

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
October 8, 2019

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, October 8, 2019, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Tyrone E. Nelson, Chairman, Varina District  
Thomas M. Branin, Vice Chairman, Three Chopt District  
Patricia S. O'Bannon, Tuckahoe District  
Daniel J. Schmitt, Brookland District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

John A. Vithoulikas, County Manager  
J.T. (Tom) Tokarz, Deputy County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
W. Brandon Hinton, Deputy County Manager for Administration  
Anthony E. McDowell, Deputy County Manager for Public Safety  
Randall R. Silber, Deputy County Manager for Community Development

Mr. Nelson called the meeting to order at 7:02 p.m. He led the recitation of the Pledge of Allegiance.

The Reverend Angelo V. Chatmon, Lead Pastor of Pilgrim Journey Baptist Church, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved the September 24, 2019, Regular and Special Meeting Minutes.

The vote of the Board was as follows:

Yes: Nelson, Branin, O'Bannon, Schmitt, Thornton

No: None

**MANAGER'S COMMENTS**

Mr. Vithoulikas announced Deputy County Attorney Tom Tokarz was attending the meeting on behalf of County Attorney Joe Rapisarda. Mr. Rapisarda, who has served in the County Attorney's Office for over four decades, was out recovering from an illness. Mr. Vithoulikas

asked the Board and the public to keep Mr. Rapisarda in their thoughts and prayers and to join him in welcoming Mr. Tokarz to the dais.

The Division of Recreation and Parks, directed by Neil Luther, recently earned accreditation through the Commission for Accreditation of Park and Recreation Agencies and the National Recreation and Park Association. Achieving this accreditation by meeting or exceeding 151 industry standards across 10 different chapters is confirmation that Henrico's "Green Machine" operates and provides services to our community at a superior level. Only 12 localities in Virginia hold this accreditation. Mr. Vithoulkas recognized Kim Sicola, Tom Thorp, and John Zannino from the Division of Recreation and Parks for taking the lead and diligently working through the accreditation process with assistance from over half of the agency's other staff members on various tasks. He thanked the Board for its support of this agency and pointed out the division is another leg of the County's economic development efforts and has set a high bar in treating customers, residents, and visitors.

### **BOARD OF SUPERVISORS' COMMENTS**

Mr. Thornton described the scene, billing, and crowd for the October 6 grand opening of the new Fairfield Library as stupendous, awesome, huge, and gargantuan. He extended metaphorical flowers to Henrico citizens, Mr. Vithoulkas, and the Public Library staff as well as the architects, contractors, and other County agencies that played a part in the construction of the building. Following a brief video highlighting the grand opening ceremony, Libraries Director Barbara Weedman reflected on the grand opening, which attracted more than 2,500 people, and reported on the library's first three days of operation. Mr. Thornton noted the library was constructed in an "X" shape to symbolize the intersection of the philosophies of Booker T. Washington, who believed in skills, and W.E.B. DuBois, who believed in academic scholarship. He cited the new facility's design as an example of "The Henrico Way."

Mr. Schmitt mentioned a two-hour meeting he attended on September 23 at Greenwood Elementary School where over 75 community members discussed the future of Glover Park and what it could become in its final phase. Some of the ideas included walking trails, bicycle paths, utilizing the Chickahominy River, a community building, a dog park, and a playground for disabled children. Mr. Schmitt thanked staff from the County's Planning Department and Division of Recreation and Parks as well as all those who had a hand in the meeting.

Mr. Schmitt reported he attended a meeting of the recently re-formed West End Manor Civic Association on September 30 at Longan Elementary School where 18 new members were added to the association. West End Manor is now one of the largest civic associations in Henrico with over 200 members despite being defunct five months ago. He thanked residents, including Topper Phelps who serves on the association's board of directors, as well as Deputy County Manager Tony McDowell and the Department of Community Revitalization for all their work and effort. Mr. Schmitt noted the association also includes residents of Traditional Manor, Walton Farms, Huntington, and other nearby subdivisions.

Mr. Schmitt also mentioned the 23<sup>rd</sup> annual Glen Allen Day, which the Glen Allen Ruritan Club hosted on October 5 at Meadow Farm Museum at Crump Park in association with the Division of Recreation and Parks and with support from the Divisions of Fire and Police and Department of Public Works. It is estimated that over 4,600 guests attended this

year's event, which is one of Henrico's largest outdoor festivals. The family-friendly activities included a 5k race hosted by Glen Allen High School, a community parade along Mountain Road, a business and community fair, arts and crafts, children's games, entertainment, and food prepared by vendors and the Glen Allen Ruritan Club. Participants included local government officials, Henrico County Public Schools, high school marching bands, preschools, scouting groups, youth sports associations, classic cars, churches, and businesses. Mr. Schmitt thanked the Glen Allen Ruritans for their hard work and dedication in serving the Glen Allen community and complimented the Divisions of Recreation and Parks, Fire, and Police as well as the Department of Public Works for working closely with the Ruritans on the event's logistics. Following a photo slide show with highlights from the event, Mr. Schmitt recognized Jeffrey Abernathy, President of the Glen Allen Ruritan Club, who commented on how Glen Allen Day amplifies "The Henrico Way" and thanked the County for its support. Joining Mr. Abernathy were Dr. Gwen Miller, a Ruritan Club Director and Chairman of Glen Allen Day 2019, and Dr. Miller's husband, Marty, a Ruritan Club Director who oversaw the parade.

Mrs. O'Bannon addressed the concerns of residents of the Tuckahoe District regarding cell phone coverage in some neighborhoods south of Patterson Avenue. Although she has been working on this issue for many months with residents and Verizon Wireless, there are limits on what the County can do because of federal law and legislation passed by the Virginia General Assembly in 2018. At her request, Verizon Wireless will hold a public meeting on October 17 at Derbyshire Baptist Church to discuss its plans. In addition, the County's Facebook page contains a list of 20 building permits the company has obtained for its proposed facilities and a map showing their approximate locations. Mrs. O'Bannon assured the public she will continue to work to improve cell phone coverage in the Tuckahoe District.

## **RECOGNITION OF NEWS MEDIA**

Mr. Nelson recognized Chris Suarez from the *Richmond Times-Dispatch*.

## **PRESENTATIONS**

Mr. Branin presented a proclamation recognizing October 2019, as Henrico History Month. Accepting the proclamation was Sarah Pace, President of the Henrico Historical Society.

Mr. Nelson presented a proclamation recognizing October 6 - 12, 2019, as Fire Prevention Month. Accepting the proclamation was Alec Oughton, Fire Chief. Joining him were Tom LaBelle, Deputy Fire Chief for Community Risk Reduction, and Lt. Doug Jessup, Field Lieutenant for Fire Station #13.

## **PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT**

242-19 REZ2019- 00026 Tuckahoe	Ukrop's Homestyle Foods, LLC: Request to conditionally rezone from O-1 Office District to B-2C Business District (Conditional) Parcel 762-740-9594 containing 2.808 acres located at the northeast intersection of Patterson Avenue (State Route 6) and Horsepen Road.
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In response to questions from Mrs. O'Bannon, Planning Director Joe Emerson read proffer #3 pertaining to a pedestrian crosswalk that the

applicant will install within the Horsepen Road public right-of-way and Public Works Director Steve Yob described the pole-mounted LED rectangular flashing beacon system planned for the crosswalk. In response to a question from Mrs. O'Bannon regarding traffic concerns raised by the neighborhood, Mr. Yob confirmed the Department of Public Works' Traffic Engineering Division is studying traffic conditions on Horsepen Road between Patterson and Three Chopt Roads and working on a design north of this project to alleviate congestion and accommodate the Tuckahoe Volunteer Rescue Squad's need to respond to emergencies. Mr. Emerson responded to questions from Mr. Branin relating to proffered conditions addressing sidewalk construction and building standards.

No one from the public spoke in opposition to this item.

Andy Condlin addressed the Board on behalf of the applicant. He assured Mr. Branin that the sidewalk provided by the applicant along the frontage of the subject site will be constructed to County standards pursuant to a phasing plan required by the County at the time of Plan of Development review.

Mrs. O'Bannon noted several community meetings were held on this case and she has heard from people in the community who are anxious to be able to purchase Thanksgiving dinner at this location.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Concept Plan.** The property shall be developed in general conformance with that shown on the concept plans (a) entitled "7250 PATTERSON AVENUE — RE-DEVELOPMENT, CONCEPTUAL SITE LAYOUT — PHASE 1, HENRICO COUNTY, VA", dated July 16, 2019, and last revised July 16, 2019, and (b) "7250 PATTERSON AVENUE — RE-DEVELOPMENT, CONCEPTUAL SITE LAYOUT — PHASE 2, HENRICO COUNTY, VA", dated July 16, 2019, and last revised August 23, 2019, both attached hereto as Exhibit A (see case file) (collectively, the "Concept Plan").
2. **Uses.** The following uses shall not be permitted on the Property:
  - a. Hotel, motel or motor lodge;
  - b. Funeral home, mortuary and/or undertaking establishments;
  - c. Automotive filling or service stations;
  - d. Gun shop, sales and repair;
  - e. Flea market and antique auction, provided temporary uses, such as food trucks and open markets shall be permitted;
  - f. Billboards;
  - g. Recycling collection facility;

- h. Service for commercial or heavy duty trucks;
  - i. Commercial parking lot or garage as a principal use;
  - j. Communication towers;
  - k. Carwash as a principal use;
  - l. Establishments whose primary business is check cashing and/or the making of payday loans as defined and regulated by Sections 6.2-2100 et seq. and 6.2-1800 et seq. of the Code of Virginia (1950), in effect as of the date of the approvals of these proffers (the foregoing shall not preclude banks, savings and loans or similar financial institutions that are not regulated by the foregoing Virginia Code sections);
  - m. Drive-through facilities (other than for banks or pharmacies);
  - n. Lawnmower, yard and garden equipment, rental, sales and services;
  - o. Recreation facilities, indoor, including theaters, bowling alleys, skating rinks (ice skating and roller skating), swimming pools, tennis, model racing tracks, electronic video game rooms, bingo halls, archery ranges and similar activities; and
  - p. Massage therapist business.
3. **Horsepen Crosswalk.** Prior to the issuance of a new certificate of occupancy on the Property, a pedestrian crosswalk with a pole mounted LED rectangular rapid flashing beacon system shall be installed within the public right-of-way of Horsepen Road connecting the southwest corner of the Normandy Drive/Horsepen Road intersection and the Property. A sidewalk or other hard surface approved by the Director of Public Works shall be installed to connect the crosswalk to (a) the improved right-of-way on Normandy Drive, and (b) the drive, access or sidewalk leading into the Property.
4. **Phase II Road Improvements.** If required at the time of the Plan of Development review for any new building on the area of the Property designated on the Concept Plan as "PROPOSED BUILDING PAD AREA" (a "Second Building"), (see case file) the owner shall construct an additional lane on the northbound Horsepen Road adjacent to the Property and within the existing public right-of-way prior to the issuance of a final certificate of occupancy for such a Second Building. Such improvements shall include, if required at the time of the Plan of Development review for a Second Building, a pedestrian crosswalk and signal within the public right-of-way of Patterson Avenue connecting the southeast corner of the Patterson Avenue/Horsepen Road intersection and the Property.
5. **Second Building Standards.** Any future building on the Property shall be designed so it is compatible with and consistent

with the architecture of the existing sanctuary building on the Property. Any new building on the Property shall have exposed exterior walls (above finished grade and exclusive of trim, windows and doors), of brick, glass, EIFS, stone, stone veneer (including artificial stone), split-face block, masonry siding (such as hardi-plank), or architectural-grade metal panels, or a combination of the foregoing, unless different architectural treatment and/or materials are specifically approved at the time of Plan of Development. No building shall be covered with or have exposed to view any painted or unfinished plain concrete block, sheet or corrugated aluminum, asbestos or metal, unless otherwise specifically approved by the Planning Commission at the time of Plan of Development review. The exposed portion of each exterior wall surface (front, rear and sides) of each building (excluding rooftop screening materials for mechanical equipment) shall be similar to the exposed portions of other exterior walls of such building in architectural treatment and materials.

6. **Buffer and Planting Requirements.** A minimum twenty-five (25) foot wide landscaped planting strip planted and maintained to the level of a transitional buffer 25 shall be provided adjoining the boundary of the Property adjoining Patterson Avenue and Horsepen Road pursuant to a phasing plan as required by the County at the time of any Plan of Development review for the Property. Any such planting strip may include supplemental plantings, signage, and/or fencing and other purposes as approved by the Planning Commission at the time of landscape plan review. Roads, drives, sidewalks, utility easements (including drainage), common owned fencing/walls adjacent to any roads or drives, and signage shall be permitted within such planting strip; provided, any such roads, drives or utility easements shall be extended generally perpendicular through such planting strip unless otherwise approved at the time of Plan of Development approval.
7. **Sidewalk.** A sidewalk a minimum of four (4) feet in width, constructed to Henrico County Standards, shall be provided along the Property frontage with Patterson Avenue and Horsepen Road, pursuant to a phasing plan as required by the County at the time of any Plan of Development review for the Property.
8. **Mechanical Equipment.** Mechanical equipment, including junction boxes, HVAC units, and other exterior mechanical fixtures, shall be screened from public view at ground level from the public streets adjoining the Property, with use of buildings or structures, fencing or wall, landscaping, or such other method as may be approved at the time of Plan of Development review.
9. **Screening.** Any loading docks shall be screened from public view at ground level from the public streets adjoining the Property. Any such screening shall be accomplished with landscaping or a

fence or wall using materials that are architecturally compatible with the building(s) utilizing such loading dock(s) unless otherwise approved at the time of Plan of Development review.

10. **Parking lot Lighting.** Parking lot lighting fixtures shall not exceed twenty-five (25) feet in height above grade level. Parking lot lighting shall be produced from concealed sources of light (i.e., shoebox type) and shall be reduced to no more than a security level following the close of business operations. All such parking lot lighting shall be directed away from any adjacent residentially zoned property.
11. **Signage.** Any new detached signs shall be ground mounted monumental-type signs and shall not exceed eight (8) feet in height above grade. The foundation of all ground-mounted signs shall be constructed of brick or stone and, if lighted, such signs shall be externally illuminated. No Attention Getting Devices (as that item is currently defined in Section 24-3 of the Henrico County Zoning Ordinance) shall be permitted.
12. **Trash Receptacles and Dumpsters.** Dumpsters and trash receptacles, not including convenience containers, shall be screened from public view at ground level at the perimeter of the Property, with brick on three (3) sides complementary to the building it serves. The fourth (4th) side shall have a gate or door that is of a substantial and durable material as determined at the time of Plan of Development review. Support posts, gate frames, hinges and latches shall be of a sufficient size and strength to allow the gates to function without sagging or becoming a visual eyesore.
13. **Underground Utility Lines.** All utility lines on the Property shall be underground, except for existing utilities, junction boxes, meters, utility lines in wetlands areas, and utility lines required to be above ground by the utility company.
14. **Best Management Practices.** Above ground Best Management Practice structures shall be located outside of any landscaped planting strip within the Property, except as a landscaping amenity or water related feature, or unless approved at the time of Plan of Development review. Any wet pond best management practice structures shall include an aeration feature to move water within such structure.
15. **Hours of Construction.** The hours of exterior construction including operation of bulldozers and other earthmoving equipment, shall be limited to the hours of between 7:00 a.m. and 8:00 p.m., Monday through Friday, and 7:30 a.m. and 5:00 p.m. on Saturday, except in emergencies, work in the public right-of-way, or where unusual circumstances require extending the specific

hours in order to complete work such as concrete pours or utility connections. Signs stating the above referenced provisions shall be posted and maintained at all entrances to the Property prior to any land disturbances activities thereon.

16. **Trash Pickup, Parking Lot Cleaning, Leaf Blowing.** Trash pickup, parking lot cleaning and leaf blowing on the property shall be limited to the hours of 7:00 a.m. to 8:00 p.m. Monday through Saturday.
17. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers of the unaffected part of such proffer.

The vote of the Board was as follows:

Yes: Nelson, Branin, O'Bannon, Schmitt, Thornton

No: None

243-19  
REZ2019-  
00027  
Tuckahoe

Ridge Homes, LLC: Request to conditionally rezone from O-1 Office District to R-3C One-Family Residence District (Conditional) Parcel 766-741-8137 containing .695 acres located at the southeast intersection of Horsepen and Roxbury Roads.

No one from the public spoke in opposition to this item.

Mrs. O'Bannon pointed out residential zoning for the subject site is compatible and consistent with the way the area around it has developed over the years.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Minimum Finished Area.** All homes shall be a minimum of 1,500 square feet.
2. **Foundations.** Foundations and front porch piers shall be finished with brick on all four sides. Each house shall be on crawl-space foundations, except for garages and basements.
3. **Cantilevering.** No home shall have cantilevered treatments except for bay windows.
4. **Driveways.** All driveways shall be paved with asphalt, concrete, pre-cast pavers or other similar materials approved by the Director of Planning. The interior lot's driveway shall be installed on the west side of the lot.



5. The front yard setback shall be a minimum Forty (40) feet.
6. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Nelson, Branin, O'Bannon, Schmitt, Thornton

No: None

244-19  
REZ2019-  
00017  
Three Chopt

Jesse R. Penn, III: Request to rezone from A-1 Agricultural District to O-1C Office District (Conditional) Parcel 739-755-8658 containing 1.047 acres located on the north line of Church Road, approximately 145' east of its intersection with John Rolfe Parkway.

Jean Moore, Assistant Director of Planning, confirmed for Mr. Branin that staff would expect to see shared access between the subject site and an adjoining parcel addressed as a condition in the Plan of Development should future development occur on the adjoining parcel. She responded to questions from Mr. Thornton and Mrs. O'Bannon regarding the responsibility for enforcing proffer #14 that provides for an evergreen landscape buffer. Mr. Emerson clarified for Mr. Nelson that the Department of Community Revitalization's Community Maintenance Division is responsible for enforcing landscaping proffers for existing development whereas the Department of Planning has enforcement responsibilities for new development.

No one from the public spoke in opposition to this item.

Jesse R. Penn, III, the applicant for this case, addressed the Board. He confirmed for Mr. Branin that he would ensure connectivity between the subject site and the adjoining parcel as future development occurs and agreed to work with the Planning Department to ensure that any future community meetings where development proposals for his property are discussed are held inside the Three Chopt District.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Concept Plan.** The property shall be developed in general conformance with the concept plan entitled Conceptual Layout prepared by Timmons Group dated August 6, 2019 (see case file). The concept plan is conceptual in nature and may vary in detail as otherwise requested by the owner and specifically approved at the time of Plan of Development review.

2. **Building Materials.** Any future additions or buildings to be constructed on the property shall be architecturally compatible and have similar materials as the submitted Building Renderings (see case file). The exterior shall be predominantly of brick, stained wood, metal panels and glass.
3. **Trash Receptacles.** Dumpsters and trash receptacles shall be screened from public view at ground level with brick veneer to match the building with painted steel gate or as otherwise approved at the time of Plan of Development review.
4. **Trash Pickup.** Parking Lot Cleaning and Leaf Blowing. There shall be no trash pickup, parking lot cleaning or leaf blowing before 7 a.m. or after 7 p.m., Monday through Friday, or before 10 a.m. or after 7 p.m. on Saturdays. There shall be no trash pickup, parking lot cleaning or leaf blowing on Sundays.
5. **Parking Lot Lighting.** Parking lot lighting standards shall not exceed 15 feet in height above grade level. All parking lot lighting fixtures shall be of low intensity and shall be positioned in such a manner as to minimize the impact of such lighting on any adjacent property. Parking lot lighting shall produce a maximum lighting intensity of 1.0 foot candle at a minimum of 15 feet outside the boundary lines of the property unless the Director of Planning finds there will be no adverse effect on adjoining property or public safety. Lighting will be reduced to security level following the close of business operations each day.
6. **Outside Speakers.** Outside speakers shall be prohibited on the property.
7. **Security Alarms.** No external alarm bells or warning devices that are audible beyond the boundary lines of the property shall be permitted.
8. **Signage.** Any detached signs shall be ground mounted and shall not exceed 6 feet in height. Signage will use materials consistent with the building materials previously listed. Lighting, internal or external, of the sign shall be prohibited.
9. **Utility Lines.** Except for junction boxes and access boxes, meters and existing overhead utility lines, all utility lines shall be installed underground.
10. **Turn Lane for U-Turn Movements.** Construction of a left turn lane on eastbound Church Road within the existing median as shown on the Conceptual Layout (see case file). Dimensions of the turn lane shall be determined at the Plan of Development review.

11. **Construction Hours.** Construction hours will be limited to the hours of 7 a.m. to 5 p.m. Monday through Friday.
12. **Hours of Operation.** Hours of Operations for all tenants will be within the normal business hours of 7 a.m. to 10 p.m. Monday through Friday.
13. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of any of the other proffers or the unaffected part of any such proffer.
14. **Landscaping.** The 10 foot landscape buffer shown on the proffered conceptual plan shall be planted using evergreen trees and a continuous line of evergreen shrubbery. The shrubbery shall be at least two feet high when planted and shall be regularly trimmed for appearance and height not to exceed 3½ feet. The 6 foot landscape buffer shown along the adjacent property on the proffered conceptual plan (see case file) shall be planted using evergreen trees and a continuous line of evergreen shrubbery. The shrubbery shall be at least two feet high when planted and shall be regularly trimmed for appearance and height not to exceed 3½ feet. This continuous line of evergreen shrubbery shall match the same length as the 10 foot landscape buffer giving both buffers a symmetrical landscaping appearance.

The vote of the Board was as follows:

Yes: Nelson, Branin, O'Bannon, Schmitt, Thornton

No: None

245-19  
PUP2019-  
00012  
Varina

Verizon Wireless: Request for a Provisional Use Permit under Sections 24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow a monopole communication tower up to 199' in height and related equipment on part of Parcel 853-686-0145 located on the north line of Warriner Road, approximately 1400' west of its intersection with Cookes Farm Drive.

Ms. Moore informed Mr. Nelson that four or five households attended the community meeting for this case and confirmed that there is a deficit of cellular telephone coverage in eastern Henrico.

No one from the public spoke in opposition to this item.

Andy Condlin addressed the Board on behalf of the applicant. In response to questions from Mr. Nelson, he stated Verizon plans to have the tower constructed within one year and it will cover a two to three-mile radius.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. The communication tower shall be a monopole style as illustrated on Exhibit C (see case file) and shall not exceed a maximum height of 199 feet, including any attached equipment.
2. Electric wires and other cables shall be prohibited on the exterior of the telecommunication tower.
3. A landscaping plan consistent with Exhibit B (see case file) shall be submitted with the building permit application to ensure adequate preservation of existing vegetation for screening.
4. This permit shall apply only to the 6,400 square foot lease area identified on Exhibit A (see case file).
5. Application for a building permit to install the telecommunication tower must be made within one year after the Provisional Use Permit is granted by the Board of Supervisors unless an extension of time is granted by the Director of Planning upon a written request by the applicant.
6. The applicant shall obtain approval from the Planning Commission should the FAA require the addition of standard obstruction marking and lighting (i.e. red lighting and orange and white striping) to the telecommunication tower. Any changes to the proposed galvanized finish of the telecommunication tower shall be submitted to the Director of Planning for approval.
7. When site construction is initiated as a result of this Provisional Use Permit, the applicant shall complete requirements prescribed by Chapter 10 of the Henrico County Code. In particular, land disturbance of more than 2,500 square feet will require that construction plans include a detailed drainage and erosion control plan prepared by a professional engineer certified in the State of Virginia. Ten (10) sets of the construction plans shall be submitted to the Department of Public Works for approval.
8. The co-location of as many additional users as technically feasible shall be allowed at this site.
9. Prior to the co-location of any carrier's antennas or addition of equipment lease space, a revised site plan and equipment placement details shall be submitted to the Planning Department for approval.
10. Any UHF, VHF or other type of receivers/transmitters that would interfere with the County's Division of Police emergency

communications are prohibited from this telecommunication tower. The County shall have the right to install antennas and other equipment on the tower as well as place support equipment within the ground lease area, provided that all antennas and other equipment are compatible with other parties' use of the tower.

11. If ownership of the lease is transferred to another provider, the new owner shall submit a Transfer of Provisional Use Permit.
12. If the use of the tower for communication purposes is discontinued for 180 days, the antennas and all related structures shall be removed from the site within ninety (90) days. Within ten (10) business days after written request by the County, the owner of the antennas and equipment shall provide the County with written confirmation of the status of the facility, the number of and identity of users, available co-location space and such additional information as may be reasonably requested.

The vote of the Board was as follows:

Yes: Nelson, Branin, O'Bannon, Schmitt, Thornton

No: None

246-19  
REZ2019-  
00029  
Fairfield

Staples Mill Investments, LLC: Request to rezone from O-2C Office District (Conditional) to R-5AC General Residence District (Conditional) part of Parcel 793-760-5253 containing 11.074 acres located on the north line of E. Parham Road at its intersection with Ashbury Hills Drive.

Mr. Vithoulkas advised the Board that the applicant had requested a deferral of this item to the November 12, 2019, meeting.

No one from the public spoke in opposition to a deferral of this item.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board deferred this item to the November 12, 2019, meeting.

The vote of the Board was as follows:

Yes: Nelson, Branin, O'Bannon, Schmitt, Thornton

No: None

#### **PUBLIC HEARINGS – OTHER ITEM**

247-19

Resolution - Signatory Authority - Lease of County Property - 9743 Malvern Hill Lane - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

## **PUBLIC COMMENTS**

Lauren Bates-Rowe, a resident of the Tuckahoe District, expressed concern that comments submitted by the Bennington Ridge East community during the school redistricting process have been omitted from or truncated on the Henrico County Public Schools redistricting website. She advised the Board that the community's representative on the redistricting committee has been unresponsive and asked for the Board's advice in resolving this matter. Mr. Nelson shared with Ms. Bates-Rowe that the Board of Supervisors is not involved in school redistricting and suggested she speak individually to Mrs. O'Bannon; reach out to her School Board representative, Bill Pike; and confer with Chris Sorenson, Assistant Superintendent of Schools for Finance and Administration, who was seated in the audience. Ms. Bates-Rowe clarified for Mrs. O'Bannon the omissions and truncations appear to have been the result of a technical issue. Mr. Schmitt suggested Ms. Bates-Rowe try to set up community meetings with her neighborhood's representative on the redistricting committee through her School Board representative

## **GENERAL AGENDA**

248-19                      Resolution - Award of Contract - Master Equipment Lease Financing Program.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

249-19                      Resolution - Authorizing the County to Enter Into a Payment Support Agreement With the Economic Development Authority of Henrico County, Virginia, in Connection With Direct Bank Purchase Financing for Acquisition Costs of the "Wilton Farm Property" for the County.

Ned Smither, Director of Finance, responded to questions from the Board.

On motion of Mrs. O'Bannon, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

250-19                      Resolution - Award of Contract - Roof Replacement Project - The Cultural Arts Center at Glen Allen - Brookland District.

John Neal, Director of General Services, responded to questions from Mr. Schmitt and Mr. Thornton.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

251-19                      Resolution - Acceptance of Unsolicited Proposal for Consideration - Construction of Police Range Classroom Addition - Varina District.

Mr. Vithoulkas, Mr. Neal, and Mr. Tokarz responded to questions from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 252-19      Resolution - To Accept a Grant From the U.S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program, to Procure Equipment That Will Enhance Tactical Capabilities Within the Police Division to Better Serve Our Community.

On motion of Mr. Thornton, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

- 253-19      Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Alcohol-Impaired Driving Enforcement.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 254-19      Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Occupant Protection Enforcement.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 255-19      Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Pedestrian and Bicycle Safety.

Linda Toney, Assistant Chief of Police for Support Operations, responded to a question from Mrs. O'Bannon.

On motion of Mr. Schmitt, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

- 256-19      Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Speed Control Enforcement.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Lt. Col. Toney confirmed for Mr. Vithoulkas that this was her first time presenting information at a Board meeting since her recent promotion to her current position. Mr. Vithoulkas and Mr. Nelson extended their congratulations.

- 257-19      Resolution - Signatory Authority - Dedication of Public Road Right-of-Way - Watts Lane - Fairfield District.

On motion of Mr. Thornton, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

258-19      Resolution - Award of Contract - High School Athletic Field Improvements Phase 3, Deep Run, Glen Allen, and Mills E. Godwin High Schools.

Neil Luther, Director of Recreation and Parks, responded to a lengthy series of questions from the Board regarding the lowest and responsible bidder and bid amounts for this project phase and those for the two earlier phases. He responded to a question from Mr. Thornton pertaining to the longevity of these types of athletic fields. Mr. Branin pointed out and voiced concern that the amounts for this project phase were higher than the amounts for the earlier phases and also exceeded staff's budgeted estimates. Mrs. O'Bannon commented that she understood Mr. Branin's concern over the amounts. At Mr. Vithoulkas' request, Mr. Tokarz explained the legal basis for rejecting a bid and rebidding a project or negotiating with a bidder to reduce the scope when the bid exceeds the budget. Mr. Luther advised Mr. Branin that if these projects were rebid, the timeframe for completing the fields by the next academic year would be very tight. Mr. Schmitt remarked that he agreed with Mr. Branin's assessment and shared Mr. Branin's concern, but he noted the County will be under budget for the entire complement of nine fields because construction costs during the first two phases were lower than estimated. Mr. Luther explained for Mr. Schmitt how excess field material is stored. Mr. Thornton suggested the County take a closer look at companies that do business with the County to ensure they are not inflating prices. In response to further questions from Mr. Schmitt, Mr. Tokarz elaborated on the bidding process and Mr. Luther elaborated on contract costs for phases one and two and that the successful bidder for the phase two projects, Medallion Athletics Products, did not submit a bid for the phase three projects.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

259-19      Resolution - Award of Contract - Waterline Abandonment and Replacement - Gay Avenue and Eanes Lane - Varina District.

Chip England, Director of Public Utilities, and Mr. Vithoulkas responded to questions from Mrs. O'Bannon.

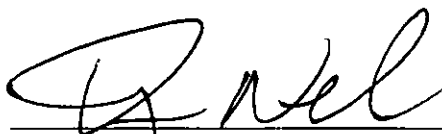
On motion of Mr. Branin, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

260-19      Resolution - Signatory Authority - Amendment to Agreement with Virginia Department of Transportation - Revenue Sharing Projects - Fairfield, Three Chopt, and Varina Districts.

On motion of Mr. Thornton, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.



There being no further business, the meeting was adjourned at 8:50 p.m.

A handwritten signature in black ink, appearing to read "J. Nel", is written over a horizontal line.

Chairman Board of Supervisors  
Henrico County, Virginia

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## **HENRICO HISTORY MONTH**

**October 2019**

**WHEREAS**, the County of Henrico has a significant history, including English exploration and settlement, Native American and African American heritage and culture, Revolutionary War activity, and Civil War battles; and

**WHEREAS**, there are many houses, buildings, and sites of historic, archaeological, and architectural value that are an important part of the cultural heritage of the County; and

**WHEREAS**, historic preservation has relevance for the entire County, both urban and rural areas, and for Henrico citizens of all ages, all walks of life, and all ethnic backgrounds; and

**WHEREAS**, the education of current and future generations will continue to be enhanced through the identification, interpretation, and preservation of the County's history and historic resources; and

**WHEREAS**, the Henrico County Historical Society promotes the study of Henrico's history while working to discover and collect materials that illustrate the County's past; and

**WHEREAS**, the Board of Supervisors supports the Society's ongoing efforts to promote the County's history and heritage.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes October 2019 as Henrico History Month and calls upon the citizens of the County to acknowledge and participate in this special observance.



Tyrone E. Nelson, Chairman  
Board of Supervisors

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## **FIRE PREVENTION WEEK**

**October 6 – 12, 2019**

**WHEREAS**, fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk from fire; and

**WHEREAS**, Henrico firefighters are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

**WHEREAS**, three out of five home fire deaths result from fires in properties without smoke alarms or with no working smoke alarms; and

**WHEREAS**, working smoke alarms cut the risk of dying in reported home fires in half; and

**WHEREAS**, Henrico's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

**WHEREAS**, the 2019 Fire Prevention Week theme, "Not Every Hero Wears a Cape. Plan and Practice Your Escape!" works to educate people about the Five E's of Community Risk Reduction; and

**WHEREAS**, *Education* is about educating people to prevent emergencies or to reduce their impact; and

**WHEREAS**, *Engineering* refers to the mechanical solutions we can promote to help improve public safety, such as air bags, seat belts, fire sprinklers, and smoke alarms; and

**WHEREAS**, *Enforcement* assumes that we have mandated certain features like smoke alarms and have an obligation to ensure the community complies with those regulations; and

**WHEREAS**, *Economic incentive* refers to the concept of using economics to stimulate safety actions, including providing smoke alarms in specific areas of our community, based on hazard risk assessment; and

**WHEREAS**, Henrico County is well prepared for any *Emergency Response* and responded to 48,004 fire and Emergency Medical Services (EMS) incidents in Fiscal Year 2018-19.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes October 6 – 12, 2019, as Fire Prevention Week and calls this observance to the attention of Henrico citizens.





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 247-19

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Lease of County Property — 9743 Malvern Hill Lane — Varina District

For Clerk's Use Only:

Date: 10/8/2019

(✓) Approved

( ) Denied

( ) Amended

( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ✓

Nelson, T. ✓

O'Bannon, P. ✓

Schmitt, D. ✓

Thornton, F. ✓

WHEREAS, the County owns a single-family dwelling at 9743 Malvern Hill Lane on the historic Malvern Hill Farm property; and,

WHEREAS, Christen Nicole Motley desires to lease the dwelling for a term beginning on October 15, 2019, and ending on October 31, 2020, which term may be renewed and extended upon agreement by the parties; and,

WHEREAS, Ms. Motley will pay a monthly rent of \$900.00 and be responsible for routine maintenance of the dwelling; and,

WHEREAS, Ms. Motley is the daughter of William Motley, Jr., an employee of the County's Recreation and Parks Division; and,

WHEREAS, Mr. Motley has not and will not participate in any way in the negotiation of this lease in his official capacity; and,

WHEREAS, this Resolution was advertised pursuant to Section 15.2-1813 of the Code of Virginia, 1950, as amended, and a public hearing was held on October 8, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a deed of lease to lease the dwelling to Christen Nicole Motley for a term beginning on October 15, 2019, and ending on October 31, 2020, at a monthly rent of \$900.00 in a form approved by the County Attorney.

Comments: The Directors of Real Property and Recreation and Parks recommend approval of this Board paper; the County Manager concurs.

By Agency Head

Steve Bane

By County Manager

[Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 248-19

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Master Equipment Lease Financing Program

For Clerk's Use Only:

Date: 10/8/2019

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Thornton  
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

**WHEREAS**, on August 13, 2019, the Board authorized an equipment financing program for the purchase, acquisition, and installation of capital equipment for the County and the School Board in an aggregate principal amount not to exceed \$30,000,000 outstanding at any time; and,

**WHEREAS**, on June 12, 2019, the County received five proposals in response to RFP No. 19-1874-5JOK for the equipment financing program; and,

**WHEREAS**, based upon a review of the written proposals, the selection committee interviewed the following firms:

Banc of America Public Capital Corp  
JP Morgan Chase Bank  
SunTrust Equipment Finance & Leasing Corp  
TD Equipment Finance

**WHEREAS**, based upon review of the proposals and the interviews, the selection committee chose Banc of America Public Capital Corp as the top-ranked firm and negotiated a financing arrangement; and,

**WHEREAS**, under the financing arrangement, there will be a spread to and percent of the annualized interest rate index on 3, 4, 5, 6, 7, and 10-year ICE SWAP Rates as published on the report date on the Intercontinental Exchange, Inc. website under ICE Benchmark Administration Market on a weekly average basis for the week preceding the acceptance date as follows:

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 248-19

Page No. 2 of 2

**RESOLUTION — Award of Contract — Master Equipment Lease Financing Program**

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Lease Term	Spread	Index Name
<i><b>Taxable (With Prepayment Option)</b></i>		
3 Years	0.6230%	Index Rate based on 2YR ICE SWAP
4 Years	0.5643%	Index Rate based on 2YR ICE SWAP
5 Years	0.6529%	Index Rate based on 3YR ICE SWAP
6 Years	0.6583%	Index Rate based on 3YR ICE SWAP
7 Years	0.7965%	Index Rate based on 4YR ICE SWAP
10 Years	0.8651%	Index Rate based on 5YR ICE SWAP

Lease Term	Percentage of Index	Non-Bank Qualified Spread
<i><b>Tax-Exempt (With Prepayment Option)</b></i>		
3 Years	79%	0.4743%
4 Years	79%	0.4283%
5 Years	79%	0.4983%
6 Years	79%	0.5025%
7 Years	79%	0.6110%
10 Years	79%	0.6645%

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract to provide master equipment lease financing is awarded to Banc of America Public Capital Corp in accordance with RFP No. 19-1874-5JOK dated May 24, 2019, the Banc of America Public Capital Corp proposal dated June 11, 2019, and the Banc of America Public Capital Corp Master Equipment Lease/Purchase Agreement and related documents.
2. The County Manager is authorized to execute the Master Equipment Lease/Purchase Agreement and related documents in a form approved by the County Attorney.
3. The Director of Finance is authorized to execute individual Schedules for financing the purchase, acquisition, and installation of capital equipment for the County and the School Board in an aggregate amount not to exceed \$30,000,000 outstanding from time to time.

Comment: The Director of Finance and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 249-19  
Page No. 1 of 1

Agenda Title: RESOLUTION – Authorizing the County to Enter Into a Payment Support Agreement With the Economic Development Authority of Henrico County, Virginia, in Connection With Direct Bank Purchase Financing for Acquisition Costs of the “Wilton Farm Property” for the County

For Clerk's Use Only:

Date: 10/8/2019

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Schmitt  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Branin, T.	<u>✓</u>	_____	_____
Nelson, T.	<u>✓</u>	_____	_____
O'Bannon, P.	<u>✓</u>	_____	_____
Schmitt, D.	<u>✓</u>	_____	_____
Thornton, F.	<u>✓</u>	_____	_____

The Board of Supervisors adopted the attached resolution.

Comments: This resolution was prepared by the County's bond counsel and has been reviewed and approved as to form by the County Attorney.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF HENRICO, VIRGINIA, AUTHORIZING THE COUNTY TO ENTER INTO A PAYMENT SUPPORT AGREEMENT WITH THE ECONOMIC DEVELOPMENT AUTHORITY OF HENRICO COUNTY, VIRGINIA, IN CONNECTION WITH DIRECT BANK PURCHASE FINANCING FOR ACQUISITION COSTS OF THE "WILTON FARM PROPERTY" FOR THE COUNTY**

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF HENRICO, VIRGINIA, AS FOLLOWS:

SECTION 1. Findings and Determinations. The Board of Supervisors of the County of Henrico, Virginia (the "Board of Supervisors"), hereby finds and determines as follows:

(a) Pursuant to the Industrial Development and Revenue Bond Act, Title 15.2, Chapter 49, of the Code of Virginia, 1950, as amended, the Economic Development Authority of Henrico County (the "Authority") has the authority to finance facilities and projects, including the acquisition of land, for the benefit of the County.

(b) The County desires to provide for funding to finance the costs of acquisition of one or more parcels of land known as the "Wilton Farm Property" to be used for economic development and other governmental purposes of the County (the "Project").

(c) It is in the best interest of the County that the Authority issue its revenue bonds or notes to be sold pursuant to a direct bank purchase financing to provide funds to finance the costs of the Project for the County.

(d) By its adoption of this Resolution, the Board of Supervisors is requesting the Authority to issue its revenue bonds or notes in the aggregate principal amount of not to exceed Ten Million Two Hundred Thousand Dollars (\$10,200,000) to finance the costs of the Project.

SECTION 2. Authorization of Issuance and Sale of Bonds. The Authority is hereby requested to issue its revenue bonds or notes (hereinafter, the "Bonds") in the aggregate principal amount of not to exceed Ten Million Two Hundred Thousand Dollars (\$10,200,000) for the purpose of providing funds for the financing of the costs of the Project on behalf of the County. The Bonds may be issued as taxable or tax-exempt obligations and may bear interest at variable or fixed interest rates; provided, however, that the variable interest rates shall be determined in accordance with such variable interest rate formula as shall be determined and agreed to by any one of the County Manager, any Deputy County Manager or the Director of Finance (each a "County Officer") at the time of sale of the Bonds, acting with the advice of the County's Financial Advisor; and provided further that any Bonds bearing interest at a fixed interest rate to maturity shall have a true interest cost not to exceed 5.00% per annum. The Bonds shall mature in not to exceed twenty (20) years from their date of issuance, shall be subject to redemption at a redemption price of not to exceed one hundred four percent (104%), or alternatively, at a make-whole redemption price calculated in accordance with any make-whole redemption price formula as shall be determined and agreed to at the time of sale of the Bonds by



any County Officer, acting with the advice of the County's Financial Advisor, and shall be sold at an aggregate purchase price of not less than 98% of the principal amount thereto. The Bonds shall be sold pursuant to a direct bank purchase to Bank of America, N.A. (or any affiliate thereof) or to such other direct purchaser as shall have submitted a response to the County's Request for Proposals relating to the Bonds (hereinafter, the "Purchaser"), as shall be determined by any County Officer, acting with the advice of the County's Financial Advisor, and any County Officer is hereby authorized to approve the form of, and the terms, conditions and provisions of, and to execute and deliver, a Bond or Note Purchase and Financing Agreement, or similar agreement providing for the issuance and sale of the Bonds (hereinafter, the "Bond Purchase Agreement") by and among the Authority, the County and the Purchaser relating to the Bonds. Any one of the County Officers is hereby authorized, without further notice to or action by the Board of Supervisors, to approve the details of the Bonds at the time of sale thereof. Each of the County Officers is hereby authorized to take any and all actions necessary to prepare the Bonds for sale.

SECTION 3. Approval of Execution and Delivery of Payment Support Agreement, Lease Agreement, Project Fund Escrow Agreement, and Other Documents and Instruments. Any one of the County Officers is hereby authorized, without further notice to and action of the Board of Supervisors, to approve the terms, conditions and provisions of and to execute and deliver, as applicable, a Payment Support Agreement, Lease Agreement, if any, Project Fund Escrow Agreement, if any, Tax Certificate, Ground Lease Agreement, if any, and any other documents and instruments as shall be necessary or desirable in connection with the authorization, issuance, sale and delivery of the Bonds, such approval to be evidenced by the execution and delivery of such documents, agreements, leases or instruments by any County Officer.

SECTION 4. Source of Payment of Bonds: Annual Appropriation. (a) The Bonds shall be payable solely from the revenues and receipts derived by the Authority from the payments received from the County under any Bond Purchase Agreement, Payment Support Agreement or Lease Agreement relating to the Bonds and the Project and from other moneys furnished by the County.

(b) As shall be provided in any Bond Purchase Agreement, Payment Support Agreement or Lease Agreement relating to the Bonds and the Project, the County Manager is hereby directed in each fiscal year to include in the County budget prepared by the County Manager for such fiscal year an appropriation equal to the debt service due on the Bonds in such fiscal year and in amounts sufficient to make up any deficiencies in any bond reserve, if any, for the Bonds and to pay fees and expenses in connection with the Bonds. It is hereby declared to be the intent of the Board of Supervisors to appropriate such amounts as are included by the County Manager in the annual budgets, it being understood, however, that the obligation to make any such payments in any fiscal year shall be limited to the amount appropriated by the Board of Supervisors, if any, for such purpose in such fiscal year. Nothing in this Resolution, the Bonds, any Bond Purchase Agreement, Payment Support Agreement, Lease Agreement or any other agreement of the County relating to the Bonds shall constitute a pledge of the full faith and credit of the County.

SECTION 5. Tax Covenant. To the extent it shall be contemplated at the time of their issuance that the interest on the Bonds of a series shall be excludable from gross income for purposes of federal income taxation, the County hereby covenants to comply with the provisions of Section 103 and Sections 141 through 150 of the Internal Revenue Code of 1986, as amended (the "1986 Code"), applicable to such Bonds throughout the term of such Bonds.

SECTION 6. Official Intent to Reimburse. The Board of Supervisors hereby authorizes the County to make expenditures for the purposes for which the Bonds are to be issued in advance of the issuance and receipt of the proceeds of sale of the Bonds and to reimburse such expenditures from the proceeds of sale of the Bonds. The adoption of this Resolution shall be considered as an "official intent" within the meaning of Treasury Regulations Section 1.150 2 promulgated under the 1986 Code.

SECTION 7. Essentiality. The Board of Supervisors determines that the issuance of the Bonds and the acquisition of one or more parcels of land constituting the Project and all actions of the County contemplated hereunder will be in furtherance of the welfare of the citizens of the County and will provide facilities which are essential to the operations of the County.

SECTION 8. Effectiveness of Resolution. This Resolution shall take effect upon its adoption. In the event the Bonds shall not have been issued on or before October 31, 2020, this Resolution shall be of no further force and effect.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 250-19

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Roof Replacement Project — The Cultural Arts Center at Glen Allen — Brookland District

For Clerk's Use Only:

Date: 10/8/2019

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin  
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Schmitt, D. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

WHEREAS, the County needs to replace portions of the roof at The Cultural Arts Center at Glen Allen; and,


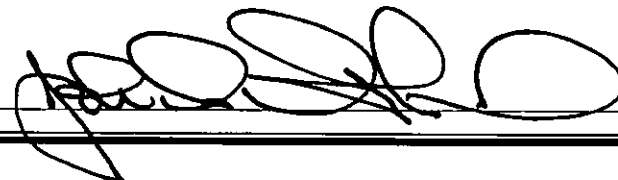
WHEREAS, the County received two bids on September 17, 2019, in response to ITB No. 19-1905-8PEW with the following results for the Total Bid Amount and Additive Alternate Nos. 1, 2, and 3:

Bidder	Total Bid
N.W. Martin & Bros., Inc. Richmond, VA	\$259,868
Bofam Contractor Group, LLC Lorton, VA	\$306,794

WHEREAS, after review and evaluation of the bids, it was determined that N.W. Martin & Bros., Inc. is the lowest responsive and responsible bidder for the Total Bid Amount (Base Bid and Unit Price Based Allowances) and Additive Alternate Nos. 1, 2, and 3 with a bid of \$259,868.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the roof replacement at The Cultural Arts Center at Glen Allen is awarded to N.W. Martin & Bros, Inc., the lowest responsive and responsible bidder, in the amount of \$259,868, pursuant to ITB No. 19-1905-8PEW and the bid, including Additive Alternate Nos. 1, 2, and 3, submitted by N.W. Martin & Bros., Inc.

By Agency Head  By County Manager 

Routing:  
Yellow to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 250-19

Page No. 2 of 2

**RESOLUTION — Award of Contract — Roof Replacement Project — The Cultural Arts Center at Glen Allen — Brookland District**

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2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the project budget not to exceed 15 percent of the original contract amount.

**Comment:** Funding to support the contract is available within the project budget. The Director of General Services and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 25119

Page No. 1 of 2

**Agenda Title: RESOLUTION — Acceptance of Unsolicited Proposal for Consideration — Construction of Police Range Classroom Addition — Varina District**

For Clerk's Use Only:

Date: 10/8/2019

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin  
(2) (2)

REMARKS:

**APPROVED**

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**WHEREAS**, on July 8, 2019, VBPRO Partners, LLC ("VBPRO"), submitted an unsolicited proposal for the design and construction of a classroom addition at the Henrico County Police Division firing range pursuant to the Public-Private Education Facilities and Infrastructure Act of 2002 ("PPEA"); and,

**WHEREAS**, the proposal includes the construction of a classroom, storage facilities, and other rooms, parking area modifications, relocation of an existing shed, and an upgrade to the septic system and well; and,

**WHEREAS**, pursuant to the County's PPEA Guidelines, a Working Group was established to evaluate the unsolicited proposal and recommend to the County Manager whether to accept it for consideration; and,

**WHEREAS**, the Working Group evaluated VBPRO's unsolicited proposal and unanimously recommended accepting it for consideration; and,

**WHEREAS**, the County Manager concurs with the Working Group and recommends that VBPRO's unsolicited proposal be accepted for consideration.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The Board accepts VBPRO's unsolicited proposal for consideration.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 251-14

Page No. 2 of 2

**RESOLUTION — Acceptance of Unsolicited Proposal for Consideration — Construction  
of Police Range Classroom Addition — Varina District**

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2. The Purchasing Director is directed to post a notice, within 10 days of the Board's decision, on the County's procurement website and in a public area regularly used by the County for posting public notices, for a period of 90 days. The notice shall state that the County (i) has accepted an unsolicited proposal for consideration, (ii) intends to further evaluate the unsolicited proposal, and (iii) will accept for simultaneous consideration any competing proposals that comply with the Guidelines and the PPEA. The notice shall also summarize the proposed project, identify its proposed location, and include any other pertinent information that will assist other firms in the preparation of competing proposals.
3. Competing proposals may be submitted for 90 days after the Purchasing Director posts the notice of the Board's decision to accept the unsolicited proposal for consideration.
4. The Purchasing Director is directed to post the unsolicited proposal, excluding trade secrets, financial records, or other records of VBPRO pursuant to state law, on the County's procurement website within 10 days of the Board's decision to accept it for consideration.

**Comment:** Funding for a classroom addition to the Police Division Firing Range was included in the FY2019-20 Approved Capital Budget. The Working Group and County Manager recommend approval of the Board paper.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 252-19  
Page No. 1 of 1

**Agenda Title: RESOLUTION – To Accept a Grant From the U.S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program, to Procure Equipment That Will Enhance Tactical Capabilities Within the Police Division to Better Serve Our Community**

For Clerk's Use Only:

Date: 10/8/2019

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Thomas Seconded by (1) Schmitt  
(2) (2)

REMARKS:

APPROVED

YES. NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**WHEREAS**, the U.S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program has awarded the Police Division a grant in the amount of \$66,656; and

**WHEREAS**, the Division will use this grant, which requires no local match, to purchase items that will enhance both officer and citizen safety and better address the opioid crisis with improved investigative tools; and

**WHEREAS**, the grant will fund the purchase of ballistic shields, training rounds, GPS cell phones with software, rugged laptops, external hard drives, and software for crime analysis.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

**COMMENTS:** The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 253-19

Page No. 1 of 1

Agenda Title: **RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Alcohol-Impaired Driving Enforcement**

For Clerk's Use Only:

Date: 10/8/2019

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☐ ☐ ☐

**WHEREAS**, the U.S. Department of Transportation provides funds through the National Highway Safety Transportation Administration to the Virginia Department of Motor Vehicles Safety Office for its Highway Safety Program, and the Police Division has been awarded a \$214,481 grant under its alcohol-impaired driving enforcement program; and

**WHEREAS**, the Division will utilize this grant, which requires an in-kind local match of fuel, vehicle maintenance, and FICA costs to pay for approximately 4,700 overtime hours in alcohol-impaired driving enforcement and attendance at DUI conferences.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

**COMMENTS:** The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 25419

Page No. 1 of 1

Agenda Title: **RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Occupant Protection Enforcement**

For Clerk's Use Only:

Date: 10/8/2019

- (X) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon  
(2)

Seconded by (1) Branin

REMARKS:

**APPROVED**

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Schmitt, D. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

**WHEREAS**, the U.S. Department of Transportation provides funds through the National Highway Safety Transportation Administration to the Virginia Department of Motor Vehicles Safety Office for its Highway Safety Program, and the Police Division has been awarded a \$27,000 grant under its vehicle occupant protection program; and

**WHEREAS**, the Division will utilize this grant, which requires an in-kind local match of fuel, vehicle maintenance, and FICA costs, to pay for approximately 600 overtime hours in occupant protection enforcement which will include the Click It or Ticket program.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

**COMMENTS:** The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 25519

Page No. of

Agenda Title: **RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Pedestrian and Bicycle Safety**

For Clerk's Use Only:

Date: 10/8/2019

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Thornton  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**WHEREAS**, the U.S. Department of Transportation provides funds through the National Highway Safety Transportation Administration to the Virginia Department of Motor Vehicles Safety Office for its Highway Safety Program, and the Police Division has been awarded a \$5,400 grant under its program for pedestrian and bicycle safety; and

**WHEREAS**, the Division will utilize this grant, which requires an in-kind local match of fuel, vehicle maintenance, and FICA costs to pay for approximately 120 overtime hours in pedestrian and bicycle safety enforcement.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

**COMMENTS:** The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 25619

Page No. 1 of 1

Agenda Title: **RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Speed Control Enforcement**

For Clerk's Use Only:

Date: 10/8/2019

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin  
(2)

REMARKS:

**APPROVED**

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**WHEREAS**, the U.S. Department of Transportation provides funds through the National Highway Safety Transportation Administration to the Virginia Department of Motor Vehicles Safety Office for its Highway Safety Program, and the Police Division has been awarded a \$51,708 grant under its speed control program; and

**WHEREAS**, the Division will utilize this grant, which requires an in-kind local match of fuel, vehicle maintenance, and FICA costs, to pay for approximately 1,000 overtime hours in speed control enforcement and the purchase of three new lidar units.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

**COMMENTS:** The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 257-19

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Dedication of Public Road Right-of-Way —  
Watts Lane — Fairfield District

For Clerk's Use Only:

Date: 10/8/2019

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Whontu Seconded by (1) Schmitt  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County owns 10.238 acres at 1401 N. Laburnum Avenue known as County Tax Map Number 808-731-7728, located in the Fairfield District at the site of the new Fairfield Library; and,

WHEREAS, there was no hearing of necessity for the establishment of the Watts Lane extension as public road right-of-way prior to the acquisition by the County; and,

WHEREAS, another method for establishing public road right-of-way is by the recordation of a subdivision plat through the Henrico County Planning Commission; and,

WHEREAS, there is a necessity to dedicate 1.195 acres of County land for public road right-of-way.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

The Chairman is authorized to execute a subdivision plat in a form approved by the Planning Commission dedicating 1.195 acres of County land for public road right-of-way as shown and described on the subdivision plat attached and marked Exhibit "A."

Comments: This request has been routed through the Departments of Libraries, Public Works, Public Utilities, Planning and Real Property without objection; the County Manager concurs.

By Agency Head

Steve Ruiz

By County Manager

[Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**SUBDIVISION CERTIFICATE:**

THE SUBDIVISION OF LAND SHOWN HEREON DESIGNATED AS "WATTS LANE - SECTION B - A DEDICATION OF A PORTION OF WATTS LANE" IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER. THERE IS NO MORTGAGE OR DEED OF TRUST ON THIS PROPERTY. THE ROAD IS OF THE WIDTH AND EXTENT SHOWN AND IS DEDICATED TO THE COUNTY OF HENRICO, VIRGINIA.

GIVEN UNDER OUR HANDS AND SEALS THIS

\_\_\_\_ DAY OF \_\_\_\_\_

TYRONE E. NELSON, COUNTY OF HENRICO, VIRGINIA, BOARD OF SUPERVISORS CHAIRMAN  
(AUTHORIZED COUNTY AGENT)

**NOTARY PUBLIC**

COMMONWEALTH OF VIRGINIA

CITY OR COUNTY OF \_\_\_\_\_, TO-WIT:

I, \_\_\_\_\_, A NOTARY PUBLIC IN AND FOR THE CITY OR COUNTY OF \_\_\_\_\_, COMMONWEALTH OF VIRGINIA,

DO HEREBY CERTIFY THAT \_\_\_\_\_, WHOSE NAME IS SIGNED TO THE SUBDIVISION CERTIFICATE HAS ACKNOWLEDGED THE SAME BEFORE ME IN MY CITY OR COUNTY AND COMMONWEALTH AFORESAID.

GIVEN UNDER MY HAND AND SEAL THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_.

MY COMMISSION EXPIRES: \_\_\_\_\_

REGISTRATION NUMBER: \_\_\_\_\_

**SOURCE OF TITLE:**

THE PROPERTY EMBRACED WITHIN THE LIMITS OF THIS SUBDIVISION WAS CONVEYED TO THE COUNTY OF HENRICO, VIRGINIA FROM ATACK PROPERTIES, INC. IN DEED BOOK 5099, PAGE 2016, WITH DEED DATED FEBRUARY 15, 2013 AND RECORDED FEBRUARY 15, 2013 IN THE CLERKS OFFICE OF THE CIRCUIT COURT OF HENRICO COUNTY, VIRGINIA. THIS PROPERTY IS CURRENTLY KNOWN AS GPIN: 808-731-7728.

STEPHEN C. LEITCHFORD, L.S. #2772  
AES CONSULTING ENGINEERS

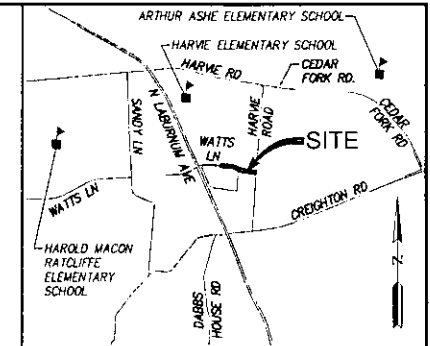
**SURVEYOR'S CERTIFICATE:**

TO THE BEST OF MY KNOWLEDGE AND BELIEF ALL OF THE REQUIREMENTS AS SET FORTH IN THE ORDINANCE FOR APPROVING PLATS OF ALL SUBDIVISIONS FOR RECORDATION IN HENRICO COUNTY, VIRGINIA HAVE BEEN COMPLIED WITH. ALL MONUMENTS WILL BE SET BY SEPTEMBER 18, 2020.

STEPHEN C. LEITCHFORD, L.S. #2772  
AES CONSULTING ENGINEERS

**NOTES:**

1. THE BOUNDARY INFORMATION SHOWN HEREON IS BASED ON PLAT "ALTA/ACSM LAND TITLE SURVEY SHOWING A PARCEL OF LAND LYING EAST OF N. LABURNUM AVENUE AND NORTH OF CREIGHTON ROAD CONTAINING 10.238 ACRES" BY AES CONSULTING ENGINEERS WITH DATE OF JANUARY 3, 2013 AND REVISED FEBRUARY 13, 2013 RECORDED IN PLAT BOOK 129, PAGES 38 & 39.
2. THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A CURRENT TITLE REPORT, THEREFORE PROPERTIES SHOWN MAY BE SUBJECT TO EASEMENTS, SERVITUDES AND COVENANTS OF RECORD, OTHER THAN THOSE SHOWN.
3. BOUNDARY LINES SHOWN HEREON ARE BASED, WHERE POSSIBLE, ON PLATS BY YOUNGBLOOD, TYLER & ASSOCIATES RECORDED IN DEED BOOK 2053, PAGE 1651 & DEED BOOK 2752, PAGE 665 WHERE DIFFERENCES OCCUR, FIELD MONUMENTATION WAS HELD OVER METES & BOUNDS SHOWN ON RECORD INSTRUMENTS.
4. ALL OF THIS SUBDIVISION IS LOCATED IN CHESAPEAKE BAY PRESERVATION AREA WHICH IS SUBJECT TO THE PROVISIONS OF SECTION 106.3 OF CHAPTER 24 OF THE COUNTY CODE OR ITS SUCCESSOR.
5. THE DEDICATED AREA SHOWN HEREON DOES NOT APPEAR TO BE WITHIN A SPECIAL FLOOD HAZARD AREA AS GRAPHICALLY DEPICTED ON FEMA FIRP MAP NUMBERS 51087C0155C & 51087C0135C WITH EFFECTIVE DATES OF DECEMBER 18, 2007.
6. COORDINATES SHOWN ARE FOR GIS PURPOSES ONLY.



VICINITY MAP

SCALE 1" = 2000'

**SITE STATISTICS:**

OWNER/DEVELOPER  
GPIN: 808-731-7728  
THE COUNTY OF HENRICO, VIRGINIA  
C/O REAL PROPERTY  
P.O. BOX 90775  
HENRICO, VA 23273

ZONING: RTH-C (CASE C-19C-10)  
NUMBER OF LOTS: 0  
ACREAGE OF LOTS: 0 AC.  
RIGHT-OF-WAY DEDICATION: 1.195 AC  
USE: (POD2017-00640)  
WATER: COUNTY SYSTEM  
SEWER: COUNTY SYSTEM  
PARCEL ID: PART OF 808-731-7728

Sheet 1 of 2

**WATTS LANE**  
**SECTION B**  
**A DEDICATION OF A PORTION OF WATTS LANE**

SCALE: AS NOTED  
FAIRFIELD DISTRICT

APRIL 5, 2018 (REV. SEPT. 18, 2019)  
HENRICO COUNTY, VIRGINIA

**AES**  
CONSULTING ENGINEERS

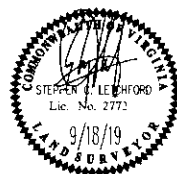
4120 Cox Road, Suite D  
Glen Allen, VA 23060  
Phone: (804) 330-8040

www.aesva.com

Hampton Roads | Central Virginia | Middle Peninsula

APPROVED BY THE  
HENRICO COUNTY PLANNING  
COMMISSION &/OR DIRECTOR OF PLANNING

DATE \_\_\_\_\_ ACTING SECRETARY/AGENT \_\_\_\_\_



License Renewal 12/31/2019  
stephen.leitchford@aesva.com

RECORDED \_\_\_\_\_ PLAT BOOK \_\_\_\_\_ PAGE \_\_\_\_\_

Job No. R1526-01





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 258-19

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract - High School Athletic Field Improvements Phase 3, Deep Run, Glen Allen, and Mills E. Godwin High Schools

For Clerk's Use Only:

Date: 10/8/2019

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) O'Bannon  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Schmitt, D. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

WHEREAS, the County received bids on September 10, 2019, in response to Invitation to Bid No. 19-1896-7JOK for the High School Athletic Field Improvements Phase 3; and,

WHEREAS, the project will convert the existing natural grass football fields at three Henrico County Public School locations to new multi-purpose synthetic turf stadium fields; and,

WHEREAS, the bids were as follows:

Bidder	Bid Amount		
	Deep Run High School	Glen Allen High School	Mills E. Godwin High School
Astro Turf Corporation	\$2,466,900	\$2,043,500	\$2,443,000
R.A.D. Corp. d/b/a RAD Sports	\$2,856,000	\$2,402,000	\$2,585,000
Miller Flooring Company	\$2,969,785	No Bid	\$2,927,525

WHEREAS, after a review and evaluation of the bids received, it was determined that Astro Turf Corporation is the lowest responsive and responsible bidder for each high school location.

By Agency Head Ali Smith

By County Manager [Signature]

Routing:

Yellow to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 25819

Page No. 2 of 2

**RESOLUTION — Award of Contract - High School Athletic Field Improvements Phase 3,  
Deep Run, Glen Allen, and Mills E. Godwin High Schools**

---

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contracts for each High School Athletic Field Improvement project are awarded to Astro Turf Corporation, the lowest responsive and responsible bidder, in the amount of \$2,466,900 (Deep Run High School), \$2,043,500 (Glen Allen High School) and \$2,443,000 (Mills E. Godwin High School) pursuant to Invitation to Bid No. 19-1896-7JOK and the bids submitted by Astro Turf Corporation.
2. The County Manager is authorized to execute the contracts in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the project budget. The Director of Recreation & Parks and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 259-19  
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Waterline Abandonment and Replacement  
— Gay Avenue and Eanes Lane — Varina District**

For Clerk's Use Only:

Date: 10/8/2019

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Schmitt  
(2) (2)

REMARKS

**APPROVED**

YES NO OTHER

Branin, T. ✓  
Nelson, T. ✓  
O'Bannon, P. ✓  
Schmitt, D. ✓  
Thornton, F. ✓

**WHEREAS**, the County received two bids on August 27, 2019, in response to Invitation to Bid No. 19-1897-7JOK for the Gay Avenue and Eanes Lane Waterline Abandonment and Replacement project; and,

**WHEREAS**, the project includes providing approximately 880 linear feet of 8-inch diameter water main and approximately 144 linear feet of 6-inch diameter water main; abandonment of deteriorated 6-inch diameter water main; and construction of new water service pipes to transfer water service to the new water mains. The project is located along Gay Avenue and Eanes Lane, approximately bounded by Inman Avenue (north), Brittles Lane (east), Parrish Street (south), and Eanes Lane (west); and,

**WHEREAS**, the bids were as follows:

Bidders	Bid Amount
Walter C. Via Enterprises, Inc. West Point, VA	\$590,500
Enviroscape, Inc. Sandston, VA	\$749,200

**WHEREAS**, after a review and evaluation of the bids received, it was determined that Walter C. Via Enterprises, Inc. is the lowest responsive and responsible bidder with a bid of \$590,500.

By Agency Head CSB By County Manager [Signature]

Routing:  
Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **259-19**

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Waterline Abandonment and Replacement  
— Gay Avenue and Eanes Lane — Varina District**

---

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract is awarded to Walter C. Via Enterprises, Inc., the lowest responsive and responsible bidder, in the amount of \$590,500, pursuant to Invitation to Bid No.19-1897-7JOK and the bid submitted by Walter C. Via Enterprises, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 26019  
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Agreement with Virginia Department of Transportation — Revenue Sharing Projects — Fairfield, Three Chopt, and Varina Districts

For Clerk's Use Only:

Date: 10/8/2019

☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Shorita Seconded by (1) Schmitt  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on June 25, 2019, the Board of Supervisors authorized execution of a programmatic project administration agreement (Agreement) with the Virginia Department of Transportation (VDOT) for Revenue Sharing Program (Program) funds, and it approved execution of documents necessary for Program funding of 16 projects; and,

WHEREAS, the Department of Public Works has negotiated an amendment to the Agreement to provide additional Program funds for four projects, three of which are new construction projects; and,

WHEREAS, the three new construction projects are:

- (1) Audubon Drive Sidewalk from White Oak Village Shopping Center to Wood Thrush Circle (Varina District)
- (2) N. Parham Road Sidewalk from 150 feet south of Fordson Road to 100 feet east of Fordson Road (Three Chopt District)
- (3) Creighton Road Sidewalk from Harvest Crest Drive to Carolee Drive (Fairfield District); and

WHEREAS, the fourth project is for construction of Creighton Road improvements and sidewalk from N. Laburnum Avenue to Sandy Lane (Fairfield District) because estimated costs have increased by \$1 million; and,

WHEREAS, VDOT will contribute 50% of the County's actual cost of construction for the projects, up to a maximum of \$1,411,500, and the County will pay the remainder of the projects' costs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute an amendment to the Agreement with VDOT in a form approved by the County Attorney.

BE IT FURTHER RESOLVED that the County will provide the necessary oversight to ensure the projects are developed in accordance with all applicable federal, state, and local requirements for their design, right-of-way acquisition, and construction.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Certified: \_\_\_\_\_

A Copy Tests: \_\_\_\_\_

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



# VDOT Revenue Sharing Program

