

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
September 25, 2018

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 25, 2018, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Tyrone E. Nelson, Vice Chairman, Varina District
Thomas M. Branin, Three Chopt District
Harvey L. Hinson, Brookland District
Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

John A. Vithoulkas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
W. Brandon Hinton, Deputy County Manager for Administration
Douglas A. Middleton, Deputy County Manager for Public Safety
Anthony J. Romanello, Deputy County Manager for Community Services
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:00 p.m. and led the recitation of the Pledge of Allegiance.

The Reverend Angelo V. Chatmon, Lead Pastor of Pilgrim Journey Baptist Church, delivered the invocation

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved the minutes of the September 11, 2018, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Hinson, O'Bannon

No: None

MANAGER'S COMMENTS

On September 17, the remnants of Hurricane Florence brought severe thunderstorms and multiple tornados to Central Virginia. Six tornado warnings were issued in Henrico. One of these warnings included an EF-1 tornado that touched down along Parham Road, near Ridge

Road, and had wind speeds of 90 to 95 miles per hour. Subsequently, there were reports of damage in western Henrico, particularly along Parham Road, Patterson Avenue, and River Road. Due to this weather event and the anticipated needs of the community, the County's Emergency Operations Center was opened less than 30 minutes after the first warning. Representatives from Building Inspections, Public Works, Public Utilities, Public Relations & Media Services, Health, Schools, Police, Fire, and the Sheriff's Office worked collaboratively to address the needs of the community. Other County agencies followed their emergency plans, sheltering their staff and guests in safe places. The quick and coordinated response by County employees resulted in the efficient processing of over 60 calls for fire and police service, assessment of approximately 20 impacted homes and businesses, initiation of extensive debris removal efforts, and community engagement throughout the event. The team also demonstrated "the Henrico Way" by coordinating with Schools and healthcare facilities to ensure the safety of those in their care. Mr. Vithoulkas offered his sincere appreciation and gratitude for a job well done to all those employees who helped keep the community safe during this event and who assisted in the recovery. He recognized Police Chief Hum Cardounel and the following representatives from the Division of Fire who were present for this recognition: Alec Oughton, Deputy Chief for Operations; William Poston, Battalion Chief for Professional Standards; Capt. Rob Rowley, Public Information Officer; Capt. Taylor Goodman, Fire Station 9; Capt. Dan Hamilton, Fire Station 15; and Anna McRay, Deputy Coordinator of Emergency Management.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon acknowledged the recent passing of Mary L. "Corky" Clark, a well-known Henrico resident. Mrs. Clark was a charter member of River Road Presbyterian Church, taught at Helen Dixon's nursery school for more than 30 years, chaired a child care board championing children in Lee Elementary School, and gave thousands of hours to various volunteer organizations. She also served as president of River Road Hills Garden Club seven times, pushed a cart at Retreat Hospital for 20 years, and was a Red Cross volunteer rolling bandages and entertaining troops at United Service Organizations (USO) dances during World War II while they recuperated at Army Navy General Hospital in her hometown, Hot Springs National Park, Arkansas.

RECOGNITION OF NEWS MEDIA

Mr. Thornton recognized Chris Suarez Rojas from the *Richmond Times-Dispatch*.

PRESENTATIONS

Mr. Branin presented a proclamation recognizing October 1 - 5, 2018, as Customer Service Week. Accepting the proclamation was Rebecca Slough, Senior Analyst for the Organizational Learning and Talent Development Division of the Department of Human Resources. Joining her was Paula Reid, Director of Human Resources.

Mrs. O'Bannon presented a proclamation recognizing October 7 - 13, 2018, as Fire Prevention Week. Accepting the proclamation was Henry Rosenbaum, Assistant Fire Chief and Fire Marshal. Joining him was Captain Rowley. Chief Rosenbaum narrated a slide presentation highlighting the Henrico Smoke Alarm Initiative spearheaded by the Division of Fire, which has resulted in the installation of over 2,100 smoke alarms by firefighters in 1,325 homes during the past two years. He shared the results of the division's community risk assessment.

223-18 Resolution - To Recognize and Commemorate 85 Years of Commitment by the County of Henrico to Its Planning Program.

On motion of Mr. Hinson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Hinson presented the resolution to Sam Marshall, Planning Commission Chair, while slides were shown highlighting milestones in the Planning program's history. Also in attendance were retired County Manager and former Planning Director Bill LaVecchia and his wife, Frances; retired County Manager Virgil Hazelett and his wife, Shardale; former Planning Directors Bob Dahlstedt and Angela Harper; former Planning Director and current Deputy County Manager for Community Development Randy Silber; current Planning Director Joe Emerson; current Planning Commissioners Greg Baka, Chris Archer, Adrienne Kotula, and William Mackey; former Planning Commissioners Eric Leabough, Lisa Silber, Bob Witte, Elizabeth Dwyer, and Frank Brown; Assistant Planning Director Jean Moore; retired Richmond Metropolitan Transportation Authority General Manager and former Assistant Planning Director Mike Berry; and land use attorneys Andy Condlin and Gloria Freye. Mr. LaVecchia offered reflections from his tenure as County Manager relating to fire prevention and customer service.

224-18 Resolution - Commending the Glen Allen 12-Year-Old All-Stars.

On motion of Mrs. O'Bannon, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Hinson presented the resolution to Rebecca Slough, General Manager of the Glen Allen 12-Year-Old All Stars, whose team claimed the Glen Allen Youth Athletic Association's third national championship and the team's second national title. Joining her were coaches Melvin Slough and Jeff Hemp as well as players Ryan Bland, James Hall, Justin Helberg, Will Hemp, Chad Martin, Parker Maughan, Eli Ranson, Ben Rossi, Cameron Slough, and Lee Sowers.

RESIGNATION

225-18 Resolution - Resignation of Member - Keep Henrico Beautiful Committee.

On motion of Mr. Hinson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEMS

226-18 Resolution - Amendments to the FY 2018-19 Annual Fiscal Plan to (1) Reappropriate Funds for Continuing Programs and (2) Appropriate Funds for Certain New Programs.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

227-18 Resolution - Signatory Authority - Conveyance of Real Estate - Portion of Libbie Mill Library Property - Brookland District.

Mr. Vithoulkas noted this item and Agenda Item No. 233-18 were related resolutions discussed during the afternoon's work session. He asked to have Agenda Item No. 233-18 moved forward on the agenda for consideration by the Board immediately after the Board's consideration of this item.

No one from the public spoke in opposition to this item.

On motion of Mr. Hinson, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

GENERAL AGENDA

233-18 Resolution - Signatory Authority - Sixth Amendment to Libbie Mill Development Agreement - Brookland District.

On motion of Mr. Hinson, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEMS (continued)

228-18 Resolution - Signatory Authority - Easement Agreement - Virginia Electric and Power Company - Fairfield District.

Steve Price, Director of Real Property, responded to a question from Mrs. O'Bannon.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Nelson Reveley a resident of the Tuckahoe District, addressed the Board on behalf of the Isaiah Project, an initiative of faith communities and clergy across metropolitan Richmond to advocate for regional public transportation. He thanked the Board for launching expanded public transit service in Henrico the previous week and encouraged the Board to continue its diligence, leadership, and vision in growing the public transit network along the County's thoroughfares.

Courtney Vaughan, a resident of the Brookland District and Vice President of Mission Initiatives for Commonwealth Autism, thanked the Board for prioritizing public transportation

throughout Henrico. She commented on how public transportation improvements have improved the lives of underserved residents by making shops, restaurants, recreational activities, and jobs more accessible. Ms. Vaughan also distributed a transportation assessment recently published by the Virginia Board for People with Disabilities.

The following individuals expressed support and requested County funding for the peer-to-peer support services offered by the McShin Foundation, a recovery community organization that helps individuals with substance use disorders: Jesse Wysocki, the organization's Chief Operating Officer; Angela Gottwald, a resident of the Varina District; Ashley Parkinson, a resident of the Brookland District; Rob Astrop, Chairman of Virginia's Addiction Recovery Political Action Committee (RPAC) and a resident of the Three Chopt District; Connie Petock a resident of the Three Chopt District; and Michael McDermott, a resident of Goochland County. They also expressed concerns regarding Sheriff Mike Wade's recently-announced proposal to build a new community corrections facility for offenders with alternative sentencing arrangements.

After Mr. Wysocki addressed the Board, Mr. Vithoulkas clarified that the County accepts funding applications from non-profit organizations during the month of November for the Board's consideration during the annual budget process. He also pointed out the proposed community corrections facility referred to in the local newspaper as a jail would be a facility that will foster recovery for opiate users. Mr. Vithoulkas responded to questions from Mr. Nelson regarding the process the McShin Foundation should follow to be considered for funding. After Ms. Petock addressed the Board, Mr. Vithoulkas clarified that only \$3 million has been appropriated by the Board of Supervisors towards the opiate recovery facility, not \$15 million as implied in the local newspaper article. At Mr. Nelson's request, Sheriff Wade explained the Henrico Opiate Recovery Based on Intensive Tracking (ORBIT program). Sheriff Wade also commented on other Henrico incarceration recovery programs, including the Recovery in a Secure Environment (RISE) program. He responded to questions from Ms. Gottwald and Mr. Branin concerning these programs. Mr. Thornton remarked that the recovery programs operated by the Sheriff are innovative, but the Board does not wish to denigrate other recovery programs offered in the community.

GENERAL AGENDA (continued)

- 229-18 Resolution - To End the Declaration of a Local Emergency.
- On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.
- 230-18 Resolution - Award of Contract - Architectural, Interior Design, and Engineering Services.
- Tom Alford, Assistant Director of General Services, responded to questions from the Board.
- On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.
- 231-18 Resolution - Award of Contract - Library Headquarters Exterior Entrances Rehabilitation - Tuckahoe District.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 232-18 Resolution - Award of Contract - Disability Program for VRS Hybrid Plan Participants.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

- 234-18 Resolution - Approval of the FY 2019 and FY 2020 Community Services Board Performance Contract between the Virginia Department of Behavioral Health and Developmental Services and Henrico Area Mental Health & Developmental Services Board.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 235-18 Resolution - To Initiate Consideration of Amendments to the 2026 Comprehensive Plan and Zoning Ordinance - Westwood Study Area - Brookland District.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 236-18 Resolution - Award of Contract - Chamberlayne Farms & Chamberlayne Hills Area Sanitary Sewer Rehabilitation (SH-53) - Fairfield District.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 237-18 Resolution - Award of Contract - Chickahominy Bluffs Phase 1 Water Replacement - Fairfield District.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

- 238-18 Resolution - Award of Contract - Williamsburg Park and West Broad Park Area Sanitary Sewer Rehabilitation - Tuckahoe District.

Chip England, Director of Public Utilities, responded to a question from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 239-18 Resolution - Award of Contract - Elko Water Pumping Station Improvements and Storage Tank Painting - Varina District.

On motion of Mr. Nelson, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

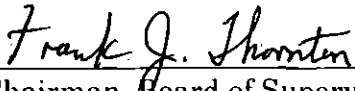
240-18 Resolution - Signatory Authority - Agreement with CSX Transportation, Inc. - Parham Road Bridge Repairs - Brookland District.

On motion of Mr. Hinson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

241-18 Resolution - Acceptance of Roads - Varina District.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:46 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CUSTOMER SERVICE WEEK

October 1 – 5, 2018

WHEREAS, customer service is an ever-changing process that is a critical part of the success of any organization, especially local government; and

WHEREAS, the County of Henrico is continually attempting to ensure that customer service remains an integral part of our employees' daily lives; and

WHEREAS, the County's customer service initiatives focus on communication, education, training, and recognition; and

WHEREAS, the County continues to be recognized locally, nationally, and internationally for the quality of service it provides to all its customers; and

WHEREAS, each County employee and County agency needs to continue to promote excellence in customer service as evidenced by the Henrico Way.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes the week of October 1 - 5, 2018, as Customer Service Week and salutes and thanks each and every County employee for the quality of service so willingly given to both the internal and external customers of the County.



Frank J. Thornton

Frank J. Thornton, Chairman
Board of Supervisors

Barry R. Lawrence

Barry R. Lawrence, Clerk
September 25, 2018

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

FIRE PREVENTION WEEK

October 7 – 13, 2018

WHEREAS, Henrico firefighters are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk from fire; and

WHEREAS, three out of five home fire deaths result from fires in properties without smoke alarms or with no working smoke alarms; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Henrico's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2018 Fire Prevention Week theme, "Look. Listen. Learn. Be aware. Fire can happen anywhere," serves to educate citizens about three essential steps they can take to reduce the likelihood of having a fire and escape safely in the event one occurs.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes the week of October 7 – 13, 2018, as Fire Prevention Week and calls this observance to the attention of Henrico citizens.



Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
September 25, 2018



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 223-18
Page No. 1 of 2

Agenda Title: RESOLUTION - To Recognize and Commemorate 85 Years of Commitment by the County of Henrico to Its Planning Program

For Clerk's Use Only:

Date: 9/25/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Hinson Seconded by (1) Branin
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the value of planning in fostering desirable, safe, and thriving communities in Henrico County has been apparent over the past 85 years as the County's population has grown from approximately 33,000 in 1933 to an estimated 335,000 today; and

WHEREAS, the Board of Supervisors established the County's first Zoning Commission in 1930; first Zoning Ordinance on September 5, 1933, to review, advise, and manage development; and first Planning Commission in 1936, thereby earning Henrico the distinction of having Virginia's first local planning commission; and

WHEREAS, one of the initial major roles of the Commission was to survey the physical, economic, and educational attributes of the County, which served as the basis of Henrico's first Master Plan adopted by the Board of Supervisors in 1938; and

WHEREAS, in 1956, County Manager Ed Beck appointed the County's first Planning Administrator, Marvin W. Lee, who also served as Secretary to the Planning Commission and Board of Zoning Appeals; and

WHEREAS, the County's Planning Office, now known as the Planning Department, was created in 1962 and placed under the leadership of William F. LaVecchia, with Robert J. Dahlstedt serving as the office's Chief Planner; and

WHEREAS, in the ensuing years, the Planning Department has maintained and periodically updated the County's Land Use Plan to help guide future growth, Major Thoroughfare Plan to prepare for needed roads, and Open Space Plan to identify parks, recreational facilities, and cultural resources; and

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 223-18

Page No. 2 of 2

Agenda Title: RESOLUTION - To Recognize and Commemorate the 85 Years of Commitment by the County of Henrico to Its Planning Program

WHEREAS, Planning Department highlights have included processing cases for the region's largest commercial and retail developments (Innsbrook Office Park and Short Pump Town Center) and the County's first two residential planned communities (Wellesley and Wyndham), initiation of an ambitious property numbering system, and reorganization of the office into divisions; and

WHEREAS, during the past two decades, the Planning Department has spawned two new County agencies charged with permitting and community revitalization, drafted a unified Vision Comprehensive Plan that was adopted by the Board of Supervisors, transitioned to Geographic Information System (GIS) technology, reviewed rezoning and plan of development requests for major commercial and residential developments in all areas of Henrico, prepared the County for the continuing trend of mixed use development and redevelopment, conducted special area studies stemming from the Comprehensive Plan, and embarked on numerous special projects and ordinance amendments; and

WHEREAS, the following persons have capably and conscientiously led the County's zoning and planning program since 1933: Tazewell Ellett, George R. Long, David S. Clark, Marvin W. Lee, William F. LaVecchia, Robert J. Dahlstedt, Angela N. Harper, John R. Marlles, Randall R. Silber, and Ralph J. "Joe" Emerson, Jr.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes and commemorates 85 years of commitment by the County to its planning program and extends the Board's warmest congratulations and sincere appreciation to current and former members of the Planning Commission and Planning Department staff who have been instrumental in the County's successful planning efforts.

BE IT FURTHER RESOLVED that this resolution shall be spread upon the minutes of this meeting and a copy publicly presented to representatives of the Planning Commission and Planning Department on behalf of the grateful citizens of Henrico County.

Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

To Recognize and Commemorate 85 Years of Commitment by the County of Henrico to Its Planning Program

WHEREAS, the value of planning in fostering desirable, safe, and thriving communities in Henrico County has been apparent over the past 85 years as the County's population has grown from approximately 33,000 in 1933 to an estimated 335,000 today; and

WHEREAS, the Board of Supervisors established the County's first Zoning Commission in 1930; first Zoning Ordinance on September 5, 1933, to review, advise, and manage development; and first Planning Commission in 1936, thereby earning Henrico the distinction of having Virginia's first local planning commission; and

WHEREAS, one of the initial major roles of the Commission was to survey the physical, economic, and educational attributes of the County, which served as the basis of Henrico's first Master Plan adopted by the Board of Supervisors in 1938; and

WHEREAS, in 1956, County Manager Ed Beck appointed the County's first Planning Administrator, Marvin W. Lee, who also served as Secretary to the Planning Commission and Board of Zoning Appeals; and

WHEREAS, the County's Planning Office, now known as the Planning Department, was created in 1962 and placed under the leadership of William F. LaVecchia, with Robert J. Dahlstedt serving as the office's Chief Planner; and

WHEREAS, in the ensuing years, the Planning Department has maintained and periodically updated the County's Land Use Plan to help guide future growth, Major Thoroughfare Plan to prepare for needed roads, and Open Space Plan to identify parks, recreational facilities, and cultural resources; and

WHEREAS, Planning Department highlights have included processing cases for the region's largest commercial and retail developments (Innsbrook Office Park and Short Pump Town Center) and the County's first two residential planned communities (Wellesley and Wyndham), initiation of an ambitious property numbering system, and reorganization of the office into divisions; and

WHEREAS, during the past two decades, the Planning Department has spawned two new County agencies charged with permitting and community revitalization, drafted a unified Vision Comprehensive Plan that was adopted by the Board of Supervisors, transitioned to Geographic Information System (GIS) technology, reviewed rezoning and plan of development requests for major commercial and residential developments in all areas of Henrico, prepared the County for the continuing trend of mixed use development and redevelopment, conducted special area studies stemming from the Comprehensive Plan, and embarked on numerous special projects and ordinance amendments; and

WHEREAS, the following persons have capably and conscientiously led the County's zoning and planning program since 1933: Tazewell Ellett, George R. Long, David S. Clark, Marvin W. Lee, William F. LaVecchia, Robert J. Dahlstedt, Angela N. Harper, John R. Marbles, Randall R. Silber, and Ralph J. "Joe" Emerson, Jr.

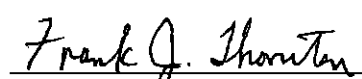
NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes and commemorates 85 years of commitment by the County to its planning program and extends the Board's warmest congratulations and sincere appreciation to current and former members of the Planning Commission and Planning Department staff who have been instrumental in the County's successful planning efforts.

BE IT FURTHER RESOLVED that this resolution shall be spread upon the minutes of this meeting and a copy publicly presented to representatives of the Planning Commission and Planning Department on behalf of the grateful citizens of Henrico County.



Barry R. Lawrence, Clerk
September 25, 2018




Frank J. Thornton, Chairman
Board of Supervisors



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 224-18

Page No. 1 of 2

Agenda Title: RESOLUTION – Commending the Glen Allen 12-Year-Old All-Stars

For Clerk's Use Only:

Date: 9/25/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Hinson
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐
Hinson, H. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Thornton, F. ☒ ☐ ☐

WHEREAS, the Glen Allen Youth Athletic Association claimed its third national championship in baseball on August 10, 2018, when its 12-year-old all-star team captured the Cal Ripken Major/70 U.S. World Series title in Branson, Missouri, the team's second national title since 2016; and

WHEREAS, Glen Allen's exciting 5-4 victory in the national title game against Prince George's County, Maryland, was the culmination of a dominant postseason during which the team scored 44 runs and held their opponents to only 17 runs; and

WHEREAS, after Glen Allen battled Japan in a hard-fought game for the world championship, Japan's manager acknowledged Glen Allen was one of the best and most talented teams his players faced while in Branson; and

WHEREAS, Glen Allen was composed of the following players, all of whom were instrumental to the team's success — Ryan Bland, Cole Chizuk, Luke Franko, James Hall, Justin Helberg, Will Hemp, Taegan Logan, Chad Martin, Parker Maughan, Eli Ranson, Ben Rossi, Cameron Slough, and Lee Sowers; and

WHEREAS, these boys were enthusiastic ambassadors for Henrico County and exemplified superior sportsmanship and a strong work ethic, thereby earning the deep respect of their community and recognition by the tournament selection committee as the 2018 Babe Ruth Sportsmanship Award recipient for all U.S. teams; and

WHEREAS, manager Rebecca Slough and coaches Melvin Slough and Jeff Hemp distinguished themselves as outstanding mentors, motivators, and instructors who successfully challenged the players to reach their fullest potential as athletes and to embrace the team concept.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 224-18
Page No. 2 of 2

Agenda Title : **RESOLUTION – Commending the Glen Allen 12-Year-Old All-Stars**

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby commends and congratulates the Glen Allen 12-Year-Old All-Stars on their 2018 World Series U.S. championship and on becoming the first two-time World Series champions in Glen Allen Youth Athletic Association history.

BE IT FURTHER RESOLVED that copies of this resolution be prepared and publicly presented to the team's manager, coaches, and players in honor of their exceptional performance.

Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Commending the Glen Allen 12-Year-Old All-Stars

WHEREAS, the Glen Allen Youth Athletic Association claimed its third national championship in baseball on August 10, 2018, when its 12-year-old all-star team captured the Cal Ripken Major/70 U.S. World Series title in Branson, Missouri, the team's second national title since 2016; and

WHEREAS, Glen Allen's exciting 5-4 victory in the national title game against Prince George's County, Maryland, was the culmination of a dominant postseason during which the team scored 44 runs and held their opponents to only 17 runs; and

WHEREAS, after Glen Allen battled Japan in a hard-fought game for the world championship, Japan's manager acknowledged Glen Allen was one of the best and most talented teams his players faced while in Branson; and

WHEREAS, Glen Allen was composed of the following players, all of whom were instrumental to the team's success — Ryan Bland, Cole Chizuk, Luke Franko, James Hall, Justin Helberg, Will Hemp, Taegan Logan, Chad Martin, Parker Maughan, Eli Ranson, Ben Rossi, Cameron Slough, and Lee Sowers; and

WHEREAS, these boys were enthusiastic ambassadors for Henrico County and exemplified superior sportsmanship and a strong work ethic, thereby earning the deep respect of their community and recognition by the tournament selection committee as the 2018 Babe Ruth Sportsmanship Award recipient for all U.S. teams; and

WHEREAS, manager Rebecca Slough and coaches Melvin Slough and Jeff Hemp distinguished themselves as outstanding mentors, motivators, and instructors who successfully challenged the players to reach their fullest potential as athletes and to embrace the team concept.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby commends and congratulates the Glen Allen 12-Year-Old All-Stars on their 2018 World Series U.S. championship and on becoming the first two-time World Series champions in Glen Allen Youth Athletic Association history.

BE IT FURTHER RESOLVED that copies of this resolution be prepared and publicly presented to the team's manager, coaches, and players in honor of their exceptional performance.



Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
September 25, 2018



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 225-18

Page No. of

Agenda Title: RESOLUTION – Resignation of Member – Keep Henrico Beautiful Committee

For Clerk's Use Only: Date: 9/25/2018 () Approved () Denied () Amended () Deferred to:	BOARD OF SUPERVISORS ACTION		YES NO OTHER		
	Moved by (1) Hinson (2)	Seconded by (1) O'Bannon (2)	Branin, T.	✓	
REMARKS: APPROVED			Hinson, II.	✓	
			Nelson, T.	✓	
			O'Bannon, P.	✓	
			Thornton, F.	✓	

WHEREAS, on January 9, 2018, Leslyn B. Broughton was reappointed to the Keep Henrico Beautiful Committee as a representative of the Brookland District for a two-year term expiring December 31, 2019; and

WHEREAS, Mrs. Broughton submitted her resignation from this committee by correspondence dated September 12, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of Leslyn B. Broughton from the Keep Henrico Beautiful Committee.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

From: Leslyn Broughton <broughtonlb1@gmail.com>

Sent: Wednesday, September 12, 2018 5:48 PM

To: Brookland <Brookland@henrico.us>

Cc: Brown, Megan <BRO172@henrico.us>

Subject: KHB Committee Resignation

Hello Harvey. I am emailing to let you know that I have resigned from the Keep Henrico Beautiful Committee which you appointed me to in the Spring of 2017. I appreciate the time I have spent on the Committee and the work that Megan champions. Thank you for the opportunity and of course for your continued service to the County.

Leslyn Broughton
(804) 335-5474



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 226-18
Page 1 of 13

Agenda Title: **RESOLUTION - Amendments to the FY 2018-19 Annual Fiscal Plan to (1) Reappropriate Funds for Continuing Programs and (2) Appropriate Funds for Certain New Programs**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: <u>9/25/2018</u>	Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u>			
<input checked="" type="checkbox"/> Approved	(2) <u></u>			
<input type="checkbox"/> Denied	REMARKS: APPROVED			
<input type="checkbox"/> Amended				
<input type="checkbox"/> Deferred to:				

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing on September 25, 2018, to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2018-19; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Annual Fiscal Plan for fiscal year 2018-19 is amended to reappropriate funds for continuing programs and appropriate funds for certain new programs, all in the amounts and for the purposes indicated.

By Agency Head Nel Smith

By County Manager [Signature]

Routing:

Yellow to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **224-18**
Page 2 of 13

**AMENDMENTS TO THE FY2018-19
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2018**

SUMMARY

1.	Reappropriation for Continuing Programs:	
	General Fund	\$ 4,215,749
	Total Reappropriations for Continuing Programs	\$ 4,215,749
2.	New Amendments/Appropriations:	
	General Fund	\$ 185,847
	Special Revenue Fund	4,223,911
	Healthcare Fund	3,000,000
	Total Operating Funds	\$ 7,409,758
	Capital Projects Fund	\$ 12,449,403
	Total New Amendments/Appropriations	\$ 19,859,161
	 GRAND TOTAL REAPPROPRIATIONS/NEW AMENDMENTS/ APPROPRIATIONS	 \$ 24,074,910



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

1. REAPPROPRIATIONS OF UNENCUMBERED BALANCES **FOR CONTINUING PROGRAMS**

The following amendment requests are for reappropriation of unencumbered balances budgeted in fiscal year 2017-18 for specific approved purposes. These funds, if approved for reappropriation in fiscal year 2018-19, will be used for those same purposes as budgeted for in the prior fiscal year's budget, since for some acceptable reason they could not be expended or encumbered as of June 30, 2018:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001	– <u>Circuit Court Clerk</u>	\$	165,825
-------	------------------------------	----	---------

0000 00000 Funds were received in fiscal year 2017-18 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. An unencumbered balance of \$165,825 as of June 30, 2018, is to be reappropriated in fiscal year 2018-19. These funds will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, county road maps, and wills in order to provide better service to the public in the records room. This funding will also enable the Clerk's Office to update and replace aging equipment.

Department 19 - Information Technology

19001	— Information Technology	\$ 250,000
-------	--------------------------	------------

0000 00000	County funds are required annually to purchase and repair communications equipment for all County agencies as needed throughout the fiscal year. This unencumbered balance as of June 30, 2018, is to be reappropriated in fiscal year 2018-19 to fund these purchases.
------------	---

Department 28 - Public Works

28004	– Construction	\$ 3,799,924
-------	----------------	--------------

0000 00000	<p>Certain Public Works functions were funded in fiscal year 2017-18 from State Transportation Maintenance Allocation funds. The unencumbered balance of those funds as of June 30, 2018, are requested to be reappropriated in fiscal year 2018-19 for those same designated purposes. This funding of \$3,799,924 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for the Bridge Rehabilitation project. An additional \$7,830,282 in Federal revenue, \$1,957,571 in State revenue, \$196,540 in local revenue, and \$5,000 in General Fund balance is also being added to this budget via new amendments to the fiscal year 2018-19 budget, found elsewhere in this document, for a total increase in the Public Works' budget of \$13,789,317.</p>
------------	---

Total GENERAL FUND	\$ 4,215,749
TOTAL REAPPROPRIATION FOR CONTINUING PROGRAMS	\$ 4,215,749



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 226-18
Page 4 of 13

2. NEW AMENDMENT REQUESTS

The following amendment requests represent new amendments/appropriations as represented by documentation presented to the County Manager, stating justification for the request and identifying the funding source:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001 - Circuit Court Clerk

\$ 185,847

0000 00000 To appropriate funding of \$185,847 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office and will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, county road maps, and wills in order to provide better service to the public in the records room. This funding will also enable the Clerk's Office to update and replace aging equipment. In addition, \$165,825 of funding previously appropriated for these purposes but unspent as of June 30, 2018, is included in the reappropriation section of this document.

Total Fund 0101 - General Fund - General Operating Fund

\$ 185,847

Total GENERAL FUND

\$ 185,847

FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County

Department 05 - Commonwealth's Attorney

05001 - Commonwealth's Attorney

0000 08731 - FY2018-19 VA Domestic Violence Victim Fund

\$ 33,100

To appropriate additional State funding received from the Department of Criminal Justice Services, Virginia Domestic Violence Victim Fund grant program. Funding will be used for educational travel, which facilitates attorneys receiving required CLE credits.

05002 - Victim Witness

\$ 13,219

0000 00000 To appropriate additional State funding of \$3,305 and additional federal funding of \$9,914 received from the Department of Criminal Justice Services for the Victim Witness Program. This amendment will provide funding for witness travel, training, and current salaries.

Total Commonwealth's Attorney

\$ 46,319

Department 12 - Police

12035 - Metro Aviation

1823 00000 - Special Operating and Capital

\$ 27,299

The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2017-18, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **226-18**
Page 5 of 13

12800	- Grants	
0000 06883	- <u>Secret Service</u>	\$ 1,025
	To appropriate a donation received from the Secret Service to purchase computer hardware to assist the Police Division in investigating economic crimes.	
0000 08349	- <u>Federal Task Forces</u>	3,700
	To appropriate funding of \$3,700 from the Federal Bureau of Investigation (FBI) to purchase one year of software maintenance for one software package for the Police Division's Violent Crimes Task Force.	
0000 08732	- <u>PSAPI9</u>	2,000
	To appropriate State funding of \$2,000 received from the Virginia E-911 Services Board for the Police Division's Emergency Communications Center. Funds will be used for E-911 and GIS education and training opportunities.	
0000 08733	- <u>DMV19 - DUI</u>	229,635
	To appropriate funding of \$213,316 from the Virginia Department of Motor Vehicles for overtime related to alcohol enforcement activities. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$16,319, will come from the fund balance in the General Fund and is included in the \$229,635 total.	
0000 08734	- <u>DMV19 - Occupant Protection</u>	29,066
	To appropriate funding of \$27,000 from the Virginia Department of Motor Vehicles for overtime related to occupant protection saturation patrols. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$2,066, will come from the fund balance in the General Fund and is included in the \$29,066 total.	
0000 08735	- <u>DMV19 - Speed</u>	48,443
	To appropriate funding of \$45,000 from the Virginia Department of Motor Vehicles for overtime related to speed saturation patrols. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$3,443, will come from the fund balance in the General Fund and is included in the \$48,443 total.	
0000 08739	- <u>Justice Assistance Grant (JAG) 19</u>	67,227
	To appropriate funding received from the Department of Justice, Bureau of Justice Assistance. These federal funds will be used to purchase ballistic shields, K-9 training equipment, investigative equipment, and Civil Disturbance Team uniforms. No County matching funds are required.	
	Total Police	\$ 408,395



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 020-18
Page 6 of 13

Department 13 - Fire

13800 - Grants

0000 00833 - Fire Prevention - Donation \$ 2,000

To appropriate an additional donation received from the New Outlook Pioneers. This volunteer organization is comprised of employees and retirees of Lucent Technologies, Avaya Communication, and Agere that focus on helping local communities. This additional funding will be used towards the repair of the Junior Firefighter Set for the Division of Fire.

Department 22 - Social Services

22011 - Joint Administration

1301 00000 - Administration \$ 585,908

The Commonwealth of Virginia, Department of Social Services, has provided the County of Henrico an additional \$164,055 of State (28%) and \$421,853 of federal (72%) funds to add nine Complement II positions to the Service Division in response to increased service demand due to Medicaid expansion, which will take effect on January 1, 2019. There is no required County match for these funds in fiscal year 2018-19; however, beginning in fiscal year 2019-20, a local match of 15.5% will be required.

22106 - AFDC - Foster Care

1302 00000 - Purchase of Services \$ 520,371

To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Foster Care Program expenditures. This increase in appropriation is funded with \$260,185 of State (50%) and \$260,186 of federal (50%) funds. The total appropriation for this program in fiscal year 2018-19 will be \$1,097,306 after this addition. No County matching funds are required.

22301 - VIEW Program

1302 00000 - Purchase of Services \$ 170,252

The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico an additional \$58,737 of State (34.5%) and \$85,126 of federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2018-19. The required 15.5% County match (\$26,389) will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in this \$170,252 amount. The total appropriation for this program in fiscal year 2018-19 will be \$1,833,252 after this addition.

22503 - Adoption Subsidy

1302 00000 - Purchase of Services \$ 489,754

To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$244,877 of State (50%) and \$244,877 of federal (50%) funds. The total appropriation for this program in fiscal year 2018-19 will be \$1,355,754 after this addition. No County matching funds are required.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **226-18**
Page 7 of 13

22507	– Preventive Foster Care	
1302 00000	– <u>Purchase of Services</u>	\$ 80,154
	The Commonwealth of Virginia, Department of Social Services, will provide an additional \$401 of State (0.5%) and \$67,329 of federal (84.0%) funding. The County's required 15.5% match, \$12,424, will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in the \$80,154 total. The total appropriation for this program in fiscal year 2018-19 will be \$105,620 after this addition. These funds are being used to provide the department with additional funding to pay State and federally mandated Family Preservation Program expenditures.	
22509	– Safe and Stable Families	
1302 08578	– <u>FY2018-19 CSA</u>	\$ 39,241
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, Policy and Management Team (CPMT) for the Comprehensive Services Act (CSA) Safe and Stable Family Program, an additional \$29,431 of federal (75.0%) and \$3,728 of State (9.5%) funding for fiscal year 2018-19. The County's required 15.5% match of \$6,082 will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in the \$39,241 total. The total appropriation for this program in fiscal year 2018-19 will be \$169,240 after this addition.	
	Total Social Services	\$ 1,885,680
Department 23 - Recreation and Parks		
23101	– Director	
0403 00000	– <u>Facilities</u>	\$ 4,984
0409 00000	– <u>Athletic Fields</u>	250
0421 00000	– <u>Henrico Community Band</u>	5,022
0472 00000	– <u>Youth Arts & Humanities</u>	3,749
0477 00000	– <u>Marshland Prints</u>	3,501
0478 00000	– <u>TR/Frances Broske Memorial Fund</u>	61
0479 00000	– <u>Henrico Pops Chorus</u>	2,557
4081 00000	– <u>Special Events</u>	160
4086 00000	– <u>Virginia Land Conservation Fund</u>	6,173
	To appropriate various citizen donations, totaling \$26,457, for Recreation facilities and programs including Henrico Community Band, Henrico Pops Chorus, Meadow Farm, Dabbs House, Pouncey Tract Park, and Meadowview Park to be used for recreational materials and supplies in accordance with the donors' requests.	
0000 00956	– <u>Local Government Challenge Grant</u>	4,500
	The Virginia Commission of the Arts has awarded the County of Henrico a Local Government Challenge grant of \$4,500. Funds are to be used to enhance existing programs and signature events associated with the Cultural Arts Center at Glen Allen. No County matching funds are required.	
	Total Recreation and Parks	\$ 30,957



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No.
Page 8 of 13

Department 30 - Economic Development

30001 - Economic Development

0000 08742 - RIR Permitting Fee Grant \$ 150,000

To appropriate funding of \$150,000 in order to reimburse the Richmond International Raceway for their building permit fees associated with the redevelopment and improvement of the infield portions of the facility, based on an agreement with the Economic Development Authority. Richmond International Raceway is making a \$30 million dollar investment in this project. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and serves as a match for a Virginia Tourism Growth Fund (VTGF) award for this project.

Department 36 - Community Corrections

36002 - CCP - Pretrial

0000 08575 - FY2018-19 CCP Pretrial \$ 700

36003 - CCP - Post Trial

0000 08576 - FY2018-19 CCP Post Trial 705

To appropriate revenue from the Virginia Department of Criminal Justice Services in excess of original budget for the Community Corrections Program. Funds will be used for operating expenditures.

Total Community Corrections \$ 1,405

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County \$ 2,524,756

FUND 1108 – SPECIAL REVENUE FUND - Capital Region Workforce Partnership

Department 27 - Capital Region Workforce Partnership

27004 - Workforce Partnership

0000 08581 - FY2019 WIOA Administrative \$ 10,016

0000 08582 - FY2019 WIOA Adult 76,543

0000 08584 - FY2019 WIOA Youth IS/OS 34,546

To appropriate additional allocations received from the Federal government for the Capital Region Workforce Partnership.

Total Fund 1108 - Special Revenue Fund-CRWP \$ 121,105

FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26104 - Prevention Services

1563 00000 - Services Coordination \$ 450

26111 - Collaborative Recovery Services

1521 00000 - MH Supportive Housing 19,430

1522 00000 - MH Group Homes 9,850

26204 - Community & Residential Resources Team

1634 00000 - Residential Services 67,960

26303 - Program Support 95,438

0000 00000 To appropriate \$193,128 of surplus fee revenue received in FY2008-09 in excess of budgeted amounts to be used to fund one-time purposes including appliances at Allenshaw and Mormac support homes; maintenance at Walton Farms, Gayton, and Green Run group homes; appliances and a roof at Sherbrooke group home; furniture for Danray and Morningside support homes; maintenance at the Lakeside Center and the Woodman Road Mental Health office; and furniture at the Richmond Medical Park office.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **024-18**
Page 9 of 13

26106	– Emergency Services	
9567 00000	– <u>MH Crisis Receiving Center</u>	\$ 281,312
	This amendment would provide funding to expand hours of operation of the Crisis Receiving Center located at Parham Doctor's Hospital to 24 hours per day. An additional full-time Complement I Mental Health Clinician would be added as well as two temporary Clinician positions at 29 hours per week. Additional hours of security would also be added through the contract with the hospital. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.	
26108	– Medical Services	
1696 00000	– <u>Medical Services - Primary Health Integration</u>	\$ 30,063
	To appropriate third party fee revenues from July 2017 through June 2018. These funds will be used to provide primary healthcare services to Mental Health and Developmental Services consumers at the end of the SAMHSA Primary and Behavioral Health Care Integration grant.	
1696 08740	– <u>Federal SAMHSA PBHCI Grant FY18-19</u>	392,954
	To appropriate Primary and Behavioral Health Care Integration Grant funding from the Substance Abuse and Mental Health Services Administration (SAMHSA). Funds will be used to provide primary healthcare through a contract with The Daily Planet, a federally qualified health center.	
26201	– Community Support Services Director	
0000 08152	– <u>Housing and Support Services Initiative Funds</u>	\$ 52,500
	To appropriate funds received from the Central Virginia Training Center to support the regional Housing and Support Services initiative. These are funds received in fiscal year 2017-18, which exceeded the approved budget and are to be used to provide non-medical transportation.	
26307	– Financial Management	
1685 00000	– <u>Retained Earnings</u>	\$ 299,660
	The Commonwealth of Virginia allows localities to retain any unspent on-going State funds. These funds, from fiscal year 2013-14, are to be used for one-time expenditures such as computer hardware and software programs.	
1686 00000	– <u>Mental Health Community Services Board Contributions</u>	8,252
	This amount represents donations received from the private sector during fiscal year 2017-18. These funds are to be used to serve consumers as specified by the donors.	
Total Fund 1110 Special Revenue Fund - MH and DS		<hr/> \$ 1,257,869



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **224-18**
Page 10 of 13

FUND 1114 – SPECIAL REVENUE FUND - Forfeitures Police State

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - State \$ 230,964

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

FUND 1116 – SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Treasury - Federal \$ 699

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

FUND 1117 – SPECIAL REVENUE FUND - Forfeitures Police Justice Federal

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Justice - Federal \$ 88,518

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

Total SPECIAL REVENUE FUND \$ 4,223,911

FUND 6401 – HEALTHCARE FUND

Department 42 - Healthcare

42001 – Healthcare Reserves Addition \$ 3,000,000

0000 00000 Following a national trend, the cost of medical claims billed to the County's self-insurance Healthcare Fund has risen sharply in recent years. Additional resources are needed to increase the reserve balances in the fund. This funding is to come from the fund balance in the General Fund via an interfund transfer to the Healthcare Fund.

Total OPERATING FUNDS \$ 7,409,758

CAPITAL FUNDS

FUND 2101 – CAPITAL PROJECTS FUND - General Capital Projects

Department 12 - Police Division

12999 – Police Capital Projects

0000 08738 – Technology Park Building Renovations \$ 100,000

To appropriate funding for furniture and various leasehold improvements, such as electronic routing and communications enhancements, for the Police Division's new leased facility located on Technology Park Drive. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 226-18
Page 11 of 13

Department 13 - Fire

13999 – Fire Capital Projects

0000 13002 – Staples Mill Fire Station \$ 210,000

To appropriate funding to cover costs associated with the additional purchase of 1.204 acres of land for the new Staples Mill Fire Station. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 13003 – Eastgate/Newbridge Fire Station 241,550

To appropriate funding to cover costs associated with the purchase of 5.1 acres of land for the new Eastgate/Newbridge Fire Station. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Fire	\$ 451,550
Total 2101 - Capital Projects Fund - General Capital Projects	\$ 551,550

FUND 2105 – CAPITAL PROJECTS FUND - Schools - General Capital Projects

Department 50 - Education

50331 – Construction and Maintenance

0000 08743 – Highland Springs Area School Land Purchase \$ 1,450,000

To appropriate funding to cover costs associated with the purchase of 15.794 acres of land adjacent to Highland Springs High School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

FUND 2109 – CAPITAL PROJECTS FUND - State and Federal Grant-Funded Capital Projects

Department 12 - Police Division

12999 – Police Capital Projects

0000 08736 – Firing Range Renovations \$ 580,000

To appropriate funding for improvements to the Police Division's firing range. This portion of the facility improvements is entirely funded by the Federal Bureau of Investigation (FBI) with no local match required. Separate funding of \$175,000 for bullet trap improvements at the facility was funded locally through a June 2018 budget amendment.

Department 28 - Public Works

28004 – Construction

0000 00610 – Dabbs House Road Widening \$ 8,108,743

To appropriate federal funding of \$6,486,994 and state funding of \$1,621,749 from the Regional Surface Transportation Program (RSTP), which is administered by the Virginia Department of Transportation (VDOT). This funding would allow the County to make improvements to Dabbs House Road between Nine Mile Road and East Richmond Road. Initially, the County entered into an agreement with VDOT on April 19, 2004, but the project was delayed to complete construction of John Rolfe Parkway Phase I and II. A revised funding agreement with VDOT dated August 16, 2018, has been signed to include the adjusted project cost totaling \$13,172,743. The County will be reimbursed 100% of the eligible cost under this program.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **22618**
Page 12 of 13

0000 08594	- <u>I-64 at Gaskins Interchange Modification Report</u>	400,000
	To appropriate federal funding of \$320,000 and State funding of \$80,000 from the Regional Surface Transportation Program (RSTP), which is administered by the Virginia Department of Transportation (VDOT). This funding would cover costs to prepare a preliminary engineering study (Interchange Modification Report) of the Interstate 64 Interchange at Gaskins Road. The County will be reimbursed 100% of the eligible cost under this program.	
0000 08595	- <u>Automatic Traffic Management System - Phase II</u>	1,279,110
	To appropriate federal funding of \$1,023,288 and State funding of \$255,822 from the Congestion Mitigation and Air Quality Program (CMAQ), which is administered by the Virginia Department of Transportation (VDOT). This funding would cover costs to upgrade and enhance the existing Automated Traffic Management System. The original award total was \$8,525,621. The County will be reimbursed 100% of the eligible cost under this program.	
	Total Public Works	\$ 9,787,853
	Total 2109 - State and Federal Grant-Funded Capital Projects	\$ 10,367,853
FUND 2111	- CAPITAL PROJECTS FUND - Capital Initiatives Fund	
Department 28	- Public Works	
28004	- Construction	
0000 08737	- <u>Westham Parkway Trees/Landscaping</u>	\$ 5,000
	To appropriate funding for the installation of landscaping and trees on Westham Parkway from Hillsdale Drive to River Road. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 08746	- <u>Farmington Drive Trees/Landscaping</u>	40,000
	To appropriate funding to replace existing damaged trees and install new landscaping in the median on a 0.7 mile section of Farmington Drive between Quioccasin Road and Grumman Drive. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 08747	- <u>Ridgefield Parkway Trees/Landscaping</u>	35,000
	To appropriate funding for the installation of landscaping in the median on a 0.3 mile section of Ridgefield Parkway between Lauderdale Drive and Tuckahoe Creek Park. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total Public Works	\$ 80,000
	Total 2111 - Capital Projects Fund - Capital Initiatives Fund	\$ 80,000
	Total CAPITAL PROJECTS FUND	\$ 12,449,403
	Total New Amendments/Appropriations	\$ 19,859,161
	GRAND TOTAL REAPPROPRIATIONS/ NEW AMENDMENTS/APPROPRIATIONS	\$ 24,074,910



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 226-15
Page 13 of 13

BE IT FURTHER RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the following appropriation for transfer between Operating funds and Capital funds accounts from the existing account listed below, to the account shown, be approved for the purpose indicated.

FROM:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 28 - Public Works

28004 - Construction

0000 00000

\$ (3,799,924)

TO:

CAPITAL FUNDS

FUND 2110 - CAPITAL PROJECTS FUND - General Capital Projects

Department 28 - Public Works

28004 - Construction

0000 00845 - Bridge Rehabilitation

3,799,924

Certain Public Works functions were funded in fiscal year 2017-18 from State Transportation Maintenance Allocation funds. The unencumbered balance of those funds as of June 30, 2018, are requested to be reappropriated in fiscal year 2018-19 for those same designated purposes. This funding of \$3,799,924 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for the Bridge Rehabilitation project.

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 227-18

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Conveyance of Real Estate — Portion of Libbie Mill Library Property — Brookland District

For Clerk's Use Only:

Date: 9/25/2018

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Hinson Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Hinson, H.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

WHEREAS, the County owns the Libbie Mill Library at 2100 Libbie Lake East Street; and,

WHEREAS, Midtown Land Partners, LLC, has requested the County convey to it a 0.023-acre sliver of land (the "Sliver") along the northwestern edge of the Libbie Mill Library property, which is adjacent to the property currently owned by Midtown Land Partners; and,

WHEREAS, the Sliver is not needed for library purposes and there are no County facilities in the Sliver; and,

WHEREAS, the Board of Supervisors wishes to convey the Sliver to Midtown Land Partners for \$3,500; and,

WHEREAS, this resolution was advertised and a public hearing was held on September 25, 2018, pursuant to Va. Code §§ 15.2-1813 and 15.2-1800.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that: (1) the Sliver is declared surplus to the needs of the County; and (2) the Chairman and Clerk are authorized to execute a deed, and the County Manager is authorized to execute any other documents necessary to convey the property, all in a form approved by the County Attorney.

Comments: The Directors of Public Library and Real Property recommend approval; the County Manager concurs.

By Agency Head

By County Manager

Routing:

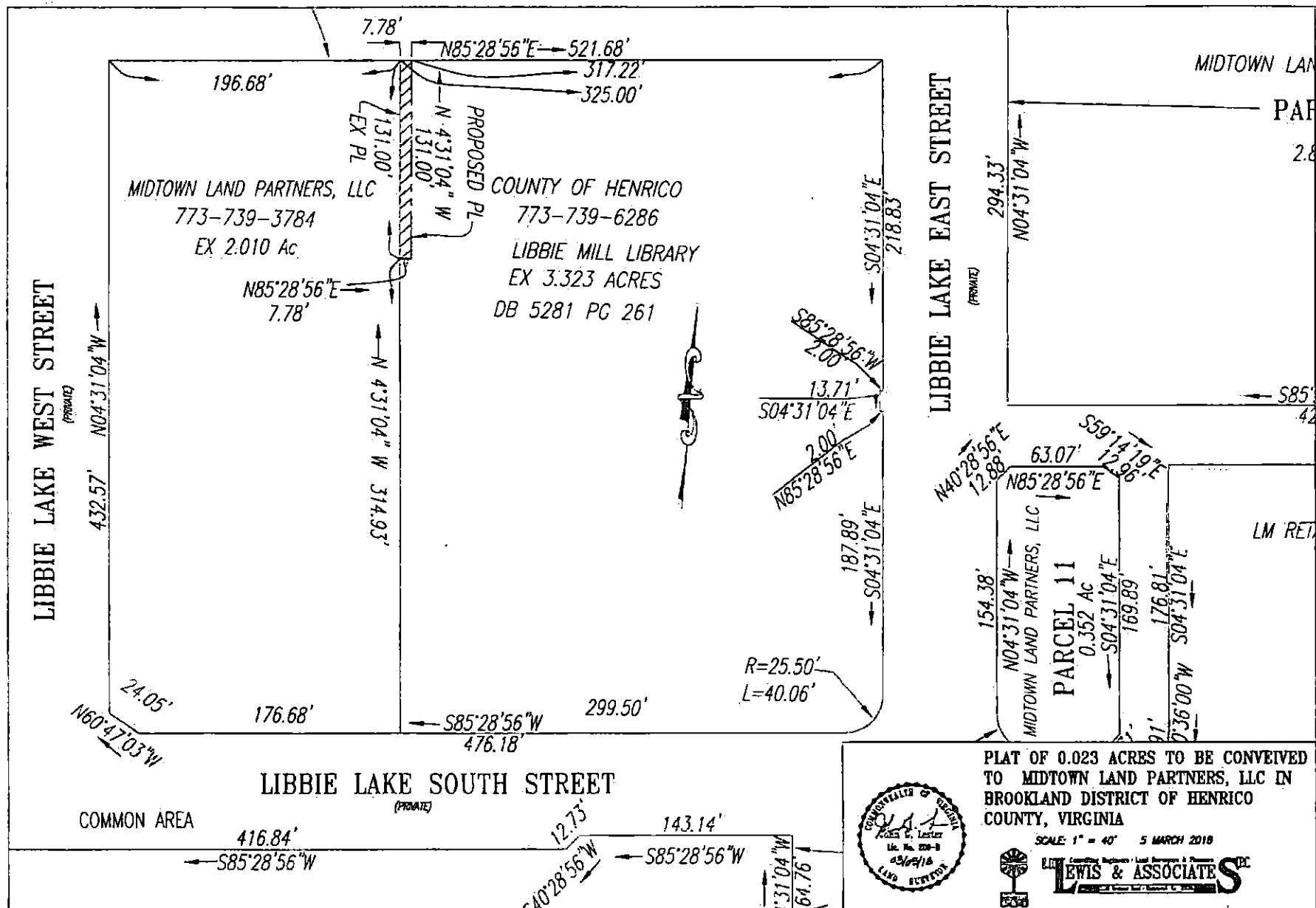
Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 233-18

Page No. 1 of 1

Agenda Title: RESOLUTION – Signatory Authority – Sixth Amendment to Libbie Mill Development Agreement – Brookland District

For Clerk's Use Only:

Date: 9/25/2018

- (x) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Hunsar Seconded by (1) Nelson
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, at its June 26, 2012 meeting, the Board of Supervisors authorized the County Manager to execute a Development Agreement between the County and Midtown Land Partners, LLC (commonly known as "Gumenick"); and

WHEREAS, in connection with a new office building and parking deck that Gumenick plans to construct at its Libbie Mill – Midtown development, it desires to acquire from the County an 8' wide and 131' long strip of property that currently comprises part of the parcel on which the Libbie Mill Library is located to comply with building code requirements; and

WHEREAS, Gumenick and the County have negotiated a Sixth Amendment to the Development Agreement ("Sixth Amendment") related to the conveyance of this strip of property that allows for each party to share its parking facilities with the other, among other terms; and

WHEREAS, under the Sixth Amendment, Gumenick will indemnify the County from liability and provide evidence of its insurance coverage prior to commencing work.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia authorizes the County Manager to execute the Sixth Amendment to the Development Agreement in a form approved by the County Attorney.

Comment: The Directors of Public Library and Real Property recommend approval; the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 228-18

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Easement Agreement — Virginia Electric and Power Company — Fairfield District

For Clerk's Use Only:

Date: 9/25/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) O'Bannon
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Virginia Electric and Power Company ("VEPCO") has requested the County to convey an underground electric line easement across County property at Vawter Park so VEPCO can provide more reliable electric service to the County facilities and surrounding area; and,

WHEREAS, the easement does not interfere with the County's use of its land; and,

WHEREAS, this resolution was advertised and a public hearing was held on September 25, 2018, pursuant to Va. Code §§ 15.2-1813 and 15.2-1800.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman and Clerk are authorized to execute an easement agreement, in a form approved by the County Attorney, conveying an underground electric line easement to VEPCO as shown on the attached Exhibit A.

Comments: The Real Property Department has processed this request through the Division of Recreation and Parks, and the Departments of Planning, Public Utilities, and Public Works without objection; the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

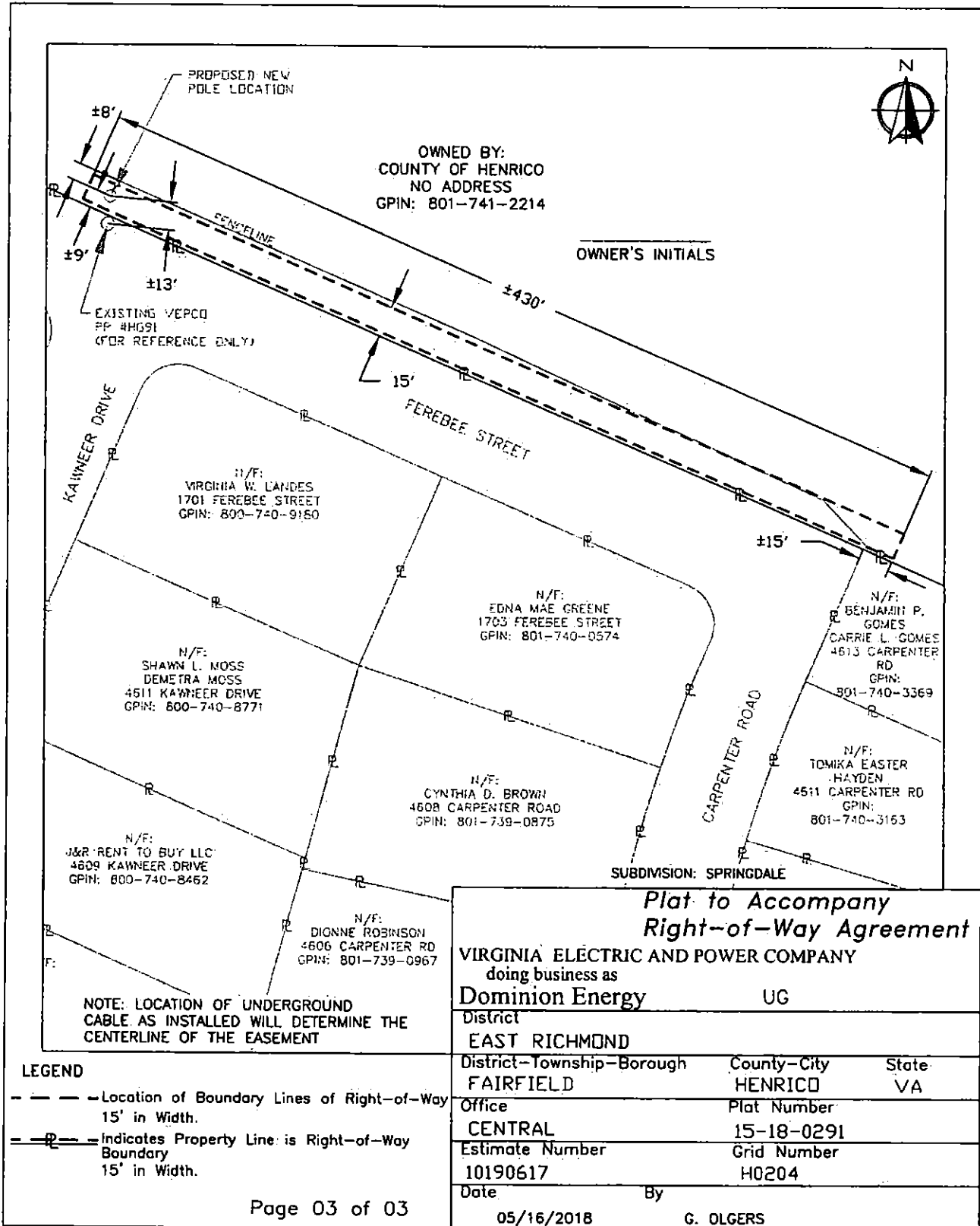
Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____

Date: _____

EXHIBIT A





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 229-18
Page No. 1 of 1

Agenda Title: RESOLUTION – To End the Declaration of a Local Emergency

For Clerk's Use Only: Date: 9/25/2018 (*) Approved () Denied () Amended () Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) Branin Seconded by (1) Nelson (2) (2) REMARKS: APPROVED	YES NO OTHER Branin, T. ✓ Hinson, H. ✓ Nelson, T. ✓ O'Bannon, P. ✓ Thornton, F. ✓
---	---	--

WHEREAS, in response to the effects of heavy rains and high winds associated with Hurricane Florence, the County Manager, in his capacity as Director of Emergency Management issued a declaration of local emergency on September 11, 2018, at 5:00 p.m.; and,

WHEREAS, consistent with the requirements of Virginia Code §44-146.21(A), on September 11, 2018, the Board of Supervisors approved a resolution that confirmed the declaration of local emergency by the County's Director of Emergency Management; and,

WHEREAS, Virginia Code §44-146.21(A) requires the Board of Supervisors to take appropriate action to end the declared emergency when in the Board's judgment all emergency actions have been taken; and,

WHEREAS, in the Board's judgment, all emergency actions have been taken.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby declares that the local emergency declared on September 11, 2018, has ended.

Comments: The Fire Chief recommends approval of this Board Paper; the County Manager concurs.

By Agency Head

Anthony E. [Signature]

By County Manager

[Signature]

Routing:

Yellow to: _____

Certified:

A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 230-18

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Annual Contracts — Architectural, Interior Design, and Engineering Services**

For Clerk's Use Only: Date: <u>9/26/2018</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> _____ Hinson, H. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
---	---	---

WHEREAS, on July 11, 2018, 12 proposals were received in response to RFP# 18-1700-6JCK for annual contracts to provide architectural, interior design, and engineering services on an as-needed basis; and,

WHEREAS, the Selection Committee (Messrs. Thomas Alford, Edward Bass and Klaus Illig) interviewed the following firms:

Moseley Architects, PC
BCWH, Inc.
Enteros Design, PC
Stantec Architecture, Inc.
RRMM Architects, PC

WHEREAS, the committee selected Moseley Architects, PC and RRMM Architects, PC as the two top-ranked firms and negotiated hourly rates with each firm; and,

WHEREAS, each contract contains an option for the County to renew the contract for two additional one-year terms.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. Annual contracts to provide architectural, interior design, and engineering services are awarded to Moseley Architects, PC and to RRMM Architects, PC for the period October 1, 2018, to September 30, 2019, in accordance with RFP# 18-1700-6JCK and the proposals submitted by each firm.
2. Compensation for services under the contracts will be based upon the hourly rate schedules contained in the contracts.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 230-18
Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Annual Contracts — Architectural, Interior Design, and Engineering Services

3. Fees shall not exceed \$300,000 for any single project or \$1,500,000 in each one-year term of the contract.
4. The County Manager is authorized to execute the contracts in a form approved by the County Attorney.

Comments: Funding to support the contracts is available within the project budget. The Director of General Services and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 23148

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Library Headquarters Exterior Entrances Rehabilitation — Tuckahoe District**

For Clerk's Use Only: Date: <u>9/25/2018</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	<table><tr><td></td><td>YES</td><td>NO</td><td>OTHER</td></tr><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Hinson, H</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Hinson, H	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the County wishes to rehabilitate the exterior entrances at the Library Headquarters Building at 1700 North Parham Road; and,

WHEREAS, the County received three bids on September 6, 2018, in response to ITB No. 18-1728-7JCK with the following results:

<u>Bidder</u>	<u>Bid Amount</u>
Athens Building Corporation d/b/a First Class Contracting Central Richmond, VA	\$251,640.00
Brooks & Company General Contractors, Inc. Richmond, VA	\$328,700.15
Richmond Primoid, Inc. Richmond, VA	\$367,450.00

WHEREAS, after review and evaluation of all bids received, it was determined that Athens Building Corporation d/b/a First Class Contracting Central is the lowest responsive and responsible bidder with a bid of \$251,640.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the rehabilitation of the Library Headquarters exterior entrances is hereby awarded to Athens Building Corporation, d/b/a First Class Contracting Central, the lowest responsive and responsible bidder, in the amount of \$251,640, pursuant to ITB No. 18-1728-7JCK and the bid submitted by Athens Building Corporation.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 23178
Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Contract — Library Headquarters Exterior Entrances Rehabilitation — Tuckahoe District

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the project budget not to exceed 15 percent of the original contract amount.

Comment: Funding to support the contract is available within the project budget. The Director of General Services and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 232-18

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Group Disability Program for VRS Hybrid Plan Participants

For Clerk's Use Only:

Date: 9/25/2018

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) O'Bannon
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Hinson, H.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

WHEREAS, state law requires a short-term and long-term disability program for VRS hybrid plan participants; and,

WHEREAS, the program provides income-replacement for hybrid plan employees who become disabled during their employment; and,

WHEREAS, the County received five proposals on June 29, 2018, in response to RFP#18-1670-5CHS; and,

WHEREAS, based upon review of the written proposals, the selection committee interviewed the following firms:

Standard Insurance Company
Madison National Life Insurance Company, Inc.

WHEREAS, the selection committee chose Standard Insurance Company as the top-ranked firm for a contract to provide the program for a two-year term beginning on January 1, 2019; and,

WHEREAS, the County has the option to extend the term for three additional one-year periods; and,

WHEREAS, the County will pay the premiums for VRS hybrid plan participants as mandated by state law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. A contract for the County's Group Short-Term and Long-Term Disability Program for VRS Hybrid Plan Participants is awarded to Standard Insurance Company in accordance with RFP #18-1670-5CHS, Standard Insurance Company's June 25, 2018, proposal, and the best and final offer of Standard Insurance Company.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head

Paul A. Reid

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No.
Page No. 2 of 2

23248

Agenda Title: RESOLUTION — Award of Contract — Group Disability Program for VRS Hybrid Plan Participants

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all amendments necessary for the provision of group short-term and long-term disability program for VRS hybrid plan participants required by state law during the term of the contract.

Comment: The Director of Human Resources and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 234-18

Page No. 1 of 2

Agenda Title: **RESOLUTION - Approval of the FY 2019 and FY 2020 Community Services Board Performance Contract between the Virginia Department of Behavioral Health and Developmental Services and Henrico Area Mental Health & Developmental Services Board**

For Clerk's Use Only:

Date: 9/25/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Virginia Code § 37.2-508 requires that a performance contract negotiated between the Virginia Department of Behavioral Health and Developmental Services (the Department) and Henrico Area Mental Health & Developmental Services Board (HAMHDS) and approved by HAMHDS be submitted by HAMHDS for approval by formal vote of the governing body of each political subdivision that established HAMHDS; and,

WHEREAS, the County of Henrico, Charles City County and New Kent County, established HAMHDS in 1973; and,

WHEREAS, on June 19, 2018, the Department provided to HAMHDS a Letter of Notification setting out the amount of state and federal funding that would be available to HAMHDS during FY 2019; and,

WHEREAS, HAMHDS and the Department have negotiated a FY 2019 and FY 2020 Community Services Board Performance Contract; and,

WHEREAS, on September 20, 2018, HAMHDS approved the FY 2019 and FY 2020 Community Services Board Performance Contract and recommended it to the Boards of Supervisors of Henrico, Charles City, and New Kent Counties; and,

WHEREAS, the FY 2019 and FY 2020 Community Services Board Performance Contract recommended by HAMHDS is based on the requirements of § 37.2-508, on the FY 2018-2019 budget approved by the Henrico County Board of Supervisors on April 24, 2018, on the Letter of Notification to HAMHDS for FY 2019, and on local contributions approved by the Charles City County Board of Supervisors and the New Kent County Board of Supervisors.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Certified:

A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **234-18**
Page No. 2 of 2

Agenda Title: RESOLUTION - Approval of the FY 2019 and FY 2020 Community Services Board Performance Contract between the Virginia Department of Behavioral Health and Developmental Services and Henrico Area Mental Health & Developmental Services Board

NOW, THEREFORE, BE IT RESOLVED by the Henrico County Board of Supervisors that the FY 2019 and FY 2020 Community Services Board Performance Contract between the Virginia Department of Behavioral Health and Developmental Services and Henrico Area Mental Health & Developmental Services Board is approved.

Comment: The Executive Director of HAMHDS recommends approval of this Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 235-18

Page No. 1 of 1

Agenda Title: RESOLUTION — To Initiate Consideration of Amendments to the 2026 Comprehensive Plan and Zoning Ordinance — Westwood Study Area — Brookland District

For Clerk's Use Only:

Date: 9/25/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T.			absent
Hinson, H.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

WHEREAS, the Board of Supervisors adopted the 2026 Comprehensive Plan ("Plan") on August 11, 2009, to guide the development of land uses within the County; and,

WHEREAS, the Plan identified Special Focus Areas, including Revitalization/Reinvestment Opportunity Areas, requiring special planning consideration; and,

WHEREAS, Revitalization/Reinvestment Opportunity Areas are corridors and neighborhoods that could benefit from a strategic approach to revitalization or reinvestment; and,

WHEREAS, the Westwood area, consisting of the area generally located between Staples Mill Road (U.S. Route 33), West Broad Street (U.S. Route 250) and the CSX railway, exhibits characteristics of an area that could benefit from additional planning to guide revitalization and redevelopment; and,

WHEREAS, the Westwood area is not currently listed as a Revitalization/Reinvestment Opportunity Area in the Plan; and,

WHEREAS, the Department of Planning has noted an increase in development proposals for properties within the Westwood area; and,

WHEREAS, the Department of Planning has studied land uses and development in the Westwood area and is prepared to make recommendations to the Planning Commission for amendment of the Plan and zoning ordinance.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors directs the Department of Planning to prepare amendments to the Plan and the zoning ordinance for the Planning Commission's review and recommendation to the Board to implement the findings of the study.

Comments: The Director of Planning recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **236-18**
Page No. 1 of 2

**Agenda Title: RESOLUTION — Award of Contract — Chamberlayne Farms & Chamberlayne Hills Area
Sanitary Sewer Rehabilitation (SH-53) — Fairfield District**


For Clerk's Use Only: Date: <u>9/25/2018</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARK: APPROVED	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> _____ Hinson, II. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
---	--	--

WHEREAS, the County received six bids on July 26, 2018, in response to Invitation to Bid No. 18-1692-6CLE and Addenda Nos. 1 and 2 for the Chamberlayne Farms & Chamberlayne Hills Area sanitary sewer rehabilitation (SH-53) project; and,

WHEREAS, the project will rehabilitate approximately 6.6 miles of 8-inch, 10-inch, and 12-inch diameter sanitary sewer pipe in Chamberlayne Farms and Chamberlayne Hills subdivisions in the area approximately bounded by E. Parham Road (north), Diane Lane (east), Wilkinson Road (south), and Dade Road (west); and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amount</u>
Enviroscape, Inc. Sandston, VA	\$ 4,793,450
Insituform Technologies, LLC Chesterfield, MO	\$ 5,492,129
G. L. Howard, Inc. Rockville, VA	\$ 5,669,850
Pleasants Construction, Inc. Clarksburg, MD	\$ 6,025,000
IPR Northeast, LLC Beltsville, MD	\$ 6,590,750
Walter C. Via Enterprises, Inc. Mattaponi, VA	\$ 7,657,172

By Agency Head 

By County Manager 

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Tests: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **23618**

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Chamberlayne Farms & Chamberlayne Hills Area
Sanitary Sewer Rehabilitation (SH-53) — Fairfield District**

WHEREAS, after a review and evaluation of the bids, it was determined that Enviroscope, Inc. is the lowest responsive and responsible bidder with a bid of \$4,793,450.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to Enviroscope, Inc., the lowest responsive and responsible bidder, in the amount of \$4,793,450 pursuant to Invitation to Bid No.18-1692-6CLE, Addenda Nos. 1 and 2, and the bid submitted by Enviroscope, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **237-18**
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Chickahominy Bluffs Phase 1 Water Replacement —
Fairfield District**

For Clerk's Use Only: Date: <u>9/25/2018</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: APPROVED	<table style="width: 100%; border-collapse: collapse;"><tr><td style="text-align: right; padding-right: 10px;">YES</td><td style="text-align: right; padding-right: 10px;">NO</td><td style="text-align: right; padding-right: 10px;">OTHER</td></tr><tr><td colspan="3"><hr/></td></tr><tr><td style="text-align: right;">Branin, T.</td><td style="text-align: center;">✓</td><td style="text-align: center;">_____</td></tr><tr><td style="text-align: right;">Hinson, H.</td><td style="text-align: center;">✓</td><td style="text-align: center;">_____</td></tr><tr><td style="text-align: right;">Nelson, T.</td><td style="text-align: center;">✓</td><td style="text-align: center;">_____</td></tr><tr><td style="text-align: right;">O'Bannon, P.</td><td style="text-align: center;">✓</td><td style="text-align: center;">_____</td></tr><tr><td style="text-align: right;">Thornton, F.</td><td style="text-align: center;">✓</td><td style="text-align: center;">_____</td></tr></table>	YES	NO	OTHER	<hr/>			Branin, T.	✓	_____	Hinson, H.	✓	_____	Nelson, T.	✓	_____	O'Bannon, P.	✓	_____	Thornton, F.	✓	_____
YES	NO	OTHER																					
<hr/>																							
Branin, T.	✓	_____																					
Hinson, H.	✓	_____																					
Nelson, T.	✓	_____																					
O'Bannon, P.	✓	_____																					
Thornton, F.	✓	_____																					

WHEREAS, the County received three bids on August 14, 2018, in response to Invitation to Bid No. 18-1710-6CLE and Addendum No. 1 for the Chickahominy Bluffs Phase 1 Water Replacement project in the Fairfield District; and,

WHEREAS, the project will replace approximately 3,180 linear feet of 8-inch and 4-inch diameter water pipe along Fulham Court, Westmeath Lane, Chickahominy Bluffs Road, and Chickahominy Bluffs Court; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amount</u>
Walter C. Via Enterprises, Inc. Mattaponi, VA	\$ 856,564
Franklin Mechanical Contractors, Inc. Kilmarnock, VA	\$1,062,264
Tidewater Utility Construction, Inc. Suffolk, VA	\$1,649,971

WHEREAS, after a review and evaluation of the bids received, it was determined that Walter C. Via Enterprises, Inc. is the lowest responsive and responsible bidder with a bid of \$856,564.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to Walter C. Via Enterprises, Inc., the lowest responsive and responsible bidder, in the amount of \$856,564 pursuant to Invitation to Bid No. 18-1710-6CLE, Addendum No. 1, and the bid submitted by Walter C. Via Enterprises, Inc.

By Agency Head CSB. 221

By County Manager [Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **237-18**

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Chickahominy Bluffs Phase 1 Water Replacement —
Fairfield District**

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 238-18
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Williamsburg Park and West Broad Park Area
Sanitary Sewer Rehabilitation — Tuckahoe District

For Clerk's Use Only:

Date: 9/25/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐
Hinson, H. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Thornton, F. ☒ ☐ ☐

WHEREAS, the County received eight bids on July 12, 2018, in response to Invitation to Bid No. 18-1687-4CLE and Addenda Nos. 1 and 2 for the Williamsburg Park and West Broad Park Area (SH-15 Part 1, Phase 2) sanitary sewer rehabilitation project; and,

WHEREAS, the project will rehabilitate approximately 7,650 linear feet of 8-inch diameter sanitary sewer pipe and replace approximately 875 linear feet of 12-inch and 10-inch diameter sanitary sewer pipe located in Williamsburg Park and West Broad Park subdivisions in the area approximately bounded by Larkwood Road (north), Prestwick Road and Biscayne Road (east), Yardley Court (south), and Skipwith Road (west); and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amount</u>
Enviroscape, Inc.	\$ 1,791,300
Sandston, VA	
G. L. Howard, Inc.	\$ 1,947,800
Rockville, VA	
Layne Inliner, LLC	\$ 2,012,594
Orleans, IN	
C. T. Purcell Excavating, Inc.	\$ 2,270,530
Montpelier, VA	
IPR Northeast, LLC	\$ 2,447,000
Beltsville, MD	
Tidewater Utility Construction, Inc.	\$ 2,579,540
Suffolk, VA	
Walter C. Via Enterprises, Inc.	\$ 2,879,257
Mattaponi, VA	
Am-Liner East, Inc.	\$ 3,433,456
Berryville, VA	

By Agency Head

238.222

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **238-18**

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Williamsburg Park and West Broad Park Area
Sanitary Sewer Rehabilitation — Tuckahoe District**

WHEREAS, after a review and evaluation of the bids received, it was determined that Enviroscope, Inc. is the lowest responsive and responsible bidder with a bid of \$1,791,300.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to Enviroscope, Inc., the lowest responsive and responsible bidder, in the amount of \$1,791,300, pursuant to Invitation to Bid No.18-1687-4CLE, Addenda Nos. 1 and 2, and the bid submitted by Enviroscope, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 239-18
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Elko Water Pumping Station Improvements and Storage Tank Painting — Varina District**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: <u>9/25/2018</u>	Moved by (1) <u>Nelson</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____	Branin, T. <u>/</u> _____
(<input checked="" type="checkbox"/>) Approved (<input type="checkbox"/>) Denied (<input type="checkbox"/>) Amended (<input type="checkbox"/>) Deferred to: _____	REMARKS: A P P R O V E D	Hinson, H. <u>/</u> _____
		Nelson, T. <u>/</u> _____
		O'Bannon, P. <u>/</u> _____
		Thornton, F. <u>/</u> _____

WHEREAS, the County received four bids on July 24, 2018, in response to Invitation to Bid No. 18-1697-6CLE and Addendum No. 1 for the Elko Water Pumping Station improvements and storage tanks painting project; and,

WHEREAS, the project will abandon a drinking water well and remove associated pumping equipment, replace deteriorated equipment, and clean and paint the exterior of two three million-gallon concrete ground water storage tanks at 3741 Portugee Road between Memorial Drive and Technology Boulevard; and,

WHEREAS, the bids were as follows:

<u>BIDDERS</u>	<u>BID AMOUNT</u>
MEB General Contractors Inc. Chesapeake, VA	\$658,850
Southwood Building Systems, Inc. Ashland, VA	\$832,725
Horizon Brothers Painting Corp Howell, MI	\$848,600
Waco, Inc. Sandston, VA	\$880,150

WHEREAS, after a review and evaluation of the bids received, it was determined that MEB General Contractors, Inc. is the lowest responsive and responsible bidder with a bid of \$658,850.

By Agency Head _____ By County Manager _____

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Tests: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **239-18**

Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Contract — Elko Water Pumping Station Improvements and Storage Tank Painting — Varina District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to MEB General Contractors Inc., the lowest responsive and responsible bidder, in the amount of \$658,850, pursuant to Invitation to Bid No.18-1697-6CLE, Addendum No. 1, and the bid submitted by MEB General Contractors, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 24078

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement with CSX Transportation, Inc. —
Parham Road Bridge Repairs — Brookland District

For Clerk's Use Only:

Date: 9/25/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Hunson Seconded by (1) Branin
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County needs to make repairs to the Parham Road Bridge over the tracks of CSX Transportation, Inc. ("CSX"); and,

WHEREAS, CSX and the County have negotiated an agreement under which the County will be permitted to work on the bridge and will pay the actual costs incurred by CSX for engineering, inspections, flagging, and signal work; and,

WHEREAS, the estimated cost of CSX's work is \$531,529.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute an agreement with CSX, in a form approved by the County Attorney, under which the County will be permitted to work on and over the CSX tracks during the County's rehabilitation of the Parham Road Bridge.

COMMENTS: Funding for project costs will be provided from the Capital Projects Fund, Project #2110.50701.28004.06765. The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

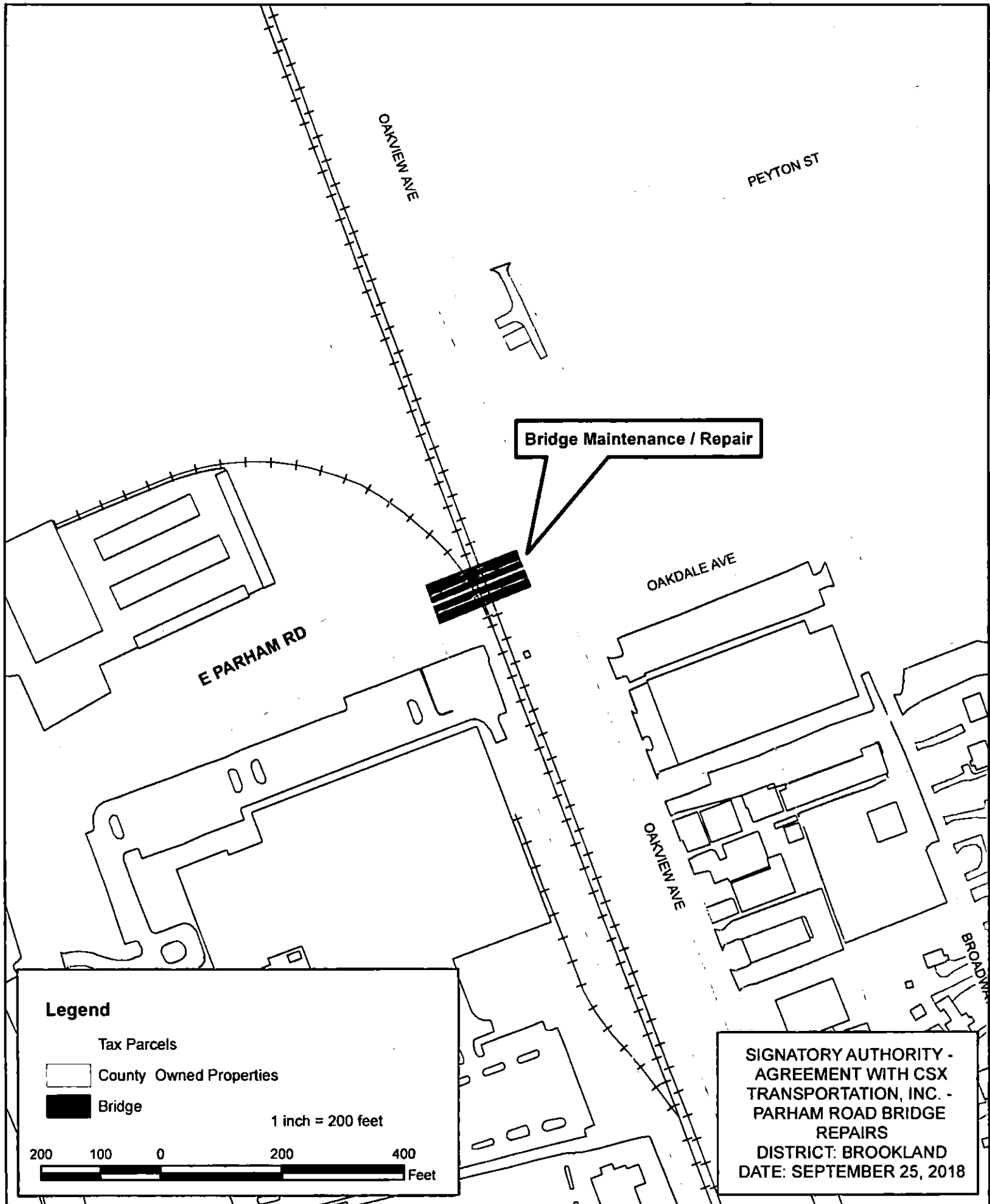
A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



Parham Road Bridge Repair





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 241-18
Page No. 1 of 1

Agenda Title: RESOLUTION — Acceptance of Roads — Varina District

For Clerk's Use Only:

Date: 9/25/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson
Moved by (2)

Seconded by (1) Branin

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Hinson, H.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

**Castleton, Section 3, a Resubdivision of
Castleton Section 1 Future Development — Varina District**

Seven Kings Circle from 0.02 Mi. N. of Macallan Pkwy to Hapsburg Lane	0.16 Mi.
Seven Kings Court from Seven Kings Circle to 0.08 Mi. E. of Seven Kings Circle	0.08 Mi.
Hapsburg Lane from Sir Galahad Road to 0.12 Mi N. of Sir Galahad Road.	0.12 Mi.
Sir Galahad Road from 0.01 Mi. N. of Macallan Pkwy to 0.09 N. of Macallan Pkwy	0.08 Mi.
Sir Galahad Court from 0.01 Mi. S. of Macallan Pkwy to 0.18 S. of Macallan Pkwy	0.17 Mi.
Clifford Tower Drive from Sir Galahad Court to Clifford Tower Way	0.08 Mi.
Clifford Tower Way from 0.01 Mi. S. of Macallan Pkwy to 0.06 Mi. S. of Macallan Pkwy	0.05 Mi.

Total Miles **0.74 Mi.**

Comment: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



CASTLETON SECTION 3 A RESUBDIVISION OF CASTLETON SECTION 1 FUTURE DEVELOPMENT

