

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, September 24, 2019, at 6:00 p.m.** in the Board Room of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matter to be reviewed by the Board at this time is:

6:00 - 6:30 p.m.

NACo/VACo Achievement Award Recognitions

A handwritten signature in black ink that reads "Barry R. Lawrence". The signature is written in a cursive style with a large, stylized 'B' and 'L'.

Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
September 19, 2019

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
September 24, 2019
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES - September 10, 2019, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

- 235-19 Resolution - Expressing Appreciation to Barbara Herzog.
- Proclamation - Active Aging Week - September 29 - October 5, 2019.
- Proclamation - Customer Service Week - October 7 - 11, 2019.

PUBLIC HEARING ITEMS

- 236-19 Resolution - Approval of Issuance of Bonds by the Suffolk Redevelopment and Housing Authority for the St. Luke Apartments - Fairfield District.
- 237-19 Resolution - Signatory Authority - Deed of Vacation and Release - Portion of Delmont Street - Fairfield District.
- 238-19 Resolution - Amendments to the FY 2019-20 Annual Fiscal Plan to (1) Reappropriate Funds for Continuing Programs and (2) Appropriate Funds for Certain New Programs.
- 239-19 Ordinance - Vacation of Portion of Right-of-Way - Mechanicsville Gardens Subdivision - Fairfield District.

PUBLIC COMMENTS

GENERAL AGENDA

- 240-19 Resolution - Authorization to Apply for Transportation Alternatives Program Matching Grants.
- 241-19 Resolution - Authorization to Submit Letter of Intent to Participate in Virginia Department of Transportation Revenue Sharing Program for FY 2020-2021 and FY 2021-2022.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
September 24, 2019**

PRESENTATIONS

RESOLUTION - Expressing Appreciation to Barbara Herzog.

Barbara Herzog, who has served as Executive Director of Henrico County's Court Appointed Special Advocates (CASA) since 2008, retired on September 15 after 24 years with the organization as a volunteer and staff member. This resolution expresses the Board's heartfelt appreciation to Mrs. Herzog for her loyal and outstanding service on behalf of Henrico's children and for her significant and lasting contributions to Henrico's CASA program.

PROCLAMATION - Active Aging Week - September 29 - October 5, 2019.

Active Aging Week was initiated in 2003 by the International Council on Active Aging to celebrate aging and active living by engaging older adults in wellness activities in a safe, friendly, and fun atmosphere. The observance is held every year during or near the last full week of September or first week of October. This year's theme is "Redefining Active." The County of Henrico encourages citizens age 50 and older to actively engage in diverse opportunities and events. This proclamation recognizes the week of September 29 – October 5, 2019, as Active Aging Week in Henrico County and calls this observance to the attention of all Henrico citizens.

PROCLAMATION - Customer Service Week - October 7 - 11, 2019.

The County of Henrico continues to be recognized locally, nationally, and internationally for the quality of service it provides to all its customers. This proclamation recognizes October 7 – 11, 2019, as Customer Service Week and salutes and thanks each and every County employee for the quality of service so willingly given to both the internal and external customers of the County.

PUBLIC HEARING ITEMS

RESOLUTION - Approval of Issuance of Bonds by the Suffolk Redevelopment and Housing Authority for the St. Luke Apartments - Fairfield District.

St. Luke Apartments, LLC, is the proposed purchaser of St. Luke Apartments, a 496-unit, multi-family residential rental housing development in the Fairfield District. The proposed purchaser plans to spend approximately \$40,000 per unit to improve the safety at the apartments and the living conditions of the tenants. Because the County does not have a redevelopment and housing authority, the Suffolk Redevelopment and Housing Authority, at the proposed purchaser's request, has agreed to issue bonds in the maximum amount of \$70,000,000 to finance the purchase and rehabilitation of the apartments. Before this plan of finance can be implemented, the Board of Supervisors must hold concurrent public

hearings on the exercise by the Suffolk Redevelopment and Housing Authority of its powers in Henrico County, make certain findings required by the Virginia housing authority law, and approve the issuance of bonds by the Suffolk Redevelopment and Housing Authority for the benefit of the St. Luke Apartments. The Board's approval remains in effect for one year and does not create a debt or pledge of the County's full faith and credit.

The Suffolk Redevelopment and Housing Authority adopted a resolution agreeing to issue the bonds on July 23, 2019. The Suffolk City Council adopted a resolution approving the issuance of the bonds on August 21, 2019.

RESOLUTION - Signatory Authority - Deed of Vacation and Release - Portion of Delmont Street - Fairfield District.

This resolution will authorize the Chairman to execute a deed of vacation and release to vacate the portion of Delmont Street between Oronoco Avenue and Laburnum Avenue within the East Laburnum Manor subdivision, currently known as St. Luke Apartments. Maggie Lena Walker Apartments, LLC owns all the property immediately adjoining this portion of Delmont Street and has requested the vacation to enhance the security of its tenants. The deed of vacation and release will reserve to the County a 60-foot wide easement for utilities, including drainage lines, through the portion of Delmont Street to be vacated.

State law does not require the Board to hold a public hearing on this resolution. Nevertheless, this resolution was advertised for a public hearing in the Richmond Times-Dispatch on September 17, 2019. In addition, staff held a community information meeting with residents on September 11, 2019.

The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works and the Divisions of Fire and Police without objection; the County Manager concurs.

RESOLUTION - Amendments to the FY 2019-20 Annual Fiscal Plan to (1) Reappropriate Funds for Continuing Programs and (2) Appropriate Funds for Certain New Programs.

A Board paper was presented on September 10, 2019, that received requests to (1) reappropriate funds for continuing programs and (2) appropriate funds for certain new programs, directed their advertisement, and set the date for a public hearing. This paper, if approved after the public hearing, amends the Annual Fiscal Plan and reappropriates and appropriates funds for expenditure for the purposes indicated.

ORDINANCE - Vacation of Portion of Right-of-Way - Mechanicsville Gardens Subdivision - Fairfield District.

This ordinance will vacate a portion of Carroll Street from its intersection with Rogers Street to the Richmond City limit subject to the reservation of a permanent utility easement by the County. The owner of Lot 5 in Block 2 of Mechanicsville Gardens subdivision, CHEWIE, LLC, has been maintaining the unimproved right-of-way.

The Directors of Planning, Public Utilities, Public Works, and Real Property recommend approval of this Board paper; the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Authorization to Apply for Transportation Alternatives Program Matching Grants.

This Board paper would grant authorization for the Director of Public Works to apply to the Virginia Department of Transportation for federal Transportation Alternatives Program grants for four 12-foot wide multi-use trail construction projects. The federal grants would pay 80% of the County's estimated costs for the projects, up to a maximum reimbursement of \$8,000,000.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Authorization to Submit Letter of Intent to Participate in Virginia Department of Transportation Revenue Sharing Program for FY 2020-2021 and FY 2021-2022.

This Board paper would authorize the Director of Public Works to submit a letter of intent to participate in the Revenue Sharing Program of the Virginia Department of Transportation in Fiscal Years 2020-2021 and 2021-2022. The program allocates state matching funds for local highway construction and maintenance projects.

There are 19 new construction projects throughout the County, and the estimated costs of four existing Revenue Sharing Program projects have increased.

The state grants would match 50% of the County's actual costs up to a maximum state reimbursement of \$10,000,000. The County must submit a letter of intent to participate in the program.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.