

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
September 24, 2019

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 24, 2019, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chairman, Varina District
Thomas M. Branin, Vice Chairman, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District
Daniel J. Schmitt, Brookland District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoulikas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
W. Brandon Hinton, Deputy County Manager for Administration
Anthony E. McDowell, Deputy County Manager for Public Safety
Randall R. Silber, Deputy County Manager for Community Development

Mr. Nelson called the meeting to order at 7:00 p.m. He led the recitation of the Pledge of Allegiance.

The Reverend Gilbert Wilkerson, Sr., Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved the September 10, 2019, Regular and Special Meeting Minutes.

The vote of the Board was as follows:

Yes: Nelson, Branin, O'Bannon, Schmitt, Thornton

No: None

MANAGER'S COMMENTS

There were no comments from the Manager.

RECOGNITION OF NEWS MEDIA

Mr. Nelson recognized Chris Suarez from the *Richmond Times-Dispatch*.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon announced that her daughter-in-law was in labor.

PRESENTATIONS

235-19 Resolution - Expressing Appreciation to Barbara Herzog.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Nelson presented the resolution to Mrs. Herzog for her loyal and outstanding service on behalf of Henrico's children and significant and lasting contributions to Henrico's Court Appointed Special Advocates (CASA) program. Mrs. Herzog retired from CASA on September 15 after 24 years with the organization as a volunteer and staff member, including 11 years as the organization's executive director. Joining Mrs. Herzog were Jeaninne Panzera, CASA Executive Director; Rebecca Kalman-Winston, CASA Case Manager; Carol McElhinney and Lorrie Moore, CASA Volunteer Coordinators; Kimberly Anderson, CASA Program Assistant; Mary Jo Sisson-Vaughan, a member of the CASA Board of Directors; Kevin Bruny, an honorary lifetime member of the CASA Board of Directors; Mrs. Herzog's husband, John, and son, Brandon; Jessica Yang, Brandon's girlfriend; Susan Hill, a retired CASA program assistant; and Mrs. Hill's husband, Jim.

Mr. Branin presented a proclamation recognizing September 29 - October 5, 2019, as Acting Aging Week. Accepting the proclamation was Sara Morris, Advocate for the Aging in the Department of Human Resources. Joining her were Paula Reid, Director of Human Resources; Sheila Cunningham and Jennifer Godfrey-Leleux, Recreation Coordinators for the Division of Recreation and Parks; and Jeannie Murray, Recreation Manager for the Division of Recreation and Parks.

Mr. Schmitt presented a proclamation recognizing October 7 - 11, 2019, as Customer Service Week. Accepting the proclamation was Rebecca Slough, Senior Analyst for the Organizational Learning and Talent Development Division of the Department of Human Resources. Joining her was Mrs. Reid.

PUBLIC HEARING ITEMS

236A-19 Resolution - Approval of Issuance of Bonds by the Suffolk Redevelopment and Housing Authority for St. Luke Apartments - Fairfield District.

Mr. Vithoulkas brought forward a substitute resolution labeled 236A-19 for the Board's consideration. The substitute resolution differs from the original resolution (236-19) by increasing the maximum amount of bonds that may be issued from \$70,000,000 to \$77,000,000 and reciting that the Suffolk Redevelopment and Housing Authority was meeting the same evening as this Board to consider approval of the increase.

On motion of Mr. Thornton, seconded by Mr. Schmitt, and by unanimous vote, the Board approved substituting resolution 236A-19 for 236-19.

Mr. Nelson recognized Ernst Valery, a co-managing member of SAA/EVI, and Kaci Easley, Vice President of State Government Relations for McGuireWoods Consulting, LLC. They were in the audience representing St. Luke Apartments.

No one from the public spoke in opposition to this item.

On a motion of Mr. Thornton, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached substitute resolution.

237-19 Resolution - Signatory Authority - Deed of Vacation and Release - Portion of Delmont Street - Fairfield District.

No one from the public spoke in opposition to this item.

Mr. Thornton pointed out that an African American school known as The Jeter School was formerly located on this site but was eventually torn down after it became deteriorated.

On motion of Mr. Thornton, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

238-19 Resolution - Amendments to the FY 2019-20 Annual Fiscal Plan to (1) Reappropriate Funds for Continuing Programs and (2) Appropriate Funds for Certain New Programs.

In response to a question from Mr. Nelson, Mr. Vithoulkas stated he will follow up with the developer of Regency Mall to determine when construction will begin on the aquatics center that will be sited at Regency and operated by NOVA of Virginia Aquatics, Inc. In response to questions from Mr. Nelson, Assistant Superintendent of Schools for Operations Lenny Pritchard provided a brief update on construction work at Highland Springs and J.R. Tucker High Schools.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

239-19 Ordinance - Vacation of Portion of Right-of-Way - Mechanicsville Gardens Subdivision - Fairfield District.

No one from the public spoke in opposition to this item.

On motion of Mr. Thornton, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached ordinance.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

- 240-19 Resolution - Authorization to Apply for Transportation Alternatives Program Matching Grants.


Mr. Nelson allowed Andrew McVeigh, a resident of the Brookland District, to address the Board on this item. Mr. McVeigh questioned whether funding from this program is available exclusively for trail construction or can also be used for other alternative transportation infrastructure. Steve Yob, Director of Public Works, identified County trail projects that are being funded through the program and, in response to follow up questions from Mr. Vithoulkas and Mr. Branin, clarified that these are federal funds and generally restricted to projects involving the construction of new trails. Mr. McVeigh noted he commutes to work by bicycle and asked the Board to consider pursuing alternatives to recreational trails, such as bicycle lanes that create a more equitable socioeconomic streetscape. Mr. Yob commented further on the grant program's parameters and how the County's trails are being constructed with specific destinations in mind. Mr. Nelson asked Mr. Yob to exchange information with Mr. McVeigh. Mr. Branin asked that this information include a list of the County's recent achievements in constructing bicycle lanes and paths.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

- 241-19 Resolution - Authorization to Submit Letter of Intent to Participate in Virginia Department of Transportation Revenue Sharing Program for FY 2020-2021 and FY 2021-2022.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:45 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 235-19

Page No. 1 of 2

Agenda Title: RESOLUTION - Expressing Appreciation to Barbara Herzog

For Clerk's Use Only:

Date: 9/24/2019

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, beginning on July 19, 1995, Barbara Herzog volunteered for seven years as a Court Appointed Special Advocate (CASA) in Henrico County for abused and neglected children who appear before the County's Juvenile and Domestic Relations District Court; and

WHEREAS, during that time, Mrs. Herzog personally served 19 children and selflessly donated 761 hours to the children and their families; and

WHEREAS, Mrs. Herzog joined the staff at Henrico County CASA as a Volunteer Coordinator in 2002 and became the first CASA Program Director in 2004 and Executive Director in 2008, where she tripled the number of children served by the program, the size of its volunteer pool, and its total fundraising dollars while ensuring every child appointed by the court received a caring advocate; and

WHEREAS, Mrs. Herzog shared her passion for child-related issues throughout her career by representing the interests of children on multiple committees and task forces addressing their well-being, including the Virginia Governor's Advisory Board on Child Abuse and Neglect; and

WHEREAS, Mrs. Herzog was an instrumental part of the Virginia CASA network, facilitating collaborative initiatives, promoting best practices, and sharing her optimistic views and talents to harness engagement and produce results; and

WHEREAS, Henrico CASA received the Governor's Volunteerism and Community Service Award for Community Organization under Mrs. Herzog's leadership as recognition of the significant contributions of Henrico County CASA to the life and welfare of the Commonwealth and its citizens; and

WHEREAS, Mrs. Herzog made it a pillar of her career to help educate the community on the needs of abused, neglected, and at-risk children in order to promote the importance of safe and stable homes for our community's children; and

By Agency Head

By County Manager

Routing:

Yellow to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 235-19

Page No. 2 of 2

Agenda Title: RESOLUTION - Expressing Appreciation to Barbara Herzog

WHEREAS, Mrs. Herzog retired as Henrico CASA's Executive Director on September 15, 2019, with her dedication and commitment having resulted in more than 2,900 children and 1,600 families benefiting from CASA's services and volunteer advocates donating nearly 146,000 hours to the CASA program at an estimated value to the County and the Commonwealth of \$3.7 million.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby expresses its heartfelt appreciation to Barbara Herzog for her 24 years of loyal and outstanding service on behalf of Henrico's children and for her significant and lasting contributions to Henrico's CASA program.

BE IT FURTHER RESOLVED that this resolution shall be spread among the minutes of this meeting and a copy publicly presented to Mrs. Herzog as a token of the Board's sincere gratitude.

Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Expressing Appreciation to Barbara Herzog

WHEREAS, beginning on July 19, 1995, Barbara Herzog volunteered for seven years as a Court Appointed Special Advocate (CASA) in Henrico County for abused and neglected children who appear before the County's Juvenile and Domestic Relations District Court; and

WHEREAS, during that time, Mrs. Herzog personally served 19 children and selflessly donated 761 hours to the children and their families; and

WHEREAS, Mrs. Herzog joined the staff at Henrico County CASA as a Volunteer Coordinator in 2002 and became the first CASA Program Director in 2004 and Executive Director in 2008, where she tripled the number of children served by the program, the size of its volunteer pool, and its total fundraising dollars while ensuring every child appointed by the court received a caring advocate; and

WHEREAS, Mrs. Herzog shared her passion for child-related issues throughout her career by representing the interests of children on multiple committees and task forces addressing their well-being, including the Virginia Governor's Advisory Board on Child Abuse and Neglect; and

WHEREAS, Mrs. Herzog was an instrumental part of the Virginia CASA network, facilitating collaborative initiatives, promoting best practices, and sharing her optimistic views and talents to harness engagement and produce results; and

WHEREAS, Henrico CASA received the Governor's Volunteerism and Community Service Award for Community Organization under Mrs. Herzog's leadership as recognition of the significant contributions of Henrico County CASA to the life and welfare of the Commonwealth and its citizens; and

WHEREAS, Mrs. Herzog made it a pillar of her career to help educate the community on the needs of abused, neglected, and at-risk children in order to promote the importance of safe and stable homes for our community's children; and

WHEREAS, Mrs. Herzog retired as Henrico CASA's Executive Director on September 15, 2019, with her dedication and commitment having resulted in more than 2,900 children and 1,600 families benefiting from CASA's services and volunteer advocates donating nearly 146,000 hours to the CASA program at an estimated value to the County and the Commonwealth of \$3.7 million.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby expresses its heartfelt appreciation to Barbara Herzog for her 24 years of loyal and outstanding service on behalf of Henrico's children and for her significant and lasting contributions to Henrico's CASA program.

BE IT FURTHER RESOLVED that this resolution shall be spread among the minutes of this meeting and a copy publicly presented to Mrs. Herzog as a token of the Board's sincere gratitude.



Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

ACTIVE AGING WEEK

September 29 – October 5, 2019

WHEREAS, the County of Henrico encourages citizens age 50 and older to actively engage in diverse opportunities and events; and

WHEREAS, the Henrico community benefits from the numerous contributions of this population group; and

WHEREAS, the International Council on Active Aging has designated the last week of September as Active Aging Week and as a time each year to celebrate activity, volunteerism, engagement, and healthy aging among adults over the age of 50; and

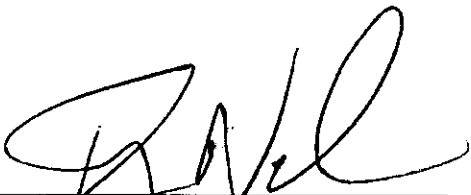
WHEREAS, this year's theme for Active Aging Week is "Redefining Active," which calls attention to the multitude of ways older adults participate in successful aging as well as recognizes the value of creating livable communities for people of all ages and providing opportunities for physical, social, spiritual, emotional, intellectual, vocational, and environmental connections; and

WHEREAS, the County of Henrico delivers services and offers programs through the Division of Recreation and Parks, the Advocate for the Aging, and other County departments to assist older adults in remaining healthy and living independently, and addresses opportunities for engagement, exercise, and socialization; and

WHEREAS, in partnership with Senior Connections and other agencies and organizations, the County will offer numerous opportunities to celebrate Active Aging Week, including intergenerational activities promoting health and wellness, life-long learning, social inclusion, and opportunities for older adults to share wisdom and experience with other generations.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes September 29 – October 5, 2019, as Active Aging Week and calls this observance to the attention of all Henrico citizens.




Tyrone E. Nelson, Chairman

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CUSTOMER SERVICE WEEK

October 7 – 11, 2019

WHEREAS, customer service is an ever-changing process that is a critical part of the success of any organization, especially local government; and

WHEREAS, the County of Henrico is continually attempting to ensure that customer service remains an integral part of our employees' daily lives; and

WHEREAS, the County's customer service initiatives focus on communication, education, training, and recognition; and

WHEREAS, the County continues to be recognized locally, nationally, and internationally for the quality of service it provides to all its customers; and

WHEREAS, each County employee and County agency needs to continue to promote excellence in customer service as evidenced by the Henrico Way.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes the week of October 7 – 11, 2019, as Customer Service Week and salutes and thanks each and every County employee for the quality of service so willingly given to both the internal and external customers of the County.



A handwritten signature in black ink, appearing to read "Tyrone E. Nelson".

Tyrone E. Nelson, Chairman
Board of Supervisors



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 236A-19
Page No. 1 of 1

Agenda Title: RESOLUTION – Approval of Issuance of Bonds by the Suffolk Redevelopment and Housing Authority for St. Luke Apartments – Fairfield District

For Clerk's Use Only:

Date: 9/24/2019

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

Daddled substitue
Wappner BOARD OF SUPERVISORS ACTION

Moved by (1) *Thorne* Seconded by (1) *Schmitt*
(2) *Thorne* (2) *Schmitt*

REMARKS:

APPROVED

YES NO OTHER

Branin, T. *123*
Nelson, T. *✓*
O'Bannon, P. *✓*
Schmitt, D. *✓*
Thornton, F. *✓*

After holding duly advertised concurrent public hearings on September 24, 2019, the Board of Supervisors approved the attached resolution.

Comments: This resolution has been requested by St. Luke Apartments, LLC, the proposed purchaser of St. Luke Apartments.

By Agency Head _____

By County Manager *[Signature]*

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**RESOLUTION – APPROVAL OF ISSUANCE OF BONDS
BY THE SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY
FOR ST. LUKE APARTMENTS – FAIRFIELD DISTRICT**

WHEREAS, the Board of Supervisors of Henrico County, Virginia (the “Board”), is the governing body of Henrico County, Virginia (the “County”); and

WHEREAS, St. Luke Apartments (the “Apartments”), located at 3901 Pilots Lane in the Fairfield District of the County, is an approximately 496-unit, multi-family housing development which qualifies as a “qualified residential rental project” within the meaning of Section 142(d) of the Internal Revenue Code of 1986, as amended (the “Code”); and

WHEREAS, the proposed purchaser of the Apartments, St. Luke Apartments, LLC, a Virginia limited liability company (the “Purchaser”), has a contract pursuant to which it will acquire and rehabilitate the Apartments; and

WHEREAS, the Purchaser will improve the safety and living conditions at the Apartments with upgrades and/or replacements of the Apartments’ building system and components, including, without limitation, fire safety improvements, carbon monoxide detection devices, playgrounds, interior and exterior lighting, security (including controlled access gating at vehicular entrances and video recording devices), kitchen and bathroom upgrades, concrete and asphalt paving repair, conversion of twenty-five units and certain parking areas for handicap accessibility (including provision of ramps and installation of grab bars and bathtub/shower seats); and

WHEREAS, in accordance with federal tax law which fosters private investments in affordable housing, the Purchaser wishes to access private funds from the capital markets through the sale of tax-exempt bonds in an aggregate amount not to exceed \$77,000,000 (the “Bonds”) to finance a portion of the costs of the purchase and rehabilitation of the Apartments (collectively, the “Project”); and

WHEREAS, in order to accomplish this, the Purchaser has sought assistance from the Suffolk Redevelopment and Housing Authority (the “Authority”), as the County does not have a redevelopment and housing authority organized pursuant to the Virginia Housing Authorities Law, Chapter 1, Title 36 of the Code of Virginia of 1950, as amended (the “Act”); and

WHEREAS, the Authority held a public hearing on July 23, 2019, on the issuance of revenue bonds to assist in financing the Project and adopted a resolution on the same date agreeing to issue its bonds for such purpose, subject to, among other requirements, approval by the Board as required by Section 36-23 of the Act; and

WHEREAS, the Authority will meet on September 24, 2019, to consider approval of an increase in the maximum aggregate amount of bonds to be sold from \$70,000,000 to \$77,000,000; and

WHEREAS, the Suffolk City Council adopted a resolution approving the issuance of the bonds on August 21, 2019; and

WHEREAS, Section 36-23 of the Act authorizes the Authority to provide financing assistance for multi-family residential housing developments in the County, provided the Board, after holding an advertised public hearing on the matter, adopts a resolution which declares a need for the Authority to exercise its powers within the County; and

WHEREAS, Section 36-23 of the Act requires further that before the Authority may issue bonds to assist with the Project, the consent must be obtained from any other housing authority with bonds outstanding on a project in the County; and

WHEREAS, the Harrisonburg Redevelopment and Housing Authority (the "Harrisonburg Authority") has bonds outstanding to assist in financing in the County, and, at the request of the Authority, the Harrisonburg Authority expressed its consent to the issuance by the Authority of bonds to assist with the Project; and

WHEREAS, certified copies of the aforementioned resolutions and the consent of the Harrisonburg Authority have been filed with the County evidencing the actions taken by the respective bodies; and

WHEREAS, the Board has held an advertised public hearing on September 24, 2019, regarding the need for the Authority to exercise its powers in the County as required by Section 36-23 of the Act following notice of such hearing in the form attached hereto as Exhibit A, published in a newspaper of general circulation within the County at least ten (10) days prior to the date set for such hearing as required by Section 36-23 of the Act; and

WHEREAS, the Board has held an additional, concurrent public hearing on September 24, 2019, on the Apartments and the issuance of the Bonds as required by Section 15.2-4906 of the Code of Virginia of 1950, as amended (the "Virginia Code"), and Section 147(f) of the Code, following notice of such hearing in the form attached hereto as Exhibit B, published in a newspaper of general circulation within the County (i) at least seven (7) days prior to the date set for such hearing as required by the applicable public hearing requirements of the Code and (ii) once a week for two successive weeks with the second advertisement published at least six (6) but not more than (21) days before the date set for such hearing, as required by Section 15.2-4906 of the Virginia Code; and

WHEREAS, a fiscal impact statement complying with the requirements of Section 15.2-4907 of the Virginia Code relating to the Apartments has been filed with the Board; and

WHEREAS, the County and the Purchaser have negotiated the Agreement and Memorandum of Understanding, in substantially the form attached hereto as Exhibit C (the "Agreement"), that creates certain operational and maintenance standards for the Project; and

WHEREAS, the advertised public hearings provided opportunities for interested persons to be heard, for the expressions of opinion, for arguments on the merits, and for the introduction of documentary evidence pertinent to the proposed issuance of the Bonds and the Authority's exercise of its powers in the County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia, as follows:

1. The Board acknowledges that with the assistance of the Authority through the issuance of its tax-exempt bonds, the financing would enable the aforementioned safety improvements to be implemented and the safety of the tenants at the Apartments and the surrounding environs of the County would consequently be improved insofar as the improvements would be made with the proceeds of the Bonds, and therefore the Board hereby declares that there is a need for the Authority to exercise its powers within the County.

2. The Board finds, as required by Section 36-23 of the Act, that the dwelling accommodations available to the persons in the Apartments could be significantly improved and made substantially safer if the Authority exercises its powers within the territorial boundaries of the County.

3. The Board makes the appropriate findings as required by Section 36-23 of the Act, acknowledges the consent provided by the Harrisonburg Authority recited above, and approves the issuance of the Bonds by the Authority for the Apartments, as required by Section 147(f) of the Code and Section 15.2-4906 of the Virginia Code.

4. The Board approves the Agreement in substantially the form attached hereto as Exhibit C.

5. The Board's approval of this resolution is expressly contingent upon immediate execution of the Agreement.

6. This approval does not constitute an endorsement to prospective purchasers of the Bonds or of the creditworthiness of the Apartments, the Project or the Purchaser.

7. The issuance of the Bonds shall not create a debt or pledge of the full faith and credit of the Commonwealth of Virginia, the County, the City of Suffolk, Virginia, or the Authority.

8. This resolution applies exclusively to the Project. Nothing contained herein shall be construed to authorize or permit the Authority to exercise its powers or engage in any other project financing except as authorized by this resolution.

9. This resolution will take effect immediately upon its adoption and will remain in effect for a period of one year from the date of its adoption.

The foregoing RESOLUTION – APPROVAL OF ISSUANCE OF BONDS BY THE SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY FOR ST. LUKE APARTMENTS – FAIRFIELD DISTRICT was adopted by the Board of Supervisors of the County of Henrico, Virginia, this 24th day of September, 2019.

A Copy Teste:

Clerk, Board of Supervisors of the
County of Henrico, Virginia

[SEAL]

EXHIBIT A

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of Supervisors of Henrico County, Virginia (the "County Board"), will hold a public hearing pursuant to Section 36-23 of the Code of Virginia of 1950, as amended, to determine whether dwelling accommodations in the County can be made substantially safer through the exercise by the Suffolk Redevelopment and Housing Authority of its powers to issue tax-exempt bonds for the benefit of facilities located within the territorial boundaries of Henrico County. The public hearing, which may be continued or adjourned, will be held at 7:00 p.m. on Tuesday, September 24, 2019, before the County Board in the Board room at the Henrico Western Government Center at 4301 E. Parham Road, Henrico, Virginia 23228.

The public hearing will provide an opportunity for interested persons to be heard and communications and writings to be received and considered. Interested persons wishing to express their views on the issuance of the bonds or request additional information prior to the public hearing may do so by completing the Citizen Participation Form available on the County Board's website, <https://henrico.us/supervisors>. Alternatively, written comments or requests for additional information may be submitted by regular mail prior to the hearing to the County Board in care of Andrew R. Newby, Assistant County Attorney, P.O. Box 90775, Henrico, Virginia 23273-0775. The hearing shall provide the fullest opportunity for the expression of opinion, for argument on the merits, and for the introduction of documentary evidence pertinent to the issuance of the proposed private activity bonds.

CLERK OF THE BOARD OF SUPERVISORS OF
HENRICO COUNTY, VIRGINIA

EXHIBIT B

**NOTICE OF PUBLIC HEARING BEFORE THE
BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA
ON PROPOSED PRIVATE ACTIVITY BOND FINANCING FOR
ST. LUKE APARTMENTS, LLC**

Notice is hereby given that the Board of Supervisors of Henrico County, Virginia (the "County Board"), will hold a public hearing on the request of St. Luke Apartments, LLC, a Virginia limited liability (the "Borrower"), whose address is 1707 N. Charles Street, Suite 200A, Baltimore, Maryland 21201, for the issuance by the Suffolk Redevelopment and Housing Authority (the "Authority") of up to \$70,000,000 of its revenue bonds to finance or refinance a portion of the cost of acquiring, constructing, renovating, rehabilitating and equipping an approximately 496-unit multifamily residential rental housing project known as St. Luke Apartments (the "Project") consisting of twenty one-story residential buildings containing four units each, twenty-six two-story residential buildings containing sixteen units each and three one-story community buildings, all located on approximately 46.823 acres of land in the County of Henrico, Virginia, at 3901 Pilots Lane, Richmond, Virginia. The Project will meet the requirements of a qualified residential rental project within the meaning of Section 142(d) of the Internal Revenue Code of 1986, as amended. The Project will be owned by the Borrower or an entity affiliated with and controlled by or under common ownership with the Borrower. The public hearing, which may be continued or adjourned, will be held at 7:00 p.m. on September 24, 2019, before the County Board in the Board room at the Henrico Western Government Center at 4301 E. Parham Road, Henrico, Virginia 23228.

The proposed private activity bonds will not pledge the credit or the taxing power of the Commonwealth of Virginia, the City of Suffolk, Virginia, the County of Henrico, Virginia, or the Authority but will be payable solely from the revenues derived from the Borrower and pledged therefor.

The public hearing will provide an opportunity for interested persons to be heard and communications and writings to be received and considered. Interested persons wishing to express their views on the issuance of the bonds or request additional information prior to the public hearing may do so by completing the Citizen Participation Form available on the County Board's website, <https://henrico.us/supervisors>. Alternatively, written comments or requests for additional information may be submitted by regular mail prior to the hearing to the County Board in care of Andrew R. Newby, Assistant County Attorney, P.O. Box 90775, Henrico, Virginia 23273-0775. The hearing shall provide the fullest opportunity for the expression of opinion, for argument on the merits, and for the introduction of documentary evidence pertinent to the issuance of the proposed private activity bonds.

CLERK OF THE BOARD OF SUPERVISORS OF
HENRICO COUNTY, VIRGINIA

EXHIBIT C

AGREEMENT AND MEMORANDUM OF UNDERSTANDING

[Attach]

AGREEMENT AND MEMORANDUM OF UNDERSTANDING

This Agreement and Memorandum of Understanding ("MOU") is made and entered into effective as of September 24, 2019, by and between the following Parties: Henrico County, Virginia (the "County"), and St. Luke Apartments, LLC (the "Owner").

WHEREAS, St. Luke Apartments, LLC, is the purchaser of certain real property in Henrico County consisting generally of 496 apartment units known as St. Luke Apartments and more particularly described in Exhibit A (the "Property"); and

WHEREAS, the Owner will be making substantial physical improvements to the Property, including community improvements to common areas, playgrounds and security to enhance the lives of the residents of the Property and renovations to the apartment units and other buildings (all such improvements and renovations are referred to as the "Project"); and

WHEREAS, the Owner has agreed to provide certain educational, skill building, health, counseling, and wellness programs and activities to the residents of the Property, for which the County has agreed to provide guidance; and

WHEREAS, the Owner intends to pursue tax-exempt bond financing and tax credit equity (the "Financing") to fund the Project;

WHEREAS, the Owner has obtained an inducement resolution from the Suffolk Redevelopment and Housing Authority (the "Authority") for the issuance of its bonds in an amount not to exceed \$70,000,000 to finance part of the Project; and

WHEREAS, to ensure the livability and continued maintenance of this Property, the Parties hereby enter into this MOU; and

WHEREAS, the agreements in this MOU are fully supported by valuable consideration, including the performance of the mutual covenants contained within this MOU, the County's willingness to endorse the Project subject to this MOU, and other valuable consideration exchanged between the Parties. Such additional consideration includes, but it is in no fashion limited to, the Henrico County Board of Supervisors' resolution approving the issuance of revenue bonds by the Authority, a copy of which is attached to this MOU as Exhibit B. The receipt of such consideration is hereby acknowledged by the Parties through their signatures below.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Incorporation of Recitals. The foregoing recitals are incorporated in, and are part of, this MOU.
2. Term. This MOU shall have a term of 30 years and shall be binding on subsequent owners of the Property (and any portion of the Property).
3. Condition of Property. The Owner shall maintain the Property in a decent, safe, and sanitary

manner in accordance with the standards of the United States Department of Housing and Urban Development ("HUD"), the Virginia Housing Development Authority ("VHDA"), and applicable federal, state, and local laws and regulations. On-site improvements shall be properly maintained and repaired in accordance with the standards set out above, and shall include, but in no way be limited to, paving and sidewalks, play areas, doors and windows, roofing, landscaping, lighting, signage, fences, gutters and downspouts, trash enclosures, and facade materials and finishes. Facades shall be free of mold and graffiti, and materials which are damaged or otherwise out of repair shall be promptly repaired or replaced. The Owner shall provide to the County through the County Manager or his designee a copy of any physical inspection report undertaken by HUD or VHDA and the inspection score within five days of the report or score being provided to the Owner. If the Owner intends to appeal any portion of the report, the Owner shall make the County aware of the appeal and identify those sections of the report which the Owner intends to contest. Upon a final determination of the appeal by HUD or VHDA, the Owner shall notify the County of the findings and decision and provide to the County all documents related to the inspection and resolution of the appeal. Further, the Owner agrees to cure any deficiency in any improvement identified in the report or identified by any other source, within ten (10) business days of receiving notice of the deficiency, or, if such deficiency cannot be reasonably cured in such ten (10) day period, such longer period as may be necessary to cure such deficiency provided that Owner is diligently pursuing cure of such deficiency. If the deficiency presents an imminent threat to the safety of residents requiring curing in less than ten (10) business days, then the Owner agrees to use its best efforts to cure the deficiency as soon as reasonably possible. The Owner shall also allow County officials and employees to inspect the Property and request improvements as provided in Section 13 of this MOU.

4. Minimum Investment for Improvements. As part of the Project, the Owner agrees to complete, at a minimum, the improvements identified in Exhibit C, the 2018 Minimum Design and Construction Requirements mandated by the Virginia Housing Development Authority ("VHDA"), and the Unit-by-Unit Scope of Work Document Submitted by the Owner to VHDA. All such improvements shall be completed within 36 months from the latter of the date of this MOU or the closing of the Financing.
5. Mitigation of Displacement of Residents. The Owner agrees to take all reasonable steps to mitigate the displacement of current residents during and subsequent to completion of the Project in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (49 USC 4601 et seq.). In the event tenants are required to relocate temporarily because of rehabilitation activities, such relocation shall not exceed twelve (12) months. No tenant will be forced to relocate more than once. During the relocation period, Owners shall reimburse tenants for all reasonable out-of-pocket expenses incurred regarding the relocation, including but not limited to (1) the actual cost incurred in moving to and from the project site; and (2) any increased housing and utility costs at the temporary housing location. Owner shall also provide notice and advisory services in the event temporary relocation is required, including but not limited to (1) advance written notice of the date and approximate duration of the temporary relocation; (2) the address of the suitable, decent, safe, and sanitary dwelling to be made available for

the temporary period; and (3) terms and conditions under which the tenant may lease and occupy a decent, safe, and sanitary dwelling in the building upon completion of the rehabilitation.

6. Availability of Certain Units to Individuals Age 65 and Older. To the extent allowable by HUD and VHDA and Fair Housing Laws, the Owner intends to reserve certain units in the complex exclusively for tenants age 65 and older as those units become available for rent. Those units are in addition to the current senior living units and are located in the 300 section along Elba Street and Engleside Drive.
7. Meetings. The Parties, or Owner's Property Management designee, including at least one representative from the County Police Division and such other representatives as may be designated by the County, will meet at least quarterly, and additionally whenever requested by the County, to discuss the physical and social conditions of the Property.
8. Educational and Skill-Building Programs. The Owner agrees to provide residents educational programs. Each of the programs shall be provided on- or off-site, shall be free of charge, or for a nominal amount, and shall be provided at times that are reasonably convenient for residents. Such programs may include, without limitation, tutoring (to include language tutoring), computer training, financial literacy, resume building, job interviewing, parenting, mentoring, or other programs based on the needs of residents. Upon request of the County, the Owner also agrees to provide residents information concerning drug and alcohol abuse treatment options available within the County. The Owner further agrees to reserve space on-site for a minimum of two (2) hours per month for County- and Owner-approved third parties to provide additional education and skill-building programs to residents.
9. Health and Wellness Activities. The Owner agrees to offer residents health and wellness programs throughout the year free of charge, or for a nominal amount. The Owner further agrees to reserve space on-site for a minimum of eight hours per month for County- and Owner-approved third parties to provide additional health and wellness programs to residents. Such programs may include, without limitation, recreation, exercise, health information/awareness, and nutrition programs, asthma education, smoking cessation, and mental health programming (mindfulness, meditation, crafts, resiliency training, etc.).
10. Cooperation with Local Law Enforcement and Security Plan. The Owner, through coordination with its Property Management, shall work in concert with local law enforcement agencies and actively participate in any programs recommended by such agencies to reduce and prevent crime and to ensure the safety and well-being of all residents at the Property. Such work shall include, without limitation, establishment of a Neighborhood Watch program for the Property.
11. Security Improvements. The Owner shall provide and maintain the following improvements for the overall security of the Property:
 - a. Implement a crime prevention plan that addresses crime and safety concerns prepared by a third-party crime prevention consultant, in consultation with the

Henrico County Police Division;

- b. Monitor access to the Property by installing controlled access gating at each vehicular entrance;
- c. If and when Delmont Street is vacated, the Owner will establish a manned entry/exit point at the intersection of Delmont Street with Oronoco Avenue that will allow access to buildings that are numbered 100 and 200. All other entry points onto the Property from public roads will be closed off to the public by electronic gates that will allow for County law enforcement, fire, and rescue services to have 24-hour electronic key access through use of a remote electronic system unified with the County's public safety radio system;
- d. The entrance/exit point, located at the intersection of Delmont Street and Oronoco Avenue, will be equipped with the following:
 - i. Electronic gated access that will allow only permitted vehicles, identified by bar-code sticker on the windshield, to enter the premises. Every resident will be provided with the bar-code sticker that will be placed on the windshield. The sticker will be scanned and the gates will automatically open. All visitors will be required to check in with a security guard.
 - ii. A manned booth that will allow for a security guard, hired by the Owner, to monitor access to the site. The security guard will monitor the entrance 24 hours/day and will ensure that only permitted vehicles enter the Property and every visitor provides a photo ID in order to gain access. The booth will be equipped with heating and cooling as well as TV monitors that will enable the on duty guard to monitor other vehicular entrances.
 - iii. An electronic gate on the exit side that will automatically open when a vehicle approaches it.
- e. Vehicular entrances to the buildings with numbers containing 3900 and 300, entry points from Pilots Lane, Oronoco Avenue, and Elba Street, will be equipped with electronic gated access that will allow only permitted vehicles, identified by a bar-code sticker on the windshield, to enter the premises. Every resident will be provided with the bar-code sticker that will be placed on the windshield. The sticker will be scanned and the gates will automatically open. All visitors will be required to check-in with a security guard. The entrances will be monitored remotely by a security guard that is currently on duty.
- f. The Owner shall install and maintain functioning closed-circuit video recording devices that provide coverage for all vehicular and pedestrian entrance areas, walkways, parking areas, building breezeways, and all community facilities (including playgrounds). These cameras shall provide at least 30 days of recorded video that will be available to law-enforcement upon request.
- g. Increase building and parking area lighting to increase resident safety. At a minimum, 1-foot candle is a minimum requirement across the entire site.
- h. Playgrounds shall have signage to denote that use is permitted only from dawn to dusk.
- i. The Owner agrees to work with the Henrico County Police Division to provide office space for public safety employees to use while patrolling the complex while on duty (this could include the use of community building to provide additional community visibility).

- j. In addition, the Owner will employ DCJS-certified or off-duty Henrico Police officers to patrol the Property. The schedule will depend on the Property's need for the patrol presence. It is expected that the total patrol hours will increase during the summer months and decrease during the fall/winter months. Based on the current contract between the Property and the American Security Group, the Owner expects the Property to be patrolled approximately 98 hours/week and 5,096 hours/year.
 - k. Notwithstanding the foregoing, for so long as any portion of the Property is used as a polling place for conducting public elections, no one with any business at the polling place, including voters, election workers, and volunteers, may be denied admittance to the Property on any date on which an election is being conducted at the polling place.
12. Audit and Access to Records. The Owner agrees that the County may conduct on a semi-annual basis an audit of the conditions at the Property to ensure compliance with the terms of this MOU and any federal, state, or local laws or regulations. Within three (3) business days of receiving a request by the County, the Owner shall provide access to the Owner's annual work order report, which shall include, at a minimum, a list of all resident work requests and corresponding work performed by the Owner. The Owner shall provide access to the County when a complaint or incident occurs that requires any County agency to investigate or examine the complaint.
13. Inspection by County Employees. On a quarterly basis, the Owner agrees to allow County employees to access the Property, including, upon seven (7) days' notice to the residents thereof, the interior of housing units, and any other onsite facilities, to ensure compliance with this MOU and with federal, state, and local laws and regulations associated with the condition of the Property. Such inspections may include up to five (5) percent of the apartment units. The Owner agrees to cooperate with the County to obtain the permission of individual residents necessary to fulfill this requirement. Any access to such units shall be consistent with due process and privacy rights available to such individuals. If the inspections reveal noncompliance with this MOU or federal, state, or local laws or regulations associated with the condition of the property, the Owner agrees to allow the County to inspect up to an additional five (5) percent of the apartment units to ensure safe, sanitary, and decent living conditions for residents. The Owner further agrees to cure any deficiency identified by County employees within ten (10) business days of receiving notice of the deficiency, or, if such deficiency cannot be reasonably addressed in such ten (10) day period, such longer period as may be necessary to cure such deficiency, provided that Owner is diligently pursuing cure of such deficiency. If the deficiency presents an imminent threat to the safety of the residents requiring curing in less than ten (10) business days, then the Owner agrees to use its best efforts to cure the deficiency as soon as reasonably possible. The quarterly inspections shall commence either upon completion of the improvements identified in Section 3 of this MOU or 36 months after the effective date of this MOU, whichever is earlier. Neither the foregoing inspections nor any other provision of this MOU shall be construed to limit the authority of the County to enforce the provisions of the Uniform Statewide Building Code or Virginia Maintenance Code in any manner provided by law.

14. On-site Property Manager. The Owner shall ensure that at least one full-time property management employee is on site Monday through Saturday during regular business hours at the Property and serves as a primary point of contact for the County. The Owner shall also ensure that emergency management support is available twenty-four hours a day, seven days per week, and shall provide the County a contact outside of regular business hours.
15. Semi-annual Survey of Residents. The Owner shall conduct a semi-annual survey of resident satisfaction with the living conditions at the Property in a form approved by the County. The survey shall encourage residents to offer written or online comments and shall address, without limitation, the following topics: overall satisfaction; condition and upkeep of the Property; communication with Property staff; safety; responsiveness of the Owner's representatives to resident complaints, concerns, and work requests; and satisfaction with the educational, skill-building, and health and wellness activities and other programs provided by the Owner to residents in accordance with this MOU. The results of such survey shall be delivered to the County within five (5) business days of its completion.
16. Background Checks. The Owner shall conduct all required background checks on prospective tenants in accordance with fair housing, state, and local laws and abide by all legal restrictions concerning prospective residents' criminal backgrounds.
17. Subsequent Owners. The County's Board of Supervisors must approve any change or modification in the ownership of the Property for the next ten (10) years, provided, however, the parties agree that the interests of the Owner shall be transferable to any affiliates thereof without the consent of the County, and shall be transferable to non-affiliates thereof with the written consent of the County. Owner hereby covenants and agrees that any third party or affiliate that acquires all or any portion of its ownership interest in the Property shall be required, as a condition precedent to the transfer of the Property to such purchaser, to assume in writing all the obligations and responsibilities of the Owner to the County in accordance with this MOU throughout its term. Provided further that this provision shall not apply to the acquisition of the Property by St. Luke Apartments, LLC, from Maggie Lena Walker Apartments, LLC.
18. Consequences of Breach. In the event of a breach by the Owner of any of the terms of this MOU, and upon the Owner's receipt of written notice of the breach from the County, the Owner shall have ten (10) business days to cure the breach to the reasonable satisfaction of the County or, if such breach cannot be reasonably cured in ten (10) business days, such longer period as may be necessary to cure such breach provided that the Owner is diligently pursuing cure of such breach. If the breach presents an imminent threat to the safety of residents requiring curing in less than ten (10) business days, then the Owner agrees to use its best efforts to cure the breach as soon as reasonably possible. If the breach is not so cured beyond any cure periods, the County may take any action at law or in equity, including seeking specific performance, to cause a cure of such breach. If the County is successful in such action against the Owner, the Owner agrees to pay all costs and reasonable attorney's fees expended by the County in pursuing such action. In addition, at permanent loan conversion, the Owner shall establish a property replacement fund with a minimum amount of \$100,000 (the "Replacement Fund") to ensure that Owner has

adequate reserves to cure any such breaches under this MOU. During the first quarter of each calendar year, Owner shall provide the County with evidence reasonably acceptable to the County from an auditor that verifies that the Owner maintained a minimum balance of \$100,000 at all times during the prior calendar year.

19. Amendments. This MOU may be amended only by the written agreement of the parties.

20. Compliance by Owner with HUD or VHDA Requirements. The County agrees that compliance by the Owner with the provisions of this MOU is not intended to, and does not, supersede or conflict with any HUD or VHDA requirements regarding the Property rehabilitation activities or Owner responsibilities described herein. Therefore, the parties agree to interpret and apply this MOU in a manner that will not require the Owner to undertake anything that is prohibited by any HUD or VHDA requirements. The parties also agree to interpret the provisions of this MOU as severable, such that, if any section is deemed unenforceable for any reason, the remaining sections shall continue in full force and effect.

21. Notices. Notices to any party shall be sent to the addresses of that party set forth below. Any party may require notices to be sent to a different address by giving notice thereof to the other party. All notices or other communication required or permitted hereunder shall be in writing, and shall be deemed to have been given on (i) the third (3rd) day after deposit in the United States mail, postage prepaid, (ii) the first (1st) day after deposit with Federal Express or similar overnight delivery services, or (iii) delivery if delivered personally.

Owner:
St. Luke Apartments, LLC
1707 N Charles St STE 200A
Baltimore, MD 21201

with a copy to:

County:
Henrico County Attorney's Office
Post Office Box 90775
Henrico, Virginia 23273-0755

As evidenced by the signature below of their authorized representative, the Owner and the County hereby agree to the terms of this Memorandum of Understanding.

[SIGNATURE PAGE TO FOLLOW]

COUNTY:

HENRICO COUNTY, VIRGINIA

By: _____
Name: John Vithoukas
Its: County Manager

COMMONWEALTH OF VIRGINIA

COUNTY OF HENRICO to-wit:

I, the undersigned, a Notary Public in and for the jurisdiction aforesaid, do hereby certify that John Vithoukas, whose name is signed to the foregoing Agreement and Memorandum and Understanding, has acknowledged the same before me in my jurisdiction aforesaid and sworn the information is accurate to the best of his knowledge and belief.

Given under my hand this ___ day of September, 2019.

Notary Public

My commission expires: _____

Commission number: _____

OWNER:

ST. LUKE APARTMENTS, LLC

By: _____
Name: _____
Its: Authorized Signatory

STATE OF []

COUNTY/CITY OF _____ to-wit:

I, the undersigned, a Notary Public in and for the jurisdiction aforesaid, do hereby certify that _____, whose name is signed to the foregoing Agreement and Memorandum and Understanding, has acknowledged the same before me in my jurisdiction aforesaid and sworn the information is accurate to the best of his knowledge and belief.

Given under my hand this ____ day of September, 2019.

Notary Public

My commission expires: _____

Commission number: _____

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

The following described parcels of real property in the County of Henrico, Commonwealth of Virginia, together with all improvements located thereon, all easements and rights benefiting such property, and appurtenances thereto:

THE FOLLOWING IS A DESCRIPTION OF SUBJECT PARCELS 1, 2, 3, AND 4 AS DESCRIBED IN A CONVEYANCE FROM LABURNUM MANOR LIMITED PARTNERSHIP TO ESSEX APARTMENTS ASSOCIATES DATED NOVEMBER 20, 1980 AND RECORDED AMONG THE LAND RECORDS OF HENRICO COUNTY, VIRGINIA IN DEED BOOK 1819 PAGE 1963. SAID SUBJECT PARCELS ALSO BEING SHOWN ON A RECORD PLAT ENTITLED "LABURNUM MANOR APARTMENTS" RECORDED IN THE AFORESAID LAND RECORDED IN PLAT BOOK 72, PAGE 45. THE FOLLOWING COURSES AND DISTANCES ARE NOW REFLECTING NAD83(CORS96) VA SOUTH (ZONE 4502) DATUM BEING CONVERTED FROM THE DEED NORTH DB1819 PG 1963 DATUM PREVIOUSLY USED.

PARCEL 1

BEGINNING FOR THE SAME AT A 1" IRON PIPE FOUND AT THE INTERSECTION OF THE SOUTHWEST CORNER OF PARCEL 1 AND THE NORTHERN RIGHT-OF-WAY LINE OF E. LABURNUM AVENUE (VARIABLE WIDTH RIGHT OF WAY). THENCE LEAVING SAID POINT OF BEGINNING AND SAID RIGHT OF WAY LINE, NORTH 07°27'40" WEST - 238.59 FEET TO 5/8" REBAR FOUND, THENCE NORTH 77°10'13" WEST - 107.71 FEET TO A 5/8" REBAR FOUND, THENCE NORTH 12°56'30" EAST - 783.44' TO A 1" PIN FOUND ON THE SOUTHERN RIGHT OF WAY LINE OF ORONOCO AVENUE (60' R/W). THENCE WITH SAID RIGHT OF WAY LINE, NORTH 84°51'33" EAST - 692.07 FEET TO A POINT, THENCE SOUTH 24°25'52" EAST - 84.50 FEET TO A POINT AT THE INTERSECTION OF ORONOCO AVENUE WITH THE RIGHT OF WAY LINE OF PILOTS AVENUE (60'R/W). THENCE WITH SAID RIGHT OF WAY LINE THE FOLLOWING (3) THREE COURSES: 170.40 FEET ALONG THE ARC OF A CURVE DEFLECTING TO THE LEFT HAVING A RADIUS OF 780.03 FEET AND A CHORD OF SOUTH 43°12'49" WEST - 170.06' TO A 5/8" REBAR FOUND, THENCE SOUTH 36°56'38" WEST - 468.40 FEET TO A POINT THENCE, 496.17 FEET ALONG THE ARC OF A CURVE DEFLECTING TO THE LEFT HAVING A RADIUS OF 656.13 FEET AND A CHORD OF SOUTH 15°17'43" WEST - 484.43 FEET TO A POINT, THENCE 19.20 FEET ALONG THE ARC OF A CURVE DEFLECTING TO THE RIGHT HAVING A RADIUS OF 12.22 FEET AND A CHORD OF SOUTH 37°08'21" WEST - 17.29 FEET TO A 5/8" REBAR FOUND ON THE NORTHERN RIGHT OF WAY LINE OF THE AFOREMENTIONED E. LABURNUM AVENUE, THENCE WITH SAID RIGHT OF WAY LINE THE FOLLOWING (5) FIVE COURSES AND DISTANCES: SOUTH 82°22'30" WEST - 34.04 FEET TO A 5/8" REBAR FOUND, THENCE NORTH 72°53'29" WEST - 36.63 FEET TO A 1" REBAR FOUND, THENCE SOUTH 82°38'04" WEST - 140.50 FEET TO A 5/8" REBAR FOUND, THENCE SOUTH 29°17'37" WEST - 19.11 FEET TO A 5/8" REBAR FOUND, THENCE SOUTH 82°29'42" WEST - 10.14 FEET TO THE POINT OF BEGINNING.

CONTAINING 482,744 SQ. FT. OR 11.082 ACRES, MORE OR LESS.

PARCEL 2

BEGINNING FOR THE SAME AT A 5/8" REBAR FOUND AT THE CORNER OF PARCEL 2 BEING THE INTERSECTION OF DELMONT STREET (60' R/W) AND THE NORTHERN RIGHT OF WAY LINE OF E. LABURNUM AVENUE (VARIABLE WIDTH RIGHT OF WAY). THENCE WITH E. LABURNUM AVENUE RIGHT OF WAY LINE, SOUTH 82°33'33" WEST - 1,020.38 FEET TO A 5/8" REBAR FOUND AT THE INTERSECTION OF E. LABURNUM AVENUE WITH PILOTS AVENUE (60' R/W). THENCE LEAVING SAID E. LABURNUM AVENUE AND CONTINUING WITH THE SOUTHEAST RIGHT OF WAY LINE OF PILOTS AVENUE THE FOLLOWING (6) SIX COURSES AND DISTANCES: 19.55 FEET ALONG THE ARC OF A CURVE DEFLECTING TO THE RIGHT HAVING A RADIUS OF 12.04 FEET AND A CHORD OF NORTH 51°10'15" WEST - 17.47 FEET, THENCE 433.91 FEET ALONG THE ARC OF A CURVE DEFLECTING TO THE RIGHT HAVING A RADIUS OF 576.13 FEET AND A CHORD OF NORTH 15°20'52" EAST - 423.73 FEET TO A POINT, THENCE NORTH 36°58'18" EAST - 468.52 FEET TO A 5/8" REBAR FOUND, THENCE 414.03 FEET ALONG THE ARC OF A CURVE DEFLECTING TO THE RIGHT HAVING A RADIUS OF 700.03 FEET AND A CHORD OF NORTH 53°48'11" EAST - 408.02 FEET TO A 5/8" REBAR FOUND ON THE SOUTHERN RIGHT OF WAY LINE OF ORONOCO AVENUE, THENCE WITH SAID ORONOCO AVENUE RIGHT OF WAY, NORTH 70°05'20" EAST - 205.08 FEET TO A 5/8" REBAR FOUND, THENCE 31.07 FEET ALONG THE ARC OF A CURVE DEFLECTING TO THE RIGHT HAVING A RADIUS OF 20.00 FEET AND A CHORD OF SOUTH 63°25'49" EAST - 28.04 FEET TO A 5/8" REBAR FOUND AT THE INTERSECTION OF ORONOCO AVENUE AND SAID DELMONT STREET AT THE NORTHERN END OF THE WEST RIGHT OF WAY LINE OF DELMONT STREET, THENCE 70.18 FEET ALONG THE ARC OF A CURVE DEFLECTING TO THE RIGHT HAVING A RADIUS OF 305.42 FEET AND A CHORD OF SOUTH 12°14'52" EAST - 70.03 FEET TO A POINT, THENCE SOUTH 05°42'01" EAST 874.17 FEET TO A 5/8" REBAR FOUND, THENCE 30.78 FEET ALONG THE ARC OF A CURVE DEFLECTING TO THE RIGHT HAVING A RADIUS OF 20.00 FEET AND A CHORD OF SOUTH 38°38'38" WEST - 27.83 FEET TO THE POINT OF BEGINNING.

CONTAINING 747,582 SQ. FT. OR 17.162 ACRES OF LAND, MORE OR LESS.

PARCEL 3

BEGINNING FOR THE SAME AT A 5/8" REBAR FOUND ON THE EASTERN RIGHT OF WAY LINE OF DELMONT STREET (60'R/W). THENCE WITH SAID RIGHT OF WAY, NORTH 05°41'18" WEST - 289.23 FEET TO A POINT, THENCE NORTH 05°41'18" WEST - 582.00 FEET TO A POINT, THENCE 83.84 FEET ALONG THE ARC OF A CURVE DEFLECTING TO THE LEFT HAVING A RADIUS OF 365.45 FEET AND A CHORD BEARING OF NORTH 12°20'19" WEST - 83.66 FEET TO A POINT; THENCE 30.87 FEET ALONG THE ARC OF A CURVE DEFLECTING TO THE RIGHT AND HAVING A RADIUS OF 19.64 FEET AND A CHORD BEARING OF NORTH 26°01'08" EAST - 27.79 FEET TO A 5/8" REBAR FOUND ON THE SOUTHERN RIGHT OF WAY LINE OF ORONOCO AVENUE (60' R/W), THENCE WITH SAID RIGHT OF WAY LINE, NORTH 71°06'23" EAST - 470.69 FEET TO A 5/8" REBAR FOUND, THENCE 30.13 FEET ALONG THE ARC OF A CURVE DEFLECTING TO THE RIGHT HAVING A RADIUS OF 20.00 FEET AND A CHORD OF SOUTH 65°52'47" EAST - 27.36 FEET TO A 5/8" REBAR FOUND ON THE WESTERLY RIGHT OF WAY LINE OF ELBA STREET (60' R/W), THENCE WITH SAID RIGHT OF WAY SOUTH 22°39'32" EAST - 467.27 FEET TO A POINT, THENCE SOUTH 22°39'32" EAST - 226.54 FEET TO A 5/8" REBAR FOUND, THENCE LEAVING SAID RIGHT OF WAY LINE AND RUNNING ALONG THE REAR LOT LINE OF LOTS 1 - 7 BLOCK B OF A SUBDIVISION KNOWN AS "DELMONT PARK"

SECTION 1 RECORDED AMONG THE LAND RECORDS OF HENRICO COUNTY, VIRGINIA IN PLAT BOOK 23 PAGE 114, SOUTH 43°53'33" WEST - 652.65 FEET TO A CONCRETE MONUMENT FOUND ON THE NORTHERN RIGHT OF WAY LINE OF E. LABURNUM AVENUE (60' R/W), THENCE WITH SAID RIGHT OF WAY LINE SOUTH 82°32'55" WEST - 171.90 FEET TO A POINT, THENCE 32.31 FEET ALONG THE ARC OF A CURVE DEFLECTING TO THE RIGHT HAVING A RADIUS OF 20.00 FEET AND A CHORD OF NORTH 51°27'01" WEST - 28.91 FEET TO THE POINT OF BEGINNING.

CONTAINING 558,967 SQ. FT. OR 12.832 ACRES OF LAND, MORE OR LESS.

PARCEL 4

BEGINNING FOR THE SAME AT A 5/8" REBAR FOUND ON THE SOUTHERLY RIGHT OF WAY LINE OF ORONOCO AVENUE (60' R/W). THENCE WITH SAID RIGHT OF WAY LINE NORTH 71°06'26" EAST - 399.59 FEET TO A 5/8" REBAR FOUND AT THE INTERSECTION OF ORONOCO AVENUE WITH THE WESTERN RIGHT OF WAY LINE OF MEADOWBRIDGE ROAD (VARIABLE WIDTH RIGHT OF WAY). THENCE WITH SAID RIGHT OF WAY LINE SOUTH 27°13'02" EAST - 458.42 FEET TO A 5/8" REBAR FOUND AT THE REAR LOT CORNER OF LOT 7 OF A SUBDIVISION KNOWN AS "DELMONT PARK" SECTION 1 BLOCK A RECORDED AMONG THE LAND RECORDS OF HENRICO COUNTY, VIRGINIA, IN PLAT BOOK 23, PAGE 114, THENCE WITH THE REAR LOT LINE OF LOTS 1 - 7 BLOCK A OF SAID SUBDIVISION SOUTH 43°53'49" WEST - 497.47 FEET TO A 5/8" REBAR FOUND ON THE EASTERLY RIGHT OF WAY LINE OF ELBA STREET. THENCE WITH SAID RIGHT OF WAY LINE NORTH 22°39'47" WEST - 661.23 FEET TO A 5/8" REBAR FOUND. THENCE 32.65 FEET ALONG THE ARC OF A CURVE DEFLECTING TO THE RIGHT HAVING A RADIUS OF 20.00 FEET AND A CHORD OF NORTH 24°15'39" EAST - 29.14 FEET TO THE POINT OF BEGINNING.

CONTAINING 251,126 SQ. FT. OR 5.765 ACRES OF LAND, MORE OR LESS.

BEING part of the real estate conveyed to Essex VA Investors LLC from Essex Apartments Associates, L.P. by Deed dated April 26, 2012, recorded in the Clerk's Office, Circuit Court, Henrico County, Virginia in Deed Book 4984, Page 16.

EXHIBIT B – FORM OF RESOLUTION

RESOLUTION – APPROVAL OF ISSUANCE OF BONDS BY THE SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY FOR ST. LUKE APARTMENTS – FAIRFIELD DISTRICT

WHEREAS, the Board of Supervisors of Henrico County, Virginia (the “Board”), is the governing body of Henrico County, Virginia (the “County”); and

WHEREAS, St. Luke Apartments (the “Apartments”), located at 3901 Pilots Lane in the Fairfield District of the County, is an approximately 496-unit, multi-family housing development which qualifies as a “qualified residential rental project” within the meaning of Section 142(d) of the Internal Revenue Code of 1986, as amended (the “Code”); and

WHEREAS, the proposed purchaser of the Apartments, St. Luke Apartments, LLC, a Virginia limited liability company (the “Purchaser”), has a contract pursuant to which it will acquire and rehabilitate the Apartments; and

WHEREAS, the Purchaser will improve the safety and living conditions at the Apartments with upgrades and/or replacements of the Apartments’ building system and components, including, without limitation, fire safety improvements, carbon monoxide detection devices, playgrounds, interior and exterior lighting, security (including controlled access gating at vehicular entrances and video recording devices), kitchen and bathroom upgrades, concrete and asphalt paving repair, conversion of twenty-five units and certain parking areas for handicap accessibility (including provision of ramps and installation of grab bars and bathtub/shower seats); and

WHEREAS, in accordance with federal tax law which fosters private investments in affordable housing, the Purchaser wishes to access private funds from the capital markets through the sale of tax-exempt bonds in an aggregate amount not to exceed \$70,000,000 (the “Bonds”) to finance a portion of the costs of the purchase and rehabilitation of the Apartments (collectively, the “Project”); and

WHEREAS, in order to accomplish this, the Purchaser has sought assistance from the Suffolk Redevelopment and Housing Authority (the “Authority”), as the County does not have a redevelopment and housing authority organized pursuant to the Virginia Housing Authorities Law, Chapter 1, Title 36 of the Code of Virginia of 1950, as amended (the “Act”); and

WHEREAS, the Authority held a public hearing on July 23, 2019, on the issuance of revenue bonds to assist in financing the Project and adopted a resolution on the same date agreeing to issue its bonds for such purpose, subject to, among other requirements, approval by the Board as required by Section 36-23 of the Act; and

WHEREAS, the Suffolk City Council adopted a resolution approving the issuance of the bonds on August 21, 2019; and

WHEREAS, Section 36-23 of the Act authorizes the Authority to provide financing assistance for multi-family residential housing developments in the County, provided the Board, after holding an advertised public hearing on the matter, adopts a resolution which declares a need for the Authority to exercise its powers within the County; and

EXHIBIT B – FORM OF RESOLUTION

WHEREAS, Section 36-23 of the Act requires further that before the Authority may issue bonds to assist with the Project, the consent must be obtained from any other housing authority with bonds outstanding on a project in the County; and

WHEREAS, the Harrisonburg Redevelopment and Housing Authority (the "Harrisonburg Authority") has bonds outstanding to assist in financing in the County, and, at the request of the Authority, the Harrisonburg Authority expressed its consent to the issuance by the Authority of bonds to assist with the Project; and

WHEREAS, certified copies of the aforementioned resolutions and the consent of the Harrisonburg Authority have been filed with the County evidencing the actions taken by the respective bodies; and

WHEREAS, the Board has held an advertised public hearing on September 24, 2019, regarding the need for the Authority to exercise its powers in the County as required by Section 36-23 of the Act following notice of such hearing in the form attached hereto as Exhibit A, published in a newspaper of general circulation within the County at least ten (10) days prior to the date set for such hearing as required by Section 36-23 of the Act; and

WHEREAS, the Board has held an additional, concurrent public hearing on September 24, 2019, on the Apartments and the issuance of the Bonds as required by Section 15.2-4906 of the Code of Virginia of 1950, as amended (the "Virginia Code"), and Section 147(f) of the Code, following notice of such hearing in the form attached hereto as Exhibit B, published in a newspaper of general circulation within the County (i) at least seven (7) days prior to the date set for such hearing as required by the applicable public hearing requirements of the Code and (ii) once a week for two successive weeks with the second advertisement published at least six (6) but not more than (21) days before the date set for such hearing, as required by Section 15.2-4906 of the Virginia Code; and

WHEREAS, a fiscal impact statement complying with the requirements of Section 15.2-4907 of the Virginia Code relating to the Apartments has been filed with the Board; and

WHEREAS, the County and the Purchaser have negotiated the Agreement and Memorandum of Understanding, in substantially the form attached hereto as Exhibit C (the "Agreement"), that creates certain operational and maintenance standards for the Project; and

WHEREAS, the advertised public hearings provided opportunities for interested persons to be heard, for the expressions of opinion, for arguments on the merits, and for the introduction of documentary evidence pertinent to the proposed issuance of the Bonds and the Authority's exercise of its powers in the County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia, as follows:

1. The Board acknowledges that with the assistance of the Authority through the issuance of its tax-exempt bonds, the financing would enable the aforementioned safety improvements to be implemented and the safety of the tenants at the Apartments and the surrounding environs of the County would consequently be improved insofar as the

EXHIBIT B – FORM OF RESOLUTION

improvements would be made with the proceeds of the Bonds, and therefore the Board hereby declares that there is a need for the Authority to exercise its powers within the County.

2. The Board finds, as required by Section 36-23 of the Act, that the dwelling accommodations available to the persons in the Apartments could be significantly improved and made substantially safer if the Authority exercises its powers within the territorial boundaries of the County.

3. The Board makes the appropriate findings as required by Section 36-23 of the Act, acknowledges the consent provided by the Harrisonburg Authority recited above, and approves the issuance of the Bonds by the Authority for the Apartments, as required by Section 147(f) of the Code and Section 15.2-4906 of the Virginia Code.

4. The Board approves the Agreement in substantially the form attached hereto as Exhibit C.

5. The Board's approval of this resolution is expressly contingent upon immediate execution of the Agreement.

6. This approval does not constitute an endorsement to prospective purchasers of the Bonds or of the creditworthiness of the Apartments, the Project or the Purchaser.

7. The issuance of the Bonds shall not create a debt or pledge of the full faith and credit of the Commonwealth of Virginia, the County, the City of Suffolk, Virginia, or the Authority.

8. This resolution applies exclusively to the Project. Nothing contained herein shall be construed to authorize or permit the Authority to exercise its powers or engage in any other project financing except as authorized by this resolution.

9. This resolution will take effect immediately upon its adoption and will remain in effect for a period of one year from the date of its adoption.

EXHIBIT B – FORM OF RESOLUTION

The foregoing RESOLUTION – APPROVAL OF ISSUANCE OF BONDS BY THE SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY FOR ST. LUKE APARTMENTS – FAIRFIELD DISTRICT was adopted by the Board of Supervisors of the County of Henrico, Virginia, this 24th day of September, 2019.

A Copy Teste:

Clerk, Board of Supervisors of the
County of Henrico, Virginia

[SEAL]

EXHIBIT B – FORM OF RESOLUTION

EXHIBIT A

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of Supervisors of Henrico County, Virginia (the "County Board"), will hold a public hearing pursuant to Section 36-23 of the Code of Virginia of 1950, as amended, to determine whether dwelling accommodations in the County can be made substantially safer through the exercise by the Suffolk Redevelopment and Housing Authority of its powers to issue tax-exempt bonds for the benefit of facilities located within the territorial boundaries of Henrico County. The public hearing, which may be continued or adjourned, will be held at 7:00 p.m. on Tuesday, September 24, 2019, before the County Board in the Board room at the Henrico Western Government Center at 4301 E. Parham Road, Henrico, Virginia 23228.

The public hearing will provide an opportunity for interested persons to be heard and communications and writings to be received and considered. Interested persons wishing to express their views on the issuance of the bonds or request additional information prior to the public hearing may do so by completing the Citizen Participation Form available on the County Board's website, <https://henrico.us/supervisors>. Alternatively, written comments or requests for additional information may be submitted by regular mail prior to the hearing to the County Board in care of Andrew R. Newby, Assistant County Attorney, P.O. Box 90775, Henrico, Virginia 23273-0775. The hearing shall provide the fullest opportunity for the expression of opinion, for argument on the merits, and for the introduction of documentary evidence pertinent to the issuance of the proposed private activity bonds.

CLERK OF THE BOARD OF SUPERVISORS OF
HENRICO COUNTY, VIRGINIA

EXHIBIT B – FORM OF RESOLUTION

EXHIBIT B

NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA ON PROPOSED PRIVATE ACTIVITY BOND FINANCING FOR ST. LUKE APARTMENTS, LLC

Notice is hereby given that the Board of Supervisors of Henrico County, Virginia (the "County Board"), will hold a public hearing on the request of St. Luke Apartments, LLC, a Virginia limited liability (the "Borrower"), whose address is 1707 N. Charles Street, Suite 200A, Baltimore, Maryland 21201, for the issuance by the Suffolk Redevelopment and Housing Authority (the "Authority") of up to \$70,000,000 of its revenue bonds to finance or refinance a portion of the cost of acquiring, constructing, renovating, rehabilitating and equipping an approximately 496-unit multifamily residential rental housing project known as St. Luke Apartments (the "Project") consisting of twenty one-story residential buildings containing four units each, twenty-six two-story residential buildings containing sixteen units each and three one-story community buildings, all located on approximately 46.823 acres of land in the County of Henrico, Virginia, at 3901 Pilots Lane, Richmond, Virginia. The Project will meet the requirements of a qualified residential rental project within the meaning of Section 142(d) of the Internal Revenue Code of 1986, as amended. The Project will be owned by the Borrower or an entity affiliated with and controlled by or under common ownership with the Borrower. The public hearing, which may be continued or adjourned, will be held at 7:00 p.m. on September 24, 2019, before the County Board in the Board room at the Henrico Western Government Center at 4301 E. Parham Road, Henrico, Virginia 23228.

The proposed private activity bonds will not pledge the credit or the taxing power of the Commonwealth of Virginia, the City of Suffolk, Virginia, the County of Henrico, Virginia, or the Authority but will be payable solely from the revenues derived from the Borrower and pledged therefor.

The public hearing will provide an opportunity for interested persons to be heard and communications and writings to be received and considered. Interested persons wishing to express their views on the issuance of the bonds or request additional information prior to the public hearing may do so by completing the Citizen Participation Form available on the County Board's website, <https://henrico.us/supervisors>. Alternatively, written comments or requests for additional information may be submitted by regular mail prior to the hearing to the County Board in care of Andrew R. Newby, Assistant County Attorney, P.O. Box 90775, Henrico, Virginia 23273-0775. The hearing shall provide the fullest opportunity for the expression of opinion, for argument on the merits, and for the introduction of documentary evidence pertinent to the issuance of the proposed private activity bonds.

CLERK OF THE BOARD OF SUPERVISORS OF
HENRICO COUNTY, VIRGINIA

EXHIBIT B – FORM OF RESOLUTION

EXHIBIT C

AGREEMENT AND MEMORANDUM OF UNDERSTANDING

[Attach]

EXHIBIT B – FORM OF RESOLUTION

**FISCAL IMPACT STATEMENT
FOR PROPOSED BOND FINANCING**

Date: July 23, 2019

To the Board of Supervisors
of the County of Henrico, Virginia

Applicant: St. Luke Apartments, LLC

Facility: Multi-family Housing Facility to be known as St. Luke Apartments

1.	Maximum amount of financing sought.	\$	70,000,000
2.	Estimated taxable value of the facility's real property to be constructed in the locality.	\$	49,917,350
3.	Estimated real property tax per year using present tax rates.	\$	439,273
4.	Estimated personal property tax per year using present tax rates.	\$	N/A
5.	Estimated merchants' capital tax per year using present tax rates.	\$	N/A
6.	(a) Estimated dollar value per year of goods that will be purchased from Virginia companies within the locality.	\$	86,246
	(b) Estimated dollar value per year of goods that will be purchased from non-Virginia companies within the locality.	\$	0
	(c) Estimated dollar value per year of services that will be purchased from Virginia companies within the locality.	\$	846,460
	(d) Estimated dollar value per year of services that will be purchased from non-Virginia companies within the locality.	\$	0
7.	Estimated number of regular employees on year round basis.		12
8.	Average annual salary per employee.	\$	38,568

Chairman, Suffolk Redevelopment and Housing
Authority

EXHIBIT C – Scope of Work

ST. LUKE APARTMENTS RENOVATIONS SUMMARY SCOPE OF WORK

St. Luke Apartments, formerly Essex Village Apartments, is an existing multi-family HUD Section 8 housing development located in Henrico County, Virginia. The existing community consists of the following buildings:

- Twenty (20) Type A one-story residential multi-family buildings including four (4) units each for a total of eighty (80) units.
- Twenty-six (26) Type B two-story residential multi-family buildings including sixteen (16) units each for a total of (416) units.
- Three (3) Type C one-story community buildings.

A total of five percent (5%) or (25) of the units will be modified to be in accordance with HUD Section 504 accessibility requirements.

The items listed below are items that would be expected in addition to any and all scope of work items that are required by the Virginia Housing Development Authority in order to meet or exceed their 2018 Minimum Design and Construction Requirements for both Low-income Tax Credit and other VHDA financed development projects. In addition to the scope items below, the owner will perform all improvements required by the approved Plan of Development for the Property.

In addition, all existing/current Real Estate Assessment Center issues shall be resolved as part of the rehabilitation scope.

General interior renovations planned for all building Type A and building Type B units include the following:

- Inspection of subflooring and repair of any damage;
- Replacement of existing carpet with luxury vinyl tile;
- Repair and painting of existing interior walls and ceilings;
- Replacement of existing interior doors;
- Replacement of existing interior light fixtures;
- Replacement of existing interior restroom accessories;
- Replacement of existing kitchen cabinets;
- Provision of full-sized in-unit washer and dryer for each unit within all Type B buildings;
 - Provide laundry equipment and connections for full-sized side-by-side or full-sized stack type washers and dryers, in all type B units. Laundry equipment and connections shall be installed behind closet doors in bedroom.

EXHIBIT C – Scope of Work

- Replacement of HVAC units with new 15 SEER minimum rated HVAC units. This includes:
 - Replacing all diffusers and grilles
 - Replacing all thermostats
 - Replacing line sets, if unusable with new system
 - Cleaning all ducts
 - Installation of new supply and return grilles sized per heat load calculations.
- All existing hot water heaters shall be replaced with new electric water heaters with 93% or greater efficiency rating;
- All units shall have access to high-speed internet service;
- All cooking surfaces will be installed with fire prevention/suppression features (e.g., range queens);
- All existing units will receive new electric panels;
- Installation of new smoke alarms and carbon monoxide detection devices in all units. Smoke alarms will be inter-connected with a 10-year battery backup, in each bedroom and the hallways of every apartment unit;
- Installation of additional attic insulation to ensure a minimum R-38;
- Installation of new wood base in Senior buildings to replace existing vinyl;
- Reconfiguration of accessible apartment layouts;
- Installation of new windows (where noted in the unit by unit survey);
- Replacement of all switches/outlets that are painted or broken;
- Concealment of exterior conduit and wiring on building exteriors;
- Replacement of all damaged gutters;
- Replacement of all vinyl siding at Senior buildings with fiber cement siding that is similar in color and style as type B units. New siding will have solid sheathing as backing and a continuous, intact weather barrier;

Specific interior renovations planned for all building Type A and building Type B units include the following:

- All renovated living rooms, dining rooms, and bedrooms will receive the following:
 - New luxury vinyl tile flooring.
 - New lighting fixtures (dining rooms only).
 - Repaired and painted walls and ceilings.
 - New swinging closet doors.
 - New ceiling fans (1 in living / dining area).
 - New window treatments.
 - New switches and receptacles.
- All renovated kitchens will receive the following:
 - New luxury vinyl tile flooring.
 - New lighting fixtures.
 - Repaired and painted walls and ceilings.
 - New upper and base cabinets.
 - New countertops.

EXHIBIT C – Scope of Work

- New sinks and faucets.
 - New appliances to include a dishwasher, refrigerator, and range (i.e., Energy Star rated appliances).
 - New GFI outlets.
- All renovated bathrooms will receive the following:
 - New faucets, toilets, and showerheads (WaterSense fixtures).
 - New vanities and countertops.
 - New prefabricated bathtubs and surrounds, per final approved drawings per VHDA.
 - New accessories.
 - New luxury vinyl tile flooring.
 - New lighting fixtures.
 - Repaired and painted walls and ceilings.
 - New GFI outlets.
 - New medicine cabinets.

General interior renovations planned for all community Type C buildings include the following:

- Increasing the square footage of main community center (at least 1,000 finished square feet of usable floor area).
- Provision of a new computer lab and classrooms.
- Provision of new flooring.
- Repairing and painting of existing interior walls and ceilings, as required.
- Replacement of existing interior restroom accessories, as required.
- Painting of existing exterior walls.

Exterior building improvements will include the following:

- Roofing and siding repairs, as required, on all family and community buildings
 - Where shingles are replaced, replace existing 3/8" roof sheathing with 15/32-inch thick plywood or OSB sheathing.
- New fiber cement siding (similar in color and style to the family units).
- Damaged aluminum downspouts and aluminum gutters on the existing one-story Type A buildings will be repaired or replaced.
- New patio doors, storm doors, and exterior door hardware for all Type A and Type B buildings.
- Relocation of exposed electrical conduit from outside to inside.

Site improvements shall include the following:

- New children's playgrounds and landscaping, to include tree areas around the playground areas and a combination of low-growing shrubs, ornamental shrubs, and trees at buildings.
- Parking lot and sidewalk repairs, as required.

EXHIBIT C – Scope of Work

- Create new accessible parking spaces and ensure that all new and existing accessible parking spaces shall be marked with above grade signage. Such parking space signs shall have the bottom edge of the sign no lower than 4 feet nor higher than 7 feet above the parking surface. All disabled parking signs shall include the following language: PENALTY, \$100-\$500 Fine, TOW-AWAY ZONE. Such language may be placed on a separate sign and attached below existing above grade disabled parking signs, provided that the bottom edge of the attached sign is no lower than 4 feet above the parking surface.
- New unit signage.
- New mailboxes.
- Landscaping improvements within the current POD with the County.
- Exterior lighting upgrades, as required.
- Existing sidewalk, curb, and ramp repairs, as required.
- Ongoing sewer pipe maintenance and replacement, as needed.
- New site access security devices (gate/access point security).
- New 6' tall industrial grade, powder-coated, and corrosion resistant aluminum security fence to be installed around the entire community with gated and controlled access. Gates shall be constructed of a same material as the fence material in terms of design, strength, and durability. Fence and gate material shall have a minimum yield strength of 35,000 pounds per square inch and a tensile strength of 38,000 pounds per square inch. Pickets shall be security grade or higher, have a minimum yield strength of 16,000 pounds per square inch and a tensile strength of 21,000 pounds per square inch and have spear tops to discourage individuals from climbing the fence to gain entry. Horizontal beams shall be far enough apart where the fence cannot be easily jumped. Owner shall promptly repair damaged fencing within a reasonable timeframe (e.g. 10 days or less) and remove any vegetation that may obstruct views from the exterior by law enforcement. Existing vegetation shall remain off the site's fencing and be trimmed and shaped at regular intervals. Shrubs will have a natural growth habit of no more than 2 ½ to 3 feet and will be maintained at this height. The existing chain link fence and vegetation will be removed.
- Completion of a structural inspection of all balconies and replacement or repair of them, as needed. All balconies will be stained or painted to prevent biodegradation and weathering.
- Repair or replace exterior stairs and railings where there is deteriorated steel.
- Breezeway guardrails will be extended to 42" on the second floor.
- Grading around buildings will provide positive slope and will not exceed the finish floor elevation nor be within 6" of the bottom of the siding.
- Substantial improvement to the asphalt for the drive aisles and parking spaces.
 - Mill and overlay may be appropriate in some cases; however, many locations will have full depth replacement.
- Replacement of each concrete patio at accessible apartments to provide an accessible threshold and transition between inside and outside.
- Soil stabilization (grass) at graded areas.
- Trimming of trees at roofs and light poles.

EXHIBIT C – Scope of Work

- Paint and clean each breezeway laundry room. Breezeway laundry rooms shall be locked and no longer be used by residents as they now have in unit washers and dryers.
- Provision of additional LED site lighting so all parking spaces, dumpsters and building entrances are illuminated.
- Use of permanent utility power for site lighting in lieu of solar powered lights.

The following list of scope of work items are aspirational in nature and may be done, should the owner experience cost savings or secure additional resources.

- Brick pillars shall be constructed at various distances to break-up the massing for long spans of fencing or to define corners and significant bends in the fence.
- Replace all windows installed prior to 2011 with new windows and install new patio doors with secured locking mechanisms, metal pins.

FISCAL IMPACT STATEMENT
FOR PROPOSED BOND FINANCING

Date: July 23, 2019

To the Board of Supervisors
of the County of Henrico, Virginia

Applicant: St. Luke Apartments, LLC

Facility: Multi-family Housing Facility to be known as St. Luke Apartments

1.	Maximum amount of financing sought.	\$	70,000,000
2.	Estimated taxable value of the facility's real property to be constructed in the locality.	\$	49,917,350
3.	Estimated real property tax per year using present tax rates.	\$	439,273
4.	Estimated personal property tax per year using present tax rates.	\$	N/A
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6.	(a) Estimated dollar value per year of goods that will be purchased from Virginia companies within the locality.	\$	86,246
	(b) Estimated dollar value per year of goods that will be purchased from non-Virginia companies within the locality.	\$	0
	(c) Estimated dollar value per year of services that will be purchased from Virginia companies within the locality.	\$	846,460
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7.	Estimated number of regular employees on year round basis.		12
8.	Average annual salary per employee.	\$	38,568

Chairman, Suffolk Redevelopment and Housing
Authority



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 237-19

Page No. 1 of 2

Agenda Title: **RESOLUTION — Signatory Authority — Deed of Vacation and Release — Portion of Delmont Street — Fairfield District**

For Clerk's Use Only:

Date: 9/24/2019

- (☒) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Thorn Seconded by (1) Schmitt
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Maggie Lena Walker Apartments, LLC, a Delaware limited liability company (the "Owner") owns real property known as GPIN Nos. 793-739-5311 and 792-738-7588, which is all the land immediately adjoining Delmont Street in the East Laburnum Manor subdivision, currently known as St. Luke Apartments, the plat of which is recorded in the Clerk's Office of the Circuit Court of the County of Henrico, Virginia in Plat Book 23, Pages 145-46 (the "Plat"), an excerpted copy of which is attached hereto and marked Exhibit "A"; and,

WHEREAS, to enhance the security of its tenants, the Owner has asked the County to enter into a deed of vacation and release approving the vacation of the portion of Delmont Street between Laburnum Avenue and Oronoco Avenue shown hatched on Exhibit "A" in accordance with Va. Code § 15.2-2272(1); and,

WHEREAS, it appears to the Board that the vacation of this portion of Delmont Street will not impede or alter access for any other lot owner shown on the Plat; and,

WHEREAS, the deed of vacation and release will reserve to the County a 60-foot wide easement for utilities, including drainage lines, through this portion of Delmont Street.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia that:

- (1) the Board approves the vacation of the portion of Delmont Street between Laburnum Avenue and Oronoco Avenue shown hatched on Exhibit "A"; and,

By Agency Head

Steve Bue

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

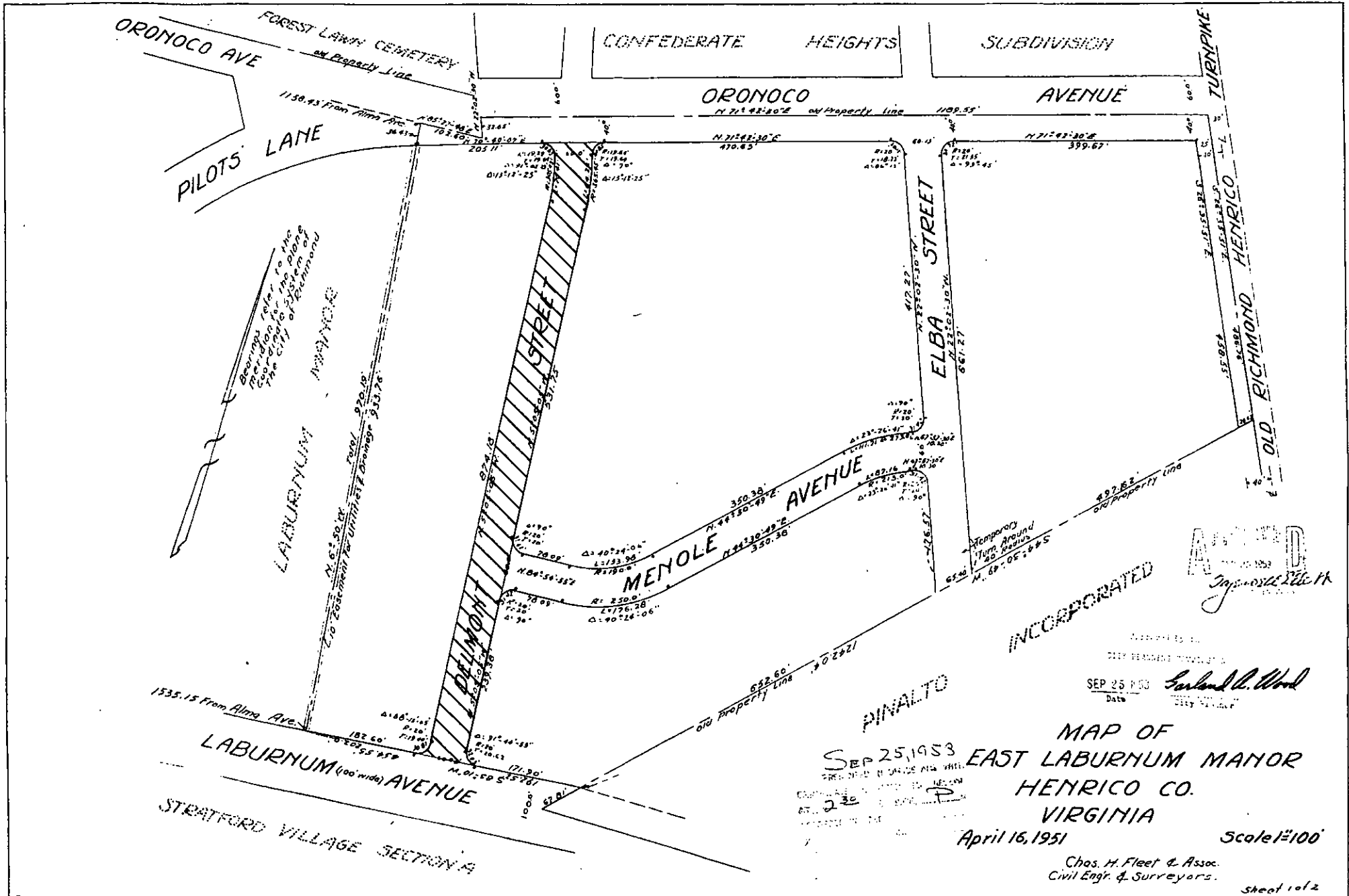
Agenda Item No. 237-19

Page No. 2 of 2

**Agenda Title: RESOLUTION — Signatory Authority — Deed of Vacation and Release —
Portion of Delmont Street — Fairfield District**

(2) the Chairman and Clerk are authorized to execute a deed of vacation and release, in a form approved by the County Attorney, for the vacation of this portion of Delmont Street.

Comments: The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works and the Divisions of Fire and Police without objection; the County Manager concurs.





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 238-19
Page 1 of 17

Agenda Title: RESOLUTION - Amendments to the FY 2019-20 Annual Fiscal Plan to (1) Reappropriate Funds for Continuing Programs and (2) Appropriate Funds for Certain New Programs.

For Clerk's Use Only: Date: <u>9/24/2019</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: _____ APPROVED		<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Schmitt, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																								

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing on September 24, 2019, to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2019-20; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Annual Fiscal Plan for fiscal year 2019-20 is amended to reappropriate funds for continuing programs and appropriate funds for certain new programs, all in the amounts and for the purposes indicated.

(1) Reappropriated for expenditure in the amounts and for the purposes indicated for continuing programs: Such funds having already been appropriated for expenditure in the previous fiscal year (2018-19) for those same approved purposes, but for some acceptable reason having not been expended or encumbered prior to June 30, 2019, those unencumbered balances are reappropriated in fiscal year 2019-20 to provide funding to meet those same continuing

(2) Appropriated for expenditure for certain new requests for programs in the amounts and for the purposes indicated.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

Yellow to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to:

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 23819
Page 2 of 17

AMENDMENTS TO THE FY2019-20
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2019

SUMMARY

1.	Reappropriation for Continuing Programs:	
	General Fund	\$ 1,991,688
	Total Reappropriations for Continuing Programs	\$ 1,991,688
2.	New Amendments/Appropriations:	
	General Fund	\$ 770,620
	Special Revenue Fund	9,931,865
	Total Operating Funds	\$ 10,702,485
	Capital Projects Fund	\$ 21,115,067
	Total New Amendments/Appropriations	\$ 31,817,552
	GRAND TOTAL REAPPROPRIATIONS/NEW AMENDMENTS/ APPROPRIATIONS	\$ 33,809,240



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

1. REAPPROPRIATIONS OF UNENCUMBERED BALANCES FOR CONTINUING PROGRAMS

The following amendment requests are for reappropriation of unencumbered balances budgeted in fiscal year 2018-19 for specific approved purposes. These funds, if approved for reappropriation in fiscal year 2019-20, will be used for those same purposes as budgeted for in the prior fiscal year's budget, since for some acceptable reason they could not be expended or encumbered as of June 30, 2019:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001	- <u>Circuit Court Clerk</u>	\$	159,010
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0000 00000 Funds were received in fiscal year 2018-19 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. An unencumbered balance of \$159,010 as of June 30, 2019, is to be reappropriated in fiscal year 2019-20. These funds will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, county road maps, and wills in order to provide better service to the public in the Records Room. This funding will also enable the Clerk's Office to update and replace aging equipment.

Department 19 - Information Technology

19001	- <u>Information Technology</u>	\$ 250,000
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0000 00000	County funds are required annually to purchase and repair communications equipment for all County agencies as needed throughout the fiscal year. This unencumbered balance as of June 30, 2019, is to be reappropriated in fiscal year 2019-20, to fund these purchases.
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Department 28 - Public Works

28004	- <u>Construction</u>	\$ 1,532,678
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0000 00000	Certain Public Works functions were funded in fiscal year 2018-19 from State Transportation Maintenance Allocation funds. The unencumbered balance of those funds as of June 30, 2019, are requested to be reappropriated in fiscal year 2019-20 for those same designated purposes. This funding of \$1,532,678 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for Bridge Rehabilitation projects.
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Department 30 - Economic Development

30001	- <u>Economic Development</u>	\$	50,000
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0000 00000 This unencumbered balance as of June 30, 2019, is to be reappropriated in fiscal year 2019-20, to fund hiring consultants to assist the Authority as it renews its strategic plan for the future.

Total GENERAL FUND	\$ 1,991,688
TOTAL REAPPROPRIATION FOR CONTINUING PROGRAMS	\$ 1,991,688

0000 00000 To appropriate funding of \$175,000 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office and will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, county road maps, and wills in order to provide better service to the public in the Records Room. This funding will also enable the Clerk's Office to update and replace aging equipment. In addition, \$159,010 of funding previously appropriated for these purposes but unspent as of June 30, 2019, is included in the reappropriation section of this document.



**COUNTY OF HENRICO, VIRGINIA
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Department 12 - Police

12015	– <u>Property</u>	\$ 223,000
1828 00000	To appropriate funding of \$223,000 in order to cover the first year cost associated with the ballistic vest replacement program. Funds are to come from the fund balance in the General Fund.	

Department 13 - Fire

13122	– <u>Operations - EMS</u>	\$ 112,900
0000 00000	To appropriate Four-For-Life funding received from the Commonwealth of Virginia, Department of Health, Office of Emergency Management Medical Services. This funding is allotted for the training of volunteer or salaried emergency medical service personnel of licensed, nonprofit emergency medical services agencies and the purchase of necessary equipment and supplies needed for those personnel. The total appropriation for this program in fiscal year 2019-20 will be \$317,900 after this addition.	

Department 30 - Economic Development

30001	– <u>Economic Development</u>	
0000 00000	To appropriate funding for updates to the website for the Economic Development Authority. These improvements are planned to keep the website aligned to the Authority's renewed marketing strategies. Funds are to come from the fund balance in the General Fund.	\$ 26,000
0000 00000	To appropriate funding for the costs of the Economic Development Authority's enhanced business development services at White Oak Technology Park. Funds are to come from the fund balance in the General Fund.	30,000

Total Economic Development	<u>\$ 56,000</u>
Total GENERAL FUND	\$ 770,620

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 04 - Circuit Court Clerk

04001	– Circuit Court Clerk	
0000 05245	– <u>Library of VA - Circuit Court Records Preservation Program</u>	\$ 9,855
	The Library of Virginia has awarded the Circuit Court Clerk's Office funding of \$9,855 for their Records Preservation Program. This amendment will provide funding for the restoration of Marriage Register (1921-1943) and Will Book 2 Circuit Court (1871-1889).	

Department 05 - Commonwealth's Attorney

05001	– Commonwealth's Attorney	
0000 08837	– <u>FY2020 VA Domestic Violence Victim Fund</u>	\$ 33,100
	To appropriate additional State funding received from the Department of Criminal Justice Services, Virginia Domestic Violence Victim Fund grant program. Funding will be used for educational travel, which facilitates attorneys receiving required Continuing Legal Education credits.	



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Department 12 - Police

12035 – Metro Aviation

0000 00000 – Metro Aviation \$ 2,100,000

To provide funding for a third patrol aircraft, as agreed to by all participating jurisdictions that support the Metro Aviation Unit. The third patrol aircraft is needed to assist with the increased calls for service. The remaining funds would be used for an IP video downlink system that allows the aircraft's video to be viewed live and securely across any device with an Internet connection. Funding of \$700,000 is to be provided by each participating locality which includes the City of Richmond, Chesterfield County, and the County of Henrico. Henrico's share is to be funded via an interfund transfer from the General Fund to the Special Revenue Fund.

1823 00000 – Special Operating and Capital 18,378

The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2018-19, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit.

12800 – Grants

0000 08349 – Federal Task Forces \$ 7,560

To appropriate funding of \$7,400 from the Federal Bureau of Investigation (FBI) and \$160 from the Secret Service in order to purchase software maintenance for the Police Division's Violent Crimes Task Force and Cyber Crimes Task Force as well as one whiteboard for the Police Division.

0000 08838 – DMV20 - Speed 55,151

To appropriate funding of \$51,708 from the Virginia Department of Motor Vehicles for overtime related to speed saturation patrols and three new LIDAR (Light Detection and Ranging). These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$3,443, will come from the fund balance in the General Fund and is included in the \$55,151 total.

0000 08839 – DMV20 - Occupant Protection 29,066

To appropriate funding of \$27,000 from the Virginia Department of Motor Vehicles for overtime related to occupant protection saturation patrols. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$2,066, will come from the fund balance in the General Fund and is included in the \$29,066 total.



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0000 08840 – DMV20 - DUI

230,661

To appropriate funding of \$214,481 from the Virginia Department of Motor Vehicles for overtime related to alcohol enforcement activities and conferences. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$16,180, will come from the fund balance in the General Fund and is included in the \$230,661 total.

0000 08841 – PSAP20

3,000

To appropriate State funding of \$3,000 received from the Virginia 911 Services Board for the Police Division's Emergency Communications Center. Funds will be used for 911 and GIS education and training opportunities.

0000 08872 – DMV20 - Pedestrian-Bicycle

5,813

To appropriate funding of \$5,400 from the Virginia Department of Motor Vehicles for overtime related to pedestrian and bicycle enforcement activities. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$413, will come from the fund balance in the General Fund and is included in the \$5,813 total.

Total Police

\$ 2,449,629

Department 13 - Fire

13800 – Grants

0000 00000

To appropriate funding received from the Commonwealth of Virginia, Department of Health, Office of Emergency Medical Services. These funds will be used to purchase EMS supplies for the Division.

\$ 7,820

0000 08850 – 2019 EMS Training Equipment Grant

29,674

To appropriate funding received from the Virginia Office of Emergency Medical Services (OEMS) under a special funding opportunity for EMS training equipment. This award will expand the Division's cache of training equipment used in their accredited programs and the new Paramedic Academy.

Total Fire

\$ 37,494



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Department 22 - Social Services

22106 – AFDC - Foster Care

1302 00000 – Purchase of Services \$ 347,832

To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Foster Care Program expenditures. This increase in appropriation is funded with \$173,916 of State (50%) and \$173,916 of federal (50%) funds. The total appropriation for this program in fiscal year 2019-20 will be \$924,767 after this addition. No County matching funds are required.

22503 – Adoption Subsidy

1302 00000 – Purchase of Services \$ 600,848

To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$300,424 of State (50%) and \$300,424 of federal (50%) funds. The total appropriation for this program in fiscal year 2019-20 will be \$1,466,848 after this addition. No County matching funds are required.

22507 – Preventive Foster Care

1302 00000 – Purchase of Services \$ 87,654

The Commonwealth of Virginia, Department of Social Services, will provide an additional \$438 of State (0.5%) and \$73,629 of federal (84.0%) funding. The County's required 15.5% match, \$13,587, will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in the \$87,654 total. The total appropriation for this program in fiscal year 2019-20 will be \$113,120 after this addition. These funds are being used to provide the department with additional funding to pay State and federally mandated Family Preservation Program expenditures.

22509 – Safe and Stable Families

1302 07054 – FY2019-20 CSA \$ 31,970

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, Policy and Management Team (CPMT) for the Comprehensive Services Act (CSA) Safe and Stable Family Program, an additional \$23,978 of federal (75.0%) and \$3,037 of State (9.5%) funding for fiscal year 2019-20. The County's required 15.5% match of \$4,955 will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in the \$31,970 total. The total appropriation for this program in fiscal year 2019-20 will be \$161,969 after this addition.

Total Social Services

\$ 1,068,304



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Department 23 - Recreation and Parks

23101	– Director		
0403 00000	– <u>Facilities</u>	\$	507
0407 00000	– <u>Camp Programs</u>		516
0421 00000	– <u>Henrico Community Band</u>		100
0471 00000	– <u>Pouncey Tract Park</u>		1,000
0472 00000	– <u>Youth Arts & Humanities</u>		400
0477 00000	– <u>Marshland Prints</u>		112

To appropriate various citizen donations, totaling \$2,635, for Recreation facilities and programs including the Henrico Community Band, Youth Arts, Tourism, and Camp programs to be used for recreational materials and supplies in accordance with the donors' requests.

23101	– Director		
0000 00956	– <u>Creative Communities Partnership Grant</u>	\$	4,500

To appropriate the award of the Creative Communities Partnership grant (formerly the Local Government Challenge grant) for fiscal year 2019-20 from the Virginia Commission of the Arts to the County of Henrico. Funds are to be used to enhance existing programs and signature events associated with the Cultural Arts Center at Glen Allen. No County matching funds are required.

Total Recreation and Parks	\$	7,135
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Department 30 - Economic Development

30001	– Economic Development		
0000 08878	– <u>NOVA Aquatics Center</u>	\$	350,000

The Economic Development Authority has entered into a five-year performance agreement with NOVA of Virginia Aquatics, Inc. to construct and operate an aquatics center at the former Macy's South Building, located at 1420 North Parham Road. The agreement calls for payments of \$350,000 a year for five years. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.



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Department 36 - Community Corrections

36002 – CCP - Pretrial

0000 07051 – FY2019-20 CCP Pretrial

\$ 31,004

To appropriate revenue from the Virginia Department of Criminal Justice Services in excess of original budget. These funds represent an increase in the annual grant amount for the Community Corrections Program in recognition of the 3.0% raise that was provided for the full-time State funded local employees.

Department 38 - Community Revitalization

38003 – CDBG

0000 08842 – FY19-20 CDBG - Administration

\$ 255,000

0000 08843 – FY19-20 CDBG - Commercial Assistance Program

196,000

0000 08844 – FY19-20 CDBG - CONNECT Program

171,500

0000 08845 – FY19-20 CDBG - Enterprise Zone Design Assistance

20,000

0000 08851 – FY19-20 CDBG - HOME Inc. Downpayment Assistance

27,500

0000 08852 – FY19-20 CDBG - HOME Inc. Fair Housing Outreach

15,000

0000 08853 – FY19-20 CDBG - project:HOMES Critical Home Repair

571,500

0000 08854 – FY19-20 CDBG - project:HOMES Homeowner Rehabilitation Program

121,542

0000 08855 – FY19-20 CDBG - Rebuilding Together of Richmond - Home Repair

25,000

0000 08856 – FY19-20 CDBG - SCDHC Downpayment Assistance

18,000

0000 08857 – FY19-20 CDBG - Virginia Supportive Housing - Cool Lane Apartments

250,000

0000 08858 – FY19-20 CDBG - Circle Center - HVAC Replacement

43,000

0000 08859 – FY19-20 CDBG - Sandston Historic Area Survey

26,500

0000 08860 – FY19-20 CDBG - Commonwealth Catholic Charities - Homeless Prevention

30,000

Sub-Total CDBG

\$ 1,770,542

The United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), as authorized by Title I of the Housing and Community Development Act of 1974, as amended, has awarded the County of Henrico, fiscal year 2019-20 grant funds in the amount of \$1,770,542 for these 14 programs/purposes.

38004 – HOME

0000 08846 – FY19-20 HOME - Administration

\$ 85,000

0000 08847 – FY19-20 HOME - CHDO Activities Rehab for Sale

129,000

0000 08861 – FY19-20 HOME - HOME Inc Downpayment Assistance

125,000

0000 08862 – FY19-20 HOME - project:HOMES Homeowner Rehabilitation Program

453,308

0000 08863 – FY19-20 HOME - SCDHC Downpayment Assistance

65,000

Sub-Total HOME

\$ 857,308

The United States Department of Housing and Urban Development (HUD), HOME Investment Partnerships Program, as authorized by the HOME Investment Partnerships Act of 1990, has awarded the County of Henrico, fiscal year 2019-20 grant funds in the amount of \$857,308 for these five programs/purposes.



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38007	– ESG	
0000 08848	– <u>FY19-20 ESG - Administration</u>	\$ 10,700
0000 08849	– <u>FY19-20 ESG - CARITAS - Case Management for Shelter Clients</u>	20,000
0000 08864	– <u>FY19-20 ESG - Commonwealth Catholic Charities</u>	24,000
0000 08865	– <u>FY19-20 ESG - Homeward - Homeless Mgmt Info System</u>	2,500
0000 08866	– <u>FY19-20 ESG - Housing Families First - Hilliard House Emerg Shelter</u>	42,000
0000 08867	– <u>FY19-20 ESG - HomeAgain - Rapid Rehousing Program</u>	29,940
0000 08868	– <u>FY19-20 ESG - YWCA of Rich - Greater Rich Reg Domestic Violence Hotline</u>	14,500
	Sub-Total ESG	<u>\$ 143,640</u>

The United States Department of Housing and Urban Development (HUD), Emergency Solutions Grant (ESG) Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009, has awarded the County of Henrico, fiscal year 2019-20 grant funds in the amount of \$143,640 for these seven programs/purposes.

Total Community Revitalization	<u>\$ 2,771,490</u>
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	<u>\$ 6,758,011</u>

FUND 1108 – SPECIAL REVENUE FUND - Capital Region Workforce Partnership

Department 27 - Capital Region Workforce Partnership

27004	– Workforce Partnership	
0000 08825	– <u>FY2020 WIOA Adult</u>	\$ 81,548
0000 08826	– <u>FY2020 WIOA Dislocated Worker</u>	161,973
0000 08827	– <u>FY2020 WIOA Youth IS/OS</u>	123,006
0000 08828	– <u>FY2020 WIOA Administrative</u>	39,159

To appropriate additional allocations received from the Federal government for the Capital Region Workforce Partnership.

Total Fund 1108 - Special Revenue Fund-CRWP	<u>\$ 405,686</u>
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FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26102	– Adult Recovery Services	
9568 00000	– <u>State MH STEP VA Primary Care Funds</u>	\$ 205,902

To appropriate restricted state funds to provide Primary Care services. These funds will be used to establish three Complement III positions. No local match is required.

26103	– Youth and Family Services	
9569 00000	– <u>State MH STEP VA Outpatient Funds</u>	\$ 107,144
26110	– Short Term Outpatient Services	
9569 00000	– <u>State MH STEP VA Outpatient Funds</u>	\$ 87,856

To appropriate restricted state funds to provide Outpatient services. These funds will be used to establish two Complement III positions that will enhance services in the Youth and Family area.



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- 26106 – Emergency Services
- 1594 00000 – State Acute Care Funds \$ 54,700
To appropriate state funds that are managed by the Richmond Behavioral Health Authority. These funds will be used to reimburse Henrico Mental Health and Developmental Services for the cost of inpatient acute care provided for individuals with mental illness.
- 1674 08833 – State TDO Transportation Funds \$ 328,967
To appropriate one-time state funds received but not appropriated in fiscal year 2018-19 to provide support for costs incurred during transport for consumers under temporary detention orders to the location of inpatient hospitalization.
- 26107 – Substance Use Disorder Services
- 9556 08795 – Federal SOR Funds Year 1 \$ 170,100
To appropriate federal Virginia State Opioid Response Collegiate Recovery Expansion funding. These funds will be used to support the expansion of the substance use disorder recovery community at Virginia Commonwealth University.
- 9559 08871 – Federal SOR Funds Year 2 \$ 250,000
To appropriate the federal Virginia State Opioid Response Year Two Treatment funds. These funds will be used to provide a medication assisted training program that will feature counseling, case management, psychiatry and opiate jail diversion services.
- 26108 – Medical Services
- 0000 08877 – Federal SAMHSA PBHCI Grant - FY19-20 \$ 356,766
To appropriate the Primary and Behavioral Health Care Integration Grant second year funding from the Substance Abuse and Mental Health Services Administration (SAMHSA). This program is designed to provide citizens with serious mental illness with improved access to medical services. Primary health care will be provided by a contract with the Daily Planet, a federally qualified health center.
- 26108 – Medical Services
- 1696 00000 – Medical Services - Primary Health Integration \$ 42,358
To appropriate third party fee revenue from primary health care services during fiscal year 2018-19. These funds are to be used to continue primary health care services to MH/DS consumers.



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26111	– Collaborative Recovery Services	
1521 00000	– <u>Residential Services - MH Supportive Housing</u>	\$ 17,874
1522 00000	– <u>Residential Services - MH Group Homes</u>	3,050
26204	– Community & Residential Resources Team	
1634 00000	– <u>Residential Services</u>	81,623
26303	– Program Support	
0000 00000	– <u>Program Support</u>	208,560

To appropriate \$311,107 of surplus fee revenue received in FY2013-14. These funds will be used for one-time improvements at the Woodman Road Center and various support homes. Additionally, funds will also be used to purchase air cards for agency staff laptops.

26307	– Financial Management	
1685 00000	– <u>Retained Earnings</u>	\$ 386,675

Beginning in fiscal year 1993-94, the State began to allow localities to retain any unspent on-going State funds, as of the end of the previous fiscal year. Amounts for fiscal year 2014-15 received and appropriated but not obligated as of June 30, 2015, were \$386,675. These funds are to be used for one-time expenditures such as computer hardware and software programs.

1686 00000	– <u>Mental Health Community Services Board Contributions</u>	581
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This amount represents donations received from the private sector during fiscal year 2018-19. These funds are to be used as determined by the Henrico Area Community Services Board (CSB) and/or the donors.

Total Fund 1110 Special Revenue Fund - MH and DS	\$ 2,302,156
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FUND 1113 – SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State
Department 05 – Commonwealth's Attorney

05001	– Commonwealth's Attorney	
0000 00000	– <u>Forfeitures - Commonwealth's Attorney - State</u>	\$ 38,519

Law enforcement special funds, which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by the Commonwealth's Attorney for law enforcement projects as determined and approved by the County Manager or his designee.

FUND 1114 – SPECIAL REVENUE FUND - Forfeitures Police State
Department 12 - Police

12850	– Asset Forfeiture	
0000 00000	– <u>Forfeitures - Police - State</u>	\$ 236,216

Law enforcement special funds which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.



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FUND 1116 – SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Treasury - Federal \$ 2,130

Law enforcement special funds which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

FUND 1117 – SPECIAL REVENUE FUND - Forfeitures Police Justice Federal

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Justice - Federal \$ 189,147

Law enforcement special funds which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

Total SPECIAL REVENUE FUND	\$ 9,931,865
Total OPERATING FUNDS	\$ 10,702,485

CAPITAL FUNDS

FUND 2101 – CAPITAL PROJECTS FUND - General Capital Projects

Department 16 - General Services

16999 – General Services Capital Projects

0000 06477 – Small Projects/Renovations \$ 200,000

To appropriate funding to cover costs associated with the relocation of the Risk Management division to the Finance department. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

FUND 2105 – CAPITAL PROJECTS FUND - Schools - General Capital Projects \$ 2,100,000

Department 50 - Education

50331 – Construction and Maintenance

0000 00516 – Schools Land Purchases

To appropriate funding to cover future purchase of property for schools. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.



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FUND 2111 – CAPITAL PROJECTS FUND - Capital Initiatives Fund

Department 23 - Recreation and Parks

23101 – Director

0000 08808 – Klehr Field Exercise Trail

\$ 244,440

To appropriate funding for the design and construction of a half-mile asphalt trail at Klehr Field. This project would include six exercise stations to be designed to Recreational Trail Standards. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 08869 – Raven's Nest at RF&P Park

39,500

To appropriate funding for the replacement of the Raven's Nest at RF&P Park. This project would include demolition of the existing structure, installation of a new deck and roof, and engineering fees. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 08870 – Hermitage High School Stadium Restroom Refresh

40,000

To appropriate funding for the rehabilitation of the Hermitage High School stadium restroom. This project would include new fixtures, LED lighting, masonry work, painting, and epoxy on the floors. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 23009 – Tuckahoe Park

757,320

To appropriate funding for the purchase of 2.62 acres of land necessary to relocate the entrance of Tuckahoe Park from its current location off of Copperas Lane to John Rolfe Parkway. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Recreation and Parks

\$ 1,081,260

Department 32 - Non-Departmental

32001 – Non-Departmental

0488 06555 – Babe Ruth World Series

\$ 50,000

This amendment will provide funding to the Glen Allen Youth Athletic Association for the application to host the Babe Ruth World Series in 2020. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.



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0000 08879	– <u>Cristo Rey High School Corporate Work Study Program</u>	34,000
	To appropriate funding to support the Cristo Rey High School Corporate Work Study Program. This education model for low-income students involves four days of classes and one day of corporate work experience each week. Henrico County will serve as one of the first 25 charter members of the partnership and effectively hire four students for one entry-level job at a cost of \$34,000 per academic year. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total Non-Departmental	<u>\$ 84,000</u>
	Total 2111 - Capital Projects Fund - Capital Initiatives Fund	<u>\$ 1,165,260</u>
FUND 2150 – CAPITAL PROJECTS FUND - 2016 G. O. Referendum		
Department 50 - Education		
50331	– Construction and Maintenance	
0000 70008	– <u>Tucker HS Construction</u>	6,000,000
	To appropriate additional <i>bond interest earnings</i> to cover costs associated with the replacement of Tucker High School. To date, a combined total of \$81,000,000 has been appropriated for this project. Projected savings from approved bond projects as well as Meals Tax projects will cover a portion of the overall cost and additional Meals Tax funding will be appropriated in fiscal year 2020-21 to cover the remaining costs associated with the project.	
0000 70009	– <u>Brookland Area ES (Holladay Elementary School Expansion)</u>	5,000,000
	To appropriate additional <i>G.O. Bond proceeds</i> to cover additional costs associated with the expansion of Holladay Elementary School. To date, a total of \$20,000,000 has been appropriated for this project. Projected savings from approved bond projects as well as Meals Tax projects will cover the remaining costs associated with the project.	
0000 70011	– <u>Highland Springs HS Construction</u>	6,649,807
	To appropriate additional <i>G.O. Bond proceeds</i> to cover costs associated with the replacement of Highland Springs High School. To date, a combined total of \$95,000,000 has been appropriated for this project. Projected savings from approved bond projects will cover a portion of the overall cost and additional Meals Tax funding will be appropriated in fiscal year 2020-21 to cover the remaining costs associated with the project.	
	Total 2150 - Capital Projects Fund - 2016 G.O. Referendum	<u>\$ 17,649,807</u>
	Total CAPITAL PROJECTS FUND	<u>\$ 21,115,067</u>
	Total New Amendments/Appropriations	<u>\$ 31,817,552</u>
	GRAND TOTAL REAPPROPRIATIONS/ NEW AMENDMENTS/APPROPRIATIONS	<u><u>\$ 33,809,240</u></u>



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BE IT FURTHER RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the following appropriation for transfer between Operating funds and Capital funds accounts from the existing account listed below, to the account shown, be approved for the purpose indicated.

FROM:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 28 - Public Works

28004 - Construction

0000 00000

\$ (1,532,678)

TO:

CAPITAL FUNDS

FUND 2110 - CAPITAL PROJECTS FUND - General Capital Projects

Department 28 - Public Works

28004 - Construction

0000 00845 Bridge Rehabilitation

1,532,678

Certain Public Works functions were funded in fiscal year 2018-19 from State Transportation Maintenance Allocation funds. The unencumbered balance of those funds as of June 30, 2019, are requested to be reappropriated in fiscal year 2019-20 for those same designated purposes. This funding of \$1,532,678 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for the Bridge Rehabilitation project.

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



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Agenda Title: **ORDINANCE — Vacation of Portion of Right-of-Way — Mechanicsville Gardens Subdivision — Fairfield District**

For Clerk's Use Only:

Date: 9/24/2019

- (X) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Shenker Seconded by (1) Schmitt
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the owner of Lot 5 in Block 2 of Mechanicsville Gardens subdivision, CHEWIE, LLC, a Virginia limited liability company, has requested that the County vacate the portion of Carroll Street from its intersection with Rogers Street to the Richmond City limit; and,

WHEREAS, the plat is recorded in the Clerk's Office of the Circuit Court of Henrico County, Virginia (the "Clerk's Office") in Plat Book 13, page 70; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on September 24, 2019; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by this vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board that:

- 1) the portion of the right-of-way for Carroll Street shown crosshatched on Exhibit "A" is vacated in accordance with Va. Code § 15.2-2272(2), subject to the reservation of a permanent utility easement by the County of Henrico, Virginia on, over, under, across, and through the entire vacated area;
- 2) this Ordinance shall become effective 30 days after its passage as provided by law;

By Agency Head Steve Quire

By County Manager [Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

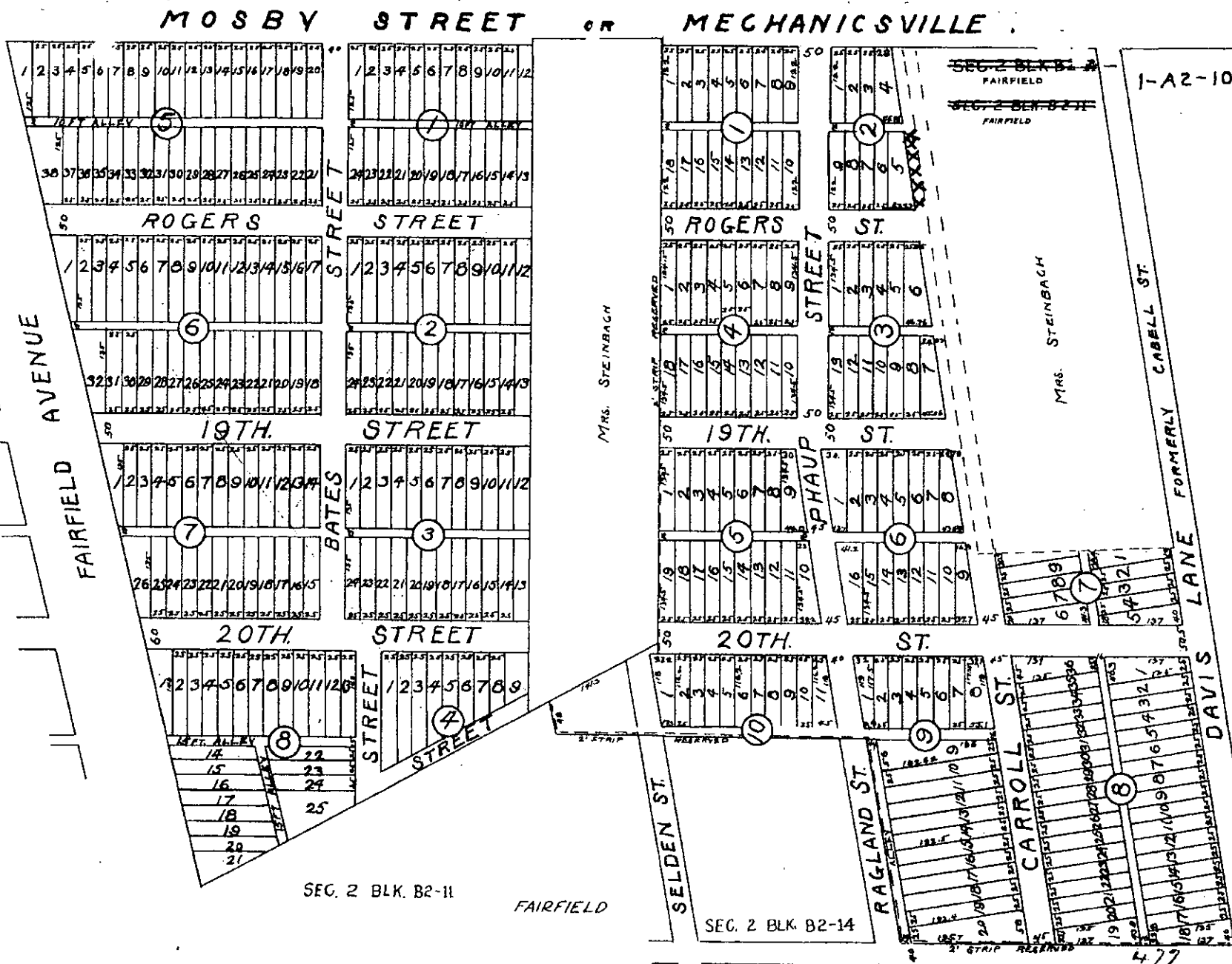
Agenda Item No. 039-19

Page No. 2 of 2

**Agenda Title: ORDINANCE — Vacation of Portion of Right-of-Way — Mechanicsville
Gardens Subdivision — Fairfield District**

- 3) the Clerk of the Circuit Court of Henrico County, Virginia (the "Clerk"), is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office, after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- 4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the name of CHEWIE, LLC, a Virginia limited liability company, its successors or assigns; and,
- 5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Directors of Planning, Public Utilities, Public Works, and Real Property recommend approval of this Board paper; the County Manager concurs.



MAP OF CHELSEA PLACE AND
OCT. 18, 1922. HENRICO COUNTY AND RICHMOND CITY

PLAN OF MECHANICSVILLE GARDENS
HENRICO COUNTY VA. JULY 3, 1925 M.B. 13
P 70



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 240-19
Page No. 1 of 1

Agenda Title: RESOLUTION — Authorization to Apply for Transportation Alternatives Program Matching Grants

For Clerk's Use Only: Date: 9/24/2015 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Banin</u> Seconded by (1) <u>Thorne</u> (2) _____ (2) _____ REMARKS: APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Schmitt, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
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O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Department of Public Works wishes to apply to the Virginia Department of Transportation ("VDOT") for federal Transportation Alternatives Program matching grants for four 12-foot wide multi-use trail projects; and,

WHEREAS, the four projects are:

- (1) Lakeside Community Trail Phase 1 from Spring Park to the intersection of Dumbarton Road and Gillespie Avenue
- (2) Lakeside Community Trail Phase 2 from the intersection of Dumbarton Road and Gillespie Avenue to Lakeside Recreation Area
- (3) Lakeside Community Trail Phase 3 from Lakeside Recreation Area to Hilliard Avenue (Route 161)
- (4) Nuckols Road Trail from Springfield Road (Route 271) to Francistown Road; and,

WHEREAS, the federal grants would pay 80% of the County's estimated costs for the four projects, up to a maximum reimbursement of \$8,000,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Director of Public Works is authorized to apply to VDOT for federal matching grants for the four projects.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing:
Yellow to: _____

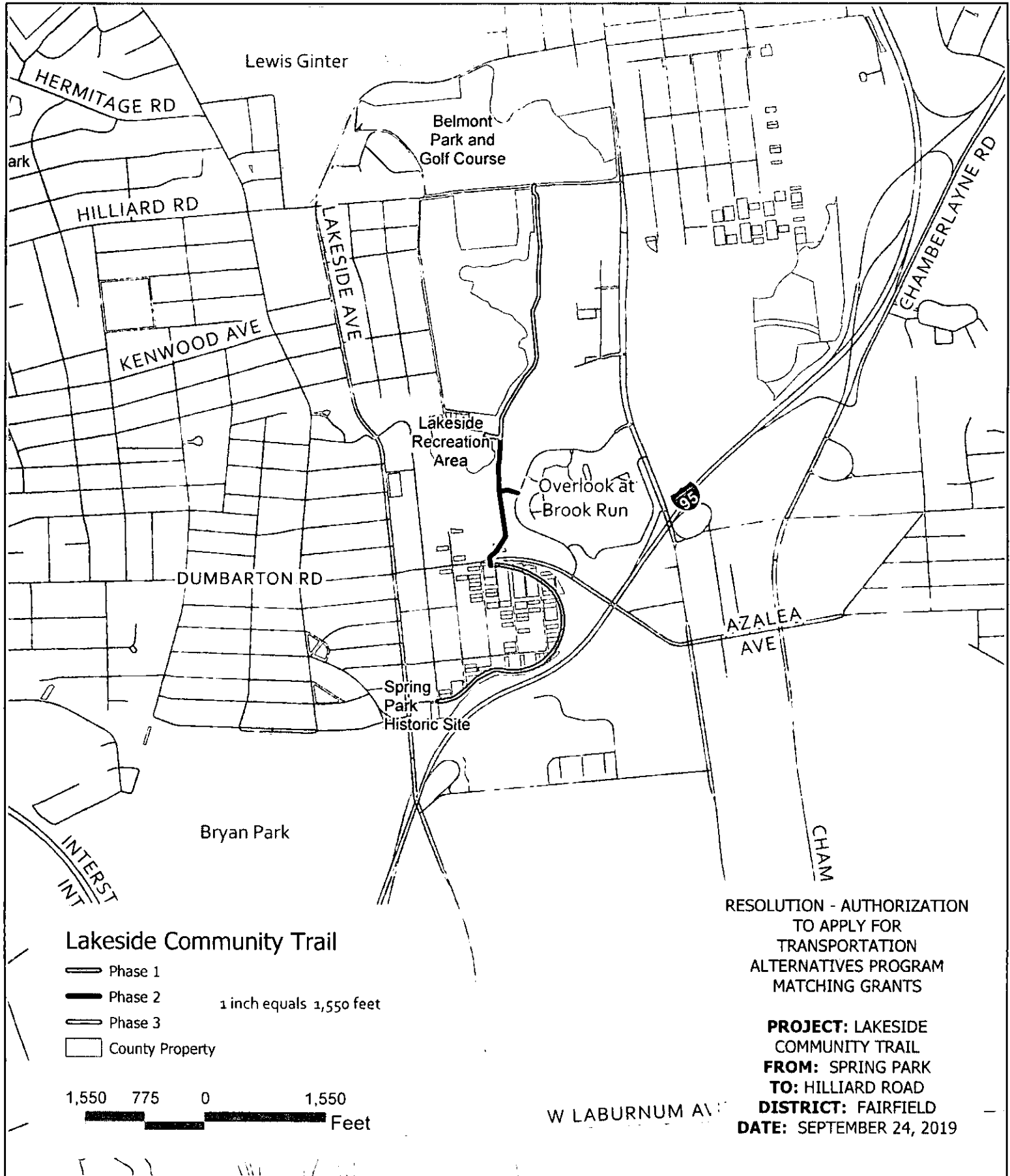
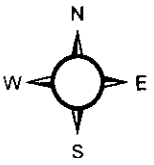
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Clerk, Board of Supervisors

Date: _____

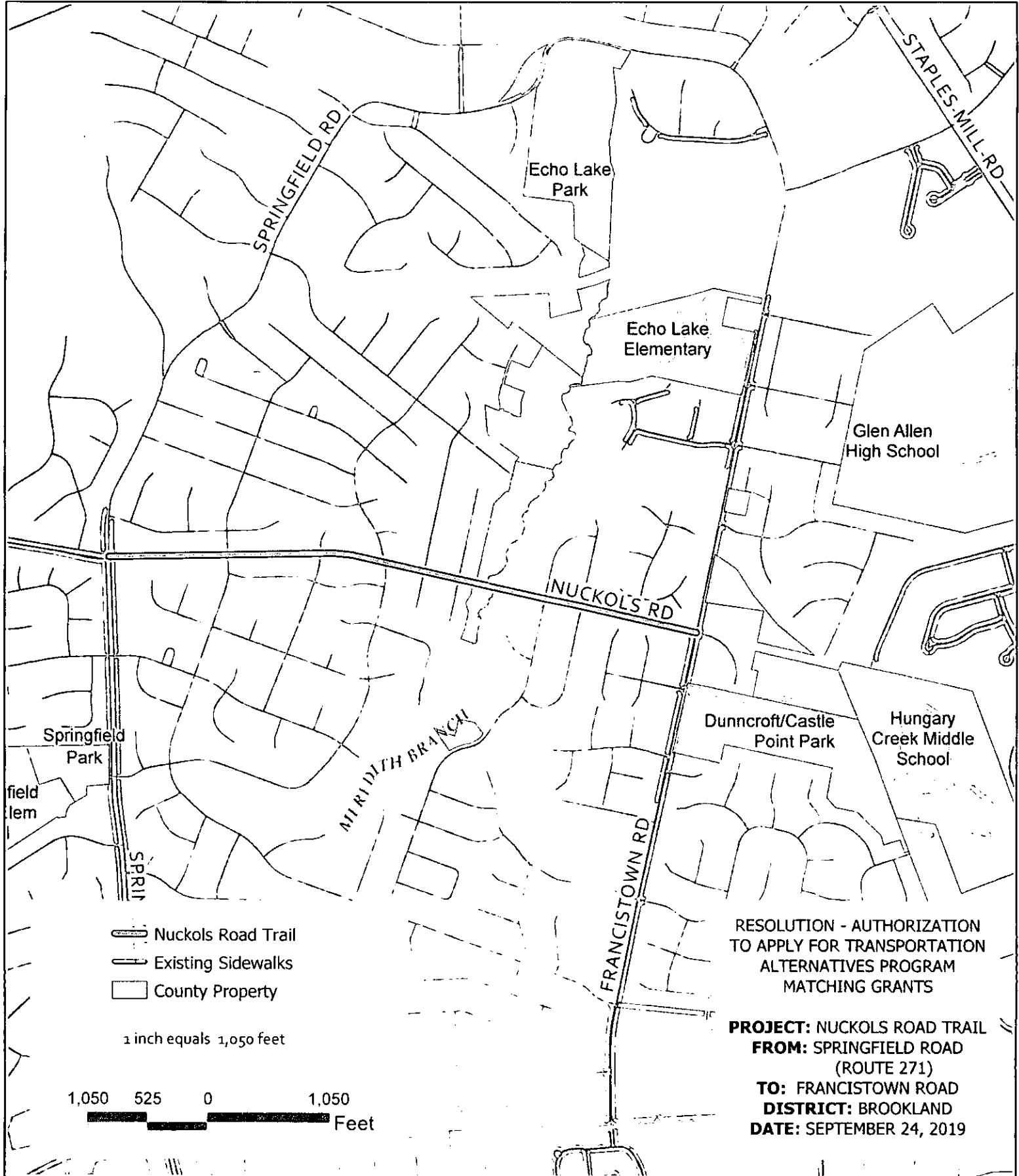
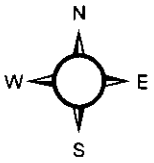


Transportation Alternatives Program





Transportation Alternatives Program





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 241-19

Page No. 1 of 2

Agenda Title: RESOLUTION — Authorization to Submit Letter of Intent to Participate in Virginia Department of Transportation Revenue Sharing Program for FY 2020-2021 and FY 2021-2022

For Clerk's Use Only:

Date: 9/24/2019

(x) Approved

() Denied

() Amended

() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ✓

Nelson, T. ✓

O'Bannon, P. ✓

Schmitt, D. ✓

Thornton, F. ✓

WHEREAS, the Revenue Sharing Program of the Virginia Department of Transportation allocates state matching funds for local highway construction and maintenance projects; and,

WHEREAS, the County has identified 23 projects that are eligible for state matching funds; and,

WHEREAS, there are 19 new construction projects:

- (1) Lakeside Avenue Sidewalk / Trail from Brook Road to Fairway Avenue;
- (2) Church Road Sidewalk from Three Chopt Road to Morgan Run Court;
- (3) Intersection Pedestrian Upgrades at various intersections throughout the County;
- (4) S. Laburnum Avenue / Route 5 Intersection Improvements;
- (5) Park Street Pedestrian Accommodations from Spring Park to Bryan Park Avenue;
- (6) Ridgefield Parkway Sidewalk from Lauderdale Drive to Gayton Road;
- (7) Shrader Road Sidewalk from E. Parham Road to Eunice Drive;
- (8) Eastridge Road Sidewalk from N. Parham Road to 500 feet east of N. Parham Road;
- (9) Dominion Boulevard Intersection Improvements Phase 2 at W. Broad Street (Route 250);
- (10) S. Laburnum Avenue southbound sidewalk from 600 feet south of Gay Avenue to Williamsburg Road (Route 60);
- (11) S. Laburnum Avenue northbound sidewalk from Audubon Drive to Williamsburg Road (Route 60);
- (12) Ridge Road Sidewalk from Old Providence Circle to N. Ridge Road;
- (13) E. Laburnum Avenue Sidewalk from Mechanicsville Turnpike (Route 360) to Ronnie Avenue / Adams Road;
- (14) Thalbro Street / Maywill Street Sidewalk;
- (15) Monument Avenue Sidewalk from Bremo Avenue to Treboy Avenue;
- (16) Pemberton Road (Route 157) Sidewalk from Pemberton Road overpass to 120 feet south of overpass;
- (17) Maude Trevett Elementary Sidewalk from Maude Trevett Elementary to Carters Bridge Place;

By Agency Head

By County Manager

Routing:

Yellow to:

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 246-19

Page No. 2 of 2

Agenda Title: RESOLUTION — Authorization to Submit Letter of Intent to Participate in Virginia Department of Transportation Revenue Sharing Program for FY 2020-2021 and FY 2021-2022

- (18) Ridge Road Sidewalk Phase II from Old Providence Circle to N. Parham Road;
- (19) Lake Brook Drive Sidewalk from Elk Pass Lane to Sadler Place; and,

WHEREAS, the estimated costs of four existing Revenue Sharing Program projects have increased:

- (1) Sadler Road Mixed-Use Trail from Dominion Boulevard to Cedar Branch Court;
- (2) Creighton Road Improvements and Sidewalk from N. Laburnum Avenue to Sandy Lane;
- (3) Pump Road Widening and Sidewalk from Kingsbury Court to Hazel Tree Drive;
- (4) Hungary Road Sidewalk from Hungary Spring Road to Hardings Way Drive; and,

WHEREAS, the state Revenue Sharing Program would match 50% of the County's actual costs up to a maximum state reimbursement of \$10,000,000; and,

WHEREAS, the County must submit a letter of intent to participate in the program.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board of Supervisors authorizes the Director of Public Works to submit a letter of intent to participate in the Virginia Department of Transportation Revenue Sharing Program for Fiscal Year 2020-2021 and Fiscal Year 2021-2022.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



Revenue Sharing Program FY 2020 - 2021 and FY 2021-2022

