

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
March 26, 2019

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, March 26, 2019, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Tyrone E. Nelson, Chairman, Varina District  
Thomas M. Branin, Vice Chairman, Three Chopt District  
Patricia S. O'Bannon, Tuckahoe District  
Daniel J. Schmitt, Brookland District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

John A. Vithoulkas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Lt. Col. Alisa A. Gregory, Chief Deputy Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
W. Brandon Hinton, Deputy County Manager for Administration  
Anthony E. McDowell, Deputy County Manager for Public Safety  
Randall R. Silber, Deputy County Manager for Community Development

Mr. Nelson called the meeting to order at 7:00 p.m. He led the recitation of the Pledge of Allegiance.

Reverend Rick Allison, Senior Pastor of Deep Run Baptist Church, delivered the invocation.

On motion of Mr. Branin, seconded by Mr. Schmitt, and by unanimous vote, the Board approved the March 12, 2019, Regular and Special Meeting Minutes.

The vote of the Board was as follows:

Yes: Nelson, Branin, O'Bannon, Schmitt, Thornton

No: None

**MANAGER'S COMMENTS**

Mr. Vithoulkas shared a recent event illustrating the amazing heart of the Henrico County government and community and a wonderful public-private effort. On December 4, a kitchen fire occurred at the home of Navy veteran Walter Flanagan on Bonnie Dale Road in the Three Chopt District. Although Mr. Flanagan was not injured, his home suffered extensive damage and was uninhabitable. Because Mr. Flanagan lives on a fixed income

and does not have homeowner's insurance or a family nearby, he ended up sleeping in a tent in his front yard as nighttime temperatures dropped below freezing. The following day, Battalion Chief Henry Rosenbaum of the Fire Marshal's Office contacted John Butler in the Department of Building Construction and Inspections, who sought temporary housing and other assistance for Mr. Flanagan. An amazing show of support by the community enabled Mr. Flanagan to move into temporary housing while his home was being repaired and renovated at no cost to him. Servpro of Chesterfield was instrumental in attracting media coverage and organizing the contributions of contractors, corporate teams, civic groups, and individuals. Mr. Vithoukas thanked and recognized Mr. Butler, Chief Rosenbaum, Servpro, and the following churches, organizations, local businesses, and volunteers who were also involved in this effort: United Roofing & Construction, Allstate Electrical, Portable Storage, Capital One, Electronics Restoration Services, Artistic Stone Design, Ben Andrews Plumbing, Hungerford Plumbing & Heating, ABC Builders Supply, Radford Interiors, Village Flooring, Sherwin-Williams, Derbyshire Baptist Church, Shady Grove United Methodist Church, EZ Box Storage, Thomas Somerville Plumbing Supply, U-Haul (on Landmark Road), Moses Rivers, and Shelby Brown of WTVR TV-6 News. Some of the entities who contributed to this effort preferred to remain anonymous. Mr. Flanagan commented on the event and expressed gratitude to Mr. Butler, ServPro, Ms. Brown, and all who assisted him in its aftermath.

The American Legion is commemorating its 100<sup>th</sup> anniversary this year by reflecting on its legacy and renewing its vigor to serve over the next century. The organization was founded in Paris, France, in 1919 by United States combat troops who longed to return home to their civilian lives after the conclusion of World War I. They sought to create a new association of veterans who were dedicated to advocacy and service for other veterans, military personnel, youth, and American patriotism. Since that time 100 years ago, this national organization has impacted millions of lives through its 13,000 local posts. It was instrumental in the passage of the GI Bill and in the creation of the Department of Veterans Affairs. Each year, the American Legion Post members donate over 3.7 million hours to their local communities and sponsor more than 64,000 scouts. They also award over four million dollars in scholarships annually, provide financial relief to local communities when national disasters strike, and save lives, as the American Legion is the nation's largest single blood donor. On behalf of the Board, Mr. Vithoukas recognized the seven American Legion posts located in Henrico County and noted the County is honored to have such humble, dedicated, and compassionate individuals in the community. Deputy Clerk to the Board Tanya Harding presented an award to the following post commanders as a small token of the Board's appreciation for their service: Walter Balsinger, Post #1 (Three Chopt Road); Sandra Collins, Post 84 (Westhampton); Chuck Talley, Post #233 (Battlefield-Old Hanover Road); Wayne Gilbert, Post #233 (Varina); Temple Ancarrow, Post #242 (Sandston); and Scott Maddrea, Post #244 (Glen Allen). Gordon Jones from Post #125 (Lakeside) was unable to attend. Mr. Vithoukas also recognized Jim Walsh, the American Legion's 11<sup>th</sup> District Commander of the 20 posts in the Richmond region. Commander Ancarrow presented Mr. Nelson with a certificate on behalf of Post #242 in appreciation and recognition of the County's participation in the post's Memorial Day Parade and Wreaths Across America program. He invited the public to Seven Pines National Cemetery for a flag-placing ceremony on May 24 and for a memorial service and parade on May 27.

## **BOARD OF SUPERVISORS' COMMENTS**

Mr. Thornton noted the passing of Charlie Curry on March 18. Mr. Curry was Cooperative Extension Agent for Henrico County for more than 20 years. He hosted a WRVA radio show with Alden Aaroe, where he shared his encyclopedic gardening knowledge, and established the Master Gardener Program in Henrico. Mr. Curry will be remembered for his good humor, expertise in his wide-reaching interests, and willingness to lend a hand in any project.

Mr. Thornton mentioned the unveiling of an historical marker on March 24 honoring a Richmond native, Dr. Dorothy Irene Height. Dr. Height worked for women's rights and walked with Dr. Martin Luther King, Jr., and other great persons who tried to change the world for the better. The marker is in the 1400 block of Hull Street. Dr. Height would be 107 years old if she were still living.

Mr. Schmitt announced the recent passing of Leon Auman, a beloved member of the community who served as band director at Henrico High School from 1978 to 1991 and at Godwin High School from 1991 until his passing. Mr. Auman fueled tremendous growth in the Henrico band program during his leadership and was later affectionately known as "Godwin's Music Man." Mr. Schmitt shared that the County's thoughts are with Mr. Auman's family.

On behalf of Mrs. O'Bannon, Mr. Nelson reported that the Board announced a public-private partnership earlier in the day between the County, NOVA Swimming, and Regency Mall to develop an indoor aquatics center at Regency. Not too long ago, the Board announced another public-private partnership between the County and the YMCA of Greater Richmond for the Henrico Aquatics Center on Laburnum Avenue. These partnerships will focus on drown proofing Henrico County and help the County meet its goal of having every Henrico second grader able to swim. The former Macy's south building in Regency will now become an Olympic-sized swimming facility that is open to the public. It will include two 25-yard training lanes.

Mr. Nelson recognized the following Cub Scouts from Troop 501, sponsored by Laurel Hill United Methodist Church, who were observing the meeting to fulfill a requirement for their Arrow of Light Adventure - Building a Better World: Nicholas Baptista, Caleb Bupp, Jasper Ford, Nicholas Hayes, Gregory Lofton, Zaire Smith, Conner Vance, and Jalcai White.

## **RECOGNITION OF NEWS MEDIA**

Mr. Nelson recognized Chris Suarez Rojas from the *Richmond Times-Dispatch* and Ms. Brown.

## **PRESENTATIONS**

Mr. Nelson presented a proclamation recognizing April 7 – 13, 2019, as Crime Victims' Rights Week. Accepting the proclamation was Shelly Shuman-Johnson, Director of the Victim/Witness Assistance Program in the Commonwealth's Attorney's Office. Joining her were Shannon Taylor, Commonwealth's Attorney; and Victim Services Specialists Kate Griffin, Natalie Kent, Nicole Mayton, Jennifer Quitiquit, and Jessica Rubio.

Mr. Branin presented a proclamation recognizing April 7 – 13, 2019, as Volunteer Week. Accepting the proclamation was Shanone Sport, Volunteer Coordinator and Human Resources Analyst for the Department of Human Resources Division of Organizational Learning and Talent Development. Joining her was Paula Reid, Director of Human Resources.

Mr. Thornton presented a proclamation recognizing April 14 – 20, 2019, as Telecommunicators Week. Accepting the proclamation was Captain Jeff Guess, Commanding Officer of Communications for the Police Division. Joining him were Humberto Cardounel, Jr., Chief of Police; Maj. Pete MacRae, Deputy Chief of Police for Administrative Services; Steve Weis, Emergency Communications Manager; Linda Cox, Communications Supervisor; Communication Officers Shelby Jean Kemp, Amber Murray, and Sheri Weldon; and Senior Communications Supervisor Janine Richardson and Communications Supervisor Rebekah Taylor, the division's 2018 Emergency Communications Professionals of the Year.

Mr. Schmitt presented a proclamation recognizing April 2019 as Child Abuse Prevention Month. Accepting the proclamation was Gretchen Brown, Child Welfare Division Manager for the Department of Social Services. Joining her was Noah Dziedzic, Operations Coordinator for Greater Richmond SCAN (Stop Child Abuse Now).

Mr. Nelson presented a proclamation recognizing April 2019 as Keep Henrico Beautiful Month. Accepting the proclamation was Lynne Yurchak, Chairperson of the Keep Henrico Beautiful Committee and Brookland District representative. Joining her from the committee were Brookland District representatives Norma Jean Beaken and Sandra Wilkinson; Fairfield District representative Brain Montgomery; Tuckahoe District representatives Jim Barrett, Linda Leigh, and Kendall Tyree; Varina District representatives Bland Goddin, Aileen Rivera (Vice Chairperson), and Pris Woods. Also participating were Bentley Chan, Assistant Director of Public Utilities, and Jon Clary, Solid Waste Division Director for the Department of Public Utilities.

## **APPOINTMENTS**

81-19                      Resolution – Appointment of Member – Board of Building Code Appeals.

On motion of Mr. Branin, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

82-19                      Resolution - Appointment of Member - Keep Henrico Beautiful Committee.

On motion of Mr. Thornton, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached resolution.

83-19                      Resolution - Appointment of Member - Henrico Area Mental Health and Developmental Services Board.

On motion of Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

## **PUBLIC HEARING ITEM**

84-19                      Resolution - Signatory Authority - Exchange of Real Property - 2300 Westwood Avenue - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

## **PUBLIC COMMENTS**

Robert E. Mitchell, Jr., a resident of the Brookland District and Founder and President of the Cabal Fang Temple, Inc., requested the Board's assistance in determining whether his organization is violating the County's zoning ordinance by offering free martial arts training classes at the West End Manor Civic Association's community building. He asked that the County assist Cable Fang Temple in finding a public facility where the classes can be held if the organization is not allowed to continue using this facility. Also, Mr. Mitchell informed the Board his organization would like to be involved in the revitalization of the community building and the association. Mr. Schmitt advised Mr. Mitchell he has visited the property seven or eight times in the past couple of months and thanked Mr. Mitchell for his attention to the property and desire to make it a community amenity. He noted Mr. McDowell has been intimately involved with the property and asked Mr. McDowell to exchange contact information with Mr. Mitchell.

Lauren Leggett, a resident of the Brookland District, voiced concerns regarding the degradation of waterways in the Westbourne subdivision and Libbie Mill area near Jordan's Branch. She asked what her neighborhood can do to assist the County in resolving this problem, which is causing flooding on her property. Ms. Leggett distributed photographs documenting her concerns. Mr. Nelson asked Steve Yob, Director of Public Works, to get together with Ms. Leggett and develop a game plan.

Jean Nedrow, Coalitions Director for Convention of States and a resident of the Tuckahoe District, asked for the Board's endorsement of a nationwide effort to call a convention under Article V of the United States Constitution that will impose fiscal restraints on the federal government, limit its power and jurisdiction, and impose term limits on its officials and members of Congress. She also asked for an opportunity for representatives of the Convention of States project to make a presentation to the Board on this initiative. Mr. Vithoulkas asked Mr. Hinton to exchange contact information with Ms. Nedrow.

## **GENERAL AGENDA**

85-19                      Introduction of Ordinance - To Amend and Reordain the Following Sections of the Code of the County of Henrico Titled:

- 20-414    "Enumerated; amount of license tax"
- 20-416    "Scientific research and development services"
- 20-446    "Enumerated; amount of license tax"
- 20-475    "Enumerated; amount of tax"
- 20-506    "Tax on owners and operators"

20-507 "Tax on promoters generally"  
 20-509 "Tax on promoters of athletic contests or races"  
 20-531 "Levy of tax; amount"  
 20-559 "Amount of tax"  
 20-560 "Speculative builders"  
 20-600 "Hotels"  
 20-601 "Restaurants, soda fountains and similar businesses"  
 20-624 "Small loan companies"  
 20-625 "Persons other than small loan companies lending money for  
 purchase of chattels secured by liens; purchasers of conditional  
 sales contracts"  
 20-626 "Other moneylenders"  
 20-627 "Persons making first mortgage loans or purchasing mortgage  
 notes"  
 20-648 "Amount of tax"  
 20-650 "Commission merchants"  
 20-691 "License required; tax basis"  
 20-692 "Amount of tax"  
 20-793 "Term defined; amount of tax"  
 20-818 "Amount of tax on persons furnishing water"  
 20-819 "Amount of tax on persons furnishing heat, light and power, and  
 gas"

and

20-821 "Amount of tax for telephone and telegraph businesses"

to Raise the Threshold and Deduction for Business License Taxes from  
 \$300,000 to \$400,000.

On motion of Mr. Branin, seconded by Mr. Schmitt, and by unanimous  
 vote, the Board approved this item – see attached introduction of  
 ordinance.

86-19 Resolution - Award of Annual Contract for Subsurface Utility Designating  
 and Locating Services.

On motion of Mr. Branin, seconded by Mr. Thornton, and by unanimous  
 vote, the Board approved this item – see attached resolution.

87-19 Resolution - Award of Contract for Consulting Services - Employee  
 Benefits Program.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous  
 vote, the Board approved this item – see attached resolution.

88-19 Resolution - Signatory Authority - Subleases - Capital Region Workforce  
 Partnership.


On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous  
 vote, the Board approved this item – see attached resolution.

89-19

Introduction of Ordinance - To Amend and Reordain Subsection (a) of Section 23-361 Titled "Water service and volume charges," and Subsection (a) of Section 23-362 Titled "Sewer service charges and rates" of the Code of the County of Henrico, to Change Utility Charges.

On motion of Mr. Branin, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

There being no further business, the meeting was adjourned at 8:15 p.m.



Chairman, Board of Supervisors  
Henrico County, Virginia

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## CRIME VICTIMS' RIGHTS WEEK

April 7- 13, 2019

**WHEREAS**, in 1982, the President's Task Force on Victims of Crime envisioned a national commitment to a more equitable and supportive response to victims; and

**WHEREAS**, this commemorative week celebrates the energy, perseverance, and commitment that launched the victims' rights movement, inspired its progress, and continues to advance the cause of justice for crime victims; and

**WHEREAS**, crime can leave a lasting impact on any person, regardless of age, national origin, race, creed, religion, gender, sexual orientation, immigration, or economic status; and

**WHEREAS**, incorporating communities' existing experts and trusted sources of support into efforts to fully serve survivors will develop a criminal justice system response that is truly accessible and appropriate for all victims of crime; and

**WHEREAS**, with the unwavering support of their communities and victim service providers behind them, survivors will be empowered to face their grief, loss, fear, anger, and hope without fear of judgement, and will feel understood, heard, and respected; and

**WHEREAS**, serving victims and rebuilding their trust restores hope to victims and survivors, as well as supports thriving communities; and

**WHEREAS**, engaging a broader array of healthcare providers, community leaders, faith organizations, educators, and businesses can provide new links between victims and services that improve their safety, healing, and access to justice; and

**WHEREAS**, honoring the rights of victims, including the rights to be heard and to be treated with fairness, dignity, and respect, and working to meet their needs rebuilds their trust in the criminal justice system and social service systems; and

**WHEREAS**, Crime Victims' Rights Week provides an opportunity to recommit to ensuring that all victims of crime – especially those who are challenging to reach or serve – are offered culturally and linguistically accessible and appropriate services in the aftermath of crime; and

**WHEREAS**, the Henrico County Victim-Witness Program is dedicated to strengthening victims and survivors in the aftermath of crime, building resilience in our communities and our victim responders, and working for a better future for all victims and survivors.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 7 - 13, 2019, as Crime Victims' Rights Week; reaffirms the County's commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and throughout the year; and expresses sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice, and peace.



*Barry R. Lawrence*  
Barry R. Lawrence, Clerk  
March 26, 2019

*Tyrone E. Nelson*  
Tyrone E. Nelson, Chairman  
Board of Supervisors



# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## ***VOLUNTEER WEEK***

***April 7 - 13, 2019***

**WHEREAS**, the County of Henrico has an active and viable Volunteer Services Program; and

**WHEREAS**, the Board of Supervisors is continually attempting to improve and expand County services to citizens at the least possible cost; and

**WHEREAS**, an average of 1,232 volunteers per month contributed 147,530 hours to the County during 2018, thereby providing many additional benefits to Henrico citizens and enriching the lives of our residents; and

**WHEREAS**, the value of these volunteer efforts is estimated to be nearly four million dollars; and

**WHEREAS**, the giving of oneself in service to another empowers the giver and the recipient and creates an opportunity to better oneself.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 7 - 13, 2019, as Volunteer Week and salutes and thanks each and every volunteer for the services they have so generously and willingly given to the County.



Tyrone E. Nelson, Chairman  
Board of Supervisors

Barry R. Lawrence, Clerk  
March 26, 2019

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## **PUBLIC SAFETY TELECOMMUNICATORS WEEK**

***April 14 - 20, 2019***

**WHEREAS**, the Communications Officers of the Henrico County Police Division serve the local community by answering telephone calls for fire, police, and emergency medical services assistance and by ensuring that the appropriate response is dispatched as efficiently as possible; and

**WHEREAS**, Communications Officers perform with distinction a vital duty to the citizens of Henrico County in protecting their health and safety; and

**WHEREAS**, Henrico citizens depend on the skill, expertise, and commitment of these professionals, who provide unselfish service on a daily basis in very stressful situations.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 14 - 20, 2019, as Public Safety Telecommunicators Week; encourages all Henrico citizens to make note of this observance; and salutes the County's Communications Officers for their exemplary professionalism, service, and performance.



Tyrone E. Nelson, Chairman  
Board of Supervisors

Barry R. Lawrence, Clerk  
March 26, 2019

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## CHILD ABUSE PREVENTION MONTH

*April 2019*

**WHEREAS**, 56,536 children in the Commonwealth of Virginia received Child Protective Services intervention in Fiscal Year 2018 as a result of suspected abuse and neglect as documented by the Virginia Department of Social Services; and

**WHEREAS**, the Henrico County Department of Social Services responded to 779 reports of child abuse and neglect in FY 2018 involving 1,034 children, with 676 children identified as needing services in our community; and

**WHEREAS**, child abuse and neglect is a serious community problem requiring comprehensive community strategies and solutions; and

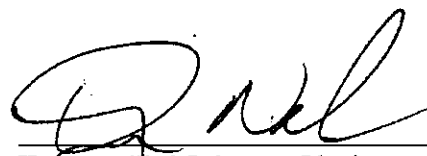
**WHEREAS**, Henrico County strives to develop strong partnerships among social service and law enforcement agencies, schools, religious and civic organizations, medical facilities, and businesses to implement those solutions; and


**WHEREAS**, many dedicated individuals, agencies, and organizations throughout Henrico County work daily to break the cycle of child abuse and neglect and to find families the assistance they need; and

**WHEREAS**, all citizens should become more aware of the negative effects of child abuse and neglect; the importance of raising children in safe and nurturing environments; and the opportunity to support children and families, including fathers, so that children can grow into successful, healthy, and productive adults.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 2019 as Child Abuse Prevention Month and calls upon Henrico citizens to participate in appropriate community programs and activities that help protect children from abuse and neglect.



  
Tyrone E. Nelson, Chairman  
Board of Supervisors

  
Barry R. Lawrence, Clerk  
March 26, 2019

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## **KEEP HENRICO BEAUTIFUL MONTH**

*April 2019*

**WHEREAS**, littering is unlawful, unsightly, and hazardous to health; and

**WHEREAS**, the Keep Henrico Beautiful program and Keep Henrico Beautiful Committee of appointed volunteers were established in 1980 to develop and lead educational litter prevention activities and encourage participation of all Henrico County residents in litter prevention and recycling; and

**WHEREAS**, for the past 39 years, members of the Keep Henrico Beautiful Committee have dedicated their time, talent, and energy to the successful direction of anti-litter educational programs; and

**WHEREAS**, the Keep Henrico Beautiful Committee disseminates educational materials and sponsors programs, special events, and workshops to foster public awareness of the environment; and

**WHEREAS**, several thousand Henrico County residents now participate in litter prevention and recycling projects, including the "Because We Care" volunteer litter pick-up program, through their community associations, churches, scout troops, school clubs, civic groups, and businesses; and

**WHEREAS**, the Keep Henrico Beautiful program has maintained a strong relationship with Henrico schools by providing classroom presentations and lesson plans on litter prevention and recycling that correlate with the Virginia Standards of Learning.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 2019 as Keep Henrico Beautiful Month, urges all Henrico residents to show their environmental stewardship by not littering and by recycling, and encourages the public to celebrate our clean county by joining the efforts of Keep Henrico Beautiful.



Tyrone E. Nelson, Chairman  
Board of Supervisors

Barry R. Lawrence, Clerk  
March 26, 2019



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 81-19

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Member – Board of Building Code Appeals

For Clerk's Use Only:

Date: 3/26/2019

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Schmitt  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

	YES	NO	OTHER
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Board of Building Code Appeals for a term expiring December 31, 2023, or thereafter, when his successor shall have been appointed and qualified:

Residential Builder

William Edward Goode, Jr.

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 82-19  
Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Member – Keep Henrico Beautiful Committee

For Clerk's Use Only: Date: <u>3/26/2019</u> ( ) Approved ( ) Denied ( ) Amended ( ) Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Shonte</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Schmitt, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Keep Henrico Beautiful Committee for a term expiring December 31, 2020, or thereafter, when his successor shall have been appointed and qualified:

Fairfield District

John R. Dantzler

By Agency Head \_\_\_\_\_ By County Manager [Signature]

Routing:  
Yellow to: \_\_\_\_\_  
Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 83-19

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Henrico Area Mental Health and Developmental Services Board

For Clerk's Use Only:

Date: 3/26/2019

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Thomson Seconded by (1) Branin  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Schmitt, D. ☒ ☐ ☐

Thornton, F. ☐ ☐ ☐

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Henrico Area Mental Health and Developmental Services Board for a term expiring December 31, 2021, or thereafter, when her successor shall have been appointed and qualified:

Fairfield District

C. Diane Mosby

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 84-19

Page No. 1 of 2

Agenda Title: RESOLUTION — Signatory Authority — Exchange of Real Property — 2300 Westwood Avenue — Brookland District

For Clerk's Use Only: Date: <u>3/26/2019</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Schmitt</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Schmitt, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, SFG Net Lease TG Richmond, LLC ("SFG") owns a 13.93-acre property located at 2308 Westwood Avenue (the "SFG Property"); and,

WHEREAS, the County owns and operates a sanitary sewer pump station on a 0.0482-acre property located at 2300 Westwood Avenue (the "County Property"); and,

WHEREAS, the County Property is bounded on its northern, western, and eastern sides by the SFG Property; and,

WHEREAS, SFG asked the County to convey to it a portion of the County Property to enable access to the SFG Property as approved by the Virginia Department of Transportation; and,

WHEREAS, the County is willing to exchange 0.021 acre of the County Property for 0.120 acre of SFG Property; and,

WHEREAS, the real property to be conveyed to the County is shown as Parcel 1 and the property to be conveyed to SFG is shown as Parcel 2 on the plat dated January 30, 2019, by Timmons Group, titled "Property Exchange Between Henrico County Virginia and SFG Net Lease TG Richmond, LLC," a copy of which is attached as Exhibit A; and,

WHEREAS, as additional consideration for the exchange, SFG has agreed to (1) install a new entrance to the pump station from Westwood Avenue and (2) construct a gravel drive on the County Property to the west of the pump station; and,

By Agency Head Steve Buie By County Manager [Signature]

Routing:  
Yellow to: \_\_\_\_\_  
Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 84-19

Page No. 2 of 2

**Agenda Title: RESOLUTION — Signatory Authority — Exchange of Real Property — 2300  
Westwood Avenue — Brookland District**

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WHEREAS, this resolution was advertised and a public hearing was held on March 26, 2019, pursuant to Va. Code §§ 15.2-1800 and 15.2-1813.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) The County Manager is hereby authorized to execute an agreement, in a form approved by the County Attorney, for the exchange of 0.120 acre owned by SFG for 0.021 acre owned by the County, as shown on the attached Exhibit A, under the terms described above.
- (2) The Chairman and Clerk are authorized to execute and accept the deed of exchange, in a form approved by the County Attorney, between the County and SFG for the conveyance of 0.120 acre from SFG in exchange for the conveyance of 0.021 acre owned by the County, as shown on the attached Exhibit A.

Comments: The Directors of Public Utilities, Public Works, Planning and Real Property recommend approval of this Board paper; the County Manager concurs.

# EXHIBIT A

**Parcel Owners:**  
 GPIN: 779-735-1880  
 SFG NET LEASE TG RICHMOND, LLC  
 D.B. 5809, PG. 2329  
 2308 Westwood Avenue

GPIN: 778-735-9900  
 County of Henrico  
 D.B. 4366, PG. 1425  
 2300 Westwood Avenue

4100 TOMLYNN STREET-REBKEE LLC AND  
 4100 TOMLYNN STREET-FOUNTAINHEAD LLC  
 GPIN 778-735-7160  
 D.B. 5659, PG. 684

SFG NET LEASE TG RICHMOND, LLC  
 GPIN 779-735-1860  
 D.B. 5809, PG. 2329

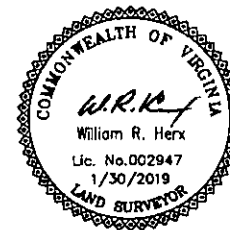
**PARCEL 2**  
 PROPERTY TO BE CONVEYED BY  
 HENRICO COUNTY, VIRGINIA TO  
 SFG NET LEASE TG RICHMOND, LLC  
 0.021 acres

**PARCEL 1**  
 PROPERTY TO BE CONVEYED BY  
 SFG NET LEASE TG RICHMOND, LLC  
 TO HENRICO COUNTY, VIRGINIA  
 0.120 acres

**COUNTY OF HENRICO**  
 GPIN 778-735-9900  
 D.B. 4366, PG. 1425

APPROVED FOR  
 LOCATION  
 AND DESIGN

BY LPH: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 BY LPH: W.R.H.  
 DATE: 2/8/19  
 BY LPH: W.R.H.  
 DATE: 3/12/19



LINE TABLE		
LINE	BEARING	LENGTH
L1	S83°44'30"W	15.46'
L2	S63°44'30"W	23.78'
L3	N63°44'30"E	18.22'
L4	S83°44'30"W	18.21'
L5	S63°44'30"W	23.79'

PLAT SHOWING  
**PROPERTY EXCHANGE BETWEEN  
 HENRICO COUNTY VIRGINIA AND  
 SFG NET LEASE TG RICHMOND, LLC**

BROOKLAND DISTRICT  
 HENRICO COUNTY, VIRGINIA

DATE: January 30, 2019	SCALE: 1" = 20'
SHEET 1 OF 1	J.N.: 40475
DRAWN BY: W.R. Herx	CHECK BY: W.R. Herx

## Acreage Summary:

GPIN 778-735-1880: 13.690 (previous acreage) - 0.120 AC + 0.020 AC = 13.590 (new acreage)  
 GPIN 778-735-9900: 0.048 (previous acreage) + 0.120 AC - 0.020 AC = 0.148 (new acreage)

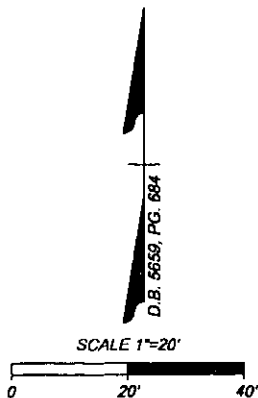
## Plat Notes:

- This plat is based on a field run perimeter boundary survey performed by Timmons Group on April 12, 2018.
- This plat has been prepared without the benefit of a title report.
- Easements have not been shown for plat clarity.

THIS DOCUMENT PREPARED BY THE  
 1801 Boulevard, Suite 300, 1 Richmond, VA 23223  
 TEL: 804.228.1500 FAX: 804.586.1616 www.timmons.com

WILLIAM RICHMOND FOUNTAINHEAD LLC

**TIMMONS GROUP**



456.27' to the East line of  
 Tomlynn Street

**WESTWOOD AVE**  
 (STATE ROUTE 197)  
 VAR. WIDTH RW



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 85-19  
Page No. 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE – See attached

For Clerk's Use Only:  Date: <u>3/26/2019</u>  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Branin</u> Seconded by (1) <u>Schmitt</u> (2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Schmitt, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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The Clerk is directed to advertise, in the Richmond Times-Dispatch on April 2, 2019, and April 9, 2019, the following ordinance for a public hearing to be held at the Board Room on April 23, 2019, at 7:00 p.m.:

"AN ORDINANCE to amend and reordain the following sections of the Code of the County of Henrico titled 20-414 'Enumerated; amount of license tax' 20-416 'Scientific research and development services' 20-446 'Enumerated; amount of license tax' 20-475 'Enumerated; amount of tax' 20-506 'Tax on owners and operators' 20-507 'Tax on promoters generally' 20-509 'Tax on promoters of athletic contests or races' 20-531 'Levy of tax; amount' 20-559 'Amount of tax' 20-560 'Speculative builders' 20-600 'Hotels' 20-601 'Restaurants, soda fountains and similar businesses' 20-624 'Small loan companies' 20-625 'Persons other than small loan companies lending money for purchase of chattels secured by liens; purchasers of conditional sales contracts' 20-626 'Other moneylenders' 20-627 'Persons making first mortgage loans or purchasing mortgage notes' 20-648 'Amount of tax' 20-650 'Commission merchants' 20-691 'License required; tax basis' 20-692 'Amount of tax' 20-793 'Term defined; amount of tax' 20-818 'Amount of tax on persons furnishing water' 20-819 'Amount of tax on persons furnishing heat, light and power, and gas' and 20-821 'Amount of tax for telephone and telegraph businesses' to raise the threshold and deduction for business license taxes from \$300,000 to \$400,000. A copy of the full text of this ordinance shall be on file in the Office of the County Manager."

Comments: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**ORDINANCE -- To Amend and Reordain the Following Sections of the Code of the County of Henrico Titled:**

20-414	"Enumerated; amount of license tax"
20-416	"Scientific research and development services"
20-446	"Enumerated; amount of license tax"
20-475	"Enumerated; amount of tax"
20-506	"Tax on owners and operators"
20-507	"Tax on promoters generally"
20-509	"Tax on promoters of athletic contests or races"
20-531	"Levy of tax; amount"
20-559	"Amount of tax"
20-560	"Speculative builders"
20-600	"Hotels"
20-601	"Restaurants, soda fountains and similar businesses"
20-624	"Small loan companies"
20-625	"Persons other than small loan companies lending money for purchase of chattels secured by liens; purchasers of conditional sales contracts"
20-626	"Other moneylenders"
20-627	"Persons making first mortgage loans or purchasing mortgage notes"
20-648	"Amount of tax"
20-650	"Commission merchants"
20-691	"License required; tax basis"
20-692	"Amount of tax"
20-793	"Term defined; amount of tax"
20-818	"Amount of tax on persons furnishing water"
20-819	"Amount of tax on persons furnishing heat, light and power, and gas"
and	
20-821	"Amount of tax for telephone and telegraph businesses"

to Raise the Threshold and Deduction for Business License Taxes from \$300,000 to \$400,000.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 20-414 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-414. Enumerated; amount of license tax.**

- (a) Every person engaged in one or more of the following businesses and having a definite place of business in the county, provided that the gross receipts of the business exceed ~~\$300,000.00~~ **\$400,000.00**, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$300,000.00~~ **\$400,000.00**.

Accountant (other than certified public accountant).  
Administration and management of health care plans.  
Adult educational services, except those provided by religious or nonprofit organizations.  
Appraiser or evaluator of personal property or damages to personal property.  
Appraiser or evaluator of real estate for others for compensation.  
Arboriculturist or pruner of trees and shrubs.  
Assayer.  
Auctioneer.  
Auditing company or firm.  
Blueprinter.  
Bookkeeper, public.  
Botanist.  
Business management.  
Claims adjustor.  
Collection agent or agency.  
Commercial artist.  
Common crier.  
Computer consultant or programmer.  
Conductor of seminars.  
Consulting or consultant service.  
Custom house broker or freight forwarder.  
Draftsman.  
Ecologist.  
Erection or improvement of buildings, furnisher of plans or specifications for or persons employed in consulting capacity in connection with architect.  
Interpreter.  
Investment broker, consultant or advisor.  
Lumber measurer.  
Manufacturer's agent.  
Marriage or business counselor.  
Merchandise broker.  
Paralegal or legal assistant.  
Photostater.  
Public relations counselor and furnisher of publicity.  
Recorder of proceedings in any court, commission or organization.  
Recorder of securities transactions.  
Sales agent or agency.  
Security broker, dealer.  
Sign painter or service.

Social counselor.  
Speech therapist.  
Tax return preparer or tax consultant.  
Taxidermist.  
Technician, including dental or medical.  
Telecommunications services, including, but not limited to, telephone and cellular mobile radio communication services, provided by persons not subject to tax under section 20-821.  
Title abstract or guaranty.

- (b) If the gross receipts of the business are ~~\$300,000.00~~ \$400,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

2. That Section 20-416 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-416. Scientific research and development services.**

- (a) Every person engaged in the business of furnishing scientific research and development services and having a definite place of business in the county, provided that the gross receipts of the business exceed ~~\$300,000.00~~ \$400,000.00, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$300,000.00~~ \$400,000.00.

- (b) If the gross receipts of the business are ~~\$300,000.00~~ \$400,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

3. That Section 20-446 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-446. Enumerated; amount of license tax.**

- (a) Every person engaged in one or more of the following businesses and having a definite place of business in the county, provided that the gross receipts of the business exceed ~~\$300,000.00~~ \$400,000.00, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$300,000.00~~ \$400,000.00.

Abattoir.  
Airport.  
Addressing letters or envelopes.  
Advertising.  
Advertising agents and agency.  
Agent finding tenants for and renting single rooms.  
Ambulance service.

Analytical laboratory.  
Artist, literary, craft and other creative productions.  
Artist's representative.  
Awnings: erecting, installing, storing or taking down.  
Barbershop.  
Baths: Turkish, Roman or other like bath or bath parlor.  
Beauty parlor.  
Billiard, pool or bagatelle parlor.  
Blacksmith shop.  
Blood or other body fluids: withdrawing, processing, storage.  
Boat landing or boat basin.  
Bodies, preparing for burial.  
Boiler shop and machine shop.  
Booking agent.  
Bottle exchange.  
Bounty hunter.  
Bowling alley.  
Burglar alarms, servicing.  
Business research service.  
Canvasser.  
Caterer.  
Cemetery.  
Chartered club.  
Check cashing or currency exchange services.  
Chicken hatchery.  
Cleaning: chimneys; clothes, hats, carpets or rugs; outside of buildings; furnaces; diapers and infants' underwear; linens, coats and aprons; windows; towels; work clothes; houses.  
Clerical help, labor or employment.  
Coin-operated machine services, excluding coin machine operators and pay telephones.  
Computer information on-line services.  
Concert manager.  
Correspondent establishment or bureau.  
Credit bureau.  
Data processing services.  
Demineralization of water.  
Detective services.  
Detoxification of chemicals.  
Dietician.  
Domestic help, labor or employment.  
Duplicating services.  
Dyeing clothes, hats, carpets or rugs.  
Electrologist.  
Embalmer.  
Employment agency and staffing firm.

Engineering laboratory.  
Environmental cleanup and related services.  
Escort or dating service.  
Films, leasing to others for compensation.  
Frozen food locker plant.  
Fumigation or disinfection of rats, termites, vermin or insects of any kind.  
Funerals, conducting.  
Garbage, trash or refuse collection service.  
Gardener.  
Golf course: miniature; driving range; open to public.  
Hairdressing establishment.  
Horses and mules: exhibiting trained and educated horses; boarding or keeping; renting.  
Impoundment lot.  
Interior decorator.  
Janitorial service.  
Kennel or small animal hospital.  
Laundry.  
Lawn maintenance.  
Letter writing.  
Locating of apartments, rooms or other living quarters.  
Lock repairing.  
Locksmith.  
Mailing services.  
Manicurist.  
Massage practitioner.  
Masseur.  
Messenger service, except telephone or telegraph messenger service.  
Mimeographing.  
Monogramming.  
Motion picture theater.  
Motor vehicles: cleaning, greasing, polishing, oiling, repairing, towing, washing, vulcanizing, electrical and battery repair work.  
Motor vehicles for hire and transportation of passengers, chauffeured.  
Multigraphing.  
Nursing homes and personal care facilities, including assisted living.  
Nursing services, including nurses, nursing assistants and personal care providers.  
Packaging services.  
Packing, crating, shipping, hauling or moving goods or chattels for others.  
Parking lot for storage of or parking of motor vehicles.  
Personnel agency.  
Pet sitter.  
Photographer.  
Photographic film processing and development.  
Picture framing or gilding.  
Plating or coating metals or other materials.



Polygraphic services.  
 Press clipping service.  
 Pressing clothes, hats, carpets or rugs.  
 Protective agents or agencies.  
 Public address system.  
 Public skating rink.  
 Publisher of county or city directory.  
 Real estate broker.  
 Reducing salon or health club.  
 Registries: physicians' or nurses'.  
 Renting airplanes.  
 Renting any kind of tangible personal property, except a person engaged in a short-term rental business subject to tax under article X of this chapter.  
 Renting or furnishing automatic washing machines.  
 Repair, renovating or servicing the following: bicycles; radios and television apparatus; electric refrigerators; pianos; pipe organs or other musical instruments; fire extinguishers; road construction machinery; road repair machinery; farm machinery; industrial or commercial machinery; business office machinery or appliances; household appliances; shoes; watches; jewelry; umbrellas; harnesses; leather goods or shoes; guns; window shades; dolls; cameras; toys; fountain pens; pencils; Kodaks; lawn mowers; mattresses or pillows; mirrors; electric motors; scales; saws or tools; rewinding electric apparatus; furniture; clothing or hosiery; septic tanks or systems; hats; carpets; rugs; repairing, servicing or renovating any other article not mentioned.  
 Scalp treating establishment.  
 Seamstress or tailor.  
 Sewage collection and disposal.  
 Sponging clothes, hats, carpets or rugs.  
 Spotting clothes, hats, carpets or rugs.  
 Statistical or actuarial service.  
 Stevedoring.  
 Survey taker.  
 Telephone answering or sanitizing service.  
 Telephone wiring or installation.  
 Tennis court.  
 Theater.  
 Ticket, transportation, travel and tour agents or brokers.  
 Title search.  
 Typesetting.  
 Undertaker.  
 Warehouse for storage of merchandise, tobacco, furniture, or other goods, wares or materials; cold storage warehouses; warehouse for icing or precooling goods, wares or merchandise.  
 Wheelwright shop.  
 Window dresser.

(b) If the gross receipts of the business are ~~\$300,000.00~~ \$400,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

4. That Section 20-475 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-475. Enumerated; amount of tax.**

- (a) Every person engaged in one or more of the following businesses or professions and having a definite place of business in the county, provided that the gross receipts of the business or profession exceed ~~\$300,000.00~~ \$400,000.00, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$300,000.00~~ \$400,000.00.

Architect.

Attorney at law.

Ceramic engineer.

Certified public accountant.

Chemical engineer.

Chemist.

Chiropodist.

Chiropractor.

Civil engineer.

Coal mining engineer.

Consulting engineer.

Contracting engineer.

Dentist.

Doctor of medicine.

Electrical engineer.

Heating and ventilating engineer.

Highway engineer.

Homeopath.

Industrial engineer.

Landscape architect.

Mechanical engineer.

Metallurgist.

Mining engineer.

Naturopathist (naturopath).

Optometrist.

Osteopath.

Patent attorney or agent.

Physician.

Physician services, chiropodist services, chiropractor services, dentist services, doctor of medicine services, homeopath services, naturopath services, optometrist services, osteopath services, physiotherapist services, podiatrist services,

psychologist services, radiologist services or surgeon services provided by a health maintenance organization.

Physician's services provided by a nonprofessional corporation.

Physiotherapist.

Podiatrist.

Professional engineer.

Psychiatrist.

Psychologist.

Radio engineer.

Radiologist.

Railway engineer.

Refrigerating engineer.

Sanitary engineer.

Stream power engineer.

Structural engineer.

Surgeon.

Surveyor.

Veterinarian.

- (b) If the gross receipts of the business are ~~\$300,000.00~~ **\$400,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

5. That Section 20-506 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-506. Tax on owners and operators.**

- (a) Every person owning and operating an amusement park, garden, athletic field or park, coliseum and auditorium devoted to general amusement and entertainment which is open to the public and where admission charges are made and where a professional basketball, baseball or football game is conducted or where a motion picture, ballet, play, drama, lecture, monologue, comedy, musical review, musical show or concert is exhibited or conducted, or where an instrumental or vocal concert or concert presenting both instrumental and vocal music is conducted by another or others, or where there is presented or conducted a public show, exhibition or performance of any kind, or where there is operated an aggregation of Ferris wheels, toboggan ring or cane games, baby, knife or cane racks, shooting galleries, merry-go-rounds, hobbyhorses or carousels or where dancing is permitted, to which an admission fee is charged or for which compensation is in any manner received either directly or indirectly for the privilege of dancing, provided that the gross receipts of the business exceed ~~\$300,000.00~~ **\$400,000.00**, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$300,000.00~~ **\$400,000.00**.
- (b) If the gross receipts of the business are ~~\$300,000.00~~ **\$400,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

6. That Section 20-507 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-507. Tax on promoters generally.**

- (a) Every person presenting a motion picture, ballet, drama, lecture, monologue, comedy, musical review, musical show or concert, or an instrumental or vocal concert or a concert of both instrumental and vocal music, or presenting a public show, exhibition or performance of any kind, or operating a merry-go-round, hobbyhorse, carousel or the like, or conducting a public dance, provided that the gross receipts of the business exceed ~~\$300,000.00~~ \$400,000.00, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$300,000.00~~ \$400,000.00.
- (b) If the gross receipts of the business are ~~\$300,000.00~~ \$400,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

7. That Section 20-509 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-509. Tax on promoters of athletic contests or races.**

- (a) Every person presenting a professional basketball, baseball, football, wrestling or boxing match or similar competitive athletic performance, or presenting an automobile, horse, dog or animal race or automobile driving contest or stock race, provided that the gross receipts of the business exceed ~~\$300,000.00~~ \$400,000.00, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$300,000.00~~ \$400,000.00.
- (b) If the gross receipts of the business are ~~\$300,000.00~~ \$400,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

8. That Section 20-531 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-531. Levy of tax; amount.**

- (a) Every person who engages in the business of entering or offering to enter into bonds for others for compensation, whether as a principal or surety, provided that the gross receipts of the business exceed ~~\$300,000.00~~ \$400,000.00, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$300,000.00~~ \$400,000.00.

- (b) If the gross receipts of the business are ~~\$300,000.00~~ \$400,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

9. That Section 20-559 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-559. Amount of tax.**

- (a) Every contractor, for the privilege of transacting business in the county, including the performance in the county of a contract accepted outside the county, provided that the gross fees or gross receipts of the business exceed ~~\$300,000.00~~ \$400,000.00, shall pay a license tax as follows:

- (1) A fee contractor shall pay the greater of \$30.00 or 1.50 percent of the difference between the gross amount of all fees received from contracts accepted on a fee basis and ~~\$300,000.00~~ \$400,000.00; and

- (2) A contractor other than a fee contractor shall pay the greater of \$30.00 or 0.15 percent of the difference between the gross receipts from all contracts accepted on a basis other than a fee basis and ~~\$300,000.00~~ \$400,000.00.

- (b) If the gross amount of all fees received from contracts accepted on a fee basis or the gross receipts from all contracts accepted on a basis other than a fee basis is ~~\$300,000.00~~ \$400,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

10. That Section 20-560 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-560. Speculative Builders.**

- (a) Every person engaged in the business of erecting a building for the purpose of selling or renting it and making no contract with a duly licensed contractor for the erection of such building, whether or not such person contracts with one or more duly licensed contractors for one or more portions, but does not contract with any one person for all of the work of erecting any one of such buildings, shall be deemed to be a speculative builder and for the privilege of transacting business in this county, provided that the total costs of the business exceed ~~\$300,000.00~~ \$400,000.00, shall pay a license tax equal to the greater of \$30.00 or 0.15 percent of the difference between the entire cost (both hard and soft) of erecting the building, exclusive of the value of the land, but including the cost of off-site improvements (namely, water systems, sanitary sewerage systems, storm drainage systems and road, curb and gutter improvements) and ~~\$300,000.00~~ \$400,000.00.

- (b) If the entire costs of the business are ~~\$300,000.00~~ \$400,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

11. That Section 20-600 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-600. Hotels.**

. . . .

- (b) *Levy; amount of tax.* Every person operating a hotel, as defined in the preceding section, provided that the gross receipts of the business exceed ~~\$300,000.00~~ \$400,000.00, shall pay an annual license tax equal to the greater of \$30.00 or 0.20 percent of the difference between gross receipts of the business, except receipts from the cost of telephone service and use, and except rent from stores or other space operated independently on ground level with an outside entrance, and ~~\$300,000.00~~ \$400,000.00.
- (c) If the gross receipts of the business are ~~\$300,000.00~~ \$400,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

12. That Section 20-601 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-601. Restaurants, soda fountains and similar businesses.**

- (a) Every person engaged in the business of operating an eating house, lunchstand, lunchroom, restaurant or soda fountain, or who shall sell, offer for sale, cook or otherwise furnish for compensation, diet, food or refreshments of any kind, at his house or place of business, for consumption therein, provided that the gross receipts of the business exceed ~~\$300,000.00~~ \$400,000.00, shall pay a license tax therefor equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$300,000.00~~ \$400,000.00.
- (b) If the gross receipts of the business are ~~\$300,000.00~~ \$400,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

13. That Section 20-624 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-624. Small loan companies.**

- (a) Every person licensed pursuant to Code of Virginia, title 6.2, ch. 15 (Code of Virginia, § 6.2-1500 et seq.), provided that the gross receipts of the business exceed ~~\$300,000.00~~ **\$400,000.00**, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business, excluding repayments of principal, and ~~\$300,000.00~~ **\$400,000.00**. In no event, however, shall the tax calculated as 0.20 percent, as stated in this subdivision, exceed \$90,000.00.
- (b) If the gross receipts of the business, excluding repayments of principal, are ~~\$300,000.00~~ **\$400,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

14. That Section 20-625 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-625. Persons other than small loan companies lending money for purchase of chattels secured by liens; purchasers of conditional sale contracts.**

- (a) Every person, other than a person licensed pursuant to Code of Virginia, title 6.2, ch. 15 (Code of Virginia, § 6.2-1500 et seq.), engaged in the business of lending money to others for the purchase of motor vehicles, refrigerators, radios, oil or gas burners, electrical appliances, household furniture or equipment, or any other goods or chattels, whether new or used, secured by a lien on such goods or chattels, or paying the purchase price of any goods or chattels for the buyer and securing the sum so paid by a lien on the goods or chattels, or, by the purchase from a dealer of conditional sales contracts or chattels, mortgages, and the notes or other obligations, if any, secured thereby, or in any other manner or by any other method financing in whole or in part, the purchase of such goods or chattels by or for others; and every person, other than a person licensed pursuant to Code of Virginia, title 6.2, ch. 15 (Code of Virginia, § 6.2-1500 et seq.), engaged in the business of lending money to others, secured by lien on such goods or chattels, whether for the purchase thereof or not, provided that the gross receipts of the business exceed ~~\$300,000.00~~ **\$400,000.00**, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business, excluding repayments of principal, and ~~\$300,000.00~~ **\$400,000.00**. In no event, however, shall the tax calculated under the provision of the previous sentence as 0.20 percent exceed \$90,000.00.
- (b) If the gross receipts of the business, excluding repayments of principal, are ~~\$300,000.00~~ **\$400,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

15. That Section 20-626 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-626. Other moneylenders.**

- (a) Every person, except those engaged in first mortgage loans and first mortgage note purchasing, conducting or engaging in any of the following money lending or note purchasing occupations, businesses or trades, namely: an industrial loan company, loan or mortgage company, insurance premium finance company, pawnshop or pawnbroker, a factor, a buyer of promissory notes, deed of trust notes or installment loan agreements, provided that the gross receipts of the business exceed ~~\$300,000.00~~ \$400,000.00, shall pay for the privilege an annual license tax therefor equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$300,000.00~~ \$400,000.00. In no event, however, shall the tax calculated under the provision of the previous sentence as 0.20 percent exceed \$90,000.00.
- (b) If the gross receipts of the business are ~~\$300,000.00~~ \$400,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

16. That Section 20-627 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-627. Persons making first mortgage loans or purchasing mortgage notes.**

- (a) Every person conducting or engaging in a first mortgage money lending or first mortgage note purchasing occupation, business or trade, provided that the gross receipts of the business exceed ~~\$300,000.00~~ \$400,000.00, shall pay for the privilege an annual license tax therefor equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$300,000.00~~ \$400,000.00. In no event, however, shall the tax calculated under the provision of the previous sentence as 0.20 percent exceed \$90,000.00.
- (b) If the gross receipts of the business are ~~\$300,000.00~~ \$400,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

17. That Section 20-648 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-648. Amount of tax.**

- (a) Every person engaged in the business of a retail merchant, provided that the gross receipts of the business exceed ~~\$300,000.00~~ \$400,000.00, shall pay a license tax



equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$300,000.00~~ \$400,000.00.

- (b) If the gross receipts of the business are ~~\$300,000.00~~ \$400,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

18. That Section 20-650 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-650. Commission merchants.**

- (a) For purposes of this article, the term "commission merchant" shall mean any person engaged in the business of selling merchandise on commission by sample, circular, or catalogue for a regularly established retailer, who has no stock or inventory under his control other than floor samples held for demonstration or sale and owned by the principal retailer. A commission merchant shall be taxed on commission income and shall not be subject to tax on total gross receipts from such sales. Every person engaged in the business of a commission merchant, provided that the gross commissions of the business exceed ~~\$300,000.00~~ \$400,000.00, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross commissions of the business and ~~\$300,000.00~~ \$400,000.00.

- (b) If the gross receipts of the business are ~~\$300,000.00~~ \$400,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

19. That Section 20-691 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-691. License required; tax basis.**

- (a) Provided that the total amount of purchases of the business exceed ~~\$300,000.00~~ \$400,000.00 every person engaged in the business of a wholesale merchant shall obtain a license for the privilege of doing business in the county and shall pay a license tax therefor to be measured by the amount of purchases made by him during the next preceding license year.

- (b) If the purchases of the business are ~~\$300,000.00~~ \$400,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

20. That Section 20-692 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-692. Amount of tax.**

. . . .

- (b) Each wholesale merchant shall receive a deduction of ~~\$300,000.00~~ **\$400,000.00** from purchases prior to determining his tax liability.

21. That Section 20-793 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-793. Term defined; amount of tax.**

. . . .

- (b) Every coin-machine operator shall pay a license tax equal to \$200.00 plus 0.20 percent of the difference between the gross receipts received by the operator from coin machines or devices operated within the county and ~~\$300,000.00~~ **\$400,000.00**.

22. That Section 20-818 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-818. Amount of tax on persons furnishing water.**

- (a) Every person engaged in the business of furnishing water, provided that the gross receipts of the business exceed ~~\$300,000.00~~ **\$400,000.00**, shall pay for the privilege an annual license tax equal to 0.50 percent of the difference between the gross receipts of the business accruing to such person from sales to the ultimate consumer in the county and ~~\$300,000.00~~ **\$400,000.00**.
- (b) If the gross receipts of the business are ~~\$300,000.00~~ **\$400,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

23. That Section 20-819 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-819. Amount of tax on persons furnishing heat, light and power, and gas.**

- (a) Every person engaged in the business of furnishing heat, light and power, and gas for domestic, commercial and industrial consumption in the county, provided that the gross receipts of the business exceed ~~\$300,000.00~~ **\$400,000.00**, shall pay for the privilege an annual license tax equal to 0.50 percent of the difference between the gross receipts of the business accruing to such person from sales to the ultimate consumer in the county and ~~\$300,000.00~~ **\$400,000.00**.
- (b) If the gross receipts of the business are ~~\$300,000.00~~ **\$400,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

24. That Section 20-821 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-821. Amount of tax for telephone and telegraph businesses.**

- (a) Any person engaged in the business of providing telephone service, including cellular mobile radio communications services, or telegraph service in the county, provided that the gross receipts of the business exceed ~~\$300,000.00~~ **\$400,000.00**, shall pay a license tax equal to 0.50 percent of the difference between the gross receipts of the business accruing to such person from sales to the ultimate consumer in the county and ~~\$300,000.00~~ **\$400,000.00**.
- (b) If the gross receipts of the business are ~~\$300,000.00~~ **\$400,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

25. That this ordinance shall be in full force and effect on and after January 1, 2020.

**COMMENTS:** The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 86-19  
Page No. 1 of 1

Agenda Title: RESOLUTION — Award of Annual Contract for Subsurface Utility Designating and Locating Services

For Clerk's Use Only:

Date: 3/26/2019

☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Brannin Seconded by (1) Thornton  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Brannin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County received four proposals on January 18, 2019, in response to RFP# 18-1798-12JCK for an annual contract for subsurface utility designating and locating services; and,

WHEREAS, based upon review of the written proposals, the Selection Committee interviewed the following firms:

Cardno, Inc.  
InfraMap Corporation  
Johnson Mirmiran & Thompson, Inc. (JMT)

WHEREAS, the Selection Committee selected InfraMap Corporation as the top-ranked firm and negotiated a unit cost rate schedule with the firm.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that an annual contract to provide subsurface utility designating and locating services is awarded to InfraMap Corporation for the period of April 1, 2019, to March 31, 2020, with the option to renew the contract for two additional one-year terms, all in accordance with RFP# 18-1798-12JCK, the proposal submitted by InfraMap Corporation, and the following:

1. Compensation for services rendered under the contract will be based upon a unit cost rate schedule contained in the contract.
2. Fees shall not exceed \$300,000 for any single project or \$1,500,000 in a one-year term of the contract.
3. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

Comments: The Director of General Services and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

*[Signature]*

By County Manager

*[Signature]*

Routing:

Yellow to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 87-19

Page No. 1 of 1

Agenda Title: RESOLUTION — Award of Contract for Consulting Services — Employee Benefits Program

For Clerk's Use Only:

Date: 3/26/2019

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Branin  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County received three proposals on November 16, 2018, in response to RFP# 18-1773-10CHS for consulting services for the County's employee benefits program; and,

WHEREAS, based upon review of the written proposals, the Selection Committee interviewed the following firms:  
Aon Consulting, Inc.  
USI Insurance Services National, Inc.  
Korn/Ferry International

WHEREAS, the Selection Committee determined that Aon Consulting, Inc., was the top-ranked offeror and negotiated a contract; and,

WHEREAS, the term of the contract will be two years ending February 28, 2021, and the County may renew it for three additional one-year terms.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. Compensation for services will be based upon a negotiated fee schedule in the contract.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all necessary amendments.

Comments: Funding to support the contract is available. The Directors of Human Resources and Finance and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head

Paul H. Reid

By County Manager

[Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 88-19

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Subleases — Capital Region Workforce Partnership

For Clerk's Use Only:

Date: 3/26/2019

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS

**APPROVED**

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, as fiscal agent for the Capital Region Workforce Partnership, the County leases office space at 121 Cedar Fork Road in the Fairfield District, 203 East Cary Street in the City of Richmond, and 304 Turner Road in Chesterfield County for use by entities providing training and other services pursuant to the Workforce Innovation and Opportunity Act of 2014, 29 U.S.C. § 3101 et seq.; and,

WHEREAS, in its role as fiscal agent, the County currently subleases space at these locations to the Commonwealth, its agencies, and other political subdivisions of the Commonwealth offering training and services to residents of the Capital Region; and,

WHEREAS, from time to time, it is necessary for the County to sublease additional space at these locations to such agencies to promote the mission of the Capital Region Workforce Partnership.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is hereby authorized to execute subleases in a form approved by the County Attorney for office space at 121 Cedar Fork Road, 203 East Cary Street, and 304 Turner Road to the Commonwealth, its agencies, and other political subdivisions of the Commonwealth providing training and services for the Capital Region Workforce Partnership.

Comments: The Directors of the Capital Region Workforce Partnership and Real Property recommend approval of this paper; the County Manager concurs.

By Agency Head Steve Scine

By County Manager [Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 89-19  
Page No. 1 of 1

Agenda Title: **INTRODUCTION OF ORDINANCE — To Amend and Reordain Subsection (a) of Section 23-361 Titled “Water service and volume charges” and Subsection (a) of Section 23-362 Titled “Sewer service charges and rates” of the Code of the County of Henrico, to Change Utility Charges**

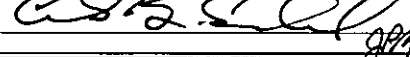

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: 3/26/2019	Moved by (1) Branin Seconded by (1) Schmitt	
( ) Approved	REMARKS: APPROVED	Branin, T. ✓
( ) Denied		Nelson, T. ✓
( ) Amended		O'Bannon, P. ✓
( ) Deferred to:		Schmitt, D. ✓
		Thornton, F. ✓

The Clerk is authorized to advertise in the Richmond Times-Dispatch on March 31, 2019, and April 7, 2019, the following ordinance for a public hearing to be held on April 23, 2019, at 7:00 p.m. in the Board Room.

“An ordinance to amend and reordain Subsection (a) of Section 23-361 titled ‘Water service and volume charges,’ and Subsection (a) of Section 23-362 titled ‘Sewer service charges and rates’ of the Code of the County of Henrico, to change utility charges. A copy of the full text of this ordinance shall be on file in the Office of the County Manager.”

The advertisement of the ordinance shall contain all of the information specified and required by Section 15.2-107 of the Code of Virginia.

Comment: The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Routing:  
Yellow to: \_\_\_\_\_  
Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**ORDINANCE — To Amend and Reordain Subsection (a) of Section 23-361 Titled "Water service and volume charges," and Subsection (a) of Section 23-362 Titled "Sewer service charges and rates" of the Code of the County of Henrico, to Change Utility Charges**

**BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:**

1. That Subsection (a) of Section 23-361 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 23-361. Water service and volume charges.**

- (a) *Amount of charges.* The charges for water service shall consist of a service charge and a volume charge, as follows:

- (1) *Service charge.* All users billed bimonthly shall pay the following charge. Users billed monthly shall pay one-half of this charge.

a. Connected Users:

<i>Meter Size (Inches)</i>	<i>Bimonthly</i>	
5/8 or 3/4	\$14.90	<u>\$15.65</u>
1	35.20	<u>36.95</u>
1½	64.75	<u>68.00</u>
2	99.45	<u>104.40</u>
3	163.95	<u>172.15</u>
4	263.40	<u>276.55</u>
6	509.10	<u>534.55</u>
8	1,018.90	<u>1,069.85</u>
10	1,018.90	<u>1,069.85</u>

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$14.90~~ \$15.65
- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$14.90~~ \$15.65
- d. When there is a backup service connection, the owner shall pay the amount of the service charge in subsection (a) for both the regular service connection and the backup service connection.



- (2) *Volume charge.* In addition to the service charges, the following volume charges shall apply to all water delivered:

<i>Consumption Block Hundred Cubic Feet</i>			<i>Volume Charge</i>
<i>Monthly</i>	<i>Bimonthly</i>		<i>Per 100 Cubic Feet</i>
First 5,000	10,000	\$3.42	<u>\$3.59</u>
Next 35,000	70,000	<del>2.33</del>	<u>2.45</u>
Over 40,000	80,000	<del>1.68</del>	<u>1.76</u>

For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$2.13~~ \$2.24 per CCF.

• • • •

2. That Subsection (a) of Section 23-362 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 23-362. Sewer service charges and rates.**

- (a) *Amount of charges.* The charges for sewer service shall consist of a service charge and a volume charge, as follows:

- (1) *Service charge.* All users billed bimonthly for water service shall pay the following charge based on the size of the water meter which serves or the size of the water meter which would serve the premises if one were installed. Users billed monthly shall pay one-half of this charge.

- a. Connected users:

<i>Meter Size (Inches)</i>	<i>Bimonthly Charge</i>	
5/8 or 3/4	<del>\$30.05</del>	<u>\$31.55</u>
1	<del>49.70</del>	<u>52.20</u>
1½	<del>72.85</del>	<u>76.50</u>
2	<del>105.20</del>	<u>110.45</u>
3	<del>178.00</del>	<u>186.90</u>
4	<del>281.45</del>	<u>295.50</u>
6	<del>560.35</del>	<u>588.35</u>
8	<del>959.25</del>	<u>1,007.20</u>
10	<del>959.25</del>	<u>1,007.20</u>

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$30.05~~ \$31.55.

- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$30.05~~ **\$31.55**.
- d. Connected and not metered single-family and multi-family residential users, per single-family residential unit: ~~\$78.95~~ **\$82.90**.

(2) *Volume charge.*

- a. In addition to the service charges, the following volume charges shall apply to all water delivered:

<i>Consumption Block Hundred Cubic Feet</i>			<i>Volume Charge</i>
	<i>Monthly</i>	<i>Bimonthly</i>	<i>Per Hundred Cubic Feet</i>
First	5,000	10,000	<del>\$3.63</del> <b><u>\$3.81</u></b>
Next	35,000	70,000	<del>2.59</del> <b><u>2.72</u></b>
Over	40,000	80,000	<del>2.33</del> <b><u>2.45</u></b>

- b. For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$2.22~~ **\$2.33** per CCF.
- c. For residential units receiving water service from the county, other than multifamily, bimonthly sewer volume charges shall be based on the lesser of actual usage or usage determined from the first meter reading cycle of the calendar year. For residential units receiving water service from the City of Richmond, other than multifamily, bimonthly sewer volume charges shall be based on usage determined from the first meter reading cycle of the calendar year. For the purpose of this subsection, if the first reading is estimated as provided in section 23-205 or if the user joins the system after the first reading cycle, or an allowance is made for an underground leak during the first billing cycle, billing shall not exceed charges for 44 **10** CCF.

• • • •

- 3. That this ordinance shall be in full force and effect from and after July 1, 2019, as provided by law and the following provisions:

Charges set forth in Sections 23-361 and 23-362 shall be pro-rated to apply the old and new charges to that proportion of water supplied and/or sewage collected prior to and after the effective date of the new rates. Calculation of such pro-rated charges shall be computed based on average daily use of service supplied.