

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, April 9, 2019, at 4:30 p.m.** in the County Manager's Conference Room on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

4:30 - 5:00 p.m.	2019 Eastern League All-Star Week Update
5:00 - 5:30 p.m.	Central Virginia Waste Management Authority (CVWMA) Update
5:30 - 5:45 p.m.	Regular Meeting Agenda Items



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
April 4, 2019

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**April 9, 2019**  
**6:00 p.m.**

**PLEDGE OF ALLEGIANCE**  
**INVOCATION**

**PUBLIC HEARING**

90-19                      Resolution - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2019-20 and Allocation of Car Tax Relief for Tax Year 2019.

**BEGINNING AT 7:00 P.M.**

**APPROVAL OF MINUTES** – March 26, 2019, Regular and Special Meetings  
**MANAGER'S COMMENTS**  
**BOARD OF SUPERVISORS' COMMENTS**  
**RECOGNITION OF NEWS MEDIA**

**PRESENTATIONS**

Proclamation - Library Week - April 7 - 13, 2019.

91-19                      Resolution - Commending the Highland Springs High School Blackout Cheerleading Team.

**PUBLIC HEARINGS – REZONING CASES**

92-19                      Hungary Road Investments, LLC: Request to conditionally rezone from R-5AC General Residence District (Conditional) to C-1C Conservation District (Conditional) part of Parcel 756-761-2574 containing 2.443 acres located along the north line of Hungary Road approximately 340' west of Fairlake Lane. The applicant proposes a conservation district. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Environmental Protection Area and Suburban Residential 2. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

REZ2019-00008  
Brookland

93-19                      HHHunt River Mill LLC: Request to conditionally rezone from R-3C One-Family Residence District (Conditional) to C-1C Conservation District (Conditional) part of Parcels 780-774-2957 and 781-773-2686 containing 4.452 acres located along the Hanover County line approximately 2,000' northeast of the terminus of Winfrey Road. The applicant proposes a conservation district. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Environmental Protection Area and Suburban Residential 1. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

REZ2019-00004  
Fairfield

## **PUBLIC HEARING – OTHER ITEM**

- 94-19                      Resolution - Change in Street Name - White Oak Creek Drive - White Oak Technology Park Subdivision - Varina District.

## **PUBLIC COMMENTS**

## **GENERAL AGENDA**

- 95-19                      Resolution - Signatory Authority - Agreement with Richmond Metro Habitat for Humanity - 225 N. Ivy Avenue - Varina District.
- 96-19                      Resolution - To Initiate Consideration of Zoning Ordinance Amendments - Master Planned Communities in the R-6 General Residence District.
- 97-19                      Resolution - Establishment of 2020 Census Complete Count Committee.
- 98-19                      Resolution - To Accept 2019 Virginia H.E.A.T. Program Award.
- 99-19                      Resolution - Award of Contract for Engineering Services - Bridge and Facility Design and Repair Projects.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
April 9, 2019**

---

**PUBLIC HEARING**

**RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2019-20 and Allocation of Car Tax Relief for Tax Year 2019.**

On Tuesday, April 9, 2019, this paper will be considered but must be deferred (at least seven days, according to law) before being approved. At a scheduled meeting on Tuesday, April 23, 2019, the proposed Operating and Capital Annual Fiscal Plans may be approved, amended, substituted for, or deferred until a later date, but, at least with regard to the schools' budget, must be approved by May 15, 2019. This paper will also allocate car tax relief for tax year 2019.

**PRESENTATIONS**

**PROCLAMATION - Library Week - April 7 - 13, 2019.**

The American Library Association has sponsored National Library Week annually since 1958 to celebrate the contributions of our nation's libraries and librarians and to promote library use and support. The 2019 National Library Week theme is "Libraries = Strong Communities." This proclamation recognizes April 7 – 13, 2019, as Library Week in Henrico County and encourages Henrico residents to visit the library, explore what is new at their library, engage with their librarian, and keep in mind that because of their involvement, libraries transform.

**RESOLUTION - Commending the Highland Springs High School Blackout Cheerleading Team.**

On March 16, 2019, the Highland Springs High School Blackout cheerleading team won the seventh annual Powerhouse Spirit National Stomp-N-Shake Cheer & Dance Championship at North Carolina A&T University in Greensboro, North Carolina. This Board paper congratulates the team on earning the school's fourth consecutive national cheerleading national championship and commends the team for exhibiting superior sportsmanship, an unparalleled work ethic, and a can-do attitude during another remarkable, memorable, and highly successful season.

**PUBLIC HEARINGS – REZONING CASES**

REZ2019-00008 Brookland	Hungary Road Investments, LLC: Request to conditionally rezone from R-5AC General Residence District (Conditional) to C-1C Conservation District (Conditional) part of Parcel 756-761-2574 containing 2.443 acres located along the north line of Hungary Road approximately 340' west of Fairlake Lane. The applicant proposes a conservation district. The use will be controlled by zoning ordinance regulations and proffered conditions. The
----------------------------	---

2026 Comprehensive Plan recommends Environmental Protection Area and Suburban Residential 2. Acting on a motion by Mr. Witte, seconded by Mr. Mackey, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it conforms with the objectives and intent of the County's Comprehensive Plan.

REZ2019-  
00004  
Fairfield

HHHunt River Mill LLC: Request to conditionally rezone from R-3C One-Family Residence District (Conditional) to C-1C Conservation District (Conditional) part of Parcels 780-774-2957 and 781-773-2686 containing 4.452 acres located along the Hanover County line approximately 2,000' northeast of the terminus of Winfrey Road. The applicant proposes a conservation district. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Environmental Protection Area and Suburban Residential 1. Acting on a motion by Mr. Witte, seconded by Mrs. Thornton, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it conforms with the objectives and intent of the County's Comprehensive Plan.

#### **PUBLIC HEARING – OTHER ITEM**

##### **RESOLUTION - Change in Street Name - White Oak Creek Drive - White Oak Technology Park Subdivision - Varina District.**

This Board paper would rename White Oak Creek Drive between Elko Road and its intersection with Technology Drive to Technology Creek Drive.

The request was received by the Planning Department and has been reviewed by Planning, Police, Fire, and Public Works. None of these agencies object to the request.

The proposed street name change has been advertised in the *Richmond Times-Dispatch*.

The Director of Planning, Chief of Police, Chief of Fire, and the Director of Public Works recommend approval of this Board paper, and the County Manager concurs.

#### **PUBLIC COMMENTS**

#### **GENERAL AGENDA**

##### **RESOLUTION - Signatory Authority - Agreement with Richmond Metro Habitat for Humanity - 225 N. Ivy Avenue - Varina District.**

This Board paper authorizes the County Manager to execute an agreement with Richmond Metro Habitat for Humanity ("RMHFH") to provide up to \$70,000 for RMHFH to acquire, rehabilitate, and sell a single-family house located at 225 N. Ivy Avenue in the Highland Springs Revitalization Area. RMHFH is a non-profit corporation providing services and programs to residents in Central Virginia.

The house is currently vacant and in need of rehabilitation. It is 2 blocks from a home at 4 N. Ivy Avenue that project:Homes is currently renovating, and it is near several homes recently constructed by the private sector. RMHFH will purchase and renovate the house for sale, which will increase the number of owner-occupied structures in the community.

The Housing Specialist recommends approval of this Board paper; the County Manager concurs.

**RESOLUTION - To Initiate Consideration of Zoning Ordinance Amendments - Master Planned Communities in the R-6 General Residence District.**

This Board paper would initiate the process of amending the zoning ordinance to provide increased flexibility in the R-6, General Residence District by provisional use permit

The zoning ordinance allows B-1 uses in the R-6 district by provisional use permit. Several developers have met with County staff to propose small mixed-use developments in the R-6 district, but they have not been able to design a project that would be feasible under the zoning ordinance. Staff has concluded that the zoning ordinance is not flexible enough to provide necessary incentives for the creation of master planned communities in the R-6 district.

The Board paper directs County staff to prepare zoning ordinance amendments to provide increased flexibility for master planned mixed use development in the R-6, General Residence District by provisional use permit for review and recommendation by the Planning Commission after a public hearing.

The Director of Planning recommends approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Establishment of 2020 Census Complete Count Committee.**

This Board paper would authorize the establishment of a Complete Count Committee for the 2020 Census.

The purpose of the Committee will be to improve participation in the 2020 Census by formulating strategies and techniques to enhance response rates and by preparing and conducting educational initiatives in the County. An accurate count is important in enhancing the availability of state and federal funding, allocating representatives in the U.S. House of Representatives and the Virginia General Assembly, and redistricting the County's magisterial districts. The 2020 Census will begin April 1, 2020.

The Director of Planning recommends approval of this Board paper, and the County Manager concurs.

**RESOLUTION - To Accept 2019 Virginia H.E.A.T. Program Award.**

This Board paper accepts a \$1,582.76 grant from the Virginia Help Eliminate Auto Theft (H.E.A.T.) Program. The Police Division will use this grant, which requires no local match, to send two auto theft detectives to the Southeast Regional International Association of

Auto Theft Investigators (I.A.A.T.I.) Training Seminar in June 2019 in Lexington, Kentucky.

**RESOLUTION - Award of Contract for Engineering Services - Bridge and Facility Design and Repair Projects.**

This Board paper awards a contract to Johnson, Mirmiran & Thompson, Inc. to provide engineering services on an as-needed basis for bridge and facility design and repair.

Six proposals were received in response to RFP #18-1738-9JCK. Based upon evaluation of the proposals, the Selection Committee interviewed the following firms:

Johnson, Mirmiran & Thompson, Inc.  
Whitman, Requardt & Associates  
Clark Nexsen, Inc.  
Rummel, Klepper & Kahl, LLP

Based on the written proposals and interviews, the Committee selected Johnson, Mirmiran & Thompson, Inc. as the top-ranked firm. The contract will be for a one-year term and may be renewed for two additional one-year terms. Compensation for services shall be based on unit cost rate schedules. The project fees shall not exceed \$300,000 for any single project and \$1,500,000 per one-year term. Funding is available within the Public Works budget.

The Director of Public Works and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.