

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, March 10, 2020, at 5:15 p.m.** in the County Manager's Conference Room on the Third Floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 5:15 - 5:45 p.m. | Public Health Update and COVID-19 Efforts |
| 5:45 - 6:30 p.m. | 2020 General Assembly Session Update |
| 6:30 - 6:45 p.m. | Regular Meeting Agenda Items |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
March 5, 2020

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
March 10, 2020
7:00 p.m.

PLEDGE OF ALLEGIANCE
INVOCATION

APPROVAL OF MINUTES – February 25, 2020, Regular and Special Meetings; and
December 9, 2019, Special Meeting

MANAGER'S COMMENTS
BOARD OF SUPERVISORS' COMMENTS
RECOGNITION OF NEWS MEDIA

PRESENTATION

66-20 Resolution - Expressing Appreciation to Tim Foster.

APPOINTMENT

67-20 Resolution - Appointment of Member - Board of Real Estate Review and
Equalization.

PUBLIC HEARINGS – REZONING CASE AND PROVISIONAL USE PERMIT

68-20 Gateway Associates of Richmond, LLC: Request for a Provisional Use Permit
PUP2019- under Sections 24-36.1(b), 24-120 and 24-122.1 of Chapter 24 of the County Code
00015 to allow a mixed-use community on part of Parcel 753-745-0470 located on the
Tuckahoe west line of N. Parham Road approximately 255' south of its intersection with
Fargo Road. The existing zoning is R-6 General Residence District. The 2026
Comprehensive Plan recommends Multi-Family Residential. The Planning
Commission voted to recommend the Board of Supervisors **grant** the request.

69-20 Victor J. Moes: Request to conditionally rezone from R-3 One-Family Residence
REZ2018- District to B-2C Business District (Conditional) Parcels 761-754-8398, 761-755-
00022 5910, 761-755-6607, and 761-755-7503 containing 1.783 acres located on the
Brookland north side of W. Broad Street (U.S. Route 250) between Hollybrook Avenue and
Pine Grove Drive. The applicant proposes commercial uses. The use will be
controlled by zoning ordinance regulations and proffered conditions. The 2026
Comprehensive Plan recommends Commercial Arterial. The Planning
Commission voted to recommend the Board of Supervisors **grant** the request.

PUBLIC HEARING – OTHER ITEM

70-20 Resolution - POD2019-00557 - Approval of Plan of Development for Henrico
Firehouse 20 - Brookland District.

PUBLIC COMMENTS

GENERAL AGENDA

- 71-20 Resolution - Receipt of Operating and Capital Budget Estimates for Fiscal Year 2020-21 and Notice of Public Hearings on the Budget and Proposed Tax Rates.
- 72-20 Resolution - Authorizing and Providing for the Issuance and Sale of Not to Exceed Three Hundred Twenty-Five Million Dollars (\$325,000,000) Aggregate Principal Amount of Water and Sewer System Revenue Bonds, of the County of Henrico, Virginia, for the Purpose of Refunding One or More Outstanding Series of Water and Sewer System Revenue Bonds of the County.
- 73-20 Resolution - Award of Contract - Commonwealth's Attorney Office Renovation - Brookland District.
- 74-20 Resolution - SIA2020-00001 - Glover Park Expansion Site - Substantially in Accord with the 2026 Comprehensive Plan - Brookland District.
- 75-20 Resolution - Award of Contract - Berkeley Pointe Water Main Replacement - Tuckahoe District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
March 10, 2020**

PRESENTATION

RESOLUTION - Expressing Appreciation to Tim Foster.

Tim Foster, who has enjoyed a successful and distinguished career in local government for more than 34 years, will retire on March 27. This resolution expresses the Board's heartfelt appreciation to Mr. Foster for his superior service, skilled leadership, and substantial contributions and offers him very best wishes in his retirement.

APPOINTMENT

RESOLUTION - Appointment of Member - Board of Real Estate Review and Equalization.

This Board paper appoints the following person to the Board of Real Estate Review and Equalization for a term expiring December 31, 2020, or thereafter, when his successor shall have been appointed and qualified:

Brookland District Joseph P. Marchetti, Jr.

PUBLIC HEARINGS – REZONING CASE AND PROVISIONAL USE PERMIT

PUP2019-00015 Tuckahoe Gateway Associates of Richmond, LLC: Request for a Provisional Use Permit under Sections 24-36.1(b), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a mixed-use community on part of Parcel 753-745-0470 located on the west line of N. Parham Road, approximately 255' south of its intersection with Fargo Road. The existing zoning is R-6 General Residence District. The 2026 Comprehensive Plan recommends Multi-Family Residential. Acting on a motion by Mr. Baka, seconded by Mrs. Thornton, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it would provide added services to the community and when properly developed and regulated by the recommended conditions, it would not be detrimental to the public health, safety, welfare and values in the area.

REZ2018-00022 Brookland Victor J. Moes: Request to conditionally rezone from R-3 One-Family Residence District to B-2C Business District (Conditional) Parcels 761-754-8398, 761-755-5910, 761-755-6607, and 761-755-7503 containing 1.783 acres located on the north side of W. Broad Street (U.S. Route 250) between Hollybrook Avenue and Pine Grove Drive. The applicant proposes commercial uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Commercial Arterial. Acting on a motion by Mr. Witte, seconded by Mrs.

Thornton, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it conforms to the recommendations of the Comprehensive Plan and the proffered conditions will assure a level of development otherwise not possible and should minimize the potential impacts on surrounding land uses.

PUBLIC HEARING – OTHER ITEM

RESOLUTION - POD2019-00557 - Approval of Plan of Development for Henrico Firehouse 20 - Brookland District.

This Board paper is for Board of Supervisors' approval of a plan of development, as required by Sections 24-11(b) and 24-106 of the Henrico County Code, to construct Firehouse 20, a new, one-story, 13,859 square foot firehouse with a mezzanine, and related site improvements. The 9.34-acre site is located at the terminus of Willis Road, approximately 370 feet west of Staples Mill Road and east of Dixon Powers Drive, in the Western Henrico County Government Complex, on Parcels 770-753-2483, 770-753-4184, and 770-754-3425. The property is zoned R-3, One-Family Residential District and O-2, Office District, and is in the Brookland District.

The Department of Planning has coordinated the review of the plan of development with all County departments and has held a meeting with the project engineer and appropriate representatives from the Department of General Services, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, the Office of Building Construction and Inspections, and the Virginia Department of Transportation. All design issues raised during the review of the project have been resolved.

The Director of Planning recommends approval of the plan of development, subject to the staff recommendations, the staff plan dated March 10, 2020, and the conditions listed in the Board paper, and the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Receipt of Operating and Capital Budget Estimates for Fiscal Year 2020-21 and Notice of Public Hearings on the Budget and Proposed Tax Rates.

This Board paper receives the County Manager's proposed Operating Annual Fiscal Plan (operating budget) and Capital Annual Fiscal Plan (capital budget) for fiscal year 2020-21. The plans include all contemplated expenditures and estimated resources necessary to meet those requirements, including the estimate of funds deemed by the School Board to be needed for educational purposes. This paper directs the Clerk to advertise a synopsis of the budget and also to advertise a public hearing thereon to be held at 6:00 p.m., on Tuesday, April 14, 2020, in the Board Room at the Government Center, Hungary Spring and East Parham Roads, County of Henrico, Virginia. The advertisement is to appear on or before Sunday, March 29, 2020, in at least one newspaper of general circulation and will be posted in a prominent public location at which notices are regularly posted at both the Eastern and Western Government Centers.

This paper further directs the Clerk to advertise the proposed tax rates and levies for calendar year 2020, and a public hearing thereon to be held at 7:00 p.m., on Tuesday, April 28, 2020, in the Board Room at the Government Center, Hungary Spring and East Parham Roads, County of Henrico, Virginia. The advertisement is to appear on or before Sunday, March 29, 2020, in at least one newspaper of general circulation and will be posted in a prominent public location at which notices are regularly posted at both the Eastern and Western Government Centers.

The Board is reminded that legal constraints require such advertising but in no way preclude continued work sessions and deliberations to review and consider changes to the budget or tax rates as the Board may deem appropriate. Currently, the Board is scheduled to review the budget in meetings during the week of March 16, 2020.

RESOLUTION - Authorizing and Providing for the Issuance and Sale of Not to Exceed Three Hundred Twenty-Five Million Dollars (\$325,000,000) Aggregate Principal Amount of Water and Sewer System Revenue Bonds, of the County of Henrico, Virginia, for the Purpose of Refunding One or More Outstanding Series of Water and Sewer System Revenue Bonds of the County.

This resolution authorizes and provides for the issuance by the County of water and sewer system revenue bonds in a principal amount not to exceed \$325 million to refund bonds previously issued. The Virginia Public Finance Act does not require a public hearing before authorization of the bonds.

RESOLUTION - Award of Contract - Commonwealth’s Attorney Office Renovation - Brookland District.

This Board paper would award a contract for \$286,100 to Brooks & Co. General Contractors, Inc. for renovation of the Commonwealth’s Attorney Office. Construction is anticipated to begin in April 2020 and to be completed by August 2020.

The County received five bids on February 12, 2020, in response to ITB No. 20-1965-1JOK with the following results for the Base Bid and Additive Alternate No. 1:

Bidder	Total Bid
Brooks & Co. General Contractors, Inc. Richmond, VA	\$286,100
RMT Construction & Development Group LLC Richmond, VA	\$315,777
VIRTEXCO Corporation Richmond, VA	\$342,300
Suburban Remodeling Corp. d/b/a SRC, Inc. Richmond, VA	\$372,800
The Carpentry and Painting Experts, LLC Henrico, VA	\$413,200

Based upon a review of the bids, Brooks & Co. General Contractors, Inc. is the lowest responsive and responsible bidder for the Base Bid and Additive Alternate No. 1.

The Board paper authorizes the County Manager, or the Purchasing Director as his designee, to execute change orders not to exceed 15 percent of the original contract amount. Funding to support the contract is available within the project budget.

The Director of General Services and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - SIA2020-00001 - Glover Park Expansion Site - Substantially in Accord with the 2026 Comprehensive Plan - Brookland District.

At the request of the Division of Recreation and Parks, the Department of Planning conducted a study to determine whether the proposed expansion of Glover Park is substantially in accord with the County's 2026 Comprehensive Plan (the "Plan"). The site consists of two parcels totaling approximately 109 acres located generally between the north line of Greenwood Road and the Chickahominy River and between Glover Park and the west line of Woodman Road extended.

The Planning staff's report concluded that the proposed use for this site would not conflict with, or be a significant departure from, the Goals, Objectives and Policies of the Plan and would support the intent of the Plan that identifies the need for new public services and facilities to provide additional recreational opportunities for residents. Staff also determined the proposed improvements can be designed to be compatible with the existing land uses in the surrounding area.

At its meeting on February 13, 2020, the Planning Commission approved a resolution finding the Glover Park expansion site substantially in accord with the Plan. Further details regarding the site are contained in the staff report prepared for the Planning Commission.

The Director of Planning concurs with the finding of the Planning Commission that the Glover Park expansion site is substantially in accord with the Plan and recommends approval of the Board paper; the County Manager concurs.

RESOLUTION - Award of Contract - Berkeley Pointe Water Main Replacement - Tuckahoe District

This Board paper would award a contract for \$523,643 to C. T. Purcell Excavating, Inc. for replacement of the Berkeley Pointe water main and related work. The project will replace approximately 660 feet of existing 4-inch, 6-inch, and 8-inch diameter water pipe with ductile iron water pipe; replace 31 water service connections; and rehabilitate six sewer manholes along Coachouse Lane and Wetherburn Court in the Berkeley Pointe townhouse development.

The work is expected to begin in May 2020 and to be completed by November 2020. Funding will be provided by the Water and Sewer Revenue Fund.

Three bids were received on February 5, 2020, in response to Invitation to Bid No.19-1932-10PEW and Addendum No. 1:

<u>Bidders</u>	<u>Bid Amount</u>
C. T. Purcell Excavating, Inc. Montpelier, VA	\$523,643.00
Suffolk Utility Construction, Inc. Suffolk, VA	\$659,053.85
Kelvic Construction Company, Inc. Stafford, VA	\$723,752.00

C. T. Purcell Excavating, Inc. has been determined to be the lowest responsive and responsible bidder.

The Board paper also grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget, not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.