

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
October 22, 2019

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, October 22, 2019, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chairman, Varina District
Thomas M. Branin, Vice Chairman, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District
Daniel J. Schmitt, Brookland District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoulkas, County Manager
J.T. (Tom) Tokarz, Deputy County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
W. Brandon Hinton, Deputy County Manager for Administration
Anthony E. McDowell, Deputy County Manager for Public Safety
Randall R. Silber, Deputy County Manager for Community Development

Mr. Nelson called the meeting to order at 7:01 p.m. He led the recitation of the Pledge of Allegiance and delivered the invocation.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved the October 8, 2019, Regular and Special Meeting Minutes, and the August 2, 2019, Special Meeting.

The vote of the Board was as follows:

Yes: Nelson, Branin, O'Bannon, Schmitt, Thornton

No: None

MANAGER'S COMMENTS

Every two weeks, the County's Human Resources and Information Technology teams join with the Department of Finance's Accounting Division behind the scenes to make the County's payroll process successful. On October 10, Payroll Supervisor Tim Massenburg was named Payroll Professional of the Year at the 2019 American Payroll Association Virginia Chapter Annual Conference in Roanoke. The award was presented in recognition of Mr. Massenburg's outstanding service to the payroll community and is one of the highest

and most prestigious honors the Virginia Statewide Payroll Committee bestows upon members of the payroll profession. In congratulating Mr. Massenburg, Mr. Vithoulikas pointed out he worked with Mr. Massenburg in the Department of Finance for many years and can personally attest to the work ethic he brings forward each day. Ned Smither, Director of Finance, and Susan Worrell, Accounting Division Director, joined Mr. Massenburg for the recognition by Mr. Vithoulikas.

On October 19, Henrico's general government and public schools joined forces to host Community Day, an event that provides residents an opportunity to meet their local government in a fun, family-friendly way. Community Day was moved this year from the County's Administration Building to the more centrally located Henrico High School. There were an estimated 800 attendees who came almost equally from all districts of Henrico. Mr. Vithoulikas displayed a slide show highlighting the event, which included high school cheer and dance teams, a Kids Zone with inflatables and games, Police and Fire Division vehicles, and information tables with giveaways set up and staffed by more than two dozen County departments. Mr. Vithoulikas thanked the following employees who spent many hours coordinating the event: Capt. Rob Rowley and Brenda Kapalewski from the Division of Fire; Capt. Dirk Engels, Lt. Kevin Howdyshell, Sgt. John Waters, and Sgt. Barry Clark from the Police Division; Capt. Henry "Hank" Smith from the Sheriff's Office; Heather Grubb and Ben Fairbanks from the Division of Recreation and Parks; Ben Sheppard from the Department of Public Relations & Media Services; Mary Beth Danuser from the Department of Information Technology; and Andy Jenks from Henrico County Public Schools. Assistant Chief of Police Mike Palkovics, Fire Chief Alec Oughton, and Mr. Sheppard were present for the recognition by Mr. Vithoulikas.

BOARD OF SUPERVISORS' COMMENTS

There were no comments from the Board.

RECOGNITION OF NEWS MEDIA

Mr. Nelson recognized Chris Suarez from the *Richmond Times-Dispatch*.

Mr. Nelson recognized the following Boy Scouts from Troop 735, sponsored by Shady Grove United Methodist Church, who were observing the meeting to fulfill a requirement for the Citizenship in the Community merit badge: Branavan Baskaran, Dustin Brown, Jake Didra, Quad Jacobson, Cheuk Li, Donavan Mikell, Isaac Schelin, and Will Thomson.

PRESENTATION

261-19 Resolution - Congratulating Coach Joe Taylor on His Election to the College Football Hall of Fame.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Thornton presented the resolution to Coach Taylor, who currently serves as Vice President of Intercollegiate Athletics at Virginia Union University (VUU). Joining Coach Taylor were his wife, Beverly, and representatives of the VUU Athletic Department.

APPOINTMENT/RESIGNATION

262-19 Resolution - Resignation of Member - Richmond Metropolitan Transportation Authority Board of Directors.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

263-19 Resolution - Appointment of Member - Richmond Metropolitan Transportation Authority Board of Directors.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEMS

264-19 Ordinance - Vacation of Subdivision Plat Features - Fort Hill Subdivision - Tuckahoe District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached ordinance.

265-19 Ordinance - Vacation of a Portion of Alley - Eastmoreland Subdivision - Varina District.

No one from the public spoke in opposition to this item.

Steve Price, Director of Real Property, responded to a question from Mr. Nelson.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached ordinance.

PUBLIC COMMENTS

Elizabeth Charity, President and Founder of Youth Corporation, Inc., requested financial support from the County for a proposed residential and life skills project for young adults at 10 East Washington Street in eastern Henrico. The project is named Community Health and United Building a Better Society and would include workforce development, small business development, and apprenticeships. Mr. Vithoukas directed Mr. Hinton to obtain Ms. Charity's information and advised Ms. Charity that proposals from for-profit businesses such as hers that are put forward to the County are in response to requests for proposals from the County. Pamela Allen, a resident of the Fairfield District, shared a family story involving her special-needs son and explained how the project could assist troubled youth and keep them out of the correctional system by improving their self-esteem and providing them with job skills.

Raymond Lipscomb, Jr., a representative of the Scott Road neighborhood and Garden City Civic League, expressed concerns regarding an increase in traffic on Scott Road and asked for an increased police patrol presence on the road. Mr. Vithoulkas asked Mr. Lipscomb to exchange information with Lt. Col. Mike Palkovics and have a conversation with Public Works Director Steve Yob prior to leaving the meeting. Mr. Thornton thanked residents of Garden City for coming to the meeting and expressing their needs.

Camille Green, also representing the Garden City Civic League, voiced concerns pertaining to an increase in traffic at the intersection of Aberdeen and Parham Roads and asked for the installation of a traffic signal at that location, which is controlled by the Virginia Department of Transportation. Mr. Thornton acknowledged that additional development along Parham Road has made it hazardous for motorists to enter Parham Road from Aberdeen Road and suggested the problem can be solved by the County's engineers. Mr. Vithoulkas confirmed for Mr. Branin that this section of Parham Road is controlled by (VDOT) because of its proximity to the interstate. He asked Ms. Green to share her contact information with Mr. Yob and advised her he will call her personally as soon as Mr. Yob has reached out to VDOT. Mr. Branin noted the County argues with VDOT on a regular basis regarding traffic control in the Short Pump area and alerted Ms. Green that the County is required to jump through a lot of hoops and beg for a lot of permissions when a VDOT road is involved.

GENERAL AGENDA

- 266-19 Introduction of Ordinance - To Designate the Maggie Walker Community Land Trust to Carry Out the Functions of a Land Bank Entity.

Eric Leabough, Director of Community Revitalization, responded to questions from Mr. Nelson.


On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

- 267-19 Resolution - Award of Contract - Bloomingdale Avenue and Dumbarton Road Sewer Rehabilitation - Fairfield District.

On motion of Mr. Thornton, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Vithoulkas informed the Board of a situation that occurred the previous week requiring overnight utility repairs at Jail West. He recognized and thanked Bentley Chan, Assistant Director of Public Utilities, for what he did on the scene and how he did it and characterized Mr. Chan as an "up-and-comer" in the County organization. Mr. Vithoulkas noted Sheriff Wade, Mr. Chan, and General Services Director John Neal spent the night at the jail during the incident and kept him updated by email.

There being no further business, the meeting was adjourned at 8:00 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 261-19

Page No. 1 of 2

Agenda Title: RESOLUTION – Congratulating Coach Joe Taylor on His Election to the College Football Hall of Fame

For Clerk's Use Only:

Date: 10/22/2019

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Thornton
(2) (2)

REMARKS:

~~APPROVED~~

YES NO OTHER

Branin, T. ✓

Nelson, T. ✓

O'Bannon, P. ✓

Schmitt, D. ✓

Thornton, F. ✓

WHEREAS, Joe Taylor, a resident of Henrico County and Vice President of Intercollegiate Athletics at Virginia Union University (VUU), enjoyed a stellar 40-year career coaching high school and college football; and

WHEREAS, during his 30-year service as the head coach at four universities, Coach Taylor led his teams to an impressive 233 wins and a remarkable 70.6 winning percentage with 68 first team All-Americans and 142 first team all-conference players; and

WHEREAS, Coach Taylor has the third-most career wins among coaches at historically black colleges and universities and guided teams to four Black College National Championships, 14 conference titles, and seven bowl games; and

WHEREAS, Coach Taylor is the winningest coach in Hampton University history, where he steered the program's transition from Division II to the Football Championship Subdivision (FCS); and

WHEREAS, a former president of the American Football Coaches Association (AFCA), Coach Taylor also served on the FCS All-American Selection Committee and the advisory board of the Black Coaches Association, received lifetime achievement awards from the AFCA/Fellowship of Christian Athletes and All-American Football Foundation, and is enshrined in the VUU Athletic, Western Illinois University Athletics, Central Intercollegiate Athletic Association, and Mid-Eastern Athletic Conference Halls of Fame; and

WHEREAS, after concluding his coaching career at Florida A&M University in 2012, Coach Taylor was named Director of Athletics at VUU, where he had been the head coach for eight seasons from 1984 to 1991; and

WHEREAS, in May 2019, Coach Taylor was promoted to his current position at VUU, where he oversees the university's comprehensive intercollegiate athletics division and related programs; and

By Agency Head

By County Manager

Routing:

Yellow to:

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 261-19

Page No. 2 of 2

Agenda Title: RESOLUTION – Congratulating Coach Joe Taylor on His Election to the College Football Hall of Fame

WHEREAS, Coach Taylor was one of only two coaches elected to the 2019 College Football Hall of Fame Class and will be honored and inducted on December 10, 2019, during the 62nd National Football Foundation Annual Awards Dinner in New York City; and

WHEREAS, Coach Taylor has touched and transformed the lives of thousands of student athletes and established himself as among the best to have ever coached the game of college football.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, extends its sincere congratulations to Coach Joe Taylor on his election to the College Football Hall of Fame and directs that this resolution be spread upon the minutes of this meeting and a copy publicly presented to Coach Taylor with the Board's best wishes.

Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Congratulating Coach Joe Taylor on His Election to the College Football Hall of Fame

WHEREAS, Joe Taylor, a resident of Henrico County and Vice President of Intercollegiate Athletics at Virginia Union University (VUU), enjoyed a stellar 40-year career coaching high school and college football; and

WHEREAS, during his 30-year service as the head coach at four universities, Coach Taylor led his teams to an impressive 233 wins and a remarkable 70.6 winning percentage with 68 first team All-Americans and 142 first team all-conference players; and

WHEREAS, Coach Taylor has the third-most career wins among coaches at historically black colleges and universities and guided teams to four Black College National Championships, 14 conference titles, and seven bowl games; and

WHEREAS, Coach Taylor is the winningest coach in Hampton University history, where he steered the program's transition from Division II to the Football Championship Subdivision (FCS); and

WHEREAS, a former president of the American Football Coaches Association (AFCA), Coach Taylor also served on the FCS All-American Selection Committee and the advisory board of the Black Coaches Association, received lifetime achievement awards from the AFCA/Fellowship of Christian Athletes and All-American Football Foundation, and is enshrined in the VUU Athletic, Western Illinois University Athletics, Central Intercollegiate Athletic Association, and Mid-Eastern Athletic Conference Halls of Fame; and



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 262-19

Page No. 1 of 1

Agenda Title: RESOLUTION - Resignation of Member - Richmond Metropolitan Transportation Authority Board of Directors

For Clerk's Use Only:

Date: 10/22/2019

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on March 28, 2017, James B. Gurley, Jr., was appointed to the Richmond Metropolitan Transportation Authority Board of Directors for an unexpired term ending June 30, 2020; and

WHEREAS, Mr. Gurley submitted his resignation from the Authority's Board of Directors by correspondence dated September 30, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of James B. Gurley, Jr., from the Richmond Metropolitan Transportation Authority Board of Directors.

By Agency Head

By County Manager

Routing:

Yellow to:

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

Lawrence, Barry

From: J.B. Gurley <jgurley@gre-invest.com>
Sent: Monday, September 30, 2019 3:03 PM
To: Lawrence, Barry
Subject: RMTA Board Resignation

Barry:

Thank you for your call regarding my past role a Board Member of the RMTA. Though I am sorry that I did not let you know of my family's relocation to Atlanta, please let this email serve as the official notice of my resignation from the RMTA.

As I mentioned to both Tommy and Tyrone when I notified them of my move, serving on the Board of the RMTA, and being able to work with both the Staff and elected officials of Henrico County, will always be highlights of my career.

Thank you Barry for following up on this and please forgive my oversight in not having informed you directly prior to my departure.

All the best.

J. B.

James B. Gurley, Jr
485 Valley Road, NW
Atlanta, GA 30305
Cell – 202-257-1979
Email – jgurley@gre-invest.com



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 263-19

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Richmond Metropolitan Transportation Authority Board of Directors

For Clerk's Use Only:

Date: 10/22/2019

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin (2) _____ Seconded by (1) O'Bannon (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Richmond Metropolitan Transportation Authority Board of Directors for an unexpired term June 30, 2020, or thereafter, when her successor shall have been appointed and qualified:

At-Large

Jane M. duFrane

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 264-19

Page No. 1 of 2

Agenda Title: ORDINANCE — Vacation of Subdivision Plat Features — Fort Hill Subdivision — Tuckahoe District

For Clerk's Use Only:

Date: 10/22/2019

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, SIG 1610, LLC, a Georgia limited liability company, owns Lots 1, 2, 3, and 4, and a well lot in Block C, Section C of Fort Hill subdivision; and,

WHEREAS, SIG 1610 has asked the County to vacate (1) the 16' alley easement across its lots; (2) the 35' building line across its lots; and (3) the lot lines between its lots; and,

WHEREAS, the plat is recorded in the Clerk's Office of the Circuit Court of Henrico County, Virginia (the "Clerk's Office") in Plat Book 22, page 168; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on October 22, 2019; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by this vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board that:

(1) the 16' alley easement and the 35' building line across Lots 1, 2, 3, and 4 and the well lot in Block C, Section C of Fort Hill subdivision, as shown on Exhibit A, are vacated in accordance with Va. Code § 15.2-2272(2);

By Agency Head

Steve Grier

By County Manager

John R.

Routing:

Yellow to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 264-19

Page No. 2 of 2

**Agenda Title: ORDINANCE — Vacation of Subdivision Plat Features — Fort Hill
Subdivision — Tuckahoe District**

- (2) the lots lines between Lots 1, 2, 3, and 4 and the well lot in Block C, Section C of Fort Hill subdivision, as shown on Exhibit A, are vacated in accordance with Va. Code § 15.2-2272(2);
- (3) this Ordinance shall become effective 30 days after its passage as provided by law;
- (4) the Clerk of the Circuit Court of Henrico County, Virginia (the "Clerk"), is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- (5) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the name of SIG 1610, LLC, a Georgia limited liability company, its successors or assigns; and,
- (6) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection.

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John H. Foster
John H. Foster



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 265-19

Page No. 1 of 2

Agenda Title: ORDINANCE — Vacation of a Portion of Alley — Eastmoreland Subdivision — Varina District

For Clerk's Use Only:

Date: 10/22/2019

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin (2) _____ Seconded by (1) Thornton (2) _____

REMARKS:

APPROVED

YES NO OTHER

	YES	NO	OTHER
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Charles S. Richardson and Amanda C. Richardson, the owners of 1608 Midview Road, which is the southern portion of Lot 7 of Section B of Eastmoreland subdivision, and Royal Rentals Group, LLC, a Virginia limited liability company, the owner of 7000 Holland Street, which is the northern portion of Lot 7, have requested that the County vacate a portion of the alley depicted on the plat; and,

WHEREAS, the plat is recorded in the Clerk's Office of the Circuit Court of Henrico County, Virginia (the "Clerk's Office") in Plat Book 14, page 121; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on October 22, 2019; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by this vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board that:

(1) the portion of the alley that divides Lot 7 of Section B of Eastmoreland subdivision, as shown on the attached Exhibit A, is vacated in accordance with Va. Code § 15.2-2272(2);

(2) this Ordinance shall become effective 30 days after its passage as provided by law;

By Agency Head Steve Brice By County Manager [Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 265-19

Page No. 2 of 2

**Agenda Title: ORDINANCE — Vacation of a Portion of Alley — Eastmoreland Subdivision —
Varina District**

- (3) the Clerk of the Circuit Court of Henrico County, Virginia (the "Clerk"), is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- (4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the names of Charles S. Richardson and Amanda C. Richardson, their successors or assigns, and Royal Rentals Group, LLC, a Virginia limited liability company, its successors or assigns; and,
- (5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

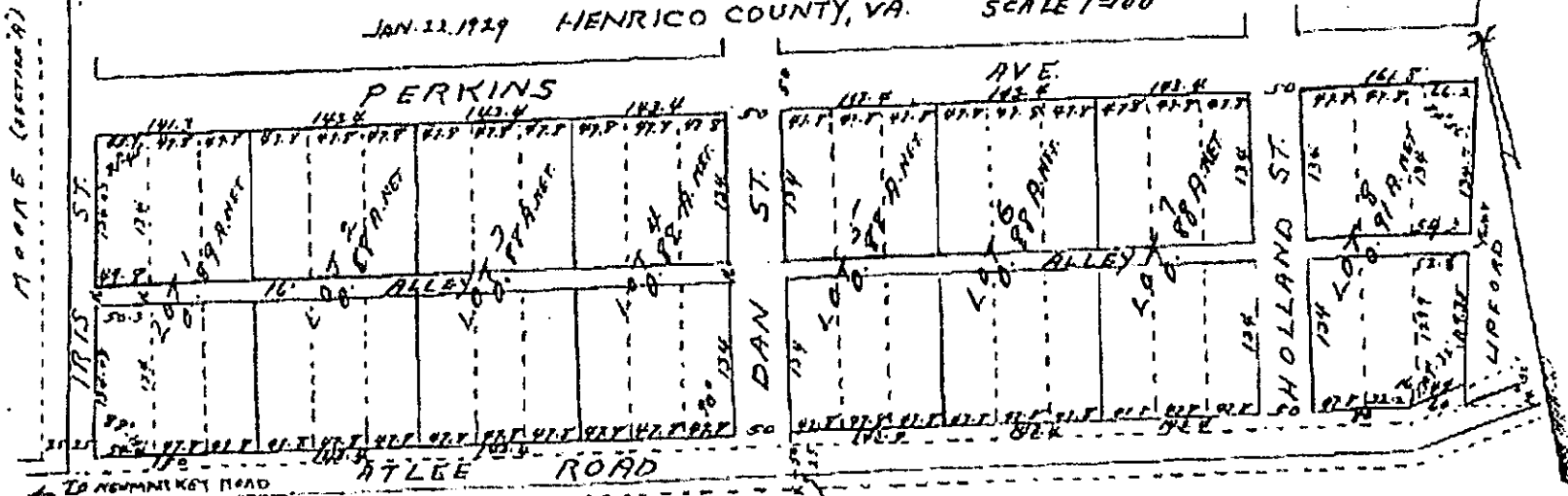
Comments: The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection.

EXHIBIT A

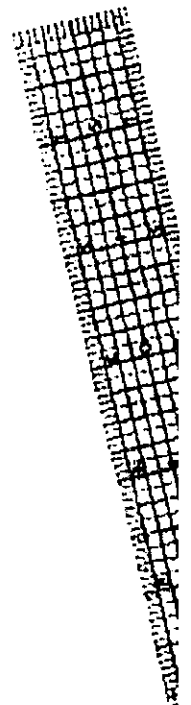
MAP OF EASTMORELAND SECTION - B

JAN. 22, 1929 HENRICO COUNTY, VA. SCALE 1"=100'

T. CRAWFORD REED & BROS. INC.,
CIVIL ENGINEERS.



AREAS OF LOTS EXCLUSIVE OF ALLEY.
IRON PIPE MARKERS AT STREET AND LOT CORNERS.



121
174
see Return Book #74 425
page 301

new appraisals April 3-1929
at \$18.80 per A.C.
H.C.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 266-19
Page No. 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE -- To Designate the Maggie Walker Community Land Trust to Carry Out the Functions of a Land Bank Entity

For Clerk's Use Only:

Date: 10/22/2019

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.	✓		

The Clerk is directed to advertise, in the Richmond Times-Dispatch on November 5 and 12, 2019, the following ordinance for a public hearing to be held at the Board Room on November 26, 2019, at 7:00 p.m.:

"AN ORDINANCE to designate the Maggie Walker Community Land Trust to carry out the functions of a land bank entity. A copy of the full text of this ordinance shall be on file in the Office of the County Manager."

Comment: The Director of Community Revitalization recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

ORDINANCE – To Designate the Maggie Walker Community Land Trust to Carry Out the Functions of a Land Bank Entity

WHEREAS, the County wishes to designate a nonprofit entity to carry out the functions of a land bank to assist the County in addressing vacant, abandoned, and tax delinquent properties; and,

WHEREAS, the Maggie Walker Community Land Trust is a nonprofit, non-stock corporation created under Chapter 10 of Title 13.1 of the Code of Virginia, exempt from taxation under § 501(c)(3) of the Internal Revenue Code, and eligible to receive donations from a locality pursuant to Code of Virginia § 15.2-953.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. The Board finds that The Maggie Walker Community Land Trust's governance structure, articles of incorporation, charters, bylaws and other corporate documents are sufficient to authorize it to carry out the provisions of the Land Bank Entities Act (Code of Virginia § 15.2-7500, et seq.) (the "Act").

2. Pursuant to the Act, the Board hereby designates The Maggie Walker Community Land Trust to carry out the functions of a land bank entity, pursuant to the provisions of the Act, the Memorandum of Understanding referenced in the next paragraph, and the Memorandum of Understanding between the Maggie Walker Community Land Trust and the County dated June 11, 2019, to address vacant, abandoned, and tax delinquent properties in the County.

3. This designation is contingent upon the execution and performance of a Memorandum of Understanding in substantially the same form as attached to this ordinance. The County Manager is authorized to execute the Memorandum of Understanding on behalf of the County, upon approval as to form by the County Attorney.

4. This ordinance shall be in full force and effect on and after its passage as provided by law.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") sets forth the understanding and agreement of the County of Henrico, Virginia (the "County") and Maggie Walker Community Land Trust (the "Trust"), effective November 26, 2019.

WHEREAS, the Trust is a nonprofit organization providing land bank and community land trust services in the Richmond metropolitan area; and

WHEREAS, the County is a political subdivision of the Commonwealth of Virginia located in the Richmond metropolitan area; and

WHEREAS, on November 26, 2019, the Board of Supervisors of the County adopted an ordinance designating the Trust to carry out the functions of a land bank entity pursuant to the Land Bank Entities Act (Code of Virginia Sec. 15.2-7500, et seq.) (the "Act"), this MOU, and the Memorandum of Understanding between the Trust and the County dated June 11, 2019; and

WHEREAS, the Board's designation was made contingent upon the execution and performance of this MOU setting forth the responsibilities of the parties regarding the operations of the land bank in the County.

NOW, THEREFORE, the County and the Trust agree as follows:

(1) The Trust may exercise all powers conferred upon designated land bank entities by the Act, as it may be amended from time to time.

(2) The Trust will acquire real property, as defined in the Act, in the County only as part of its land bank activities under this MOU or the Memorandum of Understanding between the Trust and the County dated June 11, 2019, for community land trust projects. Such acquisitions will be undertaken primarily through the "direct-conveyance" process for seriously tax delinquent property meeting the thresholds for conveyance under Virginia law, or through specific property acquisitions supported by the County.

(3) The Trust, in consultation with County staff designated by the County Manager for that purpose, will submit an annual plan to the County on or before January 1 of each year. The plan will reflect the objectives and priorities established by the County and, at a minimum, will include:

- a list of all properties held by the Trust in the County's land bank,
- the proposed uses, development and disposition of those properties during the upcoming year,
- a description of any dispositions during the prior year,
- a plan for development or disposition of land bank properties,
- a description of areas of focus for future acquisitions anticipated during the year,
- a description of how the Trust plans to meet County priorities, and
- a report on the status of properties held in the land bank.

MEMORANDUM OF UNDERSTANDING

(4) Acquisitions of real property by the Trust for inclusion in the County's land bank and disposition of such properties will be guided by County staff designated by the County Manager for that purpose. The County shall provide the Trust with a written designation of such staff which it may amend from time to time. All acquisitions must be approved by such staff before inclusion in the land bank, and all disposals must be approved by such staff before conveyance out of the land bank. The designation of properties to be used as community land trust properties must also receive approval from such staff.

(5) The Trust will provide periodic updates on its land bank activities in the County at the request of the County staff designated by the County Manager.

(6) As provided by the Act, the Trust is not required to pay any taxes upon any property acquired or used by the Trust under the provisions of the Act. Although allowed by the Act, the County will not remit any taxes collected on properties previously held in the land bank to the Trust.

(7) This MOU may be terminated by either the Trust or the County upon the giving of written notice no fewer than 60 days prior to the effective date. Notice to the County must be given to the County Manager with a copy to the County Attorney. Notice to the Trust must be given to its Board Chair or its Executive Director.

(8) In the event of termination of this MOU pursuant of Section (7) of this MOU or dissolution of the Trust, all properties acquired by the Trust pursuant to this MOU in which a legally cognizable property interest in the real estate has not yet been conveyed out of the County's land bank will become the property of the County or its designee. The Trust agrees to execute all documents necessary to effectuate a transfer of such properties to the County or its designee.

(9) No member of the Trust's Board or employee of the Trust may acquire any interest, direct or indirect, in real property of the Trust, in any real property to be acquired by the Trust, or in any real property to be acquired from the Trust. No member of the Trust's Board or employee of the Trust may have any interest, direct or indirect, in any contract or proposed contract for materials or services furnished or used by the Trust. "Indirect interest" includes any employment or representative relationship with any organization or individual acquiring an interest in any of the Trust's real property or contracts. The Trust may adopt supplemental rules and regulations addressing potential and existing conflicts of interest and ethical guidelines for members of the Trust's Board and employees of the Trust.

IN WITNESS THEREOF, the County and the Trust have affixed the signatures of their representatives below.

MEMORANDUM OF UNDERSTANDING

COUNTY OF HENRICO

MAGGIE WALKER COMMUNITY LAND TRUST

John A. Vithoulkas
County Manager
Date: 11/26/2019

Name:
Title:
Date: 11/26/2019

Approved as to form:

Andrew R. Newby
Assistant County Attorney



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 267-19
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Bloomingdale Avenue and Dumbarton Road Sewer Rehabilitation — Fairfield District**

For Clerk's Use Only:

Date: 10/22/2019

☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Montu Seconded by (1) Schmitt
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<u>L</u>	_____	_____
Nelson, T.	<u>L</u>	_____	_____
O'Bannon, P.	<u>L</u>	_____	_____
Schmitt, D.	<u>L</u>	_____	_____
Thornton, F.	<u>L</u>	_____	_____

WHEREAS, the County received three bids on August 28, 2019, in response to Invitation to Bid No. 19-1891-7EAR and Addendum No. 1 for the Bloomingdale Avenue and Dumbarton Road Sewer Rehabilitation project; and,

WHEREAS, the project will rehabilitate approximately 1,300 linear feet of 8-inch diameter sanitary sewer pipe along Bloomingdale Avenue and Dumbarton Road; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amount</u>
Shaw Construction Corp. Yorktown, VA	\$ 256,600
BLD Services, LLC Kenner, LA	\$ 387,570
Enviroscape, Inc. Sandston, VA	\$ 431,920

WHEREAS, after a review of the bids received, it was determined that the low bidder, Shaw Construction Corp., was non-responsive and that BLD Services, LLC is the lowest responsive and responsible bidder with a bid of \$387,570.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to BLD Services, LLC, the lowest responsive and responsible bidder, in the amount of \$387,570, pursuant to Invitation to Bid No.19-1891-7EAR, Addendum No. 1, and the bid submitted by BLD Services, LLC.

By Agency Head

C. B. E. D. O. M.

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

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Agenda Title: **RESOLUTION — Award of Contract — Bloomingdale Avenue and Dumbarton Road Sewer Rehabilitation — Fairfield District**

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.