

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
September 11, 2018

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 11, 2018, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Frank J. Thornton, Chairman, Fairfield District  
Tyrone E. Nelson, Vice Chairman, Varina District  
Thomas M. Branin, Three Chopt District  
Harvey L. Hinson, Brookland District  
Patricia S. O'Bannon, Tuckahoe District

**Other Officials Present:**

John A. Vithoulikas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
W. Brandon Hinton, Deputy County Manager for Administration  
Douglas A. Middleton, Deputy County Manager for Public Safety  
Anthony J. Romanello, Deputy County Manager for Community Services  
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:03 p.m. and led the recitation of the Pledge of Allegiance.

The Reverend Alan Ray, Senior Pastor of Ridge Baptist Church delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved the minutes of the August 14, 2018, Regular and Special Meetings, and January 12 - 13, 2018, Special Meeting.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Hinson, O'Bannon

No: None

**MANAGER'S COMMENTS**

On September 11, 2001, 2,823 people were killed when two commercial airliners were deliberately flown into the World Trade Center twin towers in New York City, after terrorists hijacked both aircraft for that purpose. Within 30 minutes of the attack on the World Trade

Center twin towers in New York City, 193 individuals were killed when, in a similar attack, a commercial jetliner was flown into the Pentagon in Washington, D.C. Within a short period of time following the attack on the Pentagon, United Airlines Flight 93, which had been hijacked as well, crashed in an open field in Pennsylvania, killing all 40 individuals on board. It is important not to forget what occurred that day, including the sacrifices made by public safety personnel with the intent of saving as many lives as they could, even if it could cost them theirs. Mr. Vithoulkas asked that the Board of Supervisors and those watching the meeting join him for a moment of silence in an expression of gratitude and respect for those who suffered so much for the cause of freedom.

On August 20, in Charlotte, North Carolina, Jeff Conley of the Department of Finance's Purchasing Division was nominated and selected as the 2018 Coordinator of the Year by the Carolinas-Virginia Minority Supplier Development Council. Mr. Conley was recognized for his selfless commitment to supplier development. Through the work of the Carolinas-Virginia Minority Supplier Development Council, minority business enterprises and corporate members are brought together for the mutual benefit of advancing and innovating supplier development ideals in the marketplace, elevating minority business participation levels, and transforming the economic landscape from the status quo to foster economic development and wealth creation within the region. Mr. Vithoulkas noted he and Mr. Thornton attended a regional event hosted by Henrico on September 10 that talked about cooperative procurement among the jurisdictions of Henrico, Chesterfield, Hanover, and Richmond. Mr. Conley worked significantly on that effort.

Mr. Vithoulkas advised that Hurricane Florence was currently heading northwest from the Atlantic Ocean and classified as a Category 4 hurricane with sustained winds over 140 miles per hour. It could be one of the most catastrophic hurricanes to hit the east coast, with many evacuations ordered in North Carolina, South Carolina, and Virginia. The Governor of Virginia declared a state of emergency in anticipation of the storm. Florence was projected to make landfall on the Eastern Seaboard mid-day on September 13. In addition to extremely dangerous wind gusts, heavy and prolonged rainfall was predicted locally, making flooding during and after the storm a main area of concern. Henrico County general government and the school system collectively held a storm-related briefing on September 11 where every department head and many assistant department heads were present. Mr. Vithoulkas assured the Board and the public that preparations for an organizational response to this storm were underway. Many of the County's public utility facilities are now equipped with backup power sources to maintain water services for residents. He pointed out it was imperative for Henrico residents to prepare for the storm, and the County was experiencing many evacuees from the Tidewater area and further south. Fire Chief Tony McDowell updated the Board on the anticipated regional impact of Hurricane Florence and the County's emergency preparations for the storm. Deputy Emergency Services Coordinator Anna McRay assisted Chief McDowell and Mr. Vithoulkas in addressing storm-related issues raised by the Board regarding emergency shelters, storm tracking, power outages, and the public water system. Mr. Hinson encouraged citizens to look out for their neighbors who are senior citizens and to stock up with three to five days of food, water, medications, and first aid supplies. Mr. Vithoulkas advised that he had signed a declaration of local emergency.

#### **ADDED BY UNANIMOUS CONSENT**

222-18

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved adding to the agenda an item numbered 222-18

and titled "Resolution – To Confirm the Declaration of a Local Emergency" – see attached resolution.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

### **BOARD OF SUPERVISORS' COMMENTS**

Mrs. O'Bannon announced *Money* magazine has recognized a restaurant in Henrico County's Tuckahoe District, Around the Corner at 2711 Willard Road, as serving one of the ten best burgers in the country. She noted the restaurant, which is owned by Terry Roberts, is demonstrating the Henrico Way by serving simple, diner-style burgers that are easily customizable and affordable. In an August 30 article highlighting this recognition, the *Richmond Times-Dispatch* incorrectly identified the restaurant as being in Richmond.

### **RECOGNITION OF NEWS MEDIA**

Mr. Thornton recognized Chris Suarez Rojas from the *Richmond Times-Dispatch*.

### **PRESENTATIONS**

Mr. Nelson presented a proclamation recognizing September 23 – 29, 2018, as Active Aging Week. Accepting the proclamation was Jennifer Godfrey, Recreation Coordinator for the Division of Recreation and Parks. Joining her from the County staff were Paula Reid, Director of Human Resources; Jelisa Turner, Advocate for the Aging in the Department of Human Resources; and Karen Pauley, Recreation Division Manager for the Division of Recreation and Parks.

202-18                      Resolution - Appreciation to Henrico County Division of Fire on the Division's 75<sup>th</sup> Anniversary.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Thornton presented the resolution to Fire Chief Tony McDowell. Joining Chief McDowell from the Division of Fire were Alec Oughton, Deputy Chief; Henry Rosenbaum, Assistant Chief/Fire Marshall; Kevin Bartal, Assistant Chief; Capt. Joe Powers; Capt. Rob Rowley; Cari Tretina, Director of Administration; Capt. Bob Witte (retired); Lt. Gayle Apperson (retired); and Firefighter Ed Rhodes (retired). Also participating was Jason Vick, President of the Henrico Professional Firefighters Association.

### **PUBLIC HEARING – REZONING CASES**

203-18                      Jeff Small: Request to conditionally rezone from B-3 Business District and R-  
REZ2018-                      6 General Residence District to B-3C Business District (Conditional) Parcel  
00029                      766-749-2740 containing 1.78 acres located on the east line of W. Broad Street  
Brookland                      (U.S. Route 250) approximately 480' south of its intersection with  
   Sunnybrook Road.

No one from the public spoke in opposition to this item.

On motion of Mr. Hinson, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Vehicular Access.** Unless otherwise and specifically permitted at the time of Plan of Development, there shall be no more than one (1) direct vehicular access point to the Property from West Broad Street.
2. **Trash Receptacles.** Dumpsters and trash receptacles, not including convenience cans, shall be screened from public view at ground level with architectural material similar to the main building using such dumpster or trash receptacle and as otherwise approved at the time of Plan of Development.
3. **Trash Removal.** Trash removal on the Property shall be limited to the hours between 7:00 a.m. and 8:00 p.m.
4. **Drainage and Utilities.** All utility lines on the Property shall be underground, except for already existing utilities, junction boxes, meters, utility lines in wetland areas and utility lines required to be above ground by the utility company.
5. **Parking Lot and Exterior Lighting.**
  - a. Parking lot lighting standards within the Property shall not exceed twenty-five feet in height as measured from the grade of the lighting standard, except as otherwise permitted at the time of Plan of Development.
  - b. Parking lot lighting standards shall not exceed twenty (20) feet in height within three hundred (300) feet of the boundary line of the Property along West Broad Street. Parking lot lighting on the Property shall be produced from concealed lighting sources to minimize the impact of such lighting on adjacent properties, unless otherwise permitted at the time of Plan of Development. Exterior light fixtures shall be produced from concealed sources of light unless other low light intensity decorative ornamental fixtures such as gas style lamps are approved at the time of Plan of Development. Such lighting shall be reduced to no more than a security level following the close of business operations each day. At no time shall the parking lot lighting exceed one-half (1/2) foot-candle at the right-of-way lines along West Broad Street.
  - c. The exterior lighting on the Property shall be designed with a cohesive plan so that all exterior lighting shall use compatible design elements.

6. **Uses.** The following uses shall be prohibited:

- a. Automotive filling and service stations;
- b. Gun shop, sales, and repair;
- c. Permanent on-site recycling facility;
- d. Flea markets or antiques auctions;
- e. Establishments whose primary business is check cashing and/or the making of payday loans as defined and regulated by Sections 6.2-2100 et seq. and 6.2-1800 et seq. of the Code of Virginia (1950), in effect as the date of the approvals of these proffers (the foregoing shall not preclude banks, savings and loans or other financial institutions that are not regulated by the foregoing Virginia Code Sections);
- f. Private club, lodge, meeting hall and fraternal organizations;
- g. Establishments whose primary business is the making of motor vehicle title loans as defined and regulated by Section 6.2-2200 et seq. of the Code of Virginia;
- h. Fortuneteller, palmist, astrologist, numerologist, clairvoyant, craniologist, phrenologists, card reader, spiritual reader or similar activity;
- i. Manufactured home sales display and or storage or sales, rentals, display and storage of travel trailers, travel vans, campers and truck camper tops;
- j. Rifle or pistol range;
- k. Adult businesses as defined in the Henrico County Zoning Ordinance;
- l. Billiard, bagatelle, video game or a bingo parlor;
- m. Dance halls;
- n. Truck stops;
- o. Bars, which, for purposes of this restriction, shall mean a business establishment whose primary business is the sale of alcoholic beverages for on-premise consumption. This restriction shall not prohibit the sale of alcoholic beverages in restaurants as licensed by the Virginia Department of Alcoholic Beverage Control;
- p. Recording studios; and
- q. Carnivals, fairs, and circuses.

7. **Hours of Operation.** Hours of operation for any carwash use shall be limited to 7:00 a.m. to 9:00 p.m. Hours of operation for all other permitted uses shall be as regulated in the B-2 zoning district.

8. **Exterior Elevations.**

- a. Any car wash developed on the Property shall be consistent in quality and architectural appearance with the attached architectural drawing titled "RIO CARWASH EXTERIOR ELEVATIONS" prepared by Balzer and Associates, Inc. dated 6-27-18 (see case file).

- b. The exposed portion of each exterior wall surface (front, rear and sides) of any building on the Property shall be similar in high quality of construction and shall have compatible architectural design (incorporating compatible, but not necessarily the same, design elements, color and architectural styles).
  - c. All buildings on the Property shall have exposed exterior walls (above finished grade and exclusive of architectural features, windows and doors) constructed of brick, stone, pre-cast concrete, exterior insulating finishing systems (E.I.F.S.) and/or glass and may have varying amounts of these exterior materials or an equivalent permanent architecturally finished material, unless different architectural treatment and/or materials are requested and specifically approved with respect to the exposed portion of any such wall, at the time of Plan of Development. Wood or composite siding, natural or cultured stone, marble, pre-cast or cast-in-place architectural concrete, exposed aggregate concrete, E.F.I.S., and/or glass, or an equivalent, permanent, architecturally finished material may be utilized as accent materials on such buildings and any car wash.
  - d. No building on the Property shall be covered with or have exposed view to any painted or unfinished concrete block, sheet or corrugated aluminum, iron and/or steel or other materials unless requested and specifically permitted at the time of Plan of Development.
  - e. Any shade structures associated with any car wash developed on the Property shall generally be consistent with the main building roof color(s).
9. **HVAC Equipment.** HVAC equipment shall be screened from public view at ground level at the property line as approved at the time of Plan of Development.
10. **Outside Speaker.** No outside loud speakers, which can be heard beyond the boundaries of the Property, shall be permitted on the Property.
11. **Carwash Development.** Any carwash use developed on the property shall be developed substantially similar to the layout as shown on the attached drawing titled "RIO CARWASH SCHEMATIC LANDSCAPE PLAN" prepared by Balzer and Associates, Inc. dated 4-19-2018 (see case file), unless otherwise approved by the Planning Commission at time of Plan of Development.

12. **Signage.** The existing freestanding sign that is nonconforming shall be removed. A new freestanding sign may be erected but such new sign shall not exceed 20 feet in height and the sign face shall not exceed 100 square feet. The design and location of the new freestanding sign shall be approved as part of Plan of Development.
13. **Severance.** The unenforceability, elimination, revision, or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Hinson, O'Bannon

No: None

204-18  
REZ2018-  
00032  
Brookland

Donald Rudd: Request to conditionally rezone from R-3 One-Family Residence District and B-3 Business District to B-3C Business District (Conditional) Part of Parcel 771-740-3432 containing .58 acres located at the northeast intersection of W. Broad Street (U.S. Route 250) and Henderson Road.

No one from the public spoke in opposition to this item.

On motion of Mr. Hinson, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Prohibited Uses.** The following uses shall be prohibited:
  - a. Billiard, bagatelle, video game or a bingo parlor;
  - b. Dancing establishments and dance halls;
  - c. Drive-in theaters, golf driving ranges, baseball batting cages, miniature golf courses, pony rides and similar amusement establishments;
  - d. Riding academies and target ranges;
  - e. Fortune tellers, palmists, astrologists, numerologists, clairvoyants, craniologists, phrenologists, card readers, spiritual readers or advisors;
  - f. Carnivals, fairs, and circuses;
  - g. Adult businesses as defined in the Henrico County Zoning Ordinance;
  - h. Establishments whose primary business is check cashing and/or the making of payday loans as defined and regulated by Sections 6.2-2100 et seq. and 6.2-1800 et seq. of the Code of Virginia (the foregoing shall not preclude banks, savings and loans or similar institutions that are not regulated by the foregoing Virginia Code sections);
  - i. Rifle or pistol range;

- j. Attention getting devices as defined in the Henrico County Zoning Ordinance (the foregoing shall not preclude signs otherwise permitted by right pursuant to the Henrico County Zoning Ordinance);
  - k. Establishments whose primary business is Automobile Service Station as defined in the Henrico County Zoning Ordinance (the foregoing shall not preclude the servicing of motor vehicles incidental or accessory to the primary use of the property);
  - l. Flea markets; and
  - m. Gun shops, sales and repair.
- 2. **Outdoor Speakers.** Outdoor speakers shall be prohibited.
- 3. **Building Design and Materials.** Any building constructed on the property shall be as follows:
  - a. Shall not exceed a height of thirty-five (35) feet;
  - b. Shall be generally consistent with the attached Conceptual Architectural Plan (see case file), which is conceptual in nature and may vary in detail as requested and approved at Plan of Development review or required by a governmental entity having jurisdiction.
- 4. **HVAC Equipment.** Any heating, ventilating, and air equipment shall be screened from public view at ground level at the perimeter of the property.
- 5. **Dumpsters.** All dumpsters shall be enclosed and screened from public view at ground level with architectural material similar to the building or as otherwise approved at the time of Plan of Development review. Dumpsters shall not be emptied prior to 9 a.m. on Saturdays and Sundays.
- 6. **Hours of Operation.** Hours of operation shall be limited to 7:00 a.m. through 8:00 p.m.
- 7. **Lighting.** All lighting standards on the premises shall be no more than twenty-five (25) feet in height. Lighting shall be reduced to minimum security levels after hours.
- 8. **Repair.** Automobile repair shall be performed only within an enclosed building on the property.
- 9. **Storage of Vehicles.** No vehicles shall be parked, stored or displayed in areas not designed and constructed for such parking, storage or display and so designated on a Plan of Development approved in accordance with Section 24-106. No vehicles shall be parked, stored or displayed within ten (10) feet of Henderson Road.



10. **Severability.** The unenforceability, elimination, revision, or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of any of the other proffers or the unaffected part of any such proffer.
11. **Parking Lot Cleaning.** Parking lot cleaning shall be limited to the hours between 8:00 a.m. and 5:00 p.m. Monday through Saturday, exclusive of snow removal.
12. **Construction Hours.** The hours of exterior construction, including operation of bulldozers and other earthmoving equipment, shall be between 7:00 a.m. and 7:00 p.m., Monday through Friday, between 8:00 a.m. and 5:00 p.m. on Saturday, and between 10:00 a.m. and 4:00 p.m. on Sunday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work, including, but not limited to, concrete pours or utility connections.
13. **Commencement of Business.** The operation of business on the property shall not commence until the completion of improvements generally consistent with the attached Conceptual Architectural Plan (see case file), which is conceptual in nature and may vary in detail as requested and approved at Plan of Development review or required by a governmental entity having jurisdiction.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Hinson, O'Bannon

No: None

## **PUBLIC COMMENTS**

The following residents of the Brookland District expressed concerns pertaining to periodic flooding on Indigo and Reed Roads from Horsepen Branch Creek and requested assistance from the County in addressing this issue: Bill Campbell, Evan Naeher, Josh Brooksanders, Craig Griffith, and Matthew Akin. Mr. Naeher clarified for Mr. Branin the proximity of his home to the creek. In response to a question from Mr. Nelson, Public Works Director Steve Yob responded to comments from Mr. Griffith and disputed Mr. Griffith's contention that the flooding problem was caused by the County when it stopped bush hogging the creek due to environmental regulations. Mr. Yob spoke to the complexity of the waterway and suggested a hydrologic evaluation will be necessary to determine a solution to the flooding problem. Mr. Hinson agreed that the situation is complicated and should be studied. Mr. Vithoulkas pointed out drainage will be a topic at the Board's January 2019 retreat and staff will have suggestions at that time for addressing long-term drainage issues. He acknowledged this is an issue that has worsened over time and confirmed the County no longer has the legal authority to bush hog Horsepen Branch Creek. There were further comments on this matter by Mr. Nelson, Mrs. O'Bannon, and Mr. Hinson.

Rufus Adkins, a resident of the Fairfield District, voiced concerns relating to flooding caused by grass trimmings and leaves on County roads and in roadside ditches. He asked the Board to consider an ordinance requiring homeowners to bag leaves and yard debris.

Marcos Liedke, a resident of the Brookland District, also expressed concerns relating to flooding on Indigo Road and asked the County to look into the issue. Mr. Vithoulkas committed to the Board that staff will study the area and report back to the Board. Mr. Thornton suggested the County needs to hold its state and national representatives accountable in providing localities with the flexibility to address issues such as this that affect homeowners. Mr. Nelson noted this issue can be broached at the Board's annual dinner with its legislative delegation to see what kind of assistance may be available because addressing it is going to be a huge financial endeavor.

## **GENERAL AGENDA**

- 205-18                      Resolution - Approval of Issuance of Bonds - Virginia United Methodist Homes, Inc. - Economic Development Authority of Henrico County, Virginia - Three Chopt District.

On motion of Mr. Nelson, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

- 206-18                      Introduction of Resolution - Receipt of Requests for Amendments to the FY 2018-19 Annual Fiscal Plan to (1) Reappropriate Funds for Continuing Programs, and (2) Appropriate Funds for Certain New Programs.

Mr. Vithoulkas responded to questions from Mr. Nelson concerning amendments relating to the Highland Springs High School area land purchase, Mental Health Crisis Receiving Center, healthcare reserves addition, Dabbs House Road widening, and Eastgate/Newbridge fire station land purchase. Mr. Foster commented on the Dabbs House Road widening project.

On motion of Mrs. O'Bannon, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution

- 207-18                      Resolution - Award of Contract - Annual Banking Services - General.

On motion of Mr. Hinson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 208-18                      Resolution - Award of Contract - Annual Banking Services - Custody of Securities.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

- 209-18                      Resolution - Award of Contract - Annual Investment Management Services.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

- 210-18 Resolution - Award of Contract - Roof Replacement - Recreation & Parks Main Office - Brookland District.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

- 211-18 Resolution - Signatory Authority - Acquisition of Real Property - 8510 Staples Mill Road - Brookland District.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

- 212-18 Resolution - Award of Contract - Architectural and Engineering Services for Firehouse 20 - Brookland District.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

- 213-18 Resolution - Award of Contract - Metal Roof Coating Project - Mental Health & Developmental Services Building - Fairfield District.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

- 214-18 Resolution - Award of Contract - Henrico Fire Training Facility - Fairfield District.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

- 215-18 Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Alcohol-Impaired Driving Enforcement.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 216-18 Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Occupant Protection Enforcement.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 217-18 Resolution - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Speed Control Enforcement.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

218-18 Resolution - Award of Contract - Design and Engineering Services for the Cricket Field at Deep Run Park - Three Chopt District.

Neil Luther, Director of Recreation and Parks, responded to questions from Mr. Branin and Mr. Nelson.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

219-18 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services for Oakley's Lane from Oakley's Place to S. Holly Avenue - Fairfield and Varina Districts.

Mr. Yob responded to questions from Mr. Nelson.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

220-18 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services for Three Chopt Road Improvements - Three Chopt and Tuckahoe Districts.

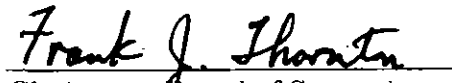
On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

221-18 Resolution - Signatory Authority - Amendment to Agreement with Virginia Department of Transportation - Revenue Sharing Projects.

Mr. Yob responded to questions from Mrs. O'Bannon and Mr. Hinson.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:59 p.m.

  
Chairman, Board of Supervisors  
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 222-18  
Page No. 1 of 1

Agenda Title: RESOLUTION – To Confirm the Declaration of a Local Emergency

For Clerk's Use Only:  Date: 9/11/2018  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) O'Bannon Seconded by (1) Nelson (2) O'Bannon (2) Nelson REMARKS: APPROVED	YES NO OTHER Branin, T. 123 Hinson, H. <input checked="" type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> Thornton, F. <input checked="" type="checkbox"/>
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WHEREAS, in anticipation of the effects of heavy rains and high winds associated with Hurricane Florence which threaten the property and the health, safety, and welfare of persons in Henrico County, the County Manager, in his capacity as Director of Emergency Management issued a declaration of local emergency on Tuesday, September 11, 2018, at 5:00 p.m.; and,

WHEREAS, the local emergency was declared to ensure that County agencies could enlist the necessary resources to respond quickly and effectively to these conditions; and,

WHEREAS, consistent with the requirements of Virginia Code §44-146.21(A), the Board of Supervisors desires to confirm the declaration of local emergency by the County's Director of Emergency Management.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) It confirms the declaration of local emergency by the County Manager in his capacity as Director of Emergency Management of Henrico County, a copy of which is attached to and made a part of this resolution;
- (2) During this local emergency, the powers, functions, and duties of the County's Director of Emergency Management and emergency services organizations shall be those prescribed by the laws of the Commonwealth of Virginia and by the ordinances, resolutions, and approved plans of the County; and
- (3) Any action taken by County agencies or personnel pursuant to the declaration of local emergency and this resolution shall be to mitigate the effects of the declared local emergency.

Comments: The Fire Chief recommends approval of this Board Paper; the County Manager concurs.

By Agency Head Anthony E. McDaniel By County Manager [Signature]

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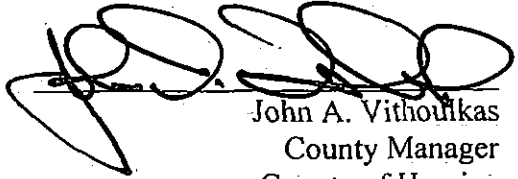
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Clerk, Board of Supervisors

Date: \_\_\_\_\_

## DECLARATION OF LOCAL EMERGENCY

I, the undersigned, as the County Manager/Director of Emergency Management for Henrico County, Virginia, in response to the effects of Hurricane Florence, which may threaten the property and the health, safety, and welfare of persons in Henrico County and in order to ensure that County agencies can enlist the necessary resources to respond quickly and effectively to these conditions, hereby declare, pursuant to Virginia Code §44-146.21(A), the existence of a Local Emergency in Henrico County.

In accordance with this Declaration, all appropriate County agencies are hereby vested with, and authorized to carry out, all powers, duties, and functions prescribed by state and local law, rules, regulations and plans as may be necessary to adequately and appropriately respond to said Local Emergency.



John A. Vithoulkas  
County Manager  
County of Henrico

9/11/2018 17:00  
Date and Time

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## ACTIVE AGING WEEK

*September 23 - 29, 2018*

**WHEREAS**, the County of Henrico encourages citizens age 50 and older to actively engage in diverse opportunities and events; and

**WHEREAS**, the Henrico community benefits from the numerous contributions of this population group; and

**WHEREAS**, the International Council on Active Aging has designated the last week of September as Active Aging Week and as a time each year to celebrate activity, volunteerism, engagement, and healthy aging among adults over the age of 50; and

**WHEREAS**, this year's theme for Active Aging Week is "Inspiring Wellness," which calls attention to and wholeheartedly celebrates healthy and successful aging as well as acknowledging the value of creating livable communities for people of all ages and providing opportunities for physical, social, spiritual, emotional, intellectual, vocational, and environmental connections; and

**WHEREAS**, the County of Henrico delivers services and offers programs through the Division of Recreation and Parks, the Advocate for the Aging, and other County departments to assist older adults in remaining healthy and living independently, and addresses opportunities for engagement, exercise, and socialization; and

**WHEREAS**, in partnership with Senior Connections and other agencies and organizations, the County will offer numerous opportunities to celebrate Active Aging Week, including intergenerational activities promoting health and wellness, life-long learning, social inclusion, and opportunities for older adults to share wisdom and experience with other generations.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes September 23 – 29, 2018, as Active Aging Week and calls this observance to the attention of all Henrico citizens.



*Barry R. Lawrence*

Barry R. Lawrence, Clerk  
September 11, 2018

*Frank J. Thornton*  
Frank J. Thornton, Chairman  
Board of Supervisors



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 202-18

Page No. 1 of 2

Agenda Title: RESOLUTION – Appreciation to Henrico County Division of Fire on the Division's 75<sup>th</sup> Anniversary

For Clerk's Use Only:

Date: 9/11/2018

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Hinson, H.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

WHEREAS, Henrico County adopted the County Manager form of government in 1934, paving the way for the creation of the Division of Fire as it exists today, with a Chief of Fire appointed by the County Manager, who also performs the duties of Director of Public Safety; and

WHEREAS, until 1943 fire protection in Henrico County was provided by a mixture of volunteer services, a subscription-funded fire brigade, and three separate fire zones within the sanitary districts; and

WHEREAS, Henrico County was heavily reliant upon the City of Richmond for fire protection as the demand for these services grew during the 1930s and early 1940s; and

WHEREAS, in 1943 the County Manager appointed Percy L. Burnett to become the first fire chief for all of Henrico County, at which time he took command of four pieces of equipment and 30 volunteers; and

WHEREAS, on July 1, 1962, the Division of Fire was established as a countywide agency separate from the sanitary districts; and

WHEREAS, on July 1, 1988, the Division of Fire formally incorporated emergency medical services into its core responsibilities; and

WHEREAS, in 1998 the Division of Fire became the first accredited fire department in the Commonwealth of Virginia, and the ninth in the world to achieve this distinction; and

By Agency Head

*Anthony E. McCall*

By County Manager

*[Signature]*

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 202-18

Page 2 of 2

**Agenda Title: RESOLUTION – Appreciation to Henrico County Division of Fire on the Division’s 75<sup>th</sup> Anniversary**

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**WHEREAS**, the Division of Fire is currently the third-longest continually accredited fire department in the world; and

**WHEREAS**, in 2015 Henrico County achieved the “Class-1” insurance rating from the Insurance Services Office and became the only County in the nation to maintain both this insurance rating and international accreditation; and

**WHEREAS**, the Division of Fire has evolved into a community-focused, all-hazards, prevention and response agency operating out of 21 firehouses across 244 square miles; and

**WHEREAS**, the nearly 600 men and women of the Division of Fire serve with professionalism, respect, integrity, dedication, and empathy.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County hereby extends its warmest congratulations to the Henrico County Division of Fire on the Division’s 75<sup>th</sup> anniversary and offers its appreciation to the County’s firefighters and civilian support staff for their dedication and professional service.

**BE IT FURTHER RESOLVED** that this resolution shall be spread upon the minutes of this meeting and a copy presented to the Division of Fire on behalf of the grateful citizens of Henrico County.

Comments: The Fire Chief recommends approval of this Board paper; the County Manager concurs.

# Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## *Appreciation to Henrico County Division of Fire on the Division's 75<sup>th</sup> Anniversary*

**WHEREAS**, Henrico County adopted the County Manager form of government in 1934, paving the way for the creation of the Division of Fire as it exists today, with a Chief of Fire appointed by the County Manager, who also performs the duties of Director of Public Safety; and

**WHEREAS**, until 1943 fire protection in Henrico County was provided by a mixture of volunteer services, a subscription-funded fire brigade, and three separate fire zones within the sanitary districts; and

**WHEREAS**, Henrico County was heavily reliant upon the City of Richmond for fire protection as the demand for these services grew during the 1930s and early 1940s; and

**WHEREAS**, in 1943 the County Manager appointed Percy L. Burnett to become the first fire chief for all of Henrico County, at which time he took command of four pieces of equipment and 30 volunteers; and

**WHEREAS**, on July 1, 1962, the Division of Fire was established as a countywide agency separate from the sanitary districts; and

**WHEREAS**, on July 1, 1988, the Division of Fire formally incorporated emergency medical services into its core responsibilities; and

**WHEREAS**, in 1998 the Division of Fire became the first accredited fire department in the Commonwealth of Virginia, and the ninth in the world to achieve this distinction; and

**WHEREAS**, the Division of Fire is currently the third-longest continually accredited fire department in the world; and

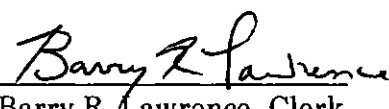
**WHEREAS**, in 2015 Henrico County achieved the "Class:1" insurance rating from the Insurance Services Office and became the only County in the nation to maintain both this insurance rating and international accreditation; and

**WHEREAS**, the Division of Fire has evolved into a community-focused, all-hazards, prevention and response agency operating out of 21 firehouses across 244 square miles; and

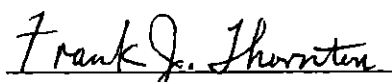
**WHEREAS**, the nearly 600 men and women of the Division of Fire serve with professionalism, respect, integrity, dedication, and empathy.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County hereby extends its warmest congratulations to the Henrico County Division of Fire on the Division's 75<sup>th</sup> anniversary and offers its appreciation to the County's firefighters and civilian support staff for their dedication and professional service.

**BE IT FURTHER RESOLVED** that this resolution shall be spread upon the minutes of this meeting and a copy presented to the Division of Fire on behalf of the grateful citizens of Henrico County.

  
Barry R. Lawrence, Clerk  
September 11, 2018



  
Frank J. Thornton, Chairman  
Board of Supervisors



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 209-18

Page No. 1 of 2

**Agenda Title: RESOLUTION – Approval of Issuance of Bonds – Virginia United Methodist Homes, Inc. – Economic Development Authority of Henrico County, Virginia – Three Chopt District**

<b>For Clerk's Use Only:</b> Date: <u>9/11/2018</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Nelson</u> Seconded by (1) <u>Hanson</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table style="width: 100%; border-collapse: collapse;"><thead><tr><th></th><th style="text-align: center;">YES</th><th style="text-align: center;">NO</th><th style="text-align: center;">OTHER</th></tr></thead><tbody><tr><td>Branin, T.</td><td style="text-align: center;">✓</td><td></td><td></td></tr><tr><td>Hinson, H.</td><td style="text-align: center;">✓</td><td></td><td></td></tr><tr><td>Nelson, T.</td><td style="text-align: center;">✓</td><td></td><td></td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;">✓</td><td></td><td></td></tr><tr><td>Thornton, F.</td><td style="text-align: center;">✓</td><td></td><td></td></tr></tbody></table>		YES	NO	OTHER	Branin, T.	✓			Hinson, H.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Branin, T.	✓																									
Hinson, H.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

**WHEREAS**, Virginia United Methodist Homes, Inc., d/b/a Pinnacle Living (the "Borrower"), a nonstock, not-for profit Virginia corporation, whose primary business address is 5101 Cox Road, Suite 225, Glen Allen, Virginia 23060, owns and operates Cedarfield, a continuing care retirement located at 2300 Cedarfield Parkway, Henrico, Virginia 23233 in the Three Chopt District ("Cedarfield"); and

**WHEREAS**, the Economic Development Authority of Henrico County Virginia (the "Authority") has considered the Borrower's application requesting the Authority to issue its revenue bonds in one or more series at one time or from time to time, in an amount currently estimated not to exceed \$38,000,000 (the "Bonds") to finance:

(1) the costs associated with certain projects at Cedarfield, including, but not limited to, (i) acquiring, constructing, designing, equipping and renovating additional independent living and assisted living units, (ii) renovating existing independent living units, (iii) renovating memory support facilities, (iv) acquiring, designing, constructing, equipping and renovating rehabilitation facilities, (v) acquiring, designing, constructing, equipping and renovating health care and wellness center facilities, (vi) renovating common areas and (vii) performing site work and other community-related improvements at Cedarfield, and

(2) if and as needed, capitalized interest on the Bonds, a debt service reserve fund for the Bonds, costs of issuance related to the issuance of the Bonds, working capital, routine capital expenditures at Cedarfield and other related costs (collectively (1) and

By Agency Head [Signature] By County Manager [Signature]

Routing:

Yellow to: \_\_\_\_\_

Certified: \_\_\_\_\_

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 205-18  
Page No. 2 of 2

**Agenda Title: RESOLUTION – Approval of Issuance of Bonds – Virginia United Methodist Homes, Inc. – Economic Development Authority of Henrico County, Virginia – Three Chopt District**

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(2), the "Plan of Finance"); and

**WHEREAS**, on August 16, 2018, the Authority held a public hearing on the issuance of the Bonds and adopted a resolution requesting the Board of Supervisors (the "Board") of the County to approve the issuance of the Bonds to comply with Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), and Section 15.2-4906 of the Industrial Development and Revenue Bond Act, as amended (the "Act"); and

**WHEREAS**, a copy of the Authority's resolution approving the issuance of the Bonds, subject to terms to be agreed upon, a record of the public hearing, and a fiscal impact statement with respect to the issuance of the Bonds have been filed with the Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Henrico County, Virginia:

1. The Board hereby approves the issuance of the Bonds by the Authority for the benefit of the Borrowers, as required by Section 147(f) of the Code and Section 15.2-4906 of the Act, to permit the Authority to issue bonds for the purposes set forth above.

2. Approval of the issuance of the Bonds, as required by Section 147(f) of the Code and Section 15.2-4906 of the Act, does not constitute an endorsement of the Bonds or the creditworthiness of the Borrowers.

3. As required by Section 15.2-4909 of the Act, the Bonds shall provide that neither the County nor the Authority shall be obligated to pay the Bonds or the interest thereon or other costs incident thereto except from the revenues and moneys pledged therefor, and neither the faith and credit nor the taxing power of the Commonwealth of Virginia, the County, or the Authority shall be pledged thereto.

4. This Resolution shall take effect immediately upon its adoption.

**COMMENTS:** The Executive Director of the Economic Development Authority recommends approval of this Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 206-18  
Page No. 1 of 1

Agenda Title **INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to the FY 2018-19 Annual Fiscal Plan to (1) Reappropriate Funds for Continuing Programs, and (2) Appropriate Funds for Certain New Programs**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	
Date: <u>9/18/2018</u>	Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Hinson</u>	
<input checked="" type="checkbox"/> Approved	(2) _____ (2) _____	
<input type="checkbox"/> Denied	REMARKS: <b>APPROVED</b>	
<input type="checkbox"/> Amended		
<input type="checkbox"/> Deferred to:		
		YES NO OTHER
		Branin, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
		Hinson, H. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
		Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
		O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
		Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

**WHEREAS**, the County Manager has provided the Board of Supervisors with a list dated September 4, 2018, requesting amendments to the FY2018-19 Annual Fiscal Plan to (1) reappropriate funds for continuing programs not expended or encumbered as of June 30, 2018, for purposes approved in FY2017-18, and (2) appropriate funds for certain new programs; and

**WHEREAS**, the County Manager listed by department the purpose of the request and the source of funding to support the proposed amendments.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that the Clerk of the Board is directed to advertise, in the Richmond Times-Dispatch on September 18, 2018, a synopsis of the proposed amendments and a public hearing thereon to be held on September 25, 2018, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments.

**COMMENTS:** The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

*[Signature]*

By County Manager

*[Signature]*

Routing:

Yellow to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_

AMENDMENTS TO THE FY2018-19  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2018

SUMMARY

1.	Reappropriation for Continuing Programs:	
	General Fund	\$ 4,215,749
	Total Reappropriations for Continuing Programs	<u>\$ 4,215,749</u>
2.	New Amendments/Appropriations:	
	General Fund	\$ 185,847
	Special Revenue Fund	4,223,911
	Healthcare Fund	<u>3,000,000</u>
	Total Operating Funds	<u>\$ 7,409,758</u>
	Capital Projects Fund	<u>\$ 12,449,403</u>
	Total New Amendments/Appropriations	<u>\$ 19,859,161</u>
	GRAND TOTAL REAPPROPRIATIONS/NEW AMENDMENTS/ APPROPRIATIONS	<u><u>\$ 24,074,910</u></u>

### FOR CONTINUING PROGRAMS

The following amendment requests are for reappropriation of unencumbered balances budgeted in fiscal year 2017-18 for specific approved purposes. These funds, if approved for reappropriation in fiscal year 2018-19, will be used for those same purposes as budgeted for in the prior fiscal year's budget, since for some acceptable reason they could not be expended or encumbered as of June 30, 2018:

### OPERATING FUNDS

**FUND 0101 - GENERAL FUND - General Operating Fund**

## Department 04 - Circuit Court

04001	– <u>Circuit Court Clerk</u>	\$	165,825
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0000 00000 Funds were received in fiscal year 2017-18 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. An unencumbered balance of \$165,825 as of June 30, 2018, is to be reappropriated in fiscal year 2018-19. These funds will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, county road maps, and wills in order to provide better service to the public in the records room. This funding will also enable the Clerk's Office to update and replace aging equipment.

## Department 19 - Information Technology

19001	– <u>Information Technology</u>	\$	250,000
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0000 00000	County funds are required annually to purchase and repair communications equipment for all County agencies as needed throughout the fiscal year. This unencumbered balance as of June 30, 2018, is to be reappropriated in fiscal year 2018-19, to fund these purchases.
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## Department 28 - Public Works

28004	- <u>Construction</u>	\$ 3,799,924
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0000 00000. Certain Public Works functions were funded in fiscal year 2017-18 from State Transportation Maintenance Allocation funds. The unencumbered balance of those funds as of June 30, 2018, are requested to be reappropriated in fiscal year 2018-19 for those same designated purposes. This funding of \$3,799,924 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for Bridge Rehabilitation projects. An additional \$7,830,282 in Federal revenue, \$1,957,571 in State revenue, \$196,540 in local revenue, and \$5,000 in General Fund balance is also being added to this budget via new amendments to the fiscal year 2018-19 budget, found elsewhere in this document, for a total increase in the Public Works' budget of \$13,789,317.

Total GENERAL FUND	\$ 4,215,749
TOTAL REAPPROPRIATION FOR CONTINUING PROGRAMS	\$ 4,215,749

TOTAL REAPPROPRIATION FOR CONTINUING PROGRAMS	\$ 4,215,749
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## 2. NEW AMENDMENT REQUESTS

The following amendment requests represent new amendments/appropriations as represented by documentation presented to the County Manager, stating justification for the request and identifying the funding source:

### OPERATING FUNDS

#### FUND 0101 - GENERAL FUND - General Operating Fund

##### Department 04 - Circuit Court

04001	– <u>Circuit Court Clerk</u>	\$ 185,847
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0000 00000 To appropriate funding of \$185,847 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office and will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, county road maps, and wills in order to provide better service to the public in the records room. This funding will also enable the Clerk's Office to update and replace aging equipment. In addition, \$165,825 of funding previously appropriated for these purposes but unspent as of June 30, 2018, is included in the reappropriation section of this document.

Total Fund 0101 - General Fund - General Operating Fund	\$ 185,847
<b>Total GENERAL FUND</b>	<b>\$ 185,847</b>

#### FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

##### Department 05 - Commonwealth's Attorney

05001	– Commonwealth's Attorney	
0000 08731	– <u>FY2018-19 VA Domestic Violence Victim Fund</u>	\$ 33,100

To appropriate additional State funding received from the Department of Criminal Justice Services, Virginia Domestic Violence Victim Fund grant program. Funding will be used for educational travel, which facilitates attorneys receiving required CLE credits.

05002	– Victim Witness	\$ 13,219
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0000 00000 – To appropriate additional State funding of \$3,305 and additional federal funding of \$9,914 received from the Department of Criminal Justice Services for the Victim Witness Program. This amendment will provide funding for witness travel, training, and current salaries.

Total Commonwealth's Attorney	\$ 46,319
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##### Department 12 - Police

12035	– Metro Aviation	
1823 00000	– <u>Special Operating and Capital</u>	\$ 27,299

The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2017-18, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit.



12800	– Grants	
0000 06883	– <u>Secret Service</u>	\$ 1,025
	To appropriate a donation received from the Secret Service to purchase computer hardware to assist the Police Division in investigating economic crimes.	
0000 08349	– <u>Federal Task Forces</u>	3,700
	To appropriate funding of \$3,700 from the Federal Bureau of Investigation (FBI) to purchase one year of software maintenance for one software package for the Police Division's Violent Crimes Task Force.	
0000 08732	– <u>PSAP19</u>	2,000
	To appropriate State funding of \$2,000 received from the Virginia E-911 Services Board for the Police Division's Emergency Communications Center. Funds will be used for E-911 and GIS education and training opportunities.	
0000 08733	– <u>DMV19 - DUI</u>	229,635
	To appropriate funding of \$213,316 from the Virginia Department of Motor Vehicles for overtime related to alcohol enforcement activities. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$16,319, will come from the fund balance in the General Fund and is included in the \$229,635 total.	
0000 08734	– <u>DMV19 - Occupant Protection</u>	29,066
	To appropriate funding of \$27,000 from the Virginia Department of Motor Vehicles for overtime related to occupant protection saturation patrols. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$2,066, will come from the fund balance in the General Fund and is included in the \$29,066 total.	
0000 08735	– <u>DMV19 - Speed</u>	48,443
	To appropriate funding of \$45,000 from the Virginia Department of Motor Vehicles for overtime related to speed saturation patrols. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$3,443, will come from the fund balance in the General Fund and is included in the \$48,443 total.	
0000 08739	– <u>Justice Assistance Grant (JAG) 19</u>	67,227
	To appropriate funding received from the Department of Justice, Bureau of Justice Assistance. These federal funds will be used to purchase ballistic shields, K-9 training equipment, investigative equipment, and Civil Disturbance Team uniforms. No County matching funds are required.	
	Total Police	\$ 408,395

Department 13 - Fire

13800	– Grants		
0000 00833	– <u>Fire Prevention - Donation</u>	\$	2,000

To appropriate an additional donation received from the New Outlook Pioneers. This volunteer organization is comprised of employees and retirees of Lucent Technologies, Avaya Communication, and Agere that focus on helping local communities. This additional funding will be used towards the repair of the Junior Firefighter Set for the Division of Fire.

Department 22 - Social Services

22011	– Joint Administration		
1301 00000	– <u>Administration</u>	\$	585,908

The Commonwealth of Virginia, Department of Social Services, has provided the County of Henrico an additional \$164,055 of State (28%) and \$421,853 of federal (72%) funds to add nine Complement II positions to the Service Division in response to increased service demand due to Medicaid expansion, which will take effect on January 1, 2019. There is no required County match for these funds in fiscal year 2018-19, however, beginning in fiscal year 2019-20, a local match of 15.5% will be required.

22106	– AFDC - Foster Care		
1302 00000	– <u>Purchase of Services</u>	\$	520,371

To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Foster Care Program expenditures. This increase in appropriation is funded with \$260,185 of State (50%) and \$260,186 of federal (50%) funds. The total appropriation for this program in fiscal year 2018-19 will be \$1,097,306 after this addition. No County matching funds are required.

22301	– VIEW Program		
1302 00000	– <u>Purchase of Services</u>	\$	170,252

The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico an additional \$58,737 of State (34.5%) and \$85,126 of federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2018-19. The required 15.5% County match (\$26,389) will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in this \$170,252 amount. The total appropriation for this program in fiscal year 2018-19 will be \$1,833,252 after this addition.

22503	– Adoption Subsidy		
1302 00000	– <u>Purchase of Services</u>	\$	489,754

To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$244,877 of State (50%) and \$244,877 of federal (50%) funds. The total appropriation for this program in fiscal year 2018-19 will be \$1,355,754 after this addition. No County matching funds are required.

22507	- Preventive Foster Care		
1302 00000	- <u>Purchase of Services</u>	\$	80,154

The Commonwealth of Virginia, Department of Social Services, will provide an additional \$401 of State (0.5%) and \$67,329 of federal (84.0%) funding. The County's required 15.5% match, \$12,424, will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in the \$80,154 total. The total appropriation for this program in fiscal year 2018-19 will be \$105,620 after this addition. These funds are being used to provide the department with additional funding to pay State and federally mandated Family Preservation Program expenditures.

22509	- Safe and Stable Families		
1302 08578	- <u>FY2018-19 CSA</u>	\$	39,241

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, Policy and Management Team (CPMT) for the Comprehensive Services Act (CSA) Safe and Stable Family Program, an additional \$29,431 of federal (75.0%) and \$3,728 of State (9.5%) funding for fiscal year 2018-19. The County's required 15.5% match of \$6,082 will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and is included in the \$39,241 total. The total appropriation for this program in fiscal year 2018-19 will be \$169,240 after this addition.

Total Social Services	\$	1,885,680
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Department 23 - Recreation and Parks

23101	- Director		
0403 00000	- <u>Facilities</u>	\$	4,984
0409 00000	- <u>Athletic Fields</u>		250
0421 00000	- <u>Henrico Community Band</u>		5,022
0472 00000	- <u>Youth Arts &amp; Humanities</u>		3,749
0477 00000	- <u>Marshland Prints</u>		3,501
0478 00000	- <u>TR/Frances Broske Memorial Fund</u>		61
0479 00000	- <u>Henrico Pops Chorus</u>		2,557
4081 00000	- <u>Special Events</u>		160
4086 00000	- <u>Virginia Land Conservation Fund</u>		6,173

To appropriate various citizen donations, totaling \$26,457, for Recreation facilities and programs including Henrico Community Band, Henrico Pops Chorus, Meadow Farm, Dabbs House, Pouncey Tract Park, and Meadowview Park to be used for recreational materials and supplies in accordance with the donors' requests.

0000 00956	- <u>Local Government Challenge Grant</u>		4,500
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The Virginia Commission of the Arts has awarded the County of Henrico a Local Government Challenge grant of \$4,500. Funds are to be used to enhance existing programs and signature events associated with the Cultural Arts Center at Glen Allen. No County matching funds are required.

Total Recreation and Parks	\$	30,957
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## Department 30 - Economic Development

30001 - Economic Development

0000 08742 RIR Permitting Fee Grant

\$ 150,000

To appropriate funding of \$150,000 in order to reimburse the Richmond International Raceway for their building permit fees associated with the redevelopment and improvement of the infield portions of the facility, based on an agreement with the Economic Development Authority. Richmond International Raceway is making a \$30 million dollar investment in this project. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund and serves as a match for a Virginia Tourism Growth Fund (VTGF) award for this project.

## Department 36 - Community Corrections

36002 - CCP - Pretrial

0000 08575 - FY2018-19 CCP Pretrial

\$ 700

36003 - CCP - Post Trial

0000 08576 - FY2018-19 CCP Post Trial

705

To appropriate revenue from the Virginia Department of Criminal Justice Services in excess of original budget for the Community Corrections Program. Funds will be used for operating expenditures.

Total Community Corrections

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\$ 1,405

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County

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\$ 2,524,756

## FUND 1108 - SPECIAL REVENUE FUND - Capital Region Workforce Partnership

## Department 27 - Capital Region Workforce Partnership

27004 - Workforce Partnership

0000 08581 - FY2019 WIOA Administrative

\$ 10,016

0000 08582 - FY2019 WIOA Adult

76,543

0000 08584 - FY2019 WIOA Youth IS/OS

34,546

To appropriate additional allocations received from the Federal government for the Capital Region Workforce Partnership.

Total Fund 1108 - Special Revenue Fund-CRWP

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\$ 121,105

## FUND 1110 - SPECIAL REVENUE FUND - Mental Health and Developmental Services

## Department 26 - Mental Health and Developmental Services

26104 - Prevention Services

1563 00000 Services Coordination

\$ 450

26111 - Collaborative Recovery Services

1521 00000 - MH Supportive Housing

19,430

1522 00000 - MH Group Homes

9,850

26204 - Community &amp; Residential Resources Team

1634 00000 - Residential Services

67,960

26303 - Program Support

95,438

0000 00000 To appropriate \$193,128 of surplus fee revenue received in FY2008-09 in excess of budgeted amounts to be used to fund one-time purposes including appliances at Allenshaw and Mornac support homes; maintenance at Walton Farms, Gayton, and Green Run group homes; appliances and a roof at Sherbrooke group home; furniture for Danray and Morningside support homes; maintenance at the Lakeside Center and the Woodman Road Mental Health office; and furniture at the Richmond Medical Park office.

26106	– Emergency Services		
9567 00000	– <u>MH Crisis Receiving Center</u>	\$	281,312
	This amendment would provide funding to expand hours of operation of the Crisis Receiving Center located at Parham Doctor's Hospital to 24 hours per day. An additional full-time Complement I Mental Health Clinician would be added as well as two temporary Clinician positions at 29 hours per week. Additional hours of security would also be added through the contract with the hospital. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.		
26108	– Medical Services		
1696 00000	– <u>Medical Services - Primary Health Integration</u>	\$	30,063
	To appropriate third party fee revenues from July 2017 through June 2018. These funds will be used to provide primary healthcare services to Mental Health and Developmental Services consumers at the end of the SAMHSA Primary and Behavioral Health Care Integration grant.		
1696 08740	– <u>Federal SAMHSA PBHCI Grant FY18-19</u>		392,954
	To appropriate Primary and Behavioral Health Care Integration Grant funding from the Substance Abuse and Mental Health Services Administration (SAMHSA). Funds will be used to provide primary healthcare through a contract with The Daily Planet, a federally qualified health center.		
26201	– <u>Community Support Services Director</u>		
0000 08152	– <u>Housing and Support Services Initiative Funds</u>	\$	52,500
	To appropriate funds received from the Central Virginia Training Center to support the regional Housing and Support Services initiative. These are funds received in fiscal year 2017-18, which exceeded the approved budget and are to be used to provide non-medical transportation.		
26307	– Financial Management		
1685 00000	– <u>Retained Earnings</u>	\$	299,660
	The Commonwealth of Virginia allows localities to retain any unspent ongoing State funds. These funds, from fiscal year 2013-14, are to be used for one-time expenditures such as computer hardware and software programs.		
1686 00000	– <u>Mental Health Community Services Board Contributions</u>		8,252
	This amount represents donations received from the private sector during fiscal year 2017-18. These funds are to be used to serve consumers as specified by the donors.		
	Total Fund 1110 Special Revenue Fund - MH and DS	\$	1,257,869
FUND 1114 – SPECIAL REVENUE FUND - Forfeitures Police State			
Department 12 - Police			
12850	– Asset Forfeiture		
0000 00000	– <u>Forfeitures - Police - State</u>	\$	230,964
	Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.		

FUND 1116 – SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Treasury - Federal

\$ 699

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

FUND 1117 – SPECIAL REVENUE FUND - Forfeitures Police Justice Federal

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Justice - Federal

\$ 88,518

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

Total SPECIAL REVENUE FUND

\$ 4,223,911

FUND 6401 – HEALTHCARE FUND

Department 42 - Healthcare

42001 – Healthcare Reserves Addition

\$ 3,000,000

0000 00000 Following a national trend, the cost of medical claims billed to the County's self-insurance Healthcare Fund has risen sharply in recent years. Additional resources are needed to increase the reserve balances in the fund. This funding is to come from the fund balance in the General Fund via an interfund transfer to the Healthcare Fund.

Total OPERATING FUNDS

\$ 7,409,758

CAPITAL FUNDS

FUND 2101 – CAPITAL PROJECTS FUND - General Capital Projects

Department 12 - Police Division

12999 – Police Capital Projects

0000 08738 – Technology Park Building Renovations

\$ 100,000

To appropriate funding for furniture and various leasehold improvements, such as electronic routing and communications enhancements, for the Police Division's new leased facility located on Technology Park Drive. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 13 - Fire

13999 – Fire Capital Projects

0000 13002 – Staples Mill Fire Station

\$ 210,000

To appropriate funding to cover costs associated with the additional purchase of 1.204 acres of land for the new Staples Mill Fire Station. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 13003	– <u>Eastgate/Newbridge Fire Station</u>	241,550
	To appropriate funding to cover costs associated with the purchase of 5.1 acres of land for the new Eastgate/Newbridge Fire Station. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total Fire	\$ 451,550
	Total 2101 - Capital Projects Fund - General Capital Projects	\$ 551,550

## FUND 2105 – CAPITAL PROJECTS FUND - Schools - General Capital Projects

## Department 50 - Education

## 50331 – Construction and Maintenance

0000 08743	– <u>Highland Springs Area School Land Purchase</u>	\$ 1,450,000
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To appropriate funding to cover costs associated with the purchase of 15.794 acres of land adjacent to Highland Springs High School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

## FUND 2109 – CAPITAL PROJECTS FUND - State and Federal Grant-Funded Capital Projects

## Department 12 - Police Division

## 12999 – Police Capital Projects

0000 08736	– <u>Firing Range Renovations</u>	\$ 580,000
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To appropriate funding for improvements to the Police Division's firing range. This portion of the facility improvements is entirely funded by the Federal Bureau of Investigation (FBI) with no local match required. Separate funding of \$175,000 for bullet trap improvements at the facility was funded locally through a June 2018 budget amendment.

## Department 28 - Public Works

## 28004 – Construction

0000 00610	– <u>Dabbs House Road Widening</u>	\$ 8,108,743
------------	------------------------------------	--------------

To appropriate federal funding of \$6,486,994 and state funding of \$1,621,749 from the Regional Surface Transportation Program (RSTP), which is administered by the Virginia Department of Transportation (VDOT). This funding would allow the County to make improvements to Dabbs House Road between Nine Mile Road and East Richmond Road. Initially, the County entered into an agreement with VDOT on April 19, 2004, but the project was delayed to complete construction of John Rolfe Parkway Phase I and II. A revised funding agreement with VDOT dated August 16, 2018, has been signed to include the adjusted project cost totaling \$13,172,743. The County will be reimbursed 100% of the eligible cost under this program.

0000 08594	– <u>I-64 at Gaskins Interchange Modification Report</u>	400,000
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To appropriate federal funding of \$320,000 and State funding of \$80,000 from the Regional Surface Transportation Program (RSTP), which is administered by the Virginia Department of Transportation (VDOT). This funding would cover costs to prepare a preliminary engineering study (Interchange Modification Report) of the Interstate 64 Interchange at Gaskins Road. The County will be reimbursed 100% of the eligible cost under this program.

0000 08595 – Automatic Traffic Management System - Phase II 1,279,110

To appropriate federal funding of \$1,023,288 and State funding of \$255,822 from the Congestion Mitigation and Air Quality Program (CMAQ), which is administered by the Virginia Department of Transportation (VDOT). This funding would cover costs to upgrade and enhance the existing Automated Traffic Management System. The original award total was \$8,525,621. The County will be reimbursed 100% of the eligible cost under this program.

Total Public Works	\$ 9,787,853
Total 2109 - State and Federal Grant-Funded Capital Projects	\$ 10,367,853

FUND 2111 – CAPITAL PROJECTS FUND - Capital Initiatives Fund

Department 28 - Public Works

28004 – Construction

0000 08737 – Westham Parkway Trees/Landscaping \$ 5,000

To appropriate funding for the installation of landscaping and trees on Westham Parkway from Hillsdale Drive to River Road. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 00000 – Farmington Drive Trees/Landscaping 40,000

To appropriate funding to replace existing damaged trees and install new landscaping in the median on a 0.7 mile section of Farmington Drive between Quioccasin Road and Grumman Drive. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 00000 – Ridgefield Parkway Trees/Landscaping 35,000

To appropriate funding for the installation of landscaping in the median on a 0.3 mile section of Ridgefield Parkway between Lauderdale Drive and Tuckahoe Creek Park. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Public Works	\$ 80,000
Total 2111 - Capital Projects Fund - Capital Initiatives Fund	\$ 80,000
Total CAPITAL PROJECTS FUND	\$ 12,449,403
Total New Amendments/Appropriations	\$ 19,859,161
<b>GRAND TOTAL REAPPROPRIATIONS/ NEW AMENDMENTS/APPROPRIATIONS</b>	<b>\$ 24,074,910</b>



**BE IT FURTHER RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that the following appropriation for transfer between Operating funds and Capital funds accounts from the existing account listed below, to the account shown, be approved for the purpose indicated.

**FROM:**

**OPERATING FUNDS**

FUND 0101 - GENERAL FUND - General Operating Fund

Department 28 - Public Works

28004 - Construction

0000 00000

\$ (3,799,924)

**TO:**

**CAPITAL FUNDS**

FUND 2110 - CAPITAL PROJECTS FUND - General Capital Projects

Department 28 - Public Works

28004 - Construction

0000 00845 Bridge Rehabilitation

3,799,924

Certain Public Works functions were funded in fiscal year 2017-18 from State Transportation Maintenance Allocation funds. The unencumbered balance of those funds as of June 30, 2018, are requested to be reappropriated in fiscal year 2018-19 for those same designated purposes. This funding of \$3,799,924 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for the Bridge Rehabilitation project.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **207-18**

Page No. 1 of 1

**Agenda Title: RESOLUTION — Award of Contract — Annual Banking Services – General**

For Clerk's Use Only:

Date: 9/11/2018

- (☒) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

**BOARD OF SUPERVISORS ACTION**

Moved by (1) Hinson Seconded by (1) Branin  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Branin, T.	<u>✓</u>		
Hinson, H.	<u>✓</u>		
Nelson, T.	<u>✓</u>		
O'Bannon, P.	<u>✓</u>		
Thornton, F.	<u>✓</u>		

**WHEREAS**, the County received seven proposals on June 1, 2018, in response to RFP#18-1587-2CHS for general banking services; and

**WHEREAS**, based upon review of the written proposals, the Selection Committee interviewed the following firms:

Branch Banking & Trust (BB&T)  
Wells Fargo Bank, N.A.  
Bank of America, N.A.  
SunTrust Banks, Inc.

**WHEREAS**, the Selection Committee selected BB&T as the top-ranked firm for a contract to provide banking services for a three-year term beginning on November 1, 2018, and ending on October 31, 2021; and

**WHEREAS**, the County would have the option to extend the term for two additional two-year periods; and,

**WHEREAS**, banking fees would be charged on a per transaction basis, offset by interest earnings on compensating balances in the County's bank accounts.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Henrico County:

1. A contract for Banking Services is awarded to BB&T in accordance with RFP #18-1587-2CHS, BB&T's June 1, 2018, proposal, and the best and final offer of BB&T.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all amendments necessary for the provision of banking services during the term of the contract.

**Comment:** The Director of Finance and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head [Signature]

By County Manager [Signature]

Routing:  
Yellow to: \_\_\_\_\_

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Certified:  
A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 208-16

Page No. 1 of 1

Agenda Title: RESOLUTION — Award of Contract — Annual Banking Services – Custody of Securities

For Clerk's Use Only:

Date: 9/11/2018

(\*) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Hinson  
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T.	✓		
Hinson, H.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

**WHEREAS**, the County received six proposals for banking services for the custody of securities on June 1, 2018, in response to RFP#18-1587-2CHS; and

**WHEREAS**, based upon review of the written proposals, the Selection Committee interviewed the following firms:

Branch Banking & Trust (BB&T)  
Wells Fargo Bank, N.A  
Manufacturers and Traders Trust Company (Wilmington Trust)

**WHEREAS**, the Selection Committee selected BB&T as the top-ranked firm to provide banking services for custody of securities for a three-year term beginning on November 1, 2018, and ending on October 31, 2021; and

**WHEREAS**, the County will have the option to extend the term for two additional two-year periods; and

**WHEREAS**, banking fees would be charged on a per transaction basis, offset by interest earnings on the County's investment portfolio.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Henrico County:

1. A contract for Banking Services for the Custody of Securities is awarded to BB&T in accordance with RFP #18-1587-2CHS, BB&T's June 1, 2018, proposal, and the best and final offer of BB&T.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all amendments necessary for the provision of banking services during the term of the contract.

Comment: The Director of Finance and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Certified:

A Copy Teste:

Clerk, Board of Supervisors

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Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 209-18

Page No. 1 of 1

Agenda Title: RESOLUTION — Award of Contract — Annual Investment Management Services

For Clerk's Use Only:

Date: 9/11/2018

(\*) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Hinson  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Hinson, H.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

**WHEREAS**, the County received nine proposals on August 3, 2018, in response to RFP#18-1718-7CHS for investment management services; and

**WHEREAS**, based upon review of the written proposals, the Selection Committee interviewed the following firms:

Sterling Capital Management LLC  
PFM Asset Management LLC

**WHEREAS**, the Selection Committee selected Sterling Capital Management LLC as the top-ranked firm to provide investment management services for a three-year term beginning on November 1, 2018, and ending on October 31, 2021; and

**WHEREAS**, the County will have the option to extend the term for two additional two-year periods; and

**WHEREAS**, investment banking fees would be based on the size of the portfolio, with the first \$100 million having a fee of seven basis points (.07%), the next \$200 million having a fee of six basis points (.06%), and all investments over \$300 million having a fee of four basis points (.04%), with all such fees to be offset by interest earnings on investment balances in the County's investment portfolio.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Henrico County:

1. A contract for Investment Management Services is awarded to Sterling Capital Management LLC in accordance with RFP#18-1718-7CHS, Sterling Capital Management LLC's August 3, 2018, proposal, and the best and final offer of Sterling Capital Management LLC.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all amendments necessary for the provision of banking services during the term of the contract.

Comment: The Director of Finance and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

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A Copy Teste: \_\_\_\_\_

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Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 210-18

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Roof Replacement — Recreation & Parks  
Main Office — Brookland District

For Clerk's Use Only: Date: <u>9/11/2018</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Branin</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table><tr><td></td><td>YES</td><td>NO</td><td>OTHER</td></tr><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Hinson, H</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Hinson, H	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the County needs to replace the roof at the Recreation & Parks Main Office on Staples Mill Road; and,

WHEREAS, the County received nine bids on August 7, 2018, in response to Invitation to Bid No. 18-1706-6JCK and Addendum Number 1, with the following results:

<u>Bidder</u>	<u>Bid Amount</u>
Simpson's Unlimited, Inc. Manassas, VA	\$178,766.18
AAR of North Carolina, Inc. Kernersville, NC	\$179,549.00
Roof Systems of VA, Inc. Richmond VA	\$189,700.00
Bofam Contractors Group LLC Lorton, VA	\$197,756.00
Custom Roofing, Inc, t/a King Deshazo, III, Inc. Ashland, VA	\$201,042.00
Old Dominion Roofing & Construction, Inc. Richmond VA	\$203,395.50
Roof Services JGM Corporation North Chesterfield, VA	\$205,726.00
Baker Roofing Company Chester, VA	\$212,017.00
W.E. Bowman Construction, Inc. Richmond, VA	\$228,212.47

By Agency Head [Signature]

By County Manager [Signature]

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item **210-18**  
Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Roof Replacement — Recreation & Parks  
Main Office — Brookland District**

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**WHEREAS**, after a review and evaluation of the bids, it was determined that Simpson's Unlimited, Inc. is the lowest responsive and responsible bidder with a bid of \$178,766.18.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors,

1. The contract to provide all labor, material, equipment, and services necessary for roof replacement at the Recreation & Parks Main Office is hereby awarded to Simpson's Unlimited, Inc., the lowest responsive and responsible bidder, in the amount of \$178,766.18, pursuant to Invitation to Bid No. 18-1706-6JCK, Addendum Number 1, and the bid submitted by Simpson's Unlimited, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15 percent of the original contract amount.

**Comment:** Funding is available to support the contract. The Director of General Services, the Director of Recreation & Parks, and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 21-18

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Acquisition of Real Property — 8510 Staples Mill Road — Brookland District

For Clerk's Use Only:

Date: 9/11/2018

☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Hinson  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Hinson, H.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

WHEREAS, the Board of Supervisors desires to acquire 1.204 +/- acres of land at the rear of 8510 Staples Mill Road for a new fire station; and,

WHEREAS, the owner, Joseph W. Bliley Company, a Virginia corporation, has offered to sell the property for \$189,000.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

- (1) the County Manager is authorized to execute the purchase agreement and any other documents, in a form approved by the County Attorney, necessary to purchase the property for \$189,000; and,
- (2) the County Manager and County Attorney are authorized to undertake all actions necessary to complete the acquisition by the County.

Comments: The Fire Chief and Directors of Real Property and General Services recommend approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Certified: \_\_\_\_\_

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Copy to: \_\_\_\_\_

Date: \_\_\_\_\_



**PROPOSED ACQUISITION**  
**8510 STAPLES MILL ROAD**  
**1.204 +/- ACRES**







COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 212-18

Page No. 1 of 1

Agenda Title: RESOLUTION — Award of Contract — Architectural and Engineering Services for Firehouse 20 — Brookland District

For Clerk's Use Only: Date: 9/11/2018 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Branin</u> Seconded by (1) <u>Hanson</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<b>YES NO OTHER</b> Branin, T. <input checked="" type="checkbox"/> _____ Hinson, H. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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WHEREAS, on April 27, 2018, the County received 10 proposals in response to RFP No. 18-1619-3JCK for architectural and engineering services to design Firehouse 20; and

WHEREAS, the selection committee (Cari Tretina, Billy Tucker, Michael Kennedy, Chuck Phan, Edward Bass, and Thomas Alford) interviewed the following firms:

Boarman Kroos Vogel Group, Inc. (BKV Group)  
Moseley Architects, PC

WHEREAS, based upon the interviews and review of the proposals, the committee selected BKV Group, Inc. as the top-ranked firm and negotiated a fixed-price contract for \$719,905.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to provide architectural and engineering services to design Firehouse 20 is awarded to BKV Group, Inc. for \$719,905 in accordance with RFP No. 18-1619-3JCK and BKV Group, Inc.'s proposal dated August 26, 2018.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the project budget and approved by the voters in the 2016 Bond Referendum. The Director of General Services, the Fire Chief, and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

By Agency Head 

By County Manager 

Routing:

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Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 213-18

Page No. 1 of 2

**Agenda Title: RESOLUTION — Award of Contract — Metal Roof Coating Project — Mental Health & Developmental Services Building - Fairfield District**

For Clerk's Use Only:

Date: 9/11/2018

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Hinson  
(2) (2)

REMARK:

**APPROVED**

YES NO OTHER

Branin, T. ✓  
Hinson, H. ✓  
Nelson, T. ✓  
O'Bannon, P. ✓  
Thornton, F. ✓

**WHEREAS**, the County needs to provide a new coating for the roof at the Mental Health & Developmental Services Building at 10299 Woodman Road; and

**WHEREAS**, the County received three bids on August 9, 2018, in response to ITB No. 18-1719-7CLE and Addendum Number 1, with the following results:

Bidder	Total Bid
G. T. Painting & Construction Co., Inc. Hopewell, VA	\$243,731
Roof Systems of VA, Inc. Richmond, VA	\$337,000
Northeast Construction, Inc. Richmond, VA	\$580,330

**WHEREAS**, after review and evaluation of all bids received, it was determined that G. T. Painting & Construction Co., Inc. is the lowest responsive and responsible bidder with a bid of \$243,731.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for roof coating at the Mental Health & Developmental Services Building is hereby awarded to G. T. Painting & Construction Co., Inc., the lowest responsive and responsible bidder, in the amount of \$243,731, pursuant to ITB No. 18-1719-7CLE, Addendum Number 1, and the bid submitted by G. T. Painting & Construction Co., Inc.

By Agency Head

*[Signature]*

By County Manager

*[Signature]*

Routing:

Yellow to: \_\_\_\_\_

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item **213-18**  
Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Metal Roof Coating Project – Mental Health  
& Developmental Services Building - Fairfield District**

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2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: Funding is available to support the contract. The Director of General Services and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 214-18

Page No. 1 of 2

**Agenda Title: RESOLUTION — Award of Contract — Henrico Fire Training Facility — Fairfield District**

For Clerk's Use Only: Date: <u>9/11/2018</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Branin</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> _____ Hinson, H. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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**WHEREAS**, the County wishes to construct a new Henrico Fire Training Facility at 10447 Woodman Road; and,

**WHEREAS**, the County received seven bids on August 1, 2018, in response to Invitation to Bid No. 18-1689-5JCK and Addenda Numbers 1, 2, and 3 with the following results:

<u>Bidder</u>	<u>Bid Amount</u>
Daniel & Company, Inc. Richmond, VA	\$2,654,500
RMT Construction & Development Group, LLC North Chesterfield, VA	\$2,675,496
VIRTEXCO Corporation Richmond, VA	\$2,723,210
Kenbridge Construction Company, Inc. Kenbridge, VA	\$2,731,600
Southwood Building Systems, Inc. Ashland, VA	\$2,801,030
Ritchie-Curbow Construction Company., Inc. Newport News, VA	\$2,990,454
Athens Building Corporation dba First Class Contracting Richmond, VA	\$3,113,440

**WHEREAS**, VIRTEXCO Corporation submitted a bid form with the Bid Amount shown in the table above as well as a separate document to lower the Bid Amount on the bid form; and

**WHEREAS**, the County rejected the separate document because it did not comply with the County's bid requirements.

By Agency Head [Signature]

By County Manager [Signature]

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Clerk, Board of Supervisors

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item **214-18**  
Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Henrico Fire Training Facility — Fairfield District**

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**WHEREAS**, after a review and evaluation of the bids, it was determined that Daniel & Company, Inc. is the lowest responsive and responsible bidder with a bid of \$2,654,500.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors,

1. The contract to provide all labor, material, equipment, and services necessary for construction of the new Henrico Fire Training Facility is awarded to Daniel & Company, Inc, the lowest responsive and responsible bidder, in the amount of \$2,654,500 pursuant to Invitation to Bid No. 18-1689-5JCK, Addenda Numbers 1, 2, and 3, and the bid submitted by Daniel & Company, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15 percent of the original contract amount.

**Comment:** Funding to support the contract is available within the project budget, which was approved by the voters in the November 2016 Bond Referendum. The Director of General Services, Fire Chief, and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 215-18

Page No. 1 of 1

Agenda Title: **RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Alcohol-Impaired Driving Enforcement**

For Clerk's Use Only:

Date: 9/11/2018

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson  
(2) (2)

REMARKS

**APPROVED**

YES NO OTHER

Branin, T.	✓	—	—
Hinson, H.	✓	—	—
Nelson, T.	✓	—	—
O'Bannon, P.	✓	—	—
Thornton, F.	✓	—	—

**WHEREAS**, the U.S. Department of Transportation provides funds through the National Highway Safety Transportation Administration to the Virginia Department of Motor Vehicles Safety Office for its Highway Safety Program, and the Police Division has been awarded a \$213,316 grant under its alcohol-impaired driving enforcement program; and

**WHEREAS**, the Division will utilize this grant, which requires an in-kind local match of fuel, vehicle maintenance, and FICA costs, to pay for approximately 4,700 overtime hours in alcohol-impaired driving enforcement and attendance at the annual DUI Conference.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

**COMMENTS:** The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

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Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 216-18

Page No. 1 of 1

Agenda Title: **RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Occupant Protection Enforcement**

For Clerk's Use Only:

Date: 9/11/2018

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

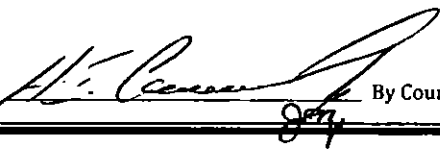

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Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**WHEREAS**, the U.S. Department of Transportation provides funds through the National Highway Safety Transportation Administration to the Virginia Department of Motor Vehicles Safety Office for its Highway Safety Program, and the Police Division has been awarded a \$27,000 grant under its vehicle occupant protection program; and

**WHEREAS**, the Division will utilize this grant, which requires an in-kind local match of fuel, vehicle maintenance, and FICA costs, to pay for approximately 600 overtime hours in occupant protection enforcement which will include the Click It or Ticket program.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

**COMMENTS:** The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

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COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 217-18

Page No. 1 of 1

Agenda Title: **RESOLUTION - To Accept a Traffic Safety Grant From the Department of Motor Vehicles for Speed Control Enforcement**

For Clerk's Use Only: Date: <u>9/11/2018</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Hinson, H.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
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Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**WHEREAS**, the U.S. Department of Transportation provides funds through the National Highway Safety Transportation Administration to the Virginia Department of Motor Vehicles Safety Office for its Highway Safety Program, and the Police Division has been awarded a \$45,000 grant under its speed control program; and

**WHEREAS**, the Division will utilize this grant, which requires an in-kind local match of fuel, vehicle maintenance, and FICA costs, to pay for approximately 1,000 overtime hours in speed control enforcement.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

**COMMENTS:** The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

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Date: \_\_\_\_\_





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 218-18

Page No. 1 of 1

Agenda Title: RESOLUTION — Award of Contract — Design and Engineering Services for the Cricket Field at Deep Run Park — Three Chopt District

For Clerk's Use Only:

Date: 9/11/2018

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Hinson  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Hinson, H. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

WHEREAS, on July 6, 2018, the County received one proposal in response to RFP# 18-1694-6JCK for a contract to provide Design and Engineering Services for the Cricket Field at Deep Run Park; and,

WHEREAS, based upon review and evaluation of the written proposal, the Selection Committee interviewed the following firm:

Austin Brockenbrough & Associates, LLP

WHEREAS, the Selection Committee selected Austin Brockenbrough & Associates, LLP as qualified to perform the services and negotiated a fixed price contract of \$96,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to provide for the Design and Engineering Services for the Cricket Field at Deep Run Park is awarded to Austin Brockenbrough & Associates, LLP for \$96,000, in accordance with RFP# 18-1694-6JCK and the proposal submitted by Austin Brockenbrough & Associates, LLP dated August 22, 2018.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

**Comments:** Funding to support the contract is available within the project budget. The Director of Recreation & Parks and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

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Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 219-18

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Contract for Engineering Design Services for Oakley's Lane from Oakley's Place to S. Holly Avenue — Fairfield and Varina Districts

For Clerk's Use Only:

Date: 9/11/2018

- (\*) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) O'Bannon  
(2) (2)

REMARK:

APPROVED

YES NO OTHER

Branin, T.	✓		
Hinson, H.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.			

WHEREAS, on February 22, 2011, the Board approved a contract with Johnson, Mirmiran & Thompson (d/b/a JMT) for \$399,958 for the preparation of design and construction plans for Oakley's Lane from Oakley's Place to S. Holly Avenue; and,

WHEREAS, on June 24, 2016, the Board approved a contract amendment for a total fixed lump sum fee of \$349,073.07 for additional design work; and,

WHEREAS, JMT and the Department of Public Works have negotiated a fixed lump sum fee of \$370,445.02 for the additional design and survey work needed to complete the Oakley's Lane Improvements project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approves an amendment to the contract with JMT for an additional total fixed lump sum amount of \$370,445.02.

BE IT FURTHER RESOLVED that the County Manager is authorized to execute the amendment in a form approved by the County Attorney.

COMMENTS: Funding for this amendment will be provided through County Funds, County Project #2110.50701.28004.06604. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

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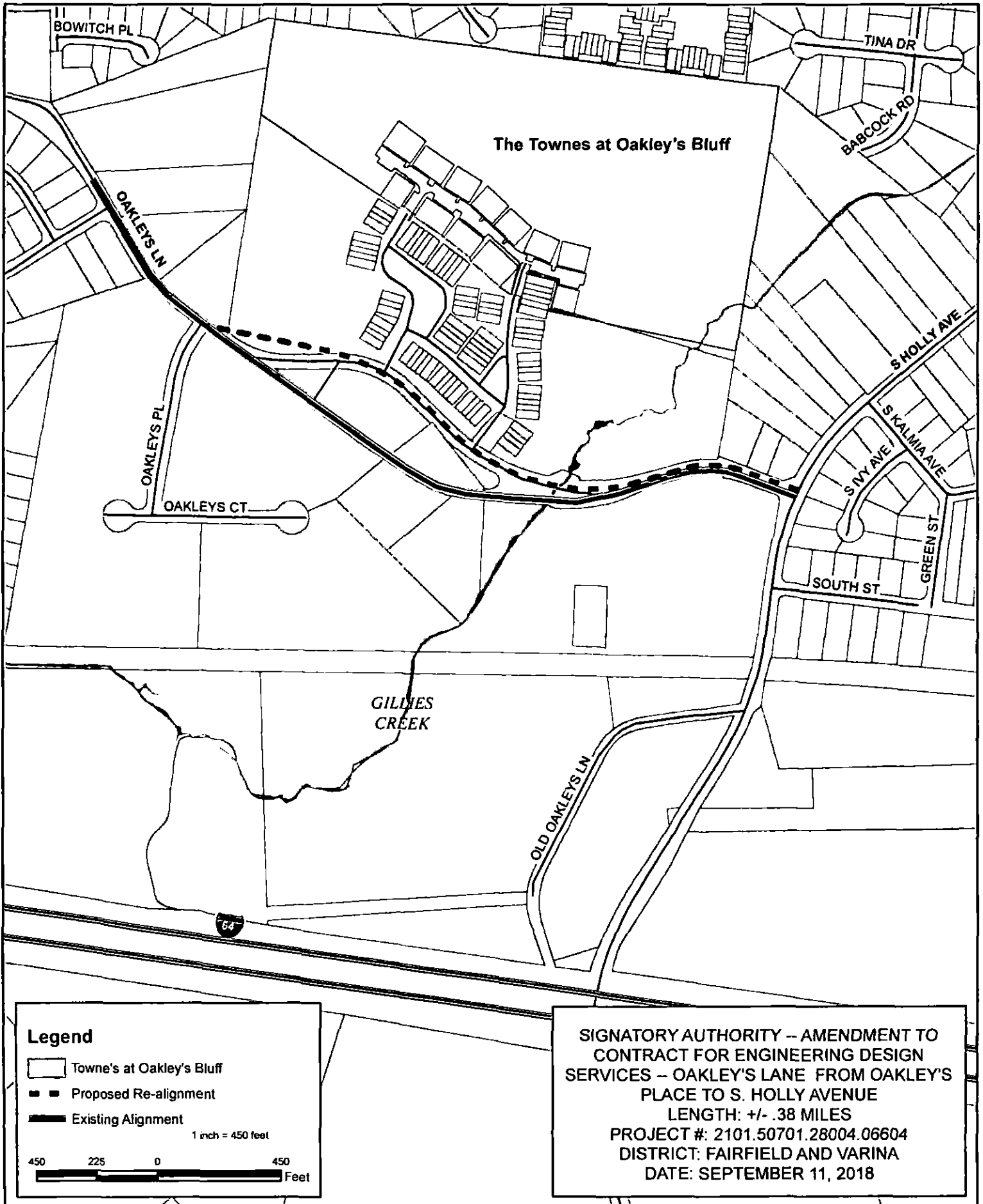
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# Oakley's Lane Improvements





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 220-18

Page No. 1 of 2

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Contract for Engineering Design Services for Three Chopt Road Improvements — Three Chopt and Tuckahoe Districts

For Clerk's Use Only:

Date: 9/11/2018

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon  
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on January 25, 2005, the Board approved a contract with Earth Tech (now known as AECOM) for a total fixed lump sum fee of \$1,495,047.68 for the preparation of design and construction plans for Three Chopt Road from Barrington Hills Drive to 1,000 feet east of Gaskins Road (approximately 2.05 miles); and,

WHEREAS, on June 10, 2008, the Board approved a contract amendment for a total fixed lump sum fee of \$196,789.70 to extend the western boundary of the project approximately 1,245 feet to its new western terminus approximately 1,055 feet west of Barrington Hills Drive to better transition into existing improvements; and,

WHEREAS, on July 27, 2010, the Board approved a contract amendment for a total fixed lump sum fee of \$137,325.01 to incorporate site and utility improvements due to private development along the corridor, to conduct hydraulic studies of the Stoney Run tributary crossing that were not required at time of the original contract, and to collect additional pavement cores to better evaluate the structural integrity of existing pavement; and,

WHEREAS, on February 13, 2013, the Board approved a contract amendment for a total fixed lump sum fee of \$52,771.66 to conduct additional work required to comply with new VDOT noise study regulations; and,

WHEREAS, on March 24, 2015, the Board approved a contract amendment for a total fixed lump sum fee of \$52,771.66 to conduct additional work to comply with new federal and state requirements, to add sidewalk along both sides of the roadway, to add a right turn lane onto Cedarfield Parkway, to add conduit for future fiber communication facilities, to coordinate with adjacent development plans, and to prepare plats for right-of-way acquisitions; and,

WHEREAS, on March 27, 2018, the Board approved a contract amendment for a total fixed lump sum fee of \$194,228.33 to conduct additional work required to incorporate design changes in response to citizen input received at the public hearing, comply with environmental regulations, and prepare additional right-of-way plats; and,

WHEREAS, additional design work is required to coordinate with adjacent development plans and to provide survey stakeout during right-of-way acquisitions; and,

By Agency Head

By County Manager

Routing:

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Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 220-18

Page No. 2 of 2

**Agenda Title: RESOLUTION — Signatory Authority — Amendment to Contract for Engineering Design Services for Three Chopt Road Improvements — Three Chopt and Tuckahoe Districts**

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WHEREAS, AECOM and the Department of Public Works have negotiated a fixed lump sum fee of \$99,702.59 for the additional design coordination and survey stakeout.

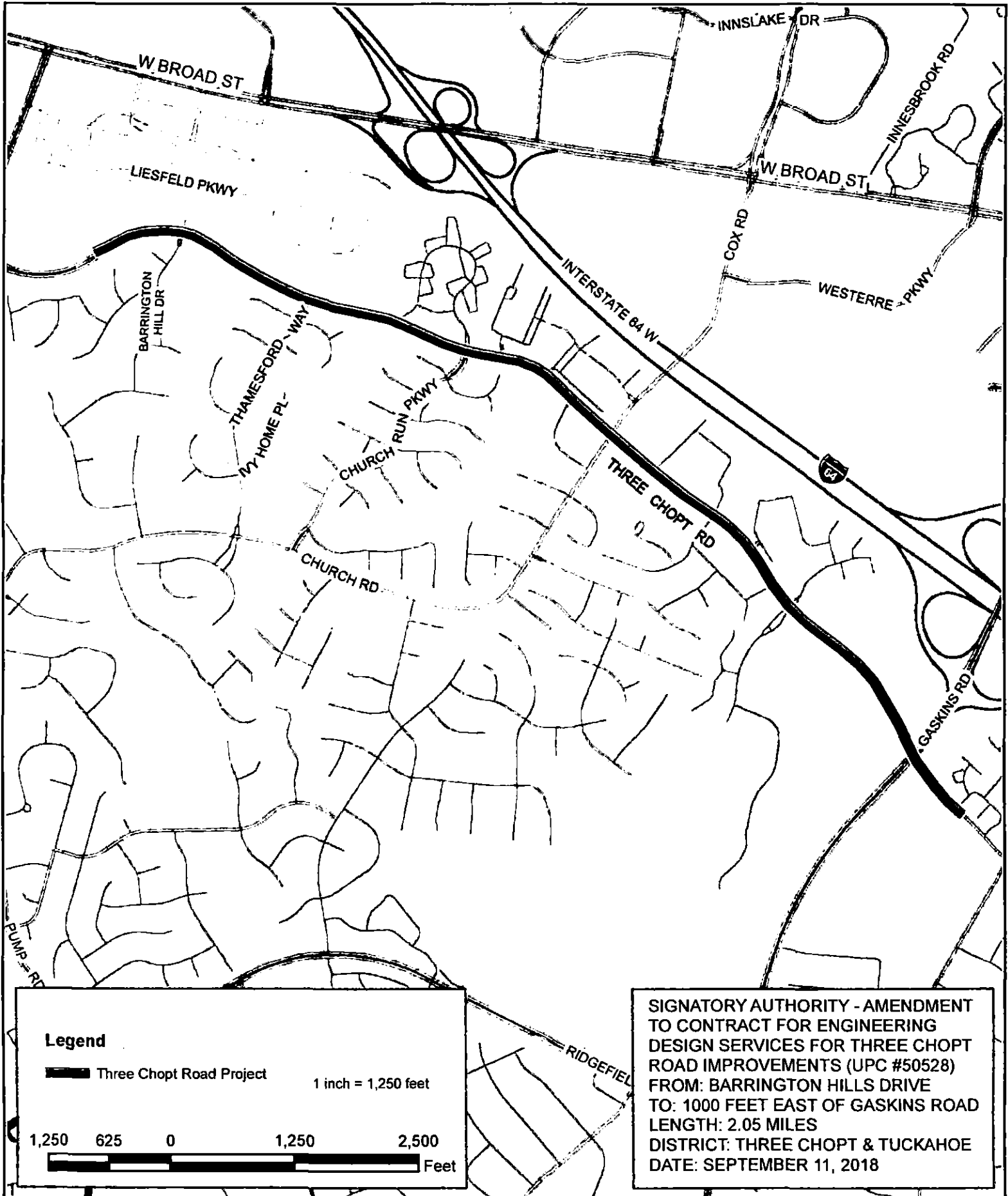
NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approves an amendment to the contract with AECOM for additional design coordination and survey stakeout for Three Chopt Road improvements for an additional total fixed lump sum amount of \$99,702.59.

BE IT FURTHER RESOLVED that the County Manager is authorized to execute the amendment in a form approved by the County Attorney.

COMMENTS: Funding for this amendment will be provided from the Capital Projects Fund, Project #00607. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



# Three Chopt Road Improvements





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 221-18

Page No. 1 of 1

Agenda Title: **RESOLUTION — Signatory Authority — Amendment to Agreement with Virginia Department of Transportation — Revenue Sharing Projects**

For Clerk's Use Only:

Date: 9/11/2018

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Hinson, H.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

WHEREAS, on November 6, 2013, the County entered into an agreement with the Virginia Department of Transportation ("VDOT") to participate in the Revenue Sharing Program (the "Program"); and,

WHEREAS, the Program allocates state matching funds for local highway projects; and,

WHEREAS, the Department of Public Works has negotiated an amendment to this agreement for additional state matching funds for seven new projects consisting of:

- (1) Bethlehem Road improvements between Libbie Avenue and Staples Mill Road
- (2) Hungary Road sidewalk between Hardings Way Drive and Hungary Spring Road
- (3) Hunton Park Boulevard sidewalk between Hunton Park Lane and a point 500 feet east of Staples Mill Road
- (4) John Rolfe Parkway sidewalk between Gayton Road and Lauderdale Drive
- (5) Ridgfield Parkway sidewalk between Glen Eagles Drive and a point 750 feet west of Glen Eagles Drive
- (6) Three Chopt Road sidewalk between Bexhill Road and Dinwiddie Avenue
- (7) Woodman Road/Greenwood Road roundabout

WHEREAS, VDOT will contribute 50% of the County's actual cost of construction for the seven projects, up to a maximum of \$7,586,458, and the County will pay the remainder of the projects' costs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute an amendment to the 2013 agreement with VDOT in a form approved by the County Attorney.

BE IT FURTHER RESOLVED that the County will provide the necessary oversight to ensure the projects are developed in accordance with all applicable federal, state, and local requirements for their design, right-of-way acquisition, and construction.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

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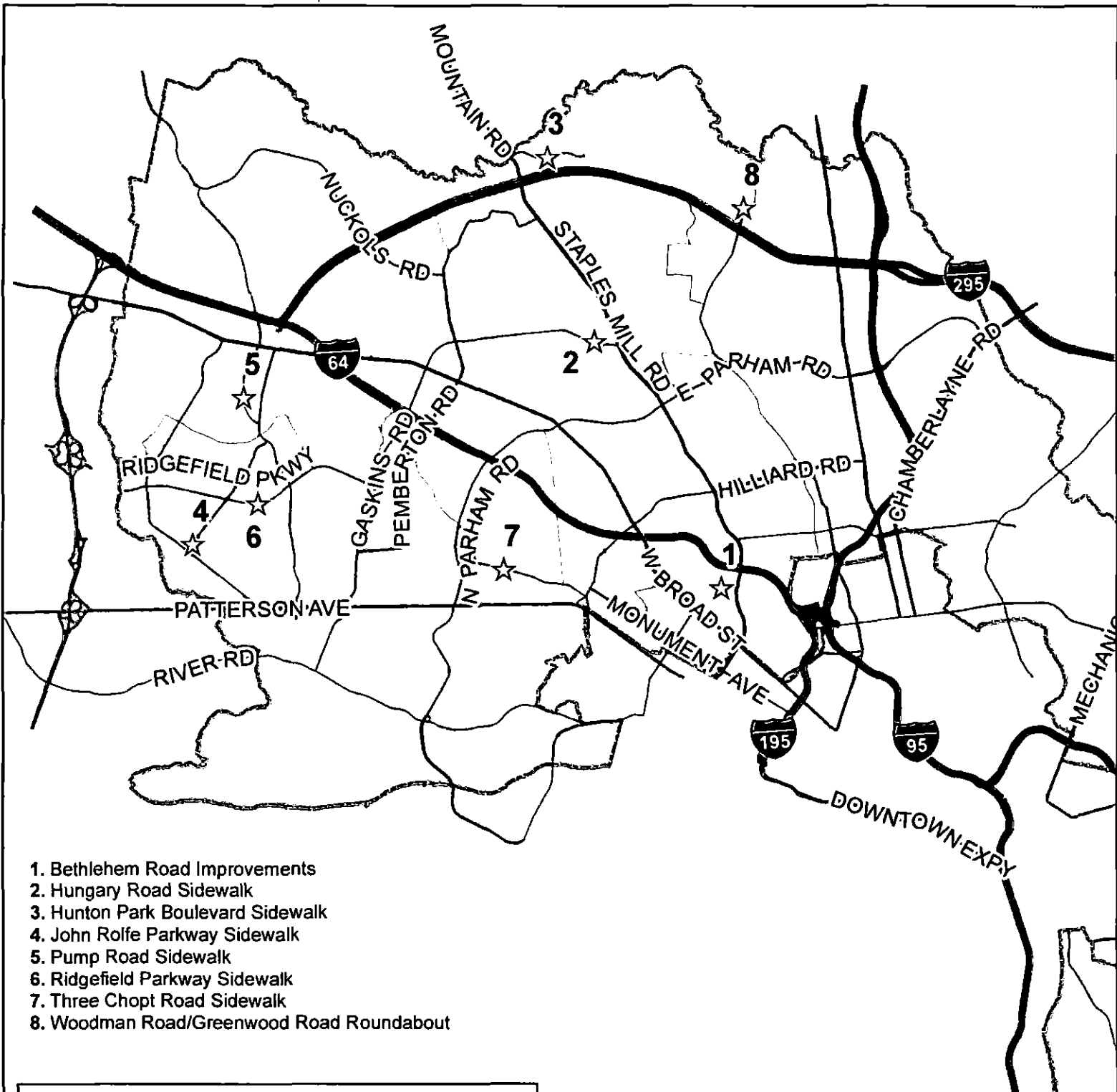
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Date:



# Virginia Department of Transportation Revenue Sharing Program



1. Bethlehem Road Improvements
2. Hungary Road Sidewalk
3. Hunton Park Boulevard Sidewalk
4. John Rolfe Parkway Sidewalk
5. Pump Road Sidewalk
6. Ridgefield Parkway Sidewalk
7. Three Chopt Road Sidewalk
8. Woodman Road/Greenwood Road Roundabout

## Legend

- ★ Funded Revenue Sharing Project
- Brookland
- Fairfield
- Three Chopt
- Tuckahoe
- Varina

1 in = 2 miles



SIGNATORY AUTHORITY -  
AMENDMENT TO AGREEMENT  
WITH VIRGINIA DEPARTMENT  
OF TRANSPORTATION -  
REVENUE SHARING PROJECTS  
DISTRICT: COUNTY-WIDE  
DATE: SEPTEMBER 11, 2018