

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
June 12, 2018

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, June 12, 2018, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Frank J. Thornton, Chairman, Fairfield District  
Tyrone E. Nelson, Vice Chairman, Varina District  
Thomas M. Branin, Three Chopt District  
Courtney D. Lynch, Brookland District  
Patricia S. O'Bannon, Tuckahoe District

**Other Officials Present:**

John A. Vithoukas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
W. Brandon Hinton, Deputy County Manager for Administration  
Douglas A. Middleton, Deputy County Manager for Public Safety  
Anthony J. Romanello, Deputy County Manager for Community Services

Mr. Thornton called the meeting to order at 7:04 p.m. and led the recitation of the Pledge of Allegiance.

Angela Davis, Church Administrator for the City of Refuge Church of Our Lord of Jesus Christ in Sandston, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved the minutes of the May 22, 2018, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

**MANAGER'S COMMENTS**

Lt. James A. Price is celebrating 45 years of service with the Henrico County Police Division. Lieutenant Price began his career as a Communications Officer at Virginia Commonwealth University and was hired as a Henrico Police Officer on May 30, 1973. He has served in numerous Henrico Police units, including Patrol Operations, Communications, Criminal

Investigations, Internal Affairs, Homeland Security, and Evidence and Logistics. Lieutenant Price was a member of the Incident Management Team's Crisis Negotiations Unit from 1977 to 1996 and was the unit's Team Leader from 1980 to 1996. In 2011, he completed the Administrative Officers Management Program, a three-month leadership and professional development program at North Carolina State University. Lieutenant Price has a keen knowledge of the Police Division's history, has been dubbed the division's historian, and takes great pride in sharing the division's history with recruits and younger officers to ensure the values, traditions, and sacrifices made by others are not forgotten. Mr. Vithoulkas thanked and congratulated Lieutenant Price on his 50 years of public service, 45 of which have been dedicated to Henrico County. Joining Lieutenant Price were his wife of 26 years, Bonnie, and other public safety officials who were present. Mr. Thornton also thanked Lieutenant Price for his years of stellar service.

### **BOARD OF SUPERVISORS' COMMENTS**

Mrs. O'Bannon announced her mother turned 99 years old on June 11.

Mrs. O'Bannon recognized Susie Romans, Director of Public Affairs for the Richmond Stake of the Church of Jesus Christ of Latter-day Saints, who was joined by Fire Chief Tony McDowell and Fire Captain Joe Powers. Over the past three months, Mrs. Romans and her team collaborated with the Henrico County Division of Fire and fire departments from Chesterfield, Hanover, and Richmond to develop and present an event focusing on community risk reduction. These agencies worked together to develop a "Firefighter Appreciation Day" on May 19, 2018, which was attended by more than 300 members of the metropolitan Richmond area's Mormon community. During this event, Captain Powers provided an overview of the Henrico Division of Fire's community-based services as well as a community risk reduction message that focused on the importance of having working smoke alarms in the home. Also, firefighters from Gayton Firehouse #13 provided fire truck demonstrations and interacted with both children and adults to spread the message of the importance of exit drills in the home and the importance of working smoke alarms. Mrs. Romans addressed the Board and expressed her appreciation for the partnership that made the event a success.

Mr. Nelson reported that the Highland Springs Historic District was recently listed on the National Park Services' National Register of Historic Places. The district encompasses 60 blocks, and over 1,400 properties are affected. State and federal tax credits are available to property owners to rehabilitate their homes and other structures. There will be a press conference on June 21 at the Henrico Theatre officially acknowledging this national designation.

Mr. Nelson pointed out Mr. Vithoulkas' son graduated from Glen Allen High School earlier in the day and he will have the opportunity to see his own son cross the stage and graduate from Highland Springs High School on June 20.

### **RECOGNITION OF NEWS MEDIA**

Mr. Thornton recognized Julia Raimondi from the *Henrico Citizen*.

## **BOARD OF SUPERVISORS' COMMENTS** (continued)

Mr. Thornton recognized William Toomey from Boy Scout Troop 795, sponsored by Glen Allen Baptist Church, who was observing the meeting to fulfill a requirement for the Communications merit badge and to complete badge requirements for the rank of Eagle Scout.

## **RESIGNATIONS/APPOINTMENTS**

- 134-18                      Resolution - Resignation of Member - Cable Television Advisory Committee.
- On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- 135-18                      Resolution - Resignation of Member - Henrico County Planning Commission.
- Mr. Vithoulkas stated this resignation was deemed appropriate because the member, Varina District representative Eric Leabough, has been hired as the County's first Housing Specialist.
- On motion of Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- Mr. Branin noted he served with Mr. Leabough on the Planning Commission and thinks Mr. Leabough is quite an asset to the County. Mr. Nelson commented on Mr. Leabough's understanding of planning from the perspective of local government and acknowledged Mr. Leabough's work with citizens and businesses to make a better Varina and Henrico County. He referred to Mr. Leabough's many years of professional experience in state and local government and the wealth of knowledge he will bring to his new role. Mr. Nelson remarked that his nominee to replace Mr. Leabough, William Mackey, has served on several County boards and commissions during Mr. Nelson's tenure on the Board of Supervisors and will be a great addition to the Planning Commission. In reference to Agenda Item No. 134-18, Mr. Nelson remarked that Walter Johnson resigned from the Cable Television Advisory Committee to become available for appointment to the Board of Zoning Appeals by the Henrico Circuit Court.
- 136-18                      Resolution - Appointment of Member - Henrico County Planning Commission.
- On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

## PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT

137-18 CR APT Land LC: Request to conditionally rezone from O-3 Office District  
REZ2018- and O-3C Office District (Conditional) to UMUC Urban Mixed-Use  
00006 (Conditional) Parcel 747-759-4312 containing 5.427 acres located on the west  
Three Chopt line of Cox Road at its overpass of I-64.

Mr. Vithoulkas pointed out this item and Agenda Item No. 138-18 (PUP2018-00001) were companion cases requiring separate votes but would be presented together.

Joe Emerson, Director of Planning, clarified the parking requirements for this proposed development, in response to a concern expressed by Mrs. O'Bannon. He confirmed for Mr. Branin that staff was satisfied with the proposed development's connectivity and walkability for pedestrians. Mr. Emerson and Tiffany Hinton, Director of Research and Planning for Henrico County Public Schools (HCPS), responded to questions from Mr. Branin concerning student yield information contained in the staff report for this case. Mr. Emerson explained why the number of students generated by this proposed development is expected to be lower than the projections made by HCPS. Steven Middleton, a representative of the applicant, clarified for Mrs. O'Bannon the anticipated number of one-bedroom, two-bedroom, and three-bedroom units.

Andy Condlin from the law firm of Roth Jackson presented the case on behalf of the applicant. He highlighted the key location of the proposed development, its multiple points of access, the provision of a pedestrian-oriented activity center, the variety of mixed uses in this quadrant, and the counter traffic pattern that will result from the proposed development's residential component.

Karen Hamilton, a resident of the Three Chopt District, spoke in opposition to this item and Item No. 138-18. She expressed concerns relating to traffic, density, and environmental impacts, including the destruction of forests and habitats for migratory birds and other wildlife.

Mr. Branin requested that the environmental study conducted for the subject property be reviewed by the Director of Planning and a copy provided to the Board. He asked that a letter be directed to the County's Building Official confirming the proposed development will not cause overcrowding.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Master Plan.** The Property shall be developed in general conformance with the standards set forth in the pattern book entitled "COX ROAD MULTI-FAMILY DEVELOPMENT, HENRICO COUNTY, VIRGINIA, COMMUNITY PATIERN BOOK," dated May 1, 2018, prepared by Poole & Poole Architecture, LLC (the

"Pattern Book"), (see case file) which is conceptual in nature and may vary in massing, height and final density provided the design, general layout, elevations and other details are in general conformance with the Pattern Book. The specific design, general layout, elevations and other details may vary from the Pattern Book as required for final engineering, design or compliance with governmental regulations, or as approved during any Plan of Development, subdivision, or building permit review or by the Director of Planning provided the Director of Planning finds the deviations are generally in keeping with the spirit and intent of the Pattern Book.

2. **Prohibited Uses.** The following uses shall be prohibited on the Property:

- a. *automotive filling and service stations including towing service;*
- b. *billiard, bagatelle, video game or a bingo parlor, unless accessory to a permitted use;*
- c. *flea markets or antique auctions;*
- d. *billboards;*
- e. *recycling facilities;*
- f. *funeral homes, mortuaries, crematories and/or undertaking establishments;*
- g. *dance halls;*
- h. *truck stops;*
- i. *gun shop, sales and repair;*
- j. *sign painting shops;*
- k. *theaters;*
- l. *communication towers;*
- m. *adult businesses as defined by Section 24-3 of the Henrico County Code;*
- n. *establishments whose primary business is check cashing and/or the making of payday loans as defined and regulated by Sections 6.2-2100 et seq. and 6.2-1800 et seq. of the Code of Virginia (the foregoing shall not preclude banks, savings and loans or similar financial institutions that are not regulated by the foregoing Virginia Code sections);*
- o. *restaurants with drive-thru windows, not to exclude, however, restaurants with dedicated parking spaces for the pick-up of carry-out food nor restaurants whose primary business is the sale of specialty coffees or other non-alcoholic beverages or pastry;*
- p. *car title loan operations;*
- q. *fuel pumps associated with permitted uses; and*
- r. *motels or motor lodges.*

3. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

138-18  
PUP2018-  
00001  
Three Chopt

CR APT Land LC: Request for a Provisional Use Permit under Sections 24-32.1(a, n, s, t, v, w, and z), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow for an area designated for the preparation or service of food or beverages or the sale or display of merchandise conducted in an open area or structure; parking garage with no associated ground floor retail uses; buildings and structures exceeding 60' in height; density of residential exceeding 30 dwelling units per acre; open space within a development of less than 20 percent; commercial or office square footage of less than 25 percent of the total building square footage of the UMU district; and the number of for-lease multifamily dwelling units exceeding 30 percent of the total units of the UMU district on Parcel 747-759-4312 located on the west line of Cox Road at its overpass of I-64.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. **Master Plan, Density, and Percentage of For-Lease Multifamily Units.** All development on the property shall be in general conformance with Cox Road Multifamily Development Community Pattern Book, dated May 1, 2018, (see case file) which is conceptual in nature. The development of the Property may be phased and may vary in massing, height and final density provided the design, general layout, elevations and other details are in general conformance with the Pattern Book. The specific design, general layout, elevations and other details may vary from the Pattern Book as required for final engineering, design or compliance with governmental regulations, or as approved during any Plan of Development, subdivision, or building permit review or by the Director of Planning provided the Director of Planning finds the deviations are generally in keeping with the spirit and intent of the Pattern Book. Development shall not exceed (but may be less than) seventy-five 75 units per acre. The total number of dwelling units shall not exceed (but may be less than) 407 units. The number of for-lease multi-family dwelling units may exceed 30% of the total units of the UMU district and all of the units developed on the Property may be multi-family for-lease.
2. **Outdoor Vending Areas.** Areas of the Property may be designated on the master plan, which may be revised from time to time, or a Plan of Development, for the preparation of food or beverages or the sale or display of merchandise conducted in an open area or structure by one or more individual vendors operating from stalls, stands, carts, vehicles or other spaces which are rented or otherwise

made available to such vendors. Such activities may include a market, sale of merchandise as part of a permitted festival or other similar special event, or the outdoor display or sale by a single food or beverage vendor, operated as an incidental part of retail activity regularly conducted from within a permanent building on the premises. Sidewalk widths adjacent to outdoor vending areas shall not be reduced to less than five (5) feet, except to accommodate a permitted festival or other similar special event. Trash receptacles shall be provided and conveniently located for each block that contains an outdoor vending area. Any outdoor vending areas shall not be open to the public after 10:00 p.m.

The number of outdoor events shall be limited to no more than four events during the calendar year and administratively approved by the Planning Department.

3. **Parking Structure Design and Fire Protection.** Parking structures without ground floor retail uses along at least one facade or without usable floor space for residential or nonresidential uses along any facade that faces a one-family use or public or private street shall be permitted, provided the design of such structures is consistent with the Cox Road Multi-Family Community Pattern Book (see case file REZ2018-0006) as determined at the time of Plan of Development Review. A 3" standpipe for fire protection shall be provided within all structured parking at approximately 200' intervals. The exact location of these improvements will be determined during Plan of Development review.
4. **Building Height and Emergency Communication Systems.** Buildings may exceed 60' in height. Buildings on the Property shall not exceed 85' in height. For any building above 60' in height, the owner shall install a fire command center and emergency radio communication equipment in the building to allow for adequate public safety and radio coverage within and between the buildings. A communications consultant shall certify such equipment as compatible with the County's emergency communication system within 90 days of the owner or tenant obtaining a Certificate of Occupancy for any such building. The County shall be permitted to perform communications testing within the buildings at any time.
5. **Open Space.** Open space on the site may be less than 20%, but no less than 10%.
6. **Commercial/Office Square Footage.** The minimum commercial and office square footage may be less than 25% of the site's aggregate building square footage provided the layout is consistent with the concept plan as determined at the time of POD.

If at any time the residential use changes to commercial and/or office uses (other than the leasing office shown on the conceptual plan), the

applicant shall provide a traffic study if requested by the traffic engineer.

7. **Crime Prevention.** Prior to occupancy of any new structure containing commercial or office uses, the applicant and the Crime Prevention Unit of the Division of Police shall conduct a security survey of the property. The applicant shall implement mutually agreed upon security recommendations.
8. **Proffered Conditions.** All proffered conditions accepted with case REZ2018-00006 shall be made a part of this Provisional Use Permit.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

139-18  
REZ2018-  
00005  
Three Chopt

John Chandler & Company LLC: Request to conditionally rezone from A-1 Agricultural District to R-2AC One-Family Residence District (Conditional) Parcels 751-764-6432 and 751-764-6608 containing 3.59 acres located on the east line of Thorncroft Drive approximately 300' north of its intersection with Chicopee Road.

Steve Yob, Director of Public Works, confirmed for Mr. Branin that all of the roads in this community will be repaved by November 2018 in response to road maintenance concerns raised during a community meeting on this item.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Min. Finished Area.** Homes shall be a minimum of 2,300 square feet.
2. **Foundations & Chimneys.** Foundations shall be finished in brick or stone veneer or stucco/parge coat. Other than direct vent fireplaces, no fireplace or chimney shall cantilever.
3. **Utilities.** All should be underground except for junction boxes and meters, or where technical or environmental reasons prohibit.
4. **Garages.** All shall be attached, min. one car, side or rear load.
5. **Driveways.** Acceptable materials are asphalt, concrete or pavers.
6. **Construction Hours.** Work can be in progress Monday through Friday, 7:30 AM until 6:00 PM. Saturday hours are 9:00 AM until



4:00 PM. If circumstances require extending these hours, they would be limited to utility connections, concrete pours or other similar circumstances.

7. **Density.** No more than (4) four buildable lots. All homes shall front Thorncroft.
8. **Log Cabin.** Prior to its deconstruction and removal, Henrico County is permitted to photo document the exterior.
9. **Lot Widths.** Lot widths shall be a minimum of (100') one hundred feet.
10. **Site Plan Conformance.** The development shall follow, within general conformance, the attached, proposed, survey plat dated 5-9-18 (see case file).
11. **Severance.** The inability to enforce, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall *not affect the enforceability of the proffers or the unaffected part of any such proffer.*

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

140-18  
REZ2018-  
00021  
Varina

Godsey & Son, Inc.: Request to conditionally rezone from A-1 Agricultural District to M-2C General Industrial District (Conditional) Parcels 813-711-5121 and 813-711-6615 containing 4.506 acres located on the north line of Charles City Road approximately 500' west of Glen Alden Drive.

The applicant's representative, John Montgomery, agreed to waive the applicant's right to present the case, at the request of Mr. Nelson.

Ms. Hamilton spoke in opposition to this item. She expressed concerns regarding the loss of open space and migratory bird and wildlife habitats. She disputed the validity of environmental and traffic studies associated with the proposed development. Mr. Rapisarda countered Mrs. Hamilton's contention that the Board has violated the United States Constitution with its zoning decisions. Mrs. Hamilton offered further comments alleging the Board is violating the Constitution and Comprehensive Plan.

In response to questions from Mr. Branin, Mr. Yob confirmed that construction projects have been suspended until September 2018 because of migratory bat season. Mr. Nelson noted the request before the Board was for a rezoning in an industrial district rather than a residential area. He commented favorably on the proposed development, which he thinks will add to the corridor.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. Best efforts shall be made to preserve the existing vegetation within all of the required transitional landscape buffers.
2. No building constructed on the property shall exceed thirty (30) feet in height.
3. Parking lot lighting fixtures shall not exceed twenty (20) feet in height as measured from the grade of the base of the lighting standard. The light shall be from a concealed source and shall be reduced to minimum security levels after business hours.
4. All roof top heating and air conditioning equipment shall be screened from public view from the adjacent properties and public streets.
5. All proposed utility lines such as electric, telephone, CATV or other similar uses shall be installed underground.
6. Freestanding signs shall not exceed six (6) feet in height and signage shall be limited to monolithic type signs, attached signs and directional signs.
7. All trash receptacles shall be screened with materials compatible with the proposed building.
8. Dedication of right-of-way, pavement widening and installation of curb and gutter and any necessary storm sewer along Charles City Road shall be provided as required by the Department of Public Works at the time of plan of development approval.
9. All retail uses shall be prohibited on the property.
10. A twenty-five (25) foot landscaping buffer shall be provided along the property line adjacent to Charles City Road.
11. The enforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or unaffected part of such proffer.
12. The exterior building materials and colors shall be in substantial conformity to the plan prepared by Engineering Design Associates and dated April 25, 2018 (see case file).
13. The property will be developed in substantial conformity to the conceptual site plan prepared by Engineering Design Associates and dated February 12, 2018, and last revised April 20, 2018 (see case file).

14. The property will only be used for the following Principal Uses: uses permitted in the M-1 District and contractors equipment storage yard.
15. All outdoor storage of equipment and materials will be beyond the "storage limit line" as shown on the conceptual site plan prepared by Engineering Design Associates and dated February 12, 2018, and last revised April 20, 2018 (see case file).

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

141-18  
REZ2018-  
00023  
Fairfield

Land One, LLC: Request to conditionally rezone from R-5C General Residence District (Conditional) and B-2C Business District (Conditional) to R-5C General Residence District (Conditional) Parcel 804-737-7961 and part of Parcel 804-736-0481 containing 20.58 acres located on the north line of Neale Street approximately 300' east of its intersection with Mechanicsville Turnpike (U.S. Route 360).

In response to a question from Mr. Thornton prompted by citizen concerns and requests, Mr. Yob clarified that the traffic signal at the intersection of Neal Street and Mechanicsville Turnpike is controlled by the Virginia Department of Transportation but the widening of Neal Street would be a County responsibility.

Mr. Condlin presented the case on behalf of the applicant. He pointed out the applicant has proffered a density that is approximately half of what was allowed under the existing zoning on the subject property. Mr. Condlin also commented on the proposed development's environmental features, quality standards, and reduced construction hours. He responded to a question from Mr. Thornton regarding the proffered density.

Ms. Hamilton spoke in opposition to this item. She stated the proposed development would violate the U.S. Constitution, several environmental treaties, and the County's Comprehensive Plan; eliminate wildlife habitat; provide too much density; and desecrate the landscape.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. Proffer 1 of Case C-11C-09 shall be deleted in its entirety and the following inserted in its place:

**Conceptual Layout.** The development of the property shall be comparable to that shown on the plan entitled "GROVE POINT TOWNHOMES, FAIRFIELD DISTRICT, HENRICO COUNTY, VIRGINIA, COLOR PLAN", dated February 14, 2018, prepared by

the Bay Companies, and attached as Exhibit 1 (see case file), (the "Conceptual Plan"). Sidewalks and the boulevard entrance shall be located as generally illustrated on the Conceptual Plan. All landscaping and grassed areas shall be irrigated.

2. Proffer 2 of Case C-11C-09 shall be deleted in its entirety and the following inserted in its place:

**Construction.** No Construction traffic for the development of the subject Property shall be permitted to use Orchard Glen Drive and the construction entrance shall be located on Neale Street, unless otherwise approved at the time of Plan of Development approval. The hours of exterior construction activities, including operation of bulldozers and other earthmoving equipment shall be permitted only between 7:00 a.m. and 7:00 p.m. Monday through Friday and 7:30 a.m. and 5:00 p.m. on Saturdays, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours and utility connections. Signs, in both English and Spanish, stating the above-referenced provisions, shall be posted and maintained at all construction entrances to the Property prior to any land disturbance activities thereon.

3. Proffer 3 of Case C-11C-09 shall be deleted in its entirety and the following inserted in its place:

**Entrances.** The entrance to the property from Neale Street shall be a boulevard entrance complemented with landscaping and a brick, stone or stucco monument entrance feature as generally shown on "SCHEMATIC AMENITY PLAN, GROVE POINT, HENRICO COUNTY, VIRGINIA", dated February 28, 2018, prepared by HG design studio, and attached as Exhibit 2 (see case file). Prior to the issuance of a certificate of occupancy permit for the 82<sup>nd</sup> dwelling unit constructed on the Property, if requested and approved by the County at the time of subdivision approval, an emergency access entrance road from Orchard Glen Drive, as an alternative to a public road entrance, shall be constructed to the below specifications in the location shown on the Concept Plan (the "Emergency Access Road"). The Emergency Access Road shall be paved with asphalt at a width of 12 feet, and have posts and chains or gates with locks on each end as required by the County. No vehicular traffic shall be permitted to use the Emergency Access Road other than public emergency vehicles.

Proffer 16 of Case C-11C-09 shall be deleted in its entirety and the following inserted in its place:

**Minimum Square Footage and Density.** The square footage requirements shall be a minimum of 1,280 square feet of finished

floor area for each dwelling unit. The maximum density shall be no more than 95 units.

4. Proffer 17 of Case C-11C-09 shall be deleted in its entirety and the following inserted in its place:

**Buffer Adjacent to the Chickahominy National Battlefield.**

There shall be a fifty (50) foot buffer adjoining the perimeter of the Chickahominy National Battlefield. To the extent possible, as determined at the time of Plan of Development review, trees shall be preserved within the buffer area to meet the Henrico County fifty (50) foot transitional buffer requirements for a natural landscaped buffer except to the extent necessary for grading, utility easements, storm sewer, (which utility easement shall be generally perpendicular to the affected buffer area) or other purposes if requested and specifically permitted or if required by the Planning Commission at the time of Plan of Development review. Fencing in the location, manner and style shall be provided within, near or along the buffer as approved at the time of Plan of Development review.

5. References to "Exhibit C-1 and C-2 Elevation" of Case C-11C-09 shall be deleted in its entirety and replaced with Exhibit 3 (4 pages), (see case file):

6. Proffer 20(a) of Case C-11C-09 shall be deleted in its entirety and the following inserted in its place:

At least 35% of the front elevation of any multi-unit building will include brick or stone. A confirmation of the building material percentages, for all buildings in the development, shall be provided at the time of each building permit, or at the request of the Director of Planning.

7. Proffer 20(k) of Case C-11C-09 shall be deleted in its entirety and the following inserted in its place:

A minimum of ten (10) percent of the units shall have a garage.

8. Proffer 20(l) of Case C-11C-09 shall be deleted in its entirety:

9. Proffer 21 of Case C-11C-09 shall be deleted in its entirety and the following inserted in its place:

**Amenities.** Amenities shall include pocket parks, a pavilion and walking trails to provide project connectivity.

10. Proffer 26 of Case C-11C-09 shall be deleted in its entirety and the following inserted in its place:

**Trash.** There shall be no central trash receptacles.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

## **PUBLIC HEARINGS - OTHER ITEMS**

142-18 Resolution - Amendments to the FY 2017-18 Annual Fiscal Plan: June, 2018.

Neil Luther, Director of Recreation and Parks, responded to questions and comments from the Board pertaining to a proposed amendment to provide funding for professional services to convert the existing three multipurpose fields at Deep Run Park into a cricket field that can also be used for other sports. Mr. Nelson expressed concerns the Central Virginia Cricket Association is being displaced from Holladay Elementary School where the organization has played cricket for more than 20 years. The displacement is occurring because of the construction of a new elementary school on that site. Mr. Luther elaborated on the advantages of the new field that is being constructed at Deep Run Park and how demand for the field will be accommodated through scheduling. Mr. Nelson suggested the Board should consider looking at other locations where additional fields can be constructed. Mr. Thornton noted he has also been contacted by the association and believes it is important the County show sensitivity to this group and other athletic groups that have been around for a long time, so they do not feel they are being marginalized. Mrs. O'Bannon pointed out the availability of college athletic scholarship drives much of the need for athletic fields at high schools. Mrs. Lynch expressed concerns relating to the type of pitch that is being constructed at Wilder Middle School for a new developmental level cricket field at that site. Ms. Lynch commented on the challenge of scheduling multiple clubs at one field during prime cricket season and suggested there is a need for more cricket facilities in this community. Mr. Nelson reiterated the concern about having multiple cricket organizations sharing one facility. Mr. Branin pointed out the Richmond Strikers currently have 200 youth signed up to play cricket and will be requesting access to the Deep Run field.

There was further discussion by Mr. Nelson, Mr. Branin, and Mr. Luther regarding field scheduling through the Division of Recreation and Parks. Mrs. O'Bannon noted the demand for more pickleball fields. Mr. Nelson recommended the Board begin looking for funding and a location for another cricket field. Mrs. O'Bannon, Mr. Nelson, and Mr. Branin requested a future work session to discuss capital funding for additional athletic fields and facilities to meet the growing demand. Mr. Vithoulkas advised the Board that staff will prepare for a work session on this topic in anticipation of the upcoming year's capital budget.

Ms. Hamilton voiced concerns that the County's parks are sporting venues and not wildlife habitats. She stated the Board has marginalized and not shown sensitivity towards bird watchers and nature lovers, and sporting events are frightening parent birds during nesting season. Ms. Hamilton alleged the Board is violating the Constitution and international treaties.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

143-18

Ordinance - To Amend and Reordain Section 2-146 of the Code of the County of Henrico Titled "Funding of law library" to Reflect the Relocation of the Municipal Government & Law Library.

In response to a comment by Mr. Vithoulkas, Mr. Rapisarda explained the Municipal & Law Library has been moved to Tuckahoe Area Library due to a court refresh project and the judges' desire to dedicate that space for jury assembly.

Ms. Hamilton addressed the Board on this item. Mr. Rapisarda clarified for her that the public hearing for this item was advertised twice in the *Richmond Times-Dispatch* as required by the Code of Virginia. Mrs. O'Bannon responded to concerns voiced by Ms. Hamilton that the new location of the Municipal Government & Law Library is less accessible from the County bus lines. Mr. Vithoulkas clarified for Ms. Hamilton that there was no cost associated with the relocation, just a reallocation of shelf space.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached ordinance.

144-18

Ordinance - To Amend and Reordain Section 24-3 Titled "Definitions," Section 24-32 Titled "Principal uses permitted," Section 24-51 Titled "Principal uses permitted," Section 24-54.1 Titled "Principal uses permitted," Section 24-57 Titled "Development standards and conditions for permitted uses," Section 24-58.1 Titled "Principal uses permitted," Section 24-61 Titled "Development standards and conditions for permitted uses," Section 24-62.1 Titled "Permitted uses," Section 24-66 Titled "Principal uses permitted (subject to the conditions required in section 24-69)," Section 24-68 Titled "Accessory uses permitted," Section 24-70 Titled "Principal uses permitted," Section 24-72 Titled "Accessory uses permitted," and Section 24-96 Titled "Off-street parking requirements" of the Code of the County of Henrico to Allow A Variety of Brewery, Distillery, and Winery Uses in Business, Industrial, Urban Mixed Use, and Agricultural Districts.

Ben Blankinship, Zoning Division Manager, narrated a slide presentation. He referred to the rapid growth in the brewery industry in the last couple of decades and reviewed current and proposed County zoning regulations for breweries, wineries, and distilleries.

Ms. Hamilton spoke in opposition to this item. She questioned the need for more breweries and expressed concerns regarding drunk driving. On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached ordinance.

## **PUBLIC COMMENTS**

Yvette Ohree, a resident of the Varina District speaking on behalf of employees of The East End Landfill (TEEL), asked that the County reconsider closing the landfill. She noted TEEL donated \$10,000 to Baker Elementary School last year after the school was damaged by a fire. Ms. Ohree illustrated how closing the landfill would create a hardship for its employees.

Ms. Hamilton voiced concerns regarding testimony offered by a Henrico police officer at a Circuit Court trial. The case involved a complaint filed by Mrs. Hamilton alleging that an unlicensed surveyor trespassed on her mother's property.

## **GENERAL AGENDA**

- 145-18                      Resolution - Amendment to Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Appropriation of Funds for Fiscal Year 2018-19.

Mr. Hinton noted this amendment would amend the FY 2019 budget approved by the Board of Supervisors at its April 24 meeting by adding \$3.2 million to the general fund budget for schools. The additional funding is a product of a conversation that began on March 21 between the Board of Supervisors and the School Board during the legislative budget reviews regarding classroom sizes and staff supports. The conversation was further validated on April 16 in a special joint meeting of the Board of Supervisors and the School Board. Of the \$3.2 million under consideration, \$2 million will come from additional state aid provided in the recently adopted state budget and the other \$1.2 will come from estimated meals tax and sales tax receipts. Mr. Hinton shared a plan for anticipated allocation of the additional funding that was finalized by the School Board and submitted to the County Manager by the Superintendent of Schools on June 8. The plan contains an itemized list of school supports to improve teacher retention. The list primarily addresses classroom sizes and teacher supports, but also includes an item not previously discussed with the Board of Supervisors for additional pay increases for bus drivers.

Mr. Nelson questioned some of the items on the list, particularly the hourly wage step increase for bus drivers, and questioned a statement in the letter from the Superintendent of Schools that the School Board has not acted on any of the items and some may change. Mr. Vithoulkas pointed out the action the Board of Supervisors is considering is to change one number in the budget for the general fund component of education. Mr. Rapisarda clarified that under Virginia state law it is the prerogative of the School Board to manage funds that are appropriated by the Board of Supervisors for education, and the plan submitted by the Superintendent for allocating the proposed \$3.2 million appropriation does not legally bind the School Board to those items.



Mr. Nelson commented further on his questions and concerns pertaining to the Superintendent's letter and the School Board's plan. There was extended discussion by the Board of Supervisors relating to the School Board's responsibility for allocating education funds and the Board of Supervisors' limited control over the education funds its appropriates. Mrs. O'Bannon remarked she liked some of the items on the list, especially the focus on behavior modification. Mrs. Lynch stated she is glad a proactive stance is being taken in the market for bus drivers but pointed out her original request was for an additional \$4.3 million for teacher compensation. In response to Mr. Nelson's concerns regarding the Board of Supervisors' limited control over school expenditures, Mr. Branin acknowledged that although the School Board could detour around some of the items in the plan for this appropriation the Board of Supervisors could call out the School Board during next year's budget discussions should this be the case. He commented that he believes if the School Board does three-quarters of these items it will better the teachers' work situation.

Chris Sorenson, Assistant Superintendent for Finance, addressed the Board at Mrs. Lynch's request and explained why the School Board's plan includes an hourly wage step increase for bus drivers. He responded to questions from the Board. Mr. Vithoulkas noted the Board of Supervisors was confused because there was no previous discussion by the Superintendent or School Board with him or the Board of Supervisors regarding additional compensation for bus drivers. He indicated part of the issue is the Department of Human Resources for Henrico Public Schools has established six different pay scales for bus drivers. Mr. Vithoulkas suggested to Mr. Sorenson that this issue be addressed by Schools. There were further comments by Mr. Nelson and Mrs. O'Bannon pertaining to the School Board's stewardship of funds appropriated by the Board of Supervisors. Mrs. Lynch expressed hope the School Board will have the same courage in addressing teacher pay as it has demonstrated by taking a market approach toward compensation for bus drivers.

Mr. Thornton closed the discussion by suggesting the Board of Supervisors needs to remember its mission and recognize it cannot control the School Board. He remarked there must be public participation and all parts must be working in a collegial way to have an outstanding educational system. He asked that both the Board of Supervisors and School Board strive to do better to reach the oasis of excellence.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

146-18

Resolution - Award of Contract - East Area Mental Health Facility - Varina District.

John Neal, Director of General Services, responded to questions from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 147-18      Resolution - Authorization for Grant Funding - Tuckahoe Creek Park Phase II - Tuckahoe District.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 148-18      Resolution - Award of Contract - Upham Brook Trunk Sewer - Brookland and Fairfield Districts.

Chip England, Director of Public Utilities, responded to questions from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

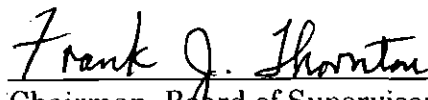
- 149-18      Resolution - Award of Contract - Tuckahoe Creek Trunk Sewer Replacement - Tuckahoe and Three Chopt Districts.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

- 150-18      Resolution - Award of Construction Contract - Bridge Maintenance Plan for Greenwood Road - Brookland District.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 10:00 p.m.



Chairman, Board of Supervisors  
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 134-18

Page No. 1 of 1

Agenda Title: RESOLUTION – Resignation of Member – Cable Television Advisory Committee

For Clerk's Use Only:

Date: 6/12/2018

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) O'Bannon

(2) (2)

REMARKS APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Lynch, C. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☐ ☐ ☐

WHEREAS, on January 9, 2018, Walter L. Johnson, Jr., was reappointed to the Cable Television Advisory Committee as the Varina District representative for a one-year term expiring December 31, 2018; and

WHEREAS, by correspondence dated June 5, 2018, Mr. Johnson submitted his resignation from the Committee, effective June 30, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of Walter L. Johnson, Jr., from the Cable Television Advisory Committee.

By Agency Head

By County Manager

Routing:

Yellow to:

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

**From:** Mrmrsj <mrmrsj@aol.com>  
**Sent:** Tuesday, June 5, 2018 7:40 AM  
**To:** Varina <Varina@henrico.us>  
**Cc:** nea02@Henrico.us; Lawrence, Barry <law03@henrico.us>; mrmrsj@aol.com  
**Subject:** Resignation from Cable Advisory Committee

The Honorable Tyrone E. Nelson  
Vice Chairman, Board of Supervisors  
P.O. Box 27032  
Henrico, Virginia 23273-0775

Dear Mr. Nelson:

I am grateful and thankful to you for having the opportunity to serve on the Henrico County Cable Television Advisory Committee representing the Varina District for the past 6 years.

Please accept my resignation from this committee effective, June 30, 2018.

The cable providers continue to introduce faster speeds, new kind of networks and performance designed to save the county residents money.

Again, thank you for the opportunity and I offer my best wishes to the committee for its continued success.

Sincerely,

*Walter L. Johnson, Jr.*

Walter L. Johnson, Jr.  
Cable Television Advisory Committee-Varina District

Cc: Mr. John H. Neal, Jr.  
Mr. Barry R. Lawrence



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 135-18

Page No. 1 of 1

Agenda Title: RESOLUTION - Resignation of Member - Henrico County Planning Commission

For Clerk's Use Only:

BOARD OF SUPERVISORS ACTION

Date: 6/12/2018

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

Moved by (1) Nelson Seconded by (1) O'Bannon  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Lynch, C. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

WHEREAS, on January 9, 2018, Eric S. Leabough was reappointed to the Henrico County Planning Commission as the Varina District representative for a one-year term expiring December 31, 2018; and

WHEREAS, by letter dated June 4, 2018, Mr. Leabough submitted his resignation from the Commission, effective June 30, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of Eric S. Leabough from the Henrico County Planning Commission.

By Agency Head \_\_\_\_\_

By County Manager Zlet

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

June 4, 2018

The Honorable Rev. Tyrone E. Nelson  
Vice Chairman  
Henrico County Board of Supervisors  
4301 East Parham Road  
Henrico, VA 23228

Dear Tyrone,

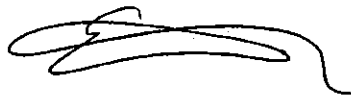
I am writing to notify you that I am resigning from the Henrico County Planning Commission, effective June 30, 2018.

As you know, I am resigning from the Planning Commission to continue serving the citizens of Henrico as the County's first "Housing Advocate".

I wish you and the newly appointed commissioner, much success in the future.

Over the next month, I will work with the team to ensure a smooth transition.

Very sincerely,

A handwritten signature in black ink, appearing to read "Eric Leabough", with a long, sweeping horizontal stroke extending to the right.

Eric Leabough



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 136-18

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Member – Henrico County Planning Commission

For Clerk's Use Only:

Date: 6/12/2018

☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) O'Bannon  
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Lynch, C. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Henrico County Planning Commission for an unexpired term beginning July 1, 2018, and ending December 31, 2018, or thereafter, when his successor shall have been appointed and qualified:

Varina District

William A. Mackey, Jr.

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

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Certified:

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

Agenda Item No. 142-18  
Page 1 of 8

For Clerk's Use Only	BOARD OF SUPERVISORS ACTION		YES	NO	OTHER
Date: <u>6/12/2018</u>	Moved by (1) <u>Bramin</u>	Seconded by (1) <u>Nelson</u>			
<input checked="" type="checkbox"/> Approved	(2) _____	(2) _____			
<input type="checkbox"/> Denied	<b>APPROVED</b>				
<input type="checkbox"/> Amended					
<input type="checkbox"/> Deferred to					

By Agency Head  By County Manager 

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Clerk, Board of Supervisors

Copy to: \_\_\_\_\_ Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 14218  
Page 2 of 8

Department 30 - Economic Development

0000 01043 – Greater Richmond Convention Center Authority \$ 3,000,000

Revenue from the 8.0% Hotel/Motel Occupancy Tax is exceeding the estimate of \$12,000,000, included in the fiscal year 2017-18 Annual Fiscal Plan. This \$3,000,000 increase will cover additional payments to the Greater Richmond Convention Center Authority (GRCCA), resulting from this additional revenue that has been received and is projected to be received through the end of the fiscal year. Payment will be made based on actual collections from the tax. Subsequently, the County's 2.0% local tax component (estimated at \$750,000 for this amendment), will come back to the County. In total, for fiscal year 2017-18, the County expects to receive \$15,000,000 in Hotel/Motel Occupancy Taxes, reflecting an increase when compared to the prior fiscal year. These funds will be disbursed to the GRCCA. Upon completion of the fiscal year, the GRCCA will return 2.0 of the 8.0%, estimated at \$3,750,000 as per the financing agreement for the Convention Center.

Department 32 - Non-Departmental

32001 – Non-Departmental \$ 500,000

0960 00000 Participation in the County's Real Estate Assistance Program (REAP) is forecasted to exceed the FY2017-18 appropriation of \$8,142,550. As a result of the increased popularity of this program, additional funding is required. Funding for the program is to come from the undesignated fund balance in the General Fund. This amendment will increase the total appropriation for REAP in FY2017-18 to \$8,642,550.

Total GENERAL FUND \$ 7,820,000

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 02 - Public Library

02001 – Public Services

0000 05165 – Library Donations \$ 500

To appropriate donations received from patrons during FY2017-18 for the purchase of books and materials.

Department 03 - Sheriff's Office

03209 – Training

0000 08619 – Byrne/JAG - Law Enforcement Training \$ 24,989

To appropriate funding of \$24,989 from the Virginia Department of Criminal Justice Services to purchase 14 laptops to use as a mobile training center for the Sheriff's Office. These federal funds are pass-through from the Department of Justice, Bureau of Justice Assistance and are being administered by the Commonwealth. No County matching funds are required.

Department 07 - Juvenile Detention Home

07003 – Juvenile Detention Home

0000 05009 – USDA Grant - Detention Home \$ 2,150

To appropriate additional Federal revenue received from the United States Department of Agriculture for food supplies for Henrico's Juvenile Detention Home.

Agenda Item No. 142-18  
Page 3 of 8

## Total Fire

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 14218  
Page 4 of 8

Department 22 - Social Services

22104 – CSA Mandated Services

1302 08378 – FY2017-18 CSA \$ 265,000

To amend the Children's Services Act (CSA) program budget to provide additional funding to pay program Medicaid expenditures. The current County appropriation is \$485,000 and this amendment increases that amount to \$750,000. This funding is to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

22108 – CSA - Education

1302 08378 – FY2017-18 CSA \$ 2,729,068

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$1,704,303 of State funding for the Schools portion of the Children's Services Act (CSA) expenses in fiscal year 2017-18. The County has a 37.55% local match of \$1,024,765 for this program, which is to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

Total Social Services	\$ 2,994,068
Total 1102 - SPECIAL REVENUE FUND - County	\$ 3,048,921

**FUND 1104 – SPECIAL REVENUE FUND - Miscellaneous Sanitary District**

Department 31 - Public Utilities

31704 – Sanitary District #12

0000 08627 – Street Lighting Improvements - Sanitary District #12 \$ 100,000

This amendment will provide funding of \$100,000 for street lighting improvements along East Laburnum Avenue, Pilots Lane, Oronoco Avenue, Delmont Street, Elba Street, and Pinalto Drive. Funding is to come from the fund balance in Sanitary District #12. Additional funding of \$100,000 for this project, found elsewhere in this paper, will be provided by the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund. The total project amount is \$300,000 and the remaining \$100,000 will be presented for the Board's consideration as a CDBG/HOME amendment at a later date.

**FUND 1113 – SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State**

Department 05 – Commonwealth's Attorney

05001 – Commonwealth's Attorney

0000 00000 – Forfeitures - Commonwealth's Attorney - State \$ 34,061

Law enforcement special funds, which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by the Commonwealth's Attorney for law enforcement projects as determined and approved by the County Manager or his designee.

Total SPECIAL REVENUE FUND	\$ 3,182,982
Total OPERATING FUNDS	\$ 11,002,982

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 14218  
Page 5 of 8

**CAPITAL FUNDS**

**FUND 2101 – General Capital Projects Fund**

**Department 12 - Police**

12999 – Police Capital Projects

0000 08618 – Bullet Trap Repair \$ 175,000

To provide funding of \$175,000 in order to remove and dispose of worn granulated rubber used to stop the bullets as well as remove and replace steel plates on the back of the trap, abate the lead, and add new granulated rubber at the police firing range. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

**Department 24 - Public Health**

24999 – Public Health Capital Projects

0000 08616 – WIC Dental Space Remodel \$ 35,000

This amendment will provide funding of \$35,000 to remodel the old Public Health Dental Offices and expand Public Health's WIC operations. In addition, the existing WIC space will be repainted and new flooring will be added. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

**Department 26 - Mental Health and Developmental Services**

26999 – MH/DS Capital Projects

0000 06661 – MH/DS East Center Replacement Construction \$ 953,084

This amendment will provide funding of \$953,084 for additional forecasted expenditures associated with the MH/DS East Center Replacement project. Of this total, \$471,130 is to come from Mental Health's fund balance in the Special Revenue Fund via an interfund transfer to the Capital Projects Fund and \$481,954 is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund. A total of \$9,015,580 has been appropriated to date for this project and the total appropriation for this project will be \$12,131,818 after this addition. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total 2101 - General Capital Projects Fund \$ 1,163,084

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 142-18  
Page 6 of 8

FUND 2109 – State and Federal Grant-Funded Capital Projects

Department 23 - Recreation and Parks

23101 – Director

0256 06246 – Tuckahoe Creek Park Master Plan, Design, Construction \$ 300,000

To appropriate funding of \$300,000 received from the Virginia Department of Conservation and Recreation. These federal funds are pass-through from the Federal Highway Administration's Recreational Trails Program and are being administered by the Commonwealth. This amendment will provide funding for Phase II of the Tuckahoe Creek Park boardwalk system. This second phase will complete the pedestrian boardwalk connecting the end of Ridgefield Parkway to Old Coach Lane. The County's 20% match for this grant has already been appropriated. The remaining funding of \$274,349, found elsewhere in this paper, is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund. The total appropriation for this project will be \$1,286,268 after this action.

FUND 2111 – Capital Initiatives Fund

Department 23 - Recreation and Parks

23101 – Director

0256 06246 – Tuckahoe Creek Park Master Plan, Design, Construction \$ 274,349

This amendment will provide additional funding of \$274,349 for Phase II of the Tuckahoe Creek Park boardwalk system. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund. The remaining grant funding of \$300,000 for this project, found elsewhere in this paper, represents pass-through funding from the Federal Highway Administration's Recreational Trails Program and is being administered by the Commonwealth.

0000 08620 – Deep Run Park Cricket Pitch 150,000

This amendment will provide funding of \$150,000 for professional services required to complete the design, construction documentation, plan of development, and permitting required to convert the existing three multipurpose fields at Deep Run Park into a cricket field. The new field will be able to accommodate both cricket and other field sports. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Recreation and Parks \$ 424,349

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **14218**  
Page 7 of 8

Department 31 - Public Utilities

31704 – Sanitary District #12

0000 08627 – Street Lighting Improvements - Sanitary District #12 \$ 100,000

This amendment will provide additional funding of \$100,000 for street lighting improvements along East Laburnum Avenue, Pilots Lane, Oronoco Avenue, Delmont Street, Elba Street, and Pinalto Drive. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund. Additional funding of \$100,000 for this project, found elsewhere in this paper, will be provided by the fund balance in Sanitary District #12. The total project amount is \$300,000 and the remaining \$100,000 will be presented for the Board's consideration as a CDBG/HOME amendment at a later date.

Department 32 - Non-Departmental

32001 – Non-Departmental

0000 08621 – Girls on the Run of Greater Richmond \$ 25,000

This amendment will provide funding to the Girls on the Run of Greater Richmond youth running program in order to support their Henrico County Program Expansion. This initiative would ensure that more girls have the opportunity to participate in Girls on the Run (3rd to 5th graders) or Heart and Sole (6th to 8th graders) and would support teachers that are involved in the program. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 08623 – ALS Association - Central Virginia Chapter 5,000

This amendment will provide funding to the DC/MD/VA Chapter of the ALS Association. ALS is a progressive neurodegenerative disease and this organization supports people living with ALS, and their loved ones, through services and education. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Non-Departmental \$ 30,000

Department 50 - Education

50331 – Construction and Maintenance

0000 08622 – Deep Run HS - Tennis Court Improvements \$ 73,719

This amendment will provide funding for tennis court improvements at Deep Run High School. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 08624 – Varina High School - Tennis Court Improvements 127,500

This amendment will provide partial funding for tennis court improvements at Varina High School. These funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund. The total estimated cost of this project is \$255,000. The balance will come from Henrico County Public Schools.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 142-18  
Page 8 of 8

0000 08625 – Varina High School - Baseball Field Improvements

80,343

This amendment will provide partial funding for baseball field improvements at Varina High School. Improvements include a new scoreboard, netting, fencing, storage building, and dugout refresh. These funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund. The total estimated cost of this project is \$160,685. The balance will come from Henrico County Public Schools.

Total Education	<u>\$ 281,562</u>
Total 2111 - Capital Initiatives Fund	<u>\$ 835,911</u>
Total CAPITAL PROJECTS FUND	<u>\$ 2,298,995</u>
Total Amendments/Appropriations	<u><u>\$ 13,301,977</u></u>

**COMMENTS:** The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 14318  
Page No. 1 of 1

Agenda Title: **ORDINANCE – To Amend and Reordain Section 2-146 of the Code of the County of Henrico Titled “Funding of law library” to Reflect the Relocation of the Municipal Government & Law Library**

For Clerk's Use Only:

Date: 6/12/2018

☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin  
(2) (2)

REMARKS:

**APPROVED**

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:**

1. That Section 2-146 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 2-146. Funding of law library.**

(a) The purpose of this section is to provide a source of funding for the law library maintained by the county as authorized by Code of Virginia, § 42.1-70, such library being located in the courts building Tuckahoe Library and open to the public.

• • • •

2. That this ordinance shall be in full force and effect on and after its passage.

Comments: The Director of Libraries recommends approval of this Board paper; the County Manager concurs.

By Agency Head Gillick By County Manager Zft

Routing:  
Yellow to: \_\_\_\_\_

Certified: \_\_\_\_\_

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

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COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 144-18  
Page No. 1 of 1

Agenda Title: ORDINANCE – To Amend and Reordain Section 24-3 Titled “Definitions,” Section 24-32 Titled “Principal uses permitted,” Section 24-51 Titled “Principal uses permitted,” Section 24-54.1 Titled “Principal uses permitted,” Section 24-57 Titled “Development standards and conditions for permitted uses,” Section 24-58.1 Titled “Principal uses permitted,” Section 24-61 Titled “Development standards and conditions for permitted uses,” Section 24-62.1 Titled “Permitted uses,” Section 24-66 Titled “Principal uses permitted (subject to the conditions required in section 24-69),” Section 24-68 Titled “Accessory uses permitted,” Section 24-70 Titled “Principal uses permitted,” Section 24-72 Titled “Accessory uses permitted,” and Section 24-96 Titled “Off-street parking requirements” of the Code of the County of Henrico to Allow A Variety of Brewery, Distillery, and Winery Uses in Business, Industrial, Urban Mixed Use, and Agricultural Districts

For Clerk's Use Only:

Date: 6/12/2018

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Lynch, C. ☒ ☐ ☐  
Nelson, T. ☐ ☐ Absent  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

After a duly advertised public hearing, the Board of Supervisors of Henrico County adopted the attached ordinance.

Comments: After a public hearing on May 10, 2018, the Planning Commission recommended approval of the amendments. The Director of Planning recommends approval of this Board paper, and the County Manager concurs.

By Agency Head:

By County Manager:

Routing:  
Yellow to:

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

**BLACKLINE**

**ORDINANCE – To Amend and Reordain Section 24-3 Titled “Definitions,” Section 24-32 Titled “Principal uses permitted,” Section 24-51 Titled “Principal uses permitted,” Section 24-54.1 Titled “Principal uses permitted,” Section 24-57 Titled “Development standards and conditions for permitted uses,” Section 24-58.1 Titled “Principal uses permitted,” Section 24-61 Titled “Development standards and conditions for permitted uses,” Section 24-62.1 Titled “Permitted uses,” Section 24-66 Titled “Principal uses permitted (subject to the conditions required in section 24-69),” Section 24-68 Titled “Accessory uses permitted,” Section 24-70 Titled “Principal uses permitted,” Section 24-72 Titled “Accessory uses permitted,” and Section 24-96 Titled “Off-street parking requirements” of the Code of the County of Henrico to Allow A Variety of Brewery, Distillery, and Winery Uses in Business, Industrial, Urban Mixed Use, and Agricultural Districts**

**BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:**

1. That Section 24-3 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-3. Definitions.**

For the purpose of interpreting and construing this chapter, certain words and terms used herein shall have the following meanings, unless the context requires otherwise.

• • • •

**Brewery. A business licensed by the commonwealth to brew beer without limitation as to number of barrels per year, which may include bottling and wholesale distribution.**

• • • •

**Distillery. A business licensed by the commonwealth to manufacture alcoholic beverages other than wine and beer, which may include bottling and wholesale distribution.**

• • • •

**Farm winery. A business licensed by the commonwealth as a farm winery under title 4.1 of the Code of Virginia.**

• • • • •

**Limited brewery.** A business licensed by the commonwealth to manufacture no more than 15,000 barrels of beer per calendar year, provided (i) the brewery is located on a farm in the commonwealth on land zoned agricultural and owned or leased by such brewery or its owner and (ii) agricultural products, including barley, other grains, hops, or fruit, used by such brewery in the manufacture of its beer are grown on the farm.

**Limited distillery.** A business licensed by the commonwealth to manufacture no more than 36,000 gallons of alcoholic beverages other than wine or beer per calendar year, provided (i) the distillery is located on a farm in the commonwealth on land zoned agricultural and owned or leased by such distillery or its owner and (ii) agricultural products used by such distillery in the manufacture of its alcoholic beverages are grown on the farm.

• • • • •

**Microbrewery.** A business licensed by the commonwealth to brew beer that brews no more than 3,000 barrels of beer per calendar year for sale at a restaurant or retail business on the same premises where the beer is brewed.

• • • • •

**Winery.** A business licensed by the commonwealth as a winery under title 4.1 of the Code of Virginia.

• • • • •

2. That Section 24-32 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-32. Principal uses permitted.**

**A building or land shall be used only for the purposes stated in this section.** Unless otherwise provided by this section, no principal use other than a place of worship, office building, hotel, or motel shall exceed 10,000 square feet in floor area.

• • • • •

(ee) Restaurant, delicatessen, **microbrewery**, and ice cream parlor, but not restaurants having drive-through windows.

• • • •

3. That Section 24-51 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-51. Principal uses permitted.**

**A building or land shall be used only for the following purposes:**

• • • •

**(i) Farm winery, limited brewery, or limited distillery.**

4. That Section 24-54.1 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-54.1. Principal uses permitted.**

A building or land shall be used only for the following purposes:

• • • •

- (v) Stores or shops for the conduct of retail sales including sale of art and art supplies, auto parts and accessories (but no service and/or installation), beverages **(but not including brewing, distilling, or manufacturing alcoholic beverages)**, books, carpets, clothing, computers and software, draperies, drugs, fabrics, furniture and appliances, garden supplies, gifts, glass sales and service excluding auto or truck repairs, handcrafts, hardware or locksmiths, hobby supplies, jewelry, office supplies and stationery, paint, picture framing, wallpaper, shoes and shoe repair, sporting goods, televisions, video recorders, stereos, radios, microwaves, sales, service and small appliance repair, video store, variety store and stores and shops similar to the preceding. No individual shop or store shall occupy more than 10,000 square feet of floor area except when located within an approved shopping center.

• • • •

5. That Section 24-57 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-57. Development standards and conditions for permitted uses.**

• • • •

- (m) *Services and production of goods.* Processes and equipment employed and goods processed or sold shall be limited to those which are not objectionable by reason of odor, dust, smoke, cinders, gas, fumes, noise, vibration, refuse matters or water-carried waste. Goods may be produced for retail sale on the premises **(but not including brewing, distilling, or manufacturing alcoholic beverages)**; provided, that not more than five persons are engaged in such production. The number of persons employed in production does not include any persons engaged in the sale of products or deliveries.

• • • •

6. That Section 24-58.1 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-58.1. Principal uses permitted.**

A building or land shall be used only for the following purposes:

• • • •

- (t) Restaurants (with dancing), take out and meal delivery service, delicatessens, ~~or~~ ice cream parlors, **or microbreweries.**

• • • •

7. That Section 24-61 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-61. Development standards and conditions for permitted uses.**

• • • •

- (m) *Services and production of goods.* Services and production of goods shall be subject to the development standards of the B-1 district, **except that brewing of beer is allowed for up to 3,000 barrels per calendar year.**

• • • •

8. That Section 24-62.1 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-62.1. Permitted Principal uses permitted.**

A building or land shall be used only for the following purposes:

• • • •

(v) Restaurants of any kind, delicatessens, and ice cream parlors, and microbreweries.

• • • •

9. That Section 24-66 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-66. Principal uses permitted (~~subject to the conditions required in section 24-69~~).**

**A building or land shall be used only for the following purposes, subject to the conditions in section 24-69:**

• • • •

(g) The following uses when located at least 200 feet from any R district:

• • • •

(3) Bottling, manufacturing, cold storage or milk processing and distribution plants, including a milk processing plant, a winery, or a brewery that produces no more than 15,000 barrels of beer per calendar year, but not including a distillery.

• • • •

• • • •

10. That Section 24-68 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-68. Accessory uses permitted.**

• • • •

**(d) Accessory to a brewery or winery, on-site tasting and retail sales of any of the following beverages manufactured on site: beer, wine, or cider.**

11. That Section 24-70 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-70. Principal uses permitted.**

**A building or land shall be used only for the following purposes:**

• • • •

(b) The following uses when located at least 300 feet from any R district:

• • • •

(7) ~~Winery~~ **Brewery**.

(c) The following uses when located at least 600 feet from any R district:

• • • •

(6) ~~Brewing or distilling or liquors~~ **Distillery**.

• • • •

• • • •

12. That Section 24-72 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-72. Accessory uses permitted.**

• • • •

**(e) Accessory to a brewery, distillery, or winery, on-site tasting and retail sales of alcoholic beverages manufactured on site.**

13. That Section 24-96 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-96. Off-street parking requirements.**

• • • •

- (b) The number of parking spaces to be provided for each use shall be sufficient to provide for all persons residing on, employed on or patronizing the premises, and in no case shall it be less than as follows. In the case of any use not listed, the requirements of the most similar listed use shall apply director of planning shall determine the required number of parking spaces based on standards published by the Institute of Transportation Engineers, documented parking studies of comparable uses, and good planning practices.

• • • •

- (11) Restaurants, dine-in or take-out, including tasting rooms and other areas designated for on-premises consumption of alcoholic beverages at a brewery, distillery, or winery: 1 for each 100 sq. ft. of floor area.

• • • •

• • • •

14. That this ordinance shall be in full force and effect on and after its passage as provided by law.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No. 1 of 7  
Agenda Item No. 145-18

Agenda Title: **RESOLUTION - Amendment to Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Appropriation of Funds for Fiscal Year 2018-19**

<p>For Clerk's Use Only</p> <p>Date: <u>6/12/2018</u></p> <p><input checked="" type="radio"/> Approved</p> <p><input type="radio"/> Denied</p> <p><input type="radio"/> Amended</p> <p><input type="radio"/> Deferred to</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Nelson</u> Seconded by (1) <u>Branin</u></p> <p>(2) _____</p> <p>REMAINING _____</p> <p style="font-size: 2em; font-weight: bold; opacity: 0.5;">APPROVED</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">YES</th> <th style="text-align: left;">NO</th> <th style="text-align: left;">OTHER</th> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Lynch, C.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>_____</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Banana, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thomas, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	Banana, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Thomas, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
YES	NO	OTHER																		
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>																		
Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>																		
_____	<input type="checkbox"/>	<input type="checkbox"/>																		
Banana, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>																		
Thomas, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>																		

**WHEREAS**, the Board of Supervisors of the County of Henrico, adopted a budget for Fiscal Year 2018-19, on April 24, 2018 (Agenda Item No. 85-18); and,

**WHEREAS**, the Board wishes to amend the General Fund budget for Education by increasing the appropriation by \$3,200,000 to provide additional teachers and classroom supports.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that the following amounts be, and they hereby are, appropriated for expenditure in fiscal year 2018-19, for the accounts and purposes indicated below, these amounts being in the approved operating and capital Annual Fiscal Plans for fiscal year 2018-19, as approved by the Board of Supervisors on April 24, 2018 (Agenda Item No. 85-18), and amended to include an additional \$3,200,000 for Education, and to be funded from the estimated resources shown:

**OPERATING FUNDS**

**ESTIMATED RESOURCES**

SOURCE	AMOUNT	AMOUNT
From Local Sources:		
<u>GENERAL FUND:</u>	<u>Adopted</u>	<u>Amended</u>
General Property Taxes	\$ 461,625,000	\$ 461,625,000
Other Local Taxes	159,760,000	160,960,000 *
Permits, Fees, & Licenses	4,871,300	4,871,300
Fines & Forfeitures	2,085,000	2,085,000
Use of Money & Property	7,960,400	7,960,400
Charges for Services	4,114,867	4,114,867
Miscellaneous	4,442,000	4,442,000
Recovered Costs	4,050,738	4,050,738
Total from Local Sources	\$ 648,909,305	\$ 650,109,305 *

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No. 2 of 145-18  
Agenda Item No. 145-18

Agenda Title: **RESOLUTION - Amendment to Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Appropriation of Funds for Fiscal Year 2018-19**

ESTIMATED RESOURCES (cont'd)			
SOURCE	AMOUNT		AMOUNT
<u>GENERAL FUND (Cont'd):</u>			
From the Commonwealth of Virginia:			
	Adopted		Amended
Non-Categorical Aid	\$ 16,170,500	\$	16,170,500
Shared Expenses	18,120,000		18,120,000
Categorical Aid	323,236,500		325,236,500 *
Total State	\$ 357,527,000	\$	359,527,000 *
From the Federal Government:			
Categorical Aid - Total Federal	\$ 360,000	\$	360,000
Operating Transfers	\$ (176,456,566)	\$	(176,456,566)
From (To) Fund Balance	41,519,279		41,519,279
GENERAL FUND RESOURCES	\$ 871,859,018	\$	875,059,018 *
<u>SPECIAL REVENUE FUND:</u>			
Permits, Fees, & Licenses	\$ 1,028,347	\$	1,028,347
Fines & Forfeitures	282,681		282,681
Use of Money & Property	258,799		258,799
Charges for Services	32,362,043		32,362,043
Miscellaneous	3,065,527		3,065,527
Recovered Costs	585,828		585,828
Total from Local Sources	\$ 37,583,225	\$	37,583,225
From the Commonwealth of Virginia:			
Non-Categorical Aid	\$ 2,547,470	\$	2,547,470
Categorical Aid	39,852,608		39,852,608
Total from State	\$ 42,400,078	\$	42,400,078
From the Federal Government:			
Categorical Aid - Total Federal	\$ 62,074,517	\$	62,074,517
Operating Transfers	\$ 30,394,745	\$	30,394,745
From (To) Fund Balance	(545,841)		(545,841)
SPECIAL REVENUE FUND RESOURCES	\$ 171,906,724	\$	171,906,724
<u>WATER AND SEWER ENTERPRISE FUND:</u>			
From Local Sources:			
Fines & Forfeitures	\$ 159,485	\$	159,485
Charges for Services	124,693,339		124,693,339
Miscellaneous	1,781,923		1,781,923
Operating Transfers	1,930,021		1,930,021
From (To) Retained Earnings	(36,146,912)		(36,146,912)
Total Water & Sewer Enterprise Fund	\$ 92,417,856	\$	92,417,856
<u>BELMONT GOLF COURSE ENTERPRISE FUND:</u>			
Charges for Services	\$ 1,126,738	\$	1,126,738
Total Belmont Golf Course Enterprise Fund	\$ 1,126,738	\$	1,126,738

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

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Agenda Item No. 1

Agenda Title: **RESOLUTION - Amendment to Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Appropriation of Funds for Fiscal Year 2018-19**

ESTIMATED RESOURCES (cont'd)		
SOURCE	AMOUNT	AMOUNT
<b><u>CENTRAL AUTO MAINTENANCE (C.A.M.) FUND:</u></b>		
From Local Sources:	Adopted	Amended
Use of Money & Property	\$ 300,000	\$ 300,000
Recovered Cost	21,416,991	21,416,991
Operating Transfers	99,500	99,500
Total Central Automotive Maintenance Fund	<u>\$ 21,816,491</u>	<u>\$ 21,816,491</u>
<b><u>TECHNOLOGY REPLACEMENT FUND:</u></b>		
Operating Transfers	\$ 2,500,000	\$ 2,500,000
From (To) Retained Earnings	378,100	378,100
Total Technology Replacement Fund	<u>\$ 2,878,100</u>	<u>\$ 2,878,100</u>
<b><u>RISK MANAGEMENT FUND:</u></b>		
Recovered Costs - Total Revenue	\$ 750,000	\$ 750,000
Operating Transfers - Total Fund	8,965,327	8,965,327
Total Risk Management Fund	<u>\$ 9,715,327</u>	<u>\$ 9,715,327</u>
<b><u>HEALTHCARE FUND:</u></b>		
Interest on Investment	\$ 100,000	\$ 100,000
Miscellaneous	150,000	150,000
Recovered Costs	116,009,266	116,009,266
Total Healthcare Fund	<u>\$ 116,259,266</u>	<u>\$ 116,259,266</u>
<b><u>DEBT SERVICE FUND:</u></b>		
Operating Transfers - TOTAL RESOURCES	<u>\$ 63,468,451</u>	<u>\$ 63,468,451</u>
Total Debt Service Fund	<u>\$ 63,468,451</u>	<u>\$ 63,468,451</u>
<b><u>JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:</u></b>		
Shared Expenses - Local	\$ 488,764	\$ 488,764
Shared Expenses - State	1,578,339	1,578,339
Operating Transfers	3,158,722	3,158,722
From (To) Fund Balance	108,052	108,052
Total JRJDC Agency Fund	<u>\$ 5,333,877</u>	<u>\$ 5,333,877</u>
<b><u>FIDUCIARY FUNDS</u></b>		
Recovered Costs	\$ 75,000	\$ 75,000
Operating Transfers	4,375,000	4,375,000
Total Fiduciary Funds	<u>\$ 4,450,000</u>	<u>\$ 4,450,000</u>
<b><u>ADJUSTMENT FOR INTERFUND TRANSACTIONS:</u></b>		
Operating Transfers - Total Fund	<u>\$ (108,483,399)</u>	<u>\$ (108,483,399)</u>
TOTAL OPERATING FUNDS RESOURCES	<u><u>\$ 1,252,748,449</u></u>	<u><u>\$ 1,255,948,449 *</u></u>

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\* Indicates a change  
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TOTAL CHANGES IN ESTIMATED RESOURCES	<u><u>\$ 3,200,000</u></u>
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APPROPRIATIONS

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No. 4 of 8  
Agenda Item No. 145-18

Agenda Title: **RESOLUTION - Amendment to Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Appropriation of Funds for Fiscal Year 2018-19**

<u>DEPARTMENT</u>	AMOUNT	AMOUNT
<u>GENERAL FUND:</u>	Adopted	Amended
Board of Supervisors	\$ 1,100,085	\$ 1,100,085
Library	19,552,483	19,552,483
Sheriff	40,846,900	40,846,900
Circuit Court	3,278,634	3,278,634
Commonwealth's Attorney	5,037,655	5,037,655
General District Court	311,599	311,599
Juvenile/Domestic Relations Court	2,518,829	2,518,829
Electoral Board	1,608,371	1,608,371
County Manager	3,762,628	3,762,628
County Attorney	2,509,297	2,509,297
Human Resources	6,372,260	6,372,260
Police	76,111,840	76,111,840
Fire	61,518,326	61,518,326
Finance	14,104,509	14,104,509
General Services	14,820,549	14,820,549
Internal Audit	455,337	455,337
Information Technology	15,158,222	15,158,222
Agriculture & Home Extension	433,866	433,866
Recreation & Parks	19,564,149	19,564,149
Public Health	2,287,051	2,287,051
Public Works	52,701,159	52,701,159
Real Property	599,906	599,906
Economic Development	17,499,201	17,499,201
Non-Departmental	12,720,721	12,720,721
Building Inspections	4,650,667	4,650,667
Planning	4,522,435	4,522,435
Permit Centers	931,027	931,027
Community Revitalization	1,739,317	1,739,317
Education	485,141,995	488,341,995 *
Total General Fund	\$ 871,859,018	\$ 875,059,018 *

SPECIAL REVENUE FUND:

Commonwealth's Attorney	\$ 1,234,990	\$ 1,234,990
Juvenile/Domestic Relations Court	967,089	967,089
Police	1,591,595	1,591,595
Social Services	34,087,136	34,087,136
Mental Health/Developmental Services	39,188,284	39,188,284
CRWP	4,390,918	4,390,918
Public Works	897,000	897,000
Public Utilities - Solid Waste	13,632,122	13,632,122
Public Utilities - Street Lights	83,100	83,100
Non-Departmental	50,000	50,000
Community Corrections Program	2,040,556	2,040,556
Education - Cafeterias	25,596,753	25,596,753
Education - Grants	48,147,181	48,147,181
Total Special Revenue Fund	\$ 171,906,724	\$ 171,906,724

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No. 5 of 145-18  
Agenda Item No. 145-18

Agenda Title: **RESOLUTION - Amendment to Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Appropriation of Funds for Fiscal Year 2018-19**

<u>DEPARTMENT</u>	AMOUNT	AMOUNT
	Adopted	Amended
<u>WATER &amp; SEWER ENTERPRISE FUND:</u>		
Public Utilities - Operations	\$ 65,015,829	\$ 65,015,829
Public Utilities - Debt Service	27,402,027	27,402,027
Total Water & Sewer Enterprise Fund	\$ 92,417,856	\$ 92,417,856
<u>BELMONT GOLF COURSE ENTERPRISE FUND:</u>		
Recreation & Parks - Total Fund	\$ 1,126,738	\$ 1,126,738
<u>CENTRAL AUTO MAINTENANCE FUND:</u>		
Central Auto. Maint. - Total Fund	\$ 21,816,491	\$ 21,816,491
<u>TECHNOLOGY REPLACEMENT FUND:</u>		
Technology Replacement - Total Fund	\$ 2,878,100	\$ 2,878,100
<u>RISK MANAGEMENT FUND:</u>		
Risk Management - Total Fund	\$ 9,715,327	\$ 9,715,327
<u>HEALTHCARE FUND:</u>		
Healthcare - Total Fund	\$ 116,259,266	\$ 116,259,266
<u>DEBT SERVICE FUND:</u>		
General Government	\$ 24,574,700	\$ 24,574,700
Education	38,893,751	38,893,751
Total Debt Service Fund	\$ 63,468,451	\$ 63,468,451
<u>JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:</u>		
JRJDC - Operations	\$ 5,333,877	\$ 5,333,877
<u>FIDUCIARY FUND:</u>		
OPEB - GASB 45	\$ 2,750,000	\$ 2,750,000
Line of Duty Act (LODA)	1,100,000	1,100,000
Long-Term Disability	600,000	600,000
Total Fiduciary Fund	\$ 4,450,000	\$ 4,450,000
<u>ADJUSTMENT FOR INTERFUND TRANSACTIONS:</u>		
Interdepartmental Billings - Central Auto. Maint.	\$ (21,816,491)	\$ (21,816,491)
Interdepartmental Billings - Healthcare	(86,666,908)	(86,666,908)
TOTAL ADJUSTMENTS	\$ (108,483,399)	\$ (108,483,399)
TOTAL OPERATING REQUIREMENTS	\$ 1,252,748,449	\$ 1,255,948,449 *

\* Indicates a change

TOTAL CHANGE IN ESTIMATED OPERATING REQUIREMENTS \$ 3,200,000

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No. 6 of 17  
Agenda Item No. 14518

Agenda Title: **RESOLUTION - Amendment to Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Appropriation of Funds for Fiscal Year 2018-19**

**CAPITAL FUNDS**

SOURCE	<u>ESTIMATED RESOURCES</u>	
	AMOUNT Adopted	AMOUNT Amended
<b><u>CAPITAL PROJECTS FUND:</u></b>		
Motor Vehicle License Revenue	\$ 1,000,000	\$ 1,000,000
Education Meals Tax Revenue	9,000,000	9,000,000
G. O. Bonds - General Government	38,000,000	38,000,000
G. O. Bonds - Education	15,000,000	15,000,000
Fund Balance - General Fund	42,940,000	42,940,000
Total Capital Projects Fund	\$ 105,940,000	\$ 105,940,000
<b><u>VEHICLE REPLACEMENT RESERVE:</u></b>		
Fund Balance - General Fund	\$ 8,624,800	\$ 8,624,800
<b><u>WATER &amp; SEWER ENTERPRISE FUND:</u></b>		
Water & Sewer Fees/Charges - Total Fund	\$ 62,400,000	\$ 62,400,000
Total Water & Sewer Enterprise Fund	\$ 62,400,000	\$ 62,400,000
<b>TOTAL CAPITAL FUNDS RESOURCES</b>	<b>\$ 176,964,800</b>	<b>\$ 176,964,800</b>
-----		
* Indicates a change		
-----		
<b>TOTAL CHANGE IN ESTIMATED CAPITAL RESOURCES</b>		<b>\$ 0</b>
-----		

**APPROPRIATIONS**

<b><u>CAPITAL PROJECTS FUND:</u></b>		
Library	\$ 24,000,000	\$ 24,000,000
Sheriff	3,000,000	3,000,000
Police	589,000	589,000
Fire	2,000,000	2,000,000
General Services	15,050,000	15,050,000
Information Technology	1,650,000	1,650,000
Recreation & Parks	21,851,000	21,851,000
Public Works	11,300,000	11,300,000
Education	26,500,000	26,500,000
TOTAL Capital Projects Fund	\$ 105,940,000	\$ 105,940,000
<b><u>VEHICLE REPLACEMENT RESERVE:</u></b>		
Police	\$ 2,624,800	\$ 2,624,800
Fire	3,000,000	3,000,000
Education	3,000,000	3,000,000
Total Vehicle Replacement Reserve	\$ 8,624,800	\$ 8,624,800
<b><u>WATER AND SEWER ENTERPRISE FUND:</u></b>		
Public Utilities - Water	\$ 23,050,000	\$ 23,050,000
Public Utilities - Sewer	39,350,000	39,350,000
Total Water & Sewer Enterprise Fund	\$ 62,400,000	\$ 62,400,000
<b>TOTAL CAPITAL FUNDS APPROPRIATIONS</b>	<b>\$ 176,964,800</b>	<b>\$ 176,964,800</b>
-----		
* Indicates a change		
-----		
<b>TOTAL CHANGE IN ESTIMATED CAPITAL REQUIREMENTS</b>		<b>\$ 0</b>
-----		

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No. 7 of 7  
Agenda Item No. 145-18

Agenda Title: **RESOLUTION - Amendment to Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Appropriation of Funds for Fiscal Year 2018-19**

**BE IT FURTHER RESOLVED** by the Board that remaining funds appropriated for capital projects in prior fiscal years be, and hereby are, reappropriated to fiscal year 2018-19, to the same department and account for which they were originally appropriated and shall remain appropriated until spent.

**BE IT FURTHER RESOLVED** by the Board that remaining funds appropriated in fiscal year 2017-18 for the long-term disability benefit shall be reappropriated for fiscal year 2018-19 and shall remain appropriated until spent.

**BE IT FURTHER RESOLVED** by the Board that funds budgeted in fiscal year 2017-18, which support valid outstanding encumbrances as of June 30, 2018, be, and hereby are, reappropriated to fiscal year 2018-19, to the same department and account for which they were encumbered.

**BE IT FURTHER RESOLVED** by the Board that remaining funds appropriated in fiscal year 2017-18 for grant programs and donations for specific purposes that extend beyond June 30, 2018, as well as all unspent asset forfeiture funds, all within the Special Revenue Fund, be, and hereby are, reappropriated to fiscal year 2018-19, to the same department and account for which they were originally appropriated until spent in accordance with the grant authorization or other specific purposes.

**COMMENTS:** The Director of Finance recommends approval of this Board Paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 146-18

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — East Area Mental Health Facility — Varina District**

For Clerk's Use Only:

Date: 6/12/2018

- ( ) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin  
(2) (2)

REMARKS:

**APPROVED**

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Lynch, C. ☒ ☐ ☐  
Nelson, T. ☐ ☐ absent  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

**WHEREAS**, the County wishes to construct a new East Area Mental Health Facility at 3908 Nine Mile Road; and,

**WHEREAS**, the County received nine bids on June 5, 2018, in response to Invitation to Bid No. 18-1652-4JCK and Addenda Numbers 1 and 2 with the following results:

<u>Bidder</u>	<u>Bid Amount</u>
Loughridge & Company, LLC Richmond, VA	\$6,568,600
Ritchie-Curbow Construction Company, Inc. Newport News, VA	\$6,587,050
Kenbridge Construction Company, Inc. Kenbridge, VA	\$6,749,000
Daniel & Company, Inc. Richmond, VA	\$6,839,000
Southwood Building Systems, Inc. Ashland, VA	\$6,854,050
VIRTEXCO Corporation Richmond, VA	\$7,061,800
C K Bosworth Construction, LLC Midlothian, VA	\$7,230,250
Harlan Construction Company, Inc. Hopewell, VA	\$7,337,538
A D Whittaker Construction, Inc. Ashland, VA	\$7,886,000

By Agency Head

By County Manager

Routing:

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Clerk, Board of Supervisors

Date:



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item 146-18  
Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — East Area Mental Health Facility — Varina District**

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**WHEREAS**, after a review and evaluation of the bids, it was determined that Loughridge & Company, LLC is the lowest responsive and responsible bidder with a bid of \$6,568,600.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract to furnish all labor, material, equipment, and services necessary for construction of the new East Area Mental Health Facility is awarded to Loughridge & Company, LLC, the lowest responsive and responsible bidder, in the amount of \$6,568,600, pursuant to Invitation to Bid No. 18-1652-4JCK, Addenda Numbers 1 and 2, and the bid submitted by Loughridge & Company, LLC.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

**Comment:** Funding to support the contract is available within the project budget. The Directors of General Services and Henrico Area Mental Health & Developmental Services and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 147-18

Page No. 1 of 1

Agenda Title: RESOLUTION — Authorization for Grant Funding — Tuckahoe Creek Park Phase II —  
Tuckahoe District

For Clerk's Use Only:

Date: 6/12/2018

- ( ) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Brani  
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T.	✓		
Lynch, C.	✓		
Nelson, T.	✓		about
O'Bannon, P.	✓		
Thornton, F.	✓		

WHEREAS, the Division of Recreation and Parks wishes to obtain grant funding of \$300,000 from the Federal Highway Administration through the Recreational Trails Program administered by the Virginia Department of Conservation and Recreation ("DCR"); and,

WHEREAS, the grant, which requires a 20% local match, will be used to supplement local funding for construction of Tuckahoe Creek Park Phase II; and,

WHEREAS, the required match is available within appropriated project funds.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the County Manager to execute all documents in a form approved by the County Attorney necessary to apply for and receive grant funding of \$300,000 from DCR.

COMMENTS: The Director of Recreation and Parks recommends approval of this Board paper; the County Manager concurs.

By Agency Head

*Chris Lusk*

By County Manager

*2/18*

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COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 148-18  
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Upham Brook Trunk Sewer —  
Brookland and Fairfield Districts

For Clerk's Use Only:

Date: 6/12/2018

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Brani  
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Lynch, C. ☒ ☐ ☐  
Nelson, T. ☒ ☐ absent  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

WHEREAS, the County received seven bids on May 8, 2018, in response to Invitation to Bid No. 18-1593-2CLE and Addenda Nos. 1, 2, 3 and 4 for the Upham Brook Trunk Sewer project; and,

WHEREAS, the project will provide approximately 14,200 linear feet of 48-inch and approximately 1,500 linear feet of 54-inch diameter gravity sanitary sewer, five 72-inch diameter tunnels including a CSX railroad crossing, and rehabilitation of approximately 2,450 linear feet of 8-inch diameter sanitary sewer from Staples Mill Road near Dickens Road to just east of Brook Road at Upham Brook; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amount</u>
Garney Companies, Inc. Chantilly, VA	\$ 22,651,000.00
Oscar Renda Contracting, Inc. Roanoke, TX	\$ 24,457,200.00
Metra Industries, Inc. Little Falls, NJ	\$ 25,799,200.00
S. J. Louis Construction, Inc. Rockville, MN	\$ 28,715,000.00
English Construction Co., Inc. Lynchburg, VA	\$ 28,992,171.00
Corman Kokosing Construction Company Annapolis Junction, MD	\$ 34,025,094.74
TA Sheets General Contractors, Inc. Norfolk, VA	\$ 39,798,500.00

By Agency Head

*CSB.E.L.*

By County Manager

*Zfb*

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 148-18

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Upham Brook Trunk Sewer —  
Brookland and Fairfield Districts**

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**WHEREAS**, after a review and evaluation of the bids, it was determined that Garney Companies, Inc. is the lowest responsive and responsible bidder with a bid of \$22,651,000.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract is awarded to Garney Companies, Inc., the lowest responsive and responsible bidder, in the amount of \$22,651,000 pursuant to Invitation to Bid No.18-1593-2CLE, Addenda Nos.1, 2, 3 and 4, and the bid submitted by Garney Companies, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

**Comment:** Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 149-18  
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Tuckahoe Creek Trunk Sewer Replacement —  
Tuckahoe and Three Chopt Districts

For Clerk's Use Only:  Date: 6/12/2018  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:  	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>Branin</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____  REMARKS: <b>APPROVED</b>	<table><tr><td></td><td>YES</td><td>NO</td><td>OTHER</td></tr><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Lynch, C.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><u>about</u></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input type="checkbox"/>	<input type="checkbox"/>	<u>about</u>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input type="checkbox"/>	<input type="checkbox"/>	<u>about</u>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the County received five bids on May 2, 2018, in response to Invitation to Bid No. 18-1607-3CLE and Addendum No. 1 for the Tuckahoe Creek 27-inch Trunk Sewer Replacement project; and,

WHEREAS, the project will abandon approximately 2,000 feet of 27-inch diameter sewer pipe and install approximately 2,100 feet of new 8-inch, 15-inch, and 42-inch diameter sewer pipe along Tuckahoe Creek in the area approximately bounded by Caitlin Court (north), Pleasant Run Drive (east), Ridgefield Parkway (south), and Tuckahoe Creek (west); and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amount</u>
Garney Companies, Inc. Chantilly, VA	\$ 1,350,390
G. L. Howard, Inc. Rockville, VA	\$ 1,404,875
Tidewater Utility Construction, Inc. Suffolk, VA	\$ 1,489,000
S. J. Louis Construction, Inc. Rockville, MN	\$ 2,450,000
C. T. Purcell Excavating, Inc. Montpelier, VA	\$ 2,827,986

By Agency Head [Signature] By County Manager [Signature]

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 149-18

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Tuckahoe Creek Trunk Sewer Replacement —  
Tuckahoe and Three Chopt Districts**

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**WHEREAS**, after a review and evaluation of the bids, it was determined that Garney Companies, Inc. is the lowest responsive and responsible bidder with a bid of \$1,350,390.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract is awarded to Garney Companies, Inc., the lowest responsive and responsible bidder, in the amount of \$1,350,390 pursuant to Invitation to Bid No.18-1607-3CLE, Addendum No.1, and the bid submitted by Garney Companies, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

**Comment:** Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 150-18  
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Bridge Maintenance Plan for Greenwood Road — Brookland District

For Clerk's Use Only:

Date: 6/12/2018

- ( ) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Lynch, C. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☒ *absent*  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

WHEREAS, the County received four bids on May 3, 2018, in response to ITB No. 18-1625-4JCK and Addendum No.1 for the Bridge Maintenance Plan for Greenwood Road over CSX Transportation, Inc. project; and,

WHEREAS, the work will consist of repairs to the parapet walls, crack repairs, and recoating of the existing structure; and,

WHEREAS, for selection and evaluation purposes, the lowest responsible bid was determined by multiplying unit prices times the unit quantities specified in the bid documents, with the following results:

Bidder	Bid Amount
Olympus Painting Contractors, Inc. Tarpon Springs, FL	\$997,376.00
Wagman Heavy Civil, Inc. North Dinwiddie, VA	\$1,223,971.00
Burleigh Construction Co., Inc. Concord, VA	\$1,842,734.00
Corman Kokosing Construction Company Annapolis Junction, MD	\$2,166,731.33

WHEREAS, after review and evaluation of all bids received, it was determined that Olympus Painting Contractors, Inc., is the lowest responsive and responsible bidder with a bid of \$997,376.

By Agency Head

By County Manager

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 150-18

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Bridge Maintenance Plan for Greenwood Road — Brookland District**

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. A contract for \$997,376 to furnish all labor, materials, supplies, equipment, and services necessary for the Bridge Maintenance Plan for the Greenwood Road bridge over the CSX Transportation, Inc. railroad is awarded to Olympus Painting Contractors, Inc., the lowest responsive and responsible bidder, pursuant to ITB #18-1625-4JCK, Addendum No. 1, and the bid submitted by Olympus Painting Contractors, Inc. The final contract amount shall be determined upon completion of the project by multiplying the actual unit quantities required for construction of the project and authorized by the County by the unit prices submitted in the contractor's bid.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

**Comment:** This project will be funded using Department of Public Works Road Maintenance funds. The Director of Public Works and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.





# Greenwood Road Bridge Maintenance/Repairs

