

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
April 24, 2018

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, April 24, 2018, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Tyrone E. Nelson, Vice Chairman, Varina District
Thomas M. Branin, Three Chopt District
Courtney D. Lynch, Brookland District
Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

John A. Vithoulkas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Lt. Col. Alisa Gregory, Chief Deputy Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
W. Brandon Hinton, Deputy County Manager for Administration
Anthony J. Romanello, Deputy County Manager for Community Services
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:00 p.m. and led the recitation of the Pledge of Allegiance.

Reverend Dr. Theodore T. Brown, Pastor of Quioccasin Baptist Church, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved the minutes of the April 10, 2018, Regular Meeting.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Branin, Lynch, O'Bannon

No: None

MANAGER'S COMMENTS

Henrico's Jail East underwent a reaccreditation audit April 16 - 18 and was found to be 100 percent compliant with all applicable standards. The audit examined 59 mandatory and 307 non-mandatory standards. It was conducted by the Commission on Accreditation for Corrections, the official accrediting body of the American Correctional Association. Mr.

Vithoulkas extended congratulations to the Sheriff's Office and Jail East, which were represented by Lt. Col. Alisa Gregory, Chief Deputy Sheriff, and Col. J. B. Fitzgerald, Undersheriff.

BOARD OF SUPERVISORS' COMMENTS

Mr. Thornton highlighted a special ceremony that took place on the Government Center campus on April 23. The road that connects Prince Henry and Dixon Powers Drives was dedicated as Elvin Cosby Way in honor of the longest-serving employee in Henrico County history: Mr. Cosby, the standard bearer for The Henrico Way, has worked with the Department of Public Works since April 23, 1946, and held positions as a laborer, truck driver, equipment operator, and maintenance supervisor while serving under all nine of the department's directors and six of the eight Henrico County Managers. Mr. Thornton introduced a short video of the event, which was attended by a few hundred people, including representatives from the County's Congressional and General Assembly delegations and two former County Managers.

RECOGNITION OF NEWS MEDIA

Mr. Thornton recognized Michael O'Connor from the *Richmond Times-Dispatch*.

BOARD OF SUPERVISORS' COMMENTS (continued)

Mr. Thornton recognized the following Boy Scouts, who were observing the meeting to fulfill a requirement for the Citizenship in the Community merit badge: Henry Hickory from Troop 763, sponsored by Richmond Elks Lodge No. 45; and Kendall Lonesbury and Henry Wicker from Troop 772, sponsored by Discovery United Methodist Church.

PRESENTATIONS

Mr. Branin presented a proclamation recognizing May 6 - 12, 2018, as Correctional Officers Week. Accepting the proclamation was Lieutenant Colonel Gregory. Joining her from the Sheriff's Office were Colonel Fitzgerald; Maj. Gerry Collins, Support Services Administrator; Maj. Ann Felton, Jail West Administrator; Capt. David Kinkel, Courts Supervisor; and Sara Harman, Projects Coordinator and ORBIT (Opiate Recovery by Intensive Tracking) Program Administrator. Ms. Harman introduced Walter and Jeremy, two work-release inmates in the ORBIT program.

Mr. Thornton presented a proclamation recognizing May 2018 as Drug Court Month. Accepting the proclamation was John Marshall, Judge of the Henrico Circuit Court. Joining him were Shannon Taylor, Commonwealth's Attorney; Lieutenant Colonel Gregory; Humberto Cardounel, Police Chief; Laura Totty, Director of Mental Health & Developmental Services; Gary Hughes, Director of Community Corrections; and Gayle Parrish, Chief of Probation and Parole for the District 32 Office of the Virginia Department of Corrections. Tim Alexander, a Drug Court graduate who is in long-term recovery, shared a personal story illustrating how the Drug Court transformed his life.

Mr. Nelson presented a proclamation recognizing May 2018 as Older Americans Month. Accepting the proclamation was Carol Young, Chairman of the Senior Connections Advisory Council and Adult Services Supervisor for the County's Department of Social Services.

Joining her were Angie Phelon, Director of Business and Service Development for Senior Connections; Amy Turpin, Senior Connections Care Coordinator for Henrico County; Ty Parr, Director of Social Services; Shawn Rozier, Assistant Director of Social Services; Renee White, Senior Family Specialist for the Department of Social Services; Paula Reid, Director of Human Resources; Jelisa Turner, Advocate for the Aging in the Department of Human Resources; and Sheila Cunningham, Recreation Coordinator for the Division of Recreation and Parks.

APPOINTMENT

- 93-18 Resolution – Appointment of Member – Richmond Metropolitan Transportation Authority Board of Directors.

Mr. Vithoulkas introduced the appointee, Tom Hawthorne, who worked for the Virginia Department of Transportation for 38 years and currently works for a consulting firm in the Richmond area.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARINGS ITEMS

- 94-18 Resolution - Real Estate Tax Levies, 2018.

In response to a question from Mrs. O'Bannon, Finance Director Ned Smither explained that a 4.7 percent overall increase in County residential and commercial real estate assessments this year triggered an advertised rollback real estate tax rate of 83 cents per \$100 of assessed value, four cents lower than the current rate.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 95-18 Resolution - Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Computer Equipment and Peripherals Used in a Data Center, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturers Tax Levies, 2018.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 96-18 Ordinance - To Amend and Reordain the Following Sections of the Code of the County of Henrico Titled:

- 20-414 "Enumerated; amount of license tax"
- 20-416 "Scientific research and development services"
- 20-446 "Enumerated; amount of license tax"
- 20-475 "Enumerated; amount of tax"
- 20-506 "Tax on owners and operators"
- 20-507 "Tax on promoters generally"
- 20-509 "Tax on promoters of athletic contests or races"
- 20-531 "Levy of tax; amount"
- 20-559 "Amount of tax"
- 20-560 "Speculative builders"
- 20-600 "Hotels"
- 20-601 "Restaurants, soda fountains and similar businesses"
- 20-624 "Small loan companies"
- 20-625 "Persons other than small loan companies lending money for
purchase of chattels secured by liens; purchasers of conditional
sales contracts"
- 20-626 "Other moneylenders"
- 20-627 "Persons making first mortgage loans or purchasing mortgage
notes"
- 20-648 "Amount of tax"
- 20-650 "Commission merchants"
- 20-691 "License required; tax basis"
- 20-692 "Amount of tax"
- 20-793 "Term defined; amount of tax"
- 20-818 "Amount of tax on persons furnishing water"
- 20-819 "Amount of tax on persons furnishing heat, light and power,
and gas"
- and
- 20-821 "Amount of tax for telephone and telegraph businesses"

to Raise the Threshold and Deduction for Business License Taxes from \$200,000 to \$300,000.

Mr. Smither responded to questions from Mrs. O'Bannon. Mr. Vithoulkas responded to questions from Stuart Huffer, a resident of Henrico County, regarding the revenue impact of the proposed increase in the threshold and deduction for business license taxes and recent reduction in the County's machinery and tools tax rate.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached ordinance.

97-18

Ordinance - To Amend and Reordain Section 20-78 of the Code of the County of Henrico Titled "Elderly or permanently and totally disabled persons" to Increase the Maximum Income and Net Worth Allowed for Participants in the Real Estate Advantage Program.

Mr. Smither responded to questions from Mrs. O'Bannon and Mr. Thornton.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached ordinance.

98-18 Resolution - POD2017-00647 - Approval of a Plan of Development for East Area Mental Health Facility - Varina District.

Leslie News, Principal Planner, narrated a slide presentation on this item, during which she provided an aerial view of the site; identified the zoning classifications of surrounding properties; and explained the landscape plan, proposed building elevations, floor plan, and project schedule for the proposed facility.

Ms. News responded to questions and concerns raised by Mr. Branin pertaining to pedestrian access to the proposed facility. Mr. Branin suggested either moving an existing off-site bus stop to the subject property or connecting two existing sections of sidewalk on Nine Mile Road by obtaining a right-of-way along an adjoining parcel that is under private ownership. Mr. Nelson concurred with this suggestion.

No one from the public spoke in opposition to this item.

Ms. News clarified for Mr. Nelson that a house on the adjoining parcel is currently unoccupied. Mr. Vithoulkas advised Mr. Nelson that the County has been attempting to acquire the property from the owner but has not yet been successful.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

99-18 Resolution - Signatory Authority - Conveyance of Real Estate - 5200 Bloomingdale Avenue - Fairfield District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

100-18 Resolution - Signatory Authority - Easement Agreements - Virginia Electric and Power Company - Fairfield and Varina Districts.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

101-18 Ordinance - To Amend and Reordain Subsection (a) of Section 23-361 Titled "Water service and volume charges," and Subsection (a) of Section 23-362 Titled "Sewer service charges and rates" of the Code of the County of Henrico, to Change Utility Charges.

No from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.

PUBLIC COMMENTS

Rai Beasley, a resident of the Brookland District, recognized Master Gunnery Sgt. Karl Bartley, a senior instructor for the U.S. Marine Corps Junior Reserve Officer Training Corp (MCJROTC) program at Hermitage High School. Master Gunnery Sergeant Bartley introduced Charvae' Woodson, a Hermitage High School student who serves as lieutenant colonel and the commanding officer of the 128 cadets in the school's MCJROTC program and who is expected to be aggressively recruited by the nation's service academies. Lieutenant Colonel Woodson elaborated on her MCJROTC experience and plans for a military career. Mr. Thornton made a presentation to Lieutenant Colonel Woodson on behalf of the Board in acknowledgment of her exceptional leadership.

Matt Plaughter, Henrico Cabinet Chair for Chamber RVA, expressed support for the County's Fiscal Year 2018-19 budget proposal that provides for the expansion of GRTC bus routes in Henrico.

Arthur Garthwright, a resident of the Fairfield District, thanked the Board for the County's plans to purchase property on Delmont Street that has been an eyesore to his community, suggested the Board add more inspectors to the County's Department of Community Revitalization, and complemented Richmond Raceway on its post-race cleanup efforts.

Karen Simester, a resident of the Brookland District, suggested the Board commission a study of teacher salary compression that includes public involvement.

Stuart Huffer, a resident of Henrico County, asked that the Board fund higher teacher salaries with machinery and tools tax revenues generated by new businesses.

GENERAL AGENDA

85-18 Resolution – Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Allocation of Car Tax Relief for Tax Year 2018.

Mr. Nelson went on record to state why he was supporting the proposed budget. He cited funding for an unprecedented expansion of public transit, which is needed by the people in his district, as well as the creation of a new community revitalization fund and new housing position. Mr. Nelson also pointed to other highlights in the proposed budget, which included funding for a Sheriff's ORBIT facility; expansion of the Real Estate Advantage Program (REAP), new teaching positions, raises for County employees, new

sidewalk construction, the new Fairfield Area Library, projects at Greenwood and Dorey Parks, and Circuit Court renovations. He noted the Board has until June 30 to massage the budget and consider the allocation of additional funds if requested by the School Board to reduce class sizes and support teachers.

Mrs. O'Bannon pointed out the Board discusses and works on the budget throughout the year. She elaborated on the budget process, noting the item before the Board to adopt the budget is just the tip of the iceberg. In response to a question from Mrs. O'Bannon, Mr. Vithoulkas explained how the County balances its budget before knowing how much state revenue will be forthcoming due to delays in the adoption of the state budget. He clarified that the actual appropriation of the County's budget does not occur until the Board's second meeting in June.

Mr. Branin concurred with Mr. Nelson's remarks. He cited the County's investment in sidewalks, the extension of Woodman Road, and expanded tax relief for the elderly through the REAP program. Mr. Branin thanked his colleagues on the Board and County staff for everything they do.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, with Mrs. Lynch voting no, the Board approved this item – see attached resolution.

Mrs. Lynch explained that despite agreeing with many of the comments made by her peers about the amazing things happening in Henrico County she could not support the proposed budget because the Board has not moved on teacher pay and school reform. She stated she will be happy to get on board with the budget if amendments are brought forward and she feels they are moving the needle. Mrs. Lynch voiced sadness, disillusionment, and disappointment on the lack of transparency among Henrico government officials. She expressed hope but also doubt that things will get better.

102-18 Resolution - Regarding the Approval of the Issuance of a Revenue Bond by the Economic Development Authority of Mathews County, Virginia, for the Benefit of NOVA of Virginia Aquatics, Inc.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

103-18 Resolution - Award of Contracts - Annual Consulting Services - Roofing Rehabilitation Projects.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

104-18 Resolution - Award of Contract - Information Technology Suite Renovation - Brookland District.

On motion of Mrs. O'Bannon, seconded by Mrs. Lynch, and by unanimous vote, the Board approved this item – see attached resolution.

105-18 Resolution - Authority to Submit Henrico County Plan for the Virginia Juvenile Community Crime Control Act (2018 - 2020).

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

106-18 Resolution - Signatory Authority - Acquisition of Real Property - 3807 Delmont Street - Fairfield District.

Mr. Vithoukask responded to a question from Mrs. O'Bannon.

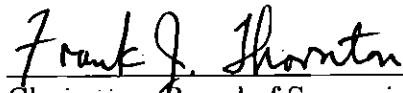
On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

107-18 Resolution - Acceptance of Roads - Varina District.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Nelson requested the Board consider a resolution at its next meeting to create a group of employees from the Department of Human Resources, Department of Finance, and Henrico County Public Schools to work together and bring forward recommendations to fix pay compression for all general government and school employees. He commented on the budgetary responsibilities of the Board of Supervisors versus the School Board, emphasized the financial support the Board of Supervisors has provided to the school division during his seven years in office, and expressed sadness that a certain entity has implied the Board of Supervisors is not funding the school division to the level that it should or does not care about schools. Mr. Branin expressed support for Mr. Nelson's request.

There being no further business, the meeting was adjourned at 8:56 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CORRECTIONAL OFFICERS WEEK

May 6 - 12, 2018

WHEREAS, the first full week in May is designated National Correctional Officers Week to raise awareness of the dedication, loyalty, and work of the nation's correctional deputies; and

WHEREAS, the duties of correctional deputies include supervising individuals who have been arrested and are awaiting trial or who have been convicted of a crime and sentenced to serve time in jail, prison, or another penal institution; and

WHEREAS, correctional deputies work closely with inmates and detainees in the Henrico County Jails and are crucial to the successful implementation of the County's criminal justice system; and

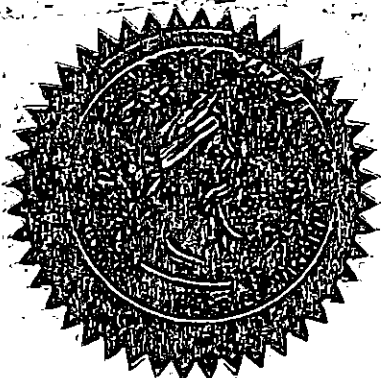
WHEREAS, correctional deputies are committed to ensuring public safety by establishing and maintaining security within the Henrico County Jails and supervising offender conduct and behavior to avoid conflicts and escapes; and

WHEREAS, correctional deputies are dedicated to protecting offenders while promoting positive behavior, attitudes, and skills that will improve the offenders' chances of becoming productive members of society when they are released from custody; and

WHEREAS, correctional deputies strive to maintain a safe working and living environment in the Henrico County Jails, often in the face of challenges and dangers that threaten their own safety; and

WHEREAS, it is fitting to honor Henrico's correctional deputies for the important tasks they perform each day, for the many risks they take to provide for our security outside of the jail facilities, and for the sacrifices they make to protect the citizens of Henrico County.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 6 - 12, 2018, as Correctional Officers Week; encourages all Henrico citizens to acknowledge the significance of this observance; and salutes the County's correctional deputies for their invaluable contributions to our community.



Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
April 24, 2018

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

DRUG COURT MONTH

May 2018

WHEREAS, the more than 3,000 treatment courts nationwide, which have served more than 1.4 million individuals, are the cornerstone of justice reform sweeping the nation and are now acknowledged as the most successful justice system intervention in the nation's history; and

WHEREAS, treatment courts save up to \$27 for every \$1 invested and up to \$13,000 for every individual they serve; and

WHEREAS, treatment courts significantly improve substance use disorder treatment outcomes and reduce addiction and related crime at less expense than any other criminal justice strategy while improving education, employment, housing, and financial stability; promoting family reunification; reducing foster care placement; and increasing the rate of addicted mothers delivering babies who are fully drug free; and

WHEREAS, treatment courts facilitate community-wide partnerships by bringing together public safety and public health professionals; and

WHEREAS, treatment courts demonstrate that when one person rises out of substance use and crime, we all rise; and

WHEREAS, the Henrico County Drug Court's average annualized cost per participant is currently \$7,954 as compared to the Virginia Department of Corrections' annual operating cost of \$28,997 per detainee in Fiscal Year 2016; and

WHEREAS, during May 2018, the Henrico County Drug Court will celebrate the program's 15th anniversary and 200th graduate; and

WHEREAS, the Henrico County Drug Court is a collaborative effort of the 14th Judicial Circuit, the Commonwealth's Attorney's Office, the Sheriff's Office, Henrico Area Mental Health and Developmental Services, the Police Division, the Community Corrections Program, and the Probation and Parole District 32 Office of the Virginia Department of Corrections.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 2018 as Drug Court Month; salutes the men and women who have contributed to the success of the Henrico County Drug Court; and calls to the attention of Henrico residents the theme for this year's observance, *Justice for All*.



Barry R. Lawrence
Barry R. Lawrence, Clerk
April 24, 2018

Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

OLDER AMERICANS MONTH

May 2018

WHEREAS, Henrico County is home to almost 60,000 residents age 60 and over, who have enriched and strengthened the community at every age; and

WHEREAS, Older Americans Month is observed each May across the United States and the Commonwealth of Virginia as a time to celebrate the contributions of older residents and the many ways they make a difference in the community; and

WHEREAS, this year's theme for Older Americans Month is "Engage at Every Age," which emphasizes that residents can take part in diverse activities throughout their lives; and

WHEREAS, the County of Henrico is committed to engaging and supporting older adults, their families, and caregivers; and

WHEREAS, Senior Connections partners with the Henrico County Advocate for the Aging, Department of Social Services, and Division of Recreation and Parks to ensure that residents have supportive and protective services at every age to allow them to enjoy the best possible quality of life; and

WHEREAS, these agencies understand the importance of residents taking part in activities that promote physical, mental, and emotional well-being, no matter their age; and

WHEREAS, the County of Henrico strives to enrich the lives of individuals of every age by:

- promoting home and community-based services that support independent living;
- involving older adults in community planning, social events, and other activities;
- providing opportunities for older adults to work, volunteer, learn, lead, and mentor; and
- supporting multigenerational opportunities.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 2018 as Older Americans Month and encourages Henrico residents to take time during the month to acknowledge older adults and the people who serve them as vital parts of our community.



Barry R. Lawrence
Barry R. Lawrence, Clerk
April 24, 2018

Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 93-18.

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Richmond Metropolitan Transportation Authority Board of Directors

For Clerk's Use Only:

Date: 4/24/2018

☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Richmond Metropolitan Transportation Authority Board of Directors for an unexpired term expiring June 30, 2018, or thereafter, when his successor shall have been appointed and qualified:

At-Large

Thomas A. Hawthorne

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 94-18
Page No. 1 of 2

Agenda Title RESOLUTION – Real Estate Tax Levies, 2018

For Clerk's Use Only:

Date: 4/24/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon (2) Nelson
Seconded by (1) Nelson (2)

REMARKS:

APPROVED

	YES	NO	OTHER
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia (the "Board"), held an advertised public hearing on April 24, 2018, to consider the proposed real property tax levies; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board that no part of the funds raised by the general County levies or taxes shall be considered available, allocated, or expended for any purpose until there has been an appropriation of funds for that expenditure or purpose by the Board.

BE IT RESOLVED AND ORDERED by the Board that:

- (1) There be, and hereby is, levied for calendar year 2018, the tax per \$100 of assessed valuation on all taxable real estate located in this County on January 1, 2018; the levy hereby ordered being also applicable to the real estate of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia based upon the assessment thereof fixed by the State Corporation Commission and the Virginia Department of Taxation, and duly certified, as follows:

By Agency Head

N. Smith

By County Manager

[Signature]

Routing:

Yellow to:

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 94-18
Page No. 2 of 2

Agenda Title RESOLUTION – Real Estate Tax Levies, 2018

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.87		\$ 0.870
Fairfield	0.87		0.870
Three Chopt	0.87		0.870
Tuckahoe	0.87		0.870
Varina	0.87		0.870
Sanitary #2	0.87	\$ 0.003	0.873
Sanitary #3	0.87	0.010	0.880
Sanitary #3.1	0.87	0.031	0.901
Sanitary #12	0.87	0.010	0.880
Sanitary #23	0.87	0.010	0.880

The Board certifies that notice of the rates of levy as set forth in the foregoing order was duly advertised according to law.

- (2) For calendar year 2018, the tax levied on real estate shall be due and payable in two equal installments, the first installment being due and payable on June 5, 2018, and the second installment being due and payable on December 5, 2018.
- (3) The revenue from such taxes, when and if appropriated by the Board, shall be used to defray the County charges and expenses and all necessary obligations incident to, or arising from, the execution of the lawful authority of the Board.

COMMENTS: This resolution should be considered on April 24, 2018, to comply with Virginia Code Section 58.1-3321, "Effect on rate when assessment results in tax increase; public hearings," and Section 15.2-2503, "The governing body shall approve the budget, and fix a tax rate for the budget year no later than the date on which the fiscal year begins." For practical purposes in mailing tax bills and to fulfill the requirements of Virginia Code Section 22.1-93, "Approval of annual budget for school purposes," the rate should be fixed prior to May 15, 2018. The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 9518

Page No. 1 of 7

Agenda Title **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Computer Equipment and Peripherals Used in a Data Center, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturers Tax Levies, 2018**

For Clerk's Use Only:

Date: 4/24/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon (2) _____
Seconded by (1) Nelson (2) _____

REMARKS

APPROVED

	YES	NO	OTHER
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia (the "Board"), held an advertised public hearing on April 24, 2018, to consider the proposed personal property, aircraft, manufactured homes, qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, disabled veterans' vehicles, motor vehicles specially equipped to provide transportation for physically handicapped individuals, computer equipment and peripherals used in a data center, machinery and tools, and machinery and tools for semiconductor manufacturers tax levies; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board that no part of the funds raised by the general County levies or taxes shall be considered available, allocated, or expended for any purpose until there has been an appropriation of funds for that expenditure or purpose by the Board.

BE IT RESOLVED AND ORDERED by the Board that:

- (1) There be, and hereby is, levied for calendar year 2018, the tax per \$100 of assessed valuation on all taxable tangible personal property segregated for local taxation under Section 58.1-3503 of the Code of Virginia, **excluding** household effects, classified by Section 58.1-3504, farm animals, farm equipment, and farm machinery, classified by Section 58.1-3505(A)(1) - (11), aircraft, classified by Section 58.1-3506(A)(2), (3), (4), and (5), manufactured homes, classified by Section 58.1-3506(A)(10), qualifying vehicles owned or leased by members of a volunteer

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

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Agenda Title RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Computer Equipment and Peripherals Used in a Data Center, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturers Tax Levies, 2018

rescue squad or volunteer fire department, classified by Section 58.1-3506(A)(15), disabled veterans' vehicles, classified by Section 58.1-3506(A)(19), motor vehicles specially equipped to provide transportation for physically handicapped individuals, classified by Section 58.1-3506(A)(14), machinery and tools, classified by Sections 58.1-3507, 58.1-3508, 58.1-3508.1, 58.1-3508.2, 58.1-3508.3, 58.1-3508.4, 58.1-3508.5, and 58.1-3508.6, tangible personal property used in a research and development business, classified by Section 58.1-3506(A)(7), certain generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant to achieve more efficient use of any energy source, classified by Section 58.1-3506(A)(9), computer equipment and peripherals used in a data center, classified by Section 58.1-3506(A)(43), certain property used in manufacturing, testing, or operating satellites, classified by Section 58.1-3506(A)(21), and certain motor vehicles, trailers, and semitrailers used to transport property for hire by a motor carrier engaged in interstate commerce, classified by Section 58.1-3506(A)(25), located in this County on January 1, 2018, and those motor vehicles, trailers, and semitrailers which acquire a situs within the County after January 1, 2018, and are taxable under Section 20-109 of the Code of the County of Henrico, the levy hereby ordered also being applicable to the automobiles and trucks of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 3.50		\$ 3.500
Fairfield	3.50		3.500
Three Chopt	3.50		3.500
Tuckahoe	3.50		3.500
Varina	3.50		3.500
Sanitary #2	3.50	\$ 0.001	3.501
Sanitary #3	3.50	0.001	3.501
Sanitary #3.1	3.50	0.001	3.501
Sanitary #12	3.50	0.001	3.501
Sanitary #23	3.50	0.001	3.501



**COUNTY OF HENRICO, VIRGINIA
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Agenda Title RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Computer Equipment and Peripherals Used in a Data Center, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturers Tax Levies, 2018

- (2) All aircraft, classified by Section 58.1-3506(A)(2), (3), (4), and (5) of the Code of Virginia, shall be taxed for calendar year 2018, the tax per \$100 of assessed valuation, the levy hereby ordered also being applicable to the aircraft of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.50		\$ 0.500
Fairfield	0.50		0.500
Three Chopt	0.50		0.500
Tuckahoe	0.50		0.500
Varina	0.50		0.500
Sanitary #2	0.50	\$ 0.001	0.501
Sanitary #3	0.50	0.001	0.501
Sanitary #3.1	0.50	0.001	0.501
Sanitary #12	0.50	0.001	0.501
Sanitary #23	0.50	0.001	0.501

- (3) All manufactured homes, classified by Section 58.1-3506(A)(10) of the Code of Virginia, and all tangible personal property of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, except as set forth herein above, based upon the assessment thereof as fixed by the State Corporation Commission and the Virginia Department of Taxation, as duly certified, shall be taxed for calendar year 2018, the tax per \$100 of assessed valuation at a rate equal to that applicable to real property, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.87		\$ 0.870
Fairfield	0.87		0.870
Three Chopt	0.87		0.870
Tuckahoe	0.87		0.870
Varina	0.87		0.870
Sanitary #2	0.87	\$ 0.003	0.873
Sanitary #3	0.87	0.010	0.880
Sanitary #3.1	0.87	0.031	0.901
Sanitary #12	0.87	0.010	0.880
Sanitary #23	0.87	0.010	0.880



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Agenda Title RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Computer Equipment and Peripherals Used in a Data Center, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturers Tax Levies, 2018

- (4) All qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, classified by Section 58.1-3506(A)(15) of the Code of Virginia, shall be taxed for calendar year 2018, the tax per \$100 of assessed valuation as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 1.00		\$ 1.000
Fairfield	1.00		1.000
Three Chopt	1.00		1.000
Tuckahoe	1.00		1.000
Varina	1.00		1.000
Sanitary #2	1.00	\$ 0.001	1.001
Sanitary #3	1.00	0.001	1.001
Sanitary #3.1	1.00	0.001	1.001
Sanitary #12	1.00	0.001	1.001
Sanitary #23	1.00	0.001	1.001

- (5) Disabled veterans' vehicles, classified by Section 58.1-3506(A)(19) of the Code of Virginia and motor vehicles specially equipped to provide transportation for physically handicapped individuals, classified by Section 58.1-3506(A)(14) of the Code of Virginia, shall be taxed for calendar year 2018, the tax per \$100 of assessed valuation, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.01		\$ 0.010
Fairfield	0.01		0.010
Three Chopt	0.01		0.010
Tuckahoe	0.01		0.010
Varina	0.01		0.010
Sanitary #2	0.01	\$ 0.001	0.011
Sanitary #3	0.01	0.001	0.011
Sanitary #3.1	0.01	0.001	0.011
Sanitary #12	0.01	0.001	0.011
Sanitary #23	0.01	0.001	0.011



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- (6) All computer equipment and peripherals used in a data center, classified by Section 58.1-3506(A)(43) of the Code of Virginia, shall be taxed for calendar year 2018, the tax per \$100 of assessed valuation, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.40		\$ 0.400
Fairfield	0.40		0.400
Three Chopt	0.40		0.400
Tuckahoe	0.40		0.400
Varina	0.40		0.400
Sanitary #2	0.40	\$ 0.001	0.401
Sanitary #3	0.40	0.001	0.401
Sanitary #3.1	0.40	0.001	0.401
Sanitary #12	0.40	0.001	0.401
Sanitary #23	0.40	0.001	0.401

- (7) All machinery and tools, classified by Sections 58.1-3507, 58.1-3508, 58.1-3508.2, 58.1-3508.3, 58.1-3508.4, 58.1-3508.5, and 58.1-3508.6 of the Code of Virginia, and all machinery and tools used in semiconductor manufacturing, classified by Section 58.1-3508.1 of the Code of Virginia, shall be taxed for calendar year 2018, the tax per \$100 of assessed valuation, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.30		\$ 0.300
Fairfield	0.30		0.300
Three Chopt	0.30		0.300
Tuckahoe	0.30		0.300
Varina	0.30		0.300
Sanitary #2	0.30	\$ 0.001	0.301
Sanitary #3	0.30	0.001	0.301
Sanitary #3.1	0.30	0.001	0.301
Sanitary #12	0.30	0.001	0.301
Sanitary #23	0.30	0.001	0.301



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- (8) All tangible personal property used in a research and development business, classified by Section 58.1-3506(A)(7) of the Code of Virginia, certain generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant to achieve more efficient use of any energy source, classified by Section 58.1-3506(A)(9) of the Code of Virginia, certain property used in manufacturing, testing, or operating satellites, classified by Section 58.1-3506(A)(21) of the Code of Virginia, and certain motor vehicles, trailers, and semitrailers used to transport property for hire by a motor carrier engaged in interstate commerce, classified by Section 58.1-3506(A)(25) of the Code of Virginia, shall be taxed for calendar year 2018, the tax per \$100 of assessed valuation at a rate equal to that applicable to machinery and tools, classified by Section 58.1-3507 of the Code of Virginia, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.30		\$ 0.300
Fairfield	0.30		0.300
Three Chopt	0.30		0.300
Tuckahoe	0.30		0.300
Varina	0.30		0.300
Sanitary #2	0.30	\$ 0.001	0.301
Sanitary #3	0.30	0.001	0.301
Sanitary #3.1	0.30	0.001	0.301
Sanitary #12	0.30	0.001	0.301
Sanitary #23	0.30	0.001	0.301

The Board certifies that notice of the rates of levy as set forth in the foregoing order was duly advertised according to law.

- (9) For calendar year 2018, the tax levied on tangible personal property, aircraft, manufactured homes, qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, disabled veterans' vehicles, motor vehicles specially equipped to provide transportation for physically handicapped individuals, computer equipment and peripherals used in a data center, machinery and tools, and machinery and tools used in semiconductor manufacturing, shall be due and payable in two equal installments, the first installment being due and payable on June 5, 2018, and the second installment being due and payable on December 5, 2018.



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- (10) Pursuant to Section 58.1-3001 of the Code of Virginia, if any taxpayer owns tangible personal property of such small value that the local levies thereon for the year result in a tax of less than \$15, such property may be omitted from the personal property book and no assessment made thereon.
- (11) The revenue from such taxes, when and if appropriated by the Board, shall be used to defray the County charges and expenses and all necessary obligations incident to, or arising from, the execution of the lawful authority of the Board.

COMMENTS: This resolution should be considered on April 24, 2018, to comply with Virginia Code Section 15.2-2503, "The governing body shall approve the budget and fix a tax rate for the budget year no later than the date on which the fiscal year begins." For practical purposes in mailing tax bills and to fulfill the requirements of Virginia Code Section 22.1-93, "Approval of annual budget for school purposes," the rate should be fixed prior to May 15, 2018. The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

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Page No. 1 of 1

Agenda Title: ORDINANCE – See attached

For Clerk's Use Only:

Date: 4/24/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) O'Bannon
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

	YES	NO	OTHER
Branin, T.	✓		
Lynch, C.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

After a duly advertised public hearing, the Board of Supervisors of Henrico County adopted the attached ordinance.

Comments: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

Net Smith

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

ORDINANCE – To Amend and Reordain the Following Sections of the Code of the County of Henrico Titled:

20-414	"Enumerated; amount of license tax"
20-416	"Scientific research and development services"
20-446	"Enumerated; amount of license tax"
20-475	"Enumerated; amount of tax"
20-506	"Tax on owners and operators"
20-507	"Tax on promoters generally"
20-509	"Tax on promoters of athletic contests or races"
20-531	"Levy of tax; amount"
20-559	"Amount of tax"
20-560	"Speculative builders"
20-600	"Hotels"
20-601	"Restaurants, soda fountains and similar businesses"
20-624	"Small loan companies"
20-625	"Persons other than small loan companies lending money for purchase of chattels secured by liens; purchasers of conditional sales contracts"
20-626	"Other moneylenders"
20-627	"Persons making first mortgage loans or purchasing mortgage notes"
20-648	"Amount of tax"
20-650	"Commission merchants"
20-691	"License required; tax basis"
20-692	"Amount of tax"
20-793	"Term defined; amount of tax"
20-818	"Amount of tax on persons furnishing water"
20-819	"Amount of tax on persons furnishing heat, light and power, and gas"
and	
20-821	"Amount of tax for telephone and telegraph businesses"

to Raise the Threshold and Deduction for Business License Taxes from \$200,000 to \$300,000.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

- 1. That Section 20-414 of the Code of the County of Henrico be amended and reordained as follows:**

Sec. 20-414. Enumerated; amount of license tax.

- (a) Every person engaged in one or more of the following businesses and having a definite place of business in the county, provided that the gross receipts of the business exceed ~~\$200,000.00~~ \$300,000.00, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$200,000.00~~ \$300,000.00.

Accountant (other than certified public accountant).
Administration and management of health care plans.
Adult educational services, except those provided by religious or nonprofit organizations.
Appraiser or evaluator of personal property or damages to personal property.
Appraiser or evaluator of real estate for others for compensation.
Arboriculturist or pruner of trees and shrubs.
Assayer.
Auctioneer.
Auditing company or firm.
Blueprinter.
Bookkeeper, public.
Botanist.
Business management.
Claims adjustor.
Collection agent or agency.
Commercial artist.
Common crier.
Computer consultant or programmer.
Conductor of seminars.
Consulting or consultant service.
Custom house broker or freight forwarder.
Draftsman.
Ecologist.
Erection or improvement of buildings, furnisher of plans or specifications for or persons employed in consulting capacity in connection with architect.
Interpreter.
Investment broker, consultant or advisor.
Lumber measurer.
Manufacturer's agent.
Marriage or business counselor.
Merchandise broker.
Paralegal or legal assistant.
Photostater.
Public relations counselor and furnisher of publicity.
Recorder of proceedings in any court, commission or organization.
Recorder of securities transactions.
Sales agent or agency.
Security broker, dealer.
Sign painter or service.

Social counselor.
Speech therapist.
Tax return preparer or tax consultant.
Taxidermist.
Technician, including dental or medical.
Telecommunications services, including, but not limited to, telephone and cellular mobile radio communication services, provided by persons not subject to tax under section 20-821.
Title abstract or guaranty.

- (b) If the gross receipts of the business are ~~\$200,000.00~~ **\$300,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

2. That Section 20-416 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-416. Scientific research and development services.

- (a) Every person engaged in the business of furnishing scientific research and development services and having a definite place of business in the county, provided that the gross receipts of the business exceed ~~\$200,000.00~~ **\$300,000.00**, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$200,000.00~~ **\$300,000.00**.

- (b) If the gross receipts of the business are ~~\$200,000.00~~ **\$300,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

3. That Section 20-446 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-446. Enumerated; amount of license tax.

- (a) Every person engaged in one or more of the following businesses and having a definite place of business in the county, provided that the gross receipts of the business exceed ~~\$200,000.00~~ **\$300,000.00**, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$200,000.00~~ **\$300,000.00**.

Abattoir.
Airport.
Addressing letters or envelopes.
Advertising.
Advertising agents and agency.
Agent finding tenants for and renting single rooms.
Ambulance service.

Analytical laboratory.
Artist, literary, craft and other creative productions.
Artist's representative.
Awnings: erecting, installing, storing or taking down.
Barbershop.
Baths: Turkish, Roman or other like bath or bath parlor.
Beauty parlor.
Billiard, pool or bagatelle parlor.
Blacksmith shop.
Blood or other body fluids: withdrawing, processing, storage.
Boat landing or boat basin.
Bodies, preparing for burial.
Boiler shop and machine shop.
Booking agent.
Bottle exchange.
Bounty hunter.
Bowling alley.
Burglar alarms, servicing.
Business research service.
Canvasser.
Caterer.
Cemetery.
Chartered club.
Check cashing or currency exchange services.
Chicken hatchery.
Cleaning: chimneys; clothes, hats, carpets or rugs; outside of buildings; furnaces; diapers and infants' underwear; linens, coats and aprons; windows; towels; work clothes; houses.
Clerical help, labor or employment.
Coin-operated machine services, excluding coin machine operators and pay telephones.
Computer information on-line services.
Concert manager.
Correspondent establishment or bureau.
Credit bureau.
Data processing services.
Demineralization of water.
Detective services.
Detoxification of chemicals.
Dietician.
Domestic help, labor or employment.
Duplicating services.
Dyeing clothes, hats, carpets or rugs.
Electrologist.
Embalmer.
Employment agency and staffing firm.

Engineering laboratory.
Environmental cleanup and related services.
Escort or dating service.
Films, leasing to others for compensation.
Frozen food locker plant.
Fumigation or disinfection of rats, termites, vermin or insects of any kind.
Funerals, conducting.
Garbage, trash or refuse collection service.
Gardener.
Golf course: miniature; driving range; open to public.
Hairdressing establishment.
Horses and mules: exhibiting trained and educated horses; boarding or keeping; renting.
Impoundment lot.
Interior decorator.
Janitorial service.
Kennel or small animal hospital.
Laundry.
Lawn maintenance.
Letter writing.
Locating of apartments, rooms or other living quarters.
Lock repairing.
Locksmith.
Mailing services.
Manicurist.
Massage practitioner.
Masseur.
Messenger service, except telephone or telegraph messenger service.
Mimeographing.
Monogramming.
Motion picture theater.
Motor vehicles: cleaning, greasing, polishing, oiling, repairing, towing, washing, vulcanizing, electrical and battery repair work.
Motor vehicles for hire and transportation of passengers, chauffeured.
Multigraphing.
Nursing homes and personal care facilities, including assisted living.
Nursing services, including nurses, nursing assistants and personal care providers.
Packaging services.
Packing, crating, shipping, hauling or moving goods or chattels for others.
Parking lot for storage of or parking of motor vehicles.
Personnel agency.
Pet sitter.
Photographer.
Photographic film processing and development.
Picture framing or gilding.
Plating or coating metals or other materials.

Polygraphic services.
 Press clipping service.
 Pressing clothes, hats, carpets or rugs.
 Protective agents or agencies.
 Public address system.
 Public skating rink.
 Publisher of county or city directory.
 Real estate broker.
 Reducing salon or health club.
 Registries: physicians' or nurses'.
 Renting airplanes.
 Renting any kind of tangible personal property, except a person engaged in a short-term rental business subject to tax under article X of this chapter.
 Renting or furnishing automatic washing machines.
 Repair, renovating or servicing the following: bicycles; radios and television apparatus; electric refrigerators; pianos; pipe organs or other musical instruments; fire extinguishers; road construction machinery; road repair machinery; farm machinery; industrial or commercial machinery; business office machinery or appliances; household appliances; shoes; watches; jewelry; umbrellas; harnesses; leather goods or shoes; guns; window shades; dolls; cameras; toys; fountain pens; pencils; Kodaks; lawn mowers; mattresses or pillows; mirrors; electric motors; scales; saws or tools; rewinding electric apparatus; furniture; clothing or hosiery; septic tanks or systems; hats; carpets; rugs; repairing, servicing or renovating any other article not mentioned.
 Scalp treating establishment.
 Seamstress or tailor.
 Sewage collection and disposal.
 Sponging clothes, hats, carpets or rugs.
 Spotting clothes, hats, carpets or rugs.
 Statistical or actuarial service.
 Stevedoring.
 Survey taker.
 Telephone answering or sanitizing service.
 Telephone wiring or installation.
 Tennis court.
 Theater.
 Ticket, transportation, travel and tour agents or brokers.
 Title search.
 Typesetting.
 Undertaker.
 Warehouse for storage of merchandise, tobacco, furniture, or other goods, wares or materials; cold storage warehouses; warehouse for icing or precooling goods, wares or merchandise.
 Wheelwright shop.
 Window dresser.

- (b) If the gross receipts of the business are ~~\$200,000.00~~ **\$300,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.
4. That Section 20-475 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-475. Enumerated; amount of tax.

- (a) Every person engaged in one or more of the following businesses or professions and having a definite place of business in the county, provided that the gross receipts of the business or profession exceed ~~\$200,000.00~~ **\$300,000.00**, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$200,000.00~~ **\$300,000.00**.

Architect.
Attorney at law.
Ceramic engineer.
Certified public accountant.
Chemical engineer.
Chemist.
Chiropodist.
Chiropractor.
Civil engineer.
Coal mining engineer.
Consulting engineer.
Contracting engineer.
Dentist.
Doctor of medicine.
Electrical engineer.
Heating and ventilating engineer.
Highway engineer.
Homeopath.
Industrial engineer.
Landscape architect.
Mechanical engineer.
Metallurgist.
Mining engineer.
Naturopathist (naturopath).
Optometrist.
Osteopath.
Patent attorney or agent.
Physician.
Physician services, chiropodist services, chiropractor services, dentist services, doctor of medicine services, homeopath services, naturopath services, optometrist services, osteopath services, physiotherapist services, podiatrist services,

psychologist services, radiologist services or surgeon services provided by a health maintenance organization.

Physician's services provided by a nonprofessional corporation.

Physiotherapist.

Podiatrist.

Professional engineer.

Psychiatrist.

Psychologist.

Radio engineer.

Radiologist.

Railway engineer.

Refrigerating engineer.

Sanitary engineer.

Stream power engineer.

Structural engineer.

Surgeon.

Surveyor.

Veterinarian.

- (b) If the gross receipts of the business are ~~\$200,000.00~~ **\$300,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

5. That Section 20-506 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-506. Tax on owners and operators.

- (a) Every person owning and operating an amusement park, garden, athletic field or park, coliseum and auditorium devoted to general amusement and entertainment which is open to the public and where admission charges are made and where a professional basketball, baseball or football game is conducted or where a motion picture, ballet, play, drama, lecture, monologue, comedy, musical review, musical show or concert is exhibited or conducted, or where an instrumental or vocal concert or concert presenting both instrumental and vocal music is conducted by another or others, or where there is presented or conducted a public show, exhibition or performance of any kind, or where there is operated an aggregation of Ferris wheels, toboggan ring or cane games, baby, knife or cane racks, shooting galleries, merry-go-rounds, hobbyhorses or carousels or where dancing is permitted, to which an admission fee is charged or for which compensation is in any manner received either directly or indirectly for the privilege of dancing, provided that the gross receipts of the business exceed ~~\$200,000.00~~ **\$300,000.00**, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$200,000.00~~ **\$300,000.00**.
- (b) If the gross receipts of the business are ~~\$200,000.00~~ **\$300,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

6. That Section 20-507 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-507. Tax on promoters generally.

- (a) Every person presenting a motion picture, ballet, drama, lecture, monologue, comedy, musical review, musical show or concert, or an instrumental or vocal concert or a concert of both instrumental and vocal music, or presenting a public show, exhibition or performance of any kind, or operating a merry-go-round, hobbyhorse, carousel or the like, or conducting a public dance, provided that the gross receipts of the business exceed ~~\$200,000.00~~ \$300,000.00, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$200,000.00~~ \$300,000.00.
- (b) If the gross receipts of the business are ~~\$200,000.00~~ \$300,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

7. That Section 20-509 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-509. Tax on promoters of athletic contests or races.

- (a) Every person presenting a professional basketball, baseball, football, wrestling or boxing match or similar competitive athletic performance, or presenting an automobile, horse, dog or animal race or automobile driving contest or stock race, provided that the gross receipts of the business exceed ~~\$200,000.00~~ \$300,000.00, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$200,000.00~~ \$300,000.00.
- (b) If the gross receipts of the business are ~~\$200,000.00~~ \$300,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

8. That Section 20-531 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-531. Levy of tax; amount.

- (a) Every person who engages in the business of entering or offering to enter into bonds for others for compensation, whether as a principal or surety, provided that the gross receipts of the business exceed ~~\$200,000.00~~ \$300,000.00, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$200,000.00~~ \$300,000.00.

- (b) If the gross receipts of the business are ~~\$200,000.00~~ \$300,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

9. That Section 20-559 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-559. Amount of tax.

- (a) Every contractor, for the privilege of transacting business in the county, including the performance in the county of a contract accepted outside the county, provided that the gross fees or gross receipts of the business exceed ~~\$200,000.00~~ \$300,000.00, shall pay a license tax as follows:

- (1) A fee contractor shall pay the greater of \$30.00 or 1.50 percent of the difference between the gross amount of all fees received from contracts accepted on a fee basis and ~~\$200,000.00~~ \$300,000.00; and
- (2) A contractor other than a fee contractor shall pay the greater of \$30.00 or 0.15 percent of the difference between the gross receipts from all contracts accepted on a basis other than a fee basis and ~~\$200,000.00~~ \$300,000.00.

- (b) If the gross amount of all fees received from contracts accepted on a fee basis or the gross receipts from all contracts accepted on a basis other than a fee basis is ~~\$200,000.00~~ \$300,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

10. That Section 20-560 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-560. Speculative Builders.

- (a) Every person engaged in the business of erecting a building for the purpose of selling or renting it and making no contract with a duly licensed contractor for the erection of such building, whether or not such person contracts with one or more duly licensed contractors for one or more portions, but does not contract with any one person for all of the work of erecting any one of such buildings, shall be deemed to be a speculative builder and for the privilege of transacting business in this county, provided that the total costs of the business exceed ~~\$200,000.00~~ \$300,000.00, shall pay a license tax equal to the greater of \$30.00 or 0.15 percent of the difference between the entire cost (both hard and soft) of erecting the building, exclusive of the value of the land, but including the cost of off-site improvements (namely, water systems, sanitary sewerage systems, storm drainage systems and road, curb and gutter improvements) and ~~\$200,000.00~~ \$300,000.00.
- (b) If the entire costs of the business are ~~\$200,000.00~~ \$300,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

11. That Section 20-600 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-600. Hotels.

. . . .

- (b) *Levy; amount of tax.* Every person operating a hotel, as defined in the preceding section, provided that the gross receipts of the business exceed ~~\$200,000.00~~ **\$300,000.00**, shall pay an annual license tax equal to the greater of \$30.00 or 0.20 percent of the difference between gross receipts of the business, except receipts from the cost of telephone service and use, and except rent from stores or other space operated independently on ground level with an outside entrance, and ~~\$200,000.00~~ **\$300,000.00**.
- (c) If the gross receipts of the business are ~~\$200,000.00~~ **\$300,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

12. That Section 20-601 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-601. Restaurants, soda fountains and similar businesses.

- (a) Every person engaged in the business of operating an eating house, lunchstand, lunchroom, restaurant or soda fountain, or who shall sell, offer for sale, cook or otherwise furnish for compensation, diet, food or refreshments of any kind, at his house or place of business, for consumption therein, provided that the gross receipts of the business exceed ~~\$200,000.00~~ **\$300,000.00**, shall pay a license tax therefor equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$200,000.00~~ **\$300,000.00**.
- (b) If the gross receipts of the business are ~~\$200,000.00~~ **\$300,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

13. That Section 20-624 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-624. Small loan companies.

- (a) Every person licensed pursuant to Code of Virginia, title 6.2, ch. 15 (Code of Virginia, § 6.2-1500 et seq.), provided that the gross receipts of the business exceed ~~\$200,000.00~~ **\$300,000.00**, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business, excluding repayments of principal, and ~~\$200,000.00~~ **\$300,000.00**. In no event, however, shall the tax calculated as 0.20 percent, as stated in this subdivision, exceed \$90,000.00.
- (b) If the gross receipts of the business, excluding repayments of principal, are ~~\$200,000.00~~ **\$300,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

14. That Section 20-625 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-625. Persons other than small loan companies lending money for purchase of chattels secured by liens; purchasers of conditional sale contracts.

- (a) Every person, other than a person licensed pursuant to Code of Virginia, title 6.2, ch. 15 (Code of Virginia, § 6.2-1500 et seq.), engaged in the business of lending money to others for the purchase of motor vehicles, refrigerators, radios, oil or gas burners, electrical appliances, household furniture or equipment, or any other goods or chattels, whether new or used, secured by a lien on such goods or chattels, or paying the purchase price of any goods or chattels for the buyer and securing the sum so paid by a lien on the goods or chattels, or, by the purchase from a dealer of conditional sales contracts or chattels, mortgages, and the notes or other obligations, if any, secured thereby, or in any other manner or by any other method financing in whole or in part, the purchase of such goods or chattels by or for others; and every person, other than a person licensed pursuant to Code of Virginia, title 6.2, ch. 15 (Code of Virginia, § 6.2-1500 et seq.), engaged in the business of lending money to others, secured by lien on such goods or chattels, whether for the purchase thereof or not, provided that the gross receipts of the business exceed ~~\$200,000.00~~ **\$300,000.00**, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business, excluding repayments of principal, and ~~\$200,000.00~~ **\$300,000.00**. In no event, however, shall the tax calculated under the provision of the previous sentence as 0.20 percent exceed \$90,000.00.
- (b) If the gross receipts of the business, excluding repayments of principal, are ~~\$200,000.00~~ **\$300,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

15. That Section 20-626 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-626. Other moneylenders.

- (a) Every person, except those engaged in first mortgage loans and first mortgage note purchasing, conducting or engaging in any of the following money lending or note purchasing occupations, businesses or trades, namely: an industrial loan company, loan or mortgage company, insurance premium finance company, pawnshop or pawnbroker, a factor, a buyer of promissory notes, deed of trust notes or installment loan agreements, provided that the gross receipts of the business exceed ~~\$200,000.00~~ **\$300,000.00**, shall pay for the privilege an annual license tax therefor equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$200,000.00~~ **\$300,000.00**. In no event, however, shall the tax calculated under the provision of the previous sentence as 0.20 percent exceed \$90,000.00.
- (b) If the gross receipts of the business are ~~\$200,000.00~~ **\$300,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

16. That Section 20-627 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-627. Persons making first mortgage loans or purchasing mortgage notes.

- (a) Every person conducting or engaging in a first mortgage money lending or first mortgage note purchasing occupation, business or trade, provided that the gross receipts of the business exceed ~~\$200,000.00~~ **\$300,000.00**, shall pay for the privilege an annual license tax therefor equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$200,000.00~~ **\$300,000.00**. In no event, however, shall the tax calculated under the provision of the previous sentence as 0.20 percent exceed \$90,000.00.
- (b) If the gross receipts of the business are ~~\$200,000.00~~ **\$300,000.00** or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

17. That Section 20-648 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-648. Amount of tax.

- (a) Every person engaged in the business of a retail merchant, provided that the gross receipts of the business exceed ~~\$200,000.00~~ **\$300,000.00**, shall pay a license tax

equal to the greater of \$30.00 or 0.20 percent of the difference between the gross receipts of the business and ~~\$200,000.00~~ \$300,000.00.

- (b) If the gross receipts of the business are ~~\$200,000.00~~ \$300,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

18. That Section 20-650 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-650. Commission merchants.

- (a) For purposes of this article, the term "commission merchant" shall mean any person engaged in the business of selling merchandise on commission by sample, circular, or catalogue for a regularly established retailer, who has no stock or inventory under his control other than floor samples held for demonstration or sale and owned by the principal retailer. A commission merchant shall be taxed on commission income and shall not be subject to tax on total gross receipts from such sales. Every person engaged in the business of a commission merchant, provided that the gross commissions of the business exceed ~~\$200,000.00~~ \$300,000.00, shall pay a license tax equal to the greater of \$30.00 or 0.20 percent of the difference between the gross commissions of the business and ~~\$200,000.00~~ \$300,000.00.
- (b) If the gross receipts of the business are ~~\$200,000.00~~ \$300,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

19. That Section 20-691 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-691. License required; tax basis.

- (a) Provided that the total amount of purchases of the business exceed ~~\$200,000.00~~ \$300,000.00 every person engaged in the business of a wholesale merchant shall obtain a license for the privilege of doing business in the county and shall pay a license tax therefor to be measured by the amount of purchases made by him during the next preceding license year.
- (b) If the purchases of the business are ~~\$200,000.00~~ \$300,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

. . . .

20. That Section 20-692 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-692. Amount of tax.

. . . .

- (b) Each wholesale merchant shall receive a deduction of ~~\$200,000.00~~ \$300,000.00 from purchases prior to determining his tax liability.

21. That Section 20-793 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-793. Term defined; amount of tax.

. . . .

- (b) Every coin-machine operator shall pay a license tax equal to \$200.00 plus 0.20 percent of the difference between the gross receipts received by the operator from coin machines or devices operated within the county and ~~\$200,000.00~~ \$300,000.00.

22. That Section 20-818 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-818. Amount of tax on persons furnishing water.

- (a) Every person engaged in the business of furnishing water, provided that the gross receipts of the business exceed ~~\$200,000.00~~ \$300,000.00, shall pay for the privilege an annual license tax equal to 0.50 percent of the difference between the gross receipts of the business accruing to such person from sales to the ultimate consumer in the county and ~~\$200,000.00~~ \$300,000.00.
- (b) If the gross receipts of the business are ~~\$200,000.00~~ \$300,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

23. That Section 20-819 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-819. Amount of tax on persons furnishing heat, light and power, and gas.

- (a) Every person engaged in the business of furnishing heat, light and power, and gas for domestic, commercial and industrial consumption in the county, provided that the gross receipts of the business exceed ~~\$200,000.00~~ \$300,000.00, shall pay for the privilege an annual license tax equal to 0.50 percent of the difference between the gross receipts of the business accruing to such person from sales to the ultimate consumer in the county and ~~\$200,000.00~~ \$300,000.00.
- (b) If the gross receipts of the business are ~~\$200,000.00~~ \$300,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

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24. That Section 20-821 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-821. Amount of tax for telephone and telegraph businesses.

- (a) Any person engaged in the business of providing telephone service, including cellular mobile radio communications services, or telegraph service in the county, provided that the gross receipts of the business exceed ~~\$200,000.00~~ \$300,000.00, shall pay a license tax equal to 0.50 percent of the difference between the gross receipts of the business accruing to such person from sales to the ultimate consumer in the county and ~~\$200,000.00~~ \$300,000.00.
- (b) If the gross receipts of the business are ~~\$200,000.00~~ \$300,000.00 or less, an application shall be required to be filed, but no tax shall be due or paid.

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25. That this ordinance shall be in full force and effect on and after January 1, 2019.

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 97-18
Page No. 1 of 1

Agenda Title: **ORDINANCE – To Amend and Reordain Section 20-78 of the Code of the County of Henrico Titled “Elderly or permanently and totally disabled persons” to Increase the Maximum Income and Net Worth Allowed for Participants in the Real Estate Advantage Program**

For Clerk's Use Only:

Date:

4/24/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	_____	_____
Lynch, C.	<input checked="" type="checkbox"/>	_____	_____
Nelson, T.	<input checked="" type="checkbox"/>	_____	_____
O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____
Thornton, F.	<input checked="" type="checkbox"/>	_____	_____

After a duly advertised public hearing, the Board of Supervisors of Henrico County adopted the attached ordinance.

Comments: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

Ned Smith

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

ORDINANCE – To Amend and Reordain Section 20-78 of the Code of the County of Henrico Titled “Elderly or permanently and totally disabled persons” to Increase the Maximum Income and Net Worth Allowed for Participants in the Real Estate Advantage Program

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 20-78 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-78. Elderly or permanently and totally disabled persons.

. . . .

(e) *Criteria for exemption.* Exemption shall be granted to persons subject to the following provisions:

. . . .

(3) The gross combined income of the owner during the year immediately preceding the taxable year shall be determined by the director to be an amount not to exceed ~~\$67,000.00~~ **\$75,000.00**. Gross combined income shall include only those sources of gross income that are subject to tax under federal income tax laws, regulations, rules, or policies, without regard to whether a tax return is actually filed, of the owner, the spouse and the owner's relatives living in the dwelling for which exemption is claimed. Gross combined income shall not include life insurance benefits or receipts from borrowing or other debt. For the purpose of this subsection, the first \$10,000.00 of annual income of each of the owner's relatives, other than a spouse, living in the dwelling and who does not qualify for the exemption provided by subsection (e)(4) of this section shall be excluded in computing gross combined income. The term "owner," as used in this subsection, shall also be construed as "owners."

. . . .

(5) The net combined financial worth of the owner as of December 31 of the year immediately preceding the taxable year shall be determined by the director to be an amount not to exceed ~~\$350,000.00~~ **\$400,000.00**. Net combined financial worth shall include the value of all assets, including the present value of all equitable interests, of the owners and spouse of any owner, excluding the fair market value of the dwelling and the land, not exceeding ten acres, upon which it is situated and

for which exemption is claimed. The value of household furnishings is excluded from the computation of net worth.

• • • •

2. That this ordinance shall be in full force and effect beginning on January 1, 2019.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 98-18

Page No. 1 of 3

Agenda Title: RESOLUTION — POD2017-00647 — Approval of a Plan of Development for
East Area Mental Health Facility — Varina District

For Clerk's Use Only:

Date: 4/24/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,

WHEREAS, an application has been submitted for approval of POD2017-00647, a plan of development to construct a one-story, 30,002-square foot public mental health facility; and,

WHEREAS, the 4.04-acre site is located on the northern line of Nine Mile Road (State Route 33), approximately 200 feet east of Dabbs House Road on Parcel 807-722-5968; is zoned A-1, Agricultural District; and is located in the Varina District; and,

WHEREAS, the County Administration, including the Department of General Services, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, the Department of Building Inspections, and the Virginia Department of Transportation, have reviewed the application and the Administration recommends approval, subject to the staff recommendations and the staff plan dated April 24, 2018; and,

WHEREAS, on April 24, 2018, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head:

By County Manager:

Routing:

Yellow to:

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 98-18

Page No. 2 of 3

**Agenda Title: RESOLUTION — POD2017-00647 — Approval of a Plan of Development for
East Area Mental Health Facility — Varina District**

1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated April 24, 2018, which shall be as much a part of this approval as if its details were fully described herein. Nine (9) sets of revised plans, including the detailed drainage, erosion control and utility plans shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, a minimum of fourteen (14) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures. Two (2) sets of the approved plan shall be attached to the building permit application.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
9. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
10. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
11. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.
12. The site including the parking areas shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
13. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.
14. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
15. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

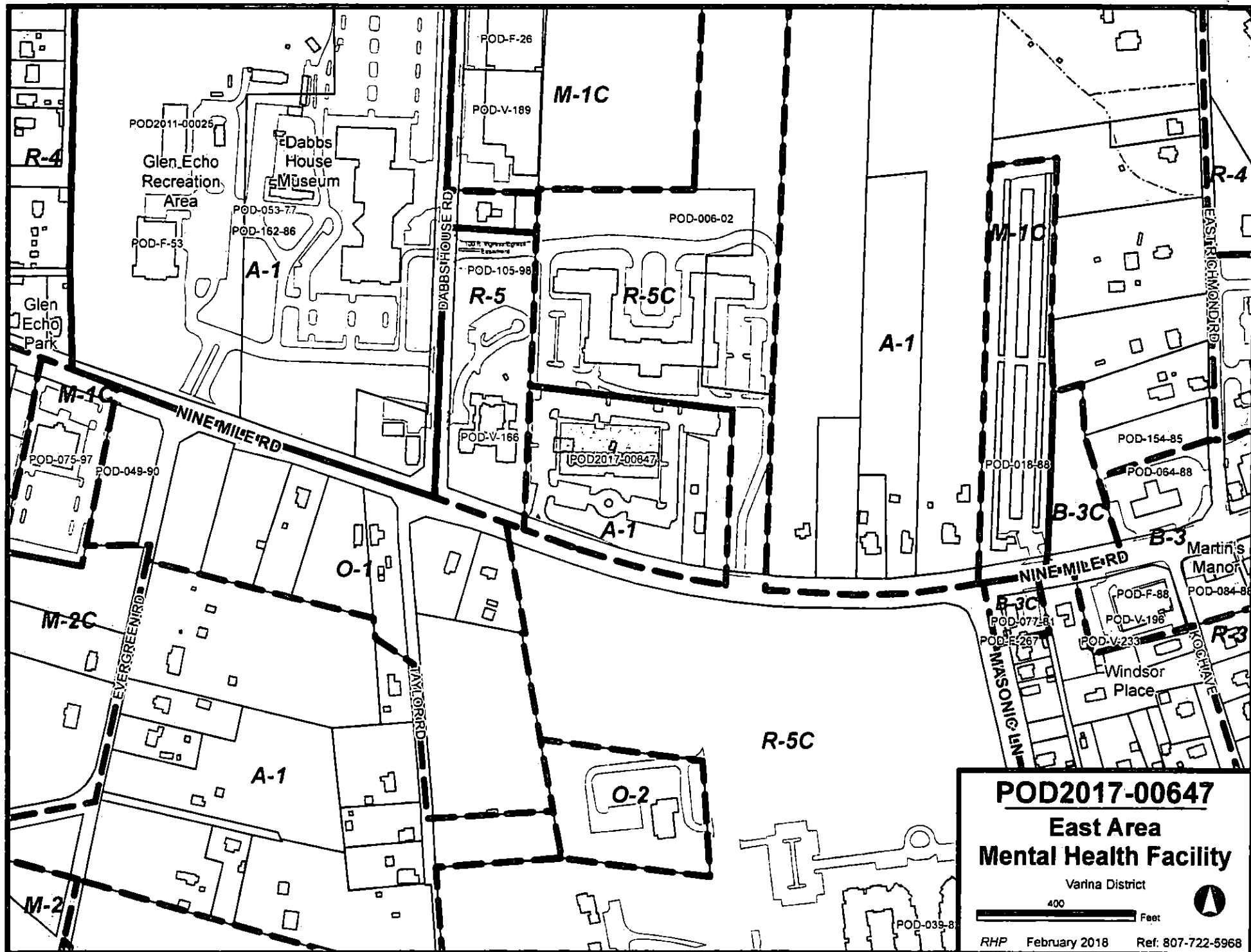
Agenda Item No. 98-18

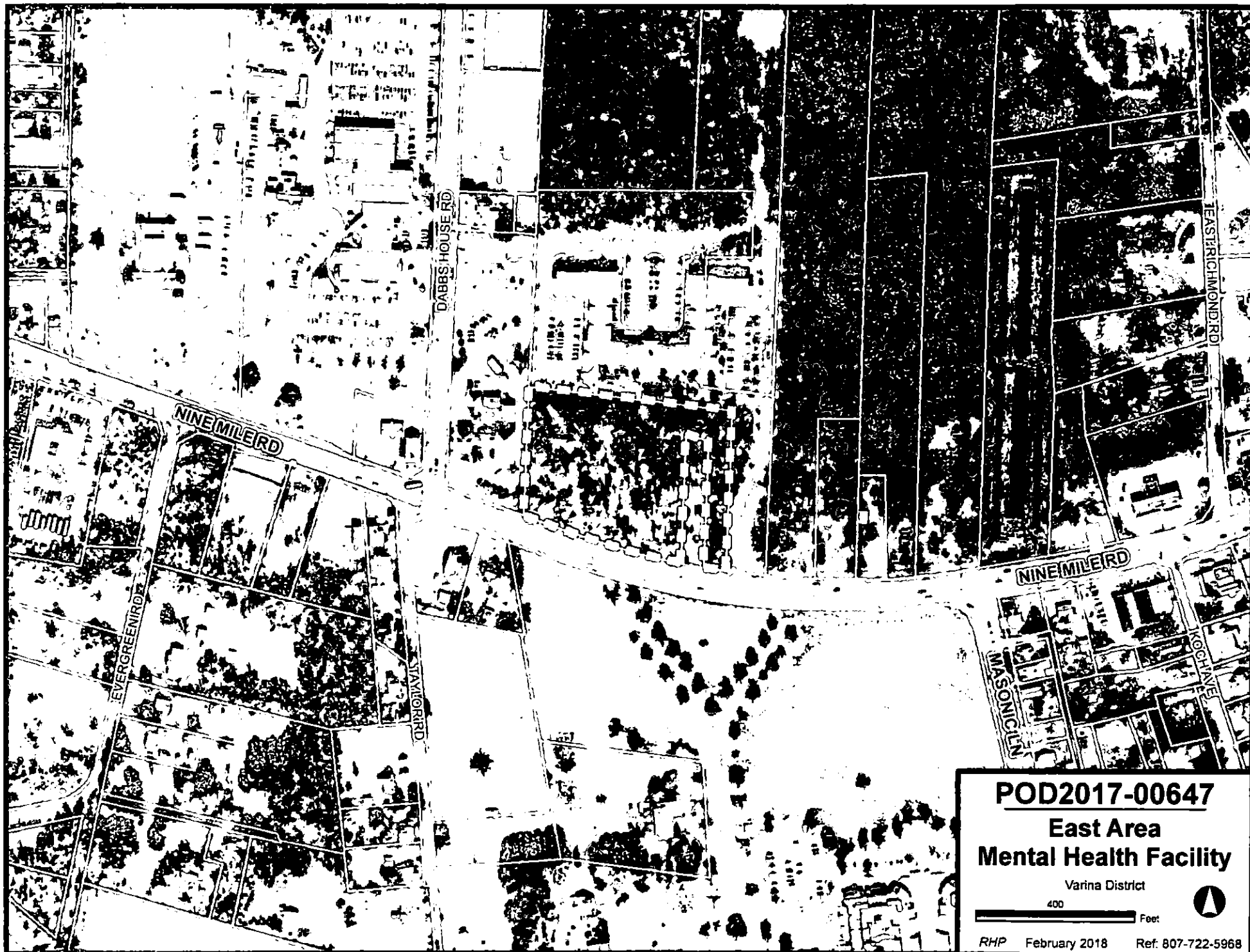
Page No. 3 of 3

Agenda Title: RESOLUTION — POD2017-00647 — Approval of a Plan of Development for East Area Mental Health Facility — Varina District

16. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities, and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
17. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
18. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
19. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
20. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
21. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
22. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
23. Vehicles shall be parked only in approved and constructed parking spaces.
24. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
25. The right-of-way for widening of Nine Mile Road (State Route 33) as shown on approved plans shall be dedicated to the Commonwealth of Virginia.
26. The entrances and drainage facilities on Nine Mile Road (State Route 33) shall be approved by the Virginia Department of Transportation and the County.
27. A notice of completion form, certifying that the requirements of the Virginia Department of Transportation entrances permit have been completed, shall be submitted to the Department of Planning prior to any occupancy permits being issued.
28. A concrete sidewalk meeting VDOT standards shall be provided along the northern side of Nine Mile Road (State Route 33).
29. Approval of the construction plans by the Department of Public Works does not establish the curb and gutter elevations along the Virginia Department of Transportation maintained right-of-way. The elevations will be set by the contractor and approved by the Virginia Department of Transportation.

COMMENTS: The Director of Planning has reviewed the plans submitted by Vanasse Hangen Brustlin, Inc. and Moseley Architects and recommends approval, and the County Manager concurs.





POD2017-00647

**East Area
Mental Health Facility**

Varina District

400

Feet



RHP

February 2018

Ref: 807-722-5968



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 99-18

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Conveyance of Real Estate — 5200
Bloomingdale Avenue — Fairfield District

For Clerk's Use Only:

Date: 4/24/2018

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County owns real estate known as Tax Map Parcel 782-743-4949 that is located at 5200 Bloomingdale Avenue in the Bloomingdale subdivision (the "Property"); and,

WHEREAS, the Property is surplus to the needs of the County; and,

WHEREAS, the Board of Supervisors wishes to convey the Property to Linda S. Clarke, Scott A. Clarke, and Mark S. Southworth for \$1,700, its assessed value; and,

WHEREAS, this resolution was advertised and a public hearing was held on April 24, 2018, pursuant to Va. Code §§ 15.2-1813 and 15.2-1800.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that: (1) the Property is declared surplus to the needs of the County; and (2) the Chairman and Clerk are authorized to execute a deed, and the County Manager is authorized to execute closing and any other documents necessary to convey the Property, all in a form approved by the County Attorney.

Comments: The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection; the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

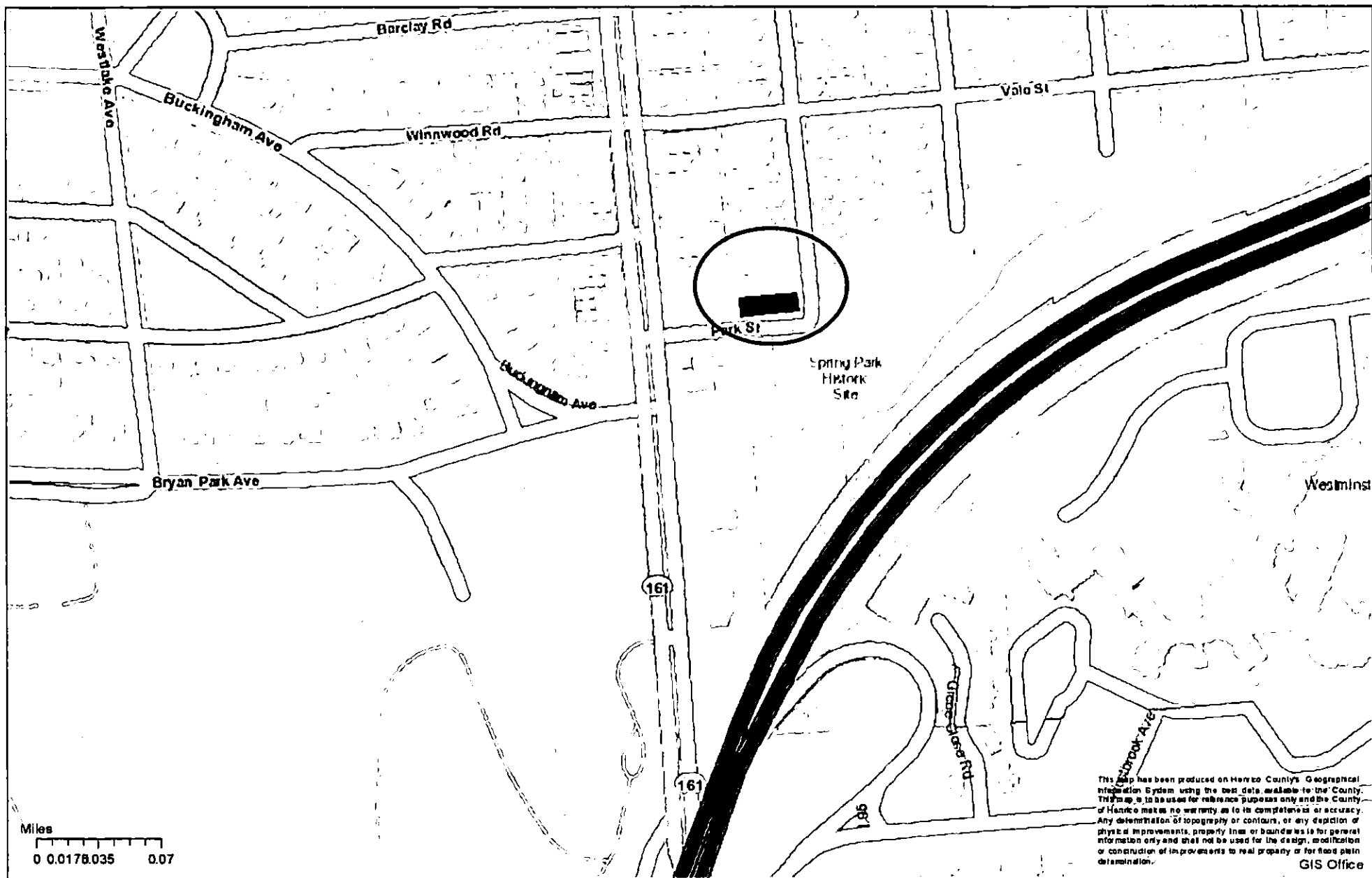
Certified:

A Copy Teste

Clerk, Board of Supervisors

Copy to: _____

Date: _____



VICINITY MAP
CONVEYANCE OF REAL ESTATE
5200 BLOOMINGDALE AVENUE
FAIRFIELD DISTRICT





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 100-18

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Easement Agreements — Virginia Electric and Power Company — Fairfield and Varina Districts

For Clerk's Use Only:

Date:

4/24/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Virginia Electric and Power Company ("VEPCO") has requested the County to convey underground electric line easements across County property at 512 Danray Drive and Deep Bottom Park so VEPCO can provide more reliable electric service to the County facilities and surrounding properties; and,

WHEREAS, the easements will not interfere with the County's use of its land; and,

WHEREAS, this resolution was advertised and a public hearing was held on April 24, 2018, pursuant to Va. Code §§ 15.2-1813 and 15.2-1800.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman and Clerk are authorized to execute easement agreements, in a form approved by the County Attorney, conveying underground electric line easements to VEPCO as shown on the attached Exhibits A and B.

Comments: The Real Property Department has processed these requests through the Division of Recreation and Parks, and the Departments of Planning, Public Utilities, and Public Works without objection; the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Certified:

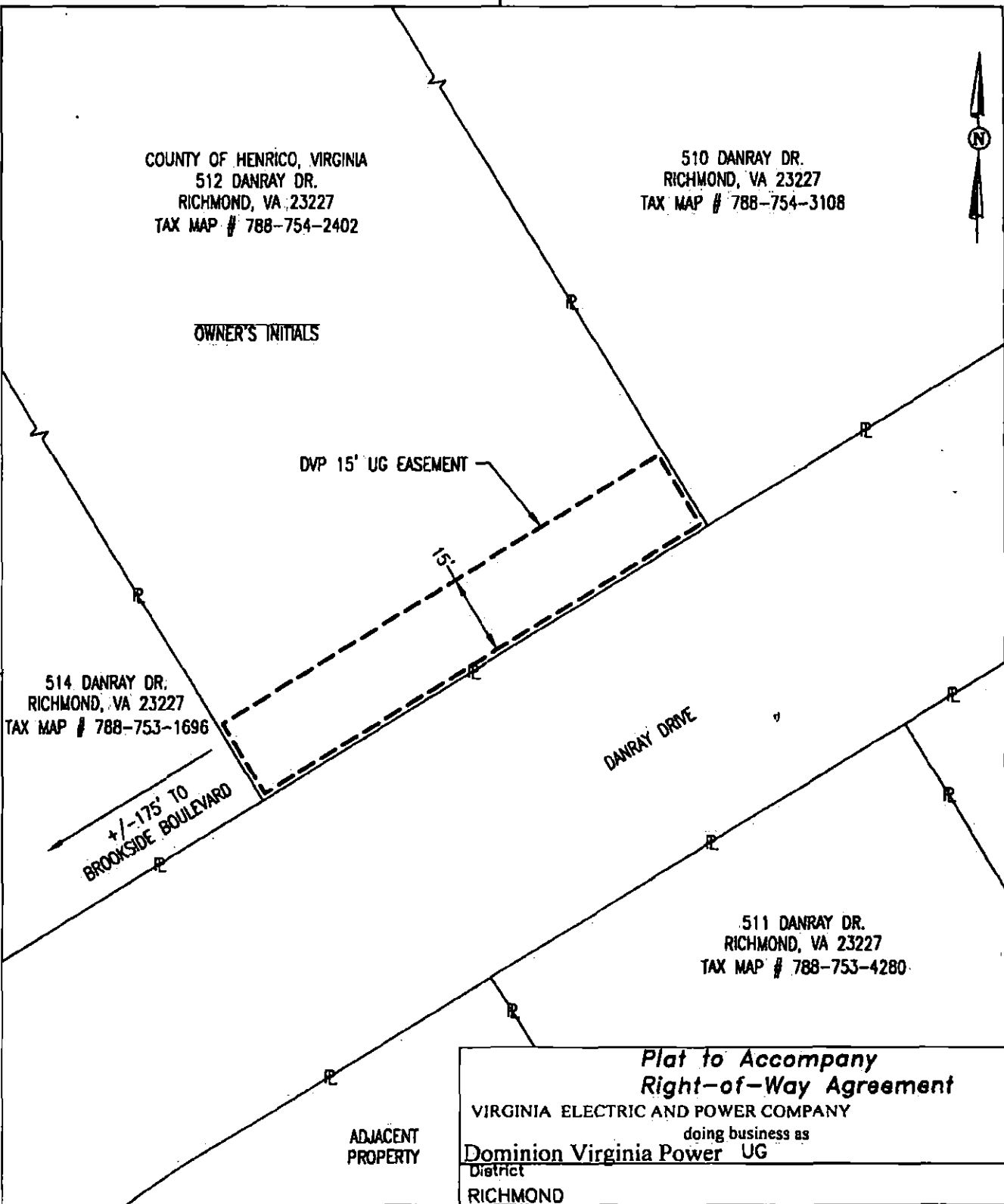
A Copy Test:

Clerk, Board of Supervisors

Copy to: _____

Date: _____

EXHIBIT A



Legend

- Location of Boundary Lines of Right-of-Way
- == Indicates Property Line is Right-of-Way Boundary

Plat to Accompany Right-of-Way Agreement		
VIRGINIA ELECTRIC AND POWER COMPANY doing business as Dominion Virginia Power UG		
District RICHMOND		
District-Township-Borough BROOKLAND DISTRICT	County-City HENRICO	State VA
Office CENTRAL	Plat Number 14-17-1067	
Estimate Number 10120373	Grid Number H0106	
Date 10/8/17	By JAG	

EXHIBIT B

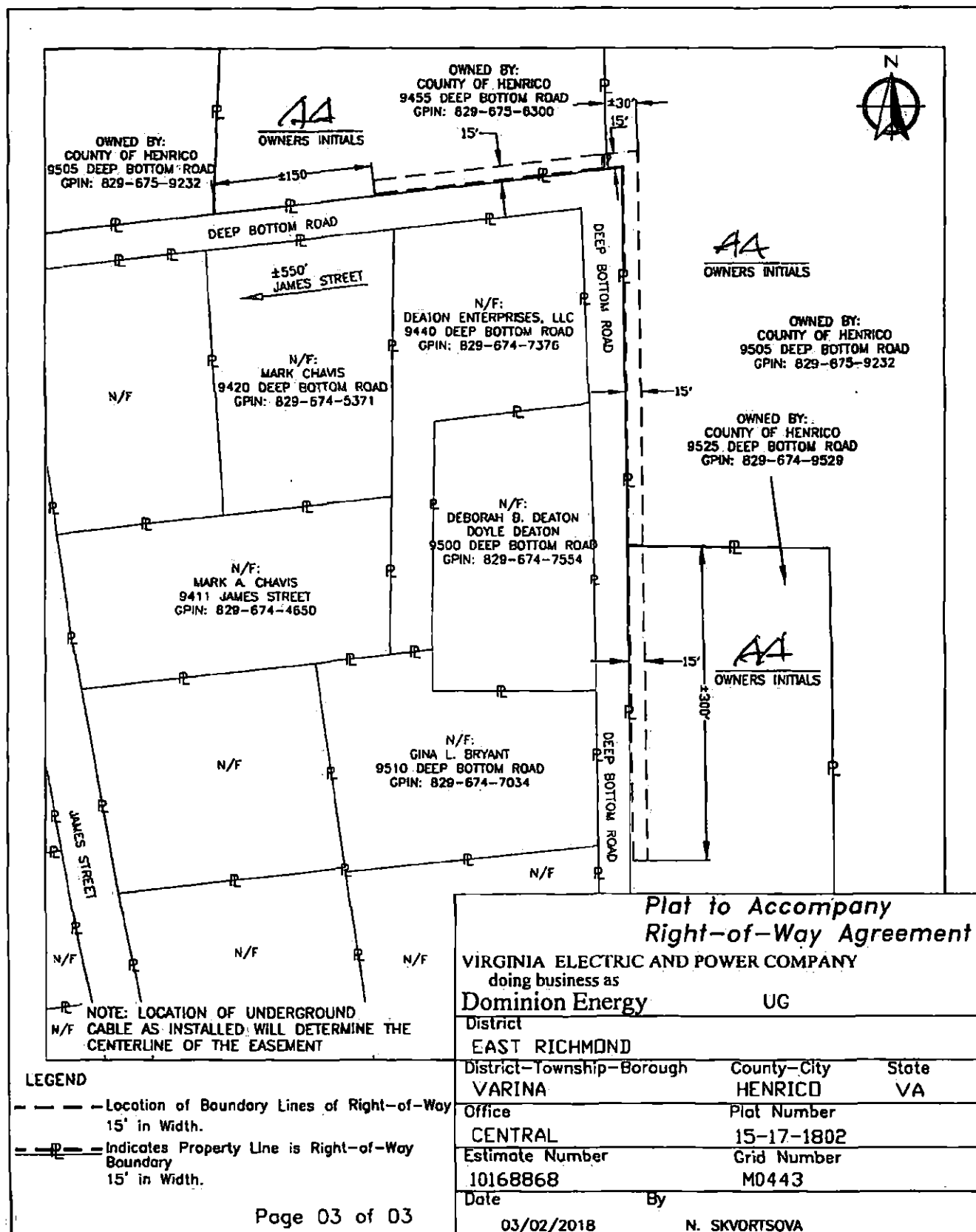


EXHIBIT A

COUNTY OF HENRICO, VIRGINIA
512 DANRAY DR.
RICHMOND, VA 23227
TAX MAP # 788-754-2402

510 DANRAY DR.
RICHMOND, VA 23227
TAX MAP # 788-754-3108

OWNER'S INITIALS

DWP 15' UG EASEMENT

514 DANRAY DR.
RICHMOND, VA 23227
TAX MAP # 788-753-1698

+/-175' TO
BROOKSIDE BOULEVARD

DANRAY DRIVE

511 DANRAY DR.
RICHMOND, VA 23227
TAX MAP # 788-753-4280

ADJACENT
PROPERTY

Legend

- Location of Boundary Lines of Right-of-Way
- == Indicates Property Line is Right-of-Way Boundary

Plat to Accompany Right-of-Way Agreement

VIRGINIA ELECTRIC AND POWER COMPANY

doing business as

Dominion Virginia Power UG

District

RICHMOND

District-Township-Borough

FAIRFIELD DISTRICT

County-City

HENRICO

State

VA

Office

CENTRAL

Plat Number

14-17-1067

Estimate Number

10120373

Grid Number

H0106

Date

10/8/17

By

JAG



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 101-18

Page No. 1 of 1

Agenda Title: **ORDINANCE — To Amend and Reordain Subsection (a) of Section 23-361 Titled “Water service and volume charges,” and Subsection (a) of Section 23-362 Titled “Sewer service charges and rates” of the Code of the County of Henrico, to Change Utility Charges**

For Clerk's Use Only: Date: <u>4/24/2018</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Branin</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Lynch, C.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

After a duly advertised public hearing, the Board of Supervisors approved the attached ordinance.

Comment: The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

CSB.222

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

ORDINANCE — To Amend and Reordain Subsection (a) of Section 23-361 Titled "Water service and volume charges," and Subsection (a) of Section 23-362 Titled "Sewer service charges and rates" of the Code of the County of Henrico, to Change Utility Charges

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Subsection (a) of Section 23-361 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-361. Water service and volume charges.

- (a) *Amount of charges.* The charges for water service shall consist of a service charge and a volume charge, as follows:

- (1) *Service charge.* All users billed bimonthly shall pay the following charge. Users billed monthly shall pay one-half of this charge.

a. Connected Users:

<i>Meter Size (Inches)</i>	<i>Bimonthly</i>	
5/8 or 3/4	\$14.20	<u>\$14.90</u>
1	33.55	<u>35.20</u>
1½	61.65	<u>64.75</u>
2	94.70	<u>99.45</u>
3	156.15	<u>163.95</u>
4	250.85	<u>263.40</u>
6	484.85	<u>509.10</u>
8	970.40	<u>1,018.90</u>
10	970.40	<u>1,018.90</u>

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$14.20~~ \$14.90
- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$14.20~~ \$14.90
- d. When there is a backup service connection, the owner shall pay the amount of the service charge in subsection (a) for both the regular service connection and the backup service connection.

- (2) *Volume charge.* In addition to the service charges, the following volume charges shall apply to all water delivered:

<i>Consumption Block Hundred Cubic Feet</i>			<i>Volume Charge</i>
	<i>Monthly</i>	<i>Bimonthly</i>	<i>Per 100 Cubic Feet</i>
First	5,000	10,000	\$ 3.26 <u>\$3.42</u>
Next	35,000	70,000	2.22 <u>2.33</u>
Over	40,000	80,000	4.60 <u>1.68</u>

For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$2.02~~ \$2.13 per CCF.

• • • •

2. That Subsection (a) of Section 23-362 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-362. Sewer service charges and rates.

- (a) *Amount of charges.* The charges for sewer service shall consist of a service charge and a volume charge, as follows:

- (1) *Service charge.* All users billed bimonthly for water service shall pay the following charge based on the size of the water meter which serves or the size of the water meter which would serve the premises if one were installed. Users billed monthly shall pay one-half of this charge.

- a. Connected users:

<i>Meter Size (Inches)</i>	<i>Bimonthly Charge</i>	
5/8 or 3/4	\$28.60	<u>\$30.05</u>
1	47.35	<u>49.70</u>
1½	69.40	<u>72.85</u>
2	100.20	<u>105.20</u>
3	169.50	<u>178.00</u>
4	268.05	<u>281.45</u>
6	533.65	<u>560.35</u>
8	913.55	<u>959.25</u>
10	913.55	<u>959.25</u>

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$28.60~~ \$30.05.

- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$28.60~~ **\$30.05**.
- d. Connected and not metered single-family and multi-family residential users, per single-family residential unit: ~~\$75.20~~ **\$78.95**.

(2) *Volume charge.*

- a. In addition to the service charges, the following volume charges shall apply to all water delivered:

<i>Consumption Block Hundred Cubic Feet</i>			<i>Volume Charge</i>	
	<i>Monthly</i>	<i>Bimonthly</i>	<i>Per Hundred Cubic Feet</i>	
First	5,000	10,000	\$3.45	<u>\$3.63</u>
Next	35,000	70,000	2.47	<u>2.59</u>
Over	40,000	80,000	2.22	<u>2.33</u>

- b. For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$2.42~~ **\$2.22** per CCF.
- c. For residential units receiving water service from the county, other than multifamily, bimonthly sewer volume charges shall be based on the lesser of actual usage or usage determined from the first meter reading cycle of the calendar year. For residential units receiving water service from the City of Richmond, other than multifamily, bimonthly sewer volume charges shall be based on usage determined from the first meter reading cycle of the calendar year. For the purpose of this subsection, if the first reading is estimated as provided in section 23-205 or if the user joins the system after the first reading cycle, or an allowance is made for an underground leak during the first billing cycle, billing shall not exceed charges for ~~20~~ **14 CCF**.

(3) *Industrial, strong waste charge.* In addition to the charges set out in subsections (a)(1) and (2) of this section, there will be charged to individual users a strong waste charge as applicable:

- a. Suspended solids, when the concentrations of suspended solids exceed 275 milligrams per liter: ~~\$24.30~~ **\$25.50** per CWT for suspended solids in excess of 275 mg/l.
- b. BOD, when concentrations of BOD exceed 250 milligrams per liter: ~~\$33.70~~ **\$35.40** per CWT for BOD in excess of 250 mg/l.

• • • • •

3. That this ordinance shall be in full force and effect from and after July 1, 2018, as provided by law and the following provisions:

Charges set forth in Sections 23-361 and 23-362 shall be pro-rated to apply the old and new charges to that proportion of water supplied and/or sewage collected prior to and after the effective date of the new rates. Calculation of such pro-rated charges shall be computed based on average daily use of service supplied.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 1 of 8
Agenda Item No. 85-18

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Allocation of Car Tax Relief for Tax Year 2018**

For Clerk's Use Only:

Date: 4/24/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS: **APPROVED**

YES NO OTHER

Branin, T.	✓		
Lynch, C.		✓	
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing at 6:00 p.m., on April 10, 2018, to consider the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2018-19; and,


WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED that the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2018-19 are hereby approved for informative and fiscal planning purposes only.

**OPERATING ANNUAL FISCAL PLAN
ESTIMATED OPERATING RESOURCES**

01- GENERAL FUND:

	Manager Proposed	Board Approved
51/01 - General Property Taxes	\$ 461,625,000	\$ 461,625,000
02 - Other Local Taxes	159,760,000	159,760,000
03 - Permits, Fees, & Licenses	4,871,300	4,871,300
04 - Fines & Forfeitures	2,085,000	2,085,000
05 - Use of Money & Property	7,960,400	7,960,400
06 - Charges for Services	4,114,867	4,114,867
07 - Miscellaneous	4,442,000	4,442,000
08 - Recovered Costs	4,050,738	4,050,738
Total from Local Sources	\$ 648,909,305	\$ 648,909,305
52/02 - Non-Categorical Aid	\$ 16,170,500	\$ 16,170,500
03 - Shared Expenses	18,120,000	18,120,000
04 - Categorical Aid	323,236,500	323,236,500
Total from State	\$ 357,527,000	\$ 357,527,000

By Agency Head 

By County Manager 

Routing:

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Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No.2 of 8
Agenda Item No. 85-18

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Allocation of Car Tax Relief for Tax Year 2018**

53/03 - Categorical Aid - Total Federal	\$ 360,000	\$ 360,000
GENERAL FUND REVENUE	\$ 1,006,796,305	\$ 1,006,796,305
60/01 - Operating Transfers	\$ (176,456,566)	\$ (176,456,566)
62/01 - From (To) Fund Balance	41,519,279	41,519,279
GENERAL FUND RESOURCES	\$ 871,859,018	\$ 871,859,018
<u>11 - SPECIAL REVENUE FUND:</u>		
51/03 - Permits, Fees, & Licenses	\$ 1,028,347	\$ 1,028,347
04 - Fines & Forfeitures	282,681	282,681
05 - Use of Money & Property	258,799	258,799
06 - Charges for Services	32,362,043	32,362,043
07 - Miscellaneous	3,065,527	3,065,527
08 - Recovered Costs	585,828	585,828
Total from Local Sources	\$ 37,583,225	\$ 37,583,225
52/02 - Non-Categorical Aid	\$ 2,547,470	\$ 2,547,470
04 - Categorical Aid	39,852,608	39,852,608
Total from State	\$ 42,400,078	\$ 42,400,078
53/03 - Categorical Aid - Total Federal	\$ 62,074,517	\$ 62,074,517
SPECIAL REVENUE FUND REVENUE	\$ 142,057,820	\$ 142,057,820
60/01 - Operating Transfers	\$ 30,394,745	\$ 30,394,745
62/01 - From (To) Fund Balance	(545,841)	(545,841)
SPECIAL REVENUE FUND RESOURCES	\$ 171,906,724	\$ 171,906,724
<u>51 - WATER AND SEWER ENTERPRISE FUND:</u>		
51/06 - Charges for Services	\$ 124,693,339	\$ 124,693,339
07 - Miscellaneous	1,941,408	1,941,408
W&S ENTERPRISE FUND REVENUE	\$ 126,634,747	\$ 126,634,747
60/01 - Operating Transfers	\$ 1,930,021	\$ 1,930,021
62/01 - From (To) Retained Earnings	(36,146,912)	(36,146,912)
W&S ENTERPRISE FUND RESOURCES	\$ 92,417,856	\$ 92,417,856
<u>52 - BELMONT GOLF COURSE ENTERPRISE FUND:</u>		
51/06 - Charges for Services	\$ 1,126,738	\$ 1,126,738
BELMONT ENTERPRISE FUND RESOURCES	\$ 1,126,738	\$ 1,126,738

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 3 of 8
Agenda Item No. 85-18

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Allocation of Car Tax Relief for Tax Year 2018**

61 – CENTRAL AUTO MAINTENANCE (C.A.M.) FUND:

51/05 - Use of Money & Property	\$ 300,000	\$ 300,000
08 - Recovered Cost	21,416,991	21,416,991
C.A.M. FUND REVENUES	\$ 21,716,991	\$ 21,716,991
60/01 - Operating Transfers	99,500	99,500
C.A.M. FUND RESOURCES	\$ 21,816,491	\$ 21,816,491

62 – TECHNOLOGY REPLACEMENT FUND:

60/01 - Operating Transfers	\$ 2,500,000	\$ 2,500,000
62/01 - From (To) Retained Earnings	378,100	378,100
TECH. REPLACE. FUND RESOURCES	\$ 2,878,100	\$ 2,878,100

63 – RISK MANAGEMENT FUND:

51/08 - Recovered Costs - Total Revenue	\$ 750,000	\$ 750,000
60/01 - Operating Transfers	8,965,327	8,965,327
RISK MANAGEMENT FUND RESOURCES	\$ 9,715,327	\$ 9,715,327

64 - HEALTHCARE FUND:

51/05 - Interest on Investment	\$ 100,000	\$ 100,000
07 - Miscellaneous	150,000	150,000
08 - Recovered Costs	116,009,266	116,009,266
HEALTHCARE FUND RESOURCES	\$ 116,259,266	\$ 116,259,266

71 – DEBT SERVICE FUND:

60/01 - Operating Transfers - TOTAL RESOURCES	\$ 63,468,451	\$ 63,468,451
DEBT SERVICE FUND RESOURCES	\$ 63,468,451	\$ 63,468,451

82 – JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

51/10 - Shared Expenses - Local	\$ 488,764	\$ 488,764
52/03 - Shared Expenses - State	1,578,339	1,578,339
JRJDC AGENCY FUND REVENUE	\$ 2,067,103	\$ 2,067,103
60/01 - Operating Transfers	\$ 3,158,722	\$ 3,158,722
62/01 - From (To) Fund Balance	108,052	108,052
JRJDC AGENCY FUND RESOURCES	\$ 5,333,877	\$ 5,333,877

83 – FIDUCIARY FUNDS

60/01 - Operating Transfers	\$ 4,375,000	\$ 4,375,000
08 - From (To) Fund Balance	75,000	75,000
OPEB, LINE OF DUTY AND LTD RESOURCES	\$ 4,450,000	\$ 4,450,000

90 – ADJUSTMENT FOR INTERFUND TRANSACTIONS:

60/01 - Operating Transfers - TOTAL RESOURCES	\$ (108,483,399)	\$ (108,483,399)
TOTAL OPERATING RESOURCES	\$ 1,252,748,449	\$ 1,252,748,449

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No.4 of 8
Agenda Item No. 85-18

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Allocation of Car Tax Relief for Tax Year 2018**

Including: REVENUE TOTAL	\$ 1,417,483,970	\$ 1,417,483,970
OPERATING TRANSFERS	(170,048,199)	(170,048,199)
FUND BALANCE/RETAINED EARNINGS	5,312,678	5,312,678
	\$ 1,252,748,449	\$ 1,252,748,449

* Indicates a change

TOTAL CHANGES IN ESTIMATED RESOURCES	\$ 0
--------------------------------------	------

ESTIMATED OPERATING REQUIREMENTS

Department	Manager Proposed	Board Approved
<u>01- GENERAL FUND:</u>		
01 - Board of Supervisors	\$ 1,100,085	\$ 1,100,085
02 - Library	19,552,483	19,552,483
03 - Sheriff	40,846,900	40,846,900
04 - Circuit Court	3,278,634	3,278,634
05 - Commonwealth's Attorney	5,037,655	5,037,655
06 - General District Court	311,599	311,599
07 - Juvenile/Domestic Relations Court	2,518,829	2,518,829
08 - Electoral Board	1,608,371	1,608,371
09 - County Manager	3,762,628	3,762,628
10 - County Attorney	2,509,297	2,509,297
11 - Human Resources	6,372,260	6,372,260
12 - Police	76,111,840	76,111,840
13 - Fire	61,518,326	61,518,326
14 - Finance	14,104,509	14,104,509
16 - General Services	14,820,549	14,820,549
17 - Internal Audit	455,337	455,337
19 - Information Technology	15,158,222	15,158,222
21 - Agriculture & Home Extension	433,866	433,866
23 - Recreation & Parks	19,564,149	19,564,149
24 - Public Health	2,287,051	2,287,051
28 - Public Works	52,701,159	52,701,159
29 - Real Property	599,906	599,906
30 - Economic Development	17,499,201	17,499,201
32 - Non-Departmental	12,720,721	12,720,721
33 - Building Inspections	4,650,667	4,650,667
34 - Planning	4,522,435	4,522,435
35 - Permit Centers	931,027	931,027
38 - Community Revitalization	1,739,317	1,739,317
50 - Education	485,141,995	485,141,995
TOTAL GENERAL FUND	\$ 871,859,018	\$ 871,859,018

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Page No. 5 of 8
Agenda Item No. 85-18

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Allocation of Car Tax Relief for Tax Year 2018**

11 – SPECIAL REVENUE FUND:

05 - Commonwealth's Attorney	\$	1,234,990	\$	1,234,990
07 - Juvenile/Domestic Relations Court		967,089		967,089
12 - Police		1,591,595		1,591,595
22 - Social Services		34,087,136		34,087,136
26 - Mental Health/Developmental Services		39,188,284		39,188,284
27 - CRWP		4,390,918		4,390,918
28 - Public Works		897,000		897,000
31 - Public Utilities - Solid Waste		13,632,122		13,632,122
- Street Lights		83,100		83,100
32 - Non-Departmental		50,000		50,000
36 - Community Corrections Program		2,040,556		2,040,556
50 - Education - Cafeterias		25,596,753		25,596,753
- Grants		48,147,181		48,147,181
TOTAL SPECIAL REVENUE FUND	\$	171,906,724	\$	171,906,724

51 – WATER AND SEWER ENTERPRISE FUND:

31 - Public Utilities - Operations	\$	65,015,829	\$	65,015,829
- Debt Service		27,402,027		27,402,027
TOTAL W&S ENTERPRISE FUND	\$	92,417,856	\$	92,417,856

52 - BELMONT GOLF COURSE ENTERPRISE FUND:

23 - Recreation & Parks - TOTAL FUND	\$	1,126,738	\$	1,126,738
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61 – CENTRAL AUTO MAINTENANCE FUND:

16 - Central Auto. Maint. - TOTAL FUND	\$	21,816,491	\$	21,816,491
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62 – TECHNOLOGY REPLACEMENT FUND:

37 - Technology Replacement - TOTAL FUND	\$	2,878,100	\$	2,878,100
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63 – RISK MANAGEMENT FUND:

11 - Risk Management - TOTAL FUND	\$	9,715,327	\$	9,715,327
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64 – HEALTHCARE FUND:

42 - Healthcare - TOTAL FUND	\$	116,259,266	\$	116,259,266
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71 – DEBT SERVICE FUND:

18 - General Government	\$	24,574,700	\$	24,574,700
50 - Education		38,893,751		38,893,751
TOTAL DEBT SERVICE FUND	\$	63,468,451	\$	63,468,451

82 – JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

40 - JRJDC - Operations	\$	5,333,877	\$	5,333,877
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Page No. 6 of 8
Agenda Item No. 8518

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Allocation of Car Tax Relief for Tax Year 2018**

83 – FIDUCIARY FUND:

11 - OPEB - GASB 45	\$ 2,750,000	\$ 2,750,000
11 - Long-Term Disability	600,000	600,000
11 - Line of Duty Act (LODA)	1,100,000	1,100,000
TOTAL FIDUCIARY FUND	\$ 4,450,000	\$ 4,450,000

90 – ADJUSTMENT FOR INTERFUND TRANSACTIONS:

60 - Interdepartmental Billings - CAM	\$ (21,816,491)	\$ (21,816,491)
- Healthcare	(86,666,908)	(86,666,908)
TOTAL ADJUSTMENTS	\$ (108,483,399)	\$ (108,483,399)
TOTAL OPERATING REQUIREMENTS	\$ 1,252,748,449	\$ 1,252,748,449

* Indicates a change

TOTAL CHANGE IN ESTIMATED OPERATING REQUIREMENTS	\$ 0
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**CAPITAL ANNUAL FISCAL PLAN
ESTIMATED CAPITAL RESOURCES**

<u>Source</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<u>21 - CAPITAL PROJECTS FUND:</u>		
Motor Vehicle License Revenue	\$ 1,000,000	\$ 1,000,000
Education Meals Tax Revenue	9,000,000	9,000,000
G. O. Bonds - General	38,000,000	38,000,000
G. O. Bonds - Education	15,000,000	15,000,000
Fund Balance - General Fund	42,940,000	42,940,000
TOTAL CAPITAL PROJECTS FUND	\$ 105,940,000	\$ 105,940,000
<u>22 - VEHICLE REPLACEMENT RESERVE:</u>		
Fund Balance - General Fund	\$ 8,624,800	\$ 8,624,800
<u>51 – WATER AND SEWER ENTERPRISE FUND:</u>		
Water & Sewer Fees/Charges	\$ 42,100,000	\$ 42,100,000
Water & Sewer Revenue Bonds	20,300,000	20,300,000
TOTAL WATER AND SEWER ENTERPRISE FUND	62,400,000	62,400,000
TOTAL CAPITAL RESOURCES	\$ 176,964,800	\$ 176,964,800

* Indicates a change

TOTAL CHANGE IN ESTIMATED CAPITAL RESOURCES	\$ 0
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

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Agenda Item No. 85-18

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Allocation of Car Tax Relief for Tax Year 2018**

ESTIMATED CAPITAL REQUIREMENTS

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<u>21 - CAPITAL PROJECTS FUND:</u>		
02 Library	\$ 24,000,000	\$ 24,000,000
03 Sheriff	3,000,000	3,000,000
12 - Police	589,000	589,000
13 - Fire	2,000,000	2,000,000
16 - General Services	15,050,000	15,050,000
19 - Information Technology	1,650,000	1,650,000
23 - Recreation & Parks	21,851,000	21,851,000
28 - Public Works	11,300,000	11,300,000
50 - Education	26,500,000	26,500,000
TOTAL CAPITAL PROJECTS FUND	\$ 105,940,000	\$ 105,940,000
<u>22 - VEHICLE REPLACEMENT RESERVE:</u>		
12 - Police	\$ 2,624,800	\$ 2,624,800
13 - Fire	3,000,000	3,000,000
50 - Education	3,000,000	3,000,000
TOTAL VEHICLE REPLACEMENT RESERVE	\$ 8,624,800	\$ 8,624,800
<u>51 - WATER AND SEWER ENTERPRISE FUND:</u>		
31 - Public Utilities - Water	\$ 23,050,000	\$ 23,050,000
- Sewer	39,350,000	39,350,000
TOTAL WATER & SEWER ENTERPRISE FUND	\$ 62,400,000	\$ 62,400,000
TOTAL CAPITAL REQUIREMENTS	\$ 176,964,800	\$ 176,964,800

* Indicates a change

TOTAL CHANGE IN ESTIMATED CAPITAL REQUIREMENTS	\$ 0
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BE IT FURTHER RESOLVED that the funds included in the Operating and Capital Annual Fiscal Plans for any County department, office, or agency may be used as participating funds in any Federal or State aid program for like purpose upon appropriation by the Board of Supervisors; and,

BE IT FURTHER RESOLVED that the Schedule of Compensation attached hereto effective at the beginning of the 2018-19 fiscal year is approved; and,

BE IT FURTHER RESOLVED that the approved Operating Annual Fiscal Plan for fiscal year 2018-19 includes an increase in the personnel complement of 23 positions for general government and 60 positions for schools and funding for a 2.372% merit increase for all eligible general government and school employees, and for a 0.628% wage adjustment for all eligible general government and school employees hired before June 30, 2012, to be effective on June 23, 2018; and,

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Page No. 8 of 8
Agenda Item No. 85-18

Agenda Title: **RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans for Fiscal Year 2018-19 and Allocation of Car Tax Relief for Tax Year 2018**

BE IT FURTHER RESOLVED that in order to implement changes to the Personal Property Tax Relief Act of 1998 (the "PPTRA") made by legislation adopted by the Virginia General Assembly:

1. Any qualifying vehicle, as defined in the PPTRA, sitused within the County commencing January 1, 2018, shall receive personal property tax relief in the following manner:
 - a. Qualifying vehicles valued at \$1,000 or less shall receive 100% tax relief;
 - b. Qualifying vehicles valued at between \$1,001 to \$20,000 shall receive 52% tax relief;
 - c. Qualifying vehicles valued at \$20,001 or more shall receive 52% tax relief on the first \$20,000 of value only; and
 - d. All other vehicles which do not meet the definition of "qualifying vehicles" will not receive any form of tax relief under the PPTRA.
2. The amount of tax relief shall be a specific dollar amount offset against the total personal property taxes that would otherwise be due on a qualifying vehicle but for the PPTRA. The specific dollar amount of relief shall be shown on the tax bill for each qualifying vehicle, together with a general description of the criteria upon which relief has been allocated.

COMMENTS: This Board paper should be considered on April 10, 2018, but must be deferred until Tuesday, April 24, 2018, to comply with Virginia Code Section 15.2-2506, which states that "The hearing shall be held at least seven days prior to the approval of the budget...." The Director of Finance recommends approval of this Board Paper, and the County Manager concurs.

FY19 SCHEDULE OF COMPENSATION
County of Henrico, Virginia

NAME AND OFFICE OR JOB TITLE

SALARY

Heidi Barshinger Clerk of Circuit Court.....	\$ 145,895.69 ⁽⁵⁾
Mark J. Coakley General Registrar.....	\$ 94,748.99 ⁽⁶⁾⁽⁸⁾
Michael L. Wade Sheriff.....	\$181,598.37 ⁽⁵⁾⁽⁷⁾⁽⁸⁾

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- (5) The Clerk of the Circuit Court and the Sheriff are elected positions. The annual compensation rates and effective dates are set by the General Assembly and subject to the Governor's approval. To date the General Assembly has not approved a pay increase for FY19.
- (6) The General Registrar is an appointed position and receives an annual compensation rate set by the General Assembly and subject to the Governor's approval. Compensation is paid by the governing body of the County and reimbursed annually as provided in the State's general appropriations act and pursuant to Va. Code Sec. 24.2-111. To date the General Assembly has not approved a pay increase for FY19.
- (7) Consistent with the Virginia Compensation Board's provisions, the current Sheriff (Michael L. Wade) earns the approved annual compensation base rate plus 9.3% for the Sheriff's Career Development Plan and accreditation. FY19 salary also reflects a 3% salary increase provided by the County of Henrico.
- (8) 2012 Va. Acts c. 822 requires persons employed by local government to contribute five percent of their creditable compensation for the employee contribution to the Virginia Retirement System. To comply with 2012 Va. Acts c. 822 and the non-supplant requirement, the current incumbent in this elected/appointed position, who was employed/hired on/before July 1, 2012, receives an additional amount equal to 5% of the salary approved by the General Assembly. Future incumbents in this position will not receive an additional 5% locality supplement for the VRS employee member contribution per 2012 Va. Acts c. 822.

**FY19 SCHEDULE OF COMPENSATION
County of Henrico, Virginia**

<u>OFFICE, BOARD, COMMISSION, AUTHORITY OR JOB TITLE</u>	<u>RATE</u>
Board of Supervisors	\$54,525.33 per annum ⁽¹⁾
Board of Zoning Appeals.....	\$6,600.00 per annum
Electoral Board - General Election	\$4,343.90 per annum ⁽²⁾
Secretary, Electoral Board - General Election	\$8,681.86 per annum ⁽²⁾
Election Officials	\$150.00 base pay per workday ⁽³⁾
Assistant Chief Election Officials	\$180.00 base pay per workday ⁽³⁾
Chief Election Officials.....	\$200.00 base pay per workday ⁽³⁾
Planning Commission.....	\$20,000.00 per annum
Richmond Regional Planning District Commission	\$3,000.00 per annum
Capital Region Airport Commission	\$3,000.00 per annum
Board of Real Estate Review & Equalization.....	\$225.00 per month
School Board	\$19,359.41 per annum ⁽⁴⁾
Social Services Board.....	\$3,000.00 per annum
Volunteer Firefighters.....	\$2.00 per call
Economic Development Authority.....	\$200.00 per meeting
Parks and Recreation Advisory Commission	\$75.00 per meeting

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- (1) Acting pursuant to Va. Code Sec. 15.2-1414.2, on April 28, 2015, the Board determined its maximum annual compensation rates for calendar years 2016-2019 as follows: 2016-\$52,027.86; 2017-\$53,261.96; 2018-\$54,525.33; 2019-\$55,818.67. By the same action, the Board determined that its Chairman and Vice Chairman shall receive the additional sum of 15% and 10%, respectively, of the maximum annual compensation rate prevailing in each calendar year.
- (2) The annual compensation rate and effective date is set by the General Assembly and subject to the Governor's approval. To date the General Assembly has not approved a pay increase for FY19.
- (3) Rate approved by the Henrico County Board of Supervisors on October 14, 2008.
- (4) In accordance with Va. Code Sec. 22.1-32 (A), the maximum annual compensation rates were set prior to July 1, 2015. The Chairman receives an additional sum of \$2,000.00 per annum.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 102-18
Page No. 1 of 2

Agenda Title: **RESOLUTION - Regarding the Approval of the Issuance of a Revenue Bond by the Economic Development Authority of Mathews County, Virginia, for the Benefit of NOVA of Virginia Aquatics, Inc.**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTH
Date: <u>4/24/2018</u>	Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u>			
() Approved	(2) _____ (2) _____			
() Denied	REMARKS:			
() Amended	APPROVED			
() Deferred to:				

	YES	NO	OTH
Branin, T.	<input checked="" type="checkbox"/>		
Lynch, C.	<input checked="" type="checkbox"/>		
Nelson, T.	<input checked="" type="checkbox"/>		
O'Bannon, P.	<input checked="" type="checkbox"/>		
Thornton, F.	<input checked="" type="checkbox"/>		

WHEREAS, the Industrial Development and Revenue Bond Act (the "Act") empowers the Board of Supervisors of Henrico County, Virginia (the "Board") to approve and concur in the issuance of bonds by economic development authorities outside the County to finance facilities within the County; and

WHEREAS, NOVA of Virginia Aquatics, Inc., a not-for-profit Virginia non-stock corporation ("NOVA"), whose principal place of business is located at 12207 Gayton Road, Henrico, Virginia 23238 (the "Site"), asked the Economic Development Authority of Mathews County, Virginia (the "Mathews Authority"), to issue its tax-exempt revenue bond in a principal amount not to exceed \$7,500,000 (the "Bond"), and to loan the Bond proceeds to NOVA to finance a portion of the cost of constructing and equipping a new, outdoor aquatic facility, located at the Site (the "Project"), refinance certain debt of NOVA, and finance costs of issuance; and

WHEREAS, because the Project is located in the County, Section 147(f) of the Internal Revenue Code (the "Code") and Sections 15.2-4905 and 15.2-4906 of the Act require that the Board approve the issuance of the Bond by the Mathews Authority and concur with its resolution agreeing to issue the Bonds that it adopted on April 9, 2018 (the "Mathews Authority Resolution"); and

By Agency Head _____ By County Manager [Signature]

Routing: Yellow to: _____ Certified: _____
A Copy Teste: _____ Clerk, Board of Supervisors

Copy to: _____ Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 102-18

Page No. 2 of 2

Agenda Title: RESOLUTION - Regarding the Approval of the Issuance of a Revenue Bond by the Economic Development Authority of Mathews County, Virginia, for the Benefit of NOVA of Virginia Aquatics, Inc.

WHEREAS, the Economic Development Authority of Henrico County, Virginia (the "Henrico Authority") held a public hearing on the issuance of the Bonds, following reasonable public notice, and adopted a resolution on April 19, 2018 (the "Henrico Authority Resolution") that recommended and requested that the Board approve the issuance of the Bonds by the Mathews Authority and concur with the Mathews Authority Resolution; and

WHEREAS, copies of the Mathews Authority Resolution, the Henrico Authority Resolution, a reasonably detailed summary of the comments expressed at the Henrico Authority's public hearing, and a fiscal impact statement of NOVA in the form prescribed by Section 15.2-4907 of the Act have been filed with the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. The Board approves the issuance of the Bond by the Mathews Authority for the benefit of NOVA, and concurs with the Mathews Authority Resolution.
2. The Board's approval and concurrence do not constitute an endorsement to a prospective purchaser of the Bond of the creditworthiness of the Project or NOVA.
3. As required by Section 15.2-4909 of the Act, the Bond shall provide that neither the Commonwealth of Virginia nor any political subdivision thereof, including the Mathews Authority, Mathews County and Henrico County, shall be obligated to pay the Bond or the interest thereon or other costs incident thereto except from the revenues and receipts pledged and assigned therefor, and neither the faith and credit nor the taxing power of the Commonwealth of Virginia or any political subdivision thereof, including the Authority, Mathews County and Henrico County, shall be pledged thereto.
4. The Bond shall not be issued until all governmental approvals as required by the Act and the Code have been obtained and this Resolution is effective contingent upon the approval by the Mathews Board.
5. Subject to paragraph 4, this resolution shall take effect immediately upon its adoption.

Comments: The Executive Director of the Economic Development Authority recommends approval of this Board paper; the County Manager concurs.

RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY
OF MATHEWS COUNTY, VIRGINIA, REGARDING ITS ISSUANCE OF A
REVENUE BOND AND THE LOAN OF THE PROCEEDS THEREOF TO
NOVA OF VIRGINIA AQUATICS, INC.

WHEREAS, there has been described to the Economic Development Authority of Mathews County, Virginia (the "Authority"), the plan of NOVA of Virginia Aquatics, Inc., a not-for-profit Virginia nonstock corporation ("NOVA"), whose principal place of business is located at 12207 Gayton Road, Richmond, Virginia 23238, for the issuance by the Authority of its tax-exempt revenue bond in a principal amount not to exceed \$7,500,000 (the "Bond"), to assist NOVA in (a) financing a portion of the cost of constructing and equipping a new, outdoor aquatic facility, located at 12207 Gayton Road, Richmond, Virginia 23238, in Henrico County, Virginia (the "Project"), (b) refinancing certain existing term debt of NOVA, and (c) financing costs of issuance (collectively, the "Plan of Finance");

WHEREAS, a public hearing with respect to the Authority's issuance of the Bond was properly noticed pursuant to the Industrial Development and Revenue Bond Act, Chapter 49, Title 15.2 of the Code of Virginia of 1950, as amended (the "Act"), and the Internal Revenue Code of 1986, as amended (the "Code"), and was held by the Authority on the date hereof prior to the adoption of this Resolution;

WHEREAS, representatives of NOVA have (a) described to the Authority the debt service cost savings to be derived from the issuance of the Bond as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code, (b) described the benefits to be derived by residents of the Commonwealth of Virginia from such issuance of the Bond and the nexus to both Mathews County and Henrico County of such benefits, (c) represented that NOVA is a corporation described in Section 501(c)(3) of the Code which is exempt from federal income taxation pursuant to Section 501(a) of the Code, and (d) requested that the Authority agree to issue the Bond as a conduit issuer under the Act and to loan the proceeds of the Bond to NOVA to assist it in effecting the Plan of Finance;

WHEREAS, NOVA has advised the Authority of its intention to proceed immediately with implementing the Plan of Finance and has provided to the Authority the form of a Bond Purchase and Financing Agreement (the "Financing Agreement"), among the Authority, NOVA and TowneBank, a Virginia corporation (the "Lender"), together with the form of the Bond and the form of NOVA's promissory note (the "Note") payable to the Authority and the instrument of assignment thereof from the Authority to the Lender (collectively, the "Authority Documents");

WHEREAS, Section 147(f) of the Code provides that the highest elected governmental officials of the governmental units having jurisdiction over (a) the issuer of the private activity bonds and (b) the area where any facility financed with the proceeds of such bonds is located, shall approve the issuance of such bonds;

WHEREAS, the Authority issues its bonds on behalf of Mathews County, Virginia ("Mathews County"), but the Project is located entirely within Henrico County, Virginia ("Henrico County"); the members of the Board of Supervisors of Mathews County, Virginia (the "Mathews Board") constitute the highest elected government officials of Mathews County; and the members of

the Board of Supervisors of Henrico County, Virginia (the "Henrico Board") constitute the highest elected government officials of Henrico County; and

WHEREAS, the Act provides that the Mathews Board shall within sixty (60) calendar days from the public hearing with respect to any private activity bonds either approve or disapprove the issuance of such bonds, and that the issuance of such bonds are subject to the condition that the Henrico Board concur with their issuance by the Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE ECONOMIC DEVELOPMENT AUTHORITY OF MATHEWS COUNTY, VIRGINIA:

1. It is hereby found and determined that the issuance of the Bond and the use of the proceeds thereof to undertake the Plan of Finance will serve the purposes of the Act.

2. To assist NOVA in executing the Plan of Finance, the Authority hereby agrees to undertake the issuance of the Bond in a principal amount not to exceed \$7,500,000, and hereby designates the Bond as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code for calendar year 2018.

3. The Authority hereby recommends to the Mathews Board that it approve the issuance of the Bond as required by the Code and the Act. The Authority hereby directs the Chairman or Vice Chairman of the Authority, either of whom may act, to submit to the Mathews Board a fiscal impact statement in the form prescribed by Section 15.2-4907 of the Act, a reasonably detailed summary of the comments expressed at the public hearing held at this meeting as required by Section 15.2-4906 of the Act, and a copy of this Resolution.

4. The Chairman or Vice Chairman, either of whom may act, is hereby authorized and directed to execute and deliver the Authority Documents in substantially the forms presented to the Authority, with such completions, omissions, insertions and changes as may be approved by the Chairman or Vice Chairman upon advice of counsel to the Authority, the execution thereof to constitute conclusive evidence of such approval.

5. The Chairman or Vice Chairman of the Authority is hereby authorized and directed to execute, the Secretary or Assistant Secretary is authorized and directed to affix and attest the seal of the Authority, and either is authorized and directed to deliver the Bond to the Lender upon the terms provided in the Authority Documents; provided, however, that delivery of the Bond shall not occur until the Bond has been approved by the Mathews Board and the Henrico Board.

6. The officers of the Authority are hereby authorized and directed to execute and deliver all certificates and instruments, including Internal Revenue Service Form 8038, and to take all such further actions as they may consider necessary or desirable in connection with the issuance of the Bond and the undertaking of the Plan of Finance.

7. The Authority hereby agrees to the recommendation of NOVA that Kaufman & Canoles, a Professional Corporation, be appointed as Bond Counsel and hereby appoints such firm to supervise the proceedings and approve the issuance of the Bond.

8. It having been represented to the Authority that it is necessary for NOVA to proceed immediately with certain expenditures in connection with the Project, the Authority hereby agrees that NOVA may proceed with plans, enter into contracts for the construction and equipping, and take such other steps as it may deem appropriate in connection with the Project and, subject to the limitations of the Code and the Treasury Regulations promulgated thereunder, NOVA may be reimbursed from the proceeds of the Bond for all costs so incurred by it. In adopting this Resolution, the Authority is making a declaration of its official intent to reimburse expenditures with the proceeds of the Bond pursuant to Section 1.150-2 of the Treasury Regulations.

9. All fees, costs and expenses in connection with the Plan of Finance described herein, including the fees and expenses of the Authority and the fees and expenses of Bond Counsel, counsel for the Authority, counsel for NOVA and counsel for the Lender, shall be paid from the proceeds of the Bond to the extent permitted by law or from funds provided by NOVA. If for any reason the Bond is not issued, it is understood that all such fees and expenses shall be paid by NOVA and that the Authority shall have no responsibility therefor. If the Bonds are issued, NOVA shall also pay to the Authority on each anniversary date of the issuance of the Bond an administrative fee equal to no greater than one-tenth of one percent (1/10 of 1%) of the then-outstanding principal amount of the Bond.

10. The Bond shall be payable solely from the revenues, receipts and other funds provided by NOVA for payment of the Bond. The Bond shall not be deemed to constitute a debt or a pledge of the faith or credit of the Commonwealth of Virginia or any political subdivision thereof, including the Authority, Mathews County and Henrico County, and neither the Commonwealth of Virginia nor any political subdivision thereof, including the Authority, Mathews County and Henrico County, shall be obligated to pay the principal of, premium, if any, or interest on the Bond, or other costs incident thereto, except from the revenues, receipts and other funds provided by NOVA. Neither the faith and credit nor the taxing power of the Commonwealth of Virginia or any political subdivision thereof, including Mathews County and Henrico County, will be pledged to the payment of the principal of, premium, if any, or interest on the Bond or other costs incident thereto. The Authority has no taxing power. No covenant, condition or agreement contained in the Bond or in any financing instrument executed and delivered in connection with the Bond shall be deemed to be a covenant, agreement or obligation of any past, present or future director, officer, employee or agent of the Authority in his or her individual capacity, and neither the directors of the Authority nor any officer or employee thereof executing the Bond or any other financing document or instrument shall be personally liable thereon or subject to any personal liability or accountability by reason of the issuance or execution thereof.

11. The Financing Agreement provides that NOVA shall indemnify and save harmless the Authority, its officers, directors, employees, agents and attorneys from and against all liabilities, obligations, claims, damages, penalties, fines, losses, costs and expenses in any way connected with the Bond.

12. The Authority's role in issuing the Bond shall not constitute an endorsement to any prospective owner of the Bond as to the creditworthiness of NOVA or an approval by the Authority of NOVA, its policies or its management.

13. All other acts of the officers of the Authority which are in conformity with the purposes and intent of this Resolution and in furtherance of the issuance and sale of the Bond are hereby ratified, approved and confirmed.

14. This Resolution shall take effect immediately upon its adoption.


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The undersigned hereby certifies that the above Resolution was duly adopted by the directors of the Economic Development Authority of Mathews County, Virginia, at a meeting duly called and held on April 9, 2018, and that such Resolution has not been repealed, revoked, rescinded or amended, but is in full force and effect on the date hereof.

Dated: April 9, 2018


Secretary, Economic Development Authority of
Mathews County, Virginia

RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF HENRICO COUNTY,
VIRGINIA, REGARDING THE ISSUANCE OF A REVENUE BOND BY THE ECONOMIC
DEVELOPMENT AUTHORITY OF MATHEWS COUNTY, VIRGINIA,
FOR NOVA OF VIRGINIA AQUATICS, INC.

WHEREAS, the Economic Development Authority of Mathews County, Virginia (the "Mathews Authority") is empowered by the Industrial Development and Revenue Bond Act, Chapter 49, Title 15.2, Code of Virginia of 1950, as amended (the "Act"), to issue its tax-exempt revenue bonds for the purposes of, among other things, financing or refinancing facilities for use by organizations (other than institutions organized and operated exclusively for religious purposes) which are exempt from taxation pursuant to Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), thereby promoting the health, welfare, convenience, and prosperity of the residents of the Commonwealth of Virginia (the "Commonwealth");

WHEREAS, the Mathews Authority has received a request from NOVA of Virginia Aquatics, Inc., a not-for-profit Virginia nonstock corporation ("NOVA"), whose principal place of business is located at 12207 Gayton Road, Henrico, Virginia 23238 (the "Site"), for the issuance by the Mathews Authority of its tax-exempt revenue bond in a principal amount not to exceed \$7,500,000 (the "Bond"), to assist NOVA in (a) financing a portion of the cost of constructing and equipping a new, outdoor aquatic facility, located at the Site (the "Project"), (b) refinancing certain existing term debt of NOVA, and (c) financing costs of issuance (collectively, the "Plan of Finance");

WHEREAS, the Project will be owned and used by NOVA in furtherance of its mission;

WHEREAS, NOVA is exempt from income taxation under Section 501(c)(3) of the Code and is not organized and operated exclusively for religious purposes;

WHEREAS, representatives of NOVA have (a) described to the Economic Development Authority of Henrico County, Virginia (the "Authority") the expected debt service cost savings relating to the issuance of the Bond as a "qualified tax-exempt obligation" by the Mathews Authority, which is expected to be a "qualified small issuer" as defined in Section 265(b)(3) of the Code for calendar year 2018, and (b) described the benefits to be derived by residents of Henrico County (the "County") from the issuance of the Bond as a "qualified tax-exempt obligation" under Section 265(b)(3) of the Code;

WHEREAS, after review and consideration of such proposal, the Authority has determined that the issuance of the Bond by the Mathews Authority and the use of the proceeds to undertake the Project and the Plan of Finance will further the purposes of the Act, thereby benefiting the inhabitants of the County and the Commonwealth;

WHEREAS, because the Project is located entirely in the County, Section 147(f) of the Code and Sections 15.2-4905 and 15.2-4906 of the Act require that the Board of Supervisors of Henrico County, Virginia (the "Henrico Board") approve the issuance of the Bond and concur with the approving resolution that was adopted by the Mathews Authority on April 9, 2018 (the "Mathews Resolution");

WHEREAS, prior to the consideration of the Mathews Resolution, the Mathews Authority held a public hearing on the issuance of the Bond, following reasonable notice, as required by, and in compliance with, Section 147(f) of the Code and Section 15.2-4906 of the Act;

WHEREAS, a fiscal impact statement has been presented by NOVA to the Authority and copies of such fiscal impact statement, the Mathews Resolution, and a reasonably detailed summary of the comments expressed at the Mathews Authority public hearing, was provided to the Board of Supervisors of Mathews County, Virginia (the "Mathews Board");

WHEREAS, the Mathews Board, at its regular meeting on April 24, 2018, is expected to approve the issuance of the Bond by the Mathews Authority in accordance with Section 147(f) of the Code and Section 15.2-4906 of the Act;

WHEREAS, immediately prior to the consideration of this Resolution, the Authority held a public hearing on the issuance of the Bond, following reasonable public notice, as required by, and in compliance with, Section 147(f) of the Code and Section 15.2-4906 of the Act; and

WHEREAS, the Authority desires to recommend to the Henrico Board that the Henrico Board approve the issuance of the Bond and concur with the Mathews Resolution, effective upon the approval by both the Mathews Authority and the Mathews Board.

NOW, THEREFORE, BE IT RESOLVED BY THE ECONOMIC DEVELOPMENT AUTHORITY OF HENRICO COUNTY, VIRGINIA:

1. It is hereby found and determined that accomplishing the Plan of Finance will promote the health, welfare, convenience, and prosperity of the inhabitants of the Commonwealth by enhancing the ability of NOVA to provide its services to the inhabitants of the Commonwealth and the County.

2. As a further inducement to NOVA to undertake the Project, the Authority concurs that the Mathews Authority may assist NOVA in every reasonable way to accomplish the Plan of Finance to undertake the issuance of the Bond upon terms and conditions mutually agreeable to the Mathews Authority and NOVA.

3. All fees, costs and expenses in connection with the Plan of Finance, including the fees and expenses of the Authority and the fees and expenses of Bond Counsel, counsel for the Authority, counsel for NOVA and counsel for the purchaser of the Bond, shall be paid from the proceeds of the Bond to the extent permitted by law or from funds provided by NOVA. If for any reason the Bond is not issued, it is understood that all such fees and expenses shall be paid by NOVA and that the Authority shall have no responsibility therefor.

4. The Authority hereby recommends and requests that the Henrico Board, within 60 days hereof, concur with the issuance of the Bond by the Mathews Authority in accordance with the Act and approve the issuance of the Bond as required by the Code. The Authority hereby directs the Assistant Secretary of the Authority to submit to the Henrico Board a reasonably detailed summary of the comments expressed at the Authority's public hearing, NOVA's fiscal impact statement, and a copy of this Resolution.

5. The Authority hereby agrees to the recommendation of NOVA that Kaufman & Canoles, a Professional Corporation, be appointed as Bond Counsel and does hereby consent to the appointment by the Mathews Authority of Kaufman & Canoles, to supervise the proceedings and approve the issuance of the Bond.

6. It is understood that the financing documents shall provide that NOVA shall indemnify and save harmless the Authority, its officers, directors, employees, attorneys, and agents from and against all liabilities, obligations, claims, damages, penalties, fines, losses, costs, and expenses in any way connected with the adoption of this Resolution and the issuance and sale of the Bond.

7. The Bond shall not be issued until all governmental approvals as required by the Act and the Code have been obtained.


8. All other acts of the officers of the Authority which are in conformity with the purposes and intent of this Resolution and in furtherance of the issuance and sale of the Bond are hereby ratified, approved, and confirmed.

9. Subject to paragraph 7, this Resolution shall take effect immediately upon its adoption and shall expire one year from the date of its adoption unless some or all of the Bond is issued within such time.

CERTIFICATE

I, the undersigned Assistant Secretary of the Economic Development Authority of Henrico County, Virginia, hereby certify that the foregoing is a true, correct and complete copy of a Resolution duly adopted by a majority of the directors of the Economic Development Authority of Henrico County, Virginia at a regular meeting, held on April 19, 2018, and that such Resolution has not been repealed, revoked, rescinded or amended, but is in full force and effect on the date hereof.

WITNESS my hand and the seal of the Economic Development Authority of Henrico County, Virginia this 19 day of April, 2018.



Assistant Secretary
Economic Development Authority of the
County of Henrico, Virginia

SEAL

SUMMARY OF PUBLIC HEARING

At 6:45 p.m. on April 19, 2018, the Chairman of the Economic Development Authority of Henrico County, Virginia (the "Authority") announced the commencement of a public hearing in the conference room of its offices located at 4300 East Parham Road, Henrico, Virginia 23228, for the purposes of receiving comments and hearing discussion on a plan of finance of NOVA of Virginia Aquatics, Inc. ("NOVA"), whose principal place of business is located at 12207 Gayton Road, Richmond, Virginia 23238, under which the Economic Development Authority of Mathews County, Virginia will issue its tax-exempt revenue bond in a principal amount not to exceed \$7,500,000, to assist NOVA in (a) financing a portion of the cost of constructing and equipping a new, outdoor aquatic facility, located at 12207 Gayton Road, Richmond, Virginia 23238, in Henrico County, Virginia (the "Project"), (b) refinancing certain existing term debt of NOVA, and (c) financing costs of issuance (collectively, the "Plan of Finance").

Kevin A. White, Esquire, Bond Counsel, described to the Authority the nature of the Plan of Finance and the process for its approval. Ann McGee, Executive Director of NOVA, attended to provide details of the Project. No other member of the public spoke at the public hearing in support of or in opposition to the Plan of Finance and the Chairman closed the public hearing.

FISCAL IMPACT STATEMENT
SUBMITTED TO THE
BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

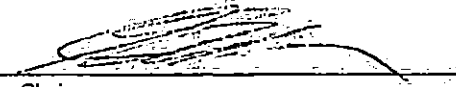
The undersigned submits the following information in compliance with Section 15.2-4907 of the Code of Virginia of 1950, as amended, in reliance entirely on information provided by the Applicant:

Name of Applicant: NOVA of Virginia Aquatics, Inc.
Facility: 12207 Gayton Road, Henrico, Virginia 23238

- | | | |
|----|--|-------------|
| 1. | Maximum amount of financing sought | \$7,500,000 |
| 2. | Estimated taxable value of the facility's real property to be constructed in the locality | \$4,800,000 |
| 3. | Estimated real property tax per year using present tax rates | \$ 41,760 |
| 4. | Estimated personal property tax per year using present tax rates | \$ N/A |
| 5. | Estimated merchant's capital tax per year using present tax rates | \$ N/A |
| 6. | (a) Estimated dollar value per year of goods that will be purchased from Virginia companies within the locality | \$ 160,000 |
| | (b) Estimated dollar value per year of goods that will be purchased from non-Virginia companies within the locality | \$ 35,000 |
| | (c) Estimated dollar value per year of services that will be purchased from Virginia companies within the locality | \$ 140,000 |
| | (d) Estimated dollar value per year of services that will be purchased from non-Virginia companies within the locality | \$ 25,000 |
| 7. | Estimated number of regular employees on year round basis | 115 |
| 8. | Average annual salary per employee | \$ 11,653 |

Dated: April 11, 2018

ECONOMIC DEVELOPMENT AUTHORITY OF HENRICO
COUNTY, VIRGINIA

By: 
Chairman



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 103-18

Page No. 1 of 1

Agenda Title: RESOLUTION — Award of Contracts — Annual Consulting Services — Roofing Rehabilitation Projects

For Clerk's Use Only:

Date: 4/24/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County received six proposals on October 12, 2017, in response to RFP# 17-1472-8CLE for annual consulting services for roofing rehabilitation projects; and,

WHEREAS, based upon review of the written proposals, the Selection Committee interviewed the following firms:

Roof Consulting Services, Inc.
Bluefin, LLC
TAM Consultants, Inc.

WHEREAS, the Selection Committee selected Roof Consulting Services, Inc. and Bluefin, LLC as the two top-ranked firms and negotiated rate schedules with each of the firms.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. Contracts to provide annual consulting services for roofing rehabilitation projects are awarded to Roof Consulting Services, Inc. and Bluefin, LLC for the period of April 11, 2018, to April 30, 2019, with the option to renew the contracts for two additional one-year terms, all in accordance with RFP# 17-1472-8CLE and the proposals submitted by Roof Consulting Services, Inc. and Bluefin, LLC.
2. Compensation for services rendered under the contracts will be based upon rate schedules contained in the contracts.
3. The County Manager is authorized to execute each contract in a form approved by the County Attorney.

Comment: Funding to support these contracts is available within the project budget. The Director of General Services and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 104-18

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Information Technology Suite Renovation —
Brookland District

For Clerk's Use Only:

Date: 4/24/2018

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Lynch
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐

Lynch, C. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, the County received seven bids on March 28, 2018, in response to Invitation to Bid No. 18-1585-2JCK and Addendum No. 1 for the renovation of the Information Technology Suite in the Administration Building with the following results:

Bidder	Bid Amount
Woodland Construction, Inc. Richmond, VA	\$551,800
Contracting Solutions, Inc. Chesapeake, VA	\$563,324
RMT Construction & Development Group, LLC Richmond, VA	\$589,200
Brooks and Company General Contractors, Inc. Richmond, VA	\$608,700
Daniel and Company, Inc. Richmond, VA	\$619,000
General Contracting Solutions, Inc. Chesapeake, VA	\$619,870
Noah Enterprises, Inc. Virginia Beach, VA	\$632,970

WHEREAS, after review and evaluation of all bids received, it was determined that Woodland Construction, Inc. is the lowest responsive and responsible bidder with a bid of \$551,800.

By Agency Head

By County Manager

Routing:

Yellow to: _____

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Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No 104-18

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Information Technology Suite
Renovation — Brookland District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for construction of the Information Technology Suite Renovation is awarded to Woodland Construction, Inc., the lowest responsive and responsible bidder, in the amount of \$551,800 pursuant to Invitation to Bid No. 18-1585-2JCK, Addendum No. 1, and the bid submitted by Woodland Construction, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the project budget. The Director of General Services, Director of Information Technology, and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 105-18
Page No. 1 of 1

Agenda Title: RESOLUTION - Authority to Submit Henrico County Plan for the Virginia Juvenile Community Crime Control Act (2018-2020)

For Clerk's Use Only:

Date: 4/24/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

	YES	NO	OTHER
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Virginia General Assembly enacted the Virginia Juvenile Community Crime Control Act (the "Act") effective January 1, 1996; and,

WHEREAS, in accordance with Section 16.1-309.3D of the Act, the County desires to submit to the Board of Juvenile Justice of the Commonwealth of Virginia (the "State Board") the biennial plan (the "Plan") for services, programs, and facilities for juveniles before the Henrico County Juvenile and Domestic Relations District Court and the 14th District Court Services Unit on matters alleging that a juvenile is in need of services, is in need of supervision, or is delinquent; and,

WHEREAS, the plan was developed after consultation with the Judges of the Henrico County Juvenile and Domestic Relations District Court and would be effective from July 1, 2018, until June 30, 2020; and,

WHEREAS, the County must comply with the provisions of the Act found in Sections 16.1-309.2 through 16.1-309.10 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to sign and submit the Plan to the State Board in a form approved by the County Attorney.

COMMENTS: The County's Virginia Juvenile Community Crime Control Act Coordinator, Detention Superintendent and the Deputy County Manager for Community Services, recommend approval of this Board Paper, and the County Manager concurs.

By Agency Head

Edmund M. Smith

By County Manager

Robert J. Langston

Routing:

Yellow to: _____

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to: _____

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 106-18

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Acquisition of Real Property — 3807 Delmont Street — Fairfield District

For Clerk's Use Only:

Date: 4/24/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lynch, C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Board of Supervisors desires to acquire a 0.201-acre lot with all improvements thereon which address is 3807 Delmont Street to promote and support public welfare and safety; and,

WHEREAS, Idea of Increase, Inc., a Nevada corporation, has agreed to sell the property for \$50,000 net of expenses and prorations.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

- (1) the County Manager is authorized to execute documents, in a form approved by the County Attorney, to purchase the property for \$50,000 plus expenses and prorations; and,
- (2) the County Manager and County Attorney are authorized to undertake all steps necessary to complete the conveyance to the County, including recording the deed and obtaining a title insurance policy insuring the County's interest in the property.

Comments: The Directors of Real Property and Community Revitalization, the Building Official and Chief of Police recommend approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

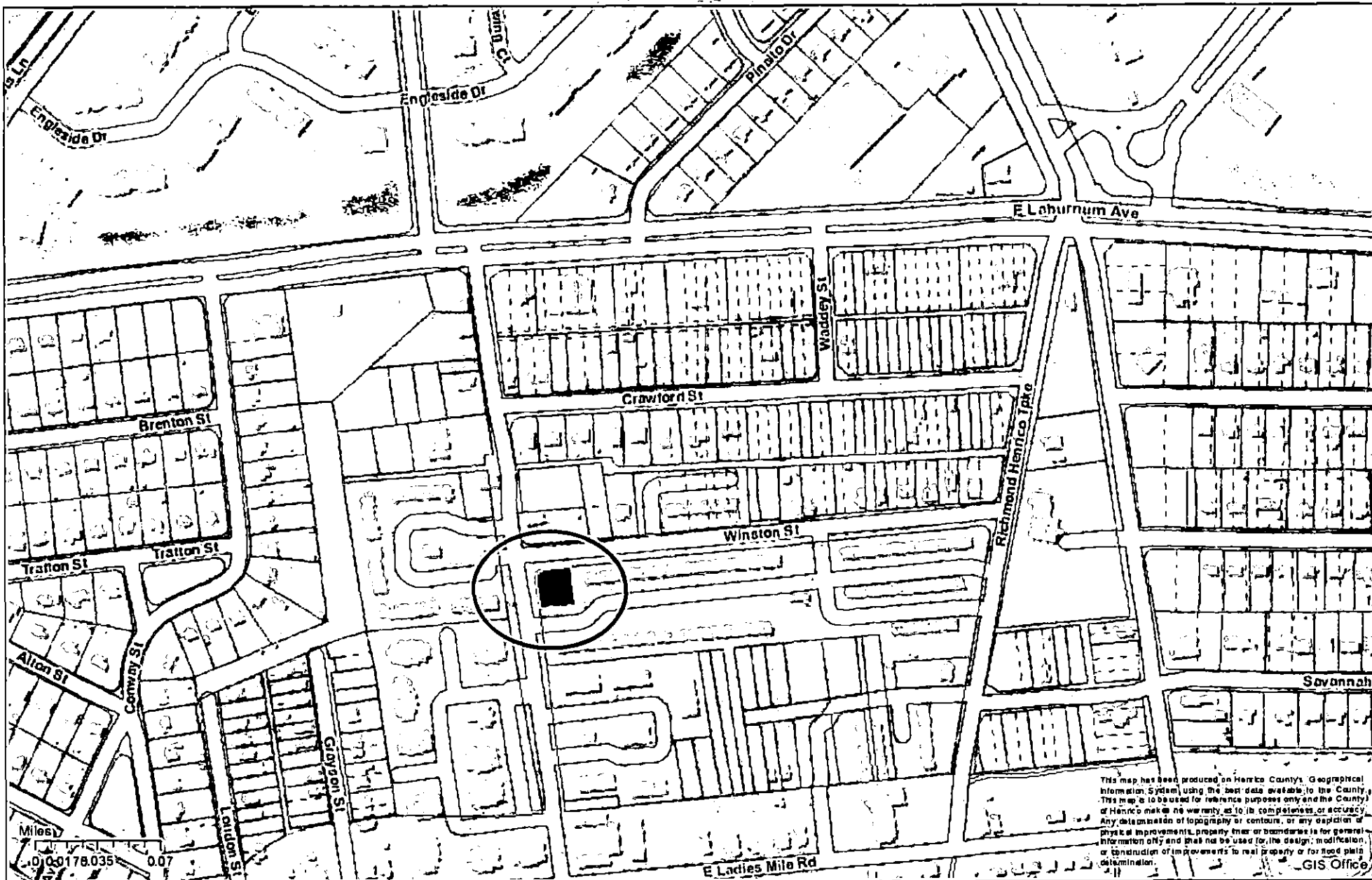
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Clerk, Board of Supervisors

Date: _____



VICINITY MAP **ACQUISITION OF REAL PROPERTY** **3807 DELMONT STREET** **FAIRFIELD DISTRICT**





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 107-18

Page No. 1 of 1

Agenda Title: RESOLUTION — Acceptance of Roads — Varina District

For Clerk's Use Only:

Date: 4/24/2018

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson
Moved by (2) _____
Seconded by (1) Branin
(2) _____

REMARKS: APPROVED

YES NO OTHER

Branin, T.	✓	—	—
Lynch, C.	✓	—	—
Nelson, T.	✓	—	—
O'Bannon, P.	✓	—	—
Thornton, F.	✓	—	—

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described section of road is accepted into the County road system for maintenance.

Eagles Nest, Section B — Varina District

Eagles Landing Avenue from 0.06 Mi. W. of Willson Rd to Willson Rd. 0.06 Mi.

Total Miles 0.06 Mi.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



EAGLE'S NEST SECTION B

