

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
May 26, 2020

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, May 26, 2020, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Thomas M. Branin, Chairman, Three Chopt District  
Daniel J. Schmitt, Vice-Chairman, Brookland District  
Tyrone E. Nelson, Varina District  
Patricia S. O'Bannon, Tuckahoe District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

John A. Vithoulkas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board

Mr. Branin called the meeting to order at 7:01 p.m. and led the recitation of the Pledge of Allegiance.

Mr. Nelson delivered the invocation.

Mr. Branin reminded residents that they could participate in the meeting remotely during public hearings or the public comment period. He noted directions were posted on the home page of the County's website and on the video screen in the Board Room and then reviewed the directions for those residents wishing to participate.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved the May 12, 2020, Regular Meeting Minutes.

The vote of the Board was as follows:

Yes: Branin, Schmitt, Nelson, O'Bannon, Thornton

No: None

**MANAGER'S COMMENTS**

There were no comments from the Manager.

## **BOARD OF SUPERVISORS' COMMENTS**

Mr. Nelson thanked Mr. Vithoulkas, County staff, and the more than 200 volunteers who came together on May 23 at Henrico High School and walked to communities in eastern and central Henrico. The group distributed reusable personal protective equipment (PPE) and census information to more than 10,000 homes. Mr. Nelson remarked that this extraordinary event for which the County was responsible warmed his heart by ensuring residents have what they need to protect themselves and others. He expressed excitement that the volunteer effort will be repeated this coming weekend in western Henrico and noted that many citizens demonstrated their gratitude for the May 23 event by posting favorable comments on his Facebook and Twitter pages. Mr. Vithoulkas thanked the County's Emergency Operations Center (EOC) for coordinating these two events and one previous event. He asked citizens who are interested in volunteering for the upcoming event to email him or their district representative on the Board. Mr. Nelson pointed out the Governor announced earlier in the day that citizens in private establishments or public areas will be required to wear face masks beginning May 29. Mrs. O'Bannon advised that this requirement will be enforced by the Virginia Department of Health (VDH). Mr. Branin extended kudos to the EOC and Mr. Vithoulkas for making sure Henrico citizens are getting the PPE they need.

Mrs. O'Bannon invited the public to join her for a virtual town hall meeting that she will host on May 28 at 1:00 p.m. The meeting will be aired on You Tube, where citizens will have the opportunity to ask questions. Neil Luther, Director of Recreation and Parks, will discuss summer camps for children.

## **RECOGNITION OF NEWS MEDIA**

No media representatives were present.

## **ADDED BY UNANIMOUS CONSENT**

Mr. Vithoulkas pointed out that Randall R. "Randy" Silber, Deputy County Manager for Community Development, has enjoyed a 43-year career in local government, including nearly 35 years with Henrico County. Mr. Silber announced his retirement, effective June 19, and was attending his final Board meeting. Mr. Vithoulkas recommended the Board add the following resolution to the general agenda by unanimous consent that expresses the Board's appreciation to Mr. Silber for his service.

137-20            On motion of Mr. Schmitt, seconded by Mr. Nelson, and by unanimous vote, the Board approved adding to the agenda an item numbered 137-20 and titled "Resolution - Expressing Appreciation to Randall R. Silber" - see attached resolution.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached resolution.

Mr. Branin presented the resolution to Mr. Silber in recognition of Mr. Silber's superior service, skilled leadership, and substantial contributions. Mr. Silber's wife, Lisa, was in attendance for the presentation. The following members of Mr. Silber's family were listening to the presentation

online: his children, Ryan Silber and Lindsay Vidler; his stepchildren, Thomas Ware and Anna Lee Ware; and his brother and sister, Greg Silber and Deborah Insel. Mr. Silber expressed appreciation to the Board and Mr. Vithoukaskas for the surprise resolution and commented that he was honored, touched, and humbled. He reflected on his career, cited several mentors in the Planning Department who challenged him along the way, and noted he is indebted to the three incredible and visionary Henrico County Managers for whom he has had an opportunity to work. Mr. Silber credited his exceptional and skilled agency directors and agency staff for his success and accomplishments. He remarked that his longevity with the County has been grounded in the stability and continuity of the Board of Supervisors, who through their solid governance have created a balanced, sustainable, diverse, and quality community. Mr. Silber spoke to his passion for his career in planning and local government but pointed out he is looking forward to retirement and the next chapter.

Mr. Thornton extended metaphorical flowers to Mr. Silber and complimented him for practicing diversity and showing civility, professionalism, passion, and panache. Mr. Thornton stated he was thankful for meeting a person like Mr. Silber after first coming on the Board.

### **PUBLIC HEARING ITEM**

Mr. Branin reiterated the announcement he made at the beginning of the meeting pertaining to remote participation by residents during the public hearing and public comment portions of the meeting.

129-20 Ordinance - To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled "Precincts and polling places" by Temporarily Changing the Polling Places for Certain Precincts Due to the COVID-19 Pandemic.

Mr. Vithoukaskas responded to a question from Mr. Nelson and confirmed for Mr. Branin that this change is only for the June 23 primary election and voters will be notified twice by mail of the change.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached ordinance.

### **PUBLIC COMMENTS**

Edward Lee, a resident of the Fairfield District, requested that the Board call for a delay in reopening the County considering current COVID-19 statistics reported by VDH and the City of Richmond's recent decision to delay its reopening. Mr. Nelson responded to Mr. Lee's concerns. He noted the City of Richmond is moving into phase one reopening on May 29 and only 16 of the 118 COVID-19-related deaths in Henrico were in the general population as opposed to nursing homes. Mr. Nelson also pointed out only 13.2 percent of

Henrico's population has tested positive for COVID-19 versus 24.1 percent of those tested in the City of Richmond and the number of cases in Henrico has stabilized. He expressed comfort with the County's adherence to the Commonwealth's phase one reopening plan.

**GENERAL AGENDA**

- 130-20 Introduction of Resolution - Receipt of Requests for Amendments to the FY 2019-20 Annual Fiscal Plan: June 2020
- On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached introduction of resolution.
- 131-20 Introduction of Resolution - Receipt of Request for Amendment to FY 2019-20 Annual Fiscal Plan - CARES Act Funding for Henrico County Public Schools.
- On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached introduction of resolution.
- 132-20 Introduction of Ordinance - To Amend and Reordain the Planning Applications Fee Schedule to Include the Fee for Conditional Use Permits for Short-Term Rentals of Dwellings.
- Joe Emerson, Director of Planning, responded to a question from Mrs. O'Bannon.
- On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.
- 133-20 Resolution - Signatory Authority - Amendment of Agreement with Virginia Department of Transportation - Dorey Park Shared Use Path, Phase II - Varina District.
- Neil Luther, Director of Recreation and Parks, responded to a question from Mrs. O'Bannon.
- On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.
- 134-20 Resolution - Signatory Authority - Amendment to Agreement with Virginia Department of Transportation - E. Laburnum Avenue Sidewalk and Drainage Improvements - Fairfield District.
- On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.
- 135-20 Resolution - Signatory Authority - Agreement with Virginia Department of

Transportation - N. Parham Road Traffic Signal and Sidewalk Project - Three Chopt and Tuckahoe Districts.

Steve Yob, Deputy County Manager for Community Operations, responded to a question from Mr. Branin.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

136-20

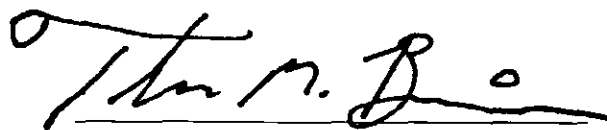
Resolution - Acceptance of Roads - Brookland District.

Mr. Yob responded to a series of questions from Mr. Schmitt relating to the road segments in Emerson Mill proposed for acceptance into the County's road system for maintenance and the County's road inspection and acceptance process. In response to concerns voiced by Mr. Schmitt, Mr. Yob informed him that the developer will be required to correct pavement failure at the intersection of Emerson Mill Drive and Vasco Drive and the Department of Public Works' Construction Division will ensure that road patches are acceptable and the private road is in good shape. Mr. Vitoulkas assured Mr. Schmitt that the Board's approval of this resolution would not adversely impact any road improvements that need to be made in Emerson Mill. Mr. Schmitt asked Mr. Yob to provide him with updates as the County goes forward with inspections and acceptance of the roads included in this resolution.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Branin closed the meeting by encouraging citizens who are interested in assisting with the distribution of PPE in western Henrico on May 29 to contact the Board of Supervisors office at 501-4208. He also asked that everyone please be safe.

There being no further business, the meeting was adjourned at 8:00 p.m.



Chairman, Board of Supervisors  
Henrico County, Virginia



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 137-20

Page No. 1 of 2

**Agenda Title: RESOLUTION – Expressing Appreciation to Randall R. Silber**

| For Clerk's Use Only:<br>Date: <u>5/26/2020</u><br><input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Denied<br><input type="checkbox"/> Amended<br><input type="checkbox"/> Deferred to: _____ | <p><i>1) add<br/>2) appen</i> <b>BOARD OF SUPERVISORS ACTION</b></p> Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Nelson</u><br>(2) <u>O'Bannon</u> (2) <u>Thornton</u><br>REMARKS: <b>APPROVED</b> | <table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td><u>✓</u></td> <td><u>025</u></td> <td>—</td> </tr> <tr> <td>Nelson, T.</td> <td><u>✓</u></td> <td><u>✓</u></td> <td>—</td> </tr> <tr> <td>O'Bannon, P.</td> <td><u>✓</u></td> <td><u>✓</u></td> <td>—</td> </tr> <tr> <td>Schmitt, D.</td> <td><u>✓</u></td> <td><u>✓</u></td> <td>—</td> </tr> <tr> <td>Thornton, F.</td> <td><u>✓</u></td> <td><u>✓</u></td> <td>—</td> </tr> </tbody> </table> |       | YES | NO | OTHER | Branin, T. | <u>✓</u> | <u>025</u> | — | Nelson, T. | <u>✓</u> | <u>✓</u> | — | O'Bannon, P. | <u>✓</u> | <u>✓</u> | — | Schmitt, D. | <u>✓</u> | <u>✓</u> | — | Thornton, F. | <u>✓</u> | <u>✓</u> | — |
|---|---|---|-------|-----|----|-------|------------|----------|------------|---|------------|----------|----------|---|--------------|----------|----------|---|-------------|----------|----------|---|--------------|----------|----------|---|
|   | YES   | NO  | OTHER |     |    |       |            |          |            |   |            |          |          |   |              |          |          |   |             |          |          |   |              |          |          |   |
| Branin, T.  | <u>✓</u>  | <u>025</u>  | —     |     |    |       |            |          |            |   |            |          |          |   |              |          |          |   |             |          |          |   |              |          |          |   |
| Nelson, T.  | <u>✓</u>  | <u>✓</u>  | —     |     |    |       |            |          |            |   |            |          |          |   |              |          |          |   |             |          |          |   |              |          |          |   |
| O'Bannon, P.  | <u>✓</u>  | <u>✓</u>  | —     |     |    |       |            |          |            |   |            |          |          |   |              |          |          |   |             |          |          |   |              |          |          |   |
| Schmitt, D.   | <u>✓</u>  | <u>✓</u>  | —     |     |    |       |            |          |            |   |            |          |          |   |              |          |          |   |             |          |          |   |              |          |          |   |
| Thornton, F.  | <u>✓</u>  | <u>✓</u>  | —     |     |    |       |            |          |            |   |            |          |          |   |              |          |          |   |             |          |          |   |              |          |          |   |

**WHEREAS**, Randall R. "Randy" Silber, who has enjoyed a successful and distinguished 43-year career in local government, will retire from the County of Henrico on June 19, 2020; and

**WHEREAS**, Mr. Silber began his career in Dickinson, North Dakota, as an associate planner with the Roosevelt-Custer Regional Planning Council after earning a Bachelor of Science degree in Geography from the University of Maryland and a Master of Arts degree in Geography from the University of Northern Colorado; and

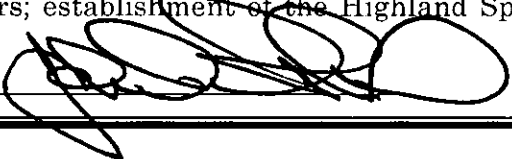
**WHEREAS**, after working for the City of Hopewell for seven years as Principal Planner, Mr. Silber joined the Henrico County Planning Department in August 1985; and

**WHEREAS**, Mr. Silber held progressively responsible positions as a planner in Henrico's Planning Department before being appointed the agency's Assistant Director in February 1996 and Director in May 2004, including a more than seven-month stint as Acting Director in 1997 and 1998; and

**WHEREAS**, since January 2008, Mr. Silber has served as Deputy County Manager for Community Development and overseen the responsibilities of the Departments of Building Construction and Inspections, Community Revitalization, and Planning as well as the Permit Center while also providing administrative overview for the Economic Development Authority; and

**WHEREAS**, during his nearly 35 years with the County, Mr. Silber has directed numerous County land use-related projects, played an instrumental role in the County's growth management efforts, and facilitated major economic development initiatives; and

**WHEREAS**, while serving as Deputy County Manager for Community Development, Mr. Silber has helped shepherd significant projects in every area of Henrico, including development of Short Pump, Libbie Mill Midtown, Rocketts Landing, and White Oak Technology Park; redevelopment of Innsbrook Corporate Center and Eastgate, Regency Square, and Virginia Center Commons; revitalization of the Laburnum Avenue and Williamsburg Road corridors; establishment of the Highland Springs Historic

By Agency Head \_\_\_\_\_ By County Manager 

Routing: Yellow to: \_\_\_\_\_ Certified: \_\_\_\_\_ A Copy Teste: \_\_\_\_\_ Clerk, Board of Supervisors  
 Copy to: \_\_\_\_\_ Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 137-20  
Page No. 2 of 2

**Agenda Title: RESOLUTION – Expressing Appreciation to Randall R. Silber**

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District; acquisition of Fort Southard, Wilton Farm, and Malvern Hill; and planning for new County capital facilities such as schools, libraries, fire and police stations, and athletic fields and complexes; and

**WHEREAS**, Mr. Silber is an alternate member of the regional PlanRVA Commission; a member of the Virginia Commonwealth University Real Estate Circle of Excellence, Virginia Association of Counties Environment and Agriculture Steering Committee, and National Association of Counties Environmental, Energy, and Land Use Steering Committee; holds professional memberships in the American Planning Association, Urban Land Institute, and International Economic Development Council; and is a graduate of Leadership Metro Richmond; and

**WHEREAS**, Mr. Silber is highly respected by his fellow employees and the Henrico community for his experience, knowledge, professionalism, integrity, dedication, technical expertise, and forethought and has unfailingly demonstrated patience, warmth, sincerity, and grace while representing the County.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, hereby expresses its heartfelt appreciation to Randy Silber for his superior service, skilled leadership, and substantial contributions and offers him very best wishes in his retirement.

**BE IT FURTHER RESOLVED** that this resolution shall be spread among the minutes of this meeting and a copy publicly presented to Mr. Silber as a token of the Board's deepest gratitude.

# Resolution



*OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA*

## *Expressing Appreciation to Randall R. Silber*

**WHEREAS**, Randall R. "Randy" Silber, who has enjoyed a successful and distinguished 43-year career in local government, will retire from the County of Henrico on June 19, 2020; and

**WHEREAS**, Mr. Silber began his career in Dickinson, North Dakota, as an associate planner with the Roosevelt-Custer Regional Planning Council after earning a Bachelor of Science degree in Geography from the University of Maryland and a Master of Arts degree in Geography from the University of Northern Colorado; and

**WHEREAS**, after working for the City of Hopewell for seven years as Principal Planner, Mr. Silber joined the Henrico County Planning Department in August 1985; and

**WHEREAS**, Mr. Silber held progressively responsible positions as a planner in Henrico's Planning Department before being appointed the agency's Assistant Director in February 1996 and Director in May 2004, including a more than seven-month stint as Acting Director in 1997 and 1998; and

**WHEREAS**, since January 2008, Mr. Silber has served as Deputy County Manager for Community Development and overseen the responsibilities of the Departments of Building Construction and Inspections, Community Revitalization, and Planning as well as the Permit Center while also providing administrative overview for the Economic Development Authority; and

**WHEREAS**, during his nearly 35 years with the County, Mr. Silber has directed numerous County land use-related projects, played an instrumental role in the County's growth management efforts, and facilitated major economic development initiatives; and

**WHEREAS**, while serving as Deputy County Manager for Community Development, Mr. Silber has helped shepherd significant projects in every area of Henrico, including development of Short Pump, Libbie Mill Midtown, Rocketts Landing, and White Oak Technology Park; redevelopment of Innsbrook Corporate Center and Eastgate, Regency Square, and Virginia Center Commons; revitalization of the Laburnum Avenue and Williamsburg Road corridors; establishment of the Highland Springs Historic District; acquisition of Fort Southard, Wilton Farm, and Malvern Hill; and planning for new County capital facilities such as schools, libraries, fire and police stations, and athletic fields and complexes; and

**WHEREAS**, Mr. Silber is an alternate member of the regional PlanRVA Commission; a member of the Virginia Commonwealth University Real Estate Circle of Excellence, Virginia Association of Counties Environment and Agriculture Steering Committee, and National Association of Counties Environmental, Energy, and Land Use Steering Committee; holds professional memberships in the American Planning Association, Urban Land Institute, and International Economic Development Council; and is a graduate of Leadership Metro Richmond; and

**WHEREAS**, Mr. Silber is highly respected by his fellow employees and the Henrico community for his experience, knowledge, professionalism, integrity, dedication, technical expertise, and forethought and has unfailingly demonstrated patience, warmth, sincerity, and grace while representing the County.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, hereby expresses its heartfelt appreciation to Randy Silber for his superior service, skilled leadership, and substantial contributions and offers him very best wishes in his retirement.

**BE IT FURTHER RESOLVED** that this resolution shall be spread among the minutes of this meeting and a copy publicly presented to Mr. Silber as a token of the Board's deenest gratitude





BLACKLINE

**ORDINANCE – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Temporarily Changing the Polling Places for Certain Precincts Due to the COVID-19 Pandemic**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 9-2 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 9-2. Precincts and polling places.**

The following shall be the precinct boundaries and polling places for the magisterial districts in the county.

• • • •

(2) Fairfield Magisterial District.

• • • •

e. *Canterbury Precinct.* Beginning at the intersection of Interstate Route 95 and Dumbarton Road; thence southeastwardly along Dumbarton Road to its intersection with the boundary line of the City of Richmond and Henrico County; thence southwestwardly along the boundary line of the City of Richmond and Henrico County to its intersection with Interstate Route 95; thence northeastwardly along Interstate Route 95 to its intersection with Dumbarton Road and the point of beginning. The polling place for Canterbury Precinct shall be ~~Westminster Canterbury House, 1600 Westbrook Avenue~~ **Belmont Recreation Center, 1600 Hilliard Road.**

• • • •

s. *Oakview Precinct.* Beginning at the intersection of Woodman Road and Hungary Road; thence westwardly along Hungary Road to its intersection with CSX Railroad; thence southwardly along CSX Railroad to its intersection with E. Parham Road; thence northeastwardly along E. Parham Road to its intersection with Woodman Road; thence northwestwardly along Woodman Road to its intersection with Hungary Road and the point of beginning. The polling place for Oakview Precinct shall be ~~Chestnut Grove Assisted Living Facility, 9010 Woodman Road~~ **Brookland Middle School, 9200 North Lydell Drive.**

• • • •

v. *Stratford Hall Precinct*. Beginning at the intersection of Hilliard Road (State Route 161/356) and Lakeside Avenue (State Route 161); thence southwardly along Lakeside Avenue (State Route 161) to its intersection with Dumbarton Road; thence westwardly along Dumbarton Road to its intersection with Westlake Avenue and Hermitage Road; thence northwardly along Hermitage Road to its intersection with Hilliard Road; thence eastwardly along Hilliard Road (State Route 356) to its intersection with Lakeside Avenue (State Route 161) and the point of beginning. The polling place for Stratford Hall Precinct shall be ~~ManorCare Stratford Hall, 2125 Hilliard Road~~ **Moody Middle School, 7800 Woodman Road**.

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(3) Three Chopt Magisterial District.

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b. *Cedarfield Precinct*. Beginning at the intersection of Deep Run Creek and Interstate Route 64; thence southeastwardly along Interstate Route 64 to its intersection with Gaskins Road; thence northeastwardly along Gaskins Road to its intersection with West Broad Street (U.S. Route 250); thence westwardly along West Broad Street (U.S. Route 250) to its intersection with Cox Road; thence southwestwardly along Cox Road to its intersection with Three Chopt Road and Church Road; thence southwestwardly along Church Road to its intersection with Stoney Run Creek; thence southeastwardly along Stoney Run Creek to its intersection with Ridgefield Parkway; thence southeastwardly along Ridgefield Parkway to its intersection with Deep Run Creek; thence northwardly along Deep Run Creek to its intersection with Interstate Route 64 and the point of beginning. The polling place for Cedarfield Precinct shall be ~~The Hermitage at Cedarfield, 2300 Cedarfield Parkway~~ **Pocahontas Middle School, 12000 Three Chopt Road**.

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(5) Varina Magisterial District.

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i. *Laburnum Precinct*. Beginning at the intersection of the Norfolk Southern Railway and S. Airport Drive (State Route 156); thence southwardly along S. Airport Drive (State Route 156) to its intersection with W. Williamsburg Road (U.S. Route 60) and Williamsburg Road (U.S. Route 60); thence

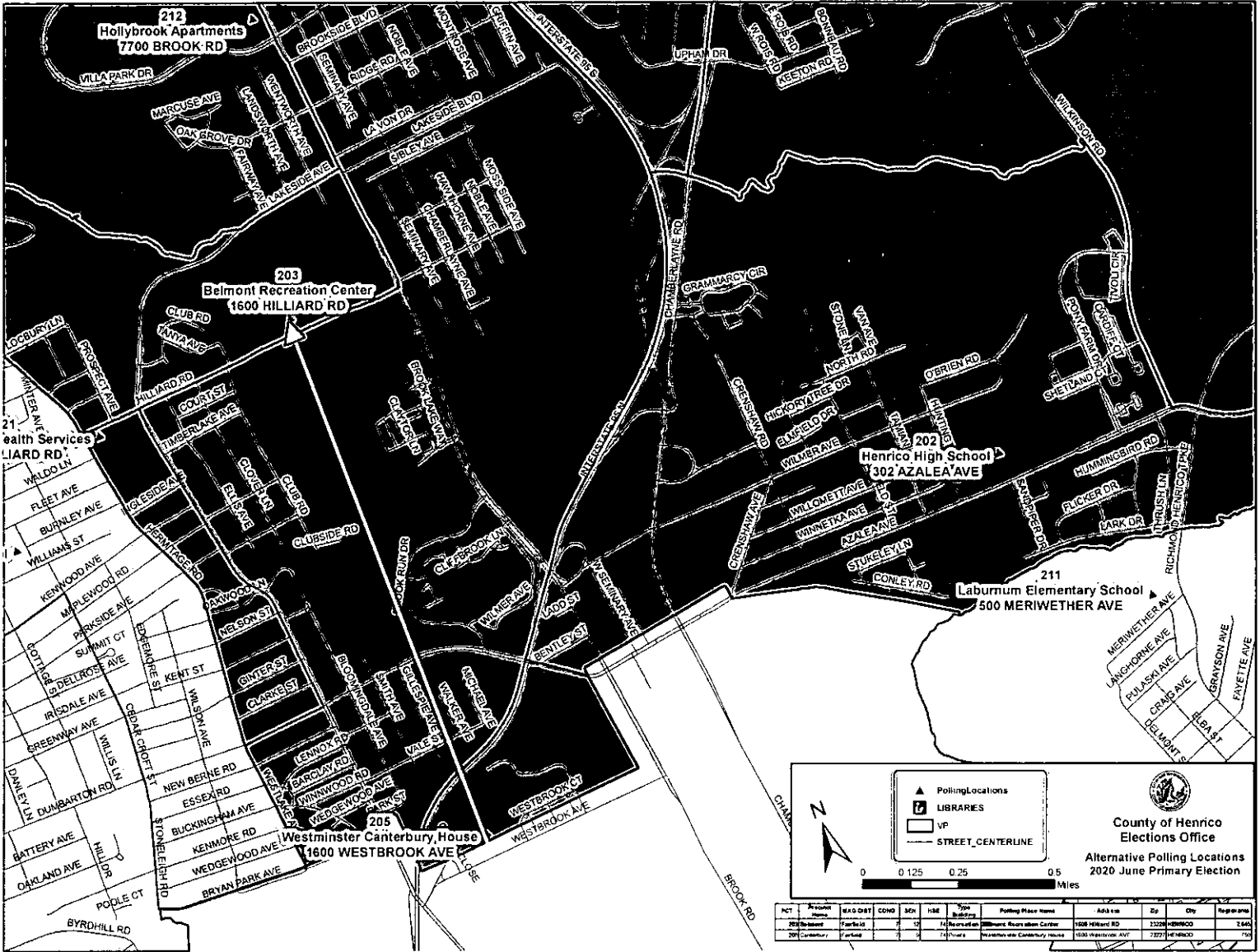
westwardly along Williamsburg Road (U.S. Route 60) to its intersection with S. Airport Drive Extended; thence southwardly along S. Airport Drive Extended to its intersection with S. Airport Drive (State Route 156); thence southwardly along S. Airport Drive (State Route 156) to its intersection with Charles City Road; thence northwestwardly along Charles City Road to its intersection with Williamsburg Road (U.S. Route 60); thence eastwardly along Williamsburg Road (U.S. Route 60) to its intersection with Millers Lane; thence northwardly along Millers Lane to its intersection with Millers Lane Extended; thence northwardly along Millers Lane Extended to its intersection with Interstate Route 64; thence eastwardly along Interstate Route 64 to its intersection with Oakleys Lane; thence northwardly along Oakleys Lane to its intersection with the Norfolk Southern Railway; thence eastwardly along the Norfolk Southern Railway to its intersection with S. Airport Drive (State Route 156) and the point of beginning. The polling place for Laburnum Precinct shall be ~~Mountain of Blessings Christian Center, 4700 Oakleys Lane~~ **Montrose Elementary School, 2820 Williamsburg Road.**

• • • •

2. That the remaining provisions of Section 9-2 of the Code of the County of Henrico will remain unchanged and in full force and effect.

3. That this ordinance shall be in full force and effect on and after its passage as provided by law but will expire on July 1, 2020. Upon expiration, the former polling places will resume being the polling places for their respective precincts.

4. That the Clerk of the Board shall send a certified copy of this ordinance to the Henrico County Electoral Board, the Secretary of the Commonwealth, the State Board of Elections, and the Division of Legislative Services.

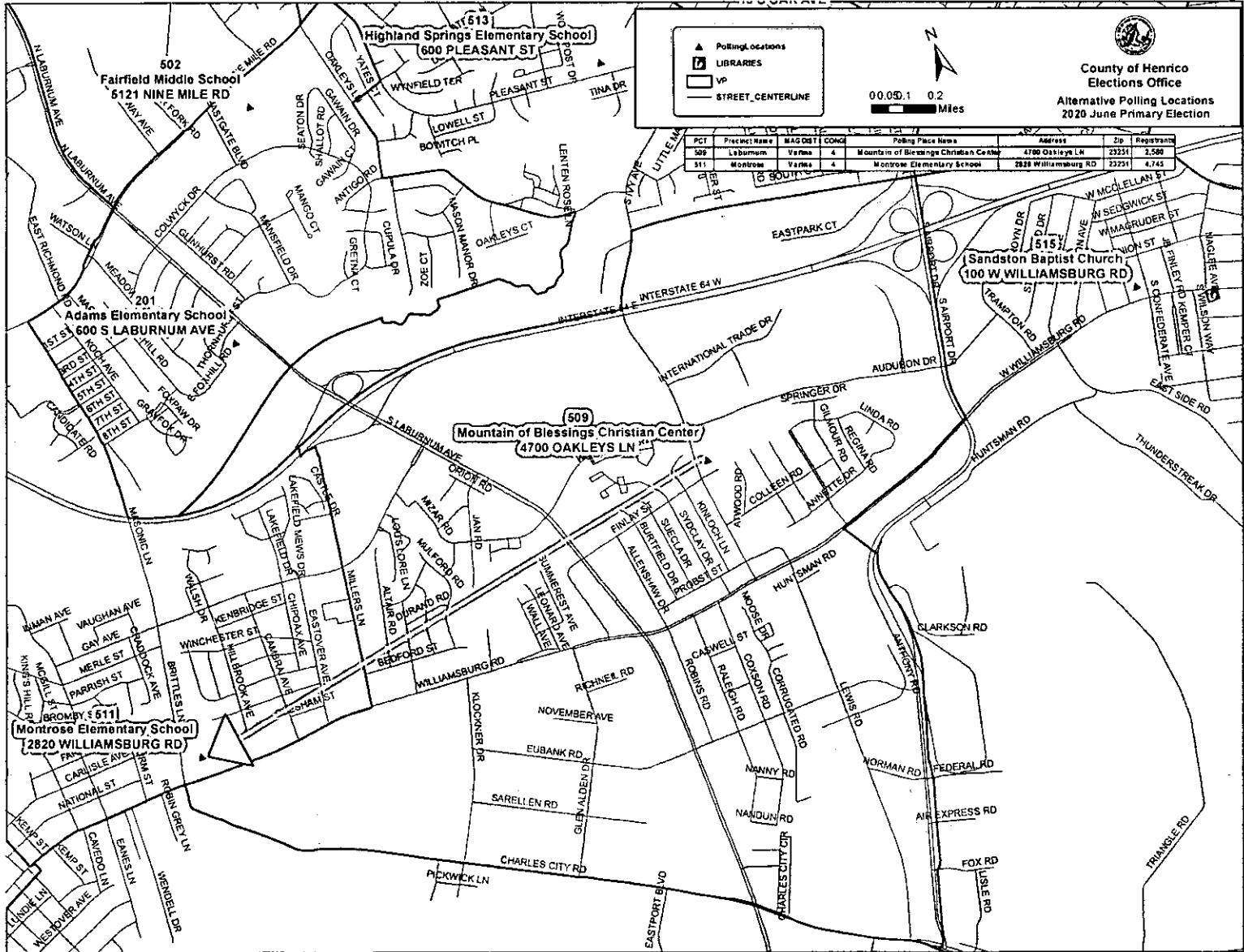


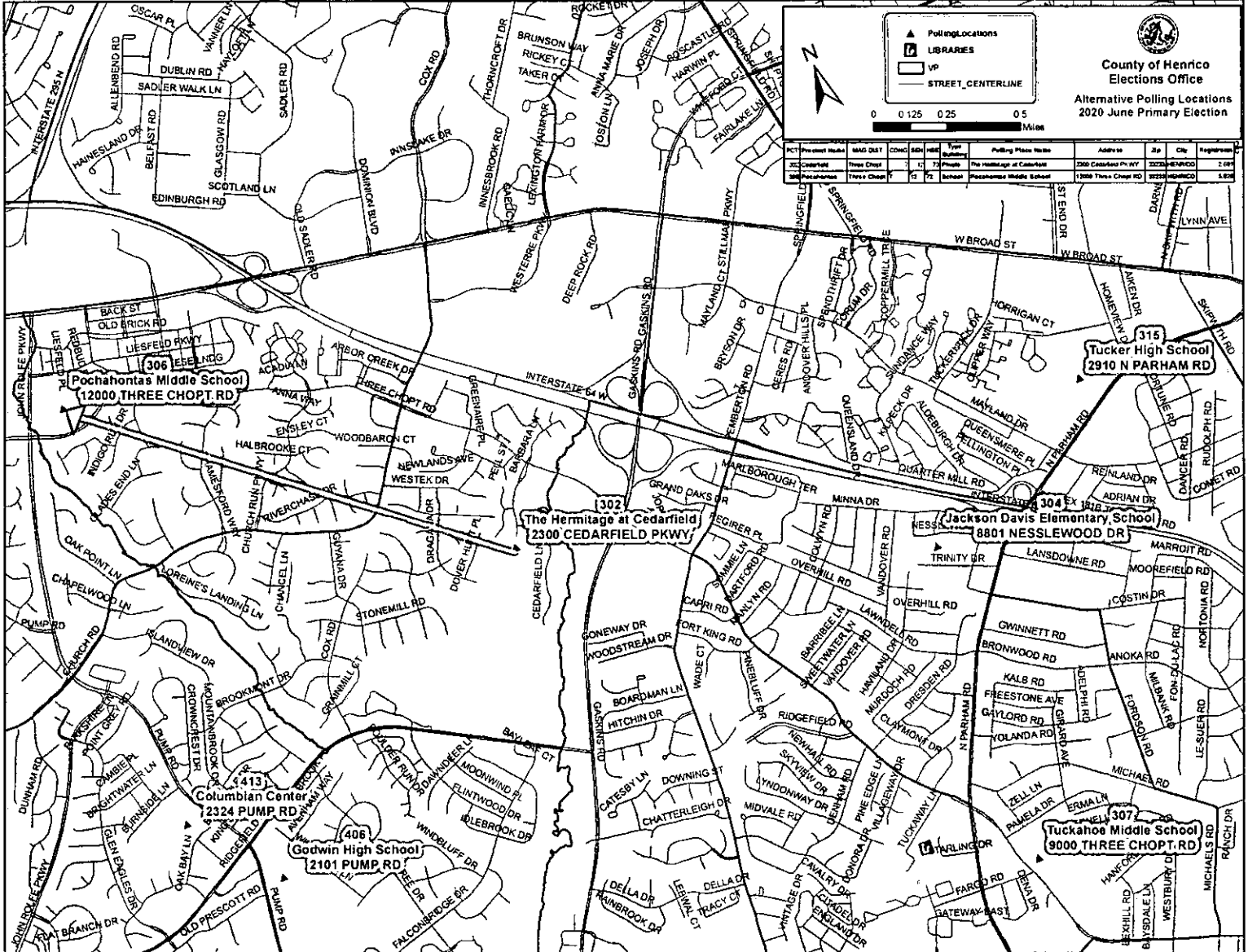
▲ Polling Locations  
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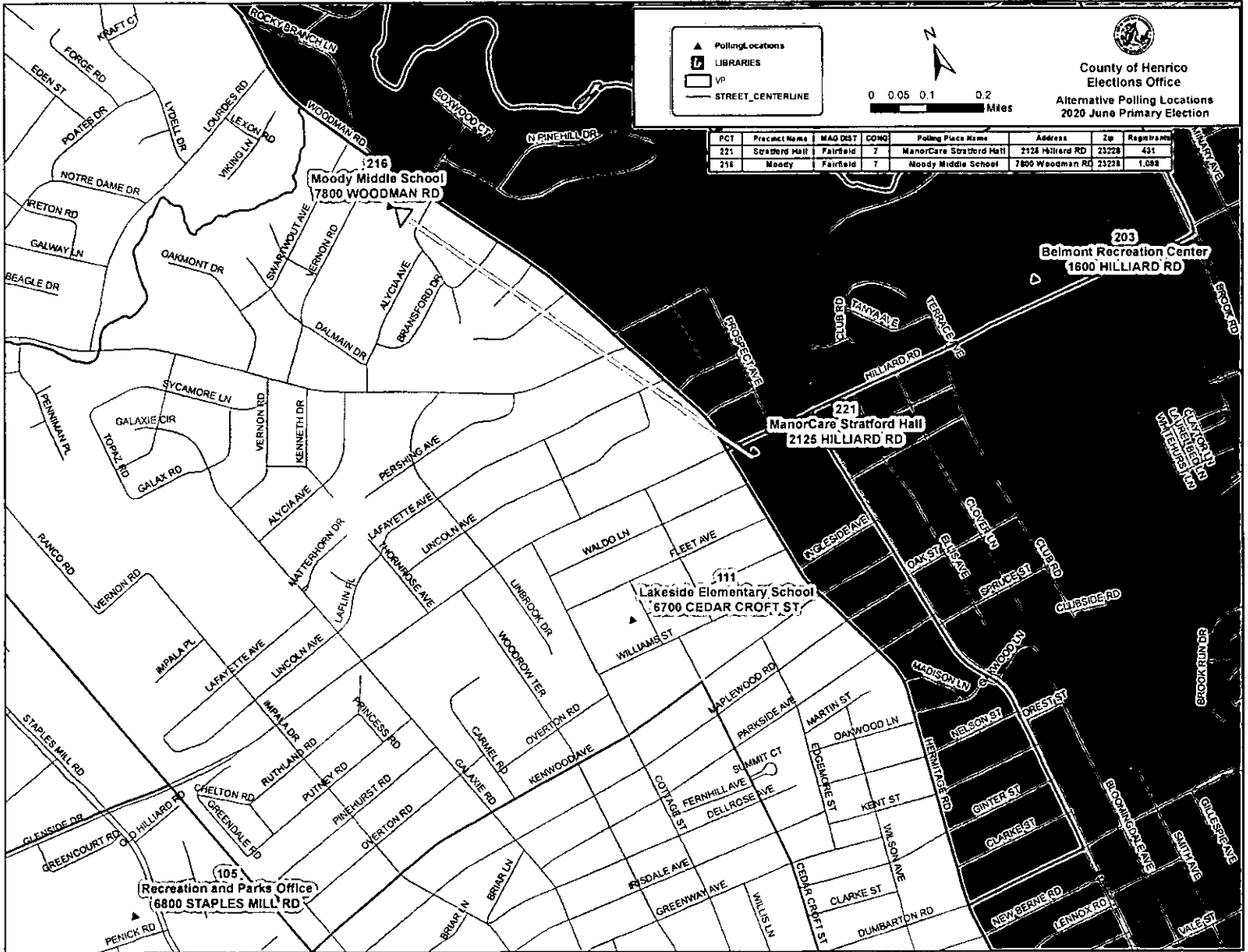


**County of Henrico**  
**Elections Office**  
 Alternative Polling Locations  
 2020 June Primary Election

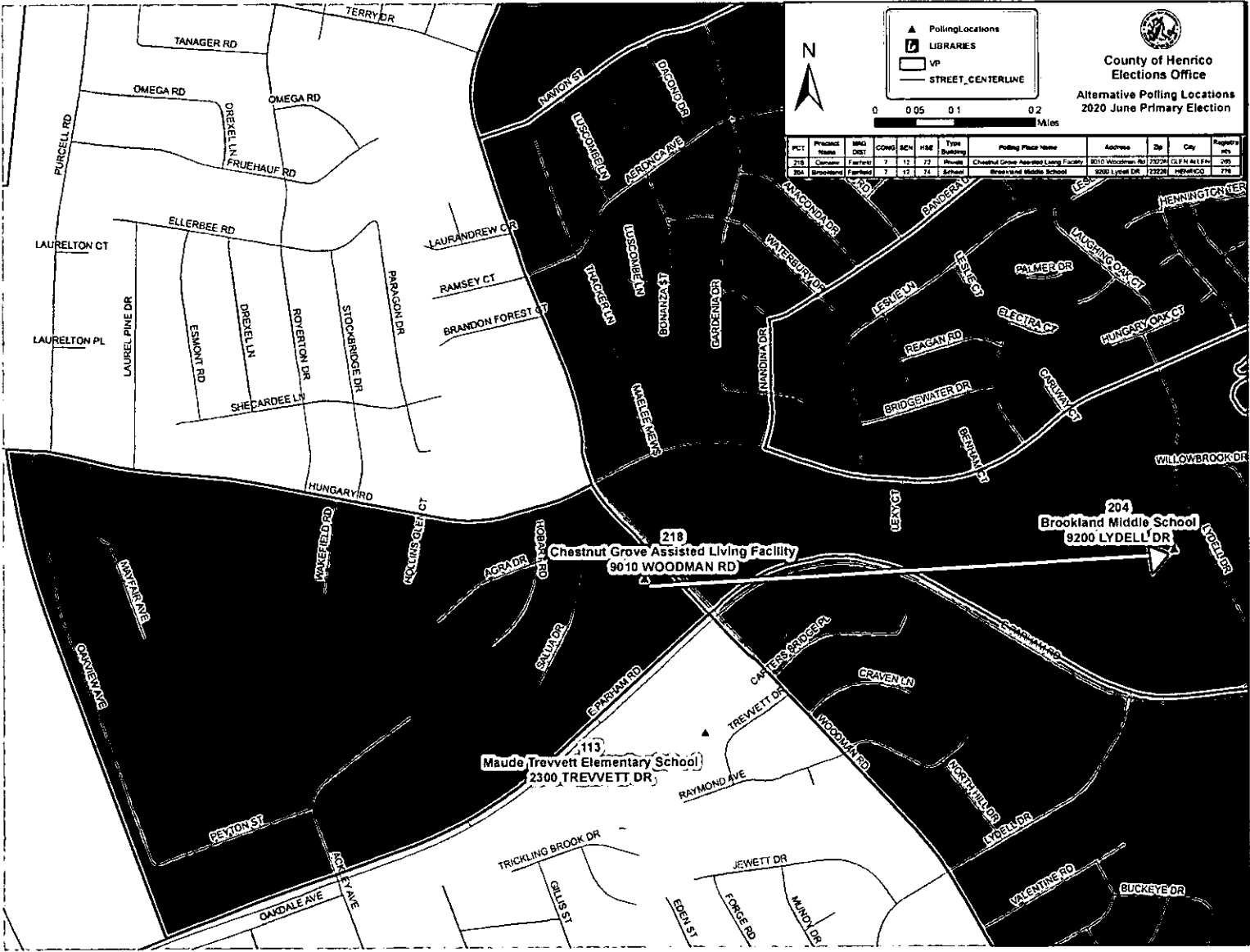
| NC  | Precinct Name | GAO DIST | CONG | SEN | REP | Type    | Polling Place Name            | Address          | Zip   | City       | Population |
|-----|---------------|----------|------|-----|-----|---------|-------------------------------|------------------|-------|------------|------------|
| 203 | Belmont       | 10       | 10   | 10  | 10  | Library | Belmont Branch Library Center | 1608 Hilliard Rd | 23060 | CHESAPEAKE | 2,640      |
| 202 | Henrico       | 11       | 11   | 11  | 11  | Library | Henrico High School           | 302 Azalea Ave   | 23060 | CHESAPEAKE | 7,100      |











218  
Chestnut Grove Assisted Living Facility  
9010 WOODMAN RD

204  
Brookland Middle School  
9200 LYDELL DR

113  
Maude Trevett Elementary School  
2300 TREVETT DR



AMENDMENT TO THE 2019-20  
ANNUAL FISCAL PLAN FOR JUNE, 2020

OPERATING FUNDS

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 04 - Circuit Court Clerk

04001 – Circuit Court Clerk

0000 05245 – Library of VA - Circuit Court Records Preservation Program \$ 15,773

The Library of Virginia has awarded the Circuit Court Clerk's Office funding of \$15,773 for their Records Preservation Program. This amendment will provide funding for the restoration of Will Book 2 County Court (1787-1802) and Will Book 8 County Court (1831-1834).

Department 12 - Police

12800 – Grants

0000 00033 – Police - DMV Animal Friendly Plates \$ 7,209

The Commonwealth of Virginia, Department of Motor Vehicles (DMV) has awarded the County of Henrico \$7,209 from the Dog and Cat Sterilization Fund as a result of the sale of State Animal Friendly license plates in Henrico County during fiscal year 2019-20. Funds will be used to support sterilization programs for dogs and cats through a donation to the Henrico Humane Society.

Department 22 - Social Services

22104 – CSA Mandated Services

1302 07054 – FY2019-20 CSA \$ 2,161,488

To amend the Department of Social Services portion of the Children's Services Act (CSA) program budget by providing additional State funding of \$2,161,488 to pay program expenditures. The County has a local match of \$1,859,240 for this program, which is to come from current local resources in the Special Revenue Fund.

22108 – CSA - Education

1302 07054 – FY2019-20 CSA \$ 3,464,855

To amend the Henrico County Public Schools portion of the Children's Services Act (CSA) program budget by providing additional State funding of \$3,464,855 to pay program expenditures. The County has a local match of \$2,083,351 for this program, which is to come from current local resources in the Special Revenue Fund.

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County \$ 5,649,325

AMENDMENT TO THE 2019-20  
ANNUAL FISCAL PLAN FOR JUNE, 2020

|   |  |                  |
|---|--|------------------|
| FUND 1108 – SPECIAL REVENUE FUND - Capital Region Workforce Partnership |  |                  |
| Department 27 - Capital Region Workforce Partnership                    |  |                  |
| 27004   | – Workforce Partnership  |                  |
| 0000 08829  | – <u>FY2020 Non-Federal</u>  | \$ 26,254        |
|   | To appropriate additional local revenue from rent paid by partner tenants within the workforce centers. Funds will be used to accommodate higher demand for services, which is expected upon the reopening of the workforce partnership.   |                  |
| 0000 08929  | <u>Economic Equity Grant</u>   | 199,854          |
|   | To appropriate funding from the United States Department of Labor's Employment and Training Administration that has been awarded through a partnership with the Virginia Community College System. These federal funds will be used to support grants in accordance with efforts to increase economic equity.                              |                  |
| 0000 08934  | – <u>COVID-19 Initial Rapid Response</u>   | \$ 201,460       |
|   | To appropriate funding from the United States Department of Labor's Workforce Innovation and Opportunity Act that has been awarded through a partnership with the Virginia Community College System. These federal funds will be used to support the Capital Region Workforce Partnership's activities in response to the COVID-19 crisis. |                  |
|   | Total Fund 1108 - Special Revenue Fund-CRWP  | <hr/> \$ 427,568 |
| FUND 1109 – SPECIAL REVENUE FUND - State and Federal Grants - Schools   |  |                  |
| Department 50 - Education   |  |                  |
| 50101   | – Elementary School Education  |                  |
| 0000 01348  | – <u>Federal Call Size/Title II 2019-20</u>  | 231,917          |
|   | To appropriate funding for the Title II, Part A, Teacher Quality Grant. The current appropriation of these federal funds is \$1,252,266, which is \$231,917 below the total allocation of \$1,484,183. Funds will be used to provide research-based staff development activities toward the goal of improved teacher performance.          |                  |
| 0000 01620  | – <u>Title I-A 2019-20</u>   | \$ 2,092,794     |
|   | To appropriate funding for the Title I, Part A, Improving Basic Programs Grant. The current appropriation of these federal funds is \$8,863,083, which is \$2,092,794 below the total allocation of \$10,955,877. Funds will be used to provide division-wide support of improvement in Title I reading and math.                          |                  |

AMENDMENT TO THE 2019-20  
ANNUAL FISCAL PLAN FOR JUNE, 2020

|            |  |                     |
|------------|--|---------------------|
| 0000 01711 | – <u>Title IV Part A 2019-20 Student Support and Academics</u>   | 673,306             |
|            | To appropriate funding for the Title IV, Part A, Student Support and Academics Enrichment Grant. Funding is designed to improve learning conditions and promote the use of technology for the academic achievement and digital literacy of all students. |                     |
|            | Total Fund 1109 Special Revenue - State and Federal Grants - Schools   | \$ 2,998,017        |
|            | Total SPECIAL REVENUE FUND   | <u>\$ 9,074,910</u> |
|            | Total OPERATING FUNDS  | <u>\$ 9,074,910</u> |

CAPITAL FUNDS

|            |   |                            |
|------------|---|----------------------------|
| FUND 2109  | – CAPITAL PROJECTS FUND - State and Federal Grant-Funded Capital Projects   |                            |
|            | Department 28 - Public Works  |                            |
|            | 28004 – Construction  |                            |
| 0000 08935 | – <u>Bretton Woods Stream Restoration</u>   | \$ 349,795                 |
|            | To appropriate grant funding from the State Department of Environmental Quality. These Stormwater Local Assistance Funds will be used to restore approximately 1,050 square feet of an unnamed tributary to North Run, located in the Brookland Magisterial District. This project will improve the water quality of the stream and satisfy a portion of the County's MS4 permit requirements. The total estimated cost of this project is \$699,589. The balance of \$349,794 will come from the Chesapeake Bay TMDL/MS4 Fund. |                            |
|            | Total CAPITAL PROJECTS FUND   | \$ 349,795                 |
|            | Total Amendments/Appropriations   | <u><u>\$ 9,424,705</u></u> |



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 131-20  
Page No. 1 of 1

**Agenda Title: INTRODUCTION OF RESOLUTION — Receipt of Request for Amendment to FY 2019-20  
Annual Fiscal Plan — CARES Act Funding for Henrico County Public Schools**

|   |  |   |                          |       |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
|---|--|---|--------------------------|-------|----|-------|------------|-------------------------------------|--------------------------|--------------------------|------------|-------------------------------------|--------------------------|--------------------------|--------------|-------------------------------------|--------------------------|--------------------------|-------------|-------------------------------------|--------------------------|--------------------------|--------------|-------------------------------------|--------------------------|--------------------------|
| For Clerk's Use Only:<br>Date: <u>3/26/2020</u><br><input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Denied<br><input type="checkbox"/> Amended<br><input type="checkbox"/> Deferred to: | <b>BOARD OF SUPERVISORS ACTION</b><br>Moved by (1) <u>Nelson</u> Seconded by (1) <u>Thornton</u><br>(2) _____                      (2) _____<br>REMARKS: <b>APPROVED</b> | <table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table> |                          | YES   | NO | OTHER | Branin, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Schmitt, D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|   |  | YES   | NO                       | OTHER |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
| Branin, T.  | <input checked="" type="checkbox"/>  | <input type="checkbox"/>  | <input type="checkbox"/> |       |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
| Nelson, T.  | <input checked="" type="checkbox"/>  | <input type="checkbox"/>  | <input type="checkbox"/> |       |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
| O'Bannon, P.  | <input checked="" type="checkbox"/>  | <input type="checkbox"/>  | <input type="checkbox"/> |       |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
| Schmitt, D.   | <input checked="" type="checkbox"/>  | <input type="checkbox"/>  | <input type="checkbox"/> |       |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |
| Thornton, F.  | <input checked="" type="checkbox"/>  | <input type="checkbox"/>  | <input type="checkbox"/> |       |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                                     |                          |                          |

**WHEREAS**, the Commonwealth of Virginia has allocated funding from the federal CARES Act of 2020 to Henrico County Public Schools (HCPS) to address impacts related to the COVID-19 health emergency; and,

**WHEREAS**, the County Manager received a plan for the use of these funds from the Superintendent of HCPS; and,

**WHEREAS**, the 2019-20 Annual Fiscal Plan must be amended to add the allocated funding.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that the Clerk of the Board is directed to advertise, in the Richmond Times-Dispatch on June 2, 2020, a synopsis of the proposed amendment and notice of a public hearing to be held on June 9, 2020, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendment.

**COMMENTS:** The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

By Agency Head Ned Smith                      By County Manager [Signature]

Routing: \_\_\_\_\_ Certified: \_\_\_\_\_  
 Yellow to: \_\_\_\_\_ A Copy Teste: \_\_\_\_\_  
 Copy to: \_\_\_\_\_ Date: \_\_\_\_\_  
Clerk, Board of Supervisors

AMENDMENT TO THE 2019-20  
ANNUAL FISCAL PLAN FOR JUNE, 2020

OPERATING FUNDS

FUND 1109 – SPECIAL REVENUE FUND - State and Federal Grants - Schools

50105 – Deputy Superintendent

0100 08933 – COVID-19 Costs

\$ 7,263,000

0120 08933 To appropriate federal funding from the CARES Act of 2020, as allocated through the Virginia Department of Education. These are emergency relief funds to address the impact that COVID-19 is having on schools in Virginia. These funds will support remote learning through educational technology, including hardware, software, connectivity, assistive technology, and adaptive equipment; supporting the diverse needs of all students during school closure and when students return to school.

2,030,831

Total Fund 1109 Special Revenue - State and Federal Grants - Schools

\$ 9,293,831

Total OPERATING FUNDS

\$ 9,293,831

Total Amendments/Appropriations

\$ 9,293,831



COUNTY OF HENRICO, VIRGINIA  
 BOARD OF SUPERVISORS  
 MINUTE

Agenda Item No. 132-20  
 Page No. 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE – To Amend and Reordain the Planning Applications Fee Schedule to Include the Fee for Conditional Use Permits for Short-Term Rentals of Dwellings



| For Clerk's Use Only:<br><br>Date: <u>5/26/2020</u><br><input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Denied<br><input type="checkbox"/> Amended<br><input type="checkbox"/> Deferred to: _____ | <b>BOARD OF SUPERVISORS ACTION</b><br><br>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Schmitt</u><br>(2) _____ (2) _____<br><br>REMAINS: <b>APPROVED</b> | <table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> </tbody> </table> |       | YES | NO | OTHER | Branin, T. | ✓ |  |  | Nelson, T. | ✓ |  |  | O'Bannon, P. | ✓ |  |  | Schmitt, D. | ✓ |  |  | Thornton, F. | ✓ |  |  |
|---|--|---|-------|-----|----|-------|------------|---|--|--|------------|---|--|--|--------------|---|--|--|-------------|---|--|--|--------------|---|--|--|
|   | YES  | NO  | OTHER |     |    |       |            |   |  |  |            |   |  |  |              |   |  |  |             |   |  |  |              |   |  |  |
| Branin, T.  | ✓  |   |       |     |    |       |            |   |  |  |            |   |  |  |              |   |  |  |             |   |  |  |              |   |  |  |
| Nelson, T.  | ✓  |   |       |     |    |       |            |   |  |  |            |   |  |  |              |   |  |  |             |   |  |  |              |   |  |  |
| O'Bannon, P.  | ✓  |   |       |     |    |       |            |   |  |  |            |   |  |  |              |   |  |  |             |   |  |  |              |   |  |  |
| Schmitt, D.   | ✓  |   |       |     |    |       |            |   |  |  |            |   |  |  |              |   |  |  |             |   |  |  |              |   |  |  |
| Thornton, F.  | ✓  |   |       |     |    |       |            |   |  |  |            |   |  |  |              |   |  |  |             |   |  |  |              |   |  |  |

The Clerk is directed to advertise, in the Richmond Times-Dispatch on June 2 and 9, 2020, the following ordinance for a public hearing to be held at the Board Room on June 23, 2020, at 7:00 p.m.:

"AN ORDINANCE to amend and reordain the Planning Applications Fee Schedule to include the fee for conditional use permits for short-term rentals of dwellings."

The advertisement shall contain all the information required by Section 15.2-107 of the Code of Virginia, 1950, as amended.

Comments: The Director of Planning recommends approval of the Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

---

Routing: Yellow to: \_\_\_\_\_ Certified: \_\_\_\_\_  
 Copy to: \_\_\_\_\_ A Copy Teste: \_\_\_\_\_ Clerk, Board of Supervisors  
 Date: \_\_\_\_\_



# Planning Applications Fee Schedule

Effective June 23, 2020

## Regular Rezoning (for each zoning district requested)

|   |  |
|---|--|
| One-family residential (districts A-1, I-1, and R-0 through R-4A)   | \$650 plus \$15/acre up to 30 acres, thereafter \$8/acre |
| Conservation (C-1)  | \$125 (no charge when filed with other districts)        |
| Multi-family residential and Office (districts R-5, R-5A, R-6, RTH, RMP, O-1, O-2, O-3, and O/S)  | \$800 plus \$15/acre up to 30 acres, thereafter \$8/acre |
| Business and Industrial (districts B-1 through B-3, M-1 through M-3, PMD)   | \$800 plus \$50/acre                                     |
| Provisional use permit (except for recycling facilities to be operated by organizations exempt from taxation under 26 U.S.C. Section 501) | \$750  |
| Transfer of provisional use permit  | \$150  |

## Conditional Rezoning (for each zoning district requested)

|  |  |
|--|--|
| One-family residential (same districts shown above for regular rezonings)                        | \$1,050 plus \$15/acre up to 30 acres, thereafter \$8/acre |
| Conservation (C-1)   | \$125 (no charge when filed with other districts)          |
| Multi-family residential and Office (districts R-5, R-5A, R-6, RTH, RMP, O-1, O-2, O-3, and O/S) | \$1,400 plus \$15/acre up to 30 acres, thereafter \$8/acre |
| Business and Industrial (districts B-1 through B-3, M-1 through M-3, PMD)                        | \$1,400 plus \$50/acre                                     |
| Amendment of proffered conditions  | Base fee for applicable regular rezoning                   |

## Subdivision

|  |                     |
|--|---------------------|
| Conditional subdivision (conventional residential)   | \$200 plus \$5/lot  |
| Conditional subdivision (all others: zero lot line, townhouses, street dedication)           | \$200 plus \$10/lot |
| Final subdivision approval (conventional and recorded undeveloped lots)                      | \$200 plus \$15/lot |
| Final subdivision approval (all others: zero lot line, townhouses, street dedication)        | \$95 plus \$5/lot   |
| Extension of approval (subdivision)  | \$50                |
| Subdivision name change (after conditional approval but prior to final subdivision approval) | \$25                |
| Technical check  | \$50                |
| Vacation of plat of part thereof   | \$150               |

## Plan of Development (POD)

|   |                      |
|---|----------------------|
| POD - initial plan                        | \$440 plus \$30/acre |
| POD - revision of previously approved POD | \$300 plus \$20/acre |
| Preliminary POD or master plan review     | No fee               |
| Landscape plan                            | \$100 plus \$10/acre |
| Lighting plan (if submitted separately)   | \$100 plus \$10/acre |
| Administrative review and approval        | \$275                |
| POD - extension of approval               | \$50                 |
| POD - transfer of approval                | \$150                |
| POD - appeal to Board of Supervisors      | \$350                |

|                                       |       |
|---------------------------------------|-------|
| Appeal to the Board of Zoning Appeals | \$300 |
| Variance                              | \$300 |

**Conditional Use Permit**

|  |                      |
|--|----------------------|
| Sand and gravel  | \$300 plus \$15/acre |
| Landfills  | \$300 plus \$15/acre |
| Human care facilities  | \$600                |
| Height variations by special exception                               | \$600                |
| Public utility uses  | \$600                |
| Recreational uses  | \$600                |
| Office trailers  | \$600                |
| Accessory structure in a front or side yard                          | \$300                |
| <b><u>Short-term rental of a dwelling</u></b>                        | <b><u>\$300</u></b>  |
| Others (Turkey shoots, kennels, homing pigeon lofts, temporary uses) | \$450                |

**Other Fees**

|   |       |
|---|-------|
| Street name change  | \$150 |
| Code conformance letter                                   | \$25  |
| Deferral at request of applicant <sup>1</sup>             | \$100 |
| Chesapeake Bay Resource Protection Area exception request | \$300 |
| Temporary family health care structure                    | \$100 |

<sup>1</sup> Deferrals for rezonings, plans of development, landscaping and lighting plans, alternative fence height plans, or conditional subdivisions when requested by the applicant.

Fees shall not be charged to agencies of the Federal, State, or County government, or non-profit organizations for use of Federal, State, or County property. Fees for variance and conditional use permit applications may not apply to sites owned by non-profit organizations with real estate tax exempt status upon the filing and approval of a fee waiver request.

Application fees are not refundable except for rezoning and POD applications that are withdrawn prior to advertising and mailing of notices (in which case all but \$100 will be refunded). Refunds for other types of withdrawals will be determined on a case-by-case basis.





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 134-20

Page No. 1 of 1

**Agenda Title: RESOLUTION — Signatory Authority — Amendment to Agreement with Virginia Department of Transportation — E. Laburnum Avenue Sidewalk and Drainage Improvements — Fairfield District**

| For Clerk's Use Only:<br>Date: <u>5/26/2020</u><br><input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Denied<br><input type="checkbox"/> Amended<br><input type="checkbox"/> Deferred to: _____ | <b>BOARD OF SUPERVISORS ACTION</b><br>Moved by (1) <u>Innate</u> Seconded by (1) <u>Nelson</u><br>(2) _____ (2) _____<br>REMARKS:<br><div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div> | <table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table> |       | YES | NO | OTHER | Branin, T. | ✓ |  |  | Nelson, T. | ✓ |  |  | O'Bannon, P. | ✓ |  |  | Schmitt, D. | ✓ |  |  | Thornton, F. | ✓ |  |  |
|---|---|--|-------|-----|----|-------|------------|---|--|--|------------|---|--|--|--------------|---|--|--|-------------|---|--|--|--------------|---|--|--|
|   | YES   | NO   | OTHER |     |    |       |            |   |  |  |            |   |  |  |              |   |  |  |             |   |  |  |              |   |  |  |
| Branin, T.  | ✓   |  |       |     |    |       |            |   |  |  |            |   |  |  |              |   |  |  |             |   |  |  |              |   |  |  |
| Nelson, T.  | ✓   |  |       |     |    |       |            |   |  |  |            |   |  |  |              |   |  |  |             |   |  |  |              |   |  |  |
| O'Bannon, P.  | ✓   |  |       |     |    |       |            |   |  |  |            |   |  |  |              |   |  |  |             |   |  |  |              |   |  |  |
| Schmitt, D.   | ✓   |  |       |     |    |       |            |   |  |  |            |   |  |  |              |   |  |  |             |   |  |  |              |   |  |  |
| Thornton, F.  | ✓   |  |       |     |    |       |            |   |  |  |            |   |  |  |              |   |  |  |             |   |  |  |              |   |  |  |

WHEREAS, on August 21, 2017, the County entered into an agreement with the Virginia Department of Transportation ("VDOT") for estimated project costs of \$833,973 for preliminary engineering, right-of-way acquisition, utility relocation and construction of improvements to E. Laburnum Avenue from Mechanicsville Turnpike (Route 360) to Bolling Road; and,

WHEREAS, the improvements include installation of 1,450 feet of sidewalk, 1,200 feet of curb and gutter, associated drainage structures, and concrete pads and benches at two GRTC bus stops; and,

WHEREAS, the Department of Public Works has negotiated an amended agreement with VDOT to reflect the new estimated project costs of \$961,391, of which VDOT will reimburse the County a maximum of \$791,973; and,

WHEREAS, the Department of Public Works will continue to work with VDOT to increase VDOT's funding for the project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the amended agreement with VDOT for improvements to E. Laburnum Avenue in a form approved by the County Attorney.

BE IT FURTHER RESOLVED that the County will provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state, and local requirements for its design, right-of-way acquisition, and construction.

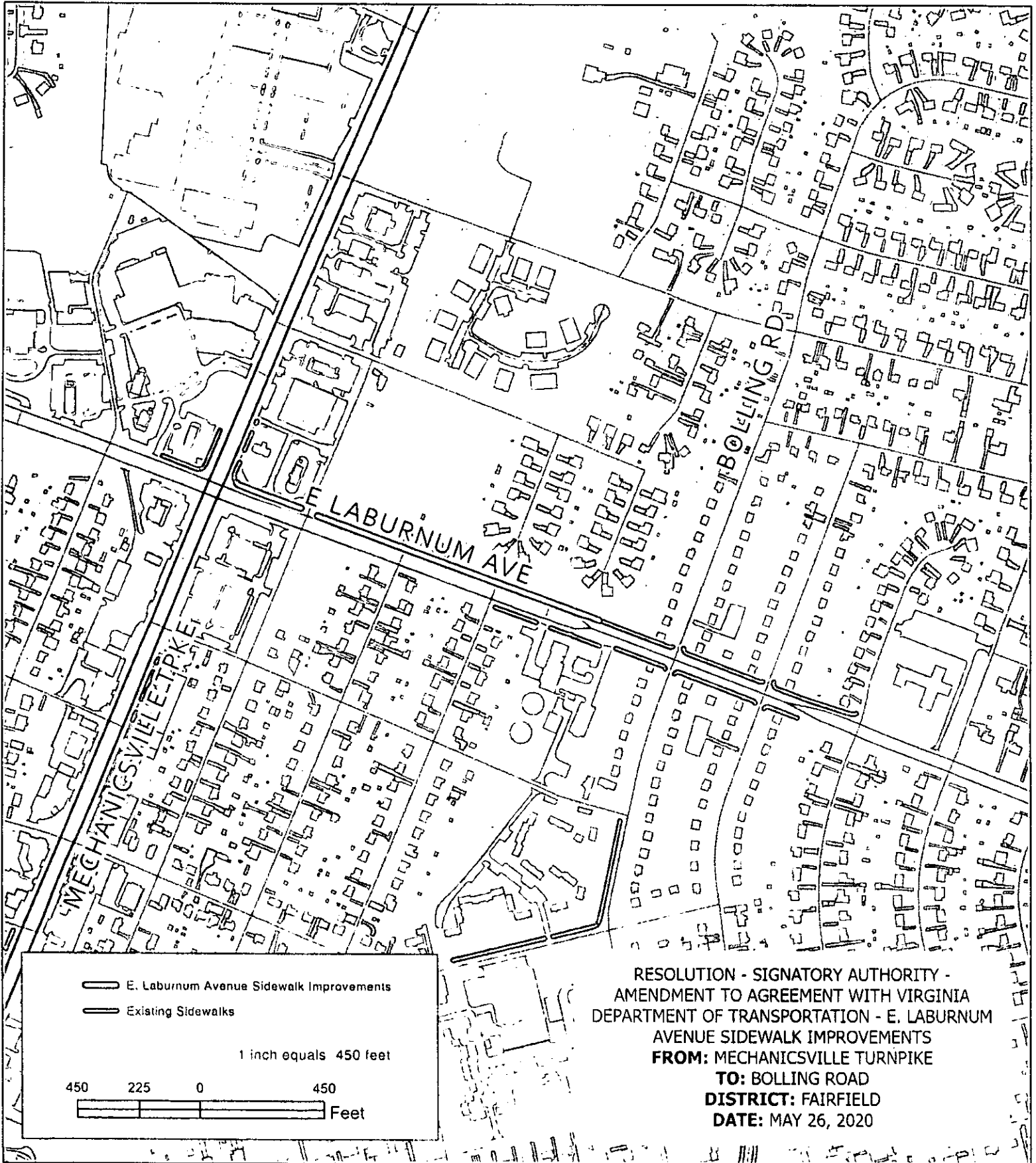
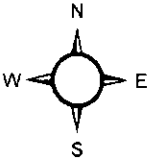
COMMENTS: The Assistant Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature] *for Steve Hall* By County Manager [Signature]  
*JPR Jr.*

Routing:  
 Yellow to: \_\_\_\_\_  
 Copy to: \_\_\_\_\_  
 Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_  
 Clerk, Board of Supervisors  
 Date: \_\_\_\_\_



# E. Laburnum Avenue Sidewalk Improvements



— E. Laburnum Avenue Sidewalk Improvements  
— Existing Sidewalks

1 inch equals 450 feet

450 225 0 450  
Feet

**RESOLUTION - SIGNATORY AUTHORITY -  
AMENDMENT TO AGREEMENT WITH VIRGINIA  
DEPARTMENT OF TRANSPORTATION - E. LABURNUM  
AVENUE SIDEWALK IMPROVEMENTS  
FROM: MECHANICSVILLE TURNPIKE  
TO: BOLLING ROAD  
DISTRICT: FAIRFIELD  
DATE: MAY 26, 2020**



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 135-20  
Page No. 1 of 1

**Agenda Title: RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation — N. Parham Road Traffic Signal and Sidewalk Project — Three Chopt and Tuckahoe Districts**

|   |   |   |                          |     |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                          |                          |                          |
|---|---|---|--------------------------|-----|----|-------|------------|-------------------------------------|--------------------------|--------------------------|------------|-------------------------------------|--------------------------|--------------------------|--------------|-------------------------------------|--------------------------|--------------------------|-------------|-------------------------------------|--------------------------|--------------------------|--------------|--------------------------|--------------------------|--------------------------|
| For Clerk's Use Only:<br>Date: <u>5/16/2020</u><br><input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Denied<br><input type="checkbox"/> Amended<br><input type="checkbox"/> Deferred to: _____ | <b>BOARD OF SUPERVISORS ACTION</b><br>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u><br>(2) _____ (2) _____<br>REMARKS: <b>APPROVED</b> | <table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table> |                          | YES | NO | OTHER | Branin, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Schmitt, D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Thornton, F. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|   | YES   | NO  | OTHER                    |     |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                          |                          |                          |
| Branin, T.  | <input checked="" type="checkbox"/>   | <input type="checkbox"/>  | <input type="checkbox"/> |     |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                          |                          |                          |
| Nelson, T.  | <input checked="" type="checkbox"/>   | <input type="checkbox"/>  | <input type="checkbox"/> |     |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                          |                          |                          |
| O'Bannon, P.  | <input checked="" type="checkbox"/>   | <input type="checkbox"/>  | <input type="checkbox"/> |     |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                          |                          |                          |
| Schmitt, D.   | <input checked="" type="checkbox"/>   | <input type="checkbox"/>  | <input type="checkbox"/> |     |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                          |                          |                          |
| Thornton, F.  | <input type="checkbox"/>  | <input type="checkbox"/>  | <input type="checkbox"/> |     |    |       |            |                                     |                          |                          |            |                                     |                          |                          |              |                                     |                          |                          |             |                                     |                          |                          |              |                          |                          |                          |

WHEREAS, the Virginia Department of Transportation (VDOT) has received state and federal funding to construct a transportation project on County roads at no cost to the County; and,

WHEREAS, the project involves the installation of a new traffic signal with pedestrian signals and crosswalks at the intersection of N. Parham Road and Homeview Drive, replacement of the existing span wire traffic signal with mast arms at N. Parham Road and Skipwith Road, construction of an eastbound right lane at N. Parham Road and Skipwith Road, and installation of approximately 2,550 feet of five-foot wide sidewalk with ADA ramps on the south side of N. Parham Road; and,

WHEREAS, the County wants VDOT to construct the project; and,

WHEREAS, the County must execute a project agreement with VDOT for the project to move forward.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the project agreement in a form approved by the County Attorney.

COMMENTS: The Assistant Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature] *for Steve Yob* By County Manager [Signature]  
*JPR/G*

Routing: Yellow to: \_\_\_\_\_ Certified: \_\_\_\_\_  
 Copy to: \_\_\_\_\_ A Copy Teste: \_\_\_\_\_ Clerk, Board of Supervisors  
 Date: \_\_\_\_\_



# N. Parham Road Traffic Signal and Sidewalk Project

