The Henrico County Board of Supervisors convened a regular meeting on Tuesday, January 8, 2019 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Tyrone E. Nelson, Vice Chairman, Varina District
Thomas M. Branin, Three Chopt District
Daniel J. Schmitt, Brookland District
Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
James B. Fitzgerald, Undersheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
W. Brandon Hinton, Deputy County Manager for Administration
Anthony E. McDowell, Deputy County Manager for Public Safety
Anthony J. Romanello, Deputy County Manager for Community Services
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:01 p.m. and led the recitation of the Pledge of Allegiance.

Jeannetta Lee, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, the Board approved the minutes of the December 11, 2018, Regular and Special Meetings and the November 13, 2018, Special Meeting held at the Eastern Henrico Recreation Center.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Schmitt, O'Bannon

No: None

MANAGER’S COMMENTS

There were no comments from the Manager.
BOARD OF SUPERVISORS' COMMENTS

Mr. Schmitt noted he and other members of the Board had an opportunity to attend County public safety promotional and awards ceremonies since the Board's last meeting in December. There were 14 promotions within the Sheriff's Office and eight within the Division of Fire as well as more than 150 individual recognitions of service for Division of Fire personnel. Mr. Schmitt congratulated and thanked the public safety officials who were promoted and recognized.

RECOGNITION OF NEWS MEDIA

Mr. Thornton recognized Chris Suarez Rojas from the Richmond Times-Dispatch.

APPOINTMENTS/ RESIGNATION/ORGANIZATIONAL ITEMS

1-19 Resolution – Election of Chairman.

Mr. Rapisarda assumed the Chair to conduct the election of the new Chairman of the Board of Supervisors. He called for nominations for the office of Chairman, and Mr. Branin nominated Mr. Nelson. Mr. Thornton seconded the nomination. Hearing no further nominations, Mr. Rapisarda declared the nominations closed.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

After receiving the oath of office from Mr. Lawrence, Mr. Nelson presented a gift to Mr. Thornton on behalf of the Board acknowledging Mr. Thornton's service as Chairman during 2018. Mr. Nelson thanked Mr. Thornton for his leadership as Chairman and for his many years of service representing the Fairfield District. He pointed out it has been a pleasure sitting with Mr. Thornton as Vice Chairman during Mr. Thornton's past two terms as Chairman.

Mr. Nelson began his acceptance remarks by citing the following quote from U.S. Senator Amy Klobuchar: "As elected officials, we were sent to the halls of government by our neighbors to do their work, and much work needs to be done. Remembering our shared experiences with the people we represent makes us better and more accountable civil servants." He thanked the Board for electing him Chairman and pointed out he is looking forward to working with each member. Mr. Nelson highlighted County accomplishments and programs during 2018 in the areas of finance, family life and education, community-focused investments, recreation and tourism, development, public safety, and workforce. He expressed excitement about the community he represents and the team he works with as well as the County Manager, County staff, and his colleagues on the Board. Mr. Nelson also expressed excitement regarding the 2019 calendar year, during which work will begin on new facilities for J.R. Tucker and Highland Springs High Schools, a Henrico aquatics center, upgrades to Dorey and Glover Parks, and a new elementary school.
in the Brookland District. He concluded his remarks by referring to plans for resolving the issue of salary compression for general government and school employees, completing the procurement process for a new indoor sports facility, embarking on an ambitious residential repaving program, addressing opioid addiction through a multi-agency treatment effort, and continuing to work with the School Superintendent and School Board to improve the outcomes of local schools.

Resolution - Election of Vice Chairman.

Mr. Nelson assumed the Chair and conducted the election of the new Vice Chairman of the Board of Supervisors. He called for nominations for the office of Vice Chairman, and Mrs. O'Bannon nominated Mr. Branin. Mr. Thornton seconded the nomination. Hearing no further nominations, Mr. Nelson declared the nominations closed.

On motion of Mr. Thornton, seconded Mr. Schmitt and by unanimous vote, the Board approved this item – see attached resolution.

Resolution - Establishment of Dates, Times and Location of Regular Meetings of the Board of Supervisors for 2019.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Resolution - Appointment of Members - Board of Building Code Appeals.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Resolution - Appointment of Members - Board of Real Estate Review and Equalization.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Resolution - Resignation of Member - Capital Region Airport Commission.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Resolution - Appointment of Member - Capital Region Airport Commission.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

Resolution - Appointment of Member and Alternate - Capital Region Workforce Partnership Consortium of Chief Local Elected Officials.
On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item — see attached resolution.

9-19 Resolution - Appointment of Persons Eligible to Serve as Third Member of Employee Grievance Panels.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item — see attached resolution.

10-19 Resolution - Appointment of Members - Henrico Area Mental Health and Developmental Services Board.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item — see attached resolution.

11-19 Resolution - Appointment of Member - Henrico County Association of Volunteer Rescue Squads.

On motion of Mr. Branin, seconded by Mr. Schmitt, and by unanimous vote, the Board approved this item — see attached resolution.


On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item — see attached resolution.

13-19 Resolution - Appointment of Members - Keep Henrico Beautiful Committee.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item — see attached resolution.

14-19 Resolution - Appointment of Members - Library Advisory Board.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item — see attached resolution.

15-19 Resolution - Nomination of Members - Local Emergency Planning Committee.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item — see attached resolution.

16-19 Resolution - Appointment of Member - Maymont Foundation Board of Directors.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item — see attached resolution.
Resolution - Appointment of Members - Parks and Recreation Advisory Commission.

On motion of Mr. Schmitt, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

Resolution - Appointment of Member - Richmond Region Tourism Board of Directors.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

Resolution - Appointment of Member - Richmond Regional Planning District Commission.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Resolution - Appointment of Members - Richmond Regional Transportation Planning Organization Community Transportation Advisory Committee.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

Resolution - Appointment of Representatives and Alternate - Richmond Regional Transportation Planning Organization Policy Board.

On motion of Mr. Schmitt, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Bruce Richardson, a resident of the Fairfield District, thanked Brandon Hinton, Deputy County Manager for Administration, for working with him and the Henrico NAACP on opportunities for small businesses to participate in County procurement.

There being no further business, the meeting was adjourned at 8:10 p.m.

Chairman, Board of Supervisors
Henrico County, Virginia
BE IT RESOLVED that Tyrone E. Nelson is elected Chairman of the Board of Supervisors of Henrico County, Virginia, for a one-year term expiring December 31, 2019, or thereafter, when his/her successor shall have been appointed or qualified.
BE IT RESOLVED that Thomas M. Branin is elected Vice Chairman of the Board of Supervisors of Henrico County, Virginia, for a one-year term expiring December 31, 2019, or thereafter, when his/her successor shall have been appointed or qualified.
COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Title: RESOLUTION – Establishment of Dates, Times and Location of Regular Meetings of the Board of Supervisors for 2019

For Clerk’s Use Only:

Date: 1/8/2019

( ) Approved
( ) Denied
( ) Amended
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) (2)

Seconded by (1) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin T.    
Nelson, T.    
O’Banon, P.    
Schmitt, D.    
Thornton, F.

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, acting pursuant to Section 15.2-1416 of the Code of Virginia, 1950, as amended, establishes the following schedule for the regular meetings of the Board in the year 2019:

Tuesday, January 8
Tuesday, January 22
Tuesday, February 12
Tuesday, February 26
Tuesday, March 12
Tuesday, March 26
Tuesday, April 9
Tuesday, April 23
Tuesday, May 14
Tuesday, May 28
Tuesday, June 11
Tuesday, June 25

Tuesday, July 9
Tuesday, July 23
Tuesday, August 13
Tuesday, September 10
Tuesday, September 24
Tuesday, October 8
Tuesday, October 22
Tuesday, November 12
Tuesday, November 26
Tuesday, December 10

By Agency Head

By County Manager

Routing:

Certified:

A Copy To:

Clerk, Board of Supervisors

Date:
BE IT FURTHER RESOLVED that all regular meetings will be held at 7:00 p.m. in the Board Room in the Administration Building at the Government Center, Parham and Hungary Spring Roads, Henrico, Virginia, except that the regular meeting scheduled for April 9, 2019, will be held at 6:00 p.m. to accommodate the public hearing on the FY 2019-20 budget.

BE IT FURTHER RESOLVED that if the Chairman, or Vice Chairman if the Chairman is unable to act, finds and declares that the weather or other conditions are such that it is hazardous for Board members and the public to attend a regular meeting, the meeting shall be postponed for a period of one week to the same time on the following Tuesday. Board members and the news media will be notified as promptly as possible, and notice will be posted on the front door of the Board meeting room and the courthouse. All hearings and other matters previously advertised will be conducted at the continued meeting, and no further advertisement or notice is required.
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Board of Building Code Appeals for five-year terms expiring December 31, 2023, or thereafter, when their successors shall have been appointed and qualified:

- Electrical Contractor: Steven A. Foster
- Mechanical Contractor: R. Sydnor Reames
- Plumbing Contractor: Joseph M. Kelleher, Jr.
- Residential Builder: John Doe

Approved by:

By Agency Head

By County Manager

Certified:

A Copy Teste: Clerk, Board of Supervisors

Date:
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Board of Real Estate Review and Equalization for one-year terms expiring December 31, 2019, or thereafter, when their successors shall have been appointed and qualified:

- Brookland District: Herbert L. Dunford, Jr.
- Fairfield District: Robert W. Marshall
- Three Chopt District: John J. Schwartz
- Tuckahoe District: Norma B. Harris
- Varina District: 

By Agency Head

By County Manager

Routing: Yellow to: __________________________

Certified: __________________________

A Copy Teste: __________________________

Clerk, Board of Supervisors

Date: __________________________
WHEREAS, on January 12, 2016, Daniel J. Schmitt was appointed to the Capital Region Airport Commission (the "Commission") for a four-year term ending December 31, 2019; and

WHEREAS, Mr. Schmitt submitted his resignation from the Commission by letter dated January 3, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of Daniel J. Schmitt from the Capital Region Airport Commission.
January 3, 2019

The Honorable Frank J. Thornton
Chairman, Board of Supervisors
County of Henrico
Virginia

Dear Mr. Thornton:

Please accept my resignation from the Capital Region Airport Commission, effective immediately. Many thanks to my colleagues on the Board of Supervisors for providing me with the opportunity to serve on the commission for the past three years. Although I have enjoyed representing Henrico County on the commission, I look forward to transitioning to the Richmond Region Tourism Board of Directors as the County's elected representative.

Sincerely,

Daniel J. Schmitt, Supervisor
Brookland Magisterial District

pc: The Honorable Board of Supervisors
County Manager
Clerk of the Board of Supervisors
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Capital Region Airport Commission for an unexpired term ending December 31, 2019, or thereafter, when his successor shall have been appointed and qualified:

Board of Supervisors  Tyrone E. Nelson
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints Tyrone E. Nelson, a member of the Board of Supervisors, to the Capital Region Workforce Partnership Consortium of Chief Elected Officials ("the Consortium") for a one-year term expiring December 31, 2019, or thereafter, when his successor shall have been appointed and qualified.

BE IT FURTHER RESOLVED that the Board of Supervisors appoints Anthony J. Romanello, Deputy County Manager for Community Services, to the Consortium as the County's alternate for a one-year term expiring December 31, 2019, or thereafter, when his successor shall have been appointed and qualified.
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons as eligible to serve as the third member of employee grievance panels for one-year terms expiring December 31, 2019, or thereafter, when their successors shall have been appointed and qualified:

- Brookland District: Danielle M. Harris
- Brookland District: William E. Lowe
- Fairfield District: Reena Jain
- Fairfield District: Sanjay Mittal
- Three Chopt District: Poovillam Subramaniam-Moothathu
- Three Chopt District: John B. Wake, Jr.
- Tuckahoe District: Carlos L. Chacon, Jr.
- Tuckahoe District: Erika H. Moseley
- Varina District:  
- Varina District:  

For Clerk's Use Only:

Date: 8/8/2019

( ) Approved
( ) Denied
( ) Amended
( ) Deferred to:

Moved by (1) O'Bannon Seconded by (1) Branin

REMARK: APPROVED

YES NO OTHER

Branin, T. Y N
Nelson, T. Y N
O'Bannon, P. Y N
Schmitt, D. Y N
Thornton, F. Y N

By Agency Head

By County Manager

Routing:
Yellow to: 
Copy to: 

Certified: 
A Copy Teste: Clerk, Board of Supervisors

Date: 

Clerk, Board of Supervisors
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Henrico Area Mental Health and Developmental Services Board (the "Services Board") for three-year terms expiring December 31, 2021, or thereafter, when their successors shall have been appointed and qualified:

- Brookland District: GayDonna Vandergriff
- Fairfield District: Sultan Ali Lakhani
- Three Chopt District: Allison J. Batchelder

BE IT FURTHER RESOLVED that the Board of Supervisors appoints the following person to the Services Board for an unexpired term ending December 31, 2020, or thereafter, when her successor shall have been appointed and qualified:

- Family/Consumer: Karen E. Metz
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints Patricia S. O'Bannon, a member of the Board of Supervisors, to the Henrico County Association of Volunteer Rescue Squads as a non-voting member for a one-year term expiring December 31, 2019, or thereafter, when her successor shall have been appointed and qualified.
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Henrico County Planning Commission for one-year terms expiring December 31, 2019, or thereafter, when their successors shall have been appointed and qualified:

- Brookland District: Robert H. Witte, Jr.
- Fairfield District: Chris W. Archer
- Three Chopt District: Melissa L. Thornton
- Tuckahoe District: Gregory R. Baka
- Varina District: William M. Mackey, Jr.
- Board of Supervisor: Frank J. Thornton
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Keep Henrico Beautiful Committee ("the Committee") for two-year terms expiring December 31, 2020, or thereafter, when their successors shall have been appointed and qualified:

- Brookland District
- Brookland District
- Fairfield District
- Fairfield District
- Three Chopt District
- Three Chopt District
- Tuckahoe District
- Tuckahoe District
- Varina District
- Varina District

Marie C. Dunford
Lynne M. Yurchak
Brian S. Montgomery
Reena Jain
Rajendra R. Dubey
James R. Barrett
Kendall E. Tyree
Aileen Rivera
Lynda S. Thompson

BE IT FURTHER RESOLVED that the Board of Supervisors appoints the following persons to the Committee for terms expiring December 31, 2019, or thereafter, when their successors shall have been appointed and qualified:

Three Chopt District
Tuckahoe District

Colin J. Walthall
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Library Advisory Board for one-year terms expiring December 31, 2019, or thereafter, when their successors shall have been appointed and qualified:

<table>
<thead>
<tr>
<th>District</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brookland</td>
<td>Jackson C. Knox</td>
</tr>
<tr>
<td>Fairfield</td>
<td>Harmohinder P. Singh-Sandhu</td>
</tr>
<tr>
<td>Three Chopt</td>
<td>Goutam Gandhi</td>
</tr>
<tr>
<td>Tuckahoe</td>
<td>Tammy R. Johnson Beard</td>
</tr>
<tr>
<td>Varina</td>
<td>Gail A. Atkins</td>
</tr>
</tbody>
</table>

By Agency Head

By County Manager

Routing: Yellow to:

Certified: A Copy Teste: Clerk, Board of Supervisors

Date:
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, nominates the following persons to the Local Emergency Planning Committee for two-year terms expiring December 31, 2020, or thereafter, when their successors shall have been appointed and qualified:

Community Representatives

Thomas F. Kelley, IV, Brookland District

David B. Coldren, Three Chopt District

R. Edward Rhodes, Jr., Tuckahoe District

Faith B. Harris, Varina District

Elected Representative

Daniel J. Schmitt, Board of Supervisors

Emergency Communications Representative

Stephen L. Weis, Police Division

Emergency Services Representatives

Anna M. McRay, Division of Fire

Gregory A. Nuckols, Division of Fire

Robert M. Paxton, Virginia Department of Emergency Management

John T. Tatum, Henrico County Association of Volunteer Rescue Squads
Agenda Title: RESOLUTION - Nomination of Members - Local Emergency Planning Committee

Environmental Representatives
Jonathan R. Clary, Department of Public Utilities
Steven J. Yob, Department of Public Works

Industry Representatives
Bradley A. Chamberlain, Kinder Morgan/Plantation Pipe Line Company
Brian R. Cowles, PPD
William D. Walter, Polykon Manufacturing LLC

Law Enforcement Representative
Donald L. Lambert, Jr., Police Division

News Media Representative
Benjamen A. Sheppard, Department of Public Relations & Media Services

Public Health Representative
David S. Calkins, Health Department
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints Frank J. Thornton, a member of the Board of Supervisors, to the Maymont Foundation Board of Directors for a one-year term expiring December 31, 2019, or thereafter, when his successor shall have been appointed and qualified.
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Parks and Recreation Advisory Commission (the “Commission”) for three-year terms expiring December 31, 2021, or thereafter, when their successors shall have been appointed and qualified:

- Brookland District: Christopher S. Phelps
- Fairfield District: Patrice Y. Banks
- Tuckahoe District: Anne D. Sterling
- Varina District: Terrence L. Walker

BE IT FURTHER RESOLVED that the Board of Supervisors appoints Frank J. Thornton, a member of the Board of Supervisors, to the Commission for a one-year term expiring December 31, 2019, or thereafter, when his successor shall have been appointed and qualified.
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Richmond Region Tourism Board of Directors for a three-year term expiring December 31, 2021, or thereafter when his successor shall have been appointed and qualified:

Elected Official

Daniel J. Schmitt
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints Gregory R. Baka, a member of the Henrico County Planning Commission, to the Richmond Regional Planning District Commission for a term coincident with his term of office on the Henrico County Planning Commission.
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Richmond Regional Transportation Planning Organization Community Transportation Advisory Committee for two-year terms expiring December 31, 2020, or thereafter, when their successors shall have been appointed and qualified:

At-Large
James R. Barrett
At-Large
Jessica A. Burke
BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Richmond Regional Transportation Planning Organization Policy Board for one-year terms expiring December 31, 2019, or thereafter, when their successors shall have been appointed and qualified:

**Representatives**

- Elected Official: Patricia S. O'Bannon
- Elected Official: Frank J. Thornton

**Alternate**

- Thomas M. Branin