

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
May 8, 2018

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, May 8, 2018, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Tyrone E. Nelson, Vice Chairman, Varina District
Thomas M. Branin, Three Chopt District
Courtney D. Lynch, Brookland District
Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

John A. Vithoulikas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
W. Brandon Hinton, Deputy County Manager for Administration
Douglas A. Middleton, Deputy County Manager for Public Safety
Anthony J. Romanello, Deputy County Manager for Community Services
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:00 p.m. and led the recitation of the Pledge of Allegiance.

Henrico County Police Chaplin Sue Bell delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved the minutes of the April 24, 2018, Regular Meeting.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

MANAGER'S COMMENTS

There were no comments from the Manager.

BOARD OF SUPERVISORS' COMMENTS

Mr. Nelson noted the recent passing of Gatewood Stoneman, a prominent Henrico citizen who faithfully attended meetings of the Board of Supervisors. Mrs. Stoneman resided at historic Varina Farm for more than 65 years and oversaw its operations after the death of her husband. She actively promoted the agricultural industry and served lengthy tenures on both the Virginia Board of Agriculture and Consumer Services and the Henricopolis Soil and Water Conservation District Board of Directors. Mrs. Stoneman was a charter member of the Henrico County Historical Society and devoted countless volunteer hours to Varina High School sports, the Boy Scouts, 4-H clubs, the State Fair of Virginia, and Varina Episcopal Church. Along the way, Mrs. Stoneman inspired many children to participate in community activities and sports, earn a college degree, and pursue excellence in their own way. Mr. Nelson extended deepest sympathy to her entire family.

Mr. Nelson also noted the recent passing of another prominent member of the Stoneman family and the Varina community, Alberta Stoneman, who served as a Red Cross volunteer, Girl Scout leader, and county registrar. Mrs. Stoneman was a charter member of the Henrico County Historical Society, president and a lifetime member of the Varina Parent-Teacher Association (PTA), and a member of the Varina Women's Club, Varina Beautification Committee, Varina Episcopal Church Women, and Varina Friends. She was one of the oldest living members of Varina Episcopal Church.

Mr. Thornton recognized the following Boy Scouts who were observing the meeting to fulfill merit badge and rank requirements: First Class Scout Daniel Dong and Tenderfoot Scout Zechariah Hayes from Troop 788, sponsored by Christ Church Episcopal; and Life Scout Matthew Smith from Troop 715, sponsored by Three Chopt Presbyterian Church.

RECOGNITION OF NEWS MEDIA

Mr. Thornton recognized Michael O'Connor from the *Richmond Times-Dispatch*.

PRESENTATIONS

Mr. Vithoulkas announced that Mr. Thornton will present a proclamation recognizing May 13 - 19, 2018, as Law Enforcement Officers Week during the Police Division's annual memorial service to honor the County's fallen police officers. The service will be held at Police Memorial Park on May 18.

Mr. Nelson presented a proclamation recognizing May 19 - 25, 2018, as Safe Boating Week. Accepting the proclamation was Michael Raymond, Flotilla 31 Commander and Staff Officer for Member Training/Division 3 Staff Officer for Human Relations, Fifth District, Southern Region, U.S. Coast Guard Auxiliary. Joining him were Brent Kemp, Flotilla Vice Commander and Staff Officer for Communications and Information Services/District Staff Officer for Communications; Wayne Wrobek, Flotilla Staff Officer for Publications and Records/District Staff Office for Public Affairs; Marco Dulog, Flotilla member; David Paxton, Flotilla Governmental and Legal Affairs Officer; Lt. Col. Carl Mueller, Assistant Chief of Police for Support Operations; Capt. Todd Alvis, Commanding Officer of Special Operations, Police Division; Sgt. Mike Sommerville, Marine Patrol Unit Supervisor, Police Division; and Ofc. Dewayne Wilson, Marine Patrol Unit, Police Division.

APPOINTMENT

108-18 Resolution - Appointment of Members - Finance Board.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

109-18 Wilton Companies, Inc.: Request to conditionally rezone from O-2 Office
REZ2017- District and R-2 One Family Residence District to M-1C Light Industrial
00035 District (Conditional) Parcel 774-745-3876 and part of Parcel 774-745-7795
Brookland containing 2.105 acres located on the east line of Staples Mill Road (U.S.
Route 33) approximately 420' south of its intersection with Aspen Avenue.

Mr. Rapisarda clarified for Mr. Nelson that the Board's normal procedure is to provide the applicant with an opportunity to present the case when there is citizen opposition.

Hunt Gunter, Vice President of the Wilton Companies, presented this case. He pointed out the applicant plans to build an office warehouse on the subject site and has brought forward a large number of proffered conditions, including landscaping buffers, to make the property visually enhancing.

Stuart Huffer spoke in opposition to this item, noting his mother's property is located approximately a quarter mile away from the subject site. He expressed concerns relating to increased traffic, congestion, and air and noise pollution on Dickens and Staples Mill Roads; the impact of the proposed development on the property values of neighborhoods along Dickens Road; the nebulousness of the tenants that will operate businesses on the site; the late addition of the proffered condition restricting hours of operation; the accuracy of the traffic counts contained in the staff report; and the loss of a house on the property that formerly served as a single-family residence.

Mr. Gunter responded to Mr. Huffer's concerns. He stated the property is situated on a six-lane commercial corridor, the applicant has done everything in its power to ensure an attractive building that blends in with surrounding uses, and the proffered conditions will eliminate many business uses.

Mrs. Lynch reflected on the case. She pointed out there is a need for this type of business space in this part of the County, the traffic counts cited in the staff report were calculated prior to the applicant's proffered condition to limit the hours of operation, and the applicant has worked with the County's Planning Department to ensure the site will be aesthetically pleasing and compatible with surrounding properties.

On motion of Mrs. Lynch, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Conceptual Plan.** Development of the Property shall be in general conformance with the Conceptual Plan dated October 6, 2017, last revised January 31, 2018, titled "5801 Staples Mill Road Redevelopment - Rezoning Exhibit", prepared by Koontz Bryant Johnson Williams, PC and attached hereto (the "Concept Plan"), (see case file) which Concept Plan is conceptual in nature and may vary in detail as may be approved by County review staff at the time of Plan of Development.
2. **Uses.** The following uses shall be prohibited:
 - a. Gun shop, sales and repair;
 - b. Establishments whose primary business is check cashing and/or the making of payday loans as defined and regulated by Sections 6.2-2100 et seq. and 6.2-1800 et seq. of the Code of Virginia (1950), in effect as the date of the approvals of these proffers (the foregoing shall not preclude banks, savings and loans, or similar financial institutions that are not regulated by the foregoing Virginia Code Section);
 - c. Bars, which, for the purposes of this restriction, shall mean a business establishment whose primary business is the sale of alcoholic beverages for on-premises;
 - d. Adult businesses, as defined by Section 24-3 of the Henrico County Code;
 - e. Funeral homes;
 - f. Vehicle storage lots;
 - g. Bulk storage;
 - h. Fast food restaurants;
 - i. Hotel/motel;
 - j. Massage parlors;
 - k. Flea market;
 - l. Billboard;
 - m. Outside car washes;
 - n. Off-track betting parlors;
 - o. Permanent recycling collection facilities;
 - p. Manufactured home sales and/or display;
 - q. Shopping center;
 - r. Automotive filling/service station;
 - s. Rifle/pistol range;
 - t. Indoor archery range;
 - u. Bag/carpet/rug cleaning;
 - v. Blacksmithing;
 - w. Bowling alley;
 - x. Grocery/convenience store;
 - y. Dyeing and cleaning work;
 - z. Restaurant;

- aa. Rebuilding/capping of tires;
 - bb. Milk processing or distribution
3. **Outside Storage.** Outside storage shall not be permitted.
 4. **Height.** No building constructed on the Property shall exceed forty-five (45) feet in height.
 5. **Architectural Treatment.** The architectural appearance of the buildings on the Property shall be generally consistent with the building drawings dated December 6, 2017, titled "Staples Mill Warehouse", prepared by Freeman Morgan Architects and attached hereto (see case file). The bay doors of Building 2 will be coordinated with the building colors or supplemental plantings will be provided to screen the doors, as agreed by the Planning Commission at the time of POD. The elevations are conceptual in nature and may vary in detail as may be approved by County review staff at the time of Plan of Development.
 6. **HVAC.** Heating and air conditioning equipment shall be screened from the public, where viewed at ground level from the property lines, in a manner approved at the time of Plan of Development.
 7. **Trash Enclosures.** Any proposed enclosure area for dumpsters on the Property, if provided, shall be constructed of brick on three (3) sides that is complementary to that which is utilized in the proposed buildings. The fourth side shall be gated with an opaque material other than wood. The location of any proposed enclosures for dumpsters shall be determined at the time of Plan of Development.
 8. **Buffers.** A minimum of a ten (10) foot wide landscape buffer shall be provided adjacent to the Staples Mill Road right-of-way line which shall meet the transitional buffer ten standards of the Henrico County Zoning Ordinance (Section 24-106.2). In calculating the total planting requirements within the buffer, the total length of buffer shall exclude the width of all crossing access entrances and easements.
 9. **Underground Utilities.** Except for junction boxes, meters, existing overhead utility lines and those utility services required to be above grade for technical or environmental reasons, all utility lines serving the proposed building(s) shall be underground.
 10. **Parking Lot Lighting.** Parking lot lighting standards and fixtures shall conform to full cut-off standards, as defined by The Illuminating Engineering Society of North America (IESNA) and shall have a maximum pole height of 25 feet.

11. **Detached Signage.** Detached signage shall be limited to one (1) ground-mounted monument sign not to exceed 10 feet in height.
12. **Hours of Construction.** The hours of exterior construction activities shall be between 7:00 a.m. and 7:00 p.m., Monday through Saturday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours and utility connections. No exterior construction shall occur on Sunday. Signs containing the above information shall be displayed in English and Spanish.
13. **Hours of Operation.** The hours of operation to the public on the property shall be limited to 6:00 a.m. to 12:00 a.m.
14. **Public Address.** No outside pagers or loudspeakers shall be permitted on the Property.
15. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

110-18
REZ2018-
00010
Three Chopt

Greystar: Request to conditionally rezone from RTHC Residential Townhouse District (Conditional) to R-6C General Residence District (Conditional) and O-2C Office District (Conditional) Parcel 735-761-8792 containing 12.724 acres located at the southwest intersection of Three Chopt Road and Lauderdale Drive.

Jim Theobald presented the case on behalf of the Rebkee Company and Greystar. He pointed out the applicant plans to develop an age-restricted multifamily community and an office building on the subject site. Mr. Theobald narrated a slide presentation highlighting the proposed development's vision plan, representative facades, amenity area, and numerous proffered conditions. He advised the Board that the Wellesley Homeowners Association issued a letter of support for the applicant's request. In response to questions from Mr. Branin, Mr. Theobald elaborated on the proposed community's age restrictions and amenities.

The following persons spoke in opposition to this item:

- Sherman Bowles, a resident of Foxfield at Wellesley in the Three Chopt District and an adjoining property owner, expressed concerns relating to the proposed development's building heights and lighting, extension of commercial development, generation and diversion of

traffic, and impact on property values in his community. He advised the Board that a significant number of the residents of his townhome community were not in support of the proposed development. At Mr. Branin's request, Mr. Bowles read the letter of support submitted by the Wellesley Homeowners Association. Mr. Branin commented on the way in which this case evolved and assured Mr. Bowles he will be working with him and the applicant on the project.

- Phyllis Taylor, a resident of Foxfield at Wellesley in the Three Chopt District, voiced concerns regarding the proposed development's building heights, drainage, lighting, landscaping, and monitoring of age restrictions. She stated 72 of the 73 homeowners in her community were opposed to the case and most were not invited to community between that the Wellesley Homeowners Association held with the applicant.

Jeanie Robinson, a resident of Foxfield at Wellesley in the Three Chopt District, thanked Mr. Branin for his help over the years and expressed regret that he and other County officials were not included in the initial community meetings between the Wellesley Homeowners Association and the applicant regarding this case.

At Mr. Branin's request, Mr. Theobald responded to citizen concerns pertaining to the length of the proposed buffer, drainage plans for the site, and the notification process for the applicant's meetings with the Wellesley community.

Mr. Branin acknowledged this case could have been handled a lot better although it was a very strong case. He promised that he and the Planning Commissioner from his district will be deeply involved in the plan of development for this case and will ensure that visual and watershed issues are addressed.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

APPLICABLE TO ALL

1. **Conceptual Master Plan.** Development of the Property shall be in general conformance with Exhibit A (see case file) attached hereto entitled "Zoning Exhibit", prepared by Kimley Horn, dated April 10, 2018, which Conceptual Master Plan is conceptual in nature and may vary in detail, unless otherwise requested by the owner and specifically approved by the Director of Planning.
2. **Buffer Areas.**
 - a. Landscaped and/or natural buffer areas, and/or berms, shall be provided twenty (20) feet in width adjacent to the southern

property line as follows: (i) existing vegetation within the first ten (10) feet as measured from the property line shall remain undisturbed, except for removal of fallen, diseased or dead plant growth, and for supplemental plantings, and (ii) the remaining ten (10) feet shall not contain any buildings and shall consist of additional landscaping as approved at the time of landscape plan approval, except to the extent necessary or allowed for utility easements, sidewalks, grading, fencing and other purposes requested and specifically permitted, or if required, at the time of Plan of Development. Such landscape plan shall be considered by the Planning Commission.

b. Landscaped and/or natural buffer areas, and/or berms, shall be provided as set forth below and as determined at the time of landscape plan review, except to the extent necessary, or allowed, for entrance drives, turn lanes, sidewalks, utility easements, grading, fencing and signage and other purposes requested and specifically approved, or if required, at the time of Plan of Development:

- i) Twenty-five (25) feet in width along the western boundary of the Property adjacent to property zoned A-1;
- ii) Twenty-five (25) feet in width parallel and adjacent to the Three Chopt Road southern right-of-way.

3. **Underground Utilities.** Except for junction boxes, meters, pedestals, transformers, transmission mains, relocated and/or existing overhead utility lines or for technical or environmental reasons, all new utility lines shall be underground.

4. **Best Management Practice.** Best Management Practice structures shall be located outside of any proffered landscaped buffer within the Property, except as a landscaping amenity or water-related feature and if requested and specifically permitted by the Director of Planning or the Planning Commission at the time of Plan of Development review for any tract. Any above-ground wet Best Management Practice structure shall include an aeration feature to move water within such structure.

5. **Hours of Construction.** The hours of exterior construction, including operation of bulldozers and other earthmoving equipment, shall only be between 7:00 a.m. and 7:00 p.m. Monday through Friday, and 9:00 a.m. and 4:00 p.m. on Saturday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours or utility connections that cannot be interrupted. Signs, in both English and Spanish, stating the above-referenced provisions shall be posted and maintained at all entrances to the Property prior to any land disturbance activities thereon.

6. **Clearing of the Property.** Clearing and grading of the Property other than as necessary for traffic control devices, sidewalks and the extension of utilities shall not occur until a Plan of Development has been approved and a land disturbance permit issued for the Property.
7. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

APPLICABLE TO R-6-ZONED PROPERTY

8. **Cantilevering.** There shall be no cantilevered treatment of any architectural features on the first floor. Items on the upper floors such as balconies, decks, bump-outs, box or bay type windows may be cantilevered, but shall include decorative supports.
9. **Density.** There shall be no more than one hundred sixty-nine (169) dwelling units developed on the R-6C-zoned Property.
10. **Architectural Treatment.** Multi-family buildings constructed on the R-6C-zoned Property shall be generally in conformance with the elevations attached hereto as Exhibits B1 and B2 (see case file), unless requested and approved by the Director of Planning at the time of Plan of Development Review.
11. **Building Materials.** All buildings shall have exposed exterior walls (above grade and exclusive of windows, dormers, gables, doors, trim, soffit and fascia) of stone, stone veneer, brick, fiber cement siding, engineered wood, vinyl (a minimum of .042" nominal thickness as evidenced by manufacturer's printed literature) or a combination of the foregoing unless different architectural treatment and/or materials are requested by owner and approved by the Director of Planning. A minimum of thirty (30) percent in the aggregate, of the exterior portions of the front building wall surfaces of each building, excluding windows, dormers, gables, doors, trim, soffit, fascia and architectural design features, shall be of brick, stone or stone veneer construction.
12. **Sound Suppression.** Any walls between units within the R-6C-zoned Property shall be designed to have a minimum sound transmission coefficient rating of 50. A cross section detail, reviewed and approved by a certified architect or engineer as to the methodology accomplishing the sound transmission coefficient rating shall be included in the building permit application.
13. **Parking Lot Lighting.** Parking lot lighting fixtures shall not exceed sixteen (16) feet in height as measured from the grade at the base of the lighting standard, unless otherwise requested, described

and specifically approved, or if required, at the time of Plan of Development. Lighting shall be directed to minimize glare on public roads and adjacent properties.

14. **Age Restriction.** Except as otherwise prohibited by the Virginia Fair Housing Law, the Federal Housing Law, and such other applicable federal, state, or local legal requirements, all dwelling units shall be administered in such a manner as to restrict occupancy of such residential dwelling units to "housing for older persons" as defined in the Virginia Fair Housing Law and no persons under the age of 55 shall reside therein.

APPLICABLE TO O-2 ZONED PROPERTY

15. **Exterior Materials.** The exposed portion of each exterior wall surface (front, rear and sides) of any building (excluding rooftop screening materials for mechanical equipment) shall be similar to the exposed portions of other exterior walls of such building in architectural treatment and materials. Any building shall have exposed exterior walls (above finished grade and exclusive of trim) of brick, glass, E.I.F.S., stone, stone veneer, split face block, cementitious, composite-type siding, architectural-grade metal panels or a combination of the foregoing, unless different architectural treatment and/or materials are specifically approved with respect to the exposed portion of any such wall, at the time of Plan of Development. A minimum of thirty (30) percent of each facade of buildings which face Lauderdale Drive or Three Chopt Road, excluding windows, doors, breezeways, gables and architectural design features, shall be of brick, stone or stone veneer construction. No building shall be covered with or have exposed to view any painted or unfinished concrete block, or industrial-grade metal, unless otherwise specifically approved at the time of Plan of Development. Any sloped roofs shall be constructed of slate, simulated slate, standing seam metal or textured fiberglass shingles or cedar shakes, concrete or composition shingles.
16. **Parking Lot Lighting.** Parking lot lighting fixtures shall not exceed sixteen (16) feet in height as measured from the grade at the base of the lighting standard, unless otherwise requested, described and specifically approved, or if required, at the time of Plan of Development. Lighting shall be directed to minimize glare on public roads and adjacent properties.
17. **Refuse Containers/Trash Receptacles/Recycling Activities.** Dumpsters, trash receptacles, not including convenience cans, and recycling receptacles shall be screened from public view with masonry enclosures compatible with the architectural design of the office buildings at ground level at the O-2C Property lines as approved at the time of Plan of Development. The gates and doors on the masonry refuse screens shall be of a substantial and durable

material as determined at the time of Plan of Development. Support posts, gate frames, hinges and latches shall be of a sufficient size and strength to allow the gates to function without sagging or becoming a visual eyesore as determined at the time of Plan of Development. The number of refuse containers shall be adequate for the development as determined at the time of Plan of Development. Convenience cans shall be within or part of a decorative container

18. **Mechanical Equipment.** Mechanical equipment shall be screened from public view at ground level at the O-2C Property lines as approved at the time of Plan of Development.
19. **Prohibited Use.** The following uses shall be prohibited:
 - a. Funeral homes and undertaking establishments;
 - b. car title loan operations; and
 - c. establishments whose primary business is check cashing and/or the making of payday loans as defined and regulated by Sections 6.2-2100 et seq. and 6.2-1800 et seq. of the Code of Virginia (the foregoing shall not preclude banks, savings and loans or similar financial institutions that are not regulated by the foregoing Virginia Code sections).
20. **Buffer Area.** A thirty-five (35) foot landscaped and/or natural buffer area, and/or berms, shall be provided parallel and adjacent to the Lauderdale Drive right-of-way as determined at the time of landscape plan review, except to the extent necessary, or allowed, for sidewalks, utility easements, decorative fencing and other purposes requested and specifically approved, or if required, at the time of Plan of Development of subdivision review. Such landscape plan shall be considered by the Planning Commission.
21. **Building Height.** No building on the Property shall exceed thirty (30) feet in height above the finished grade and fifty thousand (50,000) square feet in size.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

111-18
REZ2018-
00009
Tuckahoe

Rivercrest Realty Investors, LLC: Request to conditionally rezone from R-3 One-Family Residence District and M-1 Light Industrial District to B-2C Business District (Conditional) Parcels 764-744-6655, -6764, -6971, -7177, -7782, and -8475 containing 1.872 acres located at the northwest intersection of Glenside Drive and Forest Avenue.

Mr. Vithoulkas noted Agenda Item Nos. 111-18 and 112-18 were companion cases. At Mr. Thornton's request, Mr. Rapisarda explained the protocol of companion cases. He noted there would be one public hearing for both items, but it would be in order to have separate motions and votes on each individual case at the conclusion of all public comment.

No one from the public spoke in opposition to this item.

Mrs. O'Bannon noted a tremendous amount of work went into both cases to minimize the impacts of this infill property on the adjoining residential neighborhood. She reflected on the history of the subject site and referred to conditions proffered by the applicant relating to hours of construction, lighting, and landscaping.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Elevation and Site Plan.** The Property shall be developed in general conformance with the five (5) elevations attached hereto, and the conceptual site plan prepared by Rummel, Klepper & Kahl, LLP, dated March 21, 2018, entitled "Glenside Dr @ Forest Avenue, Self Storage, Henrico County, Virginia" (the "Conceptual Site Plan"), (see case file) attached hereto, unless otherwise requested and specifically approved at the time of Plan of Development. There shall be no painted or unadorned concrete masonry units utilized on the exterior perimeter walls of the buildings. Building materials shall be as shown on the elevations, which may include brick, glass, E.I.F.S., stone, stone veneer, split face block, cementitious, composite-type siding, architectural grade metal panels or a combination of the foregoing, unless different architectural treatment and/or materials are specifically approved with respect to the exposed portion of any such wall, at the time of Plan of Development.
2. **Permitted Uses.** The only uses permitted on the Property shall be a self-service storage facility with an accessory office, and such uses as are customarily accessory and incidental thereto.
3. **Outside Storage.** Outside storage shall not be permitted.
4. **Lighting.** Parking lot lighting fixtures shall not exceed twenty (20) feet in height as measured from the grade at the base of the lighting standard, unless otherwise requested, described and specifically approved, or if required, at the time of Plan of Development. All parking lot lighting on the Property shall be produced from concealed sources of light (such as shoebox type fixtures). Lighting shall be directed to minimize glare on public roads and adjacent properties and shall be reduced to a security level after closing.

5. **HVAC.** Heating and air conditioning equipment shall be screened from public view at ground level at the Property lines in a manner approved at the time of Plan of Development.
6. **Outside Speakers.** Outside speakers shall not be utilized.
7. **Trash Pickup/Parking Lot Cleaning.** Trash pickup from the Property and parking lot cleaning shall be limited to the hours of 8:00 a.m. to 5:00 p.m. Monday through Friday and there shall be no trash pickup or parking lot cleaning on Saturday or Sunday.
8. **Underground Utilities.** Except for junction boxes, meters and existing overhead utility lines or for technical or environmental reasons, all new utility lines shall be underground.
9. **BMPs/Retention Ponds.** Any retention ponds or BMP facilities on the Property shall be maintained in accordance with all applicable law, rules and regulations and any wet pond shall be aerated.
10. **Signage.** Detached signage shall be monument style, the base of which shall be of a material consistent with that on the building, shall be landscaped, and shall be limited in height to six (6) feet. Changeable message signs, portable or mobile signs, and inflatable or other attention-getting devices shall be prohibited. Any building-mounted signage shall only be located on the Forest Avenue and/or Glenside Drive façades of the building.
11. **Hours of Construction.** The hours of exterior construction shall be between 7:00 a.m. and 7:00 p.m. Monday through Saturday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours, utility connections and right-of-way improvements. Hours shall be posted in both English and Spanish until the roads are accepted by Henrico County for maintenance.
12. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of any of the other proffers or the unaffected part of any such proffer.
13. **Hours of Operation.** The self-service storage facility may only be open for the conduct of business to the public between the hours of 6:00 a.m. and 10:00 p.m.
14. **Landscaping.** Landscaped and/or natural buffer areas, and/or berms, shall be provided twenty-five (25) feet in width along the Eaton Road and Brigham Road boundaries of the Property as determined at the time of landscape plan review, except to the extent necessary, or allowed, for emergency entrance drives, utility

easements, grading and signage and other purposes requested and specifically approved, or if required, at the time of Plan of Development. Such landscaping shall be irrigated.

15. **Emergency Access.** The access on Brigham Road as shown on the Conceptual Site Plan (see case file) shall be for emergency vehicles only.
16. **Sidewalks.** Unless otherwise requested and specifically approved at the time of Plan of Development, prior to the issuance of a certificate of occupancy and subject to obtaining all required governmental approvals and permits, a pedestrian sidewalk shall be provided in accordance with County standards in the County's right-of-way on the western side of Forest Avenue and in the County's right-of-way on the northern side of Glenside Drive.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

112-18
PUP2018-
00008
Tuckahoe

Rivercrest Realty Investors, LLC: Request for a Provisional Use Permit under Sections 24-58.2(b), 24-58.2(h), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to allow a self-service storage facility up to 36' in height on Parcels 764-744-6655, -6764, -6971, -7177, -7782, and -8475 located at the northwest intersection of Glenside Drive and Forest Avenue.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. All proffers approved with rezoning case REZ2018-00009 shall be made a part of this Provisional Use Permit.
2. The building shall not exceed 36' in height.
3. Prior to operation the applicant and the Crime Prevention Unit of the Division of Police shall conduct a security survey of the property. The applicant shall implement the mutually agreed upon security recommendations affecting the property.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

113-18
REZ2017-
00024
Brookland

Sauer Properties, Inc.: Request to amend proffered conditions accepted with C-54C-95 and C-94C-96 on part of Parcel 771-739 -8721 located at the southeast intersection of W. Broad Street (U.S. Route 250) and Libbie Avenue.

No one from the public spoke in opposition to this item.

Mrs. Lynch thanked the Planning Department staff for its diligent work on this case.

On motion of Mrs. Lynch, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. Item 33 of Proffered Condition 1. (A) of Zoning Case C-54C-95 is hereby amended to delete the prohibition on outdoor dining with respect to that portion of Parcel E shown on the conceptual plan entitled "Metro Diner at Libbie Place - conceptual outdoor dining plan" dated March 22, 2018, prepared by HG Design Studio (the "Conceptual Plan"), (see case file). The outdoor dining area shall be subject to the following conditions:
 - A. The operator shall not permit food preparation outside the enclosed building.
 - B. The outdoor dining area shall generally conform to the Conceptual Plan, subject to changes approved administratively by the Planning Department.
 - C. Outdoor lighting fixtures serving the outdoor dining area shall complement the style of building. Lighting fixtures shall be from a concealed source and shall not produce glare for motorists or pedestrians on the adjacent rights-of-way and parking areas and shall illuminate only the outdoor dining area.
 - D. Appropriate trash receptacles shall be provided and properly serviced to control litter generated by this use.
 - E. Access to the outdoor dining area shall be available only through the interior of the restaurant, except during an emergency when a patio fence exit gate may be utilized. A fence or other barrier to the sidewalk and/or parking area shall be installed and shall complement the building facade. The railings shall not exceed 42" in height and shall consist of commercial grade material for durability.
 - F. The hours of operation for the outdoor dining area shall be limited to 6:00 a.m. to 10:00 p.m.

- G. If a fire pit or other outdoor heating element is installed to serve the outdoor dining area, details of its design and use shall be submitted to the Director of Planning and approved by the Fire Marshal and Planning Director to ensure safety features are in place.
- 2. Proffered Condition 1. (J) of Zoning Case C-54C-95 is hereby amended to permit outside speaker systems within the outdoor dining area described above, subject to the following conditions:
 - A. Sound systems shall be equipped with controls permitting full volume adjustment.
 - B. Sound from the system shall not be audible beyond 100 feet from the source or within any R districts.
 - C. Sound systems may be used only for music to complement outdoor dining when outdoor dining is permitted.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

114-18
REZ2018-
00020
Varina

Robert Haller, Jr.: Request to conditionally rezone from B-1 Business District to B-2C Business District (Conditional) Parcels 826-716-9829 and 827-716-0226 containing .3656 acres located on the north line of W. Williamsburg Road (U.S. Route 60) at its intersection with S. Wilson Way.

Mr. Vithoulkas announced Agenda Item Nos. 114-18 and 115-18 were companion cases.

In response to a question from Mrs. O'Bannon, Principal Planner Jim Strauss clarified that the Board recently changed the zoning ordinance to allow extended hours of operation in a B-1 district with a provisional use permit and not to accommodate outdoor dining within that zoning district.

No one from the public spoke in opposition to this item.

Mr. Strauss confirmed for Mr. Nelson that Sandston Smokehouse is currently operating on the subject site.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

- 1. Use Restrictions shall be those legally permitted in a B-1, Business District and a restaurant with outside dining and cooking area.

The following uses shall be prohibited on the subject property:

- a. Business with drive in features
 - b. Automobile service stations; including rentals and repairs
 - c. Automotive body and paint shops
 - d. Car wash
 - e. Towing services
 - f. Private clubs, lodges, meeting halls, and fraternal organizations
 - g. Dancehalls
 - h. Funeral homes
 - i. Parking lots commercial or for rent
 - j. Recreation facilities, indoor including theaters, bowling alleys, skating rinks, swimming pools, tennis courts, model racing tracks, electronic video game rooms, bingo halls, archery ranges, and similar activities.
 - k. Check cashing establishments and payday loan establishments
 - l. Gun shops sales and repairs
 - m. Adult businesses as regulated in section 24-65(n)
 - n. Permanent onsite recycling collection facilities not associated with a permitted onsite retail use
 - o. Laundromats and self-service dry-cleaning establishments
2. **Parking.** No overnight parking or communal parking for surrounding businesses.
 3. **Outdoor Lighting.** Security lighting fixtures to be limited to not higher than 20' from existing ground level.
 4. **Truck Deliveries.** No truck deliveries shall be made after 7:00 pm or before 7:00 am.
 5. **Dumpster.** Existing dumpster will be screened from public view.
 6. **Public Address Systems.** No public-address systems will be permitted.
 7. **Hours of Operation.** There shall be no service to the public or outside activity on the subject site after 11:00 pm or before 7:00 am.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

115-18
PUP2018-
00006
Varina

Robert Haller, Jr.: Request for a Provisional Use Permit under Sections 24-58.2(d), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow outdoor dining and cooking on Parcels 826-716-9829 and 827-716-0226 located on the north line of W. Williamsburg Road (U.S. Route 60) at its intersection with S. Wilson Way.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. The outdoor dining area shall not be in operation between the hours of 10:00 p.m. and 7:00 a.m.
2. No outside live music performances shall be permitted on site.
3. The outdoor dining area shall be located at least 15' from the front property line.
4. The outdoor dining area shall be limited to the general area shown on Exhibits A and B (see case file), provided that any outdoor dining area shall meet all setback requirements.
5. The outdoor cooking area shall be located in the general area shown on Exhibits A and C (see case file), and consistent with the design shown in Exhibit F (see case file). The exterior wall materials of the outdoor cooking structure shall match the existing building. The roof of any such structure shall be complementary in color and style to the roof on the front of the existing building. Architectural drawings showing compliance with these requirements shall be provided for review and approval to the Director of Planning at the time of building permit review.
6. No public-address systems shall be permitted. Other outside speakers or sound system elements shall comply with the following standards:
 - a. Sound systems shall be equipped with controls permitting full volume adjustment.
 - b. Sound from the system shall not be audible beyond 100 feet from the source.
 - c. Sound systems may be used only when outside dining is permitted.
7. Outdoor furniture shall be consistent with that shown on Exhibit D (see case file).
8. The outdoor dining enclosure shall be complementary in color and style to the outdoor furniture shown in Exhibit D (see case file) and limited in height to 48".
9. Outdoor lighting fixtures shall complement the style of the building. Lighting fixtures shall not produce glare for motorists or pedestrians on the adjacent rights-of-way and parking areas and shall illuminate only the outdoor dining area.

10. Access to the outdoor dining area shall be available only through the interior of the restaurant, except during an emergency when a patio fence exit gate may be utilized.
11. Prior to the operation of the outdoor dining area, the applicant shall submit a site plan of the outdoor dining area and obtain administrative approval from the Planning Department. The site plan shall show the design and layout of the outdoor dining area and enclosure. Proffered conditions of rezoning case REZ2018-00020 shall apply.
12. Trash receptacles shall be provided and properly serviced to control litter generated by this use.
13. Televisions and other video display devices shall not be allowed in the outdoor dining area.
14. Prior to operation, the applicant shall consult with the Special Services Unit within the Division of Police to discuss crime prevention recommendations and conduct a security survey of the property and restaurant operations. The applicant shall implement mutually agreed upon security recommendations.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

116-18
REZ2018-
00018
Three Chopt

P&F, LLC and North American Holdings, Inc.: Request to amend proffers accepted with REZ2016-00044 on Parcels 761-754-4773 and -2053 located between the south line of W. Broad Street (U.S. 250) and Skipwith Road approximately 600' west of W. Broad Street's intersection with N. Parham Road.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved the following amendment to proffered conditions for case no. REZ2016-00044:

Proffered condition 1 of case no. REZ2016-00044 is hereby amended and restated as follows:

Architectural Treatment. The architectural design of buildings on Broad Street shall be in general conformance with the three elevations attached hereto entitled "Conceptual Design Intent Document" prepared by YSM Design (see case file), and with the materials shown thereon, unless otherwise requested and specifically approved at the time of Plan of

Development. There may be exposed metal on the front, rear and sides of other buildings constructed on the Property, provided that the portion of any building facing toward and within two hundred feet of any public street shall not be more than 50% metal.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

PUBLIC HEARINGS – OTHER ITEM

117-18 Resolution - Signatory Authority - Lease Amendment - 3900 Nine Mile Road - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. Lynch, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Rapisarda mentioned for the Clerk's benefit that Mrs. O'Bannon was not present to vote on this item.

PUBLIC COMMENTS

Steven Smith, Chancellor of Henricus Colledge (1619), advised the Board of the 25th anniversary of the revival of America's first college. He presented the Board with a chronology of state legislative actions the college has initiated during the past 25 years based on its research of the three historical charters of the Virginia Company of London. Mrs. O'Bannon pointed out Henricus Colledge (1619) is a registered trademark owned by Mr. Smith.

GENERAL AGENDA

118-18 Resolution - Award of Contract - Human Services Building Ground Floor Renovation - Brookland District.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

119-18 Resolution - Award of Contract - Fairfield Area Library - Fairfield District.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

120-18 Resolution - To Accept 2018 Virginia H.E.A.T. Program Award.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

121-18 Resolution - Outdoor Special Events in Dorey Park.

Neil Luther, Director of Recreation and Parks, responded to questions from Mrs. O'Bannon and Mr. Nelson. He clarified that approval of this item would carve out a limited special event exception for Dorey Park to the policy previously adopted by the Board that prohibits the use of alcohol in County recreational facilities and parks.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item -see attached resolution.

122-18 Resolution - Award of Contract - Engineering Design Services - Horsepen Branch Trunk Sewer - Brookland District.

On motion of Mrs. O'Bannon, seconded by Mrs. Lynch, and by unanimous vote, the Board approved this item – see attached resolution.

123-18 Resolution - Award of Contract - West Wistar Area (SH-15 Part 2, Phase 1) Sewer Rehabilitation - Tuckahoe District.

Chip England, Director of Public Utilities, responded to questions from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution

124-18 Resolution - Directing the County Manager to Work with the School Superintendent to Appoint a Committee of General Government and Education Employees to Examine and Develop a Multi-Year Plan to Address Possible Salary Compression Amongst all Henrico County Employees.

Mr. Vithoulkas clarified for Mr. Nelson that he anticipates the committee will include the Deputy County Manager for Administration (Brandon Hinton); the Assistant Schools Superintendent for Instruction (Dr. Beth Teigen); the County's Director of Human Resources (Paula Reid); the Chief Human Resources Officer for Henrico County Public Schools (Dr. Donna Eagle); the Assistant Schools Superintendent for Finance and Administration (Chris Sorensen); and the Presidents of the Henrico Fraternal Order of Police (Sgt. Jim Livingstone), Henrico Professional Firefighters Association (Jason Vick), and Henrico Education Association (Jeanine Chewning). Mr. Vithoulkas advised that Mr. Vick is a retired Henrico County firefighter.

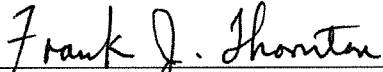
Mr. Rapisarda noted the resolution as written directed the County Manager to work with the School Superintendent to appoint a committee consisting of General Government and Education employees. He suggested the resolution could be amended by the Board to clarify it would allow for the appointment of a retired employee. Mr. Vithoulkas advised the Board he

would appreciate having that flexibility, so he can draw from as wide a pool as possible.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board amended this item to allow for the appointment of retired employees as well as employees.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item as amended – see attached resolution.

There being no further business, the meeting was adjourned at 9:01 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

LAW ENFORCEMENT OFFICERS WEEK

May 13 - 19, 2018

WHEREAS, the law enforcement officers of Henrico County serve our citizens daily, protecting lives and property and upholding local ordinances and state laws; and

WHEREAS, by the nature of their duties, these officers endure grave danger, and on occasion, loss of their own lives; and

WHEREAS, the County's law enforcement officers help make our community a safe place to live, work, and play; and

WHEREAS, these professionals need and deserve the support of our citizens; and


WHEREAS, it is important to remember our officers who died in the line of duty and to acknowledge those officers who continue to serve the County and the Commonwealth; and

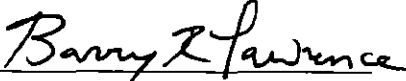
WHEREAS, each year, the 15th day of May is nationally designated as Peace Officers Memorial Day and the calendar week in which that date occurs is nationally designated as Police Week; and

WHEREAS, the Henrico County Police Division will hold its annual memorial service and wreath-laying ceremony at Police Memorial Park on Friday, May 18, 2018, to honor the County's fallen police officers.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 13 - 19, 2018, as Law Enforcement Officers Week and Friday, May 18, 2018, as Law Enforcement Memorial Day in Henrico County; encourages Henrico citizens to take note of these special dates; and salutes the County's law enforcement officers for their steadfast commitment to the County's public safety efforts and for contributing significantly to the quality of life of this community.




Frank J. Thornton, Chairman
Board of Supervisors


Barry R. Lawrence, Clerk
May 8, 2018

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

SAFE BOATING WEEK

May 19 - 25, 2018

WHEREAS, many Henrico residents choose recreational boating as a way to relax with their families and friends; and

WHEREAS, opportunities for on-the-water activities grow each year; and

WHEREAS, with this growth comes additional risk and responsibility; and

WHEREAS, of the 226,690 boats currently registered in the Commonwealth of Virginia, 4,799 are owned by residents of Henrico County; and

WHEREAS, the use of kayaks and other self-propelled watercraft not required to be registered is increasing rapidly; and

WHEREAS, additional boaters from outside the County visit our waters each boating season; and

WHEREAS, it is important that both novice and experienced boaters practice safe boating habits, maintain essential safety equipment, and wear a life jacket; and

WHEREAS, the law requires that a wearable life jacket be carried for each person on board all boats; and

WHEREAS, the life jackets of today are more comfortable, attractive, and wearable than the styles of the past; and

WHEREAS, the theme for the North American Safe Boating Campaign, "Wear It!", acknowledges that many lives are saved by the use of life jackets; and

WHEREAS, boating safety education classes and complimentary vessel safety checks are readily available throughout the year from the United States Coast Guard Auxiliary.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 19 - 25, 2018, as Safe Boating Week and urges all Henrico boaters to take a boating safety course, wear their life jackets, have their boats checked for other safety equipment, and practice safe boating.



Barry R. Lawrence
Barry R. Lawrence, Clerk
May 8, 2018

Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 108-18

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Members – Finance Board

For Clerk's Use Only:

Date: 5/8/2018

☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐
Lynch, C. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Thornton, F. ☒ ☐ ☐

WHEREAS, by ordinance adopted March 11, 2008, the Board of Supervisors created a finance board (the "Finance Board") to serve as trustee of funds designated by the County to be held, accumulated, and invested by the Finance Board for the purpose of funding Other Post-Employment Benefits; and

WHEREAS, pursuant to Section 15.2-1547 of the Code of Virginia, the Finance Board currently is composed of the Director of Finance, who serves an indefinite term, and three additional members with proven integrity, business ability, and demonstrated experience in cash management and investments, who serve two-year terms.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Finance Board for two-year terms expiring May 8, 2020, or thereafter, when their successors shall have been appointed and qualified:

Vaughan G. Crawley
Anthony J. Romanello
Christopher A. Sorensen

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 117-18

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Lease Amendment — 3900 Nine Mile Road —
Varina District

For Clerk's Use Only:

Date:

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Lynch
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Lynch, C. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☐ ☐ ☒ *about*

Thornton, F. ☒ ☐ ☐

WHEREAS, the County entered into a lease of the County's property at 3900 Nine Mile Road to Henrico Community Housing Corporation commencing January 22, 1999; and,

WHEREAS, Henrico Community Housing Corporation constructed a two-story, 10,200 square foot shelter known as Hilliard House for women and children in accordance with the lease; and,

WHEREAS, on August 8, 2014, the corporation changed its name to Housing Families First; and,

WHEREAS, the lease expires on January 21, 2019; and,

WHEREAS, the parties desire to extend the lease for 20 years commencing on January 22, 2019, for an annual rent of \$1.00 under the terms and conditions negotiated by the parties; and,

WHEREAS, this resolution was advertised and a public hearing was held on May 8, 2018, pursuant to Sections 15.2-1800 and 15.2-1813 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a lease amendment with Housing Families First for 3900 Nine Mile Road under the terms set forth above in a form approved by the County Attorney

Comments: The Director of Real Property recommends approval of this Board paper; the County Manager concurs.

By Agency Head *Steve [Signature]*

By County Manager *[Signature]*

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 118-18

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Human Services Building Ground Floor Renovation — Brookland District**

For Clerk's Use Only:

Date: 5/8/2018

- (☒) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ _____
Lynch, C. ☒ _____
Nelson, T. ☒ _____
O'Bannon, P. ☒ _____
Thornton, F. ☒ _____

WHEREAS, the County wishes to renovate the ground floor of the Human Services Building and install a generator to provide emergency electrical service to the building; and,

WHEREAS, the County received four bids on April 10, 2018, in response to Invitation to Bid No. 18-1603-3JCK and Addenda Numbers 1, 2, 3, and 4 for the Human Services Ground Floor Renovation project, with the following results:

| <u>Bidder</u> | <u>Bid Amount</u> |
|---|-------------------|
| Milestone Construction Company, LLC Glen Allen, VA | \$1,849,000 |
| Virtexco Corporation Norfolk, VA | \$2,077,000 |
| Air Tech Solutions, Inc. Stafford, VA | \$2,080,000 |
| ARW Contracting, Inc. Chester, VA | \$2,398,000 |

WHEREAS, after a review and evaluation of the bids received, it was determined that Milestone Construction Company, LLC is the lowest responsive and responsible bidder with a bid of \$1,849,000.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item **118-18**
Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Human Services Building Ground Floor Renovation — Brookland District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract to furnish all labor, material, equipment, and services necessary for construction is awarded to Milestone Construction Company, LLC, the lowest responsive and responsible bidder, in the amount of \$1,849,000 pursuant to Invitation to Bid No. 18-1603-3JCK, Addenda Numbers 1, 2, 3, and 4, and the bid submitted by Milestone Construction Company, LLC.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the project budget. The Director of General Services and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 119-18

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Fairfield Area Library — Fairfield District

For Clerk's Use Only:

Date: 5/8/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) Nelson
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

| | | | |
|--------------|-------------------------------------|--------------------------|--------------------------|
| Branin, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Lynch, C. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

WHEREAS, the County wishes to construct a replacement library for the Fairfield Library; and,

WHEREAS, the County received six bids on April 24, 2018, in response to Invitation to Bid No. 18-1609-3JCK and Addenda Numbers 1, 2, 3, and 4 with the following results:

| <u>Bidder</u> | <u>Bid Amount</u> |
|---|-------------------|
| Loughridge & Company, LLC Richmond, VA | \$20,177,500 |
| Gulf Seaboard General Contractors, Inc. Ashland, VA | \$21,249,300 |
| Ritchie-Curbow Construction Company, Inc. Newport News, VA | \$21,422,350 |
| Southwood Building Systems, Inc. Ashland, VA | \$21,601,500 |
| VIRTEXCO Corporation Richmond, VA | \$21,691,900 |
| Kenbridge Construction Company, Inc. Kenbridge, VA | \$23,300,000 |

WHEREAS, as permitted by state law, Loughridge & Company, LLC withdrew its bid because of a clerical error; and,

WHEREAS, after a review and evaluation of the bids, it was determined that Gulf Seaboard General Contractors, Inc. is the lowest responsive and responsible bidder with a bid of \$21,249,300.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item 11-9-18
Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Fairfield Area Library — Fairfield District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract to furnish all labor, material, equipment, and services necessary for construction of the new Fairfield Area Library is awarded to Gulf Seaboard General Contractors, Inc., the lowest responsive and responsible bidder, in the amount of \$21,249,300 pursuant to Invitation to Bid No. 18-1609-3JCK, Addenda Numbers 1, 2, 3, and 4, and the bid submitted by Gulf Seaboard General Contractors, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the project budget. The Director of General Services, Director of Libraries, and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 120-18

Page No. 1 of 1

Agenda Title: RESOLUTION - To Accept 2018 Virginia H.E.A.T. Program Award

For Clerk's Use Only:

Date: 5/8/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson
(2) (2)

REMARKS: APPROVED

YES NO OTHER

| | | | |
|--------------|-------------------------------------|--------------------------|--------------------------|
| Branin, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Lynch, C. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

WHEREAS, the Virginia Help Eliminate Auto Theft (H.E.A.T.) Program has awarded the Police Division a \$1,458.88 grant; and

WHEREAS, this grant, which requires no local match, will be used by the Police Division to send two auto theft detectives to the Southeast Regional International Association of Auto Theft Investigators Training in June 2018 in Norfolk, Virginia.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors accepts this grant and authorizes the County Manager to sign any necessary agreements in a form approved by the County Attorney.

COMMENTS: The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Certified:

A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 21-18
Page No. 1 of 12

Agenda Title: RESOLUTION — Outdoor Special Events in Dorey Park

| | | |
|--|--|--|
| For Clerk's Use Only: Date: 5/8/2018 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____ | BOARD OF SUPERVISORS ACTION Moved by (1) Nelson Seconded by (1) O'Bannon (2) _____ (2) _____ REMARKS: APPROVED | YES NO OTHER Branin, T. <input checked="" type="checkbox"/> _____ Lynch, C. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____ |
|--|--|--|

WHEREAS, on May 14, 1986, the Board of Supervisors adopted a resolution establishing a general policy governing the use of all County facilities but not the use of sidewalks, streets, or parks; and,

WHEREAS, consistent with this general policy, the Board subsequently adopted guidelines governing the use of specific County recreational facilities; and,

WHEREAS, on September 24, 2013, the Board established a policy prohibiting the use of alcohol in all County recreational facilities and parks; and,

WHEREAS, the Board desires to revisit this prohibition as applied to outdoor special events held in Dorey Park by nonprofit corporations or associations that provide services to County residents; and

WHEREAS, the Board desires to permit the service and consumption of beer and wine within reserved outdoor areas of Dorey Park during these outdoor special events, provided that:

- (i) the Virginia Alcoholic Beverage Control Board has issued a valid banquet license to the nonprofit corporation or association holding the outdoor special event; and,

By Agency Head Eli Linder By County Manager [Signature]
Routing:
Yellow to: _____ Certified: _____
Copy to: _____ A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 121-18
Page No. 2 of 2

Agenda Title: RESOLUTION — Outdoor Special Events in Dorey Park

- (ii) the nonprofit corporation or association holding the outdoor special event complies with all rules for the service and consumption of beer and wine within reserved outdoor areas of Dorey Park promulgated by the Division of Recreation and Parks.

NOW, THEREFORE, BE IT RESOLVED by the Board that the service and consumption of beer and wine during outdoor special events held in Dorey Park by nonprofit corporations or associations that provide services to County residents is permitted subject to the conditions stated herein.

BE IT FURTHER RESOLVED that this resolution shall become effective on January 1, 2019.

Comments: The Director of Recreation and Parks recommends approval of this Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 122-18
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Engineering Design Services — Horsepen Branch Trunk Sewer — Brookland District**

For Clerk's Use Only:

Date: 5/8/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Lynch
(2) (2)

REMARKS

APPROVED

YES NO OTHER

| | | | |
|--------------|-------------------------------------|--------------------------|--------------------------|
| Branin, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Lynch, C. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

WHEREAS, on October 20, 2017, the County received 10 proposals in response to RFP No. 17-1512-9JCK for engineering design services for the Horsepen Branch Trunk Sewer project in the Brookland District; and,

WHEREAS, the project includes design and construction administration services for installation of approximately 7,000 linear feet of 42-inch sanitary sewer main generally parallel to an existing 42-inch trunk sewer along Horsepen Branch between Broad Street and Staples Mill Road; and,

WHEREAS, based upon a review of the written proposals, the selection committee interviewed the following firms:

Draper Aden Associates
Whitman, Requardt and Associates, LLP
Dewberry Engineers, Inc.

WHEREAS, based upon the interviews and review of the proposals, the selection committee chose Draper Aden Associates as the top-ranked firm and negotiated a contract for the lump sum fee of \$993,547.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to provide engineering design and construction administration services to complete the Horsepen Branch Trunk Sewer project is awarded to Draper Aden Associates in accordance with RFP No. 17-1512-9JCK dated September 29, 2017, the Draper Aden Associates proposal dated October 20, 2017, and the Draper Aden Associates proposal for engineering services dated March 14, 2018.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **1 22-18**
Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Engineering Design Services — Horsepen Branch
Trunk Sewer — Brookland District**

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 123-18

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — West Wistar Area (SH-15 Part 2, Phase 1) Sewer Rehabilitation — Tuckahoe District**

For Clerk's Use Only:

Date: 5/8/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS

APPROVED

YES NO OTHER

| | | | |
|--------------|-------------------------------------|--------------------------|--------------------------|
| Branin, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Lynch, C. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

WHEREAS, the County received seven bids on March 27, 2018, in response to Invitation to Bid No. 18-1579-2CLE and Addendum No. 1 for the West Wistar Area (SH-15 Part 2, Phase 1) Sewer Rehabilitation project; and,

WHEREAS, the project will rehabilitate and replace approximately 1.5 miles of 8, 12, and 16-inch diameter sanitary sewer pipe located in West Wistar and Whispering Pines subdivisions in the area approximately bounded by Wistar Street (north), West Broad Street (east), Sunnybrook Road and Capehart Road (south), and Biscayne Road (west); and,

WHEREAS, the bids were as follows:

| <u>Bidders</u> | <u>Bid Amount</u> |
|---|-------------------|
| C. T. Purcell Excavating, Inc. Montpelier, VA | \$ 1,628,562 |
| Enviroscape, Inc. Sandston, VA | \$ 1,749,500 |
| G. L. Howard, Inc. Rockville, VA | \$ 1,866,500 |
| Henry S. Branscome, LLC Williamsburg, VA | \$ 1,890,249 |
| Tidewater Utility Construction, Inc. Suffolk, VA | \$ 2,054,000 |
| Walter C. Via Enterprises, Inc. West Point, VA | \$ 2,275,710 |
| Lyttle Utilities, Inc. Richmond, VA | \$ 2,327,097 |

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 123-18

Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Contract — West Wistar Area (SH-15 Part 2, Phase 1) Sewer Rehabilitation — Tuckahoe District

WHEREAS, after a review and evaluation of the bids, it was determined that C. T. Purcell Excavating, Inc. is the lowest responsive and responsible bidder with a bid of \$1,628,562.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to C. T. Purcell Excavating, Inc., the lowest responsive and responsible bidder, in the amount of \$1,628,562 pursuant to Invitation to Bid No.18-1579-2CLE, Addendum No.1, and the bid submitted by C. T. Purcell Excavating, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 124-12
Page No. 1 of 2

Agenda Title **RESOLUTION – Directing the County Manager to Work with the School Superintendent to Appoint a Committee of General Government and Education Employees to Examine and Develop a Multi-Year Plan to Address Possible Salary Compression Amongst all Henrico County Employees**

For Clerk's Use Only:

Date: 5/8/2018

(✓) Approved

() Denied

(✓) Amended

() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) O'Bannon (2) Nelson

REMARKS: The amendment clarifies the committee will consist of both General Government and Education employees of retirement.

APPROVED

1) 2)
YES NO OTHER

Branin, T. ✓ ✓

Lynch, C. ✓ ✓

Nelson, T. ✓ ✓

O'Bannon, P. ✓ ✓

Thompson, E. ✓ ✓

WHEREAS, during the FY2018-19 Legislative Budget Reviews held on March 19-23, 2018, questions were raised regarding salary compression; and,

WHEREAS, the County of Henrico has had a unified compensation plan for both General Government and Education employees since 1986; and

WHEREAS, a committee of employees of the County of Henrico and Henrico County Public Schools comprehensively reviewed the unified compensation plan most recently in 2005; and,

WHEREAS, a comprehensive plan to jointly address possible salary compression amongst all General Government and Education employees has not been undertaken since the unified pay plan came into existence; and,

WHEREAS, the Board of Supervisors wishes to maintain a unified compensation plan for all Henrico County employees in both General Government and Education; and,

WHEREAS, the Board of Supervisors wishes to have the County Manager work with the Superintendent of Schools to appoint a committee to study possible salary compression, develop a multi-year plan to address any such salary compression, and provide summary findings and a recommendation that may be incorporated into the FY2019-20 Annual Fiscal Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that it directs the County Manager to work with the School Superintendent to appoint a committee consisting of both General

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

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Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 124-18
Page No. 2 of 2

Agenda Title RESOLUTION – Directing the County Manager to Work with the School Superintendent to Appoint a Committee of General Government and Education Employees to Examine and Develop a Multi-Year Plan to Address Possible Salary Compression Amongst all Henrico County Employees

or retirees

Government and Education employees[^] to: (1) examine the possibility of salary compression amongst General Government and Education employees, (2) develop a multi-year plan to address any such salary compression amongst both General Government and Education employees, and (3) provide summary findings and a recommendation to both the Board of Supervisors and the Henrico County School Board by December 1, 2018.