

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
February 26, 2019

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, February 26, 2019, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chairman, Varina District
Thomas M. Branin, Vice Chairman, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District
Daniel J. Schmitt, Brookland District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
W. Brandon Hinton, Deputy County Manager for Administration
Anthony E. McDowell, Deputy County Manager for Public Safety
Anthony J. Romanello, Deputy County Manager for Community Services
Randall R. Silber, Deputy County Manager for Community Development

Mr. Nelson called the meeting to order at 7:01 p.m. He led the recitation of the Pledge of Allegiance.

Reverend Darryl G. Thompson, Senior Pastor of Mount Olive Baptist Church, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved the February 12, 2019, Regular and Special Meeting Minutes.

The vote of the Board was as follows:

Yes: Nelson, Branin, O'Bannon, Schmitt, Thornton

No: None

MANAGER'S COMMENTS

Mr. Vithoukas presented the *Financial Trends Monitoring System (TRENDS)* document for period of Fiscal Years 2008 through 2018. This document has been prepared for 33 years and is the kickoff to the County's annual budget process. It provides an historical

review over an 11-year period of financial and budgetary information that is combined with economic and demographic information. In addition, the document informs the County's current perspective and is a useful tool in analyzing where the County needs to go in the future. Mr. Vithoulkas thanked Management and Budget Division Director Justin Crawford and Budget Analyst Sharon Van Gils, both of whom worked hard to develop this financial information.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon noted the recent passing of Steve Catlett, a former member of the County's Planning Commission and the owner and chairman of Southern Brick Company until his retirement. She commented she knew Mr. Catlett well and learned a lot about the County's planning process from him before she was on the Board. Mrs. O'Bannon remarked the County owes a very good debt to Mr. Catlett because zoning cases he handled for the commission turned out well.

Mr. Thornton acknowledged the recent passing of Fairfield District resident Revizer Wilkins Robertson at the age of 101. He characterized Ms. Robertson as a beautiful spirit, pointed out he wrote letters to her on behalf of the County on her 100th and 101st birthdays, and stated it was an honor to have known her personally and to have attended her homegoing service.

RECOGNITION OF NEWS MEDIA

Mr. Nelson recognized Chris Suarez Rojas from the *Richmond Times-Dispatch* and Talmadge Sherman from WRIC-TV 8.

Mr. Nelson recognized the following Webelos den members from Cub Scout Troop 788, sponsored by Christ Church Episcopal, who were observing the meeting to fulfill a requirement for their Arrow of Light Adventure - Building a Better World: Elijah Chen, Nolan French, Jonathan Leary, Carter Morgan, Jack Morley, Will Popik, and Samhith Sarva.

APPOINTMENTS/RESIGNATION

- | | |
|-------|---|
| 52-19 | Resolution - Appointment of Member - Board of Real Estate Review and Equalization.

On motion of Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution. |
| 53-19 | Resolution - Appointment of Member - Community Criminal Justice Board.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution. |
| 54-19 | Resolution - Resignation of Member - Local Emergency Planning Committee. |

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 55-19 Resolution - Appointment of Member - Richmond Region Tourism Board of Directors.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEMS

- 56-19 Ordinance - To Amend and Reordain Chapter 6 of the Code of the County of Henrico by Adding Article VI Titled "Repair or Removal of Derelict Buildings" Consisting of Section 6-135 Titled "Purpose," Section 6-136 Titled "Definitions," Section 6-137 Titled "Declaration of derelict property; notice," Section 6-138 Titled "Submission of plan by property owner; approval by building official," Section 6-139 Titled "Plan completion; permit fees," and Section 6-140 Titled "Remedies for noncompliance," To Provide for Repair or Removal of Derelict Buildings in the County.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached ordinance.

- 57-19 Resolution - Amendments to the FY 2018-19 Annual Fiscal Plan: February 2019.

Mr. Vithoulkas responded to a question from Mr. Nelson regarding funding for snow removal costs.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

- 58-19 Ordinance - To Amend and Reordain Code of the County of Henrico Section 20-79 Titled "Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units," Section 20-80 Titled "Partial exemption for rehabilitated, renovated or replacement multifamily residential units," Section 20-81 Titled "Partial exemption for rehabilitated, renovated or replacement commercial and industrial structures," and Section 20-82 Titled "Partial exemption for rehabilitated, renovated or replacement hotel and motel structures" and to Add to the Code Section 20-84 Titled "Partial exemption for demolition or renovation of derelict buildings" to Expand the County's Partial Real Estate Tax Exemption Program for Rehabilitated, Renovated, and Replacement Structures.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached ordinance.

- 59-19 Resolution - Signatory Authority - Lease of County Property - Sun Tribe Solar LLC - Brookland and Varina Districts.

Mr. Vithoukas asked that Agenda Item No. 63-19 be moved up on the agenda and considered by the Board immediately following the public hearing and action by the Board on this item because both items addressed a solar panel project with the same entity and in the same magisterial districts. In responding to questions from the Board pertaining to this project, General Services Director John Neal confirmed this would be the County's first venture into solar power. He elaborated on the design and maintenance of the solar panels and the types of buildings that are suitable for the installation of solar panels. Mr. Nelson pointed out Varina District residents have expressed an interest in using solar power at public school facilities.

No one from the public spoke in opposition to this item.

On motion of Mr. Schmitt, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

GENERAL AGENDA

- 63-19 Resolution - Award of Solar Power Purchase Agreement - Sun Tribe Solar LLC - Brookland and Varina Districts.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEMS (continued)

- 60-19 Resolution - POD2019-00002 - Approval of Plan of Development for Henrico Aquatics Center and a Revised Master Plan for Eastern Henrico Recreation Center - Fairfield District.

Leslie News, Senior Principal Planner, narrated a slide presentation on this item. She pointed out how the facility will be used, cited zoning classifications and existing public facilities in the vicinity of the site, provided an aerial view of the property, and reviewed proposed access and improvements to the site as well as facility design and elevations contained in the plan of development. Ms. News advised the Board that construction of the Aquatics Center is scheduled to begin in spring 2019 and the facility is anticipated to open in spring 2020. Mr. Nelson joined her in recognizing representatives from the YMCA of Greater Richmond, who included Vice President and Chief Advancement Officer Abby Rogers and Vice President of Business Operations Chris Hughes. Ms. News and Mr. Nelson noted

representatives of Timmons Group and Moseley Architects were also in the audience.

Mr. Nelson pointed out both the Aquatics Center and Convocation Center projects were discussed and gained momentum at the Board's January 2018 retreat. He stated he and Mr. Branin met with the School Board's Chairman and Vice Chairman earlier in the day to look at plans for the new Tucker and Highland Springs High Schools and Brookland Elementary School.

No one from the public spoke in opposition to this item.

Mr. Thornton remarked he has been working on an aquatics center for a long time and this project is special and sensitive to him. He thanked his colleagues on the Board, Mr. Vithoukas, the YMCA of Greater Richmond, the County's administration, and Henrico citizens for supporting and working on the project. Mr. Thornton expressed pride that youngsters will be taught how to swim and may make swimming their vocation or avocation. Mr. Branin congratulated Mr. Thornton for his successful advocacy of this project. He noted the School Board's Chairman and Vice Chairman voiced excitement to him and Mr. Nelson that Henrico second graders will be taught how to swim.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

In response to a comment by Mrs. O'Bannon, Mr. Nelson asked Mr. Vithoukas to explain how the County has partnered with the YMCA to construct, operate, and manage the Aquatics Center. Mr. Vithoukas indicated more of these projects are in the works.

61-19 Resolution - Signatory Authority - Quitclaim of Portions of Drainage Easement - Everleigh Apartments - 12651 Three Chopt Road - Three Chopt District.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

62-19 Resolution - Signatory Authority - Lease of County Property - 5618 Nine Mile Road - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Anthony Peake, a resident of North Carolina, advised the Board he was a victim of excessive force by a Henrico police officer during a traffic stop and case of mistaken identity in October 2018. He asked the Board to re-evaluate the County's public safety system and invest in a program that holds police officers accountable to the community. Mr. Nelson apologized to Mr. Peake for this situation and advised him Mr. Vithoulkas will meet with him to ensure his very serious concern is fully investigated.

Norman Blunt Jr., a resident of the Three Chopt District, provided historical information on Belmont Golf Course and objected to repurposing the property as a park. He suggested the County discontinue operating the golf course as an enterprise fund and subsidize it with general fund revenues. At Mr. Nelson's request, Recreation and Parks Director Neil Luther responded to Mr. Blunt. Mr. Luther provided the schedule for initial public meetings that will be held at Belmont Recreation Center to gather community input relating to the future use of the Belmont property. Mr. Luther confirmed for Mr. Branin that he was instructed by the Board at its January 2018 and 2019 retreats to obtain the community's opinion on the future best use of Belmont, which could include golf.

Michael McDermott, a resident of Goochland County and peer leader for the McShin Foundation, advocated the organization's holistic, peer-to-peer recovery model for substance use treatment; thanked the County for its partnership with the foundation; and requested a continuation of this partnership. Joseph Stevens, a Henrico resident, and Matt Shepardson also spoke on behalf of the foundation. Mr. Stevens asked for the Board's consideration of a funding request from the foundation.

Steward Goodwin, a resident of the Varina District, submitted a petition requesting the Board consider changing the name of White Oak Creek Drive due to concerns regarding truck traffic in the area and to avoid confusion with the global positioning system (GPS) of truck drivers that may take them to White Oak Road. She provided a history of truck traffic on White Oak Road and neighboring roads since Lumber Liquidators was constructed in White Oak Technology Park in 2014 on White Oak Creek Drive. Ms. Goodwin advised the Board that other steps taken by the County to divert truck traffic from White Oak Road have been insufficient in resolving the problem.

Sid Barker, a resident of the Varina District whose residential property faces Lumber Liquidators, voiced concerns pertaining to noise and tractor trailer traffic associated with the company's operations. He thanked County officials for their past responsiveness to his concerns but suggested the site is inadequately buffered and a wall should be constructed on the perimeter of the site.

Mr. Nelson pointed out the Board discussed the concerns voiced by Ms. Goodwin and Mr. Barker during a work session immediately prior to this meeting. He commented the County is doing what it can to try and protect citizens from truck traffic at White Oak Technology Park and noted truck traffic has decreased during the past several years as the result of the County's efforts. Mr. Nelson disputed some of the information presented by Ms. Goodwin. At Mr. Nelson's request, Public Works Director Steve Yob and Lt. Rob Netherland from the Police Division reported on their agency's efforts during the past four years to control truck traffic in the vicinity of White Oak Technology Park. Joe Emerson, Director of Planning, reviewed the County's street name change procedures for a public

road within a subdivision. Mr. Silber reported on the County's ongoing discussions and work with Lumber Liquidators to improve landscaping on the Lumber Liquidators site. Mr. Vithoulkas advised Mr. Nelson that the County will contact Lumber Liquidators to ensure plantings are in place that will provide screening required in the original plan of development approved for the site. He pointed out to Mr. Barker, however, that it takes time for plantings to grow. Mr. Branin remarked he was disheartened to learn Lumber Liquidators has been cutting landscaping that was supposed to be part of the site's vegetation barrier. He asked Mr. Emerson to contact Lumber Liquidators and instruct them to install a temporary fence until vegetation can be restored. Mr. Nelson noted he asked Mr. Vithoulkas earlier in the day to look at what the County can do to supplement plantings on the site. He commented on other conversations he has had with County staff regarding the installation of additional directional signage and a plan to dead end White Oak Creek Drive with a GPS, so it does not show as a road on the Elko Road side. Mr. Nelson stated that although he does not believe changing the name of White Oak Creek Drive will absolutely fix the truck traffic problem, the County has already initiated the process to change the name after receiving assurances from businesses at White Oak Technology Park that they will not be adversely affected by this action. He asked staff to determine how many mailboxes on White Oak Drive the County has replaced and how much the County has spent on these replacements. Mr. Nelson expressed appreciation to the residents who signed Ms. Goodwin's petition, acknowledged the County's displeasure with the volume of truck traffic in their neighborhood, and closed out the discussion of this matter by noting the County will continue to do what it can to decrease and eliminate truck traffic in residential neighborhoods.

Manisha Ashar, a resident of the Three Chopt District, presented concerns regarding the School Board's plan to discontinue funding for the regional MathScience Innovation Center in the Fiscal Year 2020 Henrico County Public Schools (HCPS) budget. Dr. Ashar elaborated on how the loss of access to the center will be detrimental to Henrico public school students and requested the Board of Supervisors increase funding to HCPS for Science, Technology, Engineering, Arts, and Mathematics (STEAM) programs that are being phased in by HCPS and for continuation of the center.

Mr. Thornton and Mr. Nelson advised Dr. Ashar that it would be helpful for her to first take her concerns to the School Board. Mr. Nelson clarified that the School Board rather than the Board of Supervisors ultimately has the authority to fund or not fund the center. He noted he and Mr. Branin shared the concerns expressed by Dr. Ashar and other residents to the Chairman and Vice Chairman of the School Board at the meeting they attended earlier in the day. Mr. Branin reiterated the hands of the Board of Supervisors are tied in this matter and pointed out he has been advised by Henrico's School Superintendent that the City of Richmond and Chesterfield County both plan to pull out of the center. He assured Dr. Ashar that the Board of Supervisors will do everything in its power to ensure all Henrico children are educated and something as important as the center is not left behind. There were further comments on this matter by Dr. Ashar and Mr. Branin.

GENERAL AGENDA (continued)

64-19	Resolution - Approval of Amendment No. 2 to Restated County of Henrico Flexible Benefits Plan.
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On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 65-19 Resolution - Award of Contract - Kings Hill Sewer Rehabilitation - Varina District.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 66-19 Resolution - Award of Contract - Quarter Mill Apartments Stream Restoration - Three Chopt District.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 67-19 Resolution - Award of Contract - Annual Construction Services - Asphalt-In-Place Repaving.

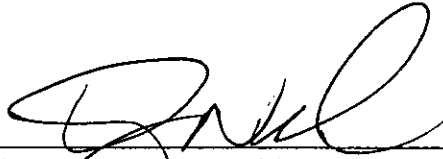
On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

- 68-19 Resolution - Acceptance of Roads - Varina District.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Nelson recognized, congratulated, and saluted Mr. Romanello on his appointment as the County's new Economic Development Authority Executive Director. He expressed appreciation to Mr. Romanello for his service as a Deputy County Manager and noted Mr. Romanello has added a whole lot to the County Manager's Office since joining the staff in 2016. Mr. Nelson remarked that the Economic Development Authority is on a roll and the Board knows Mr. Romanello is going to keep moving things forward.

There being no further business, the meeting was adjourned at 9:21 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 52-19

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Board of Real Estate Review and Equalization

For Clerk's Use Only:

Date: 2/26/2019

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Thornton Seconded by (1) Branin
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Board of Real Estate Review and Equalization for a term expiring December 31, 2019, or thereafter, when her successor shall have been appointed and qualified:

Fairfield District

Marian J. Martin

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 53-19

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Member – Community Criminal Justice Board

For Clerk's Use Only:

Date: 2/26/2019

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Shover
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Schmitt, D. ☒ ☐ ☐
Thornton, F. ☒ ☐ ☐

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Community Criminal Justice Board for an unexpired term ending June 30, 2020, or thereafter, when his successor shall have been appointed and qualified:

Matt C. Pinsker, citizen representative (Three Chopt)

By Agency Head

By County Manager

Routing:

Yellow to:

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 54-19

Page No. 1 of 1

Agenda Title: RESOLUTION – Resignation of Member – Local Emergency Planning Committee

For Clerk's Use Only:

Date: 2/26/2019

- (x) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.	✓		

WHEREAS, on January 8, 2019, Anna M. McRay was renominated to serve on the Local Emergency Planning Committee (the "LEPC") as an Emergency Services Representative for a two-year term expiring December 31, 2020; and

WHEREAS, Mrs. McRay will be leaving the Division of Fire's Office of Emergency Management on March 15, 2019, and submitted her resignation from the LEPC by correspondence dated February 7, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of Anna M. McRay from the LEPC.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



COMMONWEALTH OF VIRGINIA

COUNTY OF HENRICO

Division Of Fire

An Internationally Accredited Fire Service Agency



February 7, 2019

Mr. Barry Lawrence
Assistant to the County Manager for Board Affairs
PO Box 90775
Henrico, VA 23273-0775

Re: Resignation from Henrico Local Emergency Planning Committee

Barry
Dear Mr. Lawrence:

I am writing to inform you of my resignation as Member from the Henrico County Local Emergency Planning Committee (LEPC). I will be leaving the Henrico County Division of Fire, Office of Emergency Management on March 15, 2019 for the position of Deputy Director of Emergency Management in Wilmington, North Carolina. I will begin work in that locality on March 26, 2019 and will be helping to support the community with recovery and resiliency efforts from their impacts of Hurricane Florence in 2018.

This was a difficult decision for me to make, and I am thankful for the opportunity to work alongside THE BEST planning partners in the region. I am excited to see the progress we have made as a team and look forward to great things to come from the region in the future.

Sincerely,

Anna M. McRay



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 55-19

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Richmond Region Tourism Board of Directors

For Clerk's Use Only:

Date: 2/26/2019

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Richmond Region Tourism Board of Directors for an unexpired term ending December 31, 2019, or thereafter, when his successor shall have been appointed and qualified:

At-Large Stakeholder

Christopher C. Tsui

By Agency Head

By County Manager

Routing:

Yellow to:

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 56-19
Page No. 1 of 4

Agenda Title: ORDINANCE — To Amend and Reordain Chapter 6 of the Code of the County of Henrico by Adding Article VI Titled "Repair or Removal of Derelict Buildings" Consisting of Section 6-135 Titled "Purpose," Section 6-136 Titled "Definitions," Section 6-137 Titled "Declaration of derelict property; notice," Section 6-138 Titled "Submission of plan by property owner; approval by building official," Section 6-139 Titled "Plan completion; permit fees," and Section 6-140 Titled "Remedies for noncompliance," To Provide for Repair or Removal of Derelict Buildings in the County

For Clerk's Use Only:

Date: 2/26/2019

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Article VI be added to Chapter 6 of the Code of the County of Henrico as follows:

ARTICLE VI. REPAIR OR REMOVAL OF DERELICT BUILDINGS

Sec. 6-135. Purpose.

The purpose of this article is to encourage the repair or removal of derelict buildings in the county by providing procedures and tax abatement for such activity.

Sec. 6-136. Definitions.

The following words and terms used in this article have the following meanings, unless the context clearly indicates otherwise:

Derelict building means a residential or nonresidential building or structure, whether or not construction has been completed, that might endanger the public's health, safety or welfare and for a continuous period in excess of six months has been:

(1) vacant:

By Agency Head

By County Manager

Routing:

Yellow to:

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 56-19

Page No. 2 of 4

Agenda Title: ORDINANCE — To Amend and Reordain Chapter 6 of the Code of the County of Henrico by Adding Article VI Titled "Repair or Removal of Derelict Buildings" Consisting of Section 6-135 Titled "Purpose," Section 6-136 Titled "Definitions," Section 6-137 Titled "Declaration of derelict property; notice," Section 6-138 Titled "Submission of plan by property owner; approval by building official," Section 6-139 Titled "Plan completion; permit fees," and Section 6-140 Titled "Remedies for noncompliance," To Provide for Repair or Removal of Derelict Buildings in the County

(2) boarded up in accordance with the building code; and

(3) not lawfully connected to electric service from a utility service provider or not lawfully connected to any required water or sewer service from a utility service provider.

Plan means the plan submitted by the owner of a derelict building to the building official in accordance with section 6-138.

Sec. 6-137. Declaration of derelict property; notice.

(a) The building official may determine that a building qualifies as a derelict building or the owner of a building may apply to the building official and request that the building be declared a derelict building for the purposes of this article.

(b) If a building qualifies as a derelict building, the building official shall give written notice to the owner at the address listed on the county's assessment records. Such notice shall be delivered by first-class mail, and the building official shall obtain a U.S. Postal Service Certificate of Mailing, which shall constitute delivery for purposes of this section.

(c) The building official's written notice shall state that the owner of the derelict building is required to submit to the building official a plan, within 90 days, to demolish or renovate the building to address the items that endanger the public's health, safety or welfare as listed in the written notice.

Sec. 6-138. Submission of plan by property owner; approval by building official.

(a) Any owner of a derelict building to whom the building official has sent a written notice as provided in section 6-137 shall submit to the building official within 90 days a plan to demolish or renovate such building. The building official may require that such plan be submitted on forms provided by the building official. The plan filed by the owner shall include a proposed time within which the plan will be commenced and completed. The plan may include one or more adjacent properties of the owner, whether or not all of such properties have been declared derelict buildings.

(b) The plan shall be subject to approval by the building official. Upon receipt of the plan, the building official shall meet with the owner at the owner's request and provide

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 56-19

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Agenda Title: ORDINANCE — To Amend and Reordain Chapter 6 of the Code of the County of Henrico by Adding Article VI Titled "Repair or Removal of Derelict Buildings" Consisting of Section 6-135 Titled "Purpose," Section 6-136 Titled "Definitions," Section 6-137 Titled "Declaration of derelict property; notice," Section 6-138 Titled "Submission of plan by property owner; approval by building official," Section 6-139 Titled "Plan completion; permit fees," and Section 6-140 Titled "Remedies for noncompliance," To Provide for Repair or Removal of Derelict Buildings in the County

information to the owner about the land use and permitting requirements for demolition or renovation.

Sec. 6-139. Plan completion; permit fees.

(a) If the owner's plan is to demolish the derelict building, the building permit application for demolition shall be expedited. The building official shall refund any building and demolition permit fees upon the owner's submission of proof of demolition within 90 days of the date of the building permit issuance.

(b) If the owner's plan is to renovate the derelict building and no rezoning is required for the owner's intended use of the property, the plan of development or subdivision application and the building permit application shall be expedited.

(c) The plan of development or subdivision application fees shall be the lesser of 50 percent of the standard fees established for plan of development or subdivision applications for the proposed use of the property, or \$5,000 per property;

(d) The building permit application fees shall be the lesser of 50 percent of the standard fees established for building permit applications for the proposed use of the property, or \$5,000 per property.

Sec. 6-140. Remedies for noncompliance

(a) An owner's failure to submit a plan required under this article or failure to comply with an approved plan or the dates for commencement and completion of an approved plan shall be a violation of this Code as provided in section 1-13(a)(2) and shall be punishable as provided in that section.

(b) Notwithstanding the provisions of this article, the building official may proceed to make repairs and secure the derelict building under section 6-26, or to abate or remove a nuisance under section 6-25. In addition, the building official may exercise remedies that exist under the building code and may exercise such other remedies available under general and special law.

2. That this ordinance shall be in full force and effect on or after its passage as provided by law.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 56-19

Page No. 4 of 4

Agenda Title: ORDINANCE — To Amend and Reordain Chapter 6 of the Code of the County of Henrico by Adding Article VI Titled “Repair or Removal of Derelict Buildings” Consisting of Section 6-135 Titled “Purpose,” Section 6-136 Titled “Definitions,” Section 6-137 Titled “Declaration of derelict property; notice,” Section 6-138 Titled “Submission of plan by property owner; approval by building official,” Section 6-139 Titled “Plan completion; permit fees,” and Section 6-140 Titled “Remedies for noncompliance,” To Provide for Repair or Removal of Derelict Buildings in the County

Comments: The Building Official and Director of Community Revitalization recommend approval of this Board paper; the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: RESOLUTION - Amendments to the FY 2018-19 Annual Fiscal Plan: February, 2018

For Clerk's Use Only: Date: <u>2/26/2019</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: APPROVE	<table style="width: 100%;"> <thead> <tr> <th></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing on February 26, 2019, to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2018-19; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Annual Fiscal Plan for fiscal year 2018-19 is amended and that such funds are appropriated and allocated for expenditure in the amounts and for the purposes indicated.

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 03 - Sheriff's Office

03006 – Jail West Personnel

0000 08789 - Snow FY18-19	\$ 22,635
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03303 – Jail East Personnel

0000 08789 - <u>Snow FY18-19</u>	\$ 15,821
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To appropriate funding in order to cover overtime costs associated with the snowstorms that occurred in December and January. Funds are to come from the fund balance in the General Fund.

Total Sheriff's Office	\$ 38,456
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Department 12 - Police Division

12001 – Administration

0000 08789	- Snow FY18-19	\$	202,598
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To appropriate funding in order to cover overtime costs associated with the snowstorms that occurred in December and January. Funds are to come from the fund balance in the General Fund.

By Agency Head

By County Manager

Routing:

Yellow to:

Certified:

A Copy Test:

Clerk, Board of Supervisors

Copy to:

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 57-19
Page 2 of 7

Department 13 - Fire

13150 - Field Operations

0000 08789 - Snow FY18-19 \$ 149,990

To appropriate funding in order to cover overtime costs associated with the snowstorms that occurred in December and January. Funds are to come from the fund balance in the General Fund.

Department 16 - General Services

16211 - Maintenance and Custodial

0000 08789 - Snow FY18-19 \$ 905,000

16212 - Security

0000 08789 - Snow FY18-19 \$ 1,950

To appropriate funding in order to cover overtime and snow removal costs associated with the snowstorms that occurred in December and January. Funds are to come from the fund balance in the General Fund.

Total General Services \$ 906,950

Department 23 - Recreation and Parks

23204 - Special Events

0000 08789 - Snow FY18-19 \$ 3,579

23301 - Park Services Administration

0000 08789 - Snow FY18-19 \$ 13,854

23302 - Property Services

0000 08789 - Snow FY18-19 \$ 3,462

23308 - Grounds and Turf Services

0000 08789 - Snow FY18-19 \$ 12,328

To appropriate funding in order to cover overtime and snow removal costs associated with the snowstorms that occurred in December and January. Funds are to come from the fund balance in the General Fund.

Total Recreation and Parks \$ 33,223

Department 28 - Public Works

28002 - Road Maintenance

\$ 2,742,991

0000 00000 To appropriate funding in order to cover overtime and snow removal costs associated with the snowstorms that occurred in December and January. Funds are to come from unappropriated Gas Tax funding.

Total GENERAL FUND \$ 4,074,208



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Agenda Item No. **57-19**
Page 3 of 7

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 03 - Sheriff's Office

03209 – Training

0000 08792 – Byrne/JAG - Edged Weapon Training \$ 8,250

To appropriate funding of \$8,250 received from the Virginia Department of Criminal Justice Services to cover expenses for training, travel, and equipment, which are needed to establish an enhanced edged weapon training program. These federal funds are pass-through from the Department of Justice, Bureau of Justice Assistance and are being administered by the Commonwealth. No County matching funds are required.

Department 04 - Circuit Court Clerk

04001 – Circuit Court Clerk

0000 05245 – Library of VA - Circuit Court Records Preservation Program \$ 7,323

The Library of Virginia has awarded the Circuit Court Clerk's Office funding of \$7,323 for the Records Preservation Program. The grant will repair two aging books that have deteriorated. No County matching funds are required.

Department 13 - Fire

13800 – Grants

1796 00000 – Basic Level Support Program \$ 10,760

1797 00000 – Tactical Medic Team 5,000

To appropriate funding received from the Commonwealth of Virginia, Department of Health, Office of Emergency Medical Services. These funds will be used to purchase equipment and uniforms for the Tactical Medic Team and EMS equipment.

0000 08791 – 2018 RSAF Ambulance 144,751

To appropriate funding received from the Virginia Office of Emergency Medical Services (OEMS) through the Rescue Squad Assistance Fund (RSAF) Grant Program. This funding will be used towards the purchase of an additional replacement ambulance. A local match of \$144,751 is required, which will be provided by the Fire Apparatus Replacement Fund. The total cost for the ambulance is \$289,502.

Total Fire

\$ 160,511



**COUNTY OF HENRICO, VIRGINIA
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Department 22 - Social Services

22011 – Joint Administration

1301 00000 – Administration \$ 515,264

The Commonwealth of Virginia, Department of Social Services, has provided the County of Henrico an additional \$147,620 of State (28.65%) and \$367,644 of federal (71.35%) funds to add eight Human Services Specialist III positions to the Service Division complement in response to increased service demand due to Medicaid expansion, which became effective on January 1, 2019. This is the second amendment requesting positions for this expansion. The first amendment approved in September 2018 totaled \$585,908. There is no required County match for these funds in fiscal year 2018-19, however, beginning in fiscal year 2019-20, a local match of 15.5% will be required.

1301 00000 – Administration \$ 77,926

The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico an additional \$11,539 of State (14.8%) and \$39,297 of federal (50.4%) funds to add one Senior Family Services Specialist position to the Service Division complement. The Virginia Department of Social Services studied all state service worker caseloads and determined local agencies were understaffed in staff involved with Child Protective, Adult Protective, Foster Care, and Adoption Programs. The State allocated \$203,514 to the department to fill some of this need. During FY2017-18, two positions were added on a September 2017 amendment; the remaining funds are used to partially fund this request. The required 34.8% County match, \$27,090, will come from the fund balance in the General Fund and is included in this \$77,926 amount.

22507 – Preventive Foster Care

1302 00000 – Purchase of Services \$ 10,500

The Commonwealth of Virginia, Department of Social Services, will provide an additional \$52 of State (0.5%) and \$8,820 of federal (84.0%) funding. The County's required 15.5% match, \$1,628, will come from the fund balance in the General Fund and is included in the \$10,500 total. These funds are being used to provide the department with additional funding to pay State and federally mandated Family Preservation Program expenditures.

22604 – Auxiliary Grants Aged

1302 00000 – Purchase of Services \$ 32,000

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$25,600 in State funding for fiscal year 2018-19, to fund State and federal mandated auxiliary grant expenditures for the aged. The County's required 20% match, \$6,400, will come from the fund balance in the General Fund and is included in the \$32,000 total.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **57-19**
Page 5 of 7

22606	- Auxiliary Grants Disabled	
1302 00000	- <u>Purchase of Services</u>	\$ 23,615
The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$18,892, in State funding for fiscal year 2018-19, to fund State and federal mandated auxiliary grant expenditures for the disabled. The County's required 20% match, \$4,723, will come from the fund balance in the General Fund and is included in the \$23,615 total.		
Total Social Services		\$ 659,305
Department 36 - Community Corrections		
36004	- Drug Court	
0000 00000	- <u>Vivitrol Grant III</u>	\$ 48,944
The Supreme Court of Virginia has awarded \$48,944 to the Henrico County Drug Court for the third year of the Vivitrol Pilot Grant. A dosage of Vivitrol blocks opioid receptors in the brain for one month at a time and is used as a tool to help with recovery from opioid addiction. No County matching funds are required.		
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County		\$ 884,333
FUND 1103 - SPECIAL REVENUE FUND - Solid Waste		
Department 31 - Public Utilities		
31603	- Processing and Disposal	
1008 00000	- <u>Recycling</u>	\$ 330,000
This amendment is to provide additional funding for the \$30/ton processing fee that has been added to the Central Virginia Waste Management (CVWMA) contract, and therefore passed along to the municipalities for curbside recycling. This fee is due to changes in the industry regarding acceptable recyclable material. This funding is to come from the one-time use of the Solid Waste fund balance.		
FUND 1116 - SPECIAL REVENUE FUND - Forfeitures- Police - Treasury - Federal		
Department 12 - Police		
12850	- Asset Forfeiture	
0000 08793	- <u>AG Equipment 2019</u>	\$ 46,021
The Office of the Attorney General has awarded the County of Henrico a total of \$46,021 in asset forfeiture funds. Funds will be used to purchase a drug scanner, computer, and associated software.		
FUND 1130 - SPECIAL REVENUE FUND - Commissary Fund		
Department 03 - Sheriff's Office		
03207	- Uniforms and Property	\$ 10,000
0000 00000	To appropriate funding to cover the purchase of stab vests for the Sheriff's Office. Funds are to come from revenue generated in the Commissary Fund.	
TOTAL SPECIAL REVENUE FUND		\$ 1,270,354



**COUNTY OF HENRICO, VIRGINIA
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FUND 6102 - CENTRAL AUTOMOTIVE MAINTENANCE

Department 16 - General Services

16301 - CAM - West Maintenance Facility

0000 08789 - Snow FY18-19 \$ 25,300

16302 - CAM - East Maintenance Facility

0000 08789 - Snow FY18-19 9,700

0000 00000 To appropriate funding in order to cover overtime costs associated with the snowstorms that occurred in December and January. Funds are to come from the fund balance in the Central Automotive Maintenance Fund.

Total Fund 6102 - Central Automotive Maintenance

\$ 35,000

Total OPERATING FUNDS

\$ 5,379,562

CAPITAL FUNDS

FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects

Department 28 - Public Works

28004 - Construction

0000 08755 - Dorey Park Access Road \$ 750,000

To appropriate funding for construction of an additional 2,220-foot access road from Darbytown Road to the west side of Dorey Park to provide direct access to the athletic complex and to relieve congestion and enhance safety at the existing single entrance to the park. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

FUND 2109 - CAPITAL PROJECTS FUND - State and Federal Grant-Funded Capital Projects

Department 28 - Public Works

28004 - Construction

0000 00611 - Sadler Road Improvements \$ 4,600,000

To appropriate federal funding of \$3,680,000 and State funding of \$920,000 from the Regional Surface Transportation Program (RSTP), which is administered by the Virginia Department of Transportation. This project would provide additional funding for the purchase of the right-of-way for improvements to Sadler Road. The total cost of the project, including construction, is \$18,270,000.

0000 08786 - Woodman Road Extended Multi-Use Trail

276,000

To appropriate funding of \$276,000 for a federal Transportation Alternatives Program (TAP) grant administered through the Virginia Department of Transportation. This funding would be used for the construction of a 0.6 mile long, 12-foot wide multi-use trail along the west side of the Woodman Road Extended project between Greenwood Road and the western property boundary of the River Mill development. The County's required 20% match of \$69,000 will be transferred from the General Road Construction project.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

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0000 08787 – I-64 Parham Road Interchange Modification Report

575,000

To appropriate federal funding of \$460,000 and State funding of \$115,000 from the Regional Surface Transportation Program (RSTP) which is administered by the Virginia Department of Transportation. This project would provide funding to prepare a preliminary engineering study (Interchange Modification Report) of possible modifications of the I-64 Interchange at Parham Road.

Total Public Works

\$ 5,451,000

Total 2109 - State and Federal Grant-Funded Capital Projects

\$ 5,451,000

FUND 2111 – CAPITAL INITIATIVES FUND

Department 23 - Recreation and Parks

23101 – Director

0000 08620 – Deep Run Park Cricket Pitch

\$ 700,000

To appropriate funding to redevelop three existing multi-purpose fields located in the northwest portion of Deep Run Park into a combination of cricket and multi-use fields. This project would regrade the area and include new natural grass field surfacing and irrigation. Construction cost also includes engineering services to address stormwater control, site grading, accessibility, and permitting. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 08788 – Athletic Field Improvements - Brookland District

225,000

To appropriate funding for athletic field improvements in the Brookland District. Construction cost includes regrading and installing new sod and infield mix as well as new irrigation. The batting cages, dugouts, and bleachers will also be refreshed. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Recreation and Parks

\$ 925,000

Total Capital Initiatives Fund

\$ 925,000

FUND 2141 – COMMUNITY REVITALIZATION FUND

Department 29 - Real Property

29999 – Real Property - Capital Projects

0000 08794 – Laburnum Gateway and Highland Springs Revitalization Initiatives

\$ 250,000

To appropriate funding to support neighborhood revitalization efforts in the County. The County intends to enter into agreements with non-profit organizations who will (1) acquire a property; (2) renovate the home or build new; and (3) sell the home to an owner occupant(s). Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total CAPITAL PROJECTS FUND

\$ 7,376,000

Total Amendments/Appropriations

\$ 12,755,562

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 58-19
Page No. 1 of 1

Agenda Title: ORDINANCE – To Amend and Reordain Code of the County of Henrico Section 20-79 Titled “Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units,” Section 20-80 Titled “Partial exemption for rehabilitated, renovated or replacement multifamily residential units,” Section 20-81 Titled “Partial exemption for rehabilitated, renovated or replacement commercial and industrial structures,” and Section 20-82 Titled “Partial exemption for rehabilitated, renovated or replacement hotel and motel structures” and to Add to the Code Section 20-84 Titled “Partial exemption for demolition or renovation of derelict buildings” to Expand the County’s Partial Real Estate Tax Exemption Program for Rehabilitated, Renovated, and Replacement Structures

For Clerk’s Use Only:

Date: 2/26/2019

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Brannin
(2)

REMARKS

APPROVED

YES NO OTHER

Brannin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

After a duly advertised public hearing, the Board of Supervisors of Henrico County adopted the attached ordinance.

Comments: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

BLACKLINE

ORDINANCE – To Amend and Reordain Code of the County of Henrico Section 20-79 Titled “Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units,” Section 20-80 Titled “Partial exemption for rehabilitated, renovated or replacement multifamily residential units,” Section 20-81 Titled “Partial exemption for rehabilitated, renovated or replacement commercial and industrial structures,” and Section 20-82 Titled “Partial exemption for rehabilitated, renovated or replacement hotel and motel structures” and to Add to the Code Section 20-84 Titled “Partial exemption for demolition or renovation of derelict buildings” to Expand the County’s Partial Real Estate Tax Exemption Program for Rehabilitated, Renovated, and Replacement Structures

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 20-79 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-79. Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units.

• • • • •

(b) *Qualifications.* For the purposes of this section, the total assessed value of a residential property other than multifamily residential rental units shall not exceed ~~\$250,000.00~~ **\$300,000.00** and the structure must be at least ~~40~~ **26** years old. The real estate shall be deemed to be substantially rehabilitated when it has been so improved as to increase the assessed value of the structure by no less than 20 percent, but without increasing the total footage of such structure by more than 100 percent. Detached improvements, including, but not limited to, a garage, shed or swimming pool, are not eligible. As used in this section, the terms "rehabilitation" and "rehabilitated" shall also include situations in which the structures on the property have been demolished and replaced with new residential structures.

(c) *Application; determination of base value; application fee.*

- (1) As a requisite for qualifying for partial tax exemption, the owner of the structure shall, prior to or simultaneously with making application for a building permit to rehabilitate such structure, file with the county's director of finance, upon forms furnished by him, an application to qualify such structure as a rehabilitated residential structure. Upon receipt of an application for tax exemption, the director of finance shall determine a base fair market value assessment (referred to in this section as base value) of the structure **as it was immediately prior to commencement of rehabilitation. If rehabilitation has already commenced at the time the base value is determined, then the base value may be determined using the best information available to the director of finance.** The tax assessment of the improvements located upon the qualifying real estate shall be

considered in determining the base value. The base value shall serve as a basis for determining whether the rehabilitation increases the assessed value of such structure by at least 20 percent.

• • • •

• • • •

- (c) *Credit memorandum.* The owner of property qualifying for partial exemption of real estate taxes because of rehabilitation of a structure shall be issued a credit memorandum in the amount of the difference in taxes computed upon the base value and the assessed value of the property resulting from the rehabilitation for each year of a ~~seven-year~~ 10-year period of exemption from real estate taxes. Such ~~seven-year~~ 10-year period shall begin as specified in subsection (d) of this section. Additional increases resulting from increases in value occurring in subsequent years of the ~~seven-year~~ 10-year period shall not be eligible for partial tax relief. Such credit memorandum shall be surrendered when payment is made of the real estate taxes payable for the year for which such credit memorandum has been issued. Each credit memorandum timely surrendered shall be credited in its full amount against the taxes due for the real estate for which partial exemption has been obtained. Each credit memorandum so surrendered shall be charged against an appropriation made by the board of supervisors for the purpose of honoring such credit memorandums.
- (f) *Credit to run with land.* Exemption from taxation of real estate qualifying for the rehabilitation exemption shall run with the land, and the owner of such property during each of the ~~seven~~ 10 years of exemption shall be entitled to receive a credit memorandum for such partial exemption from taxation.
- (g) *Methods of evaluation.* In determining the base value of a structure and whether the rehabilitation results in a 20 percent increase over such base value, the director of finance shall employ usual and customary methods of assessing real estate.

• • • •

2. That Section 20-80 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-80. Partial exemption for rehabilitated, renovated or replacement multifamily residential units.

• • • •

- (c) *Application; determination of base value; application fee.*

- (1) As a requisite for qualifying for partial tax exemption, the owner of the structure shall, prior to or simultaneously with making application for a building permit to rehabilitate such structure, file with the county's director of finance, upon forms furnished by him, an

application to qualify such structure as a rehabilitated multifamily residential rental structure. Upon receipt of an application for tax exemption, the director of finance shall determine a base fair market value assessment (referred to in this section as base value) of the structure as it was immediately prior to commencement of rehabilitation. If rehabilitation has already commenced at the time the base value is determined, then the base value may be determined using the best information available to the director of finance. The tax assessment of the improvements located upon the qualifying real estate shall be considered in determining the base value. The base value shall serve as a basis for determining whether the rehabilitation increases the assessed value of such structure by at least 50 percent.

• • • •

• • • •

3. That Section 20-81 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-81. Partial exemption for rehabilitated, renovated or replacement commercial and industrial structures.

• • • •

- (b) *Qualifications.* For the purposes of this section, commercial and industrial real estate shall be deemed to be substantially rehabilitated when a structure on such real estate which is no less than 26 years old has been so improved as to increase the assessed value of the structure by no less than ~~50~~ **40** percent, but without increasing the total footage of such structure by more than 100 percent. As used in this section, the terms "rehabilitation" and "rehabilitated" shall also include situations in which the structures have been demolished and replaced with new structures for commercial and industrial use. Subject to the limitations of this section, the rehabilitated, renovated, or replacement structure may be used for any purpose, including mixed use, that is allowed by the building code and the applicable zoning regulations for the property.

- (c) *Application; determination of base value; application fee.*

- (1) As a requisite for qualifying for partial tax exemption, the owner of the structure shall, prior to or simultaneously with making application for a building permit to rehabilitate such structure, file with the county's director of finance, upon forms furnished by him, an application to qualify such structure as a rehabilitated commercial or industrial structure. Upon receipt of an application for tax exemption, the director of finance shall determine a base fair market value assessment (referred to in this section as base value) of the structure as it was immediately prior to commencement of rehabilitation. If rehabilitation has already commenced at the time the base value is determined, then

the base value may be determined using the best information available to the director of finance. The tax assessment of the improvements located upon the qualifying real estate shall be considered in determining the base value. The base value shall serve as a basis for determining whether the rehabilitation increases the assessed value of such structure by at least 50 ~~50~~ **40** percent.

- (2) The application to qualify for tax exemption shall be effective for three years from the date on which the director of finance determines the base value. If, by such expiration date, rehabilitation has not progressed to such a point that the assessed value of the structure is at least 50 ~~50~~ **40** percent greater than the base value of such structure, then to retain such eligibility a new application to qualify for tax exemption must be filed prior to the expiration date and a new base value established. In no event, however, shall there be more than two additional applications following the initial application on any structure. The new base value shall be based upon the value of the improvements as of the date of the second or third application. Under no circumstances shall any new base value be less than the original base value.

• • • •

(d) *Inspection of progress of work; effective date of exemption.*

- (1) During the period between the receipt of the application and the time when the director of finance may ascertain that the assessed value has increased by at least 50 ~~50~~ **40** percent, the owner of the property shall be subject to taxation upon the full fair market value of the property. An owner may, at any time prior to November 1 of any calendar year in which rehabilitation of a structure is underway, submit a written request to the director of finance to inspect the structure to determine if it then qualifies for the rehabilitated property exemption.
- (2) When it is determined that the rehabilitation is completed and that it has resulted in at least a 50 ~~50~~ **40** percent increase in assessed value (base value is exceeded by 50 ~~50~~ **40** percent or more), the tax exemption shall become effective beginning on January 1 of the next calendar year.

• • • •

- (g) *Methods of evaluation.* In determining the base value of a structure and whether the rehabilitation results in a 50 ~~50~~ **40** percent increase over such base value, the director of finance shall employ usual and customary methods of assessing real estate.

• • • •

- (i) *Exterior-corridor hotels and motels.* Hotels and motels providing access to the majority of the structure's rental rooms via exterior corridors may qualify under this section for an exemption for 15 years instead of seven years. To qualify for the extended exemption, the exterior-corridor hotel or motel must be demolished and replaced with a structure

used for any purpose, other than an exterior-corridor hotel or motel, that is allowed by the building code and the applicable zoning regulations for the property, including mixed use. Except as altered by this subsection, all other subsections of this section apply to exemptions for the demolition and replacement of exterior-corridor hotels and motels.

4. That Section 20-82 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-82. Partial exemption for rehabilitated, renovated or replacement hotel and motel structures.

• • • •

(c) *Application; determination of base value; application fee.*

- (1) As a requisite for qualifying for partial tax exemption, the owner of the structure shall, prior to or simultaneously with making application for a building permit to rehabilitate such structure, file with the county's director of finance, upon forms furnished by him, an application to qualify such structure as rehabilitated. Upon receipt of an application for tax exemption, the director of finance shall determine a base fair market value assessment (referred to in this section as base value) of the structure as it was immediately prior to commencement of rehabilitation. If rehabilitation has already commenced at the time the base value is determined, then the base value may be determined using the best information available to the director of finance. The tax assessment of the improvements located upon the qualifying real estate shall be considered in determining the base value. The base value shall serve as a basis for determining whether the rehabilitation increases the assessed value of such structure by at least 50 percent.

• • • •

• • • •

5. That the Code of the County of Henrico, Virginia, of 2010, is hereby amended by adding a section, to be number 20-84, which section reads as follows:

Sec. 20-84. Partial exemption for demolition or renovation of derelict buildings.

Prior to demolishing or renovating a derelict building pursuant to a plan approved under article VI of chapter 6, at the request of the property owner, the real estate assessor shall make an assessment of the property in its current derelict condition. On the building permit application, the owner shall declare the costs of the demolition, or the costs of materials and labor to complete the renovation. At the request of the property owner, after demolition or renovation of the derelict building, the real estate assessor shall reflect the fair market value of the demolition costs or the fair market value of the renovation improvements in the real

estate tax assessment records. The real estate tax on an amount equal to the costs of demolition or an amount equal to the increase in the fair market value of the renovations shall be abated for a period of seven years and is transferable with the property. The abatement of taxes for demolition shall not apply if the structure demolished is a registered Virginia landmark or is determined by the Virginia Department of Historic Resources to contribute to the significance of a registered historic district.

6. That this ordinance shall be in full force and effect on and after its passage as provided by law.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 59-19
Page No. 1 of 2

Agenda Title: RESOLUTION — Signatory Authority — Lease of County Property — Sun Tribe Solar LLC — Brookland and Varina Districts

For Clerk's Use Only:

Date: 2/26/2019

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Schmitt Seconded by (1) Thornton
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, F.	✓		

WHEREAS, the County owns and operates the Libbie Mill Library located at 2100 Libbie Lake East Street; and,

WHEREAS, the County is constructing the Mental Health and Developmental Services East Clinic on County-owned property located at 3908 Nine Mile Road; and,

WHEREAS, Sun Tribe desires to lease space on the rooftops of these two facilities to install solar panels and associated equipment, and the County desire to lease these spaces to Sun Tribe; and,

WHEREAS, Sun Tribe will be the sole owner of the solar panels and associated equipment and will operate and maintain them to produce electric power for the term of the lease; and,

WHEREAS, for each lease, the initial lease period will be 25 years at the annual rent of \$1.00, commencing on the effective date of the power purchase agreement; and,

WHEREAS, Sun Tribe and the County, by mutual agreement, may extend the initial lease period of each lease for up to two successive periods of five years each at the same rent of \$1.00 per year; and,

WHEREAS, this resolution was advertised pursuant to Sections 15.2-1800 and 15.2-1813 of the Code of Virginia, and a public hearing was held on February 26, 2019.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

1944

1944

1944

1944



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 59-19
Page No. 2 of 2

Agenda Title: RESOLUTION — Signatory Authority — Lease of County Property — Sun Tribe Solar LLC — Brookland and Varina Districts

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. The County Manager is authorized to execute leases for space on the rooftops of the Libbie Mill Library and the Mental Health and Developmental Services East Clinic to Sun Tribe Solar, LLC in a form approved by the County Attorney, under the terms set forth above; and,
2. The County Manager, or his designee, is authorized to execute any other documents necessary for the leasing of the rooftops of these facilities in accordance with the terms set forth above.

Comments: The Directors of General Services, Public Libraries, Mental Health and Developmental Services, and Real Property recommend approval of this paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 60-19
Page No. 1 of 3

Agenda Title: **RESOLUTION — POD2019-00002 — Approval of a Plan of Development for Henrico Aquatics Center and a Revised Master Plan for Eastern Henrico Recreation Center — Fairfield District**

For Clerk's Use Only:

Date: 2/26/2019

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Shaw Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,

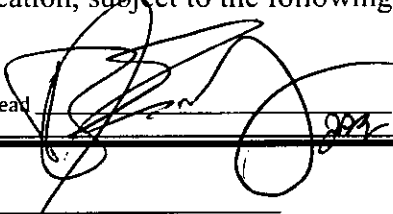
WHEREAS, an application has been submitted for approval of POD2019-00002, a plan of development to construct a one-story, 20,920-square foot aquatic center with parking and related site improvements, by the YMCA of Greater Richmond, on the portion of the Eastern Henrico Recreation Center property located south of Watts Lane. The revision to the Eastern Henrico Recreation Center Master Plan substitutes the Henrico Aquatics Center for a future passive park area; and,


WHEREAS, The 5.9-acre portion of the overall 24.15-acre site is located along the southern line of Watts Lane, approximately 300 feet west of its intersection with North Laburnum Avenue on part of Parcel 807-731-5805; is zoned is A-1, Agricultural District and ASO, Airport Safety Overlay District; and is located in the Fairfield District; and,

WHEREAS, the County Administration, including the Division of Recreation & Parks, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections, have reviewed the application and the Administration recommends approval, subject to the staff recommendations and the staff plan dated February 26, 2019; and,

WHEREAS, on February 26, 2019, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head: 

By County Manager: 

Routing:

Yellow to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 60-19

Page No. 2 of 3

Agenda Title: RESOLUTION — POD2019-00002 — Approval of a Plan of Development for Henrico Aquatics Center and a Revised Master Plan for Eastern Henrico Recreation Center — Fairfield District

1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated February 26, 2019, which shall be as much a part of this approval as if its details were fully described herein. Nine (9) sets of revised plans, including the detailed drainage, erosion control and utility plans shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, a minimum of fourteen (14) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures. Two (2) sets of the approved plan shall be attached to the building permit application.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. Two copies of an Erosion and Sediment Control Agreement shall be submitted to the Department of Public Works. Approval is required prior to construction plan approval and beginning construction.
9. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
10. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
11. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
12. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.
13. The site including the parking areas shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
14. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.
15. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
16. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 60-19

Page No. 3 of 3

Agenda Title: RESOLUTION — POD2019-00002 — Approval of a Plan of Development for Henrico Aquatics Center and a Revised Master Plan for Eastern Henrico Recreation Center — Fairfield District

17. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
18. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
19. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
20. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
21. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
22. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
23. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
24. Vehicles shall be parked only in approved and constructed parking spaces.
25. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
26. Approval of the construction plans by the Department of Public Works does not establish the curb and gutter elevations along the Henrico County maintained right-of-way. The elevations will be set by Henrico County.
27. The conceptual master plan, as submitted with this application, is for planning and information purposes only. All subsequent detailed plans of development and construction plans needed to implement this conceptual plan may be administratively reviewed and approved and shall be subject to all regulations in effect at the time such subsequent plans are submitted for review/approval.

COMMENTS: The Director of Planning has reviewed the plans submitted by Timmons Group, YMCA of Greater Richmond, and Moseley Architects and recommends approval of the plan of development and the revised master plan, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 66-19

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Quitclaim of Portions of Drainage Easement —
Everleigh Apartments — 12651 Three Chopt Road — Three Chopt District

For Clerk's Use Only:

Date: 2/26/2019

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, GS Short Pump AA Apartments Owner, LLC, has requested that the County quitclaim portions of a drainage easement across its property at 12651 Three Chopt Road; and,

WHEREAS, there are no County facilities in the easement, the County does not need the portions to be quitclaimed, and replacement easements have been dedicated to the County; and,

WHEREAS, this resolution was advertised and a public hearing was held on February 26, 2019, pursuant to Sections 15.2-1800 and 15.2-1813 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute a deed, in a form approved by the County Attorney, quitclaiming all interest of the County in the areas shown crosshatched on the plat attached as Exhibit A.

Comments: The Directors of Public Works, Planning, and Real Property recommend approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____

Date: _____

EXHIBIT A

APPROVED FOR
LOCATION
AND RETURN
BY DATE
BY DATE
BY DATE
DATE

FGP FARM LLC
D.B. 5074 PG. 675
GPIN: 733-764-9311

SHORT PUMP INVESTORS, LLC
D.B. 4877 PG. 1810
GPIN: 735-761-8792

VARIABLE WIDTH
PUBLIC DRAINAGE
EASEMENT
(0.260 ACRE)

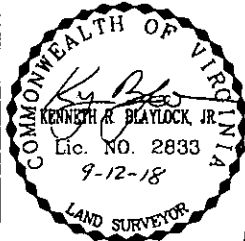
VARIABLE WIDTH
PUBLIC DRAINAGE
EASEMENT
(0.005 ACRE)

CURVE TABLE						
CURVE	LENGTH	RADIUS	DELTA	TANGENT	CHORD BEARING	CHORD
C1	39.27	25.00	90°00'00"	25.00	S73°50'00"W	35.36
C2	39.70	25.00	90°59'00"	25.43	N15°40'30"W	35.66
C3	17.23	26.50	37°15'18"	8.93	N48°26'39"E	16.93
C4	13.69	51.50	15°13'59"	6.89	N77°47'08"W	13.65
C5	35.96	35.00	58°52'24"	19.75	S85°51'35"E	34.40

LINE TABLE		
LINE	BEARING	LENGTH
L1	S37°25'57"E	6.45
L2	S27°43'00"W	39.43
L3	S62°17'00"E	108.91
L4	S28°50'00"W	19.30
L5	S61°10'00"E	28.50
L6	S28°50'00"W	16.74
L7	N61°10'00"W	70.35
L8	S28°50'00"W	26.23
L9	N61°10'00"W	52.16
L10	N29°49'00"E	58.17
L11	N67°04'18"E	35.17
L12	S06°01'00"E	47.88
L13	S61°10'00"E	35.37
L14	S28°50'00"W	18.00
L15	S61°10'00"E	6.00
L16	S28°50'00"W	50.36
L17	N62°17'00"W	46.01
L18	N28°50'00"E	47.90
L19	N06°01'00"W	7.46
L20	N27°43'00"E	9.02
L21	N06°55'51"E	49.04
L22	S61°35'12"E	19.40
L23	S06°01'00"E	8.63
L24	S06°55'51"W	13.54
L25	N06°01'00"W	28.52

LINE TABLE		
LINE	BEARING	LENGTH
L26	S28°50'00"W	79.60
L27	N37°25'57"W	32.48
L28	N79°43'23"W	23.14
L29	N55°16'37"E	50.00
L30	S10°16'37"W	24.83
L31	S37°25'57"E	34.37
L32	N64°42'13"E	6.60
L33	S61°10'00"E	24.48
L34	N28°50'00"E	5.99
L35	N06°01'00"W	57.12
L36	S06°01'00"E	10.74

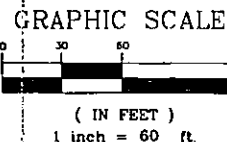
SPRINGROCK AT WELLSLEY
BLOCK B
P.B. 87 PG. 137



NOTES

- THIS PROPERTY IS IN ZONE 'X' OF THE FEMA DEFINED FLOOD HAZARD AREA AS SHOWN ON FLOOD INSURANCE RATE MAP NO. NUMBER 51087C0020C AND 51087C0040C, DATED 12-18-2007
- DATUM: HORIZONTAL - NAD 83
- NOT ALL EASEMENTS OF RECORD PERTAINING TO THIS PROPERTY ARE SHOWN ON THIS PLAT.

INSERT



PLAT SHOWING SEVERAL VARIABLE WIDTH PUBLIC DRAINAGE EASEMENTS AND PARTIAL DRAINAGE EASEMENTS TO BE QUITCLAIMED LOCATED ON THE SOUTH SIDE OF THREE CHOPT ROAD

THREE CHOPT DISTRICT * HENRICO COUNTY, VIRGINIA

SCALE: 1" = 60'

SEPTEMBER 12, 2018

JENNING STEPHENSON, P.C.

LAND SURVEYORS
& PLANNERS

10160 STAPLES MILL ROAD
SUITE 103
GLEN ALLEN, VA 23060
PHONE - 804-545-6235
FAX - 804-545-6259
J.N. 18-520

PO02018-00479



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 0219

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Lease of County Property — 5618 Nine Mile Road — Varina District

For Clerk's Use Only:

Date: 2/26/2019

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Division of Fire has no immediate need for the approximately 5.025-acre property, known as Future Fire Station Number 23, located at 5618 Nine Mile Road; and,

WHEREAS, the Division of Fire desires that this property be farmed in order to reduce maintenance costs and enhance erosion control; and,

WHEREAS, Stephen G. Winters desires to farm the 5.025-acre property under a lease from the County for the period beginning March 1, 2019, through February 28, 2022; and,

WHEREAS, this Resolution was advertised pursuant to Section 15.2-1813 of the Code of Virginia, 1950, as amended, and a public hearing was held on February 26, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a lease, in a form approved by the County Attorney, with Mr. Stephen G. Winters for \$250.00 per year.

Comments: The Acting Fire Chief and Director of Real Property recommend approval of this Board paper; the County Manager concurs.

By Agency Head Steve Davis

By County Manager [Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

CURVE TABLE						
CURVE	RADIUS	LENGTH	TANGENT	DELTA	CHORD BEARING	CHORD
C1	929.93'	95.57'	47.83'	5°53'18"	S4°32'52"E	95.53'
C2	17.00'	26.88'	17.18'	90°35'59"	S43°33'48"W	24.17'
C3	1108.36'	339.71'	171.20'	17°33'40"	S81°11'04"W	338.38'

LINE TABLE		
LINE	BEARING	LENGTH
L1	S0°26'02"E	2.14'

FROM THE HEART CHURCH
MINISTRIES OF RICHMOND, INC.
D.B. 5877, PG. 1852
PARCEL ID: 810-727-0343

BARBARA G. GEORGE, REBECCA G. BARTELT,
DEBORAH G. LAYECCHIA & SUSAN G. HICKS
W.B. 156, PG. 87
D.B. 299, PG. 33
P.B. 10, PG. 4
D.B. 3001, PG. 749
PARCEL ID: 816-726-4476
ZONED: R-3
5618 NINE MILE ROAD
5.025 ACRES

FRANK T. BERBAUM, JR. & JANE
BERBAUM
D.B. 1843, PG. 1196
P.B. 10, PG. 88
PARCEL ID: 816-726-0593

SANDRA K. SMERRILL
D.B. 2432, PG. 783
P.B. 10, PG. 88
PARCEL ID: 816-726-0674

JAMES W. MARTIN, SR.
D.B. 2224, PG. 111
P.B. 10, PG. 88
PARCEL ID: 816-726-0767

GEORGE HARVEY
D.B. 4690, PG. 2583
P.B. 10, PG. 88
PARCEL ID: 816-726-0960

VIRGINIA M. LAYNE
D.B. 1854, PG. 444
P.B. 10, PG. 88
PARCEL ID: 816-726-1652

8' PERMANENT
HENRICO COUNTY
UTILITY EASEMENT
D.B. 1797, PG. 1839

BONNIE J. RANDOLPH
D.B. 4917, PG. 2340
PARCEL ID: 816-726-1745

30"x48" ELLIP HCP
STORM MANHOLE
TOP=182.94
INV. IN (S)=159.74
INV. FIL=159.55

STORM MANHOLE
TOP=164.46
INV. IN=159.55
INV. OUT=159.55

STORM MANHOLE
TOP=164.05
INV. IN=159.35
INV. FIL=159.20
(UNABLE TO SEE INV. OUT)

STORM MANHOLE
TOP=164.05
INV. IN=159.35
INV. FIL=159.20
(UNABLE TO SEE INV. OUT)

STORM MANHOLE
TOP=164.05
INV. IN=159.35
INV. FIL=159.20
(UNABLE TO SEE INV. OUT)

STORM MANHOLE
TOP=164.05
INV. IN=159.35
INV. FIL=159.20
(UNABLE TO SEE INV. OUT)

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INV. FIL=159.20
(UNABLE TO SEE INV. OUT)

STORM MANHOLE
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INV. IN=159.35
INV. FIL=159.20
(UNABLE TO SEE INV. OUT)

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INV. FIL=159.20
(UNABLE TO SEE INV. OUT)

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INV. FIL=159.20
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INV. FIL=159.20
(UNABLE TO SEE INV. OUT)

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(UNABLE TO SEE INV. OUT)

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(UNABLE TO SEE INV. OUT)

STORM MANHOLE
TOP=164.05
INV. IN=159.35
INV. FIL=159.20
(UNABLE TO SEE INV. OUT)

STORM MANHOLE
TOP=164.05
INV. IN=159.35
INV. FIL=159.20
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TOP=164.05
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(UNABLE TO SEE INV. OUT)

BK 0134 PG 0416

FILED Oct 15, 2018 03:36 pm
BOOK 00134
PAGE 0416 1st of 0416
INSTRUMENT # 201800032305

RECORDED IN
COUNTY OF
HENRICO VA
HEAD & SASSINGER
CLERK OF
CIRCUIT COURT

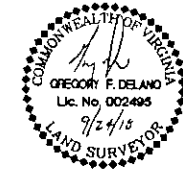
LEGEND

- SIGN
- MAILBOX
- SANITARY MANHOLE
- STORM MANHOLE
- STORM GRATE
- UTILITY POLE
- GUY ANCHOR
- UTILITY VAULT
- FIRE HYDRANT
- IRON PIPE FOUND
- WATER LINE
- GAS LINE
- OVERHEAD UTILITY LINE
- CENTER LINE DITCH
- EDGE OF PAVEMENT
- P.O.B. POINT OF BEGINNING

NOTES:

STORM AND DRAINAGE INFORMATION SHOWN HEREON IS FOR INFORMATION PURPOSES ONLY, AND IS BASED ON OBSERVATIONS TAKEN DURING THE COURSE OF PERFORMING THE FIELD WORK FOR THIS SURVEY.

STORM STRUCTURE TOPS AND INVERTS ARE BASED ON A VERTICAL DATUM OF NAVD83 AS DERIVED FROM DATUM ESTABLISHED BY RTK ON SEPTEMBER 10, 2018. (CORRECTIONS FROM RTM REF 0592)



ALTA/NSPS LAND TITLE SURVEY
SHOWING A PARCEL OF LAND
CONTAINING 5.025 ACRES
AND SITUATED ALONG THE NORTH SIDE OF
NINE MILE ROAD - STATE ROUTE 33 AND
THE WEST SIDE OF WESTOVER AVENUE

VIRGINIA DISTRICT	HENRICO COUNTY, VA
DATE: SEPT. 24, 2018	SCALE: AS SHOWN
SHEET 2 OF 2	1:N. 42144
DRAWN BY: GFD	CHECK BY:

TIMMONS GROUP

THIS DRAWING WAS PREPARED AT THE
COMPASSION OFFICE
1381 Madison Ave., Suite 200, Richmond, VA 23215
TEL: 804-300-0000 FAX: 804-300-0000 www.timmons.com

Site Development | Residential | Infrastructure | Technology



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 6419

Page No. 1 of 1

Agenda Title: RESOLUTION — Approval of Amendment No. 2 to Restated County of Henrico Flexible Benefits Plan

For Clerk's Use Only:

Date: 2/26/2019

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branim
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branim, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Schmitt, D.	✓		
Thornton, E.	✓		

WHEREAS, for many years the County of Henrico, Virginia (the "County") has maintained a flexible benefits or "cafeteria" plan under Section 125 of the Internal Revenue Code (the "Code") known as "The County of Henrico Flexible Benefits Plan" (the "Plan"); and,

WHEREAS, the Plan has been amended from time to time to reflect changes in the regulations implementing Section 125 of the Code; and,

WHEREAS, the Plan was restated effective January 1, 2015; and,

WHEREAS, the Board approved Amendment No. 1 effective January 1, 2016; and,

WHEREAS, the Board of Supervisors desires to amend the restated Plan to add benefit options available to employees in accordance with the Plan; and,

WHEREAS, Amendment No. 2 to the restated Plan has been prepared, to be effective March 1, 2019, in the form presented at this meeting.

WHEREAS, Amendment No. 2 would make the following benefits available to employees: (a) Cancer Insurance Benefits; (b) Accident Insurance Benefits; (c) Critical Illness Insurance Benefits; and (d) Hospital Indemnity Insurance Benefits.

NOW, THEREFORE, BE IT RESOLVED by the Board that it approves Amendment No. 2 to the restated Plan, to be effective March 1, 2019.

Comments: The Director of Human Resources recommends approval of this Board paper; the County Manager concurs.

By Agency Head

Paul J. Reed

By County Manager

[Signature]

Routing:

Yellow to:

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 6519
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Kings Hill Sewer Rehabilitation — Varina District**

For Clerk's Use Only:

Date: 2/26/2019

☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Schmitt, D. ☒ ☐ ☐
Thornton, F. ☒ ☐ ☐

WHEREAS, the County received two bids on December 19, 2018, in response to Invitation to Bid No. 18-1786-11EAR for the Kings Hill Sewer Rehabilitation project; and,

WHEREAS, the project will rehabilitate approximately 2,015 feet of 8-inch vitrified clay gravity sewer pipe and 44 sewer service connections as well as replace one sewer service connection in the area approximately bounded by Parrish Street (north), McGill Street (west), Bromby Street (south), and Blackberry Patch Road (east); and,

WHEREAS, two bids were received on December 19, 2018, in response to Invitation to Bid No. 18-1786-11EAR:

<u>Bidders</u>	<u>Bid Amount</u>
BLD Services, LLC	\$ 451,505
Kenner, LA	
Enviroscape, Inc.	\$ 599,780
Sandston, VA	

WHEREAS, based upon a review of the bids, BLD Services, LLC is the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to BLD Services, LLC, the lowest responsive and responsible bidder, in the amount of \$451,505, pursuant to Invitation to Bid No.18-1786-11EAR and the bid submitted by BLD Services, LLC.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 65-19

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Kings Hill Sewer Rehabilitation —
Varina District**

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 66-19
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Quarter Mill Apartments Stream Restoration — Three Chopt District

For Clerk's Use Only:

Date: 2/26/2019

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Brani
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Schmitt, D. ☒ ☐ ☐
Thornton, F. ☒ ☐ ☐

WHEREAS, the County received six bids on November 28, 2018, in response to ITB No. 18-1777-10JOK and Addendum No. 1 for the Quarter Mill Apartments Stream Restoration project; and

WHEREAS, for selection and evaluation purposes, the lowest responsive and responsible bid was determined by multiplying the unit prices times the unit quantities specified in the bid documents, with the following results:

Bidder	Total Bid
Dorin Landscaping	\$620,998.32
Environmental Quality Resources	\$632,990.50
Fluvial Solutions	\$649,208.75
River Works	\$756,795.80
New Field	\$810,054.15
C.S. Britton	\$822,360.62

WHEREAS, the bid of Dorin Landscaping was determined to be non-responsive; and,

WHEREAS, after review and evaluation of all bids, it was determined that Environmental Quality Resources is the lowest responsive and responsible bidder with a bid of \$632,990.50.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No.

Page No. 2 of 2

Agenda Title: Resolution — Award of Contract — Quarter Mill Apartments Stream Restoration — Three Chopt District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the Quarter Mill Apartments Stream Restoration project is hereby awarded to Environmental Quality Resources, the lowest responsive and responsible bidder, in the amount of \$632,990.50, pursuant to ITB No. 18-1777-10JOK, Addendum No.1, and the bid submitted by Environmental Quality Resources. The final contract amount shall be determined upon completion of the project by multiplying the actual County-authorized unit quantities required for construction of the project by the unit prices submitted in the Contractor's bid.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available through the MS4 Fund. The Director of Public Works and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 67-19
Page No. 1 of 1

Agenda Title: Resolution — Award of Contract — Annual Construction Services — Asphalt-In-Place Repaving

For Clerk's Use Only:

Date: 2/26/2019

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARK:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County received four bids on January 29, 2019, in response to Invitation to Bid No. 18-1801-12EAR for asphalt-in-place repaving projects on an as-needed basis; and,

WHEREAS, bids were submitted by the following companies; Lee Hy Paving Corporation (Richmond, VA); Allan Myers VA, Inc. (Glen Allen, VA); Branscome, Inc. (Williamsburg, VA); and Finley Asphalt & Sealing, Inc. (Manassas, VA); and,

WHEREAS, for selection and evaluation purposes, the lowest responsive bid was determined by multiplying the unit prices specified by each bidder by the estimated quantities specified in the County's Invitation to Bid, and Lee Hy Paving Corporation was determined to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. An annual unit-price contract for asphalt-in-place repaving projects as needed by the County is awarded to Lee Hy Paving Corporation for an initial one-year term with an option for the County to renew up to two additional one-year terms, all in accordance with ITB No. 18-1801-12EAR and the bid submitted by Lee Hy Paving Corporation.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

COMMENTS: The Director of Public Works and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 68-19
Page No. 1 of 1

Agenda Title: RESOLUTION — Acceptance of Roads — Varina District

For Clerk's Use Only:

Date: 2/24/2019

- (☒) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	_____	_____
Nelson, T.	<input checked="" type="checkbox"/>	_____	_____
O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____
Schmitt, D.	<input checked="" type="checkbox"/>	_____	_____
Thornton, F.	<input checked="" type="checkbox"/>	_____	_____

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

The Village at Olde Colony, Section C – Varina District

Woodside Street from 0.21 Mi. N. of First Colonial Pkwy to 0.25 Mi. N. of First Colonial Pkwy. 0.04 Mi.

Neblett Court from Woodside Street to 0.03 Mi. W. of Woodside Street. 0.03 Mi.

Total Miles **0.07 Mi.**

Comment: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



THE VILLAGE AT OLDE COLONY SECTION C

