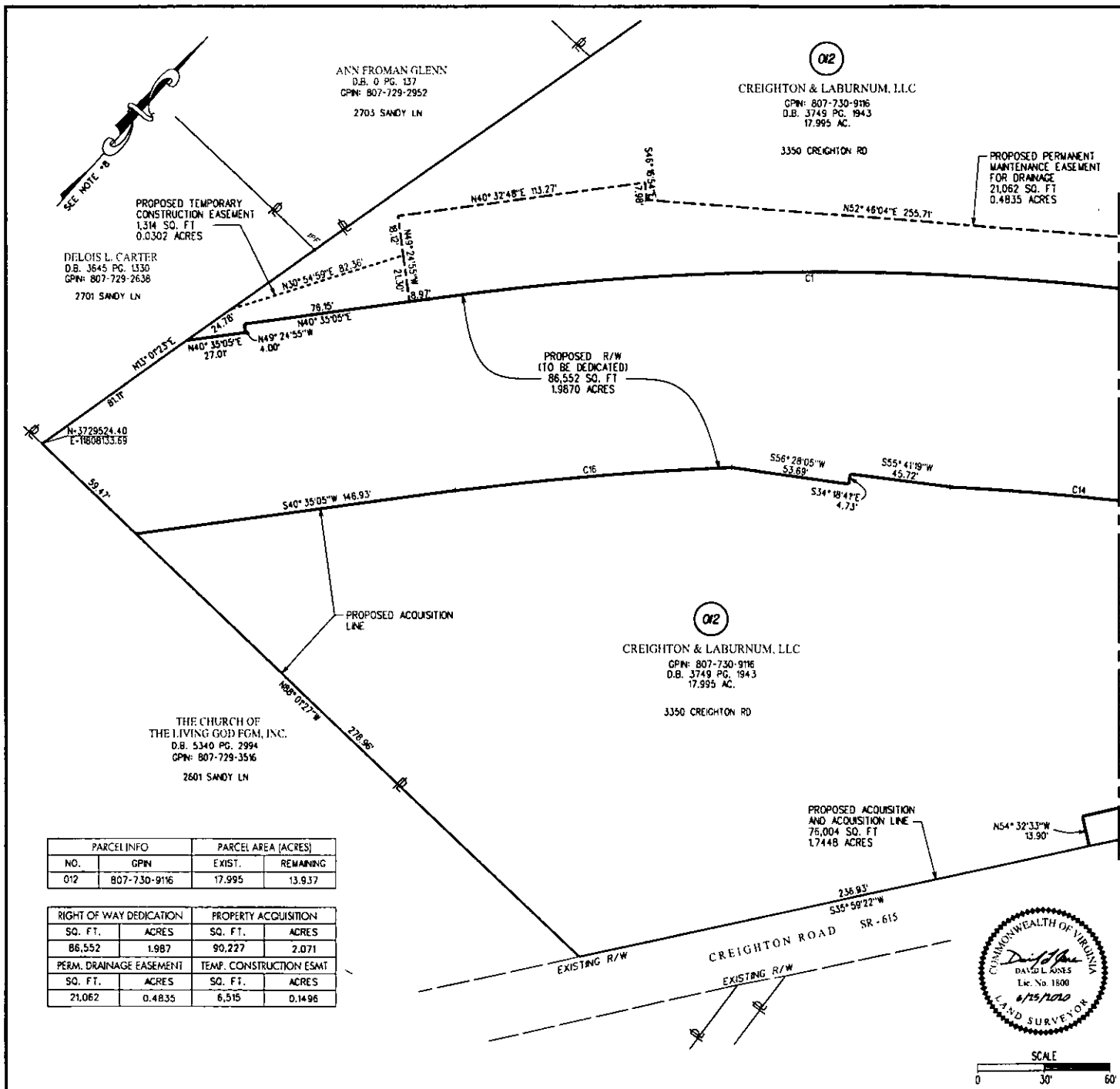
Sec. 20-843. Exemptions.

The following transactions shall not be subject to the tax under this article:

• • • •

(19) Food and beverages sold by sellers at local farmers markets and roadside stands, when such sellers’ annual income from such sales does not exceed \$2,500.00. For purposes of this exemption, the sellers’ annual income includes income from sales at all local farmers markets and roadside stands, not just those sales occurring in the County.

2. That this ordinance shall be in full force and effect on and after its passage as provided by law.



- NOTES:
1. I HEREBY CERTIFY THAT THIS COMPLETED PLAT MEETS THE MINIMUM PLAT STANDARDS OF THE VA DPOR APPLICABLE REGULATIONS.
 2. THIS PLAT IS BASED ON A COMPILATION OF DATA FROM EXISTING DEEDS AND PLATS, AND FROM A FIELD SURVEY TO DETERMINE RIGHT-OF-WAY ALONG THE PROJECT CORRIDOR.
 3. THIS PLAT WAS PREPARED TO SHOW THE ACQUISITIONS NOTED, AND DOES NOT CONSTITUTE A BOUNDARY SURVEY OF THE PROPERTY HEREON.
 4. THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND MAY NOT SHOW ALL EASEMENTS WHICH MAY AFFECT THE PROPERTY HEREON.
 5. THE PROPERTY'S PHYSICAL IMPROVEMENTS ARE NOT SHOWN.
 6. ACQUISITIONS SHOWN ARE BASED ON FILES PROVIDED BY ACCOM, RECEIVED ON 03-14-2019.
 7. NO DESIGNATION OR LOCATION OF SUBSURFACE UTILITIES WAS PERFORMED DURING THE PREPARATION OF THIS PLAT.
 8. MERIDIAN SOURCE: VA STATE PLANE, SOUTH ZONE, GRID NORTH
 9. COORDINATES SHOWN ON THIS COMPLETED PLAT ARE VIRGINIA STATE PLANE. PROJECT COORDINATES CAN BE COMPUTED BY MULTIPLYING THE STATE PLANE VALUES SHOWN BY THE COMBINED SCALE AND ELEVATION SCALE FACTOR OF 1.00006.

- LEGEND
- AREA OF PROPOSED RIGHT OF WAY
 - - - AREA OF PROPOSED PERMANENT EASEMENTS
 - · - · - AREA OF PROPOSED TEMPORARY CONSTRUCTION EASEMENTS
 - PROPERTY LINE
 - IFF IFF MONUMENTATION FOUND

SEE SHEET 2 FOR CURVE TABLE

COMPLETED PLAT SHOWING PROPOSED RIGHT OF WAY DEDICATION, ACQUISITIONS AND PERMANENT AND TEMPORARY EASEMENTS ON THE PROPERTY OF

CREIGHTON & LABURNUM, LLC

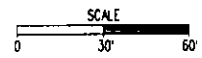
FARRIS MAGISTERIAL DISTRICT
HENRICO COUNTY, VIRGINIA

nd Engineers, Surveyors
Construction Managers
114 east cary street, suite 200
richmond, virginia 23219
(804) 644-6000

TITLE NAME	SCALE	DATE	JOB NO.	SHEET
012807-730-916	1"=30'	FEB. 7, 2019	1110029	1 of 2
REVISION: DRAINAGE & VERIZON ESMT				DATE: JUNE 25, 2020

PARCEL INFO		PARCEL AREA (ACRES)	
NO.	GPIN	EXIST.	REMAINING
012	807-730-916	17.995	13.937

RIGHT OF WAY DEDICATION		PROPERTY ACQUISITION	
SQ. FT.	ACRES	SQ. FT.	ACRES
86,552	1.987	90,227	2.071
PERM. DRAINAGE EASEMENT		TEMP. CONSTRUCTION ESMT	
SQ. FT.	ACRES	SQ. FT.	ACRES
21,062	0.4835	6,515	0.1496

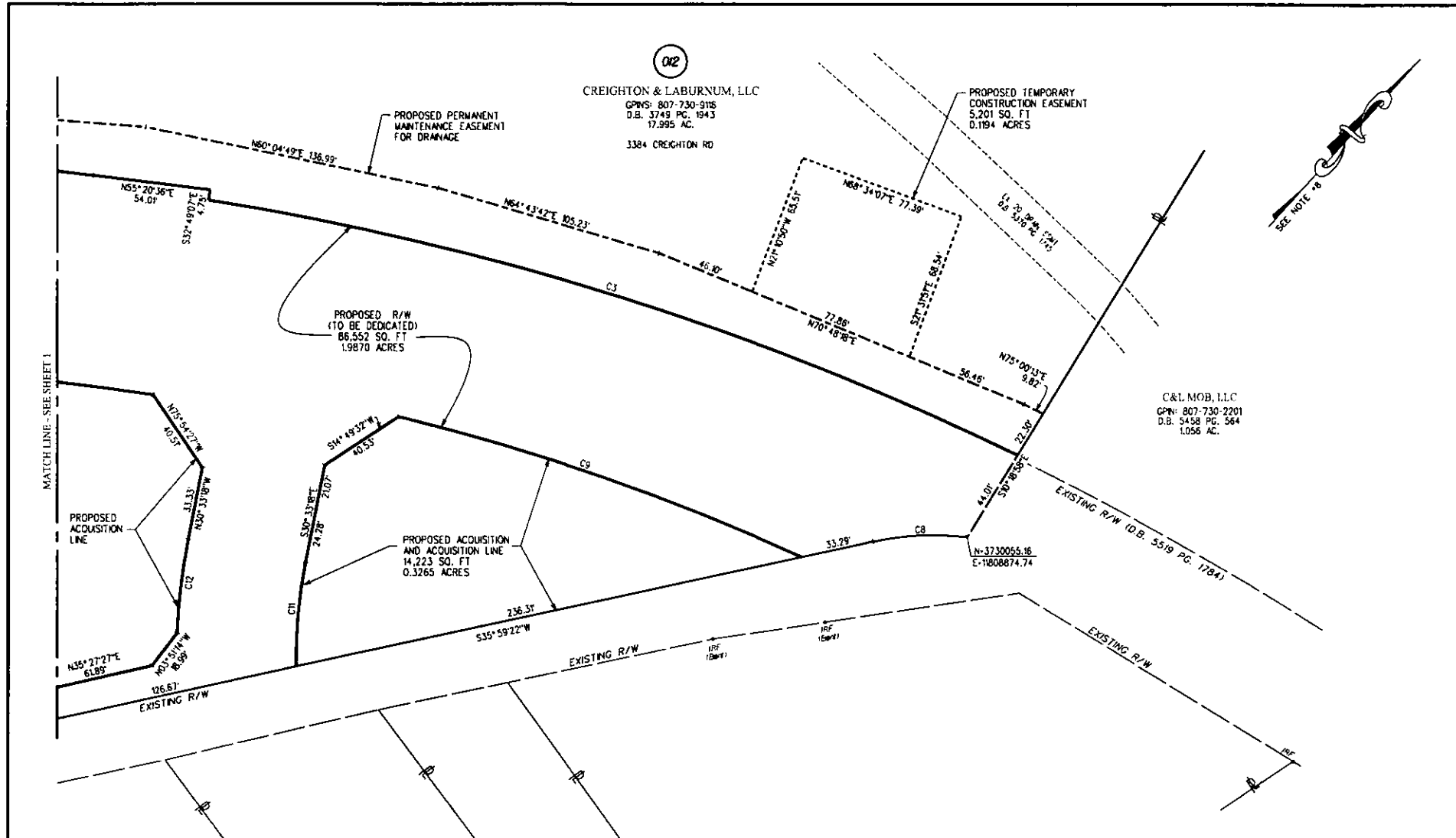
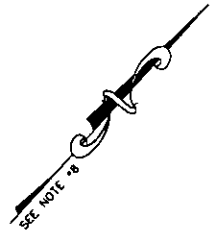


012

CREIGHTON & LABURNUM, LLC
 GPN# 807-730-9116
 D.B. 3749 PG. 1943
 17.995 AC.
 3384 CREIGHTON RD

PROPOSED TEMPORARY
 CONSTRUCTION EASEMENT
 5,201 SQ. FT
 0.1184 ACRES

C&L MOB, LLC
 GPN# 807-730-2201
 D.B. 5458 PG. 564
 1.056 AC.



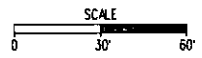
MATCH LINE - SEE SHEET 1

CURVE DATA TABLE (Measurements in FT)

	RADIUS	ARC	DELTA	TAN	CHBEARING	CHDIST.
C1	1251.47	330.65	15° 8' 18"	168.29	N47° 46' 28" E	329.69
C2	NOT USED					
C3	1313.32	389.34	16° 59' 08"	196.11	N65° 48' 18" E	387.91
C8	128.71	43.20	19° 13' 53"	21.81	S45° 36' 18" W	43.00
C9	1042.00	195.33	10° 44' 25"	97.95	S87° 31' 40" W	195.04
C10	NOT USED					
C11	222.50	48.03	12° 22' 10"	24.11	S36° 44' 23" E	47.94

CURVE DATA TABLE (Measurements in FT)

	RADIUS	ARC	DELTA	TAN	CHBEARING	CHDIST.
C12	277.50	43.43	8° 58' 5"	21.76	N35° 2' 21" W	43.39
C13	NOT USED					
C14	1221.32	121.35	5° 47' 35"	60.73	S53° 56' 25" W	121.30
C15	NOT USED					
C16	1540.77	125.92	4° 40' 57"	63.00	S43° 31' 19" W	125.89
C17	NOT USED					
C18	NOT USED					



SEE SHEET 1 FOR AREA TABLES

COMPILED PLAN SHOWING PROPOSED RIGHT OF WAY DEDICATION
 ACQUISITIONS AND PERMANENT AND TEMPORARY EASEMENTS
 ON THE PROPERTY OF

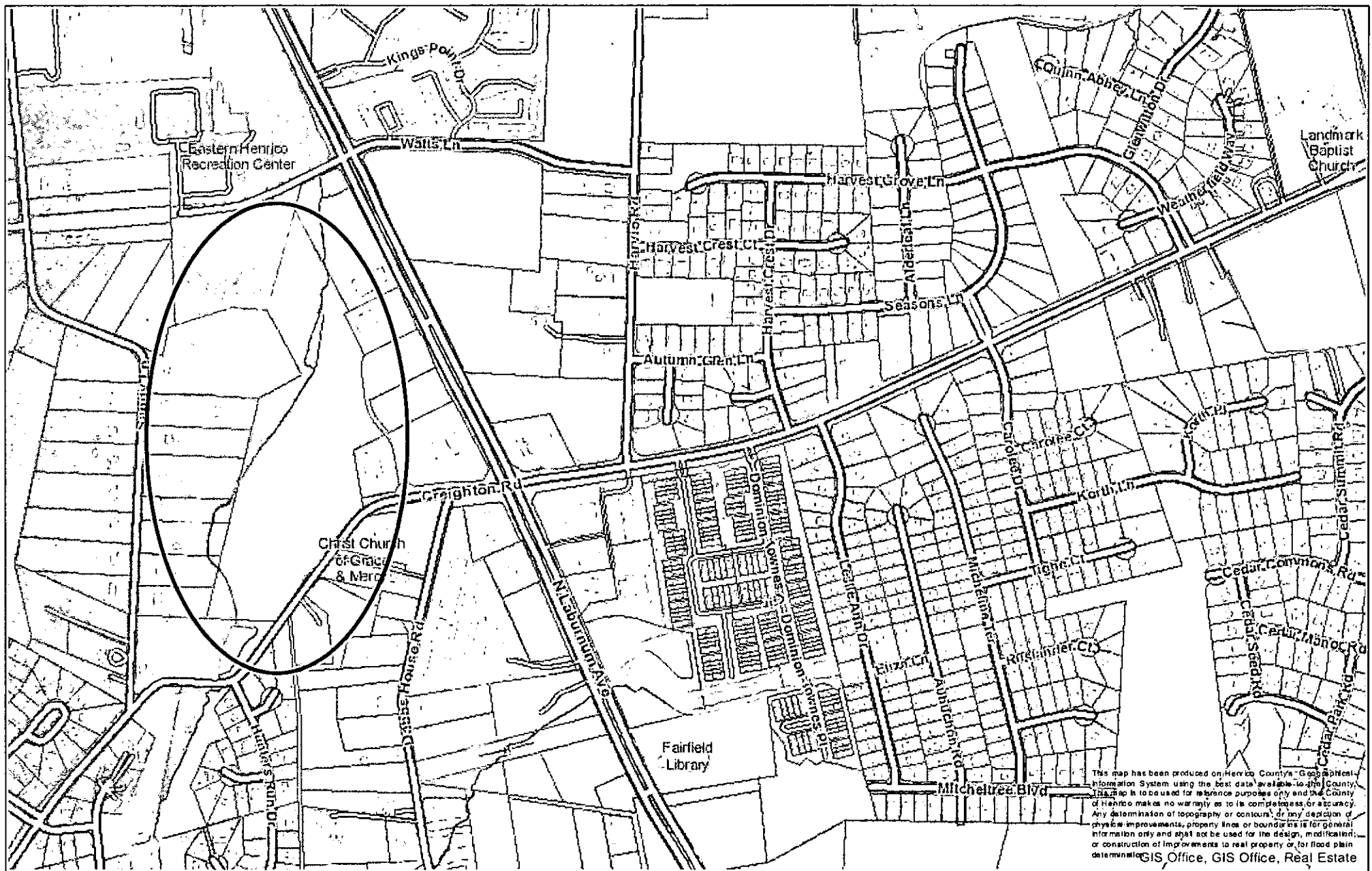
CREIGHTON & LABURNUM, LLC

FAIRFIELD MAGISTERIAL DISTRICT
 HENRICO COUNTY, VIRGINIA



Engineers, Surveyors
 &
 Construction Managers
 114 west carry street, suite 200
 Richmond, Virginia 23219
 (804) 644-6600

FILE NAME	SCALE	DATE	JOB NO	SHEET
012807230911b	1"=30'	FEB. 7, 2019	1110029L	2 of 2
REVISION: DRAINAGE & VERIZON ESM				DATE: JUNE 23, 2020



VICINITY MAP
ACQUISITION OF REAL ESTATE
CREIGHTON & LABURNUM LLC - 3350 CREIGHTON ROAD
FAIRFIELD DISTRICT





**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 171-20

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Engineering Services — Water Reclamation Facility Clarifier Rehabilitation Project — Varina District

<p>For Clerk's Use Only:</p> <p>Date: <u>7/14/2020</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Nelson</u> Seconded by (1) <u>O'Bannon</u></p> <p> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;"><u>1</u></td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><u>1</u></td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><u>1</u></td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;"><u>1</u></td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><u>1</u></td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<u>1</u>			Nelson, T.	<u>1</u>			O'Bannon, P.	<u>1</u>			Schmitt, D.	<u>1</u>			Thornton, F.	<u>1</u>		
	YES	NO	OTHER																							
Branin, T.	<u>1</u>																									
Nelson, T.	<u>1</u>																									
O'Bannon, P.	<u>1</u>																									
Schmitt, D.	<u>1</u>																									
Thornton, F.	<u>1</u>																									

WHEREAS, on August 13, 2019, the County received five proposals in response to RFP#19-1890-7JOK for engineering services for the Henrico Water Reclamation Facility Clarifier Rehabilitation Project; and,

WHEREAS, the project requires professional engineering services for design of a phased construction approach to renew or replace the mechanical equipment that has deteriorated in 17 clarifiers at the Water Reclamation Facility; and,

WHEREAS, based upon a review of the written proposals, the selection committee interviewed the following firms:

- Hazen and Sawyer
Arcadis US, Inc.
HDR Engineering, Inc.

WHEREAS, based upon the interviews and review of the proposals the selection committee selected Hazen and Sawyer as the top-ranked firm and negotiated a contract for the lump sum of \$2,746,835.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to provide professional engineering services to perform the Henrico Water Reclamation Facility Clarifier Rehabilitation Project is awarded to Hazen and Sawyer in accordance with RFP No. 19-1890-7JOK dated July 12, 2019, the Hazen and Sawyer proposal dated August 13, 2019, and the Hazen and Sawyer Scope of Services document dated April 9, 2020.

By Agency Head 77 By County Manager

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 171-20
Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Engineering Services — Water
Reclamation Facility Clarifier Rehabilitation Project — Varina District**

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the funds available, not to exceed 15% of the original contract amount.

Comments: Funding will be provided by the Water and Sewer Revenue Fund. The Acting Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 172-20

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Agreement with Virginia Department of Transportation — Three Chopt Road Improvements — Three Chopt and Tuckahoe Districts

For Clerk's Use Only: Date: <u>7/14/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Schmitt, D.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Branin, T.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Schmitt, D.	✓																									
Thornton, F.	✓																									

WHEREAS, the County entered into an agreement with the Virginia Department of Transportation ("VDOT") for improvements to Three Chopt Road from Barrington Hill Drive to Gaskins Road on November 30, 1999; and,

WHEREAS, on July 1, 2010, the Department of Public Works negotiated a comprehensive agreement with VDOT that superseded the previous agreement executed on November 30, 1999, as amended on June 23, 2004, and which set the estimated cost of preliminary engineering at \$1,974,000; and,

WHEREAS, the County and VDOT amended the agreement on April 9, 2015, to adjust the preliminary engineering cost to \$2,583,000 and to limit VDOT's charges; and,



WHEREAS, the Department of Public Works has negotiated an amendment to reflect the new estimated preliminary engineering cost of \$2,934,592; and,

WHEREAS, the amendment provides that VDOT will reimburse the County up to \$2,753,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the amendment in a form approved by the County Attorney.

BE IT FURTHER RESOLVED that the County will provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state, and local requirements for its design, right-of-way acquisition, and construction.

COMMENTS: The Assistant Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

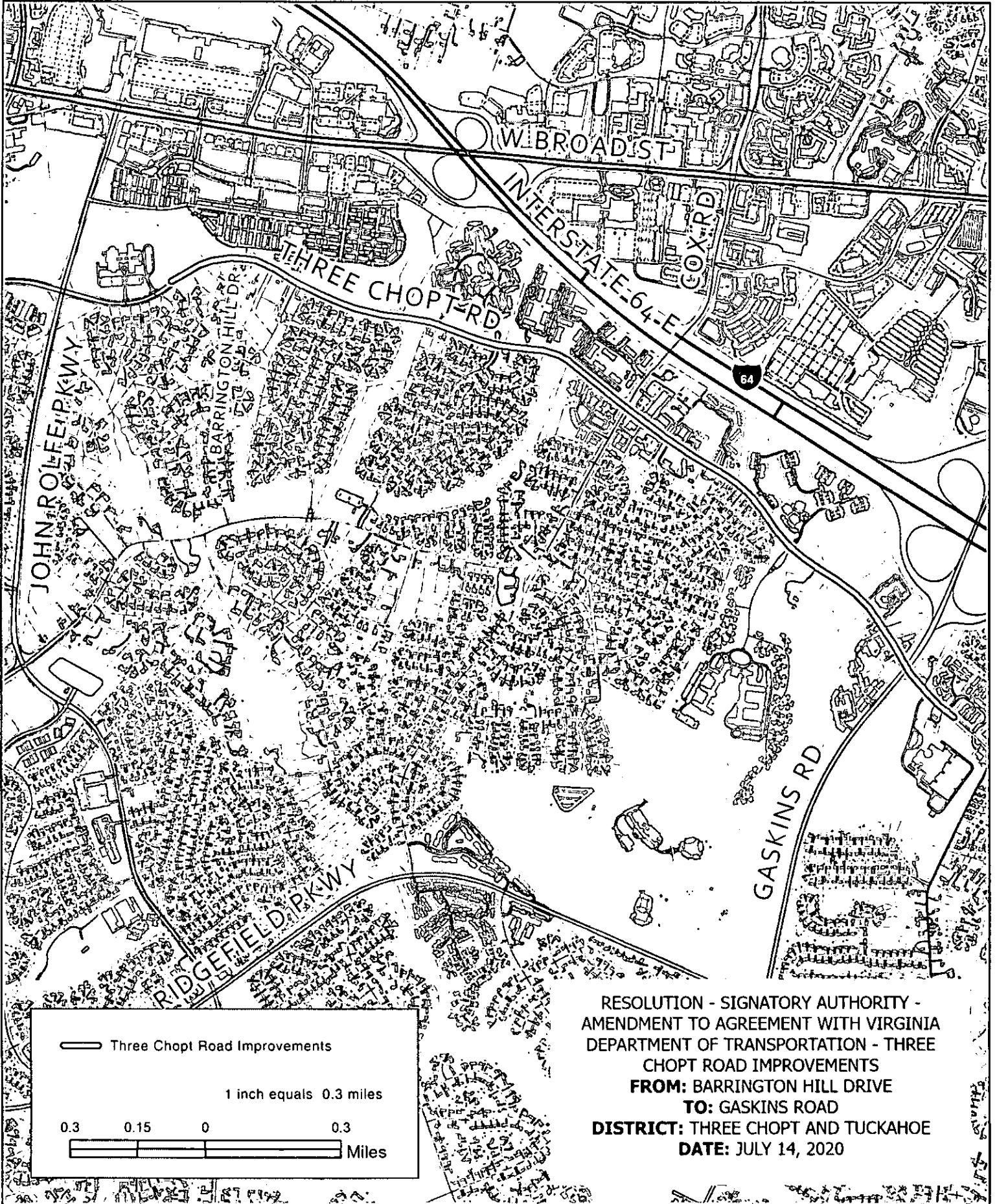
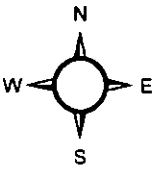
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Three Chopt Road Improvements





**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 173-20
Page No. 1 of 2

Agenda Title: RESOLUTION — Signatory Authority — Amendments to Contract for Engineering Design Services for Three Chopt Road Improvements — Three Chopt and Tuckahoe Districts

For Clerk's Use Only: Date: <u>7/14/2020</u> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, on January 25, 2005, the Board approved a contract with Earth Tech (now known as AECOM) for a total fixed lump sum fee of \$1,495,047.68 for the preparation of design and construction plans for Three Chopt Road from Barrington Hills Drive to 1,000 feet east of Gaskins Road (approximately 2.05 miles); and,

WHEREAS, on June 10, 2008, the Board approved a contract amendment for a total fixed lump sum fee of \$196,789.70 to extend the western boundary of the project approximately 1,245 feet to its new western terminus approximately 1,055 feet west of Barrington Hills Drive to better transition into existing improvements; and,

WHEREAS, on July 27, 2010, the Board approved a contract amendment for a total fixed lump sum fee of \$137,325.01 to incorporate site and utility improvements due to private development along the corridor, to conduct hydraulic studies of the Stoney Run tributary crossing that were not required at time of the original contract, and to collect additional pavement cores to better evaluate the structural integrity of existing pavement; and,

WHEREAS, on February 13, 2013, the Board approved a contract amendment for a total fixed lump sum fee of \$52,771.66 to conduct additional work required to comply with VDOT's new noise study regulations; and,

WHEREAS, on March 24, 2015, the Board approved a contract amendment for a total fixed lump sum fee of \$387,963.15 to conduct additional work to comply with new federal and state requirements, to add sidewalk along both sides of the roadway, to add a right turn lane onto Cedarfield Parkway, to add conduit for future fiber communication facilities, to coordinate with adjacent development plans, and to prepare plats for right-of-way acquisitions; and,

WHEREAS, on March 27, 2018, the Board approved a contract amendment for a total fixed lump sum fee of \$194,228.33 to conduct additional work required to incorporate design changes in response to citizen input received at the public hearing, comply with environmental regulations, and prepare additional right-of-way plats; and,

WHEREAS, on September 11, 2018, the Board approved a contract amendment for a total fixed lump sum fee of \$99,702.59 for the additional design coordination and survey stakeout; and,

By Agency Head By County Manager

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Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 173-20

Page No. 2 of 2

Agenda Title: RESOLUTION — Signatory Authority — Amendments to Contract for Engineering Design Services for Three Chopt Road Improvements — Three Chopt and Tuckahoe Districts

WHEREAS, AECOM and the Department of Public Works have negotiated a fixed lump sum fee of \$249,582.36 for the preliminary engineering portion of the contract for out of scope plan revisions, additional scope items to be performed to complete the project, and updated utility information for the corridor; and,

WHEREAS, AECOM and the Department of Public Works have negotiated a fixed lump sum fee of \$315,403.64 for the right-of-way portion of the contract for plan revisions during right-of-way negotiations and advertisement, construction consultation services, plat revisions, and right-of-way/easement stakeouts.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approves the contract amendments to the preliminary engineering portion and the right-of-way portion of the contract and authorizes the County Manager to execute the amendments in a form approved by the County Attorney.

BE IT FURTHER RESOLVED that the County will provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state and local requirements for the design, right-of-way, and construction.

COMMENTS: The Assistant Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 174-20
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Henrico Water Reclamation Facility Stream Restoration — Varina District

For Clerk's Use Only: Date: <u>7/14/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Shrout</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the County received five bids on June 9, 2020, in response to ITB No. 20-2007-5JOK and Addendum No. 1 for the Henrico Water Reclamation Facility Stream Restoration project; and,

WHEREAS, the project will include the installation of in-stream structures, floodplain bench grading, seeding, and planting along 2,876 linear feet of Roundabout Creek; and,

WHEREAS, for selection and evaluation purposes, the lowest responsive and responsible bidder was determined by multiplying the unit prices times the unit quantities specified in the bid documents, with the following results:

Bidder	Total Bid
Fluvial Solutions, Inc. (Raleigh, NC)	\$1,484,595.25
Environmental Quality Resources, LLC (Millersville, MD)	\$1,777,485.00
HGS, LLC (Warrenton, VA)	\$1,869,840.29
Synchronized Construction Services, Inc. (Orange, VA)	\$2,221,008.05
G. L. Howard, Inc. (Rockville, VA)	\$2,903,943.00

WHEREAS, after review and evaluation of all bids, it was determined that Fluvial Solutions, Inc. is the lowest responsive and responsible bidder with a bid of \$1,484,595.25.

By Agency Head [Signature] 9/11 By County Manager [Signature]

Routing:
Yellow to: _____
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A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 174-20

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Agenda Title: Resolution — Award of Contract — Henrico Water Reclamation Facility Stream Restoration — Varina District

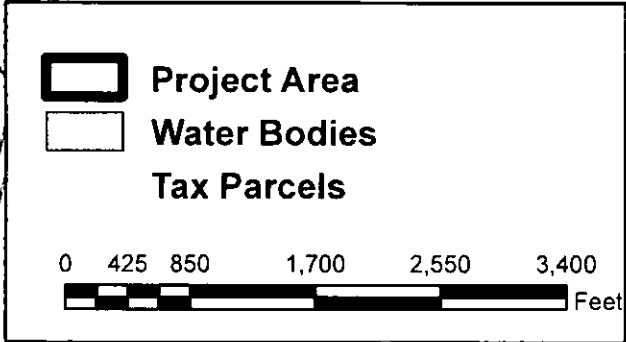
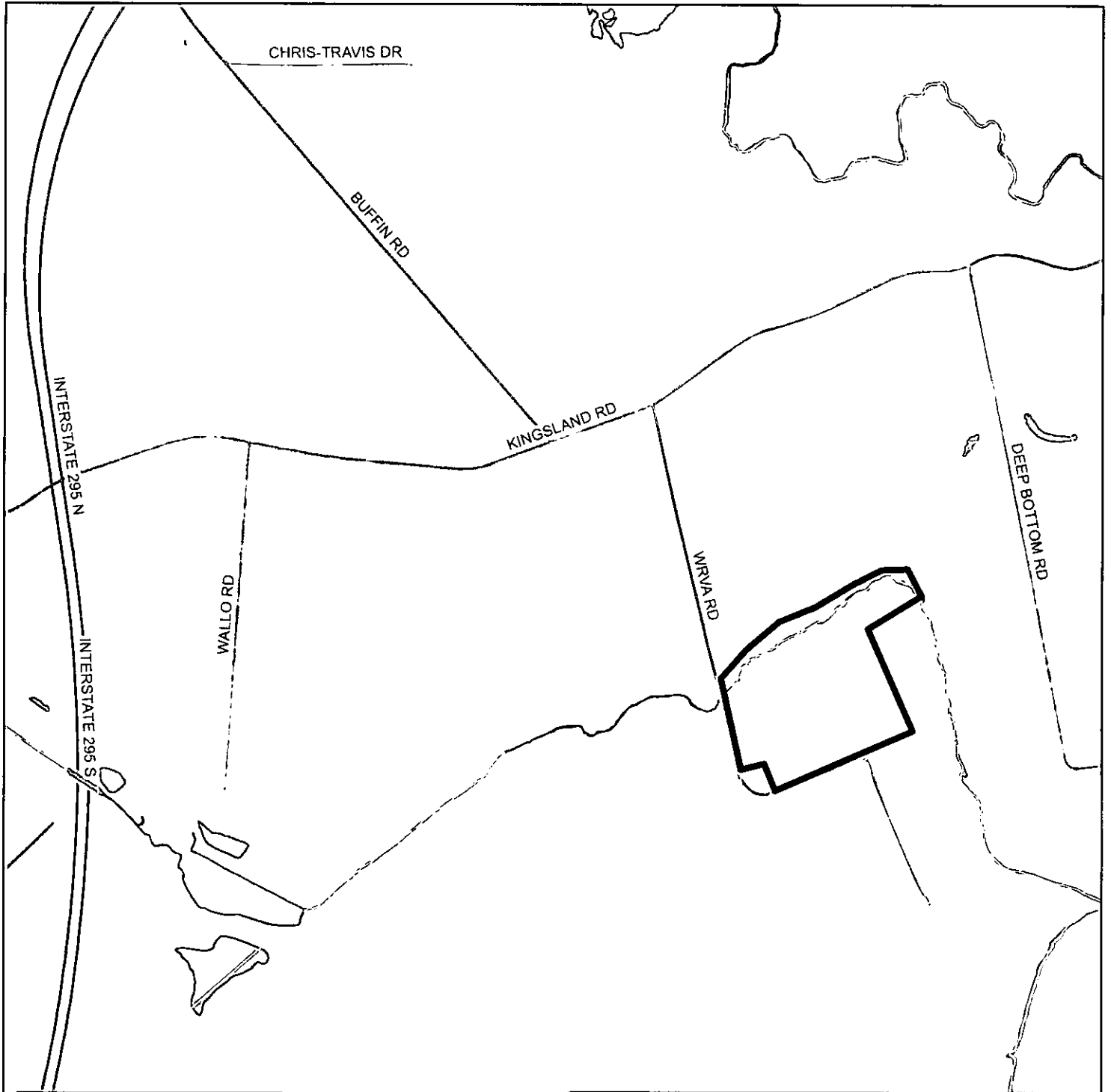
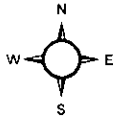
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the Henrico Water Reclamation Facility Stream Restoration project is hereby awarded to Fluval Solutions, Inc., the lowest responsive and responsible bidder, in the amount of \$1,484,595.25, pursuant to ITB No. 20-2007-5JOK, Addendum No. 1, and the bid submitted by Fluval Solutions, Inc. The final contract amount shall be determined upon completion of the project by multiplying the actual County-authorized unit quantities required for construction of the project by the unit prices submitted in the Contractor's bid.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available through the MS4 Fund. The Assistant Director of Public Works and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



Henrico Water Reclamation Facility Stream Restoration



Award of Contract
Henrico Water Reclamation
Facility Stream Restoration
District: Varina
Date: July 14, 2020



Smart Scale Program FY 2020-2021 & FY 2021-2022

